RIDGEFIELD CITY COUNCIL
MEETING AGENDA

Thursday, November 18, 2021
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. **Flag Salute**
2. **Roll Call**
3. **Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

III. CONSENT AGENDA

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the November 4, 2021 Meeting**

IV. PRESENTATION

1. **Pioneer Widening Presentation - Bryan Kast, Public Works Director**

V. PUBLIC HEARING/BUSINESS

1. **Public Hearing and First Reading of Ordinance No. 1355 – 2022 Proposed Budget - Kirk Johnson, Finance Director**

VI. BUSINESS

1. **Second Reading of Ordinance No. 1353 – 2022 Property Tax Levy - Kirk Johnson, Finance Director**
2. **Second Reading of Ordinance No. 1354 - 2022 Storm Water Utility Rate Code Amendment - Kirk Johnson, Finance Director**
3. **First Reading of Ordinance No. 1356 - Transportation Impact Fee List Update - Bryan Kast, Public Works Director**
4. **Resolution No. 600 - Declaring Certain Property as Surplus and Authorizing Its Disposition - Kirk Johnson, Finance Director**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VIII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. **Council**
2. **Mayor**
3. **City Manager**

IX. ADJOURN

City Council Agenda Packet is available at the following link:
http://ridgefieldwa.iqm2.com/Citizens/

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 18, 2021

ITEM: CONSENT AGENDA

AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

"I move to approve the consent agenda as presented"

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: November 18, 2021 - Claims Report (PDF)

City of Ridgefield

Claims Payment Report
For Approval on:
November 18, 2021

Sum of Amount Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ACCURATE AUTOMOTIVE	9	4482	Public Safety	PD Vehicle Maintenance	555.20
ACCURATE AUTOMOTIVE Total					**555.20**
ARAMARK UNIFORM SERVICES	32	5.29E+11	Genl Govt/Facilities	PW Floor Mats	1.75
				PW Uniforms	0.68
			Public Works	PW Floor Mats	25.98
				PW Uniforms	16.53
ARAMARK UNIFORM SERVICES Total					**44.94**
ARBORSCAPE LTD INC	3562	21-110203	Public Works	126 Main Ave Stump Grinding	1,029.80
ARBORSCAPE LTD INC Total					**1,029.80**
ASSOCIATED CONSULTANTS INC.	1030	21-245-01	Community Development	T-Mobile Comm Tower Antenna Mod Plan Review	475.00
		21-244-01	Community Development	Verizon Comm Tower Antenna Mod Plan Review	475.00
		21-235-01	Community Development	Plastifab Mezzanine Addition Plan Review	1,045.00
ASSOCIATED CONSULTANTS INC. Total					**1,995.00**
BANG THE TABLE USA LLC	3538	INV-0783	Information Technology	Website Platform	5,725.00
BANG THE TABLE USA LLC Total					**5,725.00**
BLUEFIN PAYMENT SYSTEMS - EPAY	2827	2827-202110B	Public Works	Customer Web Payments - Oct 2021	21.90
		2827-202110A	Public Works	Customer Web Payments - Oct 2021	896.63
BLUEFIN PAYMENT SYSTEMS - EPAY Total					**918.53**
BSK ASSOCIATES	2119	VE03283	Public Works	Coliform Testing	467.50
BSK ASSOCIATES Total					**467.50**
Buzby April	UB*00629	(blank)	Genl Govt/Facilities	Refund Check 012085-000 933 N Main Ave	97.95
Buzby April Total					**97.95**
CFM STRATEGIC COMMUNICATIONS INC.	2551	26296	Genl Govt/Facilities	Lobbyist - Oct 2021	5,200.00
CFM STRATEGIC COMMUNICATIONS INC. Total					**5,200.00**
Christina Caddy	UB*00636	(blank)	Genl Govt/Facilities	Refund Check 011112-000 3313 S 2nd Way	893.62
Christina Caddy Total					**893.62**
CINTAS CORPORATION NO 2	3497	8405411632	Genl Govt/Facilities	First Aid Supplies - CH	40.05
		8405411633	Genl Govt/Facilities	First Aid Supplies - RACC	14.10
			Community Development	First Aid Supplies - RACC	54.06
		8405411630	Genl Govt/Facilities	First Aid Supplies - PW	13.96
			Public Works	First Aid Supplies - PW	207.99
CINTAS CORPORATION NO 2 Total					**330.16**
CITIES DIGITAL INC.	3382	52963	Public Works	Laserfiche - Engineering Tech	201.81
			Community Development	Laserfiche - Engineering Tech	756.79
			Information Technology	Laserfiche - Engineering Tech	50.45
CITIES DIGITAL INC. Total					**1,009.05**
CITY OF RIDGEFIELD WATER & STORM - EPAY	96	005815-000-1021	Genl Govt/Facilities	109 W Division WWTP-Storm / CRWWD Portion	412.65
				109 W Division - WWTP/ CRWWD Portion	122.61
			Public Works	109 W Division WWTP-Storm	412.65
				109 W Division - WWTP	122.61

Attachment: November 18, 2021 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield

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CITY OF RIDGEFIELD WATER & STORM - EPAY	**96**	006419-000-1021	**Public Works**	301 N 3rd Ave CDD - Water	8.29
				301 N 3rd Ave CDD - Storm	6.76
			Community Development	301 N 3rd Ave CDD - Water	8.30
				301 N 3rd Ave CDD - Storm	6.77
		005810-000-1021	**Public Works**	Abrams Park Standpipe	51.84
		009787-007-1021	**Public Works**	1101 S Hillhurst Rd - Water	142.41
				1101 S Hillhurst Rd - Storm	19.65
		009272-000-1021	**Public Works**	1308 N Heron Dr Hayden Park - Storm	19.65
				1308 N Heron Dr Hayden Park - Water	228.80
		006405-000-1021	**Public Works**	119 N 3rd Ave Community Park - Storm	39.30
				119 N 3rd Ave Community Park - Water	149.45
		006404-000-1021	**Genl Govt/Facilities**	230 Pioneer St City Hall - Storm	137.55
				230 Pioneer St City Hall - Water	428.95
		010821-000-1021	**Public Works**	Water Tower (Cemetery)	58.95
		009427-000-1021	**Public Works**	Columbia Hills Irrigation- Tract B Wind River	280.05
		009787-002-1021	**Public Works**	Green Gables Tract-D Irrigation M	309.44
		005807-000-1021	**Public Works**	Abrams Park Restrooms - Water	142.29
				Abrams Park Restrooms - Storm	19.65
		010935-000-1021	**Public Works**	Cedar Creek Irrigation Tract-B	239.74
		007097-000-1021	**Public Works**	2311 N 5th Way Crow's Nest Park - Water	136.33
				2311 N 5th Way Crow's Nest Park - Storm	39.30
		008428-000-1021	**Public Works**	Cedar Ridge Park - Water	170.54
				Cedar Ridge Park - Storm	19.65
		005436-009-1021	**Public Works**	6007 N Ridgefield Woods Dr - Irrigation	134.31
		005436-005-1021	**Public Works**	I-5/SR501 NW Interchange Irrigation	94.88
		009787-005-1021	**Public Works**	Park & Ride Lot	216.15
		006398-000-1021	**Public Safety**	116 N Main Ave PD - Storm	78.60
				116 N Main Ave PD - Water	63.74
		009787-003-1021	**Public Works**	Green Gables Tract-D Irrigation MET	217.03
		007183-000-1021	**Public Works**	618 Lark Dr Lark Park - Water	181.62
				618 Lark Dr Lark Park - Storm	19.65
		005436-010-1021	**Public Works**	5054 Pioneer Street	19.65
		005812-001-1021	**Public Works**	Abrams Park Chlorine Injector - Storm	19.65
		010889-000-1021	**Public Works**	Junction Well & Reservoir	137.55
		005806-000-1021	**Public Works**	Abrams Soccer Field	1,281.28
		005811-000-1021	**Public Works**	Abrams Park Kitchen - Storm	412.65
				Abrams Park Kitchen & Irrigation - Water	133.09
		009787-006-1021	**Public Works**	Roundabout 45th & 3rd	725.73
		009787-008-1021	**Public Works**	IRR Seven Wells PH3 Tract H	368.01
		005488-000-1021	**Public Works**	Cemetery Water Spigots	47.44
		005032-000-1021	**Genl Govt/Facilities**	101 S Main -Storm	58.95
				101 S Main - Water	316.12
		005436-001-1021	**Public Works**	I-5/SR501 NE Interchange Irrigation	94.88
		005207-000-1021	**Public Works**	Blue Heron Community Garden	57.64

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CITY OF RIDGEFIELD WATER & STORM - EPAY	**96**	009787-000-1021	**Public Works**	Green Gables Tract-Q Irrigation M	165.13
		012825-000-1021	**Public Works**	IRR West End S Sevier Rd	592.10
		006420-000-1021	**Public Works**	315 N 3rd Ave Davis Park	813.87
		009787-004-1021	**Public Works**	Green Gables Tract-C Irrigation M	189.57
		009457-000-1021	**Public Works**	Columbia Hills Irrigation- Tract D Cispus Way	240.83
CITY OF RIDGEFIELD WATER & STORM - EPAY Total					**10,414.30**
CLARK COUNTY	**102**	CI029465	**Public Works**	Whatley Decant Billing - June 2021	491.37
		CI033288	**Judicial**	Pretrial Supervision - Sept 2021	523.68
		CI033408	**Public Works**	Whatley Decant Billing - Sept 2021	708.01
		CI030230	**Public Safety**	Q2.2021 MDC's/NetMotion Support	4,856.76
CLARK COUNTY Total					**6,579.82**
CLARK COUNTY FIRE DISTRICT #5	**104**	10617	**Genl Govt/Facilities**	Q4.2021 Quarterly Safety Consortium	67.23
			Public Works	Q4.2021 Quarterly Safety Consortium	1,001.52
CLARK COUNTY FIRE DISTRICT #5 Total					**1,068.75**
CLARK COUNTY TREASURERS OFFICE	**554**	SIF202109	**Genl Govt/Facilities**	Monthly School Impact Fees	427,818.60
		SIF202110	**Genl Govt/Facilities**	School Impact Fees	665,191.05
CLARK COUNTY TREASURERS OFFICE Total					**1,093,009.65**
CLARK PUBLIC UTILITIES - EPAY	**110**	7559-485-202110	**Genl Govt/Facilities**	230 Pioneer Ave	186.48
			Public Safety	116 N Main Avenue	171.21
			Public Works	2300 N 3rd Way Bellwood Trail Lights	35.56
				3215 S HILLHURST RD XWLK	38.50
				255 S 56th Pl - Electricity	2,484.45
				SR/Pioneer ST & S 65 AVE	54.82
				214 S Riverview Dr	54.66
				109 W Division St - Electricity	124.44
				400 N Abrams Park Rd	1,133.97
				City Park/Water Well	3,554.58
				911 N 65th Ave Intertie 2 - Water	97.41
				Traffic Signal - Hillhurst/Royal Rd.	55.07
				3701 N 3rd Cir - Electricity	26.99
				N Abrams Park/E Division	170.15
				Municipal Lighting Lease	8,444.09
				512 N Allen Dr - Electricity	26.83
				Pioneer St. & Gee Creek Loop - Electricity	27.07
				800 NE 264 St Intertie 1 - Water	20,663.00
				SR/Pioneer St & S 56 PL	98.65
				N 35th Ave and Pioneer St	57.27
				1504 NW Intertie 3 - Water	1,148.55
				535 N Abrams Park Rd.	39.44
				Overlook Park - Electricity	52.05
				337 S Royal Rd.	129.34
				N 1st Cir & N 65th Ave - Park & Ride	69.19
CLARK PUBLIC UTILITIES - EPAY Total					**38,943.77**
CLARK REGIONAL WASTEWATER DISTRICT - EPAY	**741**	032695-000-202110	**Genl Govt/Facilities**	109 W Division WWTP - CRWWD Portion - Sewer	77.76

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CLARK REGIONAL WASTEWATER DISTRICT - EPAY	**741**	032695-000-202110	**Public Works**	109 W Division WWTP - Sewer	77.76
		032752-000-202110	**Genl Govt/Facilities**	230 Pioneer St City Hall - Sewer	367.10
		032899-000-202110	**Public Works**	Abrams Park Former Mgr House - Sewer	42.20
		032664-000-202110	**Public Works**	301 N 3RD AVE - SEWER	19.73
			Community Development	301 N 3RD AVE - SEWER	19.73
		032895-000-202110	**Public Works**	Abrams Park Restrooms - Sewer	80.17
		032712-000-202110	**Public Safety**	116 N Main Ave PD - Sewer	45.81
		032894-000-202110	**Public Works**	Abrams Park Kitchen - Sewer	41.59
		035480-000-202110	**Public Works**	255 S 56th Pl Well & Reservoir - Sewer	39.18
CLARK REGIONAL WASTEWATER DISTRICT - EPAY Total					**811.03**
COLUMBIAN PUBLISHING	**116**	32254	**Genl Govt/Facilities**	2022 Revenue Notice/Comp Plan Update	36.00
			Community Development	2022 Revenue Notice/Comp Plan Update	124.20
		32392	**Community Development**	Type II Land Use - Tri Mountain	120.60
		32397	**Community Development**	Typer II Land Use - Legacy Trails	88.20
COLUMBIAN PUBLISHING Total					**369.00**
COMCAST - EPAY	**2271**	2271-202111-109	**Genl Govt/Facilities**	PW Shop Communications	28.11
			Public Works	PW Shop Communications	418.76
		2271-202111-230	**Genl Govt/Facilities**	Internet Services - CH	466.79
		2271-202111-116	**Public Safety**	PD Communications	350.25
COMCAST - EPAY Total					**1,263.91**
Cook Stephen	**UB*00434**	(blank)	**Genl Govt/Facilities**	Refund Check 013290-000 188 N 41st Pl	57.75
Cook Stephen Total					**57.75**
Davies Brittany Pursely & Matthew	**UB*00627**	(blank)	**Genl Govt/Facilities**	Refund Check 006901-001 4701 S 19th St	630.23
Davies Brittany Pursely & Matthew Total					**630.23**
DEPARTMENT OF LICENSING - CPL EPAY	**154**	RG0000821-2021	**Genl Govt/Facilities**	CPL Fees - Bagley	18.00
		RG0000820-2021	**Genl Govt/Facilities**	CPL Fees - Dean	18.00
		RG0000818-2021	**Genl Govt/Facilities**	CPL Fees - Ong	18.00
		RG0000819-2021	**Genl Govt/Facilities**	CPL Fees - McPhee	18.00
		RG0000817-2021	**Genl Govt/Facilities**	CPL Fees - Wayman	18.00
		RG0000815-2021	**Genl Govt/Facilities**	CPL Fees - Standal	18.00
		RG0000816-2021	**Genl Govt/Facilities**	CPL Fees - Senko	18.00
DEPARTMENT OF LICENSING - CPL EPAY Total					**126.00**
DICK'S TIRE FACTORY	**158**	D10236	**Genl Govt/Facilities**	Truck Tires - 70428D	174.71
			Public Works	Truck Tires - 70428D	1,572.36
		D10149	**Genl Govt/Facilities**	Facilities Truck Maint - 69388D	63.63
			Public Works	Facilities Truck Maint - 69388D	441.23
DICK'S TIRE FACTORY Total					**2,251.93**
DUDE SOLUTIONS INC.	**3044**	INV-98769	**Public Works**	Asset Management Consulting Services - 2022	5,323.25
			Information Technology	Asset Management Consulting Services - 2022	5,323.25
DUDE SOLUTIONS INC. Total					**10,646.50**
E2 LAND USE PLANNING SERVICES LLC	**485**	0482-202110	**Community Development**	Planning Consulting Services - Oct 2021	5,250.00
E2 LAND USE PLANNING SERVICES LLC Total					**5,250.00**
ELCOR INC	**2081**	MSP-14127	**Public Safety**	IT Services - Oct 2021	3,420.58
			Public Works	IT Services - Oct 2021	2,961.61

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ELCOR INC	**2081**	MSP-14127	**Community Development**	IT Services - Oct 2021	3,040.52
			Information Technology	IT Services - Oct 2021	6,540.00
		14167	**Public Works**	PW Ops Camera System	6,926.14
		14169	**Public Works**	PW Ops WiFi Install	365.85
		14170	**Public Works**	PW Ops Camera Install	1,024.38
		14168	**Public Safety**	PD Phone Systems Install	2,601.60
ELCOR INC Total					**26,880.68**
FERGUSON ENTERPRISES INC # 8423	**181**	1019810	**Public Works**	Repair Clamp	61.31
		1035858-1	**Genl Govt/Facilities**	Nature Play Park Supplies	(6.73)
			Public Works	Nature Play Park Supplies	86.87
FERGUSON ENTERPRISES INC # 8423 Total					**141.45**
GISI MARKETING GROUP	**2811**	261305	**Genl Govt/Facilities**	COR Business Cards	159.69
GISI MARKETING GROUP Total					**159.69**
GROVER ELECTRIC AND PLUMBING	**210**	HB50951	**Public Works**	Water Heater Installation - PW Ops Center	140.32
		HB50480	**Public Works**	Water Heater - PW Ops Center	808.72
GROVER ELECTRIC AND PLUMBING Total					**949.04**
H.D. FOWLER COMPANY	**2036**	I5950218	**Public Works**	Water Supplies	453.68
		I5950213	**Public Works**	Water Meters	898.85
H.D. FOWLER COMPANY Total					**1,352.53**
HALME EXCAVATING INC.	**2746**	2746-1	**Genl Govt/Facilities**	N 9th Water Main Replacement - Retainage Release	3,963.20
HALME EXCAVATING INC. Total					**3,963.20**
HARRY'S LAWN AND POWER EQUIPMENT	**214**	213110	**Public Works**	Blower	433.99
		213109	**Public Works**	Saw/Weed Eater Maint	248.57
		212524	**Public Works**	Equipment Maint - Parks Mower	73.90
HARRY'S LAWN AND POWER EQUIPMENT Total					**756.46**
Holien Jon	**UB*00639**	(blank)	**Genl Govt/Facilities**	Refund Check 011904-000 4326 S 11th Way	47.21
Holien Jon Total					**47.21**
HOME DEPOT CREDIT CARD SERVICES - EPAY	**1805**	9633314	**Genl Govt/Facilities**	PW Ops Supp	2.52
			Public Works	PW Ops Supp	37.53
		1522032	**Genl Govt/Facilities**	New Ops Center Doorstop	(0.29)
				PW's Tools	(0.89)
				Parks Tools	(1.76)
			Public Works	New Ops Center Doorstop	18.23
				PW's Tools	56.83
				Parks Tools	22.70
HOME DEPOT CREDIT CARD SERVICES - EPAY Total					**134.87**
Hunter Edward	**UB*00623**	(blank)	**Genl Govt/Facilities**	Refund Check 010089-000 3887 N 1st Way	161.44
Hunter Edward Total					**161.44**
INSTANT IMPRINTS CASCADE PARK	**2371**	52021	**Genl Govt/Facilities**	Vests - Planning Comm/Parks Board/Events	61.68
			Public Works	Vests - Planning Comm/Parks Board/Events	394.74
			Community Development	Vests - Planning Comm/Parks Board/Events	394.75
INSTANT IMPRINTS CASCADE PARK Total					**851.17**
INTERMEDIA.NET INC	**2187**	2111107294	**Information Technology**	Voice Service Charges - Oct 2021	86.53
INTERMEDIA.NET INC Total					**86.53**

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J.L. STOREDAHL AND SONS	**558**	346427	**Public Works**	Streets Gravel	368.08
		346136	**Public Works**	Streets Gravel	241.94
J.L. STOREDAHL AND SONS Total					**610.02**
J2 BLUE PRINT SUPPLY	**243**	AR110730	**Community Development**	Plotter Contract - Oct 2021	61.47
		AR110899	**Genl Govt/Facilities**	1Sat - Pizza Sign	332.79
J2 BLUE PRINT SUPPLY Total					**394.26**
JANEAN Z PARKER	**2199**	134	**Community Development**	Legal Services - Oct 2021	2,250.00
			Legal	Legal Services - Oct 2021	3,625.00
JANEAN Z PARKER Total					**5,875.00**
JOSHUA NATHAN	**3629**	3629-20211118	**Genl Govt/Facilities**	Pesticide License - Nathan	8.70
			Public Works	Pesticide License - Nathan	49.30
JOSHUA NATHAN Total					**58.00**
King Donald & Sandra	**UB*00624**	(blank)	**Genl Govt/Facilities**	Refund Check 012568-000 3889 N 1st Way	25.93
King Donald & Sandra Total					**25.93**
KIRK JOHNSON	**1716**	1716-20211118	**Finance**	Mileage Reimb - Johnson	170.58
KIRK JOHNSON Total					**170.58**
Kurtz Wayne & Catherine	**UB*00632**	(blank)	**Genl Govt/Facilities**	Refund Check 011087-000 222 N 43rd Pl	63.19
Kurtz Wayne & Catherine Total					**63.19**
L.N. CURTIS AND SONS	**3075**	INV538395	**Public Safety**	Uniforms - Sandra/Dani/Doriot	516.35
L.N. CURTIS AND SONS Total					**516.35**
LES SCHWAB TIRES WOODLAND	**272**	42600458464	**Genl Govt/Facilities**	Hook Truck Chains	31.36
			Public Works	Hook Truck Chains	467.06
		42600459501	**Genl Govt/Facilities**	Hook Truck Chain	12.83
			Public Works	Hook Truck Chain	191.09
LES SCHWAB TIRES WOODLAND Total					**702.34**
MARIUS L MALATTIA	**1817**	154	**Community Development**	Design Reviews - Oct 2021	2,892.50
MARIUS L MALATTIA Total					**2,892.50**
MARTA L. OCHOA-RUTHERFORD	**3396**	486	**Judicial**	Interpreting Services	65.00
MARTA L. OCHOA-RUTHERFORD Total					**65.00**
MERCURY ASSOCIATES INC.	**3547**	Ridge-IMP-1	**Genl Govt/Facilities**	Fleet Management Implementation	3,888.00
MERCURY ASSOCIATES INC. Total					**3,888.00**
MJB CONSULTING INC	**3117**	2031	**Genl Govt/Facilities**	State Lobbyist - Nov 2021	2,500.00
MJB CONSULTING INC Total					**2,500.00**
Moore Angela	**UB*00637**	(blank)	**Genl Govt/Facilities**	Refund Check 011105-000 4311 N 2nd Way	40.10
Moore Angela Total					**40.10**
MUNICIPAL EMERGENCY SERVICES INC	**2235**	IN1634954	**Public Safety**	Vest Pouches - Doran	116.55
MUNICIPAL EMERGENCY SERVICES INC Total					**116.55**
NAPA AUTO PARTS	**498**	278170	**Public Safety**	PD Vehicle Maint	90.46
		278385	**Genl Govt/Facilities**	Hook Truck Maint	13.83
			Public Works	Hook Truck Maint	206.12
		278202	**Genl Govt/Facilities**	Trailer/Backhoe Maint	8.94
			Public Works	Trailer/Backhoe Maint	133.21
		276904	**Genl Govt/Facilities**	Case Backhoe Maint	7.03
			Public Works	Case Backhoe Maint	104.75

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NAPA AUTO PARTS Total					**564.34**
NATHANIEL R WALLACE	**3525**	3066	**Public Works**	PW Ops Center Painting - 50% Completion	9,898.00
NATHANIEL R WALLACE Total					**9,898.00**
Neff Matthew & Valerie	**UB*00622**	(blank)	**Genl Govt/Facilities**	Refund Check 011933-000 3134 S 2nd St	121.49
Neff Matthew & Valerie Total					**121.49**
NORTHWEST NATURAL GAS - EPAY	**315**	8578-7-202110	**Public Works**	PW Shop - Natural Gas	31.23
		100591-6-202110	**Public Safety**	Police Department - Natural Gas	40.32
		8817-9-202110	**Genl Govt/Facilities**	City Hall - Natural Gas	123.30
NORTHWEST NATURAL GAS - EPAY Total					**194.85**
NORTHWEST STAFFING	**522**	4120619	**Community Development**	Temp Services - Cleary	497.20
		4120466	**Community Development**	Temp Services - Cleary	497.20
NORTHWEST STAFFING Total					**994.40**
NW CONSTRUCTION GENERAL CONTRACTING INC.	**2900**	2900-2	**Genl Govt/Facilities**	Hillhurst Water Service Replacement Retainage Release	3,924.40
NW CONSTRUCTION GENERAL CONTRACTING INC. Total					**3,924.40**
ONE CALL CONCEPTS	**326**	1109096	**Public Works**	Excavation Notif./Modem Ticket Delivery - Oct 2021	341.88
ONE CALL CONCEPTS Total					**341.88**
ON-HOLD CONCEPTS INC	**2217**	555115	**Information Technology**	On Hold Music Service - Nov 2021	24.95
ON-HOLD CONCEPTS INC Total					**24.95**
Ortega Kathryn	**UB*00628**	(blank)	**Genl Govt/Facilities**	Refund Check 009609-000 2746 S Red Tail Loop	60.77
Ortega Kathryn Total					**60.77**
PACIFIC OFFICE AUTOMATION - LEASE	**1564**	74156178	**Genl Govt/Facilities**	PW Shop Printer	5.48
				RACC Copier Lease	19.22
				City Hall Copier Lease	609.88
			Public Works	PW Shop Printer	81.65
				RACC Copier Lease	285.72
			Community Development	RACC Copier Lease	304.94
PACIFIC OFFICE AUTOMATION - LEASE Total					**1,306.89**
PAMELA TILSON	**3708**	PLZ-21-0086	**Genl Govt/Facilities**	Refund PLZ-21-0086	1,628.70
PAMELA TILSON Total					**1,628.70**
PATRICK HILDRETH BRAND AND DESIGN	**2372**	2101	**Genl Govt/Facilities**	Professional Design/Web Maint	300.00
PATRICK HILDRETH BRAND AND DESIGN Total					**300.00**
PBS ENGINEERING AND ENVIRONMENTAL	**342**	0071069.004-5	**Public Works**	Royle Road & 15th Roundabout	1,881.25
		0071532.000-12	**Public Works**	Hillhurst Overlay Design	5,731.97
		0071543.000-9	**Public Works**	Pioneer Street Extention	12,110.00
PBS ENGINEERING AND ENVIRONMENTAL Total					**19,723.22**
PIPELINE VIDEO INSPECTION LLC	**3531**	928874	**Public Works**	Vactor Services	596.20
PIPELINE VIDEO INSPECTION LLC Total					**596.20**
PORTLAND ENGINEERING INC	**2082**	10695	**Public Works**	Verizon Data - Telemetry	195.12
PORTLAND ENGINEERING INC Total					**195.12**
POWER RENTS LLC	**2798**	90536-2	**Public Works**	Excavator Rental	1,062.32
POWER RENTS LLC Total					**1,062.32**
Price Mary & Greg	**UB*00641**	(blank)	**Genl Govt/Facilities**	Refund Check 006823-000 531 S 19th Pl	31.85
Price Mary & Greg Total					**31.85**
PROVIDENCE HEALTH & SERVICES OREGON	**3530**	19327	**Genl Govt/Facilities**	DOT Physical Exams	30.00

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PROVIDENCE HEALTH & SERVICES OREGON	**3530**	19327	**Public Works**	DOT Physical Exams	90.00
PROVIDENCE HEALTH & SERVICES OREGON Total					**120.00**
PUBLIC SAFETY TESTING	**354**	PSTI21-235	**Public Safety**	PD Background Check	3,014.10
PUBLIC SAFETY TESTING Total					**3,014.10**
PURCOR PEST SOLUTIONS OF WASHINGTON LLC	**3606**	4077174	**Genl Govt/Facilities**	Pest Control - PW Ops	20.39
			Public Works	Pest Control - PW Ops	303.73
		3107879	**Genl Govt/Facilities**	Pest Control - CH	129.00
		4030809	**Genl Govt/Facilities**	Pest Control - CH	129.00
		4077172	**Public Works**	Pest Control - Davis Park	107.32
PURCOR PEST SOLUTIONS OF WASHINGTON LLC Total					**689.44**
RELIANT BEHAVIORAL HEALTH LLC	**2568**	255910	**Genl Govt/Facilities**	EAP - 2021	472.77
			Public Safety	EAP - 2021	378.06
			Public Works	EAP - 2021	353.34
			Community Development	EAP - 2021	340.83
RELIANT BEHAVIORAL HEALTH LLC Total					**1,545.00**
Richmond American Homes	**UB*00640**	(blank)	**Genl Govt/Facilities**	Refund Check 013162-021 2925 N McCanta Way	8.81
	UB*00638	(blank)	**Genl Govt/Facilities**	Refund Check 013162-019 2909 N McCanta Way	5.05
Richmond American Homes Total					**13.86**
RIDGEFIELD HARDWARE	**376**	0376-202110	**Genl Govt/Facilities**	Operational Supplies - PW Shop	5.03
				Operational Supplies - General	16.59
			Public Safety	Operational Supplies - PD	40.55
			Public Works	Operational Supplies - PW Shop	74.92
				Operational Supplies - Parks	97.23
				Operational Supplies - Streets	184.71
				Operational Supplies - Storm Water	28.64
				Operational Supplies - Water	75.59
RIDGEFIELD HARDWARE Total					**523.26**
RIDGEFIELD SCHOOL DISTRICT	**378**	1002100032	**Genl Govt/Facilities**	RACC Operating Expense - Electricity	160.65
				RACC Operating Expense - Janitorial	244.31
			Public Works	RACC Operating Expense - Electricity	138.32
				RACC Operating Expense - Janitorial	210.34
			Community Development	RACC Operating Expense - Electricity	580.35
				RACC Operating Expense - Janitorial	882.56
RIDGEFIELD SCHOOL DISTRICT Total					**2,216.53**
Riggins Allison	**UB*00633**	(blank)	**Genl Govt/Facilities**	Refund Check 008138-000 1842 S Lake River Ter	356.65
Riggins Allison Total					**356.65**
RJM EQUIPMENT SALES INC.	**3410**	5459	**Public Works**	Water Supp	157.18
RJM EQUIPMENT SALES INC. Total					**157.18**
Rux Regina and Donald	**UB*00631**	(blank)	**Genl Govt/Facilities**	Refund Check 011442-000 2417 N 9th Cir	7.83
Rux Regina and Donald Total					**7.83**
SIMPLIFILE	**2962**	0109-20211118	**Public Works**	Rolye Rd Deed - Erecording	10.00
		E5985934	**Public Works**	Rolye Rd Deed - Erecording	226.34
SIMPLIFILE Total					**236.34**
SLATECO LLC	**3589**	3589-2	**Genl Govt/Facilities**	Gee Creek Trail	(3,949.30)

Attachment: November 18, 2021 - Claims Report (Approval of Claims And/Or Payroll)

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SLATECO LLC	**3589**	3589-2	**Public Works**	Gee Creek Trail	78,986.06
SLATECO LLC Total					**75,036.76**
Smith Jory	**UB*00626**	(blank)	**Genl Govt/Facilities**	Refund Check 012234-000 3133 N Canyon Cir	4.65
Smith Jory Total					**4.65**
SPRINGBROOK - GROUP EPAY	**3544**	211121926	**Public Works**	Customer Web Payment - Oct 2021	179.64
SPRINGBROOK - GROUP EPAY Total					**179.64**
SPRINGBROOK SOFTWARE LLC	**3444**	INV-007798	**Public Works**	Customer Web Payments - Oct 2021	556.91
SPRINGBROOK SOFTWARE LLC Total					**556.91**
STAPLES CONTRACT & COMMERCIAL INC	**2884**	8064130410	**Genl Govt/Facilities**	PW Office Supplies	0.72
				General Supplies	223.42
				General Office Supplies	10.66
			Public Safety	PD Computer Equipment	(204.87)
			Public Works	PW Ops Furniture	4,283.02
				PW Office Supplies	10.80
			Community Development	CDD Office Supplies	44.30
				CDD Computer Equipment	314.35
		8063741313	**Genl Govt/Facilities**	PW Office Supplies	1.91
				General Supplies	116.65
				General Office Supplies	259.68
			Public Safety	PD Computer Equipment	409.74
			Public Works	PW Office Supplies	28.42
			Community Development	CDD Office Supplies	112.95
STAPLES CONTRACT & COMMERCIAL INC Total					**5,611.75**
STATE OF WA DEPARTMENT OF REVENUE - EPAY	**156**	0-022-725-022	**Genl Govt/Facilities**	Sept 2021 B&O and Excise Tax	2,773.62
			Public Works	Sept 2021 B&O and Excise Tax	31,391.19
		0-022-783-926	**Genl Govt/Facilities**	3rd Quarter 2021 Leasehold Tax	3,790.38
STATE OF WA DEPARTMENT OF REVENUE - EPAY Total					**37,955.19**
STERICYCLE INC	**2504**	8000364960	**Genl Govt/Facilities**	Secure Shredding - RACC	6.89
			Community Development	Secure Shredding - RACC	26.39
		8000364959	**Genl Govt/Facilities**	Secure Shredding - CH	86.54
			Public Safety	Secure Shredding - PD	33.28
STERICYCLE INC Total					**153.10**
SWORDFERN LLC	**2663**	21-420	**Public Works**	YMCA Site Appraisal	3,000.00
SWORDFERN LLC Total					**3,000.00**
SYSTEMS FOR PUBLIC SAFETY INC.	**1788**	40562	**Public Safety**	Light Bar Install - 55293D	354.60
		40625	**Public Safety**	Light Bar Install - 59463D	358.51
		40613	**Public Safety**	Light Bar Install - 55290D	358.51
		40612	**Public Safety**	Light Bar Install - 59461D	358.51
		40620	**Public Safety**	Light Bar Install - 59462D	594.44
		40548	**Public Safety**	Light Bar Install - 63639D	368.31
SYSTEMS FOR PUBLIC SAFETY INC. Total					**2,392.88**
THE GUNTER GROUP LLC	**3493**	4165	**Community Development**	SmartGov Consulting Services	910.00
THE GUNTER GROUP LLC Total					**910.00**
THE MASTERS TOUCH LLC	**1786**	78340	**Public Works**	Final Bills	20.60

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THE MASTERS TOUCH LLC	**1786**	P78340	**Public Works**	Final Bills - Oct 2021 - Postage	29.75
THE MASTERS TOUCH LLC Total					**50.35**
THE PARR COMPANY	**964**	26587965	**Genl Govt/Facilities**	Events Supp	344.25
		26587805	**Genl Govt/Facilities**	Hearing Protection - Nathan	4.14
			Public Works	Hearing Protection - Nathan	23.49
		26588376	**Genl Govt/Facilities**	Events Supplies	91.06
		26587971	**Genl Govt/Facilities**	Shop Tools	10.73
			Public Works	Shop Tools	159.87
		26588377	**Genl Govt/Facilities**	Saw Blades/Markers	0.88
			Public Works	Saw Blades/Markers	13.08
THE PARR COMPANY Total					**647.50**
TRJ PLANNING INC	**3575**	60	**Community Development**	Residential Permit Design Reviews	4,405.24
TRJ PLANNING INC Total					**4,405.24**
Trumbo Jerry	**UB*00634**	(blank)	**Genl Govt/Facilities**	Refund Check 011364-000 24 S 32nd Pl	920.56
Trumbo Jerry Total					**920.56**
UNIVERSAL FIELD SERVICES INC	**3601**	706714	**Public Works**	Right of Way Acquisition Assistance for Royle Rd.	400.00
UNIVERSAL FIELD SERVICES INC Total					**400.00**
US BANK	**2237**	1848069	**Public Works**	RIDLTGO17 - RORC Debt Service	372,287.50
		1848622	**Public Works**	RIDLTGO18 - RORC Debt Service	398,425.00
US BANK Total					**770,712.50**
USA BLUEBOOK	**444**	771051	**Genl Govt/Facilities**	Trail Vehicle Maint	220.09
			Public Works	Trail Vehicle Maint	220.09
		771039	**Public Works**	Water Supplies	1,453.88
USA BLUEBOOK Total					**1,894.06**
VERIZON WIRELESS - EPAY	**452**	9891653624	**Genl Govt/Facilities**	PW Cell Phones & 2 iPads	27.60
				PW Director iPad	7.91
				Julie iPad	52.59
			Public Safety	PD Cell Phones	732.94
				PD Chief iPad	52.60
			Public Works	PW Cell Phones & 2 iPads	411.21
				PW Director iPad	34.05
			Community Development	PW Director iPad	10.53
				CDD Cell Phones	215.57
				CDD Director iPad	52.59
			Finance	Finance Director iPad	52.59
			Executive	City Manager iPad	52.59
			Council	Council iPads	603.98
			Administration	Deputy City Manager iPad	52.60
		9891653626	**Genl Govt/Facilities**	PW Cell Phones & 2 iPads	56.53
				Cell Phone - Melroy	13.55
				PW/CDD Cell	5.60
			Public Safety	PD Cell Phones	550.01
				ADMIN Cell Phones	111.93
			Public Works	PW Cell Phones & 2 iPads	842.23

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VERIZON WIRELESS - EPAY	**452**	9891653626	**Public Works**	Cell Phone - Melroy	40.64
				PW/CDD Cell	13.06
			Community Development	PW/CDD Cell	18.65
				CDD Cell Phones	411.50
			Finance	FIN Cell Phones	37.31
		9891653625	**Public Works**	Hillhurst Ped Crossing - Oct 2021	105.16
VERIZON WIRELESS - EPAY Total					**4,565.52**
WA STATE DEPARTMENT OF AGRICULTURE	**717**	0717-20211118	**Genl Govt/Facilities**	2021 Pesticide License Renewal - Kauffman	3.30
				2021 Pesticide License Renewal - Johnson	1.65
				2021 Pesticide License Renewal - Krebser	3.30
			Public Works	2021 Pesticide License Renewal - Kauffman	29.70
				2021 Pesticide License Renewal - Johnson	31.35
				2021 Pesticide License Renewal - Krebser	29.70
				2021 Pesticide License Renewal - Webberly	33.00
				2021 Pesticide License Renewal - Brunson	33.00
				2021 Pesticide License Renewal - Thamert	33.00
WA STATE DEPARTMENT OF AGRICULTURE Total					**198.00**
WA STATE DEPARTMENT OF TRANSPORTATION	**688**	RE44JD16880L003	**Public Works**	Pioneer Street Extention Plan Review - 09.2021	178.78
WA STATE DEPARTMENT OF TRANSPORTATION Total					**178.78**
WAPITI NW LLC	**2545**	9603	**Genl Govt/Facilities**	Vehicle Maintenance - 66099D	32.87
			Public Works	Vehicle Maintenance - 66099D	186.26
WAPITI NW LLC Total					**219.13**
WASHINGTON STATE PATROL	**463**	I22002111	**Genl Govt/Facilities**	Background Checks - CPL	206.50
WASHINGTON STATE PATROL Total					**206.50**
Watkins Tawni	**UB*00630**	(blank)	**Genl Govt/Facilities**	Refund Check 010230-000 4116 N 3rd Cir	131.65
Watkins Tawni Total					**131.65**
WATKINS TRACTOR & SUPPLY CO.	**3423**	385610	**Public Works**	Parks Mower Maint	300.89
WATKINS TRACTOR & SUPPLY CO. Total					**300.89**
WELLS FARGO - EPAY	**1681**	202110-5756	**Genl Govt/Facilities**	Rubio Romero Water - Coffee Delivery PW Ops Center Water Deliver	3.28
				Rubio Romero The Columbian Circ 2 CH Newspaper	35.00
				Rubio Romero Amzn Mktp Us R83ox3xb3 CH Recycling Bin	18.99
				Rubio Romero Amzn Mktp Us Rv0py0uf3 Event Signs Storage - Roll F	393.89
				Rubio Romero Amzn Mktp Us P06w57ia3 Comm Events Extension Cord	47.21
			Public Safety	Rubio Romero Siptrunk Inc PD Telephone Service	217.27
			Public Works	Rubio Romero Water - Coffee Delivery PW Ops Center Water Deliver	49.01
				Rubio Romero Lowes #00907 PW Ops Center Refrigerator	962.59
				Rubio Romero Amzn Mktp Us Y77cf9x63 Storm Polaris Charging Cord	33.41
			Information Technology	Rubio Romero Zoom.Us 888-799-9666 Meeting Platform	59.60
				Rubio Romero Apple.Com/Bill Comm Events IPAD Music	14.08
				Rubio Romero Eclincher Social Media Publishing and Analytics	49.00
				Rubio Romero Mailchimp Misc Social Media and Email Marketing	22.61
				Rubio Romero Adobe Creative Cloud Software - DeMoss	57.44
				Rubio Romero Dropbox Rq8qnj94hytb File Sharing Software	21.67
				Rubio Romero Amazon Web Services Web Audio Backup	0.39

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WELLS FARGO - EPAY	**1681**	202110-5756	**Information Technology**	Rubio Romero Apple.Com/Bill CH Ipad Music	10.83
		202110-0187	**Genl Govt/Facilities**	Melroy Osw Equipment & Repair L Kenworth T70 - Hook Truck Parts	66.78
				Melroy Northside Ford Trucks Lamp Assembly - Melroy 72006D	24.59
				Melroy Northside Ford Trucks Cable Assembly - Johnson 48617D	(0.49)
				Melroy Pape Kenworth Kenworth T470 - Hook Truck Maintenance	24.34
			Public Works	Melroy Osw Equipment & Repair L Kenworth T70 - Hook Truck Parts	995.03
				Melroy Northside Ford Trucks Lamp Assembly - Melroy 72006D	106.89
				Melroy Northside Ford Trucks Cable Assembly - Johnson 48617D	17.03
				Melroy Curlys Lock And Key Keys for the New Warehouse	36.31
				Melroy Pape Kenworth Kenworth T470 - Hook Truck Maintenance	362.63
		202110-9437	**Public Safety**	Steele-Hoots Cross Match Technologies LIVE SCAN FINGERPRINT MACH	914.90
				Steele-Hoots Www Costco Com PD Paper Towels	27.93
				Steele-Hoots Odot Dmv2u OREGON BACKGROUND INVESTIGATIONS	0.70
				Steele-Hoots Www Costco Com CLEANING SUPPLIES FOR JANITOR	35.74
				Steele-Hoots Www Costco Com PD Coffee	37.99
				Steele-Hoots Tlo Transunion BACKGROUND INVESTIGATIONS	91.92
		202110-7051	**Genl Govt/Facilities**	Blehm Wsu Pesticide Education Pesticide Webinar - Kauffman	6.00
				Blehm Wsu Pesticide Education Pesticide Webinar - Krebser	6.00
			Public Works	Blehm Wsu Pesticide Education Pesticide Webinar - Kauffman	54.00
				Blehm Wsu Pesticide Education Pesticide Webinar - Krebser	54.00
			Human Resources	Blehm Fred-Meyer #0614 Employee relations-Halloween week treats	90.59
				Blehm Chuck'S Produce & Employee relations-Halloween week breakf	604.76
				Blehm Dlr Resort Res Cro Hotel for IMPA 2022 Conference - Blehm	283.25
			Administration	Blehm Dlr Resort Res Cro Hotel for IMPA 2022 Conference - Blehm	31.48
				Blehm Best Western Hotels Hotel for Megan DeMoss training	144.35
		202110-6996	**Genl Govt/Facilities**	DeMoss Facebk 7at269k7m2 Facebook Advertising for Proposition 1	14.99
				DeMoss Facebk Mq6dx8p6m2 1SAT Facebook Advertising - Nov 2021	6.94
				DeMoss 4imprint Inc Grocery bags for swag for November 1Sat	471.21
				DeMoss Facebk 7at269k7m2 Facebook Advertising Community Experien	59.78
				DeMoss Facebk 7at269k7m2 1SAT Facebook Advertising - Nov 2021	4.28
				DeMoss Facebk Mq6dx8p6m2 Facebook Advertising - Proposition 1 Aw	33.51
				DeMoss Rosauers Food & Dru Refreshments for volunteers	23.83
				DeMoss Facebk 7at269k7m2 1SAT Facebook Advertising - Oct 2021	20.95
			Public Safety	DeMoss Sticker Mule PD Vehicle Inspection QR Code stickers	69.38
			Information Technology	DeMoss Airtable.Com/Bill Planner software	24.00
		202110-7036	**Genl Govt/Facilities**	Stuart In Cellar 55 Wine Storag Annual fee for Ridgefield Round	1,100.00
			Executive	Stuart Pioneer Street Cafe Mtng w/City Councilors re upcoming ci	163.50
				Stuart Sq Sugars Barbecue Mtng w/ City Managers re COVID	20.81
				Stuart Sq Liebre Norte City Managers meeting	17.23
				Stuart Sq Liebre Norte Mtng w/Councilors re upcoming issues/age	17.89
				Stuart El Rancho Viejo Mtng w/developer re junction project	18.09
				Stuart Spectator Parking Parking for ICMA Conference	28.00
				Stuart El Rancho Viejo Mtng w/commercial developer re downtown p	17.01
		202110-8763	**Genl Govt/Facilities**	Kast Ikea Portland PW Facility Furniture	(143.55)

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WELLS FARGO - EPAY	**1681**	202110-8763	**Public Works**	Kast Ikea Portland PW Facility Furniture	1,852.46
				Kast Www Costco Com PW Facility conference room TV	650.39
				Kast The Sportsmans Interview Lunch for water tech	80.83
				Kast Www Costco Com PW Facility TV Mount	102.97
		202110-7069	**Council**	Ferriss Association Of Washington AWC training - Chipman	40.00
				Ferriss Rosauers Food & Dru Council Retreat	32.91
				Ferriss Starbucks Store 63631 Council Retreat	19.46
		202110-0794	**Human Resources**	Knottnerus Eb Intertwine Summit Intertwine Summit 2021 Reg - Kno	12.00
			Council	Knottnerus Eb Intertwine Summit Intertwine Summit 2021 Reg - Cou	30.00
			Administration	Knottnerus Eb Intertwine Summit Intertwine Summit 2021 Reg - Kno	18.00
		202110-0760	**Genl Govt/Facilities**	Kipp Costco Whse #0772 Heaters and batteries for various events	170.31
			Human Resources	Kipp Ridgefield School Distric COFFEE GIFTS CARDS - WELLNESS CHA	100.00
				Kipp Instacart Subscription Annual Instacart subscription	107.32
				Kipp Costco By Instacart Wellness snacks for all locations	729.29
		202110-0810	**Public Works**	Johnson Pro Caliber Motorsport Invoice for repairs to Polaris EV	2,720.86
		202110-0745	**Public Safety**	Doriot Paypal Nationalass Field Training Officer Subscription f	40.00
				Doriot Costco Whse #0772 Bags of Halloween candy	157.90
		202110-7028	**Public Works**	Brunson The Home Depot 4718 New sump pump and related hardware.	284.75
				Brunson El Rancho Viejo Lunch for possible employee.	53.24
WELLS FARGO - EPAY Total					**15,183.53**
WEX BANK - EPAY	**3552**	75401014	**Genl Govt/Facilities**	Oct 2021 Fuel - PW's	348.53
				Oct 2021 Fuel - Card Postage	15.00
			Public Safety	Oct 2021 Fuel - PD	2,768.09
			Public Works	Oct 2021 Fuel - PW's	5,192.53
			Community Development	Oct 2021 Fuel - CDD	457.81
WEX BANK - EPAY Total					**8,781.96**
WILCO FARM STORE	**655**	718290/6	**Genl Govt/Facilities**	Johnson Supplies	0.65
				Shop Supplies	0.48
				Embry Supplies	1.30
				Parks/James Supplies	88.87
			Public Works	Johnson Supplies	12.35
				Shop Supplies	7.10
				Embry Supplies	11.69
WILCO FARM STORE Total					**122.44**
WILCOX AND FLEGEL	**1469**	0645041-IN	**Genl Govt/Facilities**	PW's Diesel	78.75
			Public Works	PW's Diesel	1,173.22
		0647614-IN	**Public Works**	Generator Diesel	462.57
		0645046-IN	**Public Works**	Generator Diesel	724.56
WILCOX AND FLEGEL Total					**2,439.10**
Williams Bethany	**UB*00635**	(blank)	**Genl Govt/Facilities**	Refund Check 009480-000 2204 S White Salmon Dr	19.14
Williams Bethany Total					**19.14**
WOODLAND TRUE VALUE HARDWARE	**1507**	A249048	**Public Works**	Water Supplies	28.07
		A249961	**Public Works**	Water Supplies	12.12
		A250097	**Genl Govt/Facilities**	PW Ops Supplies	0.58

Attachment: November 18, 2021 - Claims Report (Approval of Claims And/Or Payroll)

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WOODLAND TRUE VALUE HARDWARE	**1507**	A250097	**Public Works**	PW Ops Supplies	8.64
WOODLAND TRUE VALUE HARDWARE Total					**49.41**
Zimmerman Heather	**UB*00625**	(blank)	**Genl Govt/Facilities**	Refund Check 011025-000 3155 S Cedar Ridge Dr	135.13
Zimmerman Heather Total					**135.13**
Grand Total					**2,230,303.32**

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 18, 2021

ITEM:

AGENDA ITEM TITLE: Approval of Minutes from the November 4, 2021 Meeting

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AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

ACTION OR MOTION:

Approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 11-4-2021 (PDF)

CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
November 4, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Absent	
Lee Wells	Councilor	Absent	
Don Stose	Mayor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	
Judy Chipman	Councilor	Present	
Rachel Coker	Councilor	Present	

MOTION: Council Member Aichele moved to excuse Council Member Onslow and Wells from the meeting.
SECOND: Council Member Chipman.
Motion passed.

LATE CHANGES TO THE AGENDA

PROCLAMATION

Make a Difference Month

PUBLIC COMMENT

None received.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Jen Lindsay, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Stose, Lindsay, Aichele, Chipman, Coker
ABSENT:	Onslow, Wells

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the October 28, 2021 Meeting**

3. **Appointment Confirmation of Judge Andrew Wheeler as Municipal Court Judge**

PRESENTATION

1. **3Rd Quarter 2021 Financial Report**

PUBLIC HEARING/BUSINESS

1. **Public Hearing on 2022 Property Tax Levy and Revenues**

The 2022 revenue budget totals $59,852,747, including $18,246,707 associated with internal transfers from existing funds, $7,901,280 in new grant funds, $6,130,000 in new debt funding. In comparison the 2021 amended revenue budget was $43,349,657, with $12,917,046 associated with internal transfers from existing funds. The overall net increase in the proposed revenue budget when compared to the 2021 amended budget is approximately $16.5 million, an 38.1% increase.

Mayor Opened the Hearing: 7:06PM

No testimony received.

Mayor Closed the Hearing: 7:06PM

BUSINESS

1. **First Reading of Ordinance No. 1353 – 2022 Property Tax Levy - Kirk Johnson, Finance Director**

The 2021 levy amount was $1,659,764. The statutory 1% increase would raise the property tax levy $16,598. In addition to the 1% increase, the Clark County Assessor's office has preliminary estimates showing the City assessed value for new construction will add approximately $318.7 million to the City's assessed values, adding approximately $251,104 in property tax revenue. The Department of Revenue is still in the process of valuing state assessed utilities. These numbers should be available shortly. The value for the 2021 tax roll for state assessed utilities was $17.5 million. To date the estimated 2022 taxable assessed values for Ridgefield is $2639,246,206.

First reading only.

2. **First Reading of Ordinance No. 1354 - 2022 Storm Water Utility Rate Code Amendment - Kirk Johnson, Finance Director**

The 2022 expense operating budget is expected to increase 51% over the 2021 operating budget. The main reason for the increase is capital outlay related to the purchase of a vacuum truck and tools to manage storm water drainage. Additional staff hours have been allocated to the storm maintenance work to continue to prepare for additional NPDES permit requirements. The City has completed multiple storm water projects over the past 4 years using most of the available reserve balances outside of policy reserves. Increasing the rate 3% with expected growth will allow the city to meet the needs of the storm water maintenance program. Revenue is expected to increase 21.8% due to growth in accounts and the recommended rate increase. Ordinance proposes a 3% rate increase or $0.65 per bi-monthly billing, per Equivalent Dwelling Unit (EDU). The 2022 rate would be increased to $20.30 per EDU.

First reading only.

3. **Second Reading of Ordinance No. 1352 – Fall 2021 Ridgefield Municipal Code Updates - Claire Lust, Community Development Director**

Staff propose a series of amendments to Titles 13, 14, and 18 of the Ridgefield Municipal Code. The purpose of the proposed amendments is to keep the code up-to-date and to address current issues in order to better serve the Ridgefield community.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1352 AS PRESENTED.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Rachel Coker, Councilor
SECONDER:	Rob Aichele, Councilor
AYES:	Stose, Lindsay, Aichele, Chipman, Coker
ABSENT:	Onslow, Wells

4. Resolution No. 599 – Approval of Grant Program for Non-Profit Organizations - Kirk Johnson, Finance Director

The purpose of this temporary emergency program is to assist Non-Profit organizations who serve Ridgefield residents and the City of Ridgefield mission and goals and have suffered negative economic conditions during the Covid-19 health crisis. The Ridgefield City Council approved the expenditure of $200,000 of CLFRF grant funds awarded through the American Rescue Plan Act (ARPA). An estimated $70,000 is remaining in the budget for the approved spending plan.

City Council discussion.

MOTION: MOVED TO ADOPT RESOLUTION NO. 599 AS PRESENTED.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Rob Aichele, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Stose, Lindsay, Aichele, Chipman, Coker
ABSENT:	Onslow, Wells

PUBLIC COMMENT

None received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Lindsay - Attended Trunk N Treat at RORC.
Council Member Aichele - Attended Nature Park planning meeting with Council Member Onslow and Public Works Director Bryan Kast.
Council Member Coker - Kudos to staff on putting together "Make a Difference Month" activities.

Mayor

Provided a list of all activities during the month of November for "Make a Difference Month".

City Manager

City Manager Steve Stuart - Clark County elections update, Officer Marvitz and RPOA recognized Raymond Mitchell, TLC Towing driver who died while retrieving a disabled vehicle on I-5 and reminding drivers to slow down and move over if you see lights flashing.
Public Works Director Bryan Kast - Royle Road project update. Erosion control update.
Deputy City Manager Lee Knottnerus - Events update provided.
Police Chief John Brooks - Provided an update on the new hire, Officer Cuneta.

ADJOURN - 7:44 PM

___________________________________ ____________________________________

Julie Ferriss, City Clerk

Don Stose, Mayor

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 18, 2021

ITEM:

AGENDA ITEM TITLE: Pioneer Widening Presentation

Pioneer Widening Presentation

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS:

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 18, 2021

ITEM: PUBLIC HEARING/BUSINESS

AGENDA ITEM TITLE: An Ordinance for the City of Ridgefield, Washington Adopting the 2022 Budget; and Providing for the Effective Date Thereof

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GOVERNING LEGISLATION:

Revised Code of Washington Chapter 35A.33, City of Ridgefield Financial Policy #07: Budget.

PREVIOUS COUNCIL ACTION TAKEN:

The City Council conducted a public hearing on the proposed 2022 revenue sources at the November 4, 2021 council meeting. Council has held 2 work sessions on the 2022 proposed budget.

SUMMARY/BACKGROUND:

The 2022 budget represents the proposed fiscal plans for the City of Ridgefield for calendar year 2022. It took the collaborative efforts of the Budget Advisory Committee, City Council, senior management, staff, and citizen input to develop and create the budget. Meetings were held throughout the budget development process to discuss the budget in more detail and to ensure understanding. These meetings included three Budget Advisory Committee meetings, which were held on August 17th, September 14th, and October 21st. The City also conducted two City Council work sessions, which were held on August 26th, and September 23rd. Input and feedback gained throughout this process was reviewed and incorporated into the budget as appropriate. Copies of the budget have been made available to the Budget Advisory Committee, City Council, senior management, and staff for review as updates were made throughout the process. A proposed draft of the budget was made available to the public at City Hall and on the City's website October 29, 2021.

BUDGET/FINANCIAL IMPACTS:

The 2022 budget proposes total revenues of $59.8 million and $62.9 million in expense. The proposed budget includes the use of capital reserves that have been collected since 2019 from developers and a grant received in 2021 to fund multiple capital projects. The 2022 budget proposes an operating budget of $19.5 million, capital budget of $28.3 million, special revenue budget of $350,000, capital service budget of $13.3 million and a debt service budget of $1.4 million (General Government), for a total budget of $62,915,881.

The net impact on overall fund balance is a decrease of $3,063,136. The proposed budget includes the transfer of $1.1 million in grant funds received in 2021 from the General Fund to the utility capital funds for infrastructure projects. In addition the budget proposes using $7.9 million in new grants, impact fees and system development charges the city has been collecting since 2019 to fund the capital projects proposed for 2022.

Transfers between funds included in the budget total $18,246,707, with $1,596,089 associated with the operating funds, transfers to the equipment replacement fund in the amount of $604,915, transfers for debt service in the amount of $1,414,003, and $15,031,700 for capital projects.

Total revenues and the use of fund balance and/or designated reserves are projected to sufficiently support the proposed budget.

The 2022 proposed budget includes funding for nine new full-time equivalent positions. The new positions are for two police officers, a code enforcement officer, a senior planner, a parks and recreation manager, an engineering tech, an accounting/utility clerk, an admin assistant in community development and a HR assistant. The total FTE count for the City of Ridgefield with these additions is 69.25, which includes 68 full-time positions and 2 part-time positions.

RECOMMENDED ACTION OR MOTION:
Conduct the first public hearing and reading of Ordinance No. 1355 pertaining to the 2022 Proposed Budget. No formal action is requested at this time.

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:
2022 Proposed Budget - Public Hearing 11.18 (PDF)
Exhibit A - 2022 Proposed Budget Summary (PDF)
Exhibit B - 2022 Proposed Operating Budget Summary (PDF)
Exhibit C - 2022 Proposed Special Revenue and Debt Service Budget Summary (PDF)
Exhibit D - 2022 Proposed Capital Service Fund Budget Summary (PDF)
Exhibit E - 2022 Proposed Capital and ERF Budget Summary (PDF)
Exhibit F - 2022 Proposed FTE Budget (PDF)

ORDINANCE NO. 1355

AN ORDINANCE FOR THE CITY OF RIDGEFIELD, WASHINGTON ADOPTING THE 2022 BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF

WHEREAS, the tax estimates and budget for the City of Ridgefield for the 2022 fiscal year have been prepared and filed as provided by the laws of the State of Washington; and

WHEREAS, the budget was printed for distribution and notice was published setting the time and place for hearings on the budget; and

WHEREAS, the 2022 proposed budget was submitted to the City Council and City Clerk on October 29, 2021, and budget workshop sessions were held on August 26, 2021, and September 23, 2021; and

WHEREAS, public hearings on the 2021 annual budget were held on November 4, 2021, November 18, 2021 and December 2, 2021.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: Public Interest. The Ridgefield City Council finds it to be in the public interest to adopt the 2022 budget of anticipated revenues and expenditures.

Section 2: 2022 Budget Adoption. The annual budget for the City of Ridgefield, Washington for the year ending December 31, 2022, is hereby adopted in the amounts and for the purposes shown in Exhibits “A-F”, attached hereto and incorporated herein by reference. The budget for each Department and Fund in Exhibits "A-F" is hereby adopted at the fund level and set as the appropriation limit for expenditures for the fiscal year 2022. The attached Exhibit “A” summarizes the totals of estimated revenue and expenditure appropriations for each separate fund and the aggregate total for all funds combined.

Section 3: The Finance Director is directed to transmit a copy of the budget hereby adopted to the State Auditor’s Office, Municipal Research & Services Center (MRSC), and to the Association of Washington Cities.

Section 4: Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

Section 5: Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 6: Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7: Effective date. This ordinance shall take effect and be in full force five (5) days after the publication of the attached summary and Exhibits “A-F”, which is hereby approved.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 2ND DAY OF DECEMBER, 2021.

By: ______________________________
Don Stose, Mayor

Attest:

____
Julie Ferriss
City Clerk

Approved as to Form:

____
Janean Parker, City Attorney

First Reading:	November 18, 2021
Second Reading/Passed:	December 2, 2021
Date of Publication:	December 8, 2021
Effective Date:	December 13, 2021

2022 Proposed Budget

November 18, 2021

2022 Proposed Budget Agenda

- 2022 Budget Summary
  - Operating Funds
  - Capital Service Funds
  - Capital Project/ERF Funds
  - Special Revenue Funds
  - Debt Service Funds
  - 2022 FTE Report

2022 Proposed Budget Agenda

- 2022 Budget Summary
  - Total revenue - $59,852,745
  - Total expense -$62,915,881
  - Operating budget - $19,551,110
    - Personnel expense - $8,688,988, 44.5%
    - Operations and maintenance - $5,834,870, 29.8%
    - Capital outlay and transfers - $4,655,582, 23.8%
    - Capital Leases - $306,670, 1.6%
    - Debt Service - $65,000, 0.3%

2022 Proposed Budget

		Beginning Fund Balance	2022 Budgeted Revenue	2022 Budgeted Expense	Ending Fund Balance	Change In Fund Balance
Operating Funds						
001	General Fund	$ 11,585,325	$ 13,673,685	$ 15,066,583	$ 10,192,427	$ (1,392,898)
101	Street Fund	97,107	956,893	946,890	107,110	$ 10,003
406	Water Operating	2,531,435	2,854,555	2,396,016	2,989,974	$ 458,540
408	Stormwater Operating	440,060	1,158,395	1,141,622	456,833	$ 16,773
	Total Operating Funds	*14,653,927*	*18,643,528*	*19,551,110*	*13,746,345*	*$ (907,582)*
Capital Service Funds						
105	Real Estate Excise Tax	3,830,214	2,370,000	1,414,003	4,786,211	955,997
114	Park Impact Fee	3,497,111	1,856,785	3,793,200	1,560,696	(1,936,415)
115	Traffic Impact Fee	3,906,209	3,212,700	5,530,000	1,588,909	(2,317,300)
416	Water Utility SDC	8,473,231	2,917,000	2,551,865	8,838,366	365,135
	Total Capital Service Funds	*19,706,765*	*10,356,485*	*13,289,068*	*16,774,182*	*(2,932,583)*
Special Revenue Funds						
111	Drug Fund	5,252	760	-	6,012	760
140	Affordable Housing	40,781	31,025	-	71,806	31,025
150	Transportation Benefit District	195,021	301,750	350,000	146,771	(48,250)
	Total Special Revenue Funds	*241,054*	*333,535*	*350,000*	*224,589*	*(16,465)*
Debt Service Fund						
200	Debt Service	-	1,414,003	1,414,003	-	-
	Total Debt Service Fund	*-*	*1,414,003*	*1,414,003*	*-*	*-*
Capital Project/Equipment Replacement Construction Funds						
300	General Capital Projects	1,110,346	23,562,654	23,065,200	1,607,800	497,454
410	Water Utility Capital Projects	16,536	4,087,500	4,087,500	16,536	-
412	Storm Utility Capital Projects	-	850,000	850,000	-	-
501	Equipment Replacement (ERF)	288,278	605,040	309,000	584,318	296,040
	Total Capital/ERF	*1,415,160*	*29,105,194*	*28,311,700*	*2,208,654*	*793,494*
	Total Budget	*$ 36,016,906*	*$ 59,852,745*	*$ 62,915,881*	*$ 32,953,770*	*$ (3,063,136)*

2022 Proposed Budget
Operating Funds Revenue Budget Comparison

		2021 Amended Budget	2022 Proposed Budget	Percentage Change
Operating Funds				
001	General Fund	$ 13,379,317	$ 13,673,685	2.20%
101	Street Fund	961,564	956,893	-0.49%
406	Water Operating	5,404,793	2,854,555	-47.18%
408	Stormwater Operating	950,920	1,158,395	21.82%
	Total Operating Funds	***20,696,594***	***18,643,528***	***-9.92%***

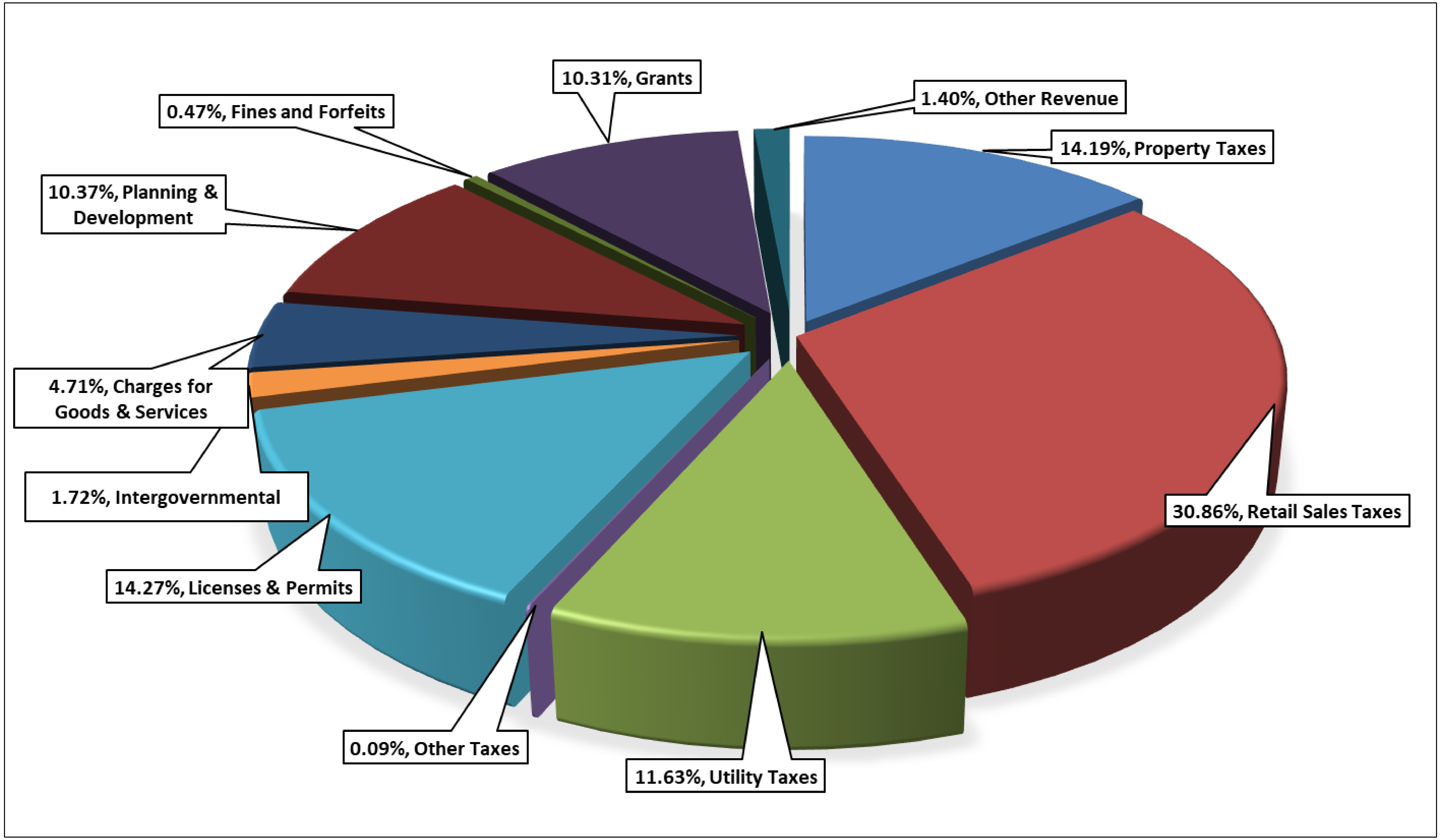
2022 Proposed Budget
Operating Funds Expense Budget Comparison

		2021 Amended Budget	2022 Proposed Budget	Percentage Change
Operating Funds				
001	General Fund	$ 10,371,384	$ 15,066,583	45.27%
101	Street Fund	943,868	946,890	0.32%
406	Water Operating	4,963,386	2,396,016	-51.73%
408	Stormwater Operating	1,165,752	1,141,622	-2.07%
	Total Operating Funds	***17,444,390***	***19,551,110***	**12.08%**

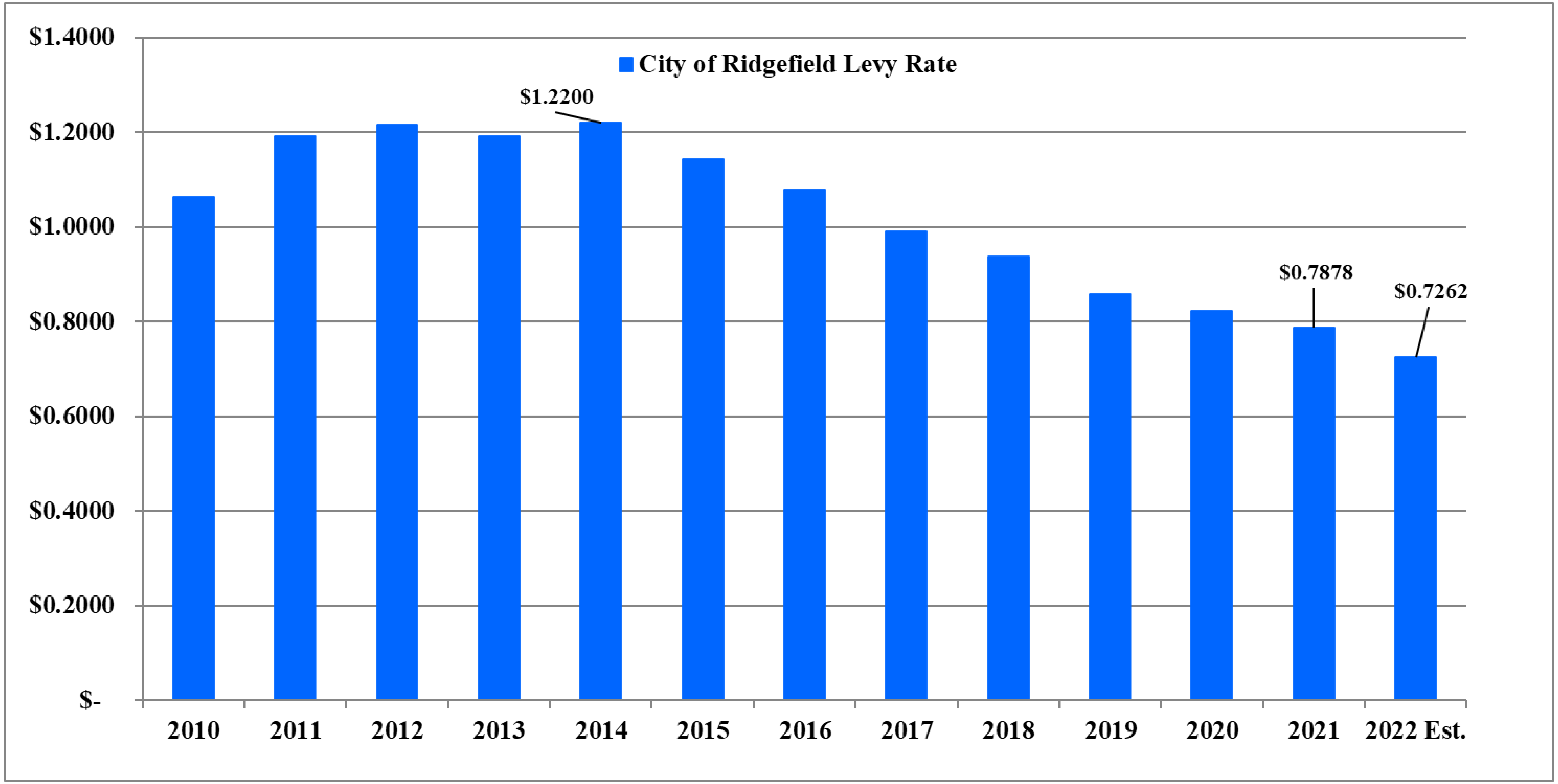
2022 Proposed Budget
Operating Funds – Fund Balance Impact

		Beginning Fund Balance	2022 Budgeted Revenue	2022 Budgeted Expense	Ending Fund Balance	Change In Fund Balance
Operating Funds						
001	General Fund	$ 11,585,325	$ 13,673,685	$ 15,066,583	$ 10,192,427	$ (1,392,898)
101	Street Fund	97,107	956,893	946,890	107,110	$ 10,003
406	Water Operating	2,531,435	2,854,555	2,396,016	2,989,974	$ 458,540
408	Stormwater Operating	440,060	1,158,395	1,141,622	456,833	$ 16,773
	Total Operating Funds	*14,653,927*	*18,643,528*	*19,551,110*	*13,746,345*	*$ (907,582)*

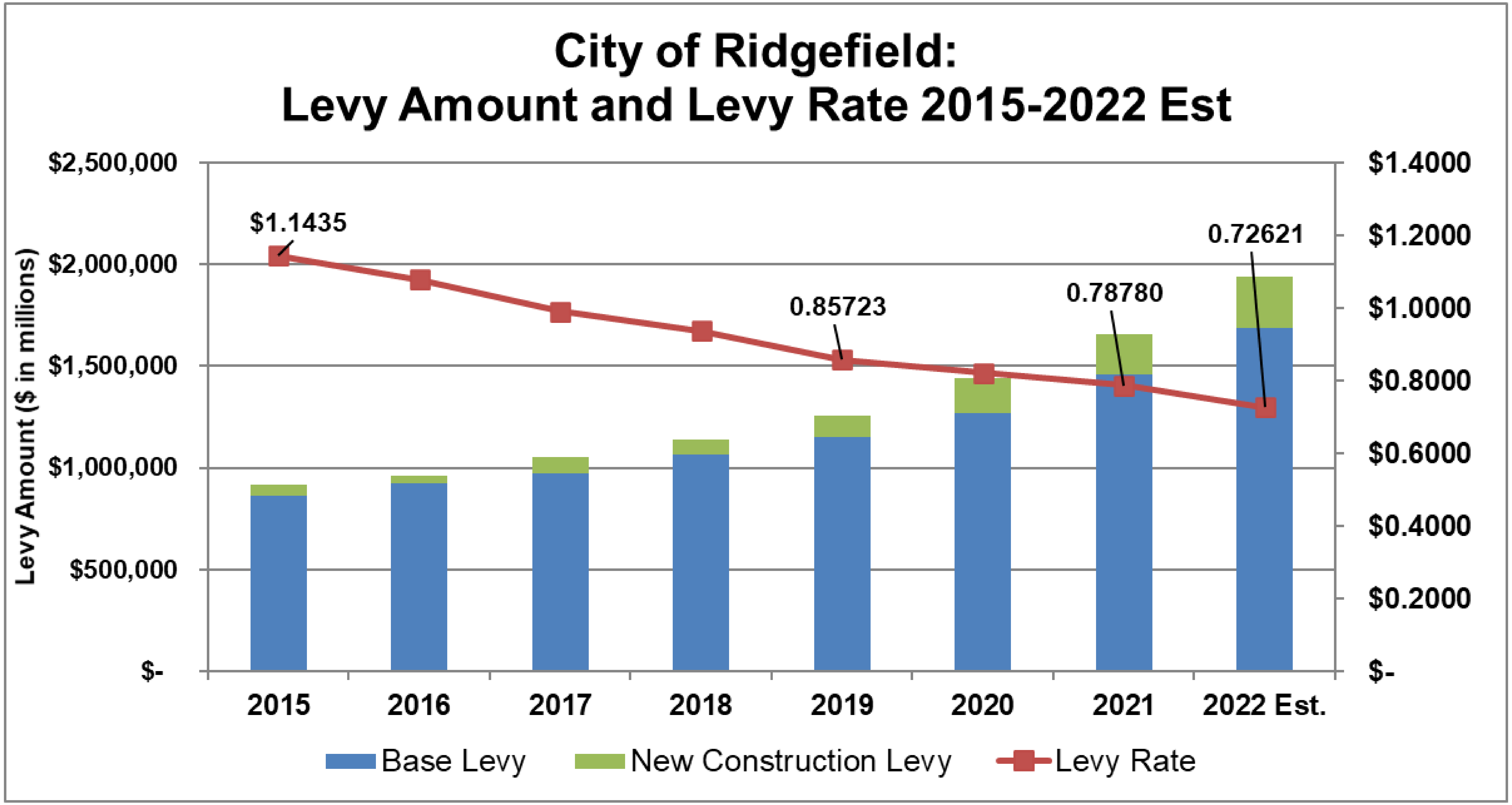
2022 Proposed Budget
General Fund Revenue Budget



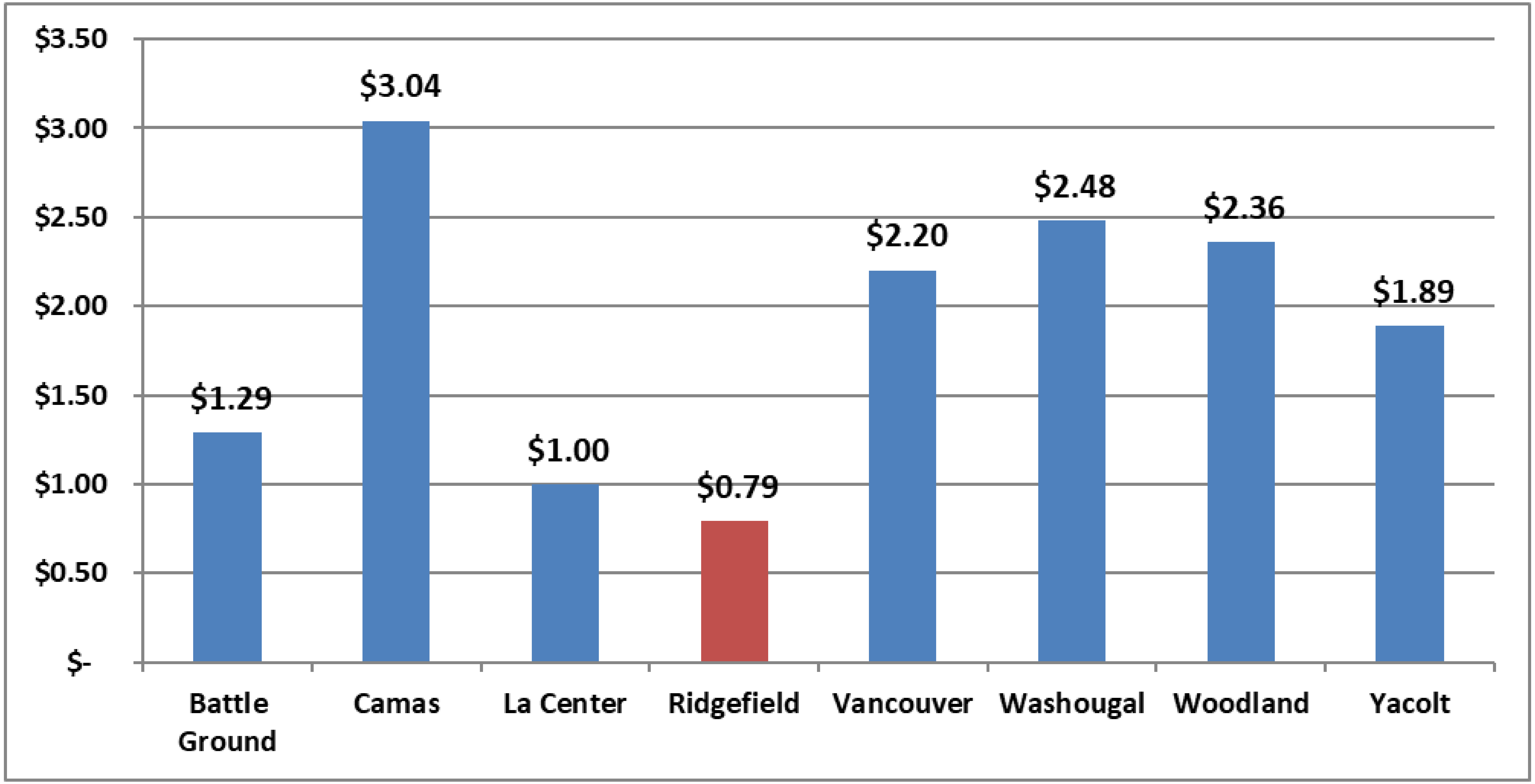
2022 Proposed Budget
General Fund Revenue Budget



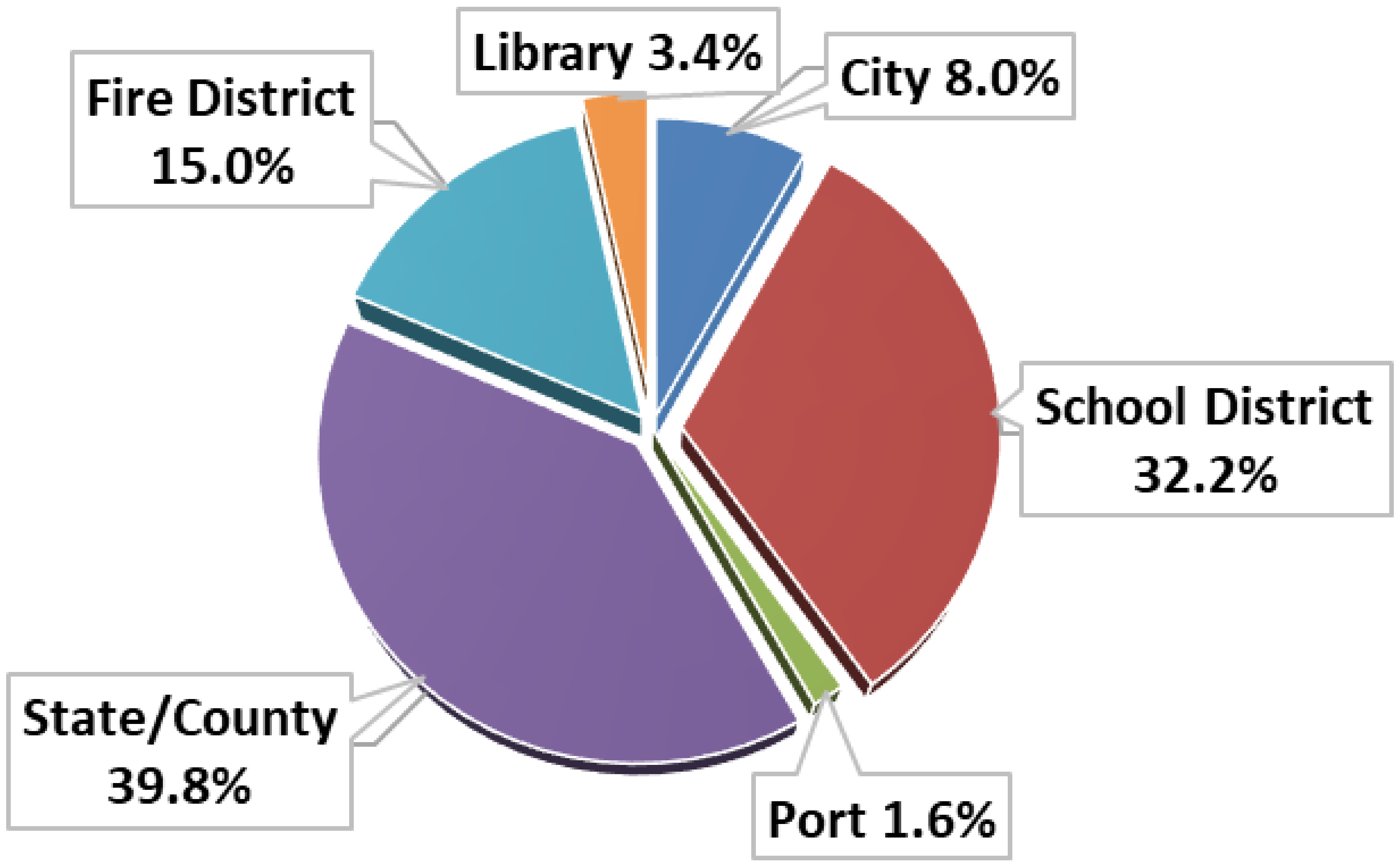
2022 Proposed Budget
General Fund Revenue Budget



2022 Proposed Budget
General Fund Revenue Budget

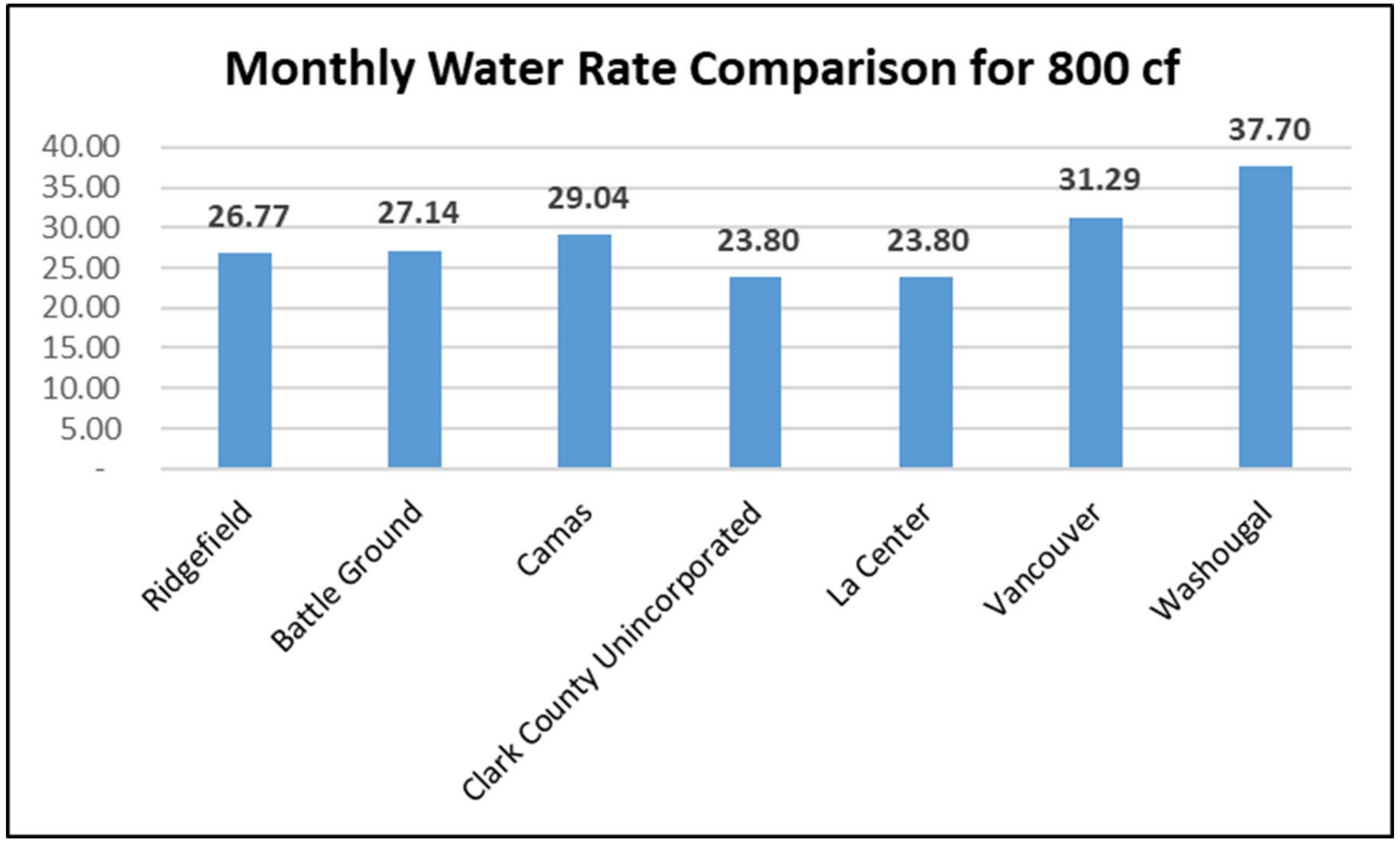


2022 Proposed Budget
General Fund Revenue Budget



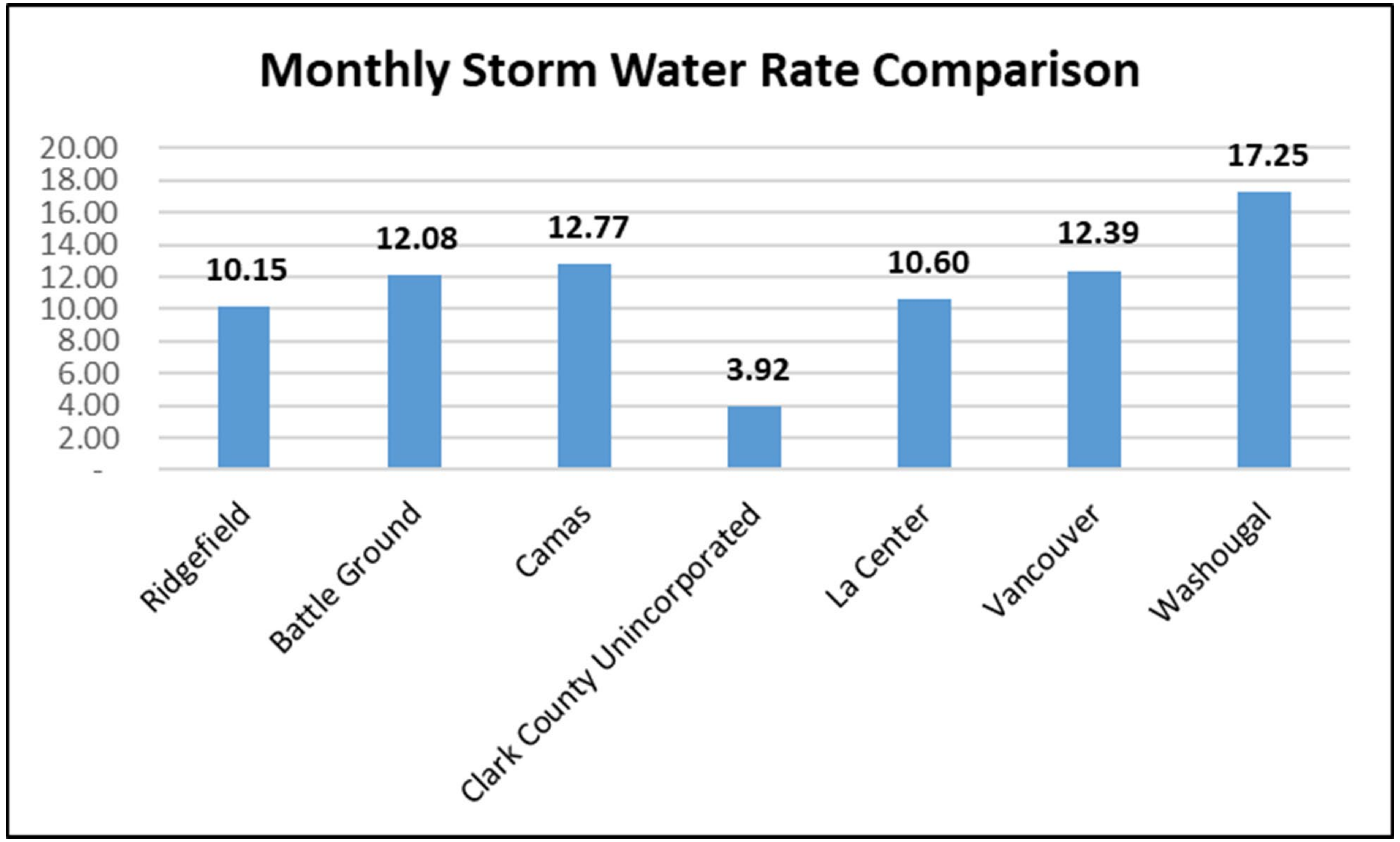
2022 Proposed Budget
Water Fund User Fees

Agency	Water	Utility Tax	Monthly Avg.	Notes
Ridgefield	26.77	8.00%	28.91	
Battle Ground	27.14	12.00%	30.40	
Camas	29.04	0.00%	29.04	
Clark County Unincorporated	23.80	0.00%	23.80	b, c
La Center	23.80	6.00%	25.23	b, c
Vancouver	31.29	28.90%	31.29	d
Washougal	37.70	10.00%	37.70	e



2022 Proposed Budget
Storm Water User Fees

Agency	Storm	Utility Tax	Monthly Avg
Ridgefield	10.15	0.00%	10.15
Battle Ground	12.08	12.00%	13.53
Camas	12.77	0.00%	12.77
Clark County Unincorporated	3.92	0.00%	3.92
La Center	10.60	6.00%	11.24
Vancouver	12.39	28.90%	12.39
Washougal	17.25	6.00%	18.28



2022 Proposed Budget
CRWWD Sewer User Fees

MONTHLY SEWER SERVICE	2014	2015	2016	2017	2018	2019	2020	2021	2022
Base Rate (Central Service Area)	$ 36.00	$ 37.00	$ 38.00	$ 38.00	$ 38.00	$ 39.00	$ 40.00	$ 41.00	$ 42.00
System Integration Charge	19.00	18.80	18.50	17.70	17.00	16.60	15.60	13.80	11.60
Total Sewer Service Charge	55.00	55.80	56.50	55.70	55.00	55.60	55.60	54.80	53.60
City Operating Fee (10%)	5.50	5.58	5.65	5.57	5.50	5.56	5.56	5.48	5.36
TOTAL BILL PER ERU/MONTH	**$ 60.50**	**$ 61.38**	**$ 62.15**	**$ 61.27**	**$ 60.50**	**$ 61.16**	**$ 61.16**	**$ 60.28**	**$ 58.96**
SYSTEM DEVELOPMENT CHARGES									
SDC per ERU	**$7,550.00**	**$7,550.00**	**$7,550.00**	**$7,550.00**	**$7,550.00**	**$7,950.00**	**$8,350.00**	**$8,750.00**	**$8,750.00**

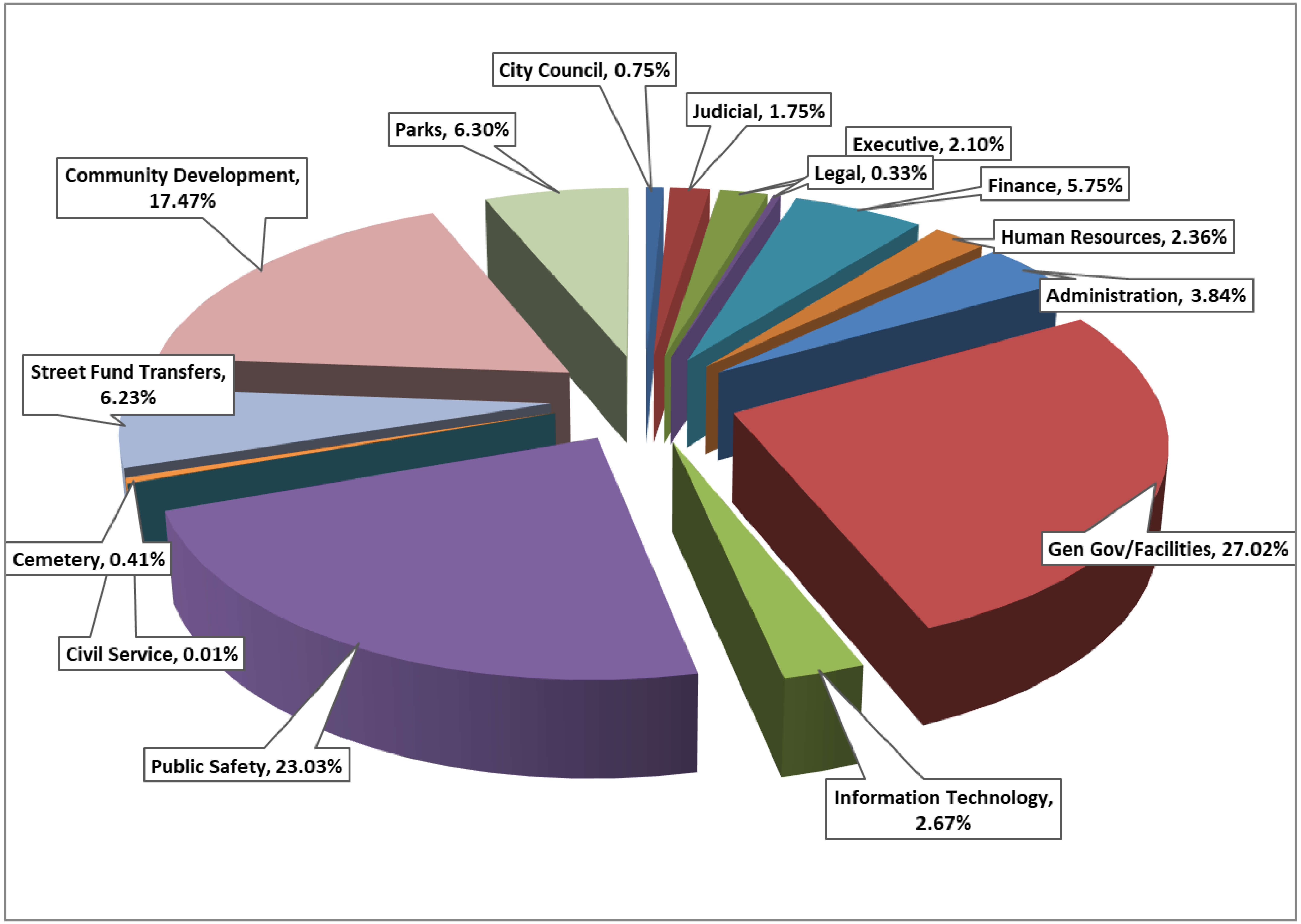
2022 Proposed Budget
2021-2022 General Fund Revenue Budget Comparison

Description	2021 Amended Budget	2022 Proposed Budget	Percentage Change
001 General Fund			
Revenue			
Property Tax	1,665,000	1,940,000	16.52%
Retail Sales & Other Tax	4,165,025	4,232,050	1.61%
Utility Taxes	1,353,890	1,589,810	17.43%
License & Permits	2,159,860	1,950,710	-9.68%
Planning & Development	1,246,010	1,417,400	13.76%
Fines & Forfeits	69,700	64,000	-8.18%
Charge for Goods & Services	586,328	644,030	9.84%
Intergovernmental/Grant	1,670,704	1,643,785	-1.61%
Other Revenue/Donations	462,800	191,900	-58.54%
Transfers In	-	-	0.00%
General Fund Revenue	***13,379,317***	***13,673,685***	***2.20%***

2022 Proposed Budget
2021-2022 General Fund Expense Budget Comparison

Description	2020 Amended Budget	2021 Proposed Budget	Percentage Change
001 General Fund			
Expense			
City Council	102,825	113,512	10.39%
Judicial	207,000	263,000	27.05%
Executive	312,110	315,829	1.19%
Legal	45,000	50,000	11.11%
Finance	686,490	865,966	26.14%
Human Resources	298,015	356,260	19.54%
Administration	528,030	577,951	9.45%
Gen Govt/Facilities	1,622,888	4,071,247	150.86%
Information Tech	217,300	401,700	84.86%
Public Safety	2,402,033	3,470,267	44.47%
Civil Service	1,000	1,000	0.00%
Cemetery	62,449	61,654	-1.27%
Transfers	965,438	938,167	-2.82%
Community Development	2,231,005	2,631,385	17.95%
Parks	689,801	948,645	37.52%
General Fund Expense	**10,371,384**	**15,066,583**	**45.27%**

2022 Proposed Budget
General Fund Expense Budget



2022 Proposed Budget
2021-2022 Capital Service Fund Revenue Budget Comparison

		2021 Amended Budget	***2022 Proposed Budget***	***Percentage Change***
Capital Service Funds				
105	Real Estate Excise Tax	3,020,000	2,370,000	-21.52%
114	Park Impact Fee	2,213,450	1,856,785	-16.11%
115	Traffic Impact Fee	2,559,112	3,212,700	25.54%
416	Water Utility SDC	2,758,375	2,917,000	5.75%
	Total Capital Service Funds	***10,550,937***	***10,356,485***	***-1.84%***

2022 Proposed Budget

2021-2022 Capital Service Fund Expense Budget Comparison

		2021 Amended Budget	2022 Proposed Budget	Percentage Change
Capital Service Funds				
105	Real Estate Excise Tax	1,413,405	1,414,003	0.04%
114	Park Impact Fee	636,000	3,793,200	496.42%
115	Traffic Impact Fee	4,794,000	5,530,000	15.35%
416	Water Utility SDC	4,312,088	2,551,865	-40.82%
	Total Capital Service Funds	***11,155,493***	***13,289,068***	**19.13%**

2022 Proposed Budget

2022 Capital Service Funds – Fund Balance Impact

		Beginning Fund Balance	2022 Budgeted Revenue	2022 Budgeted Expense	Ending Fund Balance	Change In Fund Balance
Capital Service Funds						
105	Real Estate Excise Tax	3,830,214	2,370,000	1,414,003	4,786,211	955,997
114	Park Impact Fee	3,497,111	1,856,785	3,793,200	1,560,696	(1,936,415)
115	Traffic Impact Fee	3,906,209	3,212,700	5,530,000	1,588,909	(2,317,300)
416	Water Utility SDC	8,473,231	2,917,000	2,551,865	8,838,366	365,135
	Total Capital Service Funds	***19,706,765***	***10,356,485***	***13,289,068***	***16,774,182***	***(2,932,583)***

2022 Proposed Budget

2021-2022 Capital Project and ERF Fund Revenue Budget Comparison

		2021 Amended Budget	2022 Proposed Budget	Percentage Change
Capital Projects & ERF				
300	General Capital Projects	8,609,000	23,562,654	173.70%
410	Water Utility Capital Projects	1,237,025	4,087,500	230.43%
412	Storm Water Utility Capital Projects	426,000	850,000	99.53%
501	Equipment Replacement (ERF)	218,992	605,040	176.28%
	Total Capital Projects & ERF	***10,491,017***	***29,105,194***	***177.43%***

2021 Proposed Budget

2021-2022 Capital Project and ERF Fund Expense Budget Comparison

		2021 Amended Budget	2022 Proposed Budget	Percentage Change
Capital Projects & ERF				
300	General Capital Projects	8,568,000	23,065,200	169.20%
410	Water Utility Capital Projects	1,237,025	4,087,500	230.43%
412	Storm Water Utility Capital Projects	426,000	850,000	99.53%
501	Equipment Replacement (ERF)	159,400	309,000	93.85%
	Total Capital Projects & ERF	***10,390,425***	***28,311,700***	***172.48%***

2022 Proposed Budget

2022 Capital Project and ERF Fund – Fund Balance Impact

		Beginning Fund Balance	2022 Budgeted Revenue	2022 Budgeted Expense	Ending Fund Balance	Change In Fund Balance
Capital Project/Equipment Replacement Construction Funds						
300	General Capital Projects	1,110,346	23,562,654	23,065,200	1,607,800	497,454
410	Water Utility Capital Projects	16,536	4,087,500	4,087,500	16,536	-
412	Storm Utility Capital Projects	-	850,000	850,000	-	-
501	Equipment Replacement (ERF)	288,278	605,040	309,000	584,318	296,040
	Total Capital/ERF	*1,415,160*	*29,105,194*	*28,311,700*	*2,208,654*	*793,494*

2022 Proposed Budget

2021-2022 Special Revenue and Debt Service Fund Revenue Budget Comparison

		2021 Amended Budget	2022 Proposed Budget	Percentage Change
Special Revenue Funds				
111	Drug Fund	1,010	760	-24.75%
140	Affordable Housing	23,035	31,025	100.00%
150	Transportation Benefit District	153,435	301,750	96.66%
	Total Special Revenue Funds	***177,480***	***333,535***	87.93%
Debt Service				
200	Debt Service	1,433,629	1,414,003	-1.37%
	Total Debt Service	***1,433,629***	***1,414,003***	**-1.37%**

2022 Proposed Budget

2021-2022 Special Revenue and Debt Service Fund Expense Budget Comparison

		2021 Amended Budget	2022 Proposed Budget	Percentage Change
Special Revenue Funds				
111	Drug Fund	-	-	0.00%
140	Affordable Housing	-	-	0.00%
150	Transportation Benefit District	175,000	350,000	0.00%
	Special Revenue Funds	***175,000***	***350,000***	0.00%
Debt Service				
200	Debt Service	1,433,629	1,414,003	-1.37%
	Total Debt Service	***1,433,629***	***1,414,003***	**-1.37%**

2022 Proposed Budget

2021-2022 Special Revenue and Debt Service Fund – Fund Balance Impact

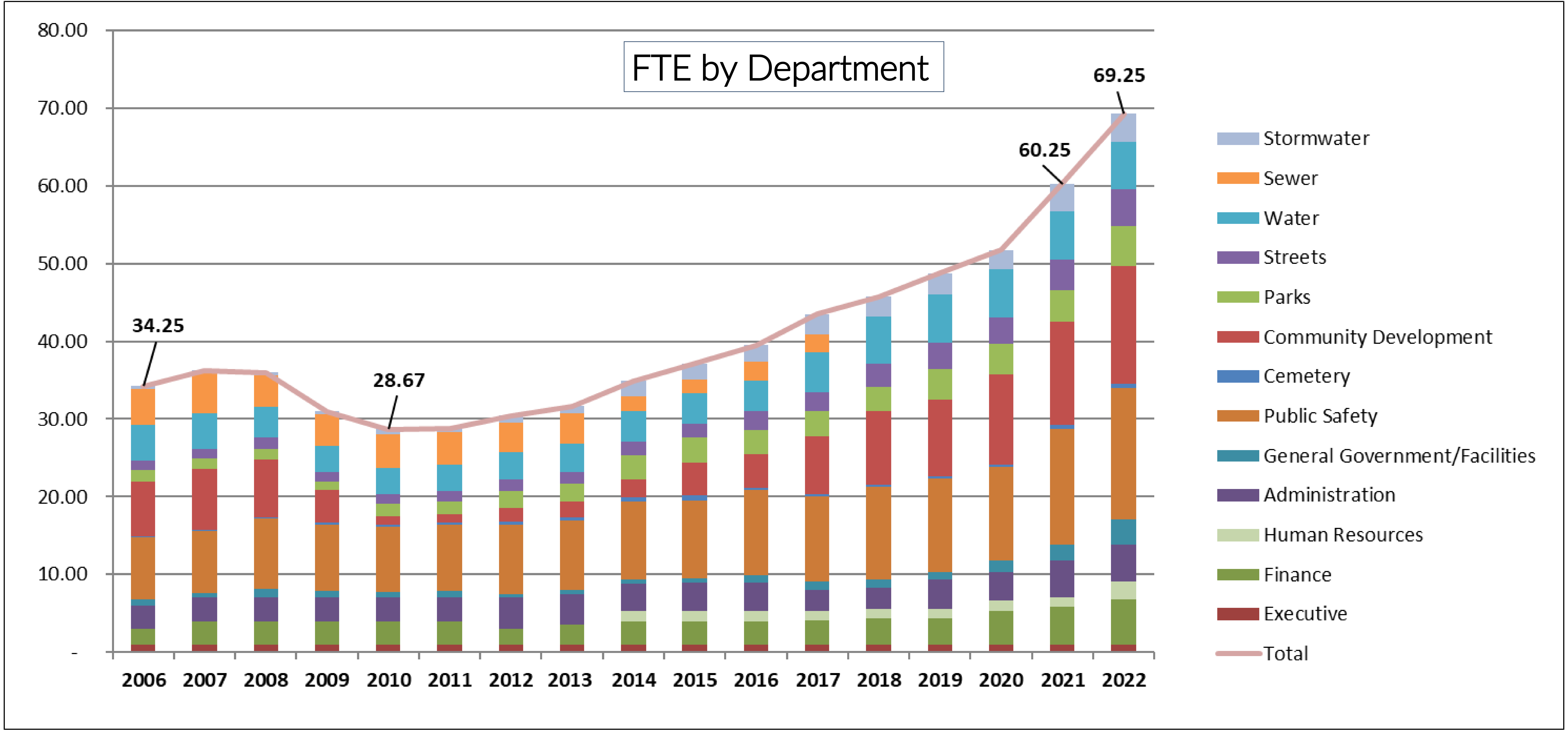
		Beginning Fund Balance	2022 Budgeted Revenue	2022 Budgeted Expense	Ending Fund Balance	Change In Fund Balance
Special Revenue Funds						
111	Drug Fund	5,252	760	-	6,012	760
140	Affordable Housing	40,781	31,025	-	71,806	31,025
150	Transportation Benefit District	195,021	301,750	350,000	146,771	(48,250)
	Total Special Revenue Funds	*241,054*	*333,535*	*350,000*	*224,589*	*(16,465)*
Debt Service Fund						
200	Debt Service	-	1,414,003	1,414,003	-	-
	Total Debt Service Fund	-	*1,414,003*	*1,414,003*	-	-

2022 Proposed Budget
2021-2022 FTE Count Comparison

Personnel Schedule (Full-Time Equivalents)				
Job Title	2020 FTE Allocation	2021 FTE Allocation	2022 FTE Allocation	2022 FTE Percentage
Executive	1.00	1.00	1.00	1.44%
Total Finance	4.30	4.80	5.80	8.38%
Total Human Resources	1.30	1.30	2.30	3.32%
Total Administration	3.70	4.70	4.70	6.79%
Total General Government/Facilities	1.54	2.05	3.22	4.65%
Total Public Safety	12.00	15.00	17.00	24.55%
Total Cemetery	0.24	0.45	0.47	0.68%
Total Community Development	11.72	13.27	15.17	21.91%
Total Parks	3.80	3.95	5.20	7.51%
Total Streets	3.42	4.58	4.70	6.79%
Total Water Utility	6.22	5.82	6.02	8.69%
Total Stormwater Utility	2.51	3.35	3.67	5.30%
Total Full Time Equivalents	51.75	60.25	69.25	100.00%
Full-Time Staff				
Full-Time Employees	50.00	59.00	68.00	98.19%
Part-Time Staff				
Part-Time Employees	1.75	1.25	1.25	1.81%

2022 Proposed Budget

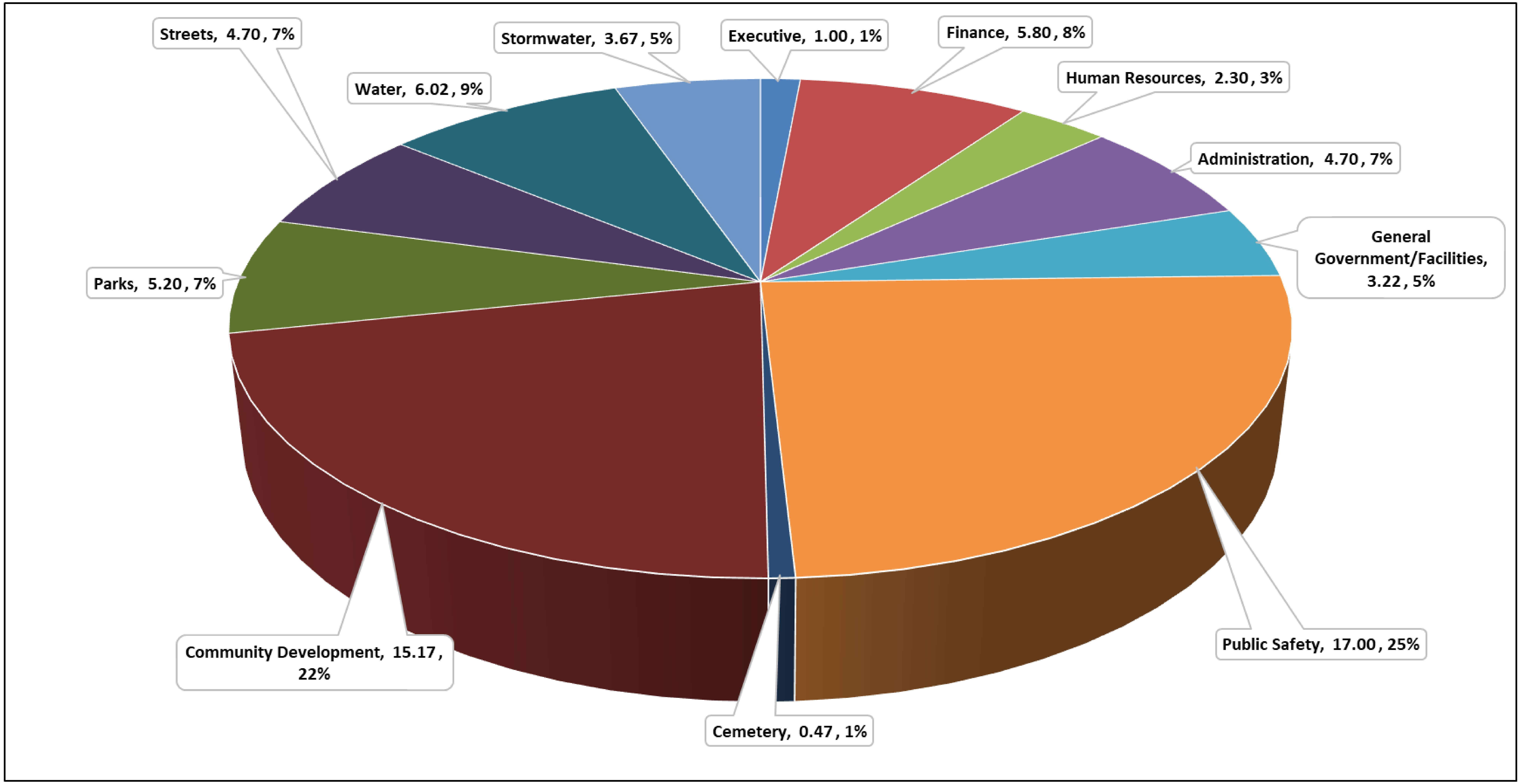
2022 FTE Count



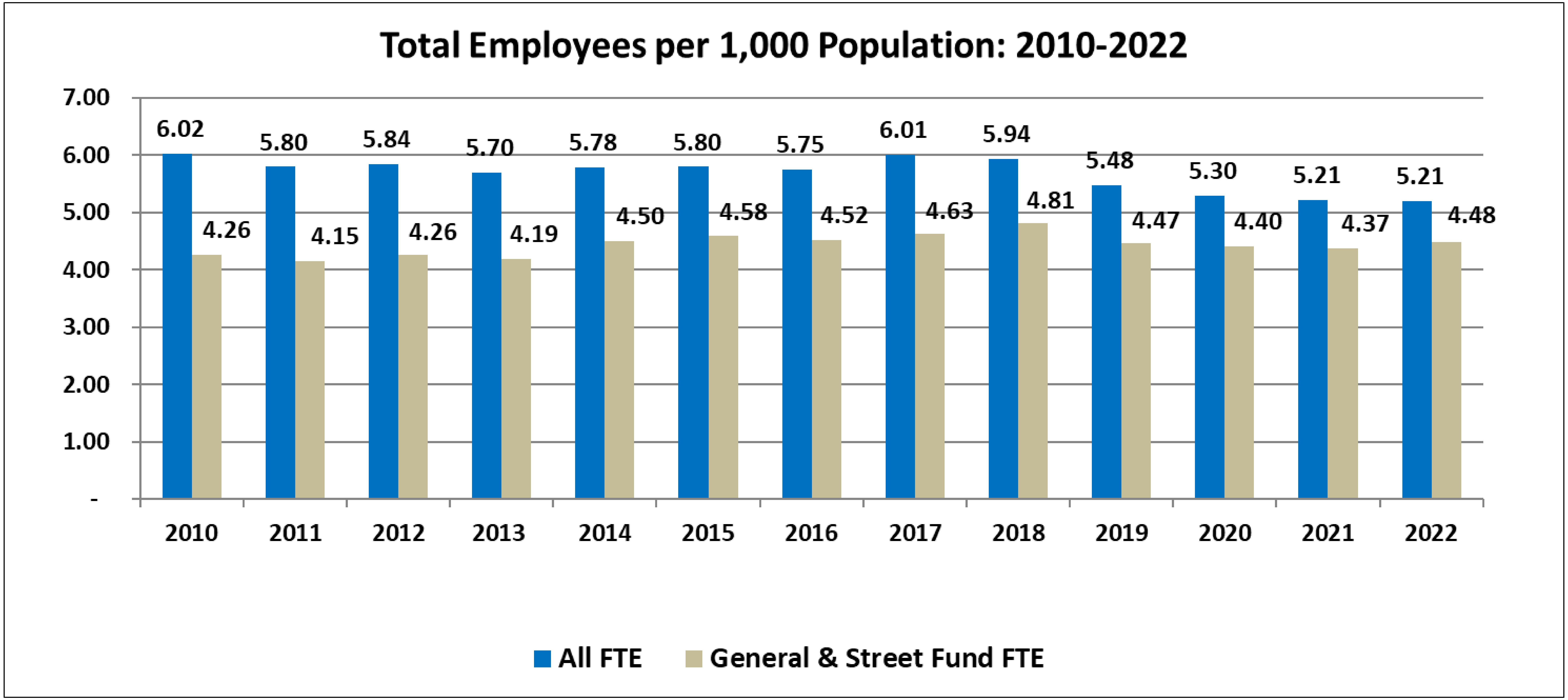
2022 Proposed Budget

2022 FTE Count

FTE % by Department



2022 Proposed Budget
2022 FTE Count



2022 Proposed Budget
Next Steps

- November
  - Conduct second reading on 2022 property tax levy 11/18 6:30 PM
  - Conduct second reading on 2022 storm water utility rates 11/18 6:30 PM
- December
  - Conduct public hearing on budget 12/2 6:30 PM
  - Adopt 2022 budget 12/2 6:30 PM
  - Transmit 2022 budget to MRSC and State Auditor


THANK YOU

Exhibit "A"

2022 Budget

		Beginning Fund Balance	2022 Budgeted Revenue	2022 Budgeted Expense	Ending Fund Balance	Change In Fund Balance
Operating Funds						
001	General Fund	$ 11,585,325	$ 13,673,685	$ 15,066,583	$ 10,192,427	$ (1,392,898)
101	Street Fund	97,107	956,893	946,890	107,110	$ 10,003
406	Water Operating	2,531,435	2,854,555	2,396,016	2,989,974	$ 458,540
408	Stormwater Operating	440,060	1,158,395	1,141,622	456,833	$ 16,773
	Total Operating Funds	*14,653,927*	*18,643,528*	*19,551,110*	*13,746,345*	*$ (907,582)*
Capital Service Funds						
105	Real Estate Excise Tax	3,830,214	2,370,000	1,414,003	4,786,211	955,997
114	Park Impact Fee	3,497,111	1,856,785	3,793,200	1,560,696	(1,936,415)
115	Traffic Impact Fee	3,906,209	3,212,700	5,530,000	1,588,909	(2,317,300)
416	Water Utility SDC	8,473,231	2,917,000	2,551,865	8,838,366	365,135
	Total Capital Service Funds	*19,706,765*	*10,356,485*	*13,289,068*	*16,774,182*	*(2,932,583)*
Special Revenue Funds						
111	Drug Fund	5,252	760	-	6,012	760
140	Affordable Housing	40,781	31,025	-	71,806	31,025
150	Transportation Benefit District	195,021	301,750	350,000	146,771	(48,250)
	Total Special Revenue Funds	*241,054*	*333,535*	*350,000*	*224,589*	*(16,465)*
Debt Service Fund						
200	Debt Service	-	1,414,003	1,414,003	-	-
	Total Debt Service Fund	*-*	*1,414,003*	*1,414,003*	*-*	*-*
Capital Project/Equipment Replacement Construction Funds						
300	General Capital Projects	1,110,346	23,562,654	23,065,200	1,607,800	497,454
410	Water Utility Capital Projects	16,536	4,087,500	4,087,500	16,536	-
412	Storm Utility Capital Projects	-	850,000	850,000	-	-
501	Equipment Replacement (ERF)	288,278	605,040	309,000	584,318	296,040
	Total Capital/ERF	*1,415,160*	*29,105,194*	*28,311,700*	*2,208,654*	*793,494*
	Total Budget	*$ 36,016,906*	*$ 59,852,745*	*$ 62,915,881*	*$ 32,953,770*	*$ (3,063,136)*

Attachment: Exhibit A - 2022 Proposed Budget Summary (Public Hearing and First Reading of Ordinance No. 1355 - 2022 Proposed Budget)

Exhibit "B"

CITY OF RIDGEFIELD WASHINGTON

2022 Budget

Operating Funds
Summary Report by Fund

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
001 General Fund							
Revenue							
Property Tax	1,288,393	1,472,230	1,665,000	1,680,048	1,940,000	-	1,940,000
Retail Sales & Other Tax	3,255,417	3,151,630	4,165,025	4,276,183	4,232,050	-	4,232,050
Utility Taxes	1,095,607	1,244,333	1,353,890	1,405,610	1,589,810	-	1,589,810
License & Permits	1,302,769	2,116,847	2,159,860	2,198,303	1,950,710	-	1,950,710
Planning & Development	1,243,980	1,299,777	1,246,010	1,337,910	1,417,400	-	1,417,400
Fines & Forfeits	74,827	57,825	69,700	68,472	64,000	-	64,000
Charge for Goods & Srvc	564,533	503,187	586,328	616,862	644,030	-	644,030
Intergovernmental/Grant	314,624	601,388	1,670,704	1,600,093	245,505	1,398,280	1,643,785
Other Rev/Donations	238,898	307,619	462,800	406,041	191,900	-	191,900
Other Financing Sources	-	-	-	-	-	-	-
Transfers In	-	-	-	-	-	-	-
Total Revenue	***9,379,048***	***10,754,836***	***13,379,317***	***13,589,522***	***12,275,405***	***1,398,280***	***13,673,685***
Expense							
City Council	95,548	78,521	102,825	78,835	113,512	-	113,512
Judicial	132,677	169,244	207,000	195,536	263,000	-	263,000
Executive	266,751	267,035	312,110	276,843	315,829	-	315,829
Legal	27,523	38,472	45,000	35,904	50,000	-	50,000
Finance	452,256	608,409	686,490	654,574	706,566	159,400	865,966
Human Resources	206,171	208,857	298,015	286,216	266,460	89,800	356,260
Administration	394,378	433,497	528,030	526,247	575,951	2,000	577,951
Gen Govt/Facilities	1,174,734	1,237,389	1,622,888	1,559,228	1,460,107	2,611,140	4,071,247
Information Tech	148,572	193,338	217,300	209,437	253,500	148,200	401,700
Public Safety	1,823,404	2,036,241	2,402,033	2,231,141	2,711,267	759,000	3,470,267
Civil Service	80	92	1,000	118	1,000	-	1,000
Cemetery	35,432	47,751	62,449	32,147	59,424	2,230	61,654
Transfers	522,706	616,751	965,438	878,222	564,237	373,930	938,167
Community Development	1,835,908	1,841,175	2,231,005	1,774,067	2,414,585	216,800	2,631,385
Parks	599,806	541,698	689,801	528,290	705,415	243,230	948,645
Total Expense	***7,715,946***	***8,318,470***	***10,371,384***	***9,266,805***	***10,460,853***	***4,605,730***	***15,066,583***
Net Total	***1,663,102***	***2,436,366***	***3,007,933***	***4,322,717***	***1,814,552***	***(3,207,450)***	***(1,392,898)***
Fund Balance							
Beginning Fund Balance	3,163,140	4,826,242	7,262,608	7,262,608	11,585,325	13,399,877	11,585,325
Ending Fund Balance	4,826,242	7,262,608	10,270,541	11,585,325	13,399,877	10,192,427	10,192,427
GF Policy Reserve Balance	2,014,914	2,331,040	2,462,776	2,462,776	2,889,315	2,889,315	2,889,315
Building Policy Reserve Bal	574,578	538,567	612,292	612,292	648,382	648,382	648,382
Restricted for Building	586,442	660,998	2,564,479	3,149,925	3,506,999	3,506,999	3,290,199
Fund Balance Available	1,650,308	3,732,003	4,630,994	5,360,332	6,355,181	3,147,731	3,364,531

Attachment: Exhibit B - 2022 Proposed Operating Budget Summary (Public Hearing and First Reading of Ordinance No. 1355 - 2022 Proposed

Exhibit "B"

2022 Budget

Operating Funds
Summary Report by Fund

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
101 Street Fund							
Revenue							
Utility Tax/Franchise Fee	72,002	91,842	95,491	113,042	120,715	-	120,715
Permits	18,528	21,297	20,000	13,538	20,000	-	20,000
Grants	-	15,711	-	-	-	-	-
Intergovernmental	177,662	174,043	220,610	200,498	238,483	-	238,485
Other Revenue	1,694	3	1,025	-	525	-	525
Transfers In	328,125	401,850	624,438	624,438	564,237	12,930	577,168
Total Revenue	***598,011***	***704,746***	***961,564***	***951,516***	***943,960***	***12,930***	***956,893***
Expense							
Streets	600,875	693,579	943,868	868,162	933,960	12,930	946,890
Total Expense	***600,875***	***693,579***	***943,868***	***868,162***	***933,960***	***12,930***	***946,890***
Net Total	***(2,864)***	***11,167***	***17,696***	***83,354***	***10,000***	***-***	***10,003***
Fund Balance							
Beg Fund Balance	5,450	2,586	13,753	13,753	97,107	107,107	97,107
Ending Fund Balance	2,586	13,753	31,449	97,107	107,107	107,107	107,110
Reserves Maintain in GF	-	-	-	-	-	-	-
Fund Balance Available	2,586	13,753	31,449	97,107	107,107	107,107	107,110

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
406 Water Utility Fund							
Revenue							
Charge for Goods & Srvc	1,939,937	2,285,249	2,798,635	2,819,057	2,843,555	-	2,843,555
Grants	-	22,056	-	-	-	-	-
Other Revenue	12,652	4,995	10,000	571	11,000	-	11,000
Transfers In	200,310	198,530	2,596,158	2,564,193	-	-	-
Total Revenue	***2,152,899***	***2,510,830***	***5,404,793***	***5,383,821***	***2,854,555***	***-***	***2,854,555***
Expense							
Water Utility	1,808,533	2,000,215	4,963,386	4,836,777	2,230,676	165,340	2,396,016
Total Expense	***1,808,533***	***2,000,215***	***4,963,386***	***4,836,777***	***2,230,676***	***165,340***	***2,396,016***
Net Total	***344,366***	***510,615***	***441,407***	***547,044***	***623,880***	***(165,340)***	***458,540***
Fund Balance							
Beginning Fund Balance	1,129,410	1,473,776	1,984,391	1,984,391	2,531,435	3,155,314	2,531,435
Ending Fund Balance	1,473,776	1,984,391	2,425,798	2,531,435	3,155,314	2,989,974	2,989,974
Policy Reserve Balance	688,217	881,874	1,077,370	1,077,370	1,316,564	1,316,564	1,316,564
Fund Balance Available	785,559	1,102,517	1,348,428	1,454,065	1,838,750	1,673,410	1,673,410

Exhibit "B"

2022 Budget

Operating Funds
Summary Report by Fund

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
408 Stormwater Utility Fund							
Revenue							
Charge for Goods & Srvc	676,722	849,327	947,920	952,873	1,155,395	-	1,155,395
Grants	-	15,731	-	-	-	-	-
Other Revenue	(225)	4,022	3,000	(2,786)	3,000	-	3,000
Total Revenue	***676,497***	***869,080***	***950,920***	***950,087***	***1,158,395***	***-***	***1,158,395***
Expense							
Stormwater Utility	658,378	619,740	1,165,752	1,019,799	1,030,292	111,330	1,141,622
Total Expense	***658,378***	***619,740***	***1,165,752***	***1,019,799***	***1,030,292***	***111,330***	***1,141,622***
Net Total	***18,119***	***249,340***	***(214,832)***	***(69,712)***	***128,103***	***(111,330)***	***16,773***
Fund Balance							
Beginning Fund Balance	242,313	260,432	509,772	509,772	440,060	568,163	440,060
Ending Fund Balance	260,432	509,772	294,940	440,060	568,163	456,833	456,833
Policy Reserve Balance	275,728	398,183	497,449	497,449	612,693	612,693	612,693
Fund Balance Available	(15,296)	111,589	(202,509)	(57,389)	(44,530)	(155,860)	(155,860)

Exhibit "C"

2022 Budget

Special Revenue and Debt Service Fund
Summary Report by Fund

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
111 Drug Fund							
Revenue							
Fines and Forfeits	947	416	1,000	37	750	-	750
Other Revenue	264	9	10	4	10	-	10
Total Revenue	***1,211***	***425***	***1,010***	***41***	***760***	***-***	***760***
Expense							
Small Tools & Equipment	5,617	-	-	-	-	-	-
Intergovernmental	21	-	-	-	-	-	-
Total Expense	***5,638***	***-***	***-***	***-***	***-***	***-***	***-***
Net Total	***(4,427)***	***425***	***1,010***	***41***	***760***	***-***	***760***
Fund Balance							
Beginning Fund Balance	9,213	4,786	5,211	5,211	5,252	6,012	5,252
Ending Fund Balance	4,786	5,211	6,221	5,252	6,012	6,012	6,012
Fund Balance Available	4,786	5,211	6,221	5,252	6,012	6,012	6,012

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
140 Affordable Housing							
Revenue							
Retail Sales Tax	-	10,232	23,000	30,549	31,025	-	31,025
Other Revenue	-	-	35	-	-	-	-
Total Revenue	***-***	***10,232***	***23,035***	***30,549***	***31,025***	***-***	***31,025***
Expense							
Transfers-Out	-	-	-	-	-	-	-
Total Expense	***-***	***-***	***-***	***-***	***-***	***-***	***-***
Net Total	***-***	***10,232***	***23,035***	***30,549***	***31,025***	***-***	***31,025***
Fund Balance							
Beg Fund Balance	-	-	10,232	10,232	40,781	71,806	40,781
Ending Fund Balance	-	10,232	33,267	40,781	71,806	71,806	71,806
Fund Balance Available	-	10,232	33,267	40,781	71,806	71,806	71,806

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
150 Transportation Benefit District							
Revenue							
Vehicle Licensing Fees	75,973	153,806	153,410	170,223	301,725	-	301,725
Other Revenue	4	8	25	7	25	-	25
Total Revenue	***75,977***	***153,814***	***153,435***	***170,230***	***301,750***	***-***	***301,750***
Expense							
Transfers-Out	30,000	-	175,000	175,000	350,000	-	350,000
Total Expense	***30,000***	***-***	***175,000***	***175,000***	***350,000***	***-***	***350,000***
Net Total	***45,977***	***153,814***	***(21,565)***	***(4,770)***	***(48,250)***	***-***	***(48,250)***
Fund Balance							
Beg Fund Balance	-	45,977	199,791	199,791	195,021	146,771	195,021
Ending Fund Balance	45,977	199,791	178,226	195,021	146,771	146,771	146,771
Fund Balance Available	45,977	199,791	178,226	195,021	146,771	146,771	146,771

Exhibit "C"

2022 Budget

Special Revenue and Debt Service Fund
Summary Report by Fund

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
200 Debt Service Fund							
Revenue							
Transfers-In	808,499	831,596	1,433,629	1,413,405	1,414,003	-	1,414,003
Other Revenue	-	-	-	-	-	-	-
Other Financing Sources	-	3,857,663	-	-	-	-	-
Total Revenue	***808,499***	***4,689,259***	***1,433,629***	***1,413,405***	***1,414,003***	***-***	***1,414,003***
Expense							
Debt Service	808,499	870,346	1,433,629	1,413,405	1,414,003	-	1,414,003
Transfers-Out	-	3,818,913	-	-	-	-	-
Total Expense	***808,499***	***4,689,259***	***1,433,629***	***1,413,405***	***1,414,003***	***-***	***1,414,003***
Net Total	***-***	***-***	***-***	***-***	***-***	***-***	***-***
Fund Balance							
Beg Fund Balance	-	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-	-
Fund Balance Available	-	-	-	-	-	-	-

Attachment: Exhibit C - 2022 Proposed Special Revenue and Debt Service Budget Summary (Public Hearing and First Reading of Ordinance

Exhibit "D"

2022 Budget

Capital Service Fund
Summary Report by Fund

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
105 Real Estate Excise Tax (REET) Fund							
Revenue							
Real Estate Excise Taxes	1,569,351	1,778,422	3,000,000	3,087,465	2,350,000	-	2,350,000
Other Revenue	77,212	36,194	20,000	19,544	20,000	-	20,000
Total Revenue	***1,646,563***	***1,814,616***	***3,020,000***	***3,107,009***	***2,370,000***	***-***	***2,370,000***
Expense							
Utility	236,440	-	-	-	-	-	-
General	-	-	-	-	-	-	-
Streets	-	46,246	-	-	-	-	-
Parks	657,000	-	-	-	-	-	-
Debt Service (RORC)	788,275	791,148	1,413,405	1,413,405	1,414,003	-	1,414,003
Total Expense	***1,681,715***	***837,394***	***1,413,405***	***1,413,405***	***1,414,003***	***-***	***1,414,003***
Net Total	***(35,152)***	***977,222***	***1,606,595***	***1,693,604***	***955,997***	***-***	***955,997***
Fund Balance							
Beg Fund Balance	1,194,540	1,159,388	2,136,610	2,136,610	3,830,214	4,786,211	3,830,214
Ending Fund Balance	1,159,388	2,136,610	3,743,205	3,830,214	4,786,211	4,786,211	4,786,211
Debt Service Reserves	787,425	1,413,405	1,414,003	1,414,003	1,409,075	1,409,075	1,409,075
Fund Balance Available	371,963	723,205	2,329,202	2,416,211	3,377,136	3,377,136	3,377,136

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
114 Park Impact Fee (PIF) Fund							
Revenue							
Planning & Development	1,094,204	1,908,172	2,213,200	2,292,947	1,856,535	-	1,856,535
Grants	-	-	-	-	-	-	-
Other Revenue	39	83	250	50	250	-	250
Total Revenue	***1,094,243***	***1,908,255***	***2,213,450***	***2,292,997***	***1,856,785***	***-***	***1,856,785***
Expense							
Park Impact Fee	762,719	404,633	636,000	631,032	250,000	3,543,200	3,793,200
Total Expense	***762,719***	***404,633***	***636,000***	***631,032***	***250,000***	***3,543,200***	***3,793,200***
Net Total	***331,524***	***1,503,622***	***1,577,450***	***1,661,965***	***1,606,785***	***(3,543,200)***	***(1,936,415)***
Fund Balance							
Beg Fund Balance	-	331,524	1,835,146	1,835,146	3,497,111	5,103,896	3,497,111
Ending Fund Balance	331,524	1,835,146	3,412,596	3,497,111	5,103,896	1,560,696	1,560,696
Fund Balance Available	331,524	1,835,146	3,412,596	3,497,111	5,103,896	1,560,696	1,560,696

Attachment: Exhibit D - 2022 Proposed Capital Service Fund Budget Summary (Public Hearing and First Reading of Ordinance No. 1355 - 2022

Exhibit "D"

2022 Budget

Capital Service Fund
Summary Report by Fund

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
115 Traffic Impact Fee (TIF) Fund							
Revenue							
Planning & Development	1,443,129	1,676,355	2,557,612	2,254,615	3,209,700	-	3,209,700
Other Revenue	42,330	23,155	1,500	3,131	3,000	-	3,000
Total Revenue	***1,485,459***	***1,699,510***	***2,559,112***	***2,257,746***	***3,212,700***	***-***	***3,212,700***
Expense							
Transp Impact Fee	73,515	107,991	4,794,000	1,355,000	-	5,530,000	5,530,000
Total Expense	***73,515***	***107,991***	***4,794,000***	***1,355,000***	***-***	***5,530,000***	***5,530,000***
Net Total	***1,411,944***	***1,591,519***	***(2,234,888)***	***902,746***	***3,212,700***	***(5,530,000)***	***(2,317,300)***
Fund Balance							
Beginning Fund Balance	-	1,411,944	3,003,463	3,003,463	3,906,209	7,118,909	3,906,209
Ending Fund Balance	1,411,944	3,003,463	768,575	3,906,209	7,118,909	1,588,909	1,588,909
Fund Balance Available	1,411,944	3,003,463	768,575	3,906,209	7,118,909	1,588,909	1,588,909

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
416 Water Utility SDC Fund							
Revenue							
Contributed Capital	1,647,176	2,823,471	2,718,375	2,893,708	2,867,000	-	2,867,000
Other Revenue	161,189	65,508	40,000	15,573	50,000	-	50,000
Total Revenue	***1,808,365***	***2,888,979***	***2,758,375***	***2,909,281***	***2,917,000***	***-***	***2,917,000***
Expense							
Intergovernmental	23,994	45,731	623,905	640,698	36,865	-	36,865
Capital Outlay	-	-	-	-	-	-	-
Transfers Out	939,598	1,224,251	3,688,183	2,611,057	-	2,515,000	2,515,000
Total Expense	***963,592***	***1,269,982***	***4,312,088***	***3,251,755***	***36,865***	***2,515,000***	***2,551,865***
Net Total	***844,773***	***1,618,997***	***(1,553,713)***	***(342,474)***	***2,880,135***	***(2,515,000)***	***365,135***
Fund Balance							
Beg Fund Balance	6,351,935	7,196,708	8,815,705	8,815,705	8,473,231	11,353,366	8,473,231
Ending Fund Balance	7,196,708	8,815,705	7,261,992	8,473,231	11,353,366	8,838,366	8,838,366
Fund Balance Available	7,196,708	8,815,705	7,261,992	8,473,231	11,353,366	8,838,366	8,838,366

Exhibit "E"

2022 Budget

Capital Project/Equipment Replacement Funds
Summary Report by Fund

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
300 General Capital Project Fund							
Revenue							
Grants	362,700	414,294	1,315,000	686,649	-	6,492,000	6,492,000
Other Revenue	412,351	47,035	827,000	827,753	-	846,454	846,454
Transfers In	1,735,198	4,592,684	6,061,000	2,414,817	250,000	9,844,200	10,094,200
Other Financing Sources	406,000	406,000	406,000	465,000	-	6,130,000	6,130,000
Total Revenue	***2,916,249***	***5,460,013***	***8,609,000***	***4,394,219***	***250,000***	***23,312,654***	***23,562,654***
Expense							
Facilities	-	3,852,790	406,000	215,000	-	250,000	250,000
Cemetery	28,997	-	-	-	-	-	-
Streets	548,096	754,434	7,136,000	2,667,772	-	18,787,000	18,787,000
Parks	1,537,102	406,316	1,026,000	794,490	-	4,028,200	4,028,200
Transfers Out	98,950	-	-	-	-	-	-
Total Expense	***2,213,145***	***5,013,540***	***8,568,000***	***3,677,262***	***-***	***23,065,200***	***23,065,200***
Net Total	***703,104***	***446,473***	***41,000***	***716,957***	***250,000***	***247,454***	***497,454***
Fund Balance							
Beginning Fund Balance	(21,525)	275,579	393,389	393,389	1,110,346	1,360,346	1,110,346
Ending Fund Balance	275,579	393,389	434,389	1,110,346	1,360,346	1,607,800	1,607,800
Fund Balance Available	275,579	393,389	434,389	1,110,346	1,360,346	1,607,800	1,607,800

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
410 Water Utility Capital Project Fund							
Revenue							
Other Revenue	4	3	-	1	-	-	-
Transfers In	739,288	1,025,721	1,237,025	175,406	-	4,087,500	4,087,500
Other Financing Sources	-	-	-	-	-	-	-
Total Revenue	***739,292***	***1,025,724***	***1,237,025***	***175,407***	***-***	***4,087,500***	***4,087,500***
Expense							
Water Capital	739,288	1,025,721	1,237,025	175,406	-	4,087,500	4,087,500
Total Expense	***739,288***	***1,025,721***	***1,237,025***	***175,406***	***-***	***4,087,500***	***4,087,500***
Net Total	***4***	***3***	***-***	***1***	***-***	***-***	***-***
Fund Balance							
Beginning Fund Balance	16,528	16,532	16,535	16,535	16,536	16,536	16,536
Ending Fund Balance	16,532	16,535	16,535	16,536	16,536	16,536	16,536
Fund Balance Available	16,532	16,535	16,535	16,536	16,536	16,536	16,536

Attachment: Exhibit E - 2022 Proposed Capital and ERF Budget Summary (Public Hearing and First Reading of Ordinance No. 1355 - 2022

Exhibit "E"

2022 Budget

Capital Project/Equipment Replacement Funds
Summary Report by Fund

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
412 Storm Utility Capital Project Fund							
Revenue							
Other Revenue	-	-	-	-	-	-	-
Grants	150,000	-	-	-	-	-	-
Transfers In	236,440	-	260,000	165,663	-	850,000	850,000
Other Financing Sources	-	126,943	166,000	182,408	-	-	-
Total Revenue	***386,440***	***126,943***	***426,000***	***348,071***	***-***	***850,000***	***850,000***
Expense							
Storm Capital	386,440	126,943	426,000	348,071	-	850,000	850,000
Total Expense	***386,440***	***126,943***	***426,000***	***348,071***	***-***	***850,000***	***850,000***
Net Total	***-***	***-***	***-***	***-***	***-***	***-***	***-***
Fund Balance							
Beginning Fund Balance	-	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-	-
Fund Balance Available	-	-	-	-	-	-	-

Description	2019 Actual	2020 Actual	2021 Amended Budget	2021 Est. Year End	2022 Baseline	2022 Additions	2022 Budget
501 Equipment Replacement Fund							
Revenue							
Other Revenue	20,982	34	100	7	125	-	125
Transfers In	135,675	190,088	218,892	218,892	634,915	-	604,915
Total Revenue	***156,657***	***190,122***	***218,992***	***218,899***	***635,040***	***-***	***605,040***
Expense							
General Government	8,166	3,767	10,000	-	-	-	-
Public Safety	-	62,366	-	-	-	74,000	74,000
Water	3,687	36,092	44,800	45,105	-	-	-
Cemetery	3,951	1,883	-	-	-	-	-
Stormwater	9,217	36,092	44,800	45,105	-	48,000	48,000
Streets	30,291	52,084	44,800	45,106	-	26,500	26,500
Community	1,843	-	-	-	-	-	-
Parks	29,253	28,603	15,000	15,035	-	160,500	160,500
Total Expense	***86,408***	***220,887***	***159,400***	***150,351***	***-***	***309,000***	***309,000***
Net Total	***70,249***	***(30,765)***	***59,592***	***68,548***	***635,040***	***(309,000)***	***296,040***
Fund Balance							
Beginning Fund Balance	180,246	250,495	219,730	219,730	288,278	893,318	288,278
Ending Fund Balance	250,495	219,730	279,322	288,278	893,318	584,318	584,318
Fund Balance Available	250,495	219,730	279,322	288,278	893,318	584,318	584,318

Attachment: Exhibit E - 2022 Proposed Capital and ERF Budget Summary (Public Hearing and First Reading of Ordinance No. 1355 - 2022

Exhibit "F"

2022 Budget

2021 Personnel Schedule (Full-Time Equivalents)

Job Title		FTE Allocation
Executive		
City Manager		1.00
Total Executive		***1.00***
Finance		
Accounting Assistant/Payroll Clerk		1.00
Procurement Coordinator		1.00
Finance Director		1.00
Accounting Assistant/Office Clerk		0.75
Senior Accountant		1.00
Utility Clerk		0.05
Accounting Assistant		1.00
Total Finance		***5.80***
Human Resources		
HR Analyst		0.90
Deputy City Manager		0.40
HR Assistant		1.00
Total Human Resources		***2.30***
Administration		
City Clerk		1.00
HR Analyst		0.10
Community Relations Specialist		1.00
Deputy City Manager		0.60
Administrative Specialist		1.00
Temporary Position (1-Year)		1.00
Total Administration		***4.70***
General Government/Facilities		
Building Inspector		0.25
Facility Maintenance Worker		0.10
City Engineer		0.02
Facility Maintenance Worker		0.05
Administrative Specialist		0.15
Public Works Director		0.20
Facility Maintenance Worker		0.10
Facility Maintenance Worker		0.10
Public Works Supervisor, Facilities		0.15
Facility Maintenance Worker		0.15
Facility Maintenance Worker		0.10
Facility Maintenance Worker		0.15
Development Inspector		0.05
Community Development Director		0.25
Associate Planner		0.30

Exhibit "F"

2022 Budget

2021 Personnel Schedule (Full-Time Equivalents)

Job Title		FTE Allocation
General Government/Facilities Continued		
Engineering Tech		0.10
Code Enforcement Officer		1.00
Total General Government/Facilities		***3.22***
Public Safety		
Police Chief		1.00
Police Lieutenant		1.00
Police Sergeant		1.00
Police Sergeant		1.00
Police Clerk		1.00
Police Clerk		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Total Public Safety		***17.00***
Cemetery		
PW Administrative Assistant		0.05
Facility Maintenance Worker		0.05
Administrative Specialist		0.05
Public Works Director		0.02
Facility Maintenance Worker		0.05
Facility Maintenance Worker		0.05
Public Works Supervisor, Facilities		0.05
Facility Maintenance Worker		0.05
Facility Maintenance Worker		0.05
Facility Maintenance Worker		0.05
Total Cemetery		***0.47***

Attachment: Exhibit F - 2022 Proposed FTE Budget (Public Hearing and First Reading of Ordinance No. 1355 - 2022 Proposed Budget)

Exhibit "F"

2022 Budget

2021 Personnel Schedule (Full-Time Equivalents)

Job Title		FTE Allocation
Community Development		
Building Inspector/Code Enforcement		0.75
Building Inspector		1.00
Permit Technician		1.00
City Engineer		0.74
Public Works Director		0.25
Community Development Director		0.75
Plans Examiner		1.00
Permit Tech I		1.00
Associate Planner		0.70
Building Inspector		1.00
Building Inspector		1.00
Permit Tech 1		1.00
Utility Maintenance Worker		0.05
Stormwater Maintenance Supervisor		0.08
Stormwater Maintenance Worker		0.10
Development Inspector		0.85
Engineering Tech		0.50
Building Official		1.00
Senior Planner		1.00
Engineering Tech		0.40
CDD Administrative Assistant		1.00
Total Community Development		***15.17***
Parks		
Park Caretaker		0.50
PW Administrative Assistant		0.10
Facility Maintenance Worker		0.50
City Engineer		0.05
Facility Maintenance Worker		0.80
Administrative Specialist		0.30
Public Works Director		0.10
Facility Maintenance Worker		0.25
Facility Maintenance Worker		0.15
Public Works Supervisor, Facilities		0.30
Facility Maintenance Worker		0.30
Facility Maintenance Worker		0.45
Facility Maintenance Worker		0.20
Development Inspector		0.05
Engineering Tech		0.05
Parks & Recreation Manager		1.00
Engineering Tech		0.10
Total Parks		***5.20***

Exhibit "F"

CITY OF RIDGEFIELD WASHINGTON

2022 Budget

2021 Personnel Schedule (Full-Time Equivalents)

Job Title		*FTE Allocation*
Streets		
Facility Maintenance Worker		0.35
City Engineer		0.15
Facility Maintenance Worker		0.15
Administrative Specialist		0.05
Public Works Director		0.15
Facility Maintenance Worker		0.60
Facility Maintenance Worker		0.70
Public Works Supervisor, Facilities		0.50
Facility Maintenance Worker		0.50
Facility Maintenance Worker		0.40
Facility Maintenance Worker		0.60
Development Inspector		0.05
Engineering Tech		0.40
Engineering Tech		0.10
Total Streets		***4.70***
Water Utility		
PW Administrative Assistant		0.85
Utility Maintenance Worker		0.90
Public Works Supervisor, Utilities		1.00
Utility Maintenance Worker		1.00
City Engineer		0.02
Administrative Specialist		0.40
Public Works Director		0.15
Utility Clerk		0.75
Utility Maintenance Worker		0.95
Total Water Utility		***6.02***
Stormwater Utility		
Utility Maintenance Worker		0.10
City Engineer		0.02
Administrative Specialist		0.05
Public Works Director		0.13
Utility Clerk		0.20
Public Works Supervisor, Stormwater		0.92
Stormwater Maintenance Worker		1.00
Stormwater Maintenance Worker		0.90
Engineering Tech		0.05
Engineering Tech		0.30
Total Stormwater Utility		***3.67***
Total Full Time Equivalents		***69.25***
Full-Time Staff		
Full-Time Employees		**68.00**
Part-Time Staff		
Part-Time Employees		**1.25**

Attachment: Exhibit F - 2022 Proposed FTE Budget (Public Hearing and First Reading of Ordinance No. 1355 - 2022 Proposed Budget)

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE:	November 18, 2021
ITEM:	BUSINESS
AGENDA ITEM TITLE:	An Ordinance of the City of Ridgefield Establishing the Estimated Ad Valorem Taxes Necessary to Finance the Anticipated Requirements of the City of Ridgefield, Washington for the Fiscal Year Ending December 31, 2022 by Increasing Property Tax Revenue from the Previous Year

GOVERNING LEGISLATION:
RCW 84.55.120, and RCW 84.52.020

PREVIOUS COUNCIL ACTION TAKEN:
Council adopts a property tax levy annually. Council held the first reading of Ordinance No. 1353 on November 4, 2021.

SUMMARY/BACKGROUND:
The 2022 budget includes a statutory maximum 1% increase in the current property tax levy exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, and annexations that have occurred, and including any refunds made.

The 2021 levy amount was $1,659,764. The statutory 1% increase would raise the property tax levy $16,598. In addition to the 1% increase, the Clark County Assessor's office has preliminary estimates showing the City assessed value for new construction will add approximately $318.7 million to the City's assessed values, adding approximately $251,104 in property tax revenue. The value for the 2022 tax roll for state assessed utilities is $18.32 million for an increase of $607.

The 2022 taxable assessed values for Ridgefield will be $2,656,557,619. City Council is required to certify a property tax levy and transmit the Ordinance to the County by November 30, 2021. The City's current forecast for the 2022 property tax levy is $1,940,000, an increase of $275,000 from the 2021 budget. The estimate is for the City of Ridgefield levy amount to be 72.6 cents per $1,000 assessed value a decrease of 6.2 cents from the 2021 levy amount.

The 2022 General Fund operating expense budget has increased 19.8% over the 2021 operating expense budget to account for contractual and inflationary increases and an increase in 9 full time positions. Adoption of the 1% property tax levy increase does not match current inflation (5.1% West Region CPI-U as of June 2021), but the increase is needed to maintain a balanced budget.

The three options available for property tax are:

1. Adopt a 1% increase estimated to be $16,598.
2. Bank the 1% increase and have available for use at a later date.
3. Do not adopt a 1% increase or bank the capacity for the 1% increase.

BUDGET/FINANCIAL IMPACTS:
The 2022 property tax receipts will increase $275,000 when compared with the 2021 budget. The total property tax levy is estimated to be $1,940,000.

ACTION OR MOTION:
Adopt Ordinance No. 1353 by making the following motion:

"I move to adopt Ordinance No. 1353, as presented."

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

ORDINANCE NO. 1353

AN ORDINANCE OF THE CITY OF RIDGEFIELD ESTABLISHING THE ESTIMATED AD VALOREM TAXES NECESSARY TO FINANCE THE ANTICIPATED REQUIREMENTS OF THE CITY OF RIDGEFIELD, WASHINGTON FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022 BY INCREASING PROPERTY TAX REVENUE FROM THE PREVIOUS YEAR

WHEREAS, public hearings have been held by the Ridgefield City Council to review and discuss the estimated revenue needed for calendar year 2022 as required by statute; and

WHEREAS, the Revised Code of Washington 84.55.120 as amended by Referendum 47 requires an Ordinance or Resolution be approved by the City Council if the anticipated property tax levy will increase by any amount; and,

WHEREAS, the amount levied for fiscal year 2021 was $1,659,764 and the increase in the regular property tax levy amount for 2022 is $16,598 which is a percentage increase of 1% from the previous year; and,

WHEREAS, this increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, and annexations that have occurred, and including any refunds made.

WHEREAS, a certified budget request or estimate is filed with the County Legislative Authority, separate from this ordinance. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The form for this purpose is titled “Levy Certification” and is available through the Assessor’s Office. Certification is made in a manner prescribed by the County Legislative Authority.

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to increase the property tax levy by the maximum allowed by the Revised Code of Washington.

Section 2. Fixing Ad Valorem Taxes. That an increase in the regular property tax levy is authorized for the levy to be collected for the 2022 tax year in the amount of the maximum 1% allowed by law from the previous year, estimated to be $16,598. This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property and annexations that have occurred.

Section 3. Transmittal to County. A certified copy of this ordinance shall be transmitted to Clark County in accordance with law.

Section 4. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

Section 5. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 6. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7: Effective date. This ordinance shall take effect and be in full force five (5) days after the publication in which is hereby approved.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 18th DAY OF NOVEMBER, 2021 IN AN OPEN PUBLIC MEETING.

City of Ridgefield:

____
Don Stose
Mayor

ATTEST:

____
Julie Ferriss
City Clerk

APPROVED AS TO FORM:

____
Janean Parker, City Attorney

First reading:	November 4, 2021
Second reading:	November 18, 2021
Publication date:	November 24, 2021
Effective date:	November 29, 2021

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 18, 2021

ITEM: BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Amending Ridgefield Municipal Code Chapter 13.75 and Ordinance Number 1330 Increasing the Bi-Monthly Stormwater Rate

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GOVERNING LEGISLATION:
RCW 35.67.020 and RCW 35.92.020 and Ridgefield Municipal Code Chapter 13.75.

PREVIOUS COUNCIL ACTION TAKEN:
Ordinance No. 883, forming a Storm Water Utility, was adopted by City Council at the August 25, 2005 regular council meeting and Ordinance No. 884 was adopted by City Council establishing the initial rate structure of the utility. Multiple Ordinances have been adopted to set the bi-monthly rate, with the most recent adoption Ordinance No. 1330 by the City Council on November 19, 2020, to update the bi-monthly rate to $19.65 per equivalent dwelling unit. Council held the first reading of Ordinance No. 1354 on November 4, 2021.

SUMMARY/BACKGROUND:
The public storm water collection and treatment systems located within the City of Ridgefield must be maintained and repaired by the City Public Works Department. The Storm Water Utility was created in 2005 with the plan that the fees charged would be used to perform the required long-term management, maintenance and repair to the storm water systems providing good stewardship of the environment, while correspondingly reducing the financial burden on the City's General Fund. Ordinance No. 1354 provides an amendment in the rate structure and a step toward generating the necessary revenue to assist in funding the Storm Water Utility.

City staff contracted with FCS group, one of the most preeminent consultants in our region, to conduct a rate analysis as required by the City's Budget Policy. The rate analysis was reviewed in 2017 and completed in 2018 and looked at expenses and revenues for the next 10 years for the Storm Water Utility. Factors included assumptions for inflationary cost escalators, labor agreements, capital facility plans and growth assumptions. The City completed an update of the Stormwater Capital Facility Plan in 2019 and incorporated the capital projects into the rate model.

Staff update the rate model created during the rate analysis each year during the budget cycle to incorporate actual data and revise assumptions as needed. As a result, of estimated expenses the rate model calls for a 3% increase to revenues to support estimated operating and capital repair and replacement expenditures. Staff revised the rate model to add in additional capital projects required to meet upcoming permit requirements. To fund these projects staff are in the process of identifying grant opportunities and/or low-cost loans to help fund the projects. In addition to these funding sources staff are recommending the storm water rate be increased $0.65 per bi-monthly billing or 3% to meet the upcoming obligations.

The 2022 expense operating budget is expected to increase 51% over the 2021 operating budget. The main reason for the increase is capital outlay related to the purchase of a vacuum truck, FTE expense related to an engineering tech to handle the NPDES permit and tools to manage storm water drainage. Additional staff hours have been allocated to the storm maintenance work to continue to prepare for additional NPDES permit requirements. The City has completed multiple storm water projects over the past 4 years using most of the available reserve balances outside of policy reserves. Increasing the rate 3% with expected growth will allow the city to meet the needs of the storm water maintenance program.

Revenue is expected to increase 21.8% due to growth in accounts and the recommended rate increase.

Ordinance No. 1354 proposes a 3% rate increase or $0.65 per bi-monthly billing, per Equivalent Dwelling Unit (EDU). The 2022 rate would be increased to $20.30 per EDU.

BUDGET/FINANCIAL IMPACTS:
Refer to the following table for impacts:

Bi-Monthly Rate	Base Revenue	Increased Revenue	Total Revenue	Increase from 2021
$20.30	1,097,358	58,037	1,155,395	3%

ACTION OR MOTION:
Adopt Ordinance No. 1354 by making the following motion:

“I move to adopt Ordinance No. 1354, as presented.”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

ORDINANCE NO. 1354

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING RIDGEFIELD MUNICIPAL CODE CHAPTER 13.75 AND ORDINANCE NUMBER 1330 INCREASING THE BI-MONTHLY STORMWATER RATE

WHEREAS, the City of Ridgefield, Washington (the "City"), created a Stormwater Utility to implement and administer its Stormwater Management Program; and,

WHEREAS, the City is authorized pursuant to the general police powers, RCW 35.67.020 and RCW 35.92.020, to fix, alter, regulate and control the rates and charges for use of said Utility and the Stormwater Management Program of the City; and,

WHEREAS, the Ridgefield City Council finds that it is now necessary to amend the rates and charges by increasing the rate to $20.30 per bi-monthly billing period per equivalent dwelling unit to cover the cost and expense of operating said Utility; and,

WHEREAS, the Ridgefield City Council finds that all developed real property within the boundaries of the Utility benefits from the Stormwater Utility of the City and should participate financially in the payment of all expenses for maintenance, operation and improvement of said storm drainage system and for administration of the Utility;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Public Interest. The Ridgefield City Council finds it is in the public interest to amend Ordinance No. 1330 (2020), Ordinance No. 1299 (2019), Ordinance No. 1279 (2018), Ordinance No. 1249 (2017), Ordinance No. 1223 (2016), Ordinance No. 1196 (2015), Ordinance No. 1170 (2014), Ordinance No. 1140 (2013), Ordinance No. 1120 (2012), Ordinance No. 1088 (2011), Ordinance No. 1063 (2010), Ordinance No. 1044 (2009), Ordinance No. 1025 (2008), Ordinance No. 969 (2007), Ordinance No. 937 (2006), Ordinance No. 884 (2005) and Chapter 13.75 (Stormwater Utility) to the Ridgefield Municipal Code.

Section 2. Amendment to Chapter 13.75 (Stormwater Utility). Chapter 13.75 is hereby amended per the attached exhibit A.

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 5. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective date. This ordinance shall be in full force and effect on January 1, 2022.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON ON THE 18TH DAY OF NOVEMBER, 2021.

By: ________________________
Don Stose,
Mayor

ATTEST:

____
Julie Ferriss
City Clerk

APPROVED AS TO FORM:

____
Janean Parker, City Attorney

First Reading:	November 4, 2021
Second Reading:	November 18, 2021
Date of Publication:	November 24, 2021
Effective Date:	January 1, 2022

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 18, 2021

ITEM:

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Amending Transportation Impact Fee Project List

GOVERNING LEGISLATION: Revised Code of Washington Chapter 36.70A, Growth Management – Planning by Selected Counties and Cities

PREVIOUS COUNCIL ACTION TAKEN: Multiple ordinances and resolutions throughout the years; most recently Adoption of Ordinance 1310 establishing a separate TIF Project list on February 13, 2020 and ordinance 1326 amending the TIF project list on October 8th, 2020.

SUMMARY/BACKGROUND: In 2020 Ordinance 1310 was passed that separated the Traffic Impact Fee (TIF) list from the CFP to allow better flexibility to amend or update the list. Since then, several of the projects on the TIF list have been completed, and other projects have been identified as new priorities.

This update to the TIF list will remove completed projects from the list, and will add 35th Ave, N. Royle Road, N 14th Street (east/west collector on the Brown Property), and the signal at Union Ridge Parkway to the list of TIF eligible projects. Additionally, the costs for Pioneer street from Royle to 51st and 51st to 56th as well as the 51st Ave roundabout have been updated based on the 30% design.

BUDGET/FINANCIAL IMPACTS: Based on the current update the 2021 TIF rate will remain at $438.35 per Average Daily Trip. This cost will be indexed for 2022.

RECOMMENDED ACTION OR MOTION:
Staff recommends Council conduct a first reading of Ordinance No. 1356.

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS: TIF Spreadsheet 2021 November_with lengths (PDF)

ORDINANCE NO. 1356

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING TRANSPORTATION IMPACT FEE PROJECT LIST

WHEREAS, impact fees are authorized for those jurisdictions planning under the Growth Management Act (GMA) and are charges assessed by local governments against new development projects that attempt to recover the cost incurred by government in providing the public facilities required to serve new development; and

WHEREAS, pursuant to the GMA, the City has adopted a Capital Facilities Plan that sets out the long range plan for the City's transportation system including the transportation projects, forecasts, and potential funding needed to meet the City's long range transportation goals to accommodate growth; and

WHEREAS, the City has amended the Capital Facilities Plan by Ordinance No. 1305. to remove the traffic impact fee project list and fee calculation from the City's comprehensive plan and has by ordinance 1310 adopted a separate traffic impact fee project list to give greater flexibility to the City in responding to changes in funding and development; and

WHEREAS, the City Council finds that the traffic impact fee project list is consistent with the City's adopted Capital Facilities Plan as set forth in the City's Comprehensive Plan;

NOW THEREFORE, the City Council for the City of Ridgefield ordains as follows:

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to adopt an updated traffic impact fee project list and fee.

Section 2. Adoption of Traffic Impact Fee Project List. The City Council hereby adopts the revised Traffic Impact Fee Project List as set forth in Exhibit A, attached hereto and incorporated fully by this reference based on the City's capital facilities plan for purposes of calculation of the Traffic Impact Fee.

Section 3. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance, or its application to or any other person or circumstance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection or portion thereof, irrespective of the fact that any one or more of the other portions be declared invalid or unconstitutional.

Section 5. Effective Date. This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 2nd DAY OF DECEMBER 2021.

____
Don Stose, Mayor

ATTEST/AUTHENTICATED:

____
Julie Ferriss
City Clerk

APPROVED AS TO FORM:

____
Janean Parker, City Attorney

First Reading: ___________
Second reading/Passage: ___________
Date of Publication: ____________
Effective Date: ____________

New Rank	Project ID	Description	From	To	TIF	Total Project Cost	Grant Percent	WSDOT Percent	Public Share Percent	TIF %	Private Share Percent	Total	Grant Share	WSDOT Share	Public Share	TIF Share	Private Share	Cumulative TIF	TIF @ level	
1	32	Widen Pioneer Street (SR 501) (4 lanes)	Royle Road (45th Avenue) R	51st Avenue	Yes	$4,550,000	20%	0%	10%	40%	30%	100%	$910,000	$0	$455,000	$1,820,000	$1,365,000	$1,820,000	$19.96	
2	18	Widen Pioneer Street (SR 501) (4 lanes)	35th Avenue Roundabout	Royle Road (45th Avenue)	Yes	$4,140,000	0%	0%	10%	60%	35%	105%	$0	$0	$414,000	$2,277,000	$1,449,000	$4,097,000	$44.92	
3	34	Widen Pioneer Street (SR 501) (4 lanes)	51st Avenue	56th Avenue	Yes	$8,000,000	0%	0%	10%	40%	30%	80%	$0	$0	$800,000	$4,800,000	$2,400,000	$8,897,000	$97.55	
4	33	Construct 2-lane roundabout at Pioneer Street (SR 501) at 51st Avenue	-	-	Yes	$3,000,000	0%	0%	0%	60%	40%	100%	$0	$0	$0	$1,800,000	$1,200,000	$10,697,000	$117.29	
5	20	Widen S Royle Road to minor arterial (3 lanes)	Hillhurst Road	S 15th Street	Yes	$10,000,000	0%	0%	30%	40%	30%	100%	$0	$0	$3,000,000	$4,000,000	$3,000,000	$14,697,000	$161.15	
6	15	Upgrade Hillhurst Road to principal arterial (5 lanes)	Sevier Road	UGA/Williams Rd	Yes	$10,000,000	25%	0%	35%	25%	15%	100%	$2,500,000	$0	$3,500,000	$2,500,000	$1,500,000	$17,197,000	$188.56	
7	5	Widen Hillhurst Road to minor arterial (3 lanes)	Pioneer Street (SR 501)	Sevier Road	Yes	$6,350,000	0%	0%	30%	40%	30%	100%	$0	$0	$1,905,000	$2,540,000	$1,905,000	$19,737,000	$216.41	
8	55	Extend Pioneer Street (SR 501) to Union Ridge Parkway (4 lanes)	65th Avenue Roundabout	S 5th Street	Yes	$9,000,000	30%	0%	0%	50%	20%	100%	$2,700,000	$0	$0	$4,500,000	$1,800,000	$24,237,000	$265.76	
9	22	Widen Royle Road (45th Avenue) to minor arterial (3 lanes)	S 15th Street	Pioneer Street (SR 501)	Yes	$6,000,000	0%	0%	30%	40%	30%	100%	$0	$0	$1,800,000	$2,400,000	$1,800,000	$26,637,000	$292.07	
10	21	Build a roundabout at Royle Road (45th Avenue) and S 15th Street	-	-	Yes	$2,250,000	0%	0%	30%	40%	30%	100%	$0	$0	$675,000	$900,000	$675,000	$27,537,000	$301.94	
11	8	Build Pioneer Canyond Dr as collector (2 lanes)	32nd Avenue	Reiman Road	Yes	$2,500,000	0%	0%	20%	40%	40%	100%	$0	$0	$500,000	$1,000,000	$1,000,000	$28,537,000	$312.91	
12	4	Construct signal at Pioneer Street (SR 501) and Hillhurst Road (9th Avenue)	-	-	Yes	$400,000	0%	0%	40%	30%	30%	100%	$0	$0	$160,000	$120,000	$120,000	$28,657,000	$314.22	
13	14	Build S 15th Street to Collector	S Royle Road (45th Avenue)	S 35th Avenue	Yes	$4,830,000	0%	0%	20%	40%	40%	100%	$0	$0	$966,000	$1,932,000	$1,932,000	$30,589,000	$335.41	
14	52	Widen N 65th Avenue (NW 11th Avenue) to minor arterial (3 lanes)	Pioneer Street (SR 501)	N 20th Street (NW 289th St	yes	$3,130,000	0%	0%	40%	20%	40%	100%	$0	$0	$1,252,000	$626,000	$1,252,000	$31,215,000	$342.27	
15	56	Build a signal or roundabout at Union Ridge Parkway extension and 74th Place extension	-	-	yes	$2,500,000	60%	0%	0%	40%	0%	100%	$1,500,000	$0	$0	$1,000,000	$0	$32,215,000	$353.23	
16	13	Build/Rebuild S 35th Ave as collector (3 lanes)	Pioneer Street (SR 501)	S 15th Street	yes	$7,420,000	0%	0%	20%	40%	40%	100%	$0	$0	$1,484,000	$2,968,000	$2,968,000	$35,183,000	$385.78	
17	57	Build a signal or roundabout at Union Ridge Parkway and S 5th Street	-	-	yes	$2,500,000	0%	0%	30%	40%	30%	100%	$0	$0	$750,000	$1,000,000	$750,000	$36,183,000	$396.74	
18	16	Build N 14th Street as a collector (2 lanes)	N 35th Avenue	Royle Road (45th Avenue)	yes	$8,240,000	0%	0%	15%	30%	65%	110%	$0	$0	$1,236,000	$2,472,000	$5,356,000	$38,655,000	$423.85	
19	25	Widen Royle Road (45th Avenue) to minor arterial (3 lanes)	Pioneer Street (SR 501)	N 10th Street	yes	$3,300,000	0%	0%	30%	40%	30%	100%	$0	$0	$990,000	$1,320,000	$990,000	$39,975,000	$438.32	
20	65	Widen 85th Avenue to minor arterial (3 lanes)	S 5th Street	NE 279th Street	no	$4,230,000	40%	0%	10%	20%	30%	100%	$1,692,000	$0	$423,000	$0	$1,269,000	$39,975,000	$438.32	438.35
21	69	Build a signal or roundabout at Union Ridge Parkway and 85th Avenue	-	-	no	$2,500,000	0%	0%	30%	40%	30%	100%	$0	$0	$750,000	$0	$750,000	$39,975,000	$438.32	
22	68	Widen S 85th Avenue to minor arterial (3 lanes)	NE 259th Street	S 5th Street	no	$1,090,000	77%	0%	0%	23%	0%	100%	$839,300	$0	$0	$0	$0	$39,975,000	$438.32	
23	7	Build bridge at Reiman and Pioneer Canyon Dr connection	Pioneer Canyon Dr	Reiman Road	no	$2,000,000	0%	0%	20%	40%	40%	100%	$0	$0	$400,000	$0	$800,000	$39,975,000	$438.32	
24	11	Build new east-west collector (2 lanes)	Hillhurst Road	new rural minor collector r	no	$4,300,000	0%	0%	30%	40%	30%	100%	$0	$0	$1,290,000	$0	$1,290,000	$39,975,000	$438.32	
25	59	Extend S 10th Street as minor arterial (3 lanes)	S 10th Street	I-5 overpass	no	$2,290,000	20%	0%	35%	25%	20%	100%	$458,000	$0	$801,500	$0	$458,000	$39,975,000	$438.32	
26	58	Build S 11th Street overcrossing over I-5 (3 lanes)	Timm Road	Dolan Road	no	$17,150,000	30%	0%	30%	40%	0%	100%	$5,145,000	$0	$5,145,000	$0	$0	$39,975,000	$438.32	
27	37	Build S 51st Avenue as minor arterial (3 lanes)	Pioneer Street (SR 501)	S 20th Way	no	$5,150,000	33%	0%	33%	0%	33%	100%	$1,714,950	$0	$1,714,950	$0	$1,714,950	$39,975,000	$438.32	
28	40	Construct roundabout at S 11th Street and S 51st Avenue extension	-	-	no	$1,030,000	0%	0%	40%	0%	60%	100%	$0	$0	$412,000	$0	$618,000	$39,975,000	$438.32	
29	35	Build second northbound lane (right turn lane) at Pioneer Street (SR 501) and 56th Ave round	-	-	no	$800,000	0%	0%	50%	0%	50%	100%	$0	$0	$400,000	$0	$400,000	$39,975,000	$438.32	
30	10	Rebuild S 10th Way as collector (2 lanes)	S 35th Place	S 25th Place	no	$3,610,000	0%	0%	50%	0%	50%	100%	$0	$0	$1,805,000	$0	$1,805,000	$39,975,000	$438.32	
31	9	Rebuild S 25th Place as collector (2 lanes)	S 10th Way	S 4th Way	no	$1,020,000	0%	0%	50%	0%	50%	100%	$0	$0	$510,000	$0	$510,000	$39,975,000	$438.32	
32	12	Extend N 35th Avenue as collector (2 lanes)	N Pioneer Canyon Drive	N 14th Street	no	$3,300,000	0%	0%	35%	30%	65%	130%	$0	$0	$1,155,000	$0	$2,145,000	$39,975,000	$438.32	
33	27	Construct signal or roundabout at N 20th Street (NW 289th Street) and N Royle Road (45th A	-	-	no	$1,030,000	0%	0%	35%	0%	65%	100%	$0	$0	$360,500	$0	$669,500	$39,975,000	$438.32	
34	6	Replace Pioneer Street (SR 501) bridge over Gee Creek	-	-	no	$3,130,000	65%	0%	35%	0%	0%	100%	$2,034,500	$0	$1,095,500	$0	$0	$39,975,000	$438.32	
35	72	Widen Pioneer Street (SR 501) (3 lanes)	Reiman Road	35th Avenue Roundabout	no	$6,550,000	20%	0%	40%	0%	40%	100%	$1,310,000	$0	$2,620,000	$0	$2,620,000	$39,975,000	$438.32	
36	50	Build N 20th Street (NW 289th Street) overcrossing over I-5	-	-	no	$12,180,000	0%	0%	50%	0%	50%	100%	$0	$0	$6,090,000	$0	$6,090,000	$39,975,000	$438.32	
37	36	Build new east-west collector roadway south of Pioneer Street (SR 501) (2 lanes)	Pioneer at 42nd	56th Avenue	no	$1,400,000	0%	0%	10%	40%	50%	100%	$0	$0	$140,000	$0	$700,000	$39,975,000	$438.32	
38	26	Build a signal or roundabout at N 10th Street and Royle Road (45th Avenue)	-	-	no	$2,250,000	0%	0%	50%	0%	50%	100%	$0	$0	$1,125,000	$0	$1,125,000	$39,975,000	$438.32	
39	67	Build new east-west collector roadway (2 lanes)	N 85th Avenue	new local roadway	no	$4,100,000	0%	0%	50%	0%	50%	100%	$0	$0	$2,050,000	$0	$2,050,000	$39,975,000	$438.32	
40	62	Build new north-south collector roadway (2 lanes)	N 10th Street	new collector extending 74	no	$4,000,000	0%	0%	50%	0%	50%	100%	$0	$0	$2,000,000	$0	$2,000,000	$39,975,000	$438.32	
41	51	Widen N 20th Street (NW 289th Street) to minor arterial (3 lanes)	I-5	N 65th Avenue (NW 11th A	no	$2,860,000	0%	0%	40%	0%	60%	100%	$0	$0	$1,144,000	$0	$1,716,000	$39,975,000	$438.32	
42	41	Upgrade Carty Road to minor arterial (3 lanes)	Hillhurst Road	I-5	no	$15,270,000	20%	0%	40%	0%	40%	100%	$3,054,000	$0	$6,108,000	$0	$6,108,000	$39,975,000	$438.32	
43	17	Build N 10th Street as collector (2 lanes)	Royle Road (45th Avenue)	35th Avenue	no	$4,000,000	0%	0%	35%	0%	65%	100%	$0	$0	$1,400,000	$0	$2,600,000	$39,975,000	$438.32	
44	31	Build N 56th Avenue as industrial/commercial collector (3 lanes)	Pioneer Street (SR 501)	N 5th Street	no	$1,590,000	0%	0%	0%	40%	60%	100%	$0	$0	$0	$0	$954,000	$39,975,000	$438.32	
45	29	Build N 5th Street as industrial/commercial collector (3 lanes)	Royle Road (45th Avenue)	N 56th Place	no	$3,700,000	0%	0%	0%	30%	100%	130%	$0	$0	$0	$0	$3,700,000	$39,975,000	$438.32	
46	38	Extend S 6th Way as industrial/commercial collector (3 lanes)	S 56th Place	Royle Road (45th Avenue)	no	$5,250,000	0%	0%	0%	0%	100%	100%	$0	$0	$0	$0	$5,250,000	$39,975,000	$438.32	
47	48	Widen Timm Road to industrial/commercial collector (3 lanes)	S 11th Street	S 20th Way	no	$2,330,000	0%	0%	0%	0%	100%	100%	$0	$0	$0	$0	$2,330,000	$39,975,000	$438.32	
48	49	Widen S 20th Way to industrial/commercial collector (3 lanes)	Timm Road	S 51st Avenue	no	$2,980,000	30%	0%	30%	0%	40%	100%	$894,000	$0	$894,000	$0	$1,192,000	$39,975,000	$438.32	
49	42	Extend NW 219th Street as rural major collector outside UGA (2 lanes)	I-5	NW 31st Avenue/Hillhurst	no	$18,820,000	40%	0%	30%	0%	30%	100%	$7,528,000	$0	$5,646,000	$0	$5,646,000	$39,975,000	$438.32	
50	53	Widen N 10th Street to collector (2 lanes)	east side of I-5	N 65th Avenue	no	$1,460,000	0%	0%	10%	0%	90%	100%	$0	$0	$146,000	$0	$1,314,000	$39,975,000	$438.32	
51	43	Build new north-south rural minor collector roadway outside UGA (2 lanes)	NW Carty Road	NW 219th Street	no	$3,500,000	0%	0%	10%	0%	90%	100%	$0	$0	$350,000	$0	$3,150,000	$39,975,000	$438.32	
52	54	Widen S 65th Avenue (NW 11th Avenue) to collector (2 lanes)	Pioneer Street (SR 501)	S 10th Street	no	$2,350,000	0%	0%	0%	0%	100%	100%	$0	$0	$0	$0	$2,350,000	$39,975,000	$438.32	
53	44	Upgrade Ecklund Road/NW 11th Ave to rural minor collector outside UGA (2 lanes)	NW Carty Road	NW 219th Street	no	$4,000,000	0%	0%	20%	0%	80%	100%	$0	$0	$800,000	$0	$3,200,000	$39,975,000	$438.32	
54	60	Widen S 5th Street to collector (2 lanes)	Union Ridge Parkway	N 85th Avenue	no	$3,080,000	0%	0%	0%	0%	100%	100%	$0	$0	$0	$0	$3,080,000	$39,975,000	$438.32	
55	45	Build S 51st Avenue as minor arterial (3 lanes)	S 20th Way	NW Carty Road	no	$4,000,000	0%	0%	20%	0%	80%	100%	$0	$0	$800,000	$0	$3,200,000	$39,975,000	$438.32	
56	61	Build new industrial/commercial collector (3 lanes)	Union Ridge Parkway	S 5th Street	no	$7,820,000	0%	0%	0%	0%	100%	100%	$0	$0	$0	$0	$7,820,000	$39,975,000	$438.32	
57	46	Construct SB auxiliary lane along I-5	Pioneer Street (SR 501)	219th Street	no	$9,260,000	50%	45%	5%	0%	0%	100%	$4,630,000	$4,167,000	$463,000	$0	$0	$39,975,000	$438.32	
58	63	Build new east-west industrial/commercial collector (3 lanes)	N 65th Avenue	N 85th Avenue	no	$7,820,000	0%	0%	0%	0%	100%	100%	$0	$0	$0	$0	$7,820,000	$39,975,000	$438.32	
59	1	Extend Pioneer Street (SR 501) to Port of Ridgefield as minor arterial (3 lanes)	Division Street	Main Street	no	$14,660,000	20%	0%	20%	0%	60%	100%	$2,932,000	$0	$2,932,000	$0	$8,796,000	$39,975,000	$438.32	
60	47	Construct NB auxiliary lane along I-5	219th Street	Pioneer Street (SR 501)	no	$10,120,000	50%	45%	5%	0%	0%	100%	$5,060,000	$4,554,000	$506,000	$0	$0	$39,975,000	$438.32	
61	64	Upgrade N 10th Street to collector (2 lanes)	N 65th Avenue	N 85th Avenue	no	$4,930,000	0%	0%	10%	0%	90%	100%	$0	$0	$493,000	$0	$4,437,000	$39,975,000	$438.32	
62	66	Upgrade N 10th Street to collector (2 lanes)	N 85th Avenue	105th Ave (NE 20th Avenu	no	$4,700,000	0%	0%	10%	0%	90%	100%	$0	$0	$470,000	$0	$4,230,000	$39,975,000	$438.32	
63	2	Upgrade Main Avenue to minor arterial (3 lanes)	Depot Street	North UGB	no	$450,000	100%	0%	0%	0%	0%	100%	$450,000	$0	$0	$0	$0	$39,975,000	$438.32	
64	70	Upgrade NE 259th Street to collector (2 lanes)	N 85th Avenue	105th Avenue (NE 20th Av	no	$4,700,000	0%	0%	10%	0%	90%	100%	$0	$0	$470,000	$0	$4,230,000	$39,975,000	$438.32	
65	71	Build 105th Ave (NE 20th Avenue) as collector (2 lanes)	N 10th Street	NE 259th Street	no	$7,050,000	0%	0%	10%	0%	90%	100%	$0	$0	$705,000	$0	$6,345,000	$39,975,000	$438.32	
66	3	Extend Division Street as collector (2 lanes)	Pioneer Street (SR 501)	N Abrams Park Road	no	$4,650,000	0%	0%	0%	0%	100%	100%	$0	$0	$0	$0	$4,650,000	$39,975,000	$438.32	
67	19	Extend S 6th Way as collector (2 lanes)	Royle Road (45th Avenue)	35th Avenue	no	$6,500,000	0%	0%	0%	0%	100%	100%	$0	$0	$0	$0	$6,500,000	$39,975,000	$438.32	
68	28	Widen N 10th St to industrial/commercial collector (3 lanes)	Royle Road (45th Avenue)	west side of I-5	no	$4,000,000	0%	0%	10%	0%	90%	100%	$0	$0	$400,000	$0	$3,600,000	$39,975,000	$438.32	
69	30	Build N 51st Avenue as industrial/commercial collector (3 lanes)	Pioneer Street (SR 501)	N 5th Street	no	$2,000,000	0%	0%	20%	0%	80%	100%	$0	$0	$400,000	$0	$1,600,000	$39,975,000	$438.32	
					Total Project	$345,070,000							$45,351,750	$8,721,000	$74,301,450	$39,975,000	$164,294,450			
					TIF Project Total	$98,110,000														
					Non-TIF Project Total	$246,960,000														

Attachment: TIF Spreadsheet 2021 November_with lengths (Transportation Impact Fee Update)

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: November 18, 2021

ITEM: BUSINESS

AGENDA ITEM TITLE: Declaring Certain Property as Surplus and Authorizing Its Disposition

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GOVERNING LEGISLATION:
Revised Code of Washington Chapter 35A.11.010 – Rights, powers, and privileges; City of Ridgefield Financial Policy #09: Capitalization of Assets

PREVIOUS COUNCIL ACTION TAKEN:
Council has previously adopted resolutions providing for the surplus of certain property and executing its sale or disposal

SUMMARY/BACKGROUND:
City staff have been reviewing equipment in each department in preparation of the move to the new Public Safety building and the new PW Op Center. The attached exhibit A is a list of obsolete or surplus equipment staff would like to try and sell on the online auction site and/or dispose of the equipment.

A public hearing is not required to surplus this property per RCW 39.33.020 and AGO 1997 No. 5, and RCW 35.94.040. RCW 39.33.020 requires a public hearing for surplus of property over $50,000 in value for all intergovernmental transfers. RCW 35.94.040 requires a public hearing to surplus property over $50,000 in value for the surplus of property originally purchased for a utility. The current property does not meet either of these criteria.

The majority of the equipment is either obsolete or damaged and will be recycled in the most efficient manner possible. Items that may have value will be placed on the online auction site for sale to the public.

BUDGET/FINANCIAL IMPACTS:
The estimated surplus value is under $15,000 and would be posted to the fund responsible for the original purchase.

RECOMMENDED ACTION OR MOTION:
Council can adopt Resolution No. 600 as presented by making the following motion:

> “I move to adopt Resolution No. 600 as presented.”

STAFF CONTACT: Kirk Johnson, Finance Director

Exhibit A 11.18.2021 Surplus (PDF)

ATTACHMENTS:

Resolution No.600

DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING ITS DISPOSITION

WHEREAS, the City of Ridgefield has acquired certain personal property and equipment and

WHEREAS, the property and equipment cannot be reassigned within the City and the surplus of this property and equipment will meet the needs of the City of Ridgefield,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF RIDGEFIELD, WASHINGTON as follows:

Section 1. Based upon the findings and recommendations of the City, the attached Exhibit A represents the list of property requesting to be declared surplus and no longer meets the needs of the City, and further, these items cannot be reassigned as an asset to other departments of the City.

Section 2. This property is deemed to no longer create a benefit for the residents of the City of Ridgefield.

Section 3. The Council authorizes the City Manager to sell, auction or scrap the items identified on the attached list for the best available price; or to properly dispose of the property to the best benefit of the City of Ridgefield.

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 18th DAY OF NOVEMBER, 2021.

City of Ridgefield

____

Don Stose, Mayor

Attest:

____

Julie Ferriss, City Clerk

Asset #	Department	Item description	License #	Serial #	Value	Condition
		Patrol Vehicles				
00767	Public Safety	2013 Ford Taurus	57235D	1FAHP2MT9DG124769	$ 10,000.00	Good condition, needs battery
		Docking Stations/Charger				
NA	Public Safety	Panasonic CF-WEB301 vehicle doc station with 12V charger.		0DTSA25382	$ 25.00	Working with Scratches
NA	Public Safety	Panasonic CF-WEB301 vehicle doc station with 12V charger.		7HTYA07096	$ 25.00	Working with Scratches
NA	Public Safety	Panasonic CF-WEB301 vehicle doc station with 12V charger.		ODRSA25411	$ 25.00	Working with Scratches
NA	Public Safety	Panasonic CF-WEB273 vehicle doc station with 12V charger.		5GKSC07034	$ 25.00	Working with Scratches
NA	Public Safety	Panasonic CF-WEB301 vehicle doc station with 12V charger.		5JTYA47999	$ 25.00	Working with Scratches
NA	Public Safety	Panasonic CF-WEB301 vehicle doc station with 12V charger.		9LTSA22060	$ 25.00	Working with Scratches
NA	Public Safety	Panasonic CF-WEB301 vehicle doc station with 12V charger.		1JTYA34321	$ 25.00	Working with Scratches
		Laptops.				
NA	Public Safety	Panasonic Toughbook CF-30 no hard drive.		9LKYA08334	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-30 no hard drive.		0AKYA09265	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-29 no hard drive.		4FKSA42249	$ 10.00	Mother board issues
NA	Public Safety	Panasonic Toughbook CF-28 no hard drive.		2HKSB04104	$ 10.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-31 no hard drive.		0FKYA10534	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-31 no hard drive.		0FKSA08049	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-30 no hard drive.		9KKYA98883	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-30 no hard drive.		9EKYA57710	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-31 no hard drive.		1KTYA27178	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-30 no hard drive.		0AKYA09267	$ 10.00	Bad screen
NA	Public Safety	Panasonic Toughbook CF-30 no hard drive.		9EKYA53620	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-30 no hard drive.		0DKYA32530	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-31 no hard drive.		2DTSA62305	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-31 no hard drive.		0FKSA11185	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-31 no hard drive.		2ATYA42681	$ 50.00	Working when removed. Scratches
NA	Public Safety	Panasonic Toughbook CF-31 no hard drive.		0FKSA08144	$ 50.00	Working when removed. Scratches
NA	Public Safety	Group of 10 CF29,30 and 31 chargers.		N/A	$ 10.00	Working when removed. Scratches
NA	Public Safety	Group of 5 12V chargers with some cords.		N/A	$ 10.00	Working when removed. Scratches
		Computers				
NA	Public Safety	HP 6000 desktop computer no hard drive		MXL1180CDG	$ 10.00	Working when removed.
NA	Public Safety	HP 6000 desktop computer no hard drive		MXL0220996	$ 10.00	Working when removed.
NA	Public Safety	HP 6200 desktop computer no hard drive		MXL2031DNJ	$ 10.00	Working when removed.
NA	Public Safety	Dell Inspiron 1150 laptop no hard drive with charger		24232601701	$ 20.00	Working when removed.

NA	Public Safety	Dell Inspiron 1150 laptop no hard drive, no charger	13348960O21	$	20.00	Working when removed.
		Monitors				
NA	Public Safety	Dell Monitor E173FP	CNOF7170476052KAMC6	$	10.00	Working when removed
NA	Public Safety	Compac Mnitor TFT1701	MYAGLOB398	$	10.00	Working when removed
NA	Public Safety	Dell Monitor E178FP	CNORY9794663376F32ML	$	10.00	Working when removed
NA	Public Safety	Dell Monitor E177FP	CNOWH318728726B120TI	$	10.00	Working when removed
NA	Public Safety	Sharp CRT TV VCR Combo	642614	$	10.00	Working when removed
NA	Public Safety	Dell Monitor 1907FP	CNODC32371618631BLRZ	$	10.00	Working when removed
		Police Radios / batteries / chargers				
NA	Public Safety	Lot of 32 portable radio batteries	N/A	1 each		Unknown condition
NA	Public Safety	Lot of 4 portable radio microphones	N/A	1 each		Unknown condition
NA	Public Safety	Lot of 17 portable radio chargers	N/A	1 each		Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AYL2708	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AYL2740	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AYL2719	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AYL3741	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AYL2717	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AYL2738	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AYL2741	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466ABS5406	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AXJ3779	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AXJ3765	$	20.00	Unknown condition
NA	Public Safety	MTS 2000 portable radio	466AXJ3740	$	20.00	Unknown condition
NA	Public Safety	MCS 2000 Mobile Radio	722CEN0618	$	50.00	Unknown condition
		Disposal?				
NA	Public Safety	Decatur Radar Genesis II	G2S-15539	$	-	Not working
NA	Public Safety	Kustom signals Pro-1000	DS20702	$	-	Not working
NA	Public Safety	Kustom signals Pro-1000	DS23218	$	-	Not working
NA	Public Safety	Kustom signals Pro-1000	DS23756	$	-	Not working
NA	Public Safety	MPH Python Radar	PYT380000124	$	-	Not working
NA	Public Safety	Brother PJ-522 Thermal printer	U62280DOT112305	$	-	Not working
NA	Public Safety	Brother PJ-522 Thermal printer	U62280DOT112306	$	-	Not working
NA	Public Safety	Trooper Kustom radar	27383	$	-	Not working
NA	Public Safety	Trooper Kustom radar	15522	$	-	Not working
NA	Public Safety	Conext battery back up	NA	$	-	Not working
NA	Public Safety	HP Laser Printer CF147A	CNB2D00039	$	-	Not working
NA	Public Safety	HP Laserjet P2035 printer	CNB9H41765	$	-	Damaged

		Miscellaneous					
NA	Public Safety	Cabelas Octane compound bow (forfeiture)		NA			Forfeiture
		Vehicles/Equipment					
00755	Public Works	1994 Freightliner Dump Truck	48611D	1FVXJLBB5RL550726	$	500.00	Drive train damage
00780	Public Works	1997 John Deere 332 Riding Lawn Mower		M00332X1000043	$	500.00	Obsolete, past useful life
		Miscellaneous Equipment					
NA	Water Utility	Handheld meter reading equipment (model FL6502)		JS50800138	$	-	Obsolete
NA	Water Utility	Handheld meter reading equipment (model AR5002)		5006-SD-146338B	$	-	Obsolete
NA	Water Utility	Handheld meter reading equipment (model AR5002)		5006-SD-129322A	$	-	Obsolete
NA	Water Utility	Handheld meter reading equipment (model AR5002)		5006-SD-129660A	$	-	Obsolete
NA	Water Utility	3 carrying cases for command links			$	-	Obsolete
NA	CDD	HP laserjet P2035 printer		VNB3283657	$	-	Damaged
NA	Water Utility	Booster Pump and Motor		D2JYGP70519	$	-	Obsolete
NA	Water Utility	Booster Pump and Motor		97B05188	$	-	Obsolete
NA	Water Utility	Booster Pump and Motor		97B05188-BP4	$	-	Obsolete
NA	Water Utility	Pressure Sustaining Valve		PSV-001	$	-	Obsolete
NA	Water Utility	Pressure Sustaining Valve		PSV-002	$	-	Obsolete
NA	Water Utility	Pressure Sustaining Valve		PSV-003	$	-	Obsolete
NA	Admin	14 Shura MX418D/C wired microphones		NA	$	-	Obsolete
NA	Admin	1 wireless microphone SLX2		NA	$	-	Obsolete
NA	Admin	Denon mixer board		NA	$	250.00	Obsolete
NA	Admin	iPad Generation 1		DLXH1FXEDFHW	$	-	Obsolete
NA	Admin	iPad Generation 1		DLXH1G0KDFHW	$	-	Obsolete
NA	Admin	iPad Generation 1		DLXH1G1JDFHW	$	-	Obsolete
NA	Admin	iPad Generation 1		DLXH225BDFHW	$	-	Obsolete
NA	Admin	iPad Generation 1		DR5K91CKDJHFW	$	-	Obsolete
NA	Admin	iPad Generation 1		DLXH1FZDDFHW	$	-	Obsolete
NA	Admin	iPad Generation 1		DLXH1G0ZDFHW	$	-	Obsolete
NA	Admin	7 Proline MS112BK desk boom mic stands		NA	$	-	Obsolete
NA	Admin	2 HK audio Speakers		NA	$	-	Obsolete
NA	Admin	HK audio lucas nano 300		NA	$	-	Obsolete
NA	Admin	10 Sennheiser c835 microphones		NA	$	-	Obsolete
NA	Admin	3 round bases (2 upright poles)		NA	$	-	Obsolete
NA	Admin	Live wire (to plug in microphones)		NA	$	-	Obsolete
NA	Admin	Xenyx X2442 USB sound board		S1119080AOM	$	-	Obsolete
NA	Admin	For the Record 12VAC 50/60 Hz, 2 VA Max signal clock timer		NA	$	-	Obsolete
NA	Admin	Samsung TV (Forfeiture)		NA	$	-	Damaged