



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

November 18, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	
Judy Chipman	Councilor	Present	
Rachel Coker	Councilor	Present	

LATE CHANGES TO THE AGENDA

Add Business: Resolution No. 601 - Amending Nonprofit Grant Program Budget Allocation.

PUBLIC COMMENT

None received.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Chipman, Coker

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the November 4, 2021 Meeting**

PRESENTATION

- 1. Pioneer Widening Presentation**

PUBLIC HEARING/BUSINESS

- 1. Public Hearing and First Reading of Ordinance No. 1355 – 2022 Proposed Budget - Kirk Johnson, Finance Director**

The 2022 budget proposes total revenues of \$59.8 million and \$62.9 million in expense. The proposed budget includes the use of capital reserves that have been collected since 2019 from developers and a grant received in 2021 to fund multiple capital projects. The 2022 budget proposes an operating budget of \$19.5 million, capital budget of \$28.3 million, special revenue budget of \$350,000, capital service budget of \$13.3 million and a debt service budget of \$1.4 million (General Government), for a total budget of \$62,915,881. The net impact on overall fund balance is a decrease of \$3,063,136. The proposed budget includes the transfer of \$1.1 million in grant funds received in 2021 from the General Fund to the utility capital funds for infrastructure projects. In addition the budget proposes using \$7.9 million in new grants, impact fees and system development charges the city has been collecting since 2019 to fund the capital projects proposed for 2022. Transfers between funds included in the budget total \$18,246,707, with \$1,596,089 associated with the operating funds, transfers to the equipment replacement fund in the amount of \$604,915, transfers for debt service in the amount of \$1,414,003, and \$15,031,700 for capital projects. Total revenues and the use of fund balance and/or designated reserves are projected to sufficiently support the proposed budget. The 2022 proposed budget includes funding for nine new full-time equivalent positions. The new positions are for two police officers, a code enforcement officer, a senior planner, a parks and recreation manager, an engineering tech, an accounting/utility clerk, an admin assistant in community development and a HR assistant. The total FTE count for the City of Ridgefield with these additions is 69.25, which includes 68 full-time positions and 2 part-time positions.

Mayor Opened Public Hearing: 7:50PM

No testimony received.

Mayor Closed Public Hearing: 7:50PM

BUSINESS

1. Second Reading of Ordinance No. 1353 – 2022 Property Tax Levy - Kirk Johnson, Finance Director

The 2021 levy amount was \$1,659,764. The statutory 1% increase would raise the property tax levy \$16,598. In addition to the 1% increase, the Clark County Assessor's office has preliminary estimates showing the City assessed value for new construction will add approximately \$318.7 million to the City's assessed values, adding approximately \$251,104 in property tax revenue. The Department of Revenue is still in the process of valuing state assessed utilities. These numbers should be available shortly. The value for the 2021 tax roll for state assessed utilities was \$17.5 million. To date the estimated 2022 taxable assessed values for Ridgefield is \$2639,246,206.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1353 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Chipman, Coker

2. Second Reading of Ordinance No. 1354 - 2022 Storm Water Utility Rate Code Amendment - Kirk Johnson, Finance Director

The 2022 expense operating budget is expected to increase 51% over the 2021 operating budget. The main reason for the increase is capital outlay related to the purchase of a vacuum truck and tools to manage storm water drainage. Additional staff hours have been allocated to the storm maintenance work to continue to prepare for additional NPDES permit requirements. The City has completed multiple storm water projects over the past 4 years using most of the available reserve balances outside of policy

reserves. Increasing the rate 3% with expected growth will allow the city to meet the needs of the storm water maintenance program. Revenue is expected to increase 21.8% due to growth in accounts and the recommended rate increase. Ordinance proposes a 3% rate increase or \$0.65 per bi-monthly billing, per Equivalent Dwelling Unit (EDU). The 2022 rate would be increased to \$20.30 per EDU.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1354 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Rob Aichele, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Chipman, Coker

3. First Reading of Ordinance No. 1356 - Transportation Impact Fee List Update - Bryan Kast, Public Works Director

In 2020 Ordinance 1310 was passed that separated the Traffic Impact Fee (TIF) list from the CFP to allow better flexibility to amend or update the list. Since then, several of the projects on the TIF list have been completed, and other projects have been identified as new priorities. This update to the TIF list will remove completed projects from the list, and will add 35th Ave, N. Royle Road, N 14th Street (east/west collector on the Brown Property), and the signal at Union Ridge Parkway to the list of TIF eligible projects. Additionally, the costs for Pioneer Street from Royle to 51st and 51st to 56th as well as the 51st Ave roundabout have been updated based on the 30% design.

First reading only.

4. Resolution No. 600 - Declaring Certain Property as Surplus and Authorizing Its Disposition - Kirk Johnson, Finance Director

City staff have been reviewing equipment in each department in preparation of the move to the new Public Safety building and the new PW Op Center. The attached exhibit A is a list of obsolete or surplus equipment staff would like to try and sell on the online auction site and/or dispose of the equipment. A public hearing is not required to surplus this property per RCW 39.33.020 and AGO 1997 No. 5, and RCW 35.94.040. RCW 39.33.020 requires a public hearing for surplus of property over \$50,000 in value for all intergovernmental transfers. RCW 35.94.040 requires a public hearing to surplus property over \$50,000 in value for the surplus of property originally purchased for a utility. The current property does not meet either of these criteria. The majority of the equipment is either obsolete or damaged and will be recycled in the most efficient manner possible. Items that may have value will be placed on the online auction site for sale to the public.

MOTION: MOVED TO ADOPT RESOLUTION NO. 600 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Chipman, Coker

5. Resolution No. 601 - Amendment to Increase the Funding Allocation for the Non-Profit Grant Program - Kirk Johnson, Finance Director

November 4, 2021, the City Council adopted Resolution 599 creating a Non-Profit Grants Program and allocating \$70,000 from the Coronavirus Local Fiscal Recovery Funds (CLFRF) funding disbursement to be used for the Program in order to equitably distribute funds to the three categories of nonprofit groups established by the City in the Program, the City wishes to amend the funding allocation for the Program.

Amended to increase the funding allocation from \$70,000 to \$75,000 from the Coronavirus Local Fiscal Recovery Funds to fund grants to support operations and services of local non-profit organizations.

MOTION: MOVED TO ADOPT RESOLUTION NO. 601 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Chipman, Coker

PUBLIC COMMENT

None received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Chipman - Attended first Saturday event and activities.

Council Member Lindsay - Attended first Saturday event and activities, Veterans Day service, High School football games.

Council Member Aichele - Attended first Saturday event and activities.

Council Member Wells - Attended Ridgefield Junction Association meeting, CRWWD meeting, Veterans Day service.

Council Member Coker - Attended first Saturday event and activities, intertwine summit, school board meeting.

Council Member Onslow - Attended Ron Edwards celebration of life service, City Manager briefing, Chamber of Commerce.

Mayor

Lions Club presented a \$1,500 check to Neighbors Helping Neighbors.

City Manager

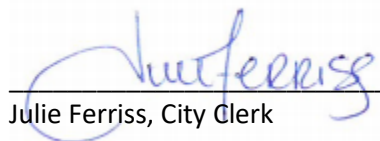
City Manager Steve Stuart - Ribbon cutting for Oasis Dental is Friday, legislative redistricting update, Ridgefield Main Street update.

Public Works Director Bryan Kast - Public Works project updates provided.

Community Development Director Claire Lust - Community Development report provided.

Police Chief John Brooks - Letter of commendation read into record.

ADJOURN - [8:25 PM](#)



Julie Ferriss, City Clerk

Don Stose, Mayor