



**CITY OF RIDGEFIELD, WASHINGTON
PLANNING COMMISSION MEETING MINUTES
JUNE 4, 2025**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Commission Member Patrick Flynn
Commission Member Stephen Mullinax
Commission Member Magdalena Butler
Commission Member Richard Wolf
Commission Member Niall Glavin

Commissioner Flynn moved to excuse Chair Tyler. Seconded by Commissioner Mullinax. Ayes all. Motion passed unanimously.

- 3. Late changes to the agenda**

No late changes to the agenda.

II. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under [Planning Commission | Ridgefield, WA \(ridgefieldwa.us\)](https://www.ridgefieldwa.us/planning-commission)

III. CONSENT AGENDA

- 1. Approval of Minutes from the 05/07/2025 Meeting**

Present:

Vice Chair Richard Amerman
Commission Member Patrick Flynn
Commission Member Stephen Mullinax
Commission Member Magdalena Butler
Commission Member Richard Wolf
Commission Member Niall Glavin

Commissioner Flynn moved to accept the minutes as presented. Seconded by Commissioner Glavin.

IV. BUSINESS

1. Envision Ridgefield 2045: Parks and Recreation Element Presentation - Claire Lust, Community Development Director, Corey Crownhart, Park Manager

Claire Lust, Community Development Director and Corey Crownhart, Parks Manager, presented Envision Ridgefield 2045: Parks and Recreation Element

Discussion occurred regarding trail connectivity.

Discussion occurred regarding who owns the parks, trails and open space in residential developments.

Discussion occurred regarding the maximum required area for open space.

Discussion occurred regarding which amenities are required in parks.

Discussion occurred regarding whether the City is looking to acquire properties for community parks without partnering with developers.

Discussion occurred regarding prioritizing parks near high-density areas versus low-density areas.

Discussion occurred regarding creating a policy that makes it clear who is responsible for maintaining trails.

Discussion occurred regarding parks and trails sign standards.

Discussion occurred regarding safe connections to trails.

Discussion occurred regarding continuous maintenance being performed at city parks.

Discussion occurred regarding implementing an "adopt a park" program.

Discussion occurred regarding the different ways parks are acquired.

2. 2025 Development Code Amendments: Presentation of Topics - Claire Lust, Community Development Director

Claire Lust, Community Development Director, presented the 2025 Development Code Amendment.

Discussion occurred regarding back-lit cabinet signs.

Discussion occurred regarding prohibiting smoke shops as an allowed use in the Central Mixed Use, Waterfront Mixed Use and Neighborhood Commercial zones.

Discussion occurred regarding the definition of enhanced landscaping for commercial sites.

Discussion occurred regarding delivery trucks and loading.

Discussion occurred regarding native plant requirements.

Discussion occurred regarding Oregon white oaks.

Discussion occurred regarding water conservation and HOAs.

Discussion occurred regarding dog licenses.

V. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

No public comments provided.

VI. STAFF REPORTS

Claire Lust, Community Development Director, requested that commission members let staff know if they will be able to attend the July meeting.

VII. FROM THE COMMISSION

Commissioner Butler highlighted the City's proclamation regarding pride month for the month of June. She attended the Union Ridge parade. She advised that Ridgefield High School's graduation is June 6th. She stated Green Bag is June 14th. She attended Ridgefield School District's strategic planning session. She wished all the fathers a Happy Father's Day.

Commissioner Glavin thanked Ms. Lust and Mr. Crownhart for the presentations.

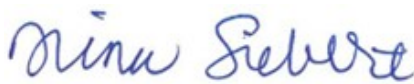
Commissioner Flynn thanked Mr. Crownhart for attending, the City staff and members of the public. He mentioned the City's online videos. He thanked the mayor for proclaiming pride month. He mentioned that it's Raptor season. He congratulated the graduating seniors and highlighted the senior parade that takes place in all the schools.

Commissioner Mullinax thanked the City staff for the presentation. He has been attending Raptor's games. He said there is a good chance that he will be at the Police Academy in July.

Commissioner Wolf asked about a southern entrance point into the city.

Commissioner Amerman advised the robotics team will be hosting a STEM camp this summer. He thanked the City staff for the presentations.

VIII. ADJOURN



Trina Siebert, Planning Commission Clerk



Richard Amerman, Vice Chair