



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, July 10, 2025
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. APPOINTMENTS

- 1. Appointment of Planning Commission Member, Position No. 1**

III. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

IV. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the June 23, 2025 Meeting**
- 3. Contract Award Approval for Project P23010-1: S 11th Street at S Timm Road Safety Improvement**

V. PRESENTATION

- 1. 2nd Quarter 2025 Budget to Actual and Economic Update - Kirk Johnson, Finance Director**

VI. BUSINESS

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments

to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VIII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
- 3. City Manager**

IX. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 10, 2025

AGENDA ITEM NAME: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

The City Council approves claims and/or payroll of the City on a regular basis

SUMMARY/BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor details attached

RECOMMENDED ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

"I move to approve the consent agenda as presented"

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. July 10, 2025 Claims Report

City of Ridgefield

Claims Payment Report

For Approval on:

July 10th, 2025

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
AETTA ARCHITECTS PC	3569	21001-43REV 24043-8	Public Works Public Works	05.2025 Ridgefield Recreation & Community Center 05.2025 YMCA Site Plan	6,310.62 125,855.58
AETTA ARCHITECTS PC Total					132,166.20
AKS ENGINEERING & FORESTRY LLC	3908	11586-05	Public Works	05.2025 Hall & Elm Improvements	34,552.50
AKS ENGINEERING & FORESTRY LLC Total					34,552.50
A-MAX SECURITY SOLUTIONS INC	4147	2479	Public Safety	101 Mill St Ste 110 - Balcony Door Repair	622.85
A-MAX SECURITY SOLUTIONS INC Total					622.85
AMERICAN PUBLIC WORKS ASSC (APWA)	0031	880794	Genl Govt/Facilities	2025 AWWA membership Renewal	55.61
			Public Works	2025 AWWA membership Renewal	1,025.25
			Community Development	2025 AWWA membership Renewal	68.14
AMERICAN PUBLIC WORKS ASSC (APWA) Total					1,149.00
APHIDOIDEA LLC	3905	1049	Genl Govt/Facilities Public Works	Overpass Safety Screen Artwork - Milestone 4 Overpass Safety Screen Artwork - Milestone 4	(537.40) 6,714.40
APHIDOIDEA LLC Total					6,177.00
APPLIED CONCEPTS INC	3542	459613	Public Safety	PD Patrol Vehicle Dash Radar System	2,731.58
APPLIED CONCEPTS INC Total					2,731.58
AQUATIC INFORMATICS INC.	3337	111796	Public Works	01.2025 Web Tests	6.52
AQUATIC INFORMATICS INC. Total					6.52
ARBORSCAPE LTD INC	3562	25-62604	Genl Govt/Facilities	City Arborist Assessment	319.58
ARBORSCAPE LTD INC Total					319.58
ARDAN MAC GROUP LLC	2371	55101	Human Resources	Employee Anniversary Gifts	263.40
ARDAN MAC GROUP LLC Total					263.40
AXON ENTERPRISE INC.	4071	INUS354109	Public Safety	2025 Third Party Video Support	2,455.34
AXON ENTERPRISE INC. Total					2,455.34
BACKWOOD BARK	3944	15780	Public Works	Parks Dark Hemlock & Soil Mix	972.16
BACKWOOD BARK Total					972.16
BLUEROCK VENTURES LLC	4073	1010	Public Works	06.2025 Rec Center Project Management	18,615.00
BLUEROCK VENTURES LLC Total					18,615.00
BRIDGETOWER OPCO LLC	3585	745678516	Public Works	Park Laundry Site Cleanup	705.20
BRIDGETOWER OPCO LLC Total					705.20
BSK ASSOCIATES	2119	VI01507	Public Works	06.2025 Coliform Testing	4,490.00
BSK ASSOCIATES Total					4,490.00
CITIES DIGITAL INC.	3382	64063	Public Works	Laserfiche License - Stormwater Tech & Spare	949.97
			Information Technology	Laserfiche License - Stormwater Tech & Spare	949.98
CITIES DIGITAL INC. Total					1,899.95
CITY OF BATTLE GROUND	0092	INV00515	Judicial	05.2025 Court Cost / Public Defender	25,849.92
CITY OF BATTLE GROUND Total					25,849.92
CITY OF WOODLAND	2708	2025-038-PW	Genl Govt/Facilities	2014 Ford Explorer 55290D - Radar/Radio/Docking Station Removal	(9.59)
			Public Safety	2014 Ford Explorer 55290D - Radar/Radio/Docking Station Removal	119.84
		2025-040-PW	Genl Govt/Facilities	2020 Chevy Tahoe 76411D - Front/Rear Brake Service	(19.18)
			Public Safety	2020 Chevy Tahoe 76411D - Front/Rear Brake Service	826.58
CITY OF WOODLAND Total					917.65

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CIVICPLUS LLC	3832	338242	Information Technology	07.2025-06.2026 NextRequest Public Record Software	12,312.88
CIVICPLUS LLC Total					12,312.88
CLARK COUNTY	0102	CI076867	Public Works	01.2025-06.2025 Traffic Signals & ITS Services	1,206.70
		CI076223	Community Development	2025 Cooperative Climate Planning Interlocal Agreement Task	5,119.70
		CI076863	Public Works	02.2025-06.2025 Hillhurst Hawk Signals	2,629.84
		CI076873	Judicial	05.2025 Pretrial Supervision	2,798.28
CLARK COUNTY Total					11,754.52
CLARK COUNTY TREASURERS OFFICE	0554	SIF202506	Genl Govt/Facilities	School Impact Fees	320,720.00
CLARK COUNTY TREASURERS OFFICE Total					320,720.00
COLUMBIAN PUBLISHING CO	0116	52113	Public Works	S 11th St & Timm Rd Safety Improvements	386.10
COLUMBIAN PUBLISHING CO Total					386.10
CONSOR NORTH AMERICA INC.	3949	W233613WA.00-15	Public Works	05.2025 Eastside Elevated Water Reservoir	56,794.00
CONSOR NORTH AMERICA INC. Total					56,794.00
CRESCENT DESIGN AND ENGINEERING	4047	023	Community Development	06.2025 Development Plan Review	4,661.25
CRESCENT DESIGN AND ENGINEERING Total					4,661.25
Crouse Shannon	UB*01171	(blank)	Genl Govt/Facilities	Refund Check 016017-000 2411 N Heron Dr	1.84
Crouse Shannon Total					1.84
DEPARTMENT OF LABOR AND INDUSTRIES	0155	389790	Genl Govt/Facilities	05.2025-06.2027 Boiler/Vessel Inspection	159.00
DEPARTMENT OF LABOR AND INDUSTRIES Total					159.00
DEPARTMENT OF LICENSING - EPAY	0154	RG0001848-2025	Genl Govt/Facilities	CPL Fees	18.00
		RG0001851-2025	Genl Govt/Facilities	CPL Fees	18.00
		0099211378	Public Works	Driving Record - Dominic Amundson	15.00
		RG0001849-2025	Genl Govt/Facilities	CPL Fees	18.00
		RG0001850-2025	Genl Govt/Facilities	CPL Fees	18.00
		RG0001847-2025	Genl Govt/Facilities	CPL Fees	18.00
		605339005001000	Genl Govt/Facilities	Tryon Dealer License	125.00
DEPARTMENT OF LICENSING - EPAY Total					230.00
ENCORE ONE LLC	3890	652496	Genl Govt/Facilities	06.2025 Janitorial Services - 487 S 56th Pl	33.10
				06.2025 Janitorial Services - 101 Mill Street Ste 210	350.00
				06.2025 Janitorial Services - 230 Pioneer Street	278.69
			Public Safety	06.2025 Janitorial Services - 101 Mill Street Ste 110	681.71
			Public Works	06.2025 Janitorial Services - 487 S 56th Pl	453.59
			Community Development	06.2025 Janitorial Services - 487 S 56th Pl	40.55
			Public Works	06.2025 Janitorial Services - 487 S 56th Pl	156.60
		651612	Genl Govt/Facilities	813 Pioneer St Deep Clean	750.00
ENCORE ONE LLC Total					2,744.24
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC.	2967	900036483	Community Development	06.2025-03.2026 ArcGIS Online Creator - Rayne	592.87
ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE INC. Total					592.87
EXPRESS SERVICES INC.	4012	32516371	Public Works	06.16.2025-06.22.2025 Temp Services - Sherry Morales	1,137.50
		32493235	Public Works	06.09.2025-06.15.2025 Temp Services - Sherry Morales	1,363.60
		32457030	Public Works	06.02.2025-06.08.2025 Temp Services - Sherry Morales	1,430.45
EXPRESS SERVICES INC. Total					3,931.55
Feldstein Quina	UB*01170	(blank)	Genl Govt/Facilities	Refund Check 015012-000 2742 S Sockeye Dr	80.67
Feldstein Quina Total					80.67
FERGUSON ENTERPRISES INC # 8423	0181	1312115	Public Works	IPERL Water Meters	8,329.58
FERGUSON ENTERPRISES INC # 8423 Total					8,329.58

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FIDELITY NATIONAL TITLE - EPAY	0677	612895851	Public Works	Sanfilippo Abrams Park Property Purchase	14,731.19
FIDELITY NATIONAL TITLE - EPAY Total					14,731.19
GC SYSTEMS INC	3454	6385	Public Works	Main Valve Rebuild	45,714.87
GC SYSTEMS INC Total					45,714.87
GISI MARKETING GROUP	2811	290537	Genl Govt/Facilities	Business Cards - Thamert	7.03
			Public Works	Business Cards - Hague	98.42
				Business Cards - Thamert	119.51
			Community Development	Business Cards - Hague	42.18
				Business Cards - Thamert	14.06
			Executive	Business Cards - Stuart	140.59
		290230	Community Development	Business Cards - Whitener	242.73
GISI MARKETING GROUP Total					664.52
GLOBAL SECURITY & SAFETY COMMUNICATIONS INC	3447	4674899	Genl Govt/Facilities	07.2025 PW Bldg Alarm Monitoring Services	6.20
			Public Works	07.2025 PW Bldg Alarm Monitoring Services	114.35
			Community Development	07.2025 PW Bldg Alarm Monitoring Services	7.60
GLOBAL SECURITY & SAFETY COMMUNICATIONS INC. Total					128.15
GRAYLING ENGINEERS PLLC	3877	1387	Public Works	05.2025 Water main Replacement - Pioneer to Shorbert	14,080.50
GRAYLING ENGINEERS PLLC Total					14,080.50
GROUNDWATER SOLUTIONS INC.	2971	00727.001-75	Public Works	05.2025 Hydrological Study	1,857.50
GROUNDWATER SOLUTIONS INC. Total					1,857.50
H.D. FOWLER CO. INC.	2036	17018908	Public Works	Fire Hydrant - Error Charge	4,885.43
		17038837	Public Works	Water Valve Repair Parts	591.82
		17048814	Public Works	PWWTR Couplings & Joint Stiffeners	608.04
		C642139	Public Works	Fire Hydrant - Refund	(4,885.43)
H.D. FOWLER CO. INC. Total					1,199.86
HARPER HOUF PETERSON RIGHELLIS INC.	1678	61317	Public Works	04.2025 51st Roundabout & Pioneer Widening	30,918.75
HARPER HOUF PETERSON RIGHELLIS INC. Total					30,918.75
HD SUPPLY INC.	3886	INV00741017	Public Works	Water Treatment Plant PAN Indicator	85.50
		INV00727903	Public Works	56th PI Water Plant Chemicals	120.75
				Abrams Water Plant Supplies	294.53
HD SUPPLY INC. Total					500.78
HELENA GREEN	3763	061225	Judicial	06.12.2025 Interpreting Services	75.00
		061025	Judicial	06.10.2025 Interpreting Services	150.00
HELENA GREEN Total					225.00
Holguin Michael	UB*01176	(blank)	Genl Govt/Facilities	Refund Check 016545-000 246 N Layla Pl	28.05
Holguin Michael Total					28.05
HOME DEPOT VISA - EPAY	1805	2040928	Genl Govt/Facilities	Shop Repair Door Supplies - PW Shop	3.11
			Public Works	Shop Repair Door Supplies - PW Shop	57.50
HOME DEPOT VISA - EPAY Total					60.61
HONEY BUCKETS	0223	0554943550	Genl Govt/Facilities	06.24.2025-07.21.2025 PW Shop Port-a-Potty	53.92
			Public Works	06.24.2025-07.21.2025 PW Shop Port-a-Potty	995.08
		0554923474	Public Works	06.13.2025-07.10.2025 Davis Park Port-a-Potty	373.00
		0554909958	Genl Govt/Facilities	2025 Pig Paddle Port-a-Potty	1,110.00
HONEY BUCKETS Total					2,532.00
INSLEE BEST DOEZIE & RYDER P.S.	4037	440105	Legal	Splash Pad Legal Assistance	6,501.60
INSLEE BEST DOEZIE & RYDER P.S. Total					6,501.60

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J2 BLUE PRINT SUPPLY CO	0243	AR168564	Community Development	06.2025 Plotter Contract	61.17
J2 BLUE PRINT SUPPLY CO Total					61.17
JOE TURNER P.C.	1437	1531	Community Development	06.2025 Hearing Examiner PLZ-25-0048	795.50
JOE TURNER P.C. Total					795.50
JOHN P MCDONAGH	2267	06112025	Council	2025 City Council Retreat Facilitation	2,100.00
JOHN P MCDONAGH Total					2,100.00
KEITH'S SPORTING GOODS INC.	3049	62325RPD1	Public Safety	2 Aimpoint Patrol Rifle Optics	1,010.91
		06232025RPD	Public Safety	2 Glock Handguns with Optics and Iron Sights	1,860.42
KEITH'S SPORTING GOODS INC. Total					2,871.33
KILLA BITES	3727	2870	Human Resources	PW Director Retirement Catering Service	1,647.62
KILLA BITES Total					1,647.62
L.N. CURTIS AND SONS	3075	INV960131	Public Safety	Academy Uniform - Thormodsgaard	94.57
		INV959348	Public Safety	Radio Holder & Uniform Patch Gibson	90.22
		INV957752	Public Safety	New Hire Uniform - Mullinax	958.31
		INV962118	Public Safety	Academy Uniform - Thormodsgaard	41.89
		INV962144	Public Safety	Academy Uniform - Mullinax	235.88
		INV961602	Public Safety	Academy Uniform - Thormodsgaard	64.24
		INV958145	Public Safety	Academy Order Uniform - Thormodsgaard	74.57
		INV958745	Public Safety	Academy Order Uniform - Mullinax	719.03
		INV957631	Public Safety	Academy Order Uniform - Thormodsgaard	118.36
		CM48219	Public Safety	Tactical Pants Return - Andrew	(102.18)
L.N. CURTIS AND SONS Total					2,294.89
La Marr Lorraine	UB*01177	(blank)	Genl Govt/Facilities	Refund Check 013977-000 1709 S 43rd PI	86.92
La Marr Lorraine Total					86.92
LEPS-PSS PLLC	3896	5974	Public Safety	Post-COE Psychological Evaluation	900.00
LEPS-PSS PLLC Total					900.00
LES SCHWAB GROUP HOLDINGS LLC	4006	43700053271	Public Works	PWWTR 2020 Ford F-350 70455D - Brake Pads & Tires Installation	555.62
			Community Development	PWWTR 2020 Ford F-350 70455D - Brake Pads & Tires Installation	17.18
		43700052584	Public Safety	2023 Ford Explorer 72002D - Oil Change	70.63
LES SCHWAB GROUP HOLDINGS LLC Total					643.43
MARTA L. OCHOA-RUTHERFORD	3396	738	Judicial	06.18.2025 Interpreting Services	65.00
MARTA L. OCHOA-RUTHERFORD Total					65.00
Mccarthy Michael & Barbara	UB*01169	(blank)	Genl Govt/Facilities	Refund Check 009950-000 209 N 38th PI	93.45
Mccarthy Michael & Barbara Total					93.45
MES I ACQUISITION INC.	4124	IN2287050	Public Safety	ID Panels - Gibson	46.40
		IN2287029	Public Safety	ID Panels - Thormodsgaard	46.40
MES I ACQUISITION INC. Total					92.80
METROPOLITAN TRANSPORTATION COMMISSION	2115	4926-AR13964	Public Works	08.2025-07.2025 Street Saver Software Support Annual Sub	2,000.00
METROPOLITAN TRANSPORTATION COMMISSION Total					2,000.00
MJB CONSULTING INC	3117	2364	Genl Govt/Facilities	05.2025-06.2025 State Lobbyist	6,000.00
MJB CONSULTING INC Total					6,000.00
NAPA AUTO PARTS	0498	479548	Public Works	PWWTR Truck Wiper Blades - Kyle Johnson	48.10
			Community Development	PWWTR Truck Wiper Blades - Kyle Johnson	1.49
		479422	Genl Govt/Facilities	PWOM Anit-Seize Lubricant & Grease	1.25
			Public Works	PWOM Anit-Seize Lubricant & Grease	8.78
		482024	Public Works	Parks Ventrac Mower Maintenance	46.34

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NAPA AUTO PARTS	0498	479506	Public Works	Parks Mower Parts - Bolts	90.53
		481939	Public Works	Parks Ventrac Mower Maintenance	144.18
NAPA AUTO PARTS Total					340.67
NEW DAY PEST MANAGEMENT LLC	4004	13520	Public Works	06.2025 Pest Control - Bennett	107.61
		13512	Genl Govt/Facilities	06.2025 Pest Control - 109 Division	107.61
		13508	Genl Govt/Facilities	06.2025 Pest Control - CH	107.61
		13511	Genl Govt/Facilities	06.2025 Pest Control - PW Bldg	7.84
			Public Works	06.2025 Pest Control - PW Bldg	144.52
			Community Development	06.2025 Pest Control - PW Bldg	9.60
NEW DAY PEST MANAGEMENT LLC Total					484.79
NORTHSIDE FORD TRUCK SALES INC	3281	297638	Public Works	PWWTR Ford F250 74573D - Oil Change	81.61
			Community Development	PWWTR Ford F250 74573D - Oil Change	2.52
		297187	Genl Govt/Facilities	PWOM 2011 Ford F350 48614D - Oil Change	0.27
			Public Works	PWOM 2011 Ford F350 48614D - Oil Change	1.95
NORTHSIDE FORD TRUCK SALES INC Total					86.35
Nutter Corporation	UB*01174	(blank)	Genl Govt/Facilities	Refund Check 010928-005 Hydrant Meter 5801 N Pioneer Canyon Dr	370.98
Nutter Corporation Total					370.98
ONE CALL CONCEPTS INC.	0326	5069105	Public Works	06.2025 Excavating Notifications/Modern Ticket Delivery	293.94
ONE CALL CONCEPTS INC. Total					293.94
ON-HOLD CONCEPTS INC	2217	672382	Information Technology	07.2025 On Hold Music Services	27.95
ON-HOLD CONCEPTS INC Total					27.95
PACIFIC OFFICE AUTOMATION - LEASE	1564	590438472	Public Safety	06.2025 Copier Lease - PD	46.90
		590438934	Genl Govt/Facilities	06.2025 Copier Lease - PWWTR/RACC/CH/PD	2,044.57
		590547294	Genl Govt/Facilities	Copier Lease Property Tax - PW Bldg	76.36
		590548005	Genl Govt/Facilities	Copier Lease Property Tax - PWWTR/RACC/CH/PD	459.02
PACIFIC OFFICE AUTOMATION - LEASE Total					2,626.85
PACIFIC OFFICE AUTOMATION - LEASE	1564	590595120	Genl Govt/Facilities	07.2025 Copier Lease - PW Bldg	24.75
			Public Works	07.2025 Copier Lease - PW Bldg	456.31
			Community Development	07.2025 Copier Lease - PW Bldg	30.32
		590651862	Genl Govt/Facilities	07.2025 Copier Lease - PW Shop	3.19
			Public Works	07.2025 Copier Lease - PW Shop	58.76
PACIFIC OFFICE AUTOMATION - LEASE Total					573.33
PBS ENGINEERING AND ENVIRONMENTAL LLC	0342	25005742-7748	Public Works	05.2025 Abrams Park Caretaker House Demo Surveying	105.00
		78346.000-7931	Public Works	05.2025 Hillhurst School Zone Safety Mgmt	3,315.25
PBS ENGINEERING AND ENVIRONMENTAL LLC Total					3,420.25
PETERSON CAT	1767	05795101	Genl Govt/Facilities	2025 Big Paddle Equipment Rental	701.73
PETERSON CAT Total					701.73
Peterson Cooper	UB*01167	(blank)	Genl Govt/Facilities	Refund Check 013519-000 129 S 39th Dr	111.23
Peterson Cooper Total					111.23
PORTLAND ENGINEERING INC	2082	13037	Public Works	AC035 Ridgefield Abrams Well Monitoring	9,035.94
PORTLAND ENGINEERING INC Total					9,035.94
PUBLIC SAFETY TESTING	0354	PSTI25-169	Public Safety	Background Check & Investigation Report	3,223.00
PUBLIC SAFETY TESTING Total					3,223.00
PURCHASE POWER - EPAY	0356	75318847	Genl Govt/Facilities	Postage Replenishment	502.25
PURCHASE POWER - EPAY Total					502.25
QUICKBOX LLC	3115	3391	Genl Govt/Facilities	American Legion Flag 20' Storage Container	4,402.35

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QUICKBOX LLC Total					4,402.35
RIDGEFIELD CHAMBER OF COMMERCE	3048	1406	Genl Govt/Facilities	2025 Big Paddle Beverage Services	990.00
RIDGEFIELD CHAMBER OF COMMERCE Total					990.00
RIDGEFIELD FARMER'S MARKET	2845	1962	Genl Govt/Facilities	Farmers Market Banner	65.02
RIDGEFIELD FARMER'S MARKET Total					65.02
RIDGEFIELD FLORAL AND GIFTS LLC	3986	3986-20250710	Genl Govt/Facilities	2025 F2T Floral Arrangements	3,146.86
RIDGEFIELD FLORAL AND GIFTS LLC Total					3,146.86
RIDGEFIELD LIONS CHARITIES INC	3714	2359	Genl Govt/Facilities	2025 Big Paddle Meal Coupons Reimbursement	90.00
RIDGEFIELD LIONS CHARITIES INC Total					90.00
RIDGEFIELD SCHOOL DISTRICT 122	0378	0378-20250710	Genl Govt/Facilities	04.2025 RACC Operating Expense - Garbage	45.28
				04.2025 RACC Operating Expense - Wastewater	20.59
				04.2025 RACC Operating Expense - Courtyard Card Reader	52.63
				05.2025 RACC Operating Expense - Janitorial	691.86
			Community Development	04.2025 RACC Operating Expense - Garbage	81.47
				04.2025 RACC Operating Expense - Wastewater	37.04
				04.2025 RACC Operating Expense - Courtyard Card Reader	94.70
				05.2025 RACC Operating Expense - Janitorial	1,245.05
RIDGEFIELD SCHOOL DISTRICT 122 Total					2,268.62
Robbins Tracy	UB*01172	(blank)	Genl Govt/Facilities	Refund Check 006244-000 514 N Main Ave	51.27
Robbins Tracy Total					51.27
Rogers Ryan	UB*01173	(blank)	Genl Govt/Facilities	Refund Check 012695-000 262 N 34th Ct	113.08
Rogers Ryan Total					113.08
SAFEFIRE LLC	3415	RPD-2025-06-001	Public Safety	06.2025-05.2026 Range Membership Renewal	5,500.00
SAFEFIRE LLC Total					5,500.00
Seidel Erin & Paul	UB*01168	(blank)	Genl Govt/Facilities	Refund Check 006732-000 2830 S Cornett Dr	5.62
Seidel Erin & Paul Total					5.62
SIMPLIFILE - EPAY	2962	E6257699	Public Works	Warranty Deed Port of Ridgefield Parcels 214066000 and 213985000	328.37
		E6257872	Public Works	Sidewalk Easement Cloverhill Lot 1 & 2	339.17
SIMPLIFILE - EPAY Total					667.54
SOLID WASTE SYSTEMS INC.	3826	P2732ORE	Public Works	Street Sweeper Water Pumps	1,638.64
SOLID WASTE SYSTEMS INC. Total					1,638.64
STAPLES CONTRACT & COMMERCIAL INC	2884	7005903251	Genl Govt/Facilities	RACC Copy Paper	51.81
			Community Development	RACC Copy Paper	93.24
STAPLES CONTRACT & COMMERCIAL INC Total					145.05
TFC RIDGEFIELD KC LLC	4168	ENG-25-0073	Community Development	Encroachment Permit Refund ENG-25-0073	350.00
TFC RIDGEFIELD KC LLC Total					350.00
THE MASTER'S TOUCH LLC	1786	P95960	Public Works	06.2025 Delinquent Notices - Postage	173.88
		96012	Public Works	06.2025 Backflow Letters	326.27
		P96012	Public Works	06.2025 Backflow Letters - Postage	182.16
		95960	Public Works	06.2025 Delinquent Notices	174.22
THE MASTER'S TOUCH LLC Total					856.53
THE PARR COMPANY	0964	496149	Public Works	PWWTR Concrete Mix & Pallets	44.89
		41983	Public Works	Parks Concrete Screws - Refund	(5.87)
		496262	Public Works	PWWTR/PWSTW Concrete Mix & Pallets	325.21
		515461	Public Works	Abrams Trails ADA Mats Screws	2.44
		511880	Public Works	Abrams Trail ADA Screws	13.70

City of Ridgefield

Claims Payment Report

For Approval on:

July 10th, 2025

THE PARR COMPANY	0964	511354	Public Works	Parks Concrete Screws	5.87	
		40526	Public Works	PWWTR Concrete Mix & Pallets - Refund	(44.89)	
THE PARR COMPANY Total					341.35	
Thompson Karen	UB*01175	(blank)	Genl Govt/Facilities	Refund Check 006572-000 118 N 8th Ave	15.45	
Thompson Karen Total					15.45	
TOMS WATCH BAR	4170	503972361	Genl Govt/Facilities	Business License Refund - 503972361	50.00	
TOMS WATCH BAR Total					50.00	
TOWNZEN & ASSOCIATES INC.	3450	25-061	Community Development	05.2025 Structural Plan Reviews	360.00	
				05.2025 Building Plan Reviews	4,630.70	
TOWNZEN & ASSOCIATES INC. Total					4,990.70	
TRAFFIC SAFETY SUPPLY CO INC.	0432	INV081575	Genl Govt/Facilities	Pioneer & Royle Crosswalk Sign Repair	(152.70)	
			Public Works	Pioneer & Royle Crosswalk Sign Repair	1,907.89	
		INV081618	Genl Govt/Facilities	Street Signs - Bikes on Road	(55.41)	
			Public Works	Street Signs - Bikes on Road	692.31	
		INV081848	Genl Govt/Facilities	Center Lane Marking Pins	(2.28)	
			Public Works	Center Lane Marking Pins	28.53	
TRAFFIC SAFETY SUPPLY CO INC. Total					2,418.34	
TRANSPO GROUP USA INCORPORATED	4112	35250	Public Works	05.2025 ADA Transition Plan	4,300.00	
TRANSPO GROUP USA INCORPORATED Total					4,300.00	
TRI MOUNTAIN INVESTORS LLC	3866	2025-232	Genl Govt/Facilities	101 Mill St Ste 210 - 06.2025 Janitorial	28.17	
				101 Mill St Ste 210 - 07.2025 Lease	6,437.50	
				101 Mill St Ste 210 - 05.2025 Natural Gas	13.80	
				101 Mill St Basement - 07.2025 Estimated NNN Maint.	320.24	
				101 Mill St Ste 210 - 07.2025 Estimated NNN Maint.	1,067.46	
				101 Mill St Ste 210 - 05.2025 Electricity	11.79	
				101 Mill St Basement - 07.2025 Lease	971.65	
				101 Mill St Ste 210 - 05.2025 Sewer	21.27	
		2025-231	Public Safety	101 Mill St Ste 101 - 07.2025 Lease	31,432.34	
				101 Mill St Ste 101 - 06.2025 Janitorial	62.83	
				101 Mill St Ste 101 - Condensate Pump Replacement	513.35	
				101 Mill St Ste 101 - 07.2025 Estimated NNN Maint.	3,032.61	
				101 Mill St Ste 101 - 05.2025 Sewer	61.67	
TRI MOUNTAIN INVESTORS LLC Total					43,974.68	
UNIFIRST CORPORATION	3904	2240236333	Genl Govt/Facilities	06.24.2025 Floor Mats - RACC	4.21	
			Community Development	06.24.2025 Floor Mats - RACC	7.58	
		2240233941	Genl Govt/Facilities	06.17.2025 PW Bldg Floor Mats	2.70	
				06.17.2025 PWO&M Uniforms	13.47	
			Public Works	06.17.2025 PWSTW Uniforms	46.62	
				06.17.2025 PW Bldg Floor Mats	49.76	
				06.17.2025 PWWTR Uniforms	902.77	
				06.17.2025 PWO&M Uniforms	94.69	
		Community Development	06.17.2025 PWSTW Uniforms	2.45		
			06.17.2025 PW Bldg Floor Mats	3.31		
			06.17.2025 PWWTR Uniforms	47.51		
			2240231830	Genl Govt/Facilities	06.10.2025 PW Bldg Floor Mats	2.70
					06.10.2025 PWO&M Uniforms	16.85

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UNIFIRST CORPORATION	3904	2240231830	Public Works	06.10.2025 PWSTW Uniforms	48.66	
				06.10.2025 PW Bldg Floor Mats	49.76	
				06.10.2025 PWO&M Uniforms	118.50	
				06.10.2025 PWWTR Uniforms	180.27	
				Community Development	06.10.2025 PWSTW Uniforms	2.56
					06.10.2025 PW Bldg Floor Mats	3.31
					06.10.2025 PWWTR Uniforms	9.49
			2240233917	Genl Govt/Facilities	06.17.2025 Floor Mats - RACC	4.21
				Community Development	06.17.2025 Floor Mats - RACC	7.58
			2240233923	Genl Govt/Facilities	06.17.2025 Floor Mats - CH	18.07
			2240231678	Genl Govt/Facilities	06.10.2025 Floor Mats - CH	18.07
			2240236342	Public Safety	06.24.2025 Floor Mats - PD	42.32
			2240233928	Public Safety	06.17.2025 Floor Mats - PD	42.32
			2240236337	Genl Govt/Facilities	06.24.2025 Floor Mats - CH	18.07
UNIFIRST CORPORATION Total					1,757.81	
VAIRKKO TECHNOLOGIES LLC	3699	30555	Genl Govt/Facilities	06.2025 PD Scheduling Software	(15.49)	
			Public Safety	06.2025 PD Scheduling Software	193.49	
VAIRKKO TECHNOLOGIES LLC Total					178.00	
W.W.GRAINGER INC.	0206	9550681598	Public Works	Hydrogeologist Study Insulated Sample Container	142.02	
		9531441930	Public Works	Abrams Water Plant Supplies	153.66	
W.W.GRAINGER INC. Total					295.68	
WA STATE DEPARTMENT OF TRANSPORTATION	0688	44JD17340L014	Public Works	05.2025 Overpass Safety Screen Plan Review	9,206.81	
WA STATE DEPARTMENT OF TRANSPORTATION Total					9,206.81	
WALTER E. NELSON COMPANY	3553	1949625	Genl Govt/Facilities	Sanitary Products - CH	84.60	
WALTER E. NELSON COMPANY Total					84.60	
WELLWORKS FOR YOU	3414	37868	Human Resources	06.2025 Wellness Program	793.51	
WELLWORKS FOR YOU Total					793.51	
WESTERN EQUIPMENT	2363	INV095211	Public Works	Parks Ventrac Mower Belt	60.03	
		INV092377	Public Works	Parks Mower Belt	200.95	
WESTERN EQUIPMENT Total					260.98	
WESTERN UNITED CIVIL GROUP LLC	3743	3743-20250710	Genl Govt/Facilities	2024 Asphalt Repairs Retainage Release	12,589.90	
WESTERN UNITED CIVIL GROUP LLC Total					12,589.90	
WHOLE SKY THERAPY	4169	503961992	Genl Govt/Facilities	Business License Refund 503961992	50.00	
WHOLE SKY THERAPY Total					50.00	
WILCO FARM STORE	0655	738643-6	Public Works	Parks/Streets Trash Bags & Cleaning Supplies	129.78	
		738560-6	Public Works	Abrams Park Hose Repair	97.73	
WILCO FARM STORE Total					227.51	
WOODLAND SAW AND CYCLE INC.	2223	4184	Genl Govt/Facilities	PWOM Helment & Earmuffs	21.09	
			Public Works	Parks/Streets Blower	769.29	
				Parks Lawn Edger	118.68	
				PWOM Helment & Earmuffs	148.27	
WOODLAND SAW AND CYCLE INC. Total					1,057.33	
WSP USA INC.	3338	40207867	Genl Govt/Facilities	05.2025 Comprehensive & System Plan Updates	407.76	
			Public Works	05.2025 Comprehensive & System Plan Updates	6,041.44	
			Community Development	05.2025 Comprehensive & System Plan Updates	21,962.82	
		40213479	Genl Govt/Facilities	06.2025 Comprehensive & System Plan Updates	47.27	

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WSP USA INC.	3338	40213479	Public Works	06.2025 Comprehensive & System Plan Updates	12,362.58
			Community Development	06.2025 Comprehensive & System Plan Updates	17,615.42
WSP USA INC. Total					58,437.29
XLOGOTECH INC	4133	M126506	Genl Govt/Facilities	250 USB Drives PD Recruitment	(104.40)
			Public Safety	250 USB Drives PD Recruitment	1,304.40
XLOGOTECH INC Total					1,200.00
Grand Total					979,707.62

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 10, 2025

AGENDA ITEM NAME: Approval of Minutes from the June 23, 2025 Meeting

GOVERNING LEGISLATION

N/A

PREVIOUS COUNCIL ACTION TAKEN:

N/A

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s).

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

Approve the minutes by making the following motion: 1. "I move to approve the consent agenda".

STAFF CONTACT:

ATTACHMENTS:

1. 06-23-2025



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
JUNE 23, 2025**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Mayor Matt Cole
Mayor Pro Tem Judy Chipman
Council Member Lee Wells
Council Member Clyde Burkle
Council Member Katie Favela
Council Member Rian Davis
Council Member Meghan Hamilton

- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under [City Council Meeting Audio Files | Ridgefield, WA \(ridgefieldwa.us\)](https://www.ridgefieldwa.us/City-Council-Meeting-Audio-Files).

III. CONSENT AGENDA

MOTION: COUNCIL MEMBER BURKLE MOVED TO APPROVE CONSENT AGENDA.
SECOND: COUNCIL MEMBER WELLS.

MOTION: COUNCIL MEMBER FAVELA MOVED TO AMEND THE MOTION BY REMOVING RESOLUTION NO. 668.
SECOND: COUNCIL MEMBER CHIPMAN.
MOTION PASSED.

ACTION: MOTION TO APPROVE CONSENT AGENDA AS AMENDED.

RESULT:	(UNANIMOUS)
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman , Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the June 12, 2025 Meeting**
3. **Approval to Submit Federal Grant Applications**
4. **Approval of Resolution 668 -Adopting the Clark County Comprehensive Solid Waste Management Plan for Years 2025-2030**

IV. PRESENTATION

1. **Clark County Commission on Aging Annual Presentation - Chuck Green, Public Works Director**

The Clark County Commission on Aging presented its annual report to the City Council.

V. BUSINESS

1. **Motion - Award Ridgefield I-5 South Connector Phase 2 Study Contract - Chuck Green, Public Works Director**

The City continues work on the Ridgefield/I-5 South Connector Project, a planned transportation connection between south Ridgefield and the I-5/SR 502 (219th Street) interchange. With state and federal grant funding secured, the City has completed a corridor study and is now advancing to the next phase: alternatives analysis and environmental planning. Following a competitive selection process, the consultant team led by Kittelson & Associates was selected for this phase of work, with a contract not to exceed \$275,000. Tasks will include refinement of alternatives, environmental review, public involvement, and development of a Preliminary Locally Preferred Alternative (PLPA), to be selected jointly with Clark County. WSDOT Local Programs is administering the federal funds and set a 17% DBE participation goal.

MOTION: MOVED TO APPROVE AWARDING THE CONTRACT FOR THE RIDGEFIELD/I-5 SOUTH CONNECTION STAGE 2 CONSULTANT CONTRACT TO KITTELSON AND ASSOCIATES FOR AN AMOUNT NOT TO EXCEED \$275,000, PLUS AN ADDITIONAL \$10,000 FOR CONTINGENCIES.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Rian Davis
SECONDER:	Council Member Katie Favela
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman , Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

2. **Second Reading of Ordinance No. 1454 - Approving an Updated Transportation Capital Facilities Plan and Amending Chapter 18.070 of the Ridgefield Municipal Code by Adopting an Updated Transportation Impact Fee Project List and Updated Transportation Impact Fees - Chuck Green, Public Works Director**

Staff presented the draft 2025–2045 Transportation CFP, a required element of the City’s Comprehensive Plan. The CFP includes an inventory of public transportation facilities, a forecast of future needs, and a six-

year project list (2025–2030 Transportation Improvement Program).

Key updates include:

- Addition of citywide Multi-Modal Transportation Trails, now eligible for Transportation Impact Fees (TIF).
- Updated road alignments and project references, including the Ridgefield/I-5 South Connector study area, S 35th Ave/Gee Creek Plateau extension, and potential I-5 overcrossings north and south of Pioneer Street.
- Removal and realignment of collectors to reflect feasibility and actual built conditions.
- New TIF overlay subareas for Gee Creek Plateau and Carty Road.
- A new TIF lookup table to streamline fee assessments by land use and trip generation, to be incorporated into Engineering Standards.

The plan also responds to recent state planning requirements by addressing multimodal level-of-service, climate change, and transportation resiliency.

Due to significant increases in construction costs, staff presented three citywide TIF rate options:

- **Option 1:** \$583.31/trip (7% increase) – base scenario
- **Option 2:** \$703.08/trip (29% increase) – adds short collectors and trail share
- **Option 3:** \$769.45/trip (41% increase) – includes all elements plus the N 10th/20th Street corridor

Proposed TIF overlay rates:

- **Gee Creek Plateau Extension:** \$1,111.11/trip (up from \$900.48)
- **Carty Road Corridor:** \$597.83/trip (new)

City Council conducted a discussion on all three TIF options.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1454 WITH OPTION 1 AND ESTABLISHING AN ANNUAL REVIEW PROCESS.

RESULT:	(6-1)
MOVER:	Council Member Davis
SECONDER:	Mayor Pro Tem Chipman
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman, Council Member Favela, Council Member Davis, Council Member Hamilton
NAYS:	Council Member Burkle

3. Second Reading of Ordinance No. 1455 - 2025 Budget Amendment - Kirk Johnson, Finance

Director

The 2025 budget amendment includes \$7.2 million in new and reappropriated expenditures, with \$2.74 million in new revenue and \$102,790 from existing developer share funds. Of the expenses, \$20,000 are ongoing, with the remainder tied to capital or one-time costs. The amendment reappropriates \$3.6 million for projects continuing from 2024 and includes \$1.9 million in previously recognized funding, primarily from grants. New 2025 funding requests total \$3.6 million for capital projects, equipment, and property acquisitions, with \$935,000 in new revenue. The total fund balance impact is \$4.47 million, including \$1.02 million from the General Fund, \$19,500 from the Building and Permitting Fund, and the remainder from capital funds.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1455 AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Meghan Hamilton
SECONDER:	Council Member Clyde Burkle
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman , Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

4. Approval of Resolution No. 667 - Master Fee Schedule Update - Kirk Johnson, Finance Director

Staff presented updates to the City's fee schedule to reflect new programs and recent Council actions. The changes include a new public records fee related to the Police Department's body-worn and in-car camera program, adjustments to animal-related licensing and concealed weapon permit fees, and a new facility rental fee for community space at the TMI building. The schedule also incorporates the recently adopted Transportation Impact Fee updates from Ordinance No. 1454.

MOTION: MOVED TO APPROVE RESOLUTION NO. 667 WITH OPTION 1 TIF CHANGES PER ORDINANCE NO. 1454.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Rian Davis
SECONDER:	Council Member Katie Favela
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman , Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

5. Motion - Approval of the Greely Farms Phase 2B Final Plat - Claire Lust, Community Development Director

The Greely Farms Phase 2B Planned Unit Development, governed by the Rohrer-Walker-Schuster Development Agreement, received preliminary plat approval from the Hearing Examiner on July 5, 2022. The project subdivides one parcel into 57 single-family residential lots ranging from 4,658 to 12,542 square feet, consistent with the PUD and development agreement. The plat includes open space, stormwater facilities, and a sanitary sewer pump station, to be maintained by the HOA and Clark Regional Wastewater District, as applicable. A gravel path in Tract D provides public access from NE 289th Street.

MOTION: MOVED TO APPROVE GREELY FARMS PHASE 2B FINAL PLAT AS PRESENTED.

RESULT:	(UNANIMOUS)
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MOVER:	Mayor Pro Tem Judy Chipman
SECONDER:	Council Member Katie Favela
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman , Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

6. Second Reading of Ordinance No. 1456 - Amending Ridgefield Municipal Code 2.12.030 - Planning Commission Qualifications - Lee Knottnerus, Deputy City Manager

The Planning Commission is a seven-member advisory body to the City Council responsible for research and fact-finding on planning, development, and growth issues. While state law does not mandate specific qualifications for commissioners, many cities, including Ridgefield, require residency within city limits. A proposal was presented to modify Ridgefield’s current requirement to allow one member of the commission to reside within the urban growth area. This change would align with common practices in other jurisdictions and aims to bring broader perspectives, specialized expertise, and increased representation of the community potentially affected by future development.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1456 AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Rian Davis
SECONDER:	Council Member Katie Favela
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman , Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

VI. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

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VII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

Council Member Davis attended the groundbreaking ceremony for the new elementary school and expressed appreciation to Chuck Green in recognition of his retirement.

Council Member Favela participated in the CRESA tour and expressed appreciation to Chuck Green in recognition of his retirement.

Council Member Wells attended several meetings, including the DCWA meeting, and expressed appreciation to Chuck Green in recognition of his retirement.

Council Member Burkle provided an update on the Green Bag Food Project, attended the groundbreaking ceremony for the new elementary school, a ribbon cutting for a new business, and expressed appreciation to Chuck Green in recognition of his retirement.

Council Member Hamilton attended the groundbreaking ceremony for the new elementary school and

expressed appreciation to Chuck Green in recognition of his retirement.

Mayor Pro Tem Chipman expressed appreciation to Chuck Green in recognition of his retirement.

2. Mayor

Participated in the tour of Red Truck Farm and expressed appreciation to Chuck Green in recognition of his retirement.

3. City Manager

Deputy City Manager Lee Knottnerus provided an update on events scheduled for the 4th of July weekend.

Public Works Director Ryan Thamert presented an update on the Water Conservation Strategy Plan.

Community Development Director Claire Lust provided an update on the planning grant.

Police Chief Cathy Doriot acknowledged Chuck Green on his retirement.

Capital & Engineering Director Chuck Green thanked City Council for their support and recognition.

VIII. ADJOURN

9:01PM

Julie Ferriss, City Clerk

Matt Cole, Mayor

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 10, 2025

AGENDA ITEM NAME: Contract Award Approval for Project P23010-1: S 11th Street at S Timm Road
Safety Improvement

GOVERNING LEGISLATION

Revised Code of Washington Title 35 – Cities and Towns
Title 35A Optional Municipal Code
Title 39 - Public Contracts and Indebtedness, and
City Financial Policy #04: Procurement of Goods & Services.

PREVIOUS COUNCIL ACTION TAKEN:

2025 Capital Budget
2025-2030 Transportation Improvement Program

SUMMARY/BACKGROUND:

The City of Ridgefield, in partnership with the Regional Transportation Council, conducted a City Road Safety Plan in 2022 and updated that Plan in 2024. It analyzed crash data and other safety information from within the city to identify trends, contributing factors, associated risk factors and deficiencies present in the City's road network. The Road Safety Plan assessed a variety of measures and made recommendations for safety improvements inside the City. The S 11th Street at S Timm Road intersection was identified as one location warranting safety improvements.

The City received a federal Highway Safety Improvement Program (HSIP) grant to examine this issue and develop a set of plans and implement safety improvements. The HSIP grant funds 100% of the design and implementation costs. The project associated with this grant is called the S 11th Street at S Timm Road Safety Project. The engineering firm of PBS conducted a comprehensive assessment of the data and recommended a set of improvements which went into the final design. Local Programs staff from the Washington State Department of Transportation (WSDOT) reviewed and approved the design and project specifications.

This work will include temporary traffic control, the removal and replacement of existing signs, the installation of new signs, striping, pavement markings, illumination, removal of concrete barrier and other work, in accordance with the attached Contract Plans, these Contract Provisions, and the WSDOT Standard Specifications.

Bids were received from:

- Active Construction, Inc., Tacoma, WA: \$196,196.00.
- Advanced Excavating Specialists, LLC, Kelso, WA: \$165,295.00.
- Clark and Sons Excavating, Inc., Battle Ground, WA: \$ \$130,145.21.

- Daybreak Construction, La Center, WA: \$178,000.00.
- Grade Werks Excavating LLC, Battle Ground, WA: \$181,367.50 (determined as non-responsive as they were missing the required bid packet cover page)
- Vertex Contracting, Battle Ground, WA: \$90,206.84 (determined as non-responsive due to an irregular bid pursuant to WSDOT standard specification section 1-02.13 part 2)
- Western United Civil Group, LLC, Yacolt, WA: \$ \$134,465.00 (determined as non-responsive as they were missing unit and extended pricing for line item 1 “Mobilization” from their bid package).

There were also two no-bids received.

Clark and Sons Excavating, Inc. was determined to be the lowest responsive and responsible bidder in the amount of \$130,145.21. The Engineer's Estimate was \$216,000.

Because this is a federal aid project, WSDOT Local Programs reviewed and approved moving forward with the award to the lowest responsive and responsible bidder. City Finance and Public Works Capital & Engineering staff reviewed the bid tabulations for irregular or unbalanced bids and determined the Vertex Contracting bid was the only one that met the criteria specified in WSDOT standards for an irregular bid. Staff are prepared to proceed to Council to award the bid.

City procurement policy requires council to award contracts over \$100,000. Staff are requesting Council action awarding this contract to include an additional \$10,000 for construction contingencies.

BUDGET/FINANCIAL IMPACTS:

The contract amount to complete the work is \$130,145.21, and a contingency of \$10,000 is within the 2025 Capital Budget and the HSIP grant amount. The HSIP grant covers 100% of the costs of this project.

RECOMMENDED ACTION OR MOTION:

Council action is requested to **award this construction contract item via the Consent Agenda to Clark and Sons Excavating, Inc. in the amount of \$130,145.21 with an additional \$10,000 for contingencies.**

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. Bid Tabs Full 070325 Signed
2. S 11th at S Timm Cover Page _ Signed

S 11th Street and S Timm Road Safety Improvement							Active Construction, Inc.		Advanced Excavating Specialists		Clark and Sons Excavating, Inc.		Daybreak Construction		Grade Werks Excavating LLC		Northwest Playground Equipment, Inc.		Pacific Corrugated Pipe Co.		Vertex Contracting		Western United Civil Group	
BID ITEM NO.	SEC. SECTION	DESCRIPTION	UNIT	QUANTITY	Engineers Estimate		5110 River Rd E., Tacoma, WA 98443		1200 Hazel Street, Kelso, WA 98626		7601 NE 289 Street, Battle Ground, WA 98604		11222 NE 339 Street, La Center, WA 98629		NON-RESPONSIVE		No Bid		No Bid		NON-RESPONSIVE		NON-RESPONSIVE	
					UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	1-09.7	Mobilization	LS	1		\$0.00	\$19,000.00	\$19,000.00	\$16,000.00	\$16,000.00	\$9,200.00	\$9,200.00	\$17,000.00	\$17,000.00	\$20,000.00	\$20,000.00					\$16,000.00	\$16,000.00	\$14,100.00	\$14,100.00
2	1-04	Minor Change	CALC	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00					\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
3	1-07.15	SPCC Plan	LS	1		\$0.00	\$150.00	\$150.00	\$1,000.00	\$1,000.00	\$240.00	\$240.00	\$500.00	\$500.00	\$650.00	\$650.00					\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00
4	1-10	Traffic Control Supervisor	LS	1		\$0.00	\$25,000.00	\$25,000.00	\$16,000.00	\$16,000.00	\$4,800.00	\$4,800.00	\$10,000.00	\$10,000.00	\$25,000.00	\$25,000.00					\$10,000.00	\$10,000.00	\$4,600.00	\$4,600.00
5	1-10	Flaggers	HR	200		\$0.00	\$81.00	\$16,200.00	\$80.00	\$16,000.00	\$77.00	\$15,400.00	\$60.00	\$12,000.00	\$70.00	\$14,000.00					\$55.00	\$11,000.00	\$60.00	\$12,000.00
6	1-10	Other Traffic Control Labor	HR	60		\$0.00	\$81.00	\$4,860.00	\$80.00	\$4,800.00	\$79.00	\$4,740.00	\$60.00	\$3,600.00	\$70.00	\$4,200.00					\$55.00	\$3,300.00	\$64.00	\$3,840.00
7	1-10	Other Traffic Control Devices	LS	1		\$0.00	\$23,725.05	\$23,725.05	\$4,000.00	\$4,000.00	\$600.00	\$600.00	\$7,658.00	\$7,658.00	\$1,500.00	\$1,500.00					\$2,500.00	\$2,500.00	\$7,000.00	\$7,000.00
8	1-10	Work Zone Safety Contingency (Estimated)	FA	1	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00					\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
9	2-01	Roadside Cleanup	EST	1	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00					\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
10		Removing and Relocating Existing Temporary Concrete Barrier	LF	90		\$0.00	\$54.00	\$4,860.00	\$50.00	\$4,500.00	\$22.00	\$1,980.00	\$100.00	\$9,000.00	\$45.00	\$4,050.00					\$0.33	\$30.00	\$25.00	\$2,250.00
11	8-20	Illumination System	LS	1		\$0.00	\$40,000.00	\$40,000.00	\$33,000.00	\$33,000.00	\$37,350.00	\$37,350.00	\$33,000.00	\$33,000.00	\$32,000.00	\$32,000.00					\$29,682.00	\$29,682.00	\$33,000.00	\$33,000.00
12	8-21	Permanent Signing	LS	1		\$0.00	\$7,500.00	\$7,500.00	\$12,000.00	\$12,000.00	\$6,948.00	\$6,948.00	\$38,000.00	\$38,000.00	\$17,000.00	\$17,000.00					\$5,778.00	\$5,778.00	\$6,000.00	\$6,000.00
13	8-22	Plastic Bicycle Lane Symbol	EACH	22		\$0.00	\$405.00	\$8,910.00	\$450.00	\$9,900.00	\$430.00	\$9,460.00	\$375.00	\$8,250.00	\$425.00	\$9,350.00					\$23.00	\$506.00	\$450.00	\$9,900.00
14	8-22	Plastic Wide Line	LF	103		\$0.00	\$16.50	\$1,699.50	\$20.00	\$2,060.00	\$14.00	\$1,442.00	\$15.00	\$1,545.00	\$15.00	\$1,545.00					\$0.16	\$16.00	\$15.00	\$1,545.00
15	8-22	Painted Line	LF	9600		\$0.00	\$1.00	\$9,600.00	\$0.60	\$5,760.00	\$0.50	\$4,800.00	\$0.50	\$4,800.00	\$1.00	\$9,600.00					\$0.00	\$0.62	\$0.50	\$4,800.00
16	8-22	Plastic Traffic Arrow	EACH	18		\$0.00	\$405.00	\$7,290.00	\$450.00	\$8,100.00	\$432.00	\$7,776.00	\$375.00	\$6,750.00	\$425.00	\$7,650.00					\$28.11	\$506.00	\$450.00	\$8,100.00
17	8-22	Plastic Stop Line	LF	32		\$0.00	\$28.00	\$896.00	\$50.00	\$1,600.00	\$30.00	\$960.00	\$30.00	\$960.00	\$30.00	\$960.00					\$1.09	\$35.00	\$30.00	\$960.00
18	8-09	Raised Pavement Marker Type 2	HUND	1.23		\$0.00	\$915.00	\$1,125.45	\$1,500.00	\$1,845.00	\$977.00	\$1,201.71	\$900.00	\$1,107.00	\$1,250.00	\$1,537.50					\$932.52	\$1,147.00	\$1,000.00	\$1,230.00
19	8-22	Removing Paint Line	LF	4400		\$0.00	\$2.00	\$8,800.00	\$2.00	\$8,800.00	\$1.90	\$8,360.00	\$1.70	\$7,480.00	\$2.00	\$8,800.00					\$0.00	\$2.22	\$2.00	\$8,800.00
20	8-22	Removing Plastic Traffic Marking	EACH	23		\$0.00	\$160.00	\$3,680.00	\$210.00	\$4,830.00	\$172.50	\$3,967.50	\$150.00	\$3,450.00	\$175.00	\$4,025.00					\$8.78	\$202.00	\$180.00	\$4,140.00
21	8-23	Temporary Pavement Marking – Short Duration	LF	4400		\$0.00	\$1.00	\$4,400.00	\$1.50	\$6,600.00	\$0.55	\$2,420.00	\$1.00	\$4,400.00	\$2.50	\$11,000.00					\$0.00	\$2.00	\$0.50	\$2,200.00
Total						\$8,500.00		\$196,196.00		\$165,295.00		\$130,145.21		\$178,000.00		\$181,367.50						\$90,206.84		\$134,465.00

Approved By: Grant Williams
Title: Capital Program Manager
Date: 7/3/2025

Lowest Bidder
2nd Lowest Bidder
3rd Lowest Bidder
Non-Responsive

STR 23010



Map showing the project location in the S Union Ridge Pkwy area. The project location is marked with a black arrow pointing to the intersection of S 11th St and S Timm Road. Other streets shown include Pioneer St (SR 501), S 5th St, S 15th St, S 35th Pl, S Hillhurst Rd, S Wells Dr, and S Timm Road. A north arrow is located in the top right corner, and a red stamp in the bottom right corner reads "APPROVED ENGINEER" and "Chuo".



1 OF 16

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: July 10, 2025

AGENDA ITEM NAME: 2nd Quarter 2025 Budget to Actual and Economic Update

GOVERNING LEGISLATION

RCW 35A.33: Budgets in Code Cities
City of Ridgefield Financial Policy #07: Budget

PREVIOUS COUNCIL ACTION TAKEN:

The council routinely reviews financial reports. An economic update occurs annually at the beginning of the following year's budget process.

SUMMARY/BACKGROUND:

Review the budget to actual results for the first half of 2025. Review Ridgefield economic indicators for the upcoming 2026 annual budget development.

BUDGET/FINANCIAL IMPACTS:

No financial impact presentation only.

RECOMMENDED ACTION OR MOTION:

No action requested presentation only.

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. 2nd Qtr 2025 Budget Report



2nd Quarter 2025 Budget Report and Economic Update



2025 Reserves Per Policy

	O&M	Revenue Stab.	Debt Service	Separation	Capital	Capital Repair & Replace	2025 Reserves	2024 Reserves	% Change
General Fund	1,471,585	1,166,349	141,113	118,202	1,268,689	-	4,165,938	4,177,825	-0.28%
Building & Permitting	511,034	-	-	39,496	1,628	-	552,158	749,600	-26.34%
Water Fund	566,632	-	-	21,699	306,289	924,202	1,818,822	1,631,738	11.47%
Storm Fund	251,517	-	19,323	15,722	292,533	396,397	975,492	766,956	27.19%
Total	2,800,768	1,166,349	160,436	195,119	1,869,139	1,320,599	7,512,410	7,326,119	2.54%
Capital Repair and Replacement Minimum Target (2% of Historical Cost)									
	Historical	Target	Total	Balance	Variance	% Target			
Water Fund	29,779,082	2%	595,582	924,202	328,620	155%			
Storm Fund	29,954,704	2%	599,094	396,397	(202,697)	66%			

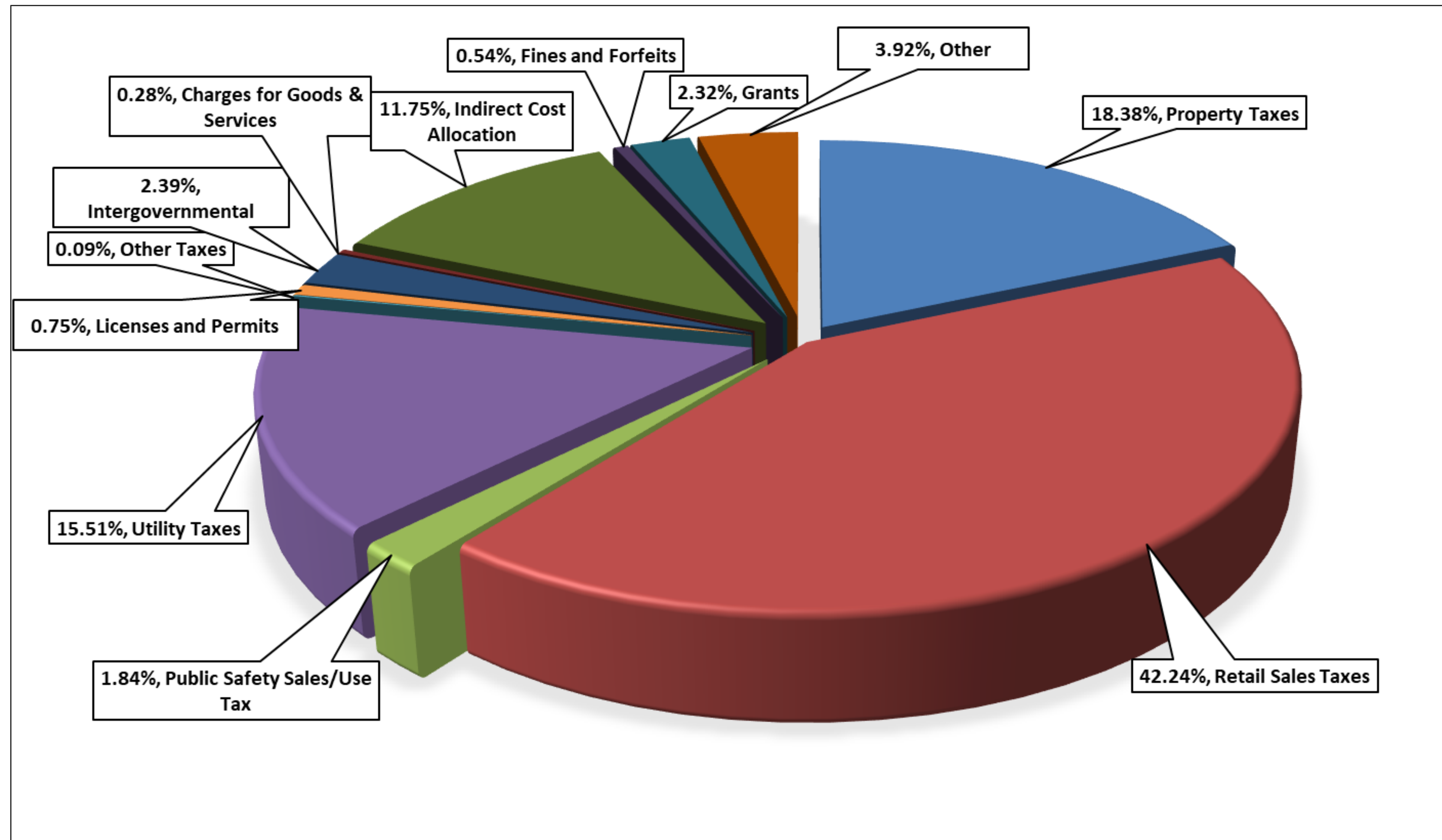


2nd Quarter 2025 General Fund Revenue

Revenue	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Property Taxes	\$ 1,335,073	\$ 2,500,000	53.4%	\$ 1,282,922	4.1%
Retail Sales Taxes	1,727,042	5,996,000	28.8%	1,513,181	14.1%
Utility and Other Taxes	869,686	2,122,000	41.0%	759,929	14.4%
Licenses and Permits	52,664	102,240	51.5%	52,639	0.0%
Fines Forfeits and Restitution	31,517	73,000	43.2%	31,443	0.2%
Charges for Goods and Services	21,831	38,100	57.3%	19,464	12.2%
Interfund Charges for Goods and Services	745,390	1,597,780	46.7%	783,813	-4.9%
Intergovernmental/Grants/Other	467,385	1,198,945	39.0%	459,487	1.7%
Total General Fund Revenue	\$ 5,250,588	\$13,628,065	38.5%	\$ 4,902,878	7.1%



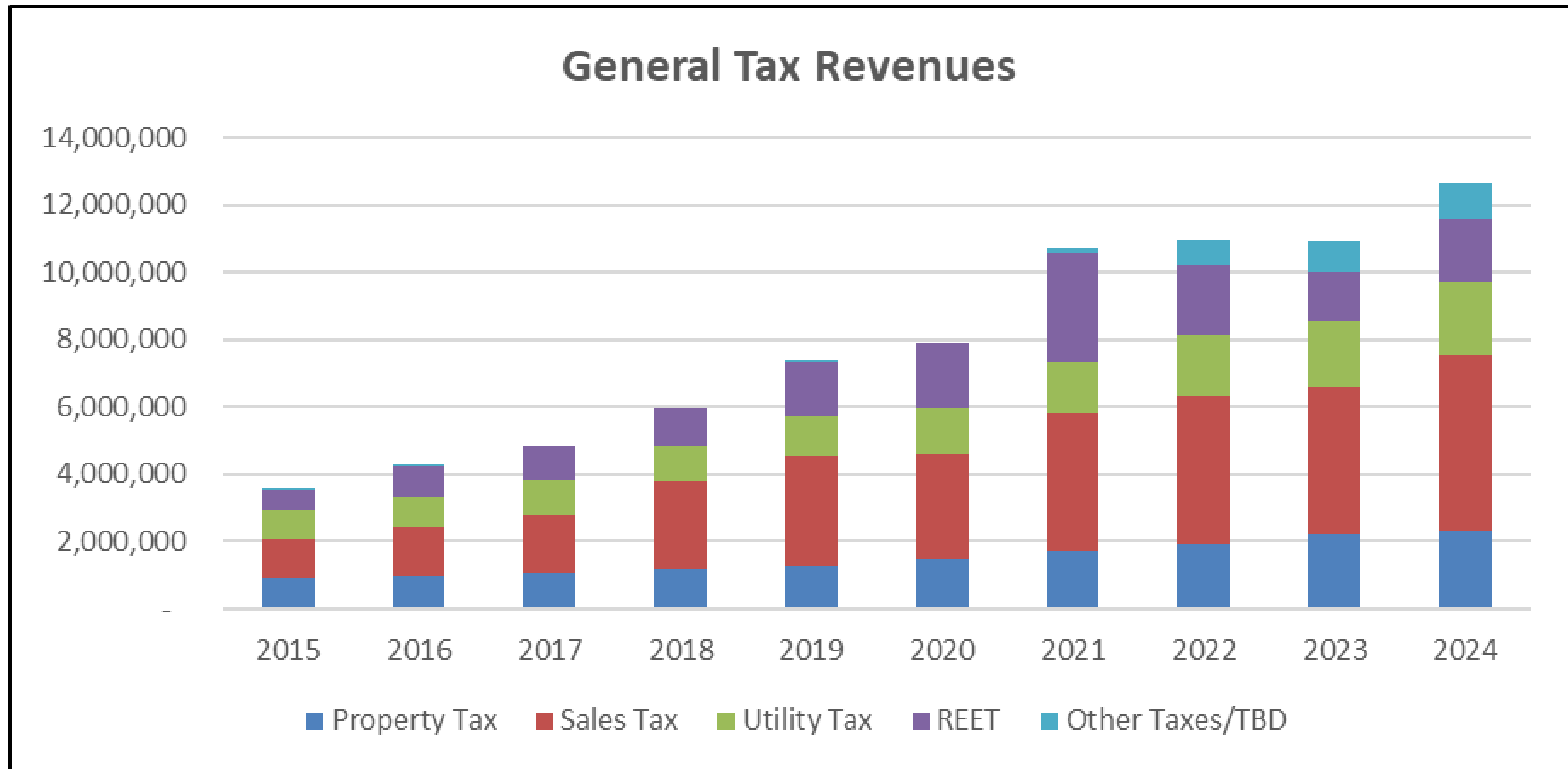
General Fund Revenue Sources



Source: City of Ridgefield Finance Department



Tax Revenue Sources

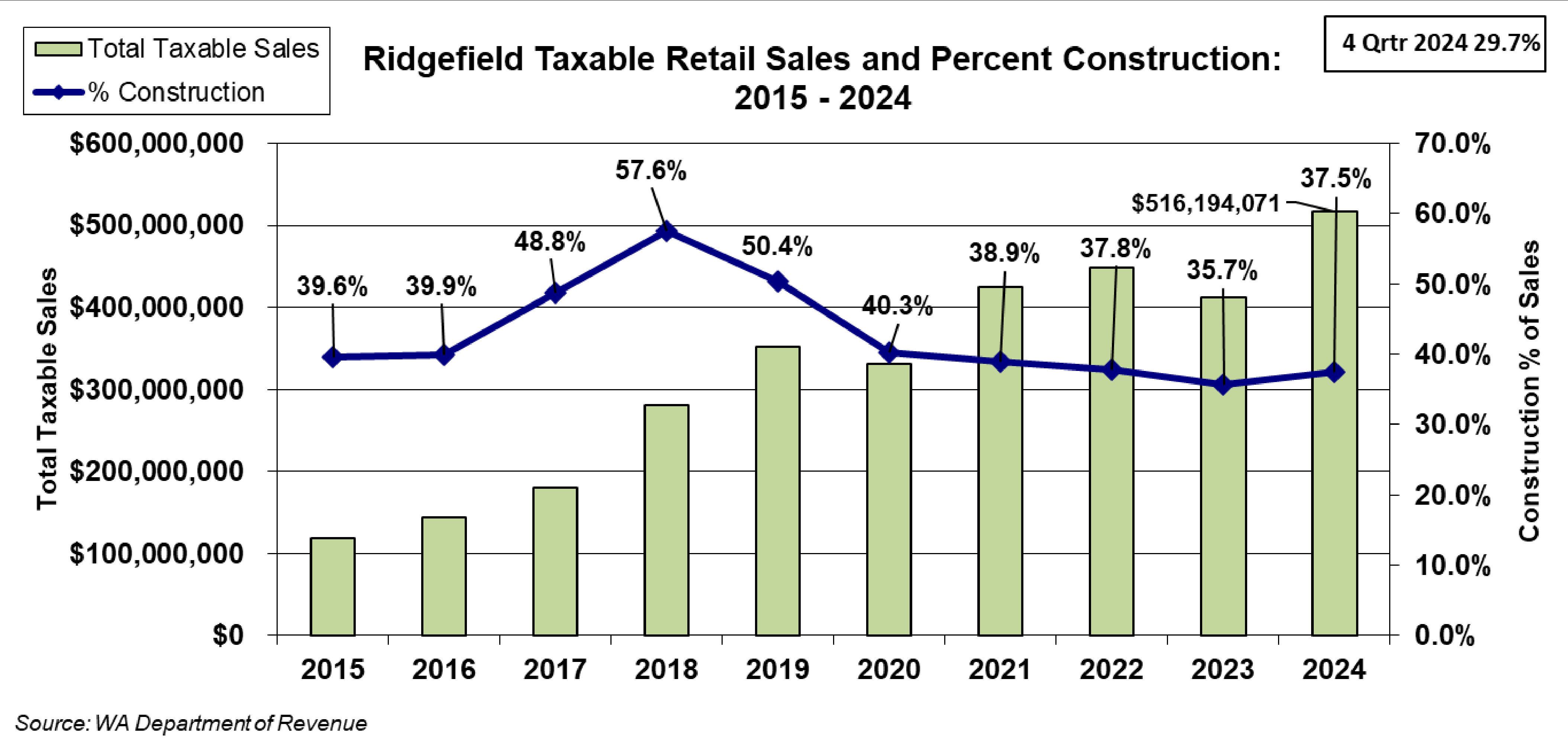


Source: City of Ridgefield Finance Department



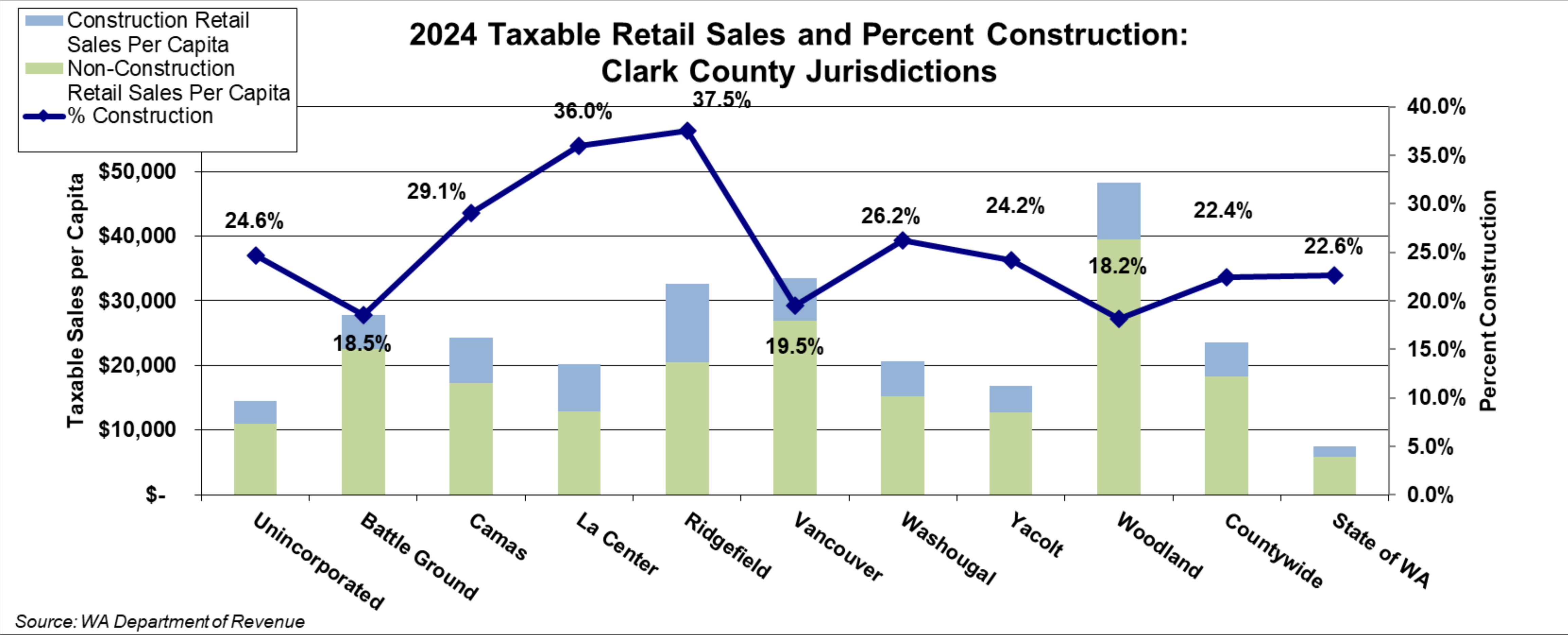
General Fund Sales & Use Tax Revenue

Retail Sales & Construction Comparison



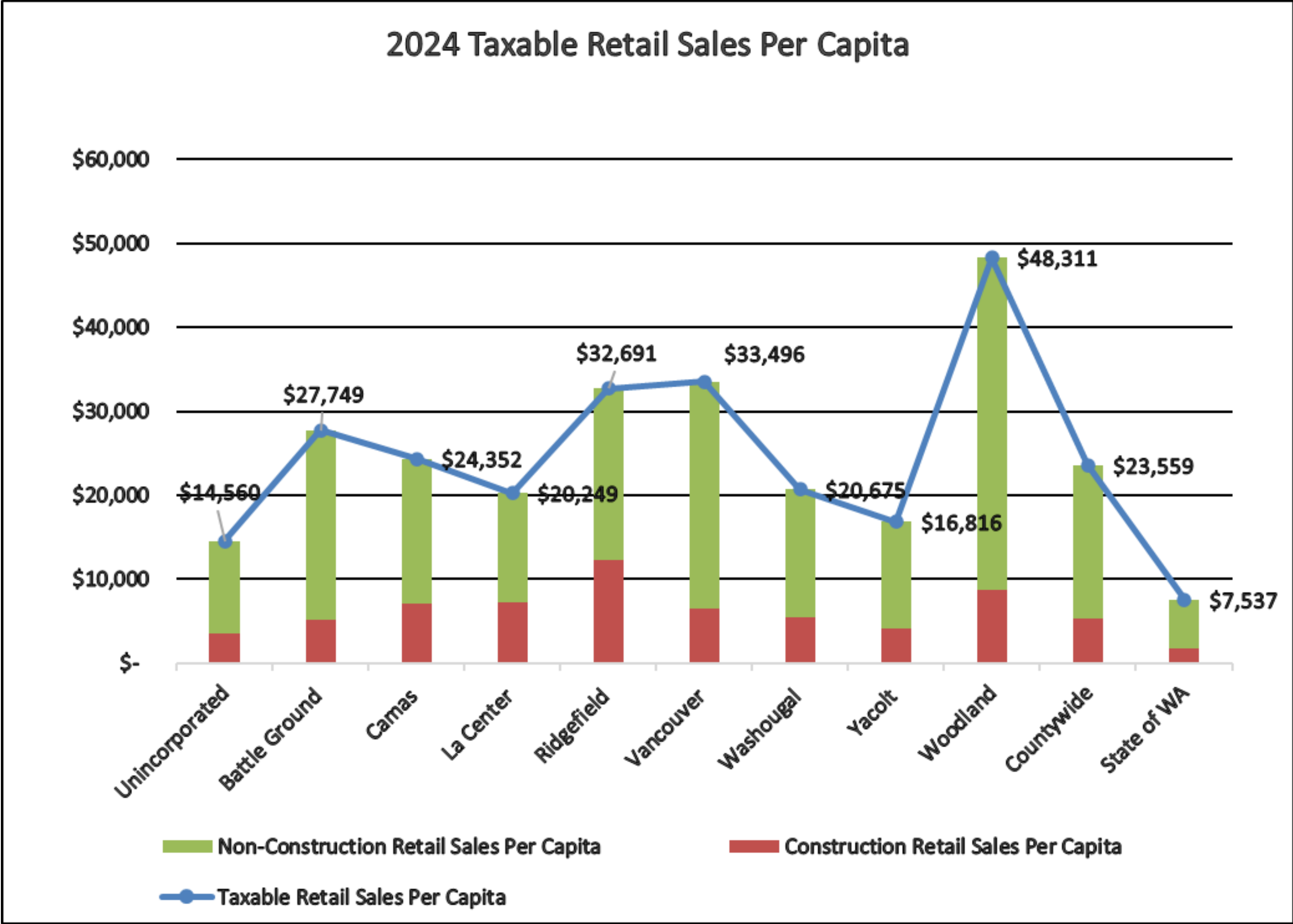
General Fund Sales & Use Tax Revenue

Retail Sales & Construction Comparison



General Fund Sales & Use Tax Revenue

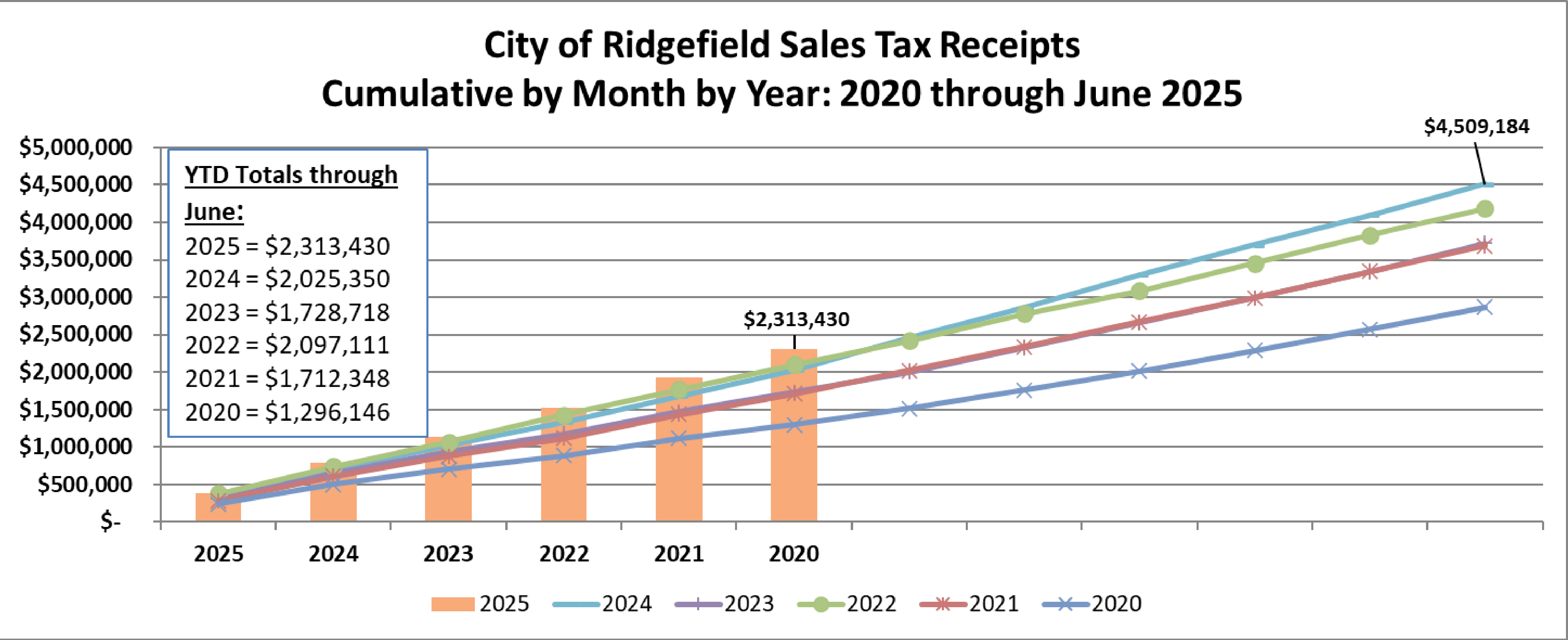
Taxable Retail Sales Per Capita



Retail Sales Tax Per-Capita			
Entity	Constructi	Non-Cons	Total
Unincorporate	\$ 3,587	\$ 10,972	\$ 14,560
Battle Ground	\$ 5,138	\$ 22,611	\$ 27,749
Camas	\$ 7,082	\$ 17,270	\$ 24,352
La Center	\$ 7,280	\$ 12,970	\$ 20,249
Ridgefield	\$ 12,267	\$ 20,424	\$ 32,691
Vancouver	\$ 6,522	\$ 26,974	\$ 33,496
Washougal	\$ 5,413	\$ 15,262	\$ 20,675
Yacolt	\$ 4,065	\$ 12,751	\$ 16,816
Woodland	\$ 8,774	\$ 39,537	\$ 48,311
Countywide	\$ 5,287	\$ 18,272	\$ 23,559
State of WA	\$ 1,702	\$ 5,835	\$ 7,537



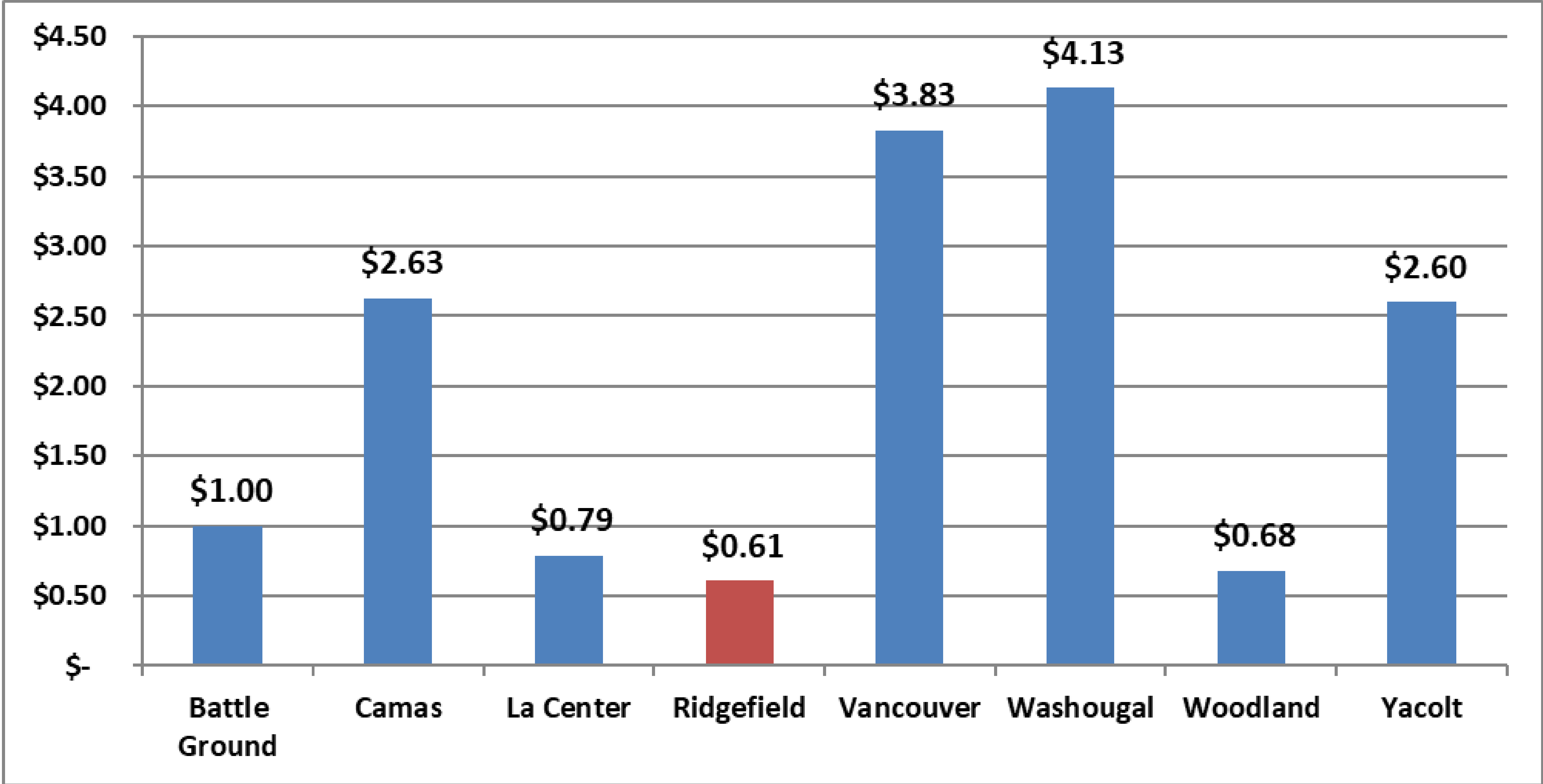
General Fund Sales & Use Tax Revenue



Source: City of Ridgefield Finance Department
WA Department of Revenue



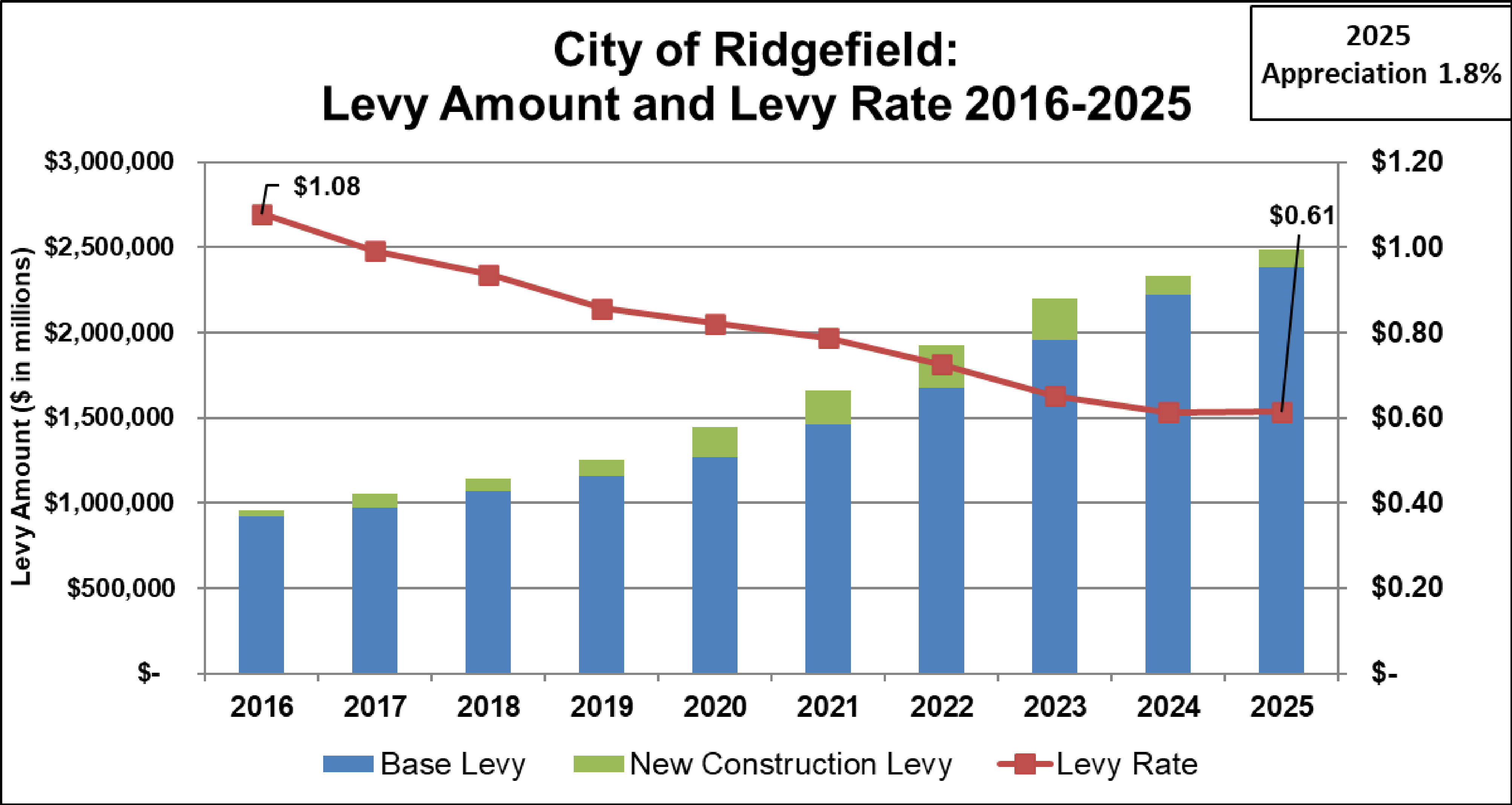
Property Tax Levy Comparison to Clark County Cities



Source: Clark County Assessors Office



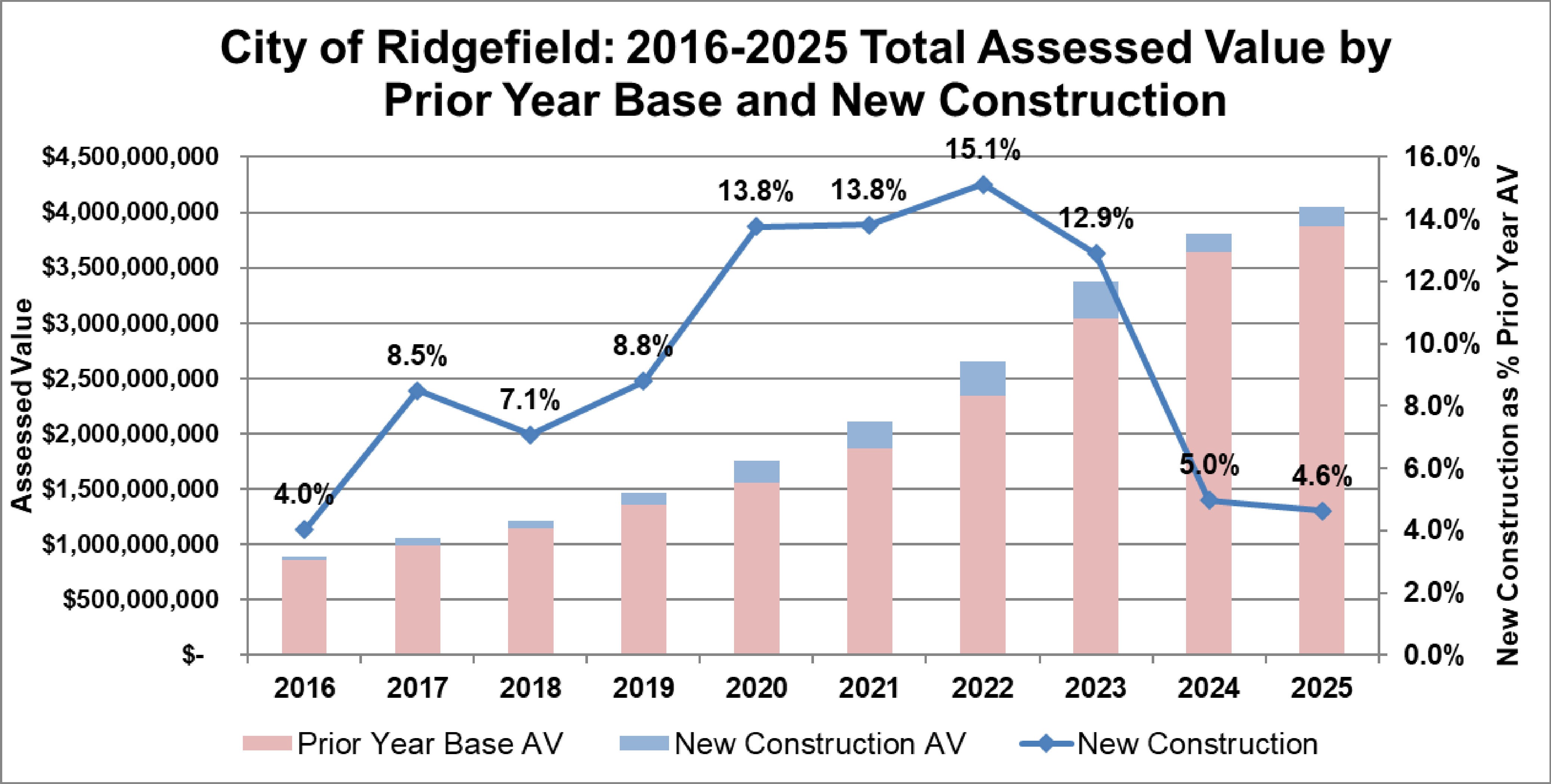
Property Tax Levy



Source: Clark County Assessors Office



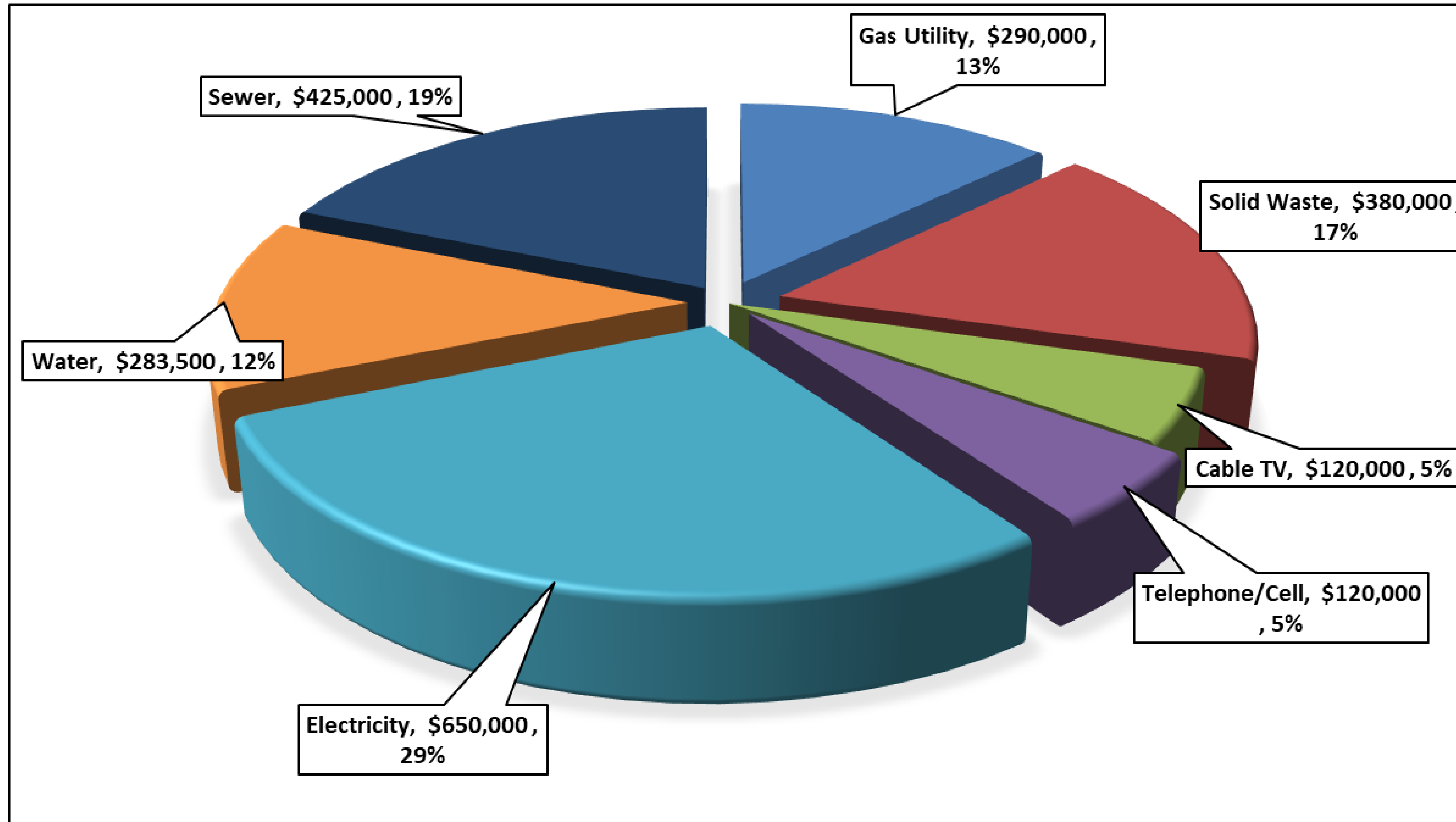
Property Tax Levy



Source: Clark County Assessors Office



2025 Utility Tax Revenue Budget



Source: Clark County Assessors Office

Total utility tax budget: \$2,268,500

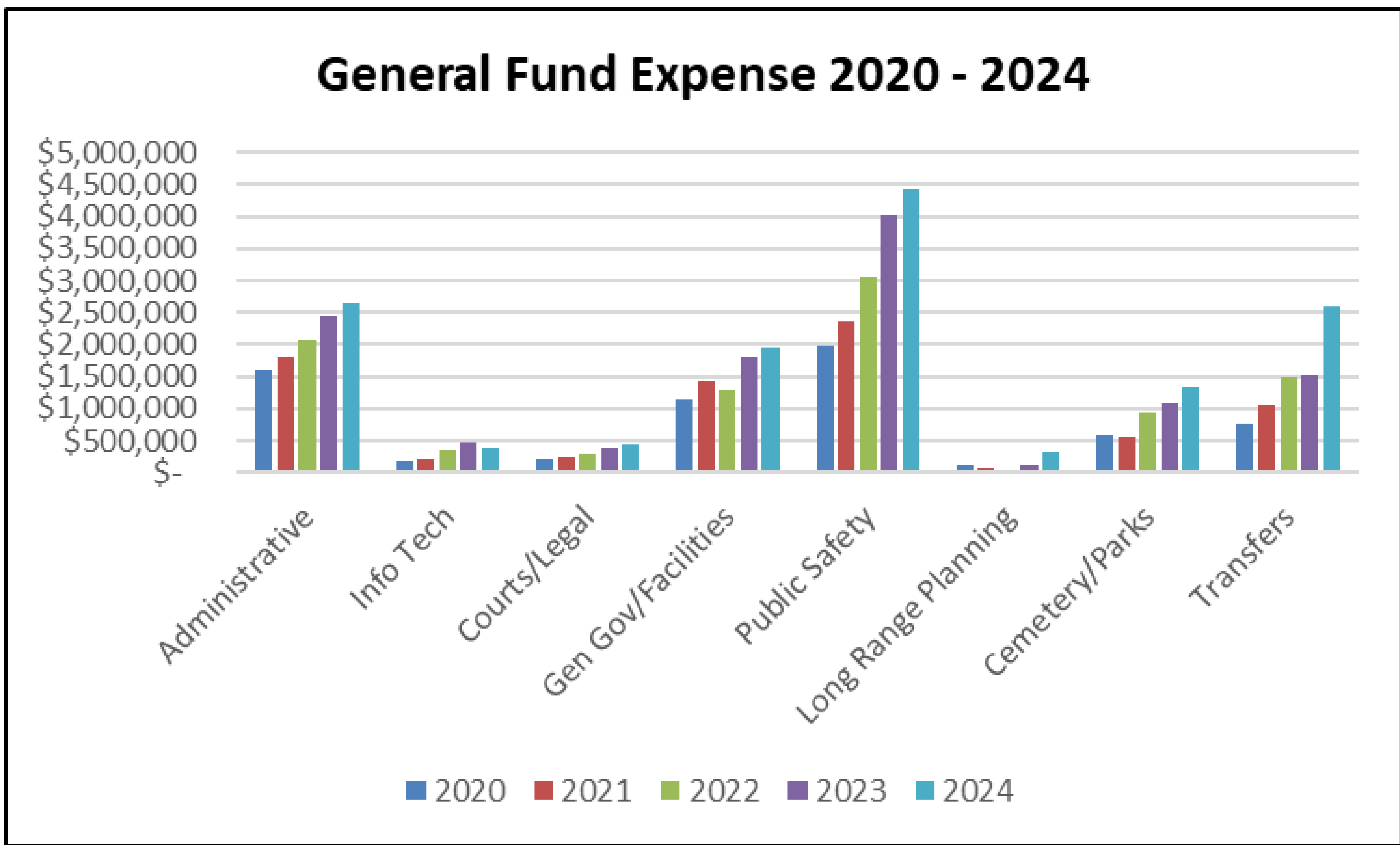


2nd Quarter 2025 General Fund Expense

Expense	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Department					
City Council	\$ 113,559	\$ 178,950	63.5%	\$ 56,247	101.9%
Judicial	118,493	350,000	33.9%	147,259	-19.5%
Executive	158,300	390,400	40.5%	142,386	11.2%
Finance	533,509	1,033,250	51.6%	504,884	5.7%
Legal	26,475	105,000	25.2%	37,875	-30.1%
Human Resources	234,977	510,050	46.1%	224,506	4.7%
Administration	347,230	819,150	42.4%	328,442	5.7%
General Government/Facilities	1,323,439	1,748,700	75.7%	1,096,169	20.7%
Information Tech	301,007	522,500	57.6%	275,944	9.1%
Public Safety	2,349,411	5,086,325	46.2%	1,911,508	22.9%
Cemetery	32,298	90,100	35.8%	31,193	3.5%
Community Development (Long Range Planning)	178,512	551,450	32.4%	181,328	-1.6%
Parks	494,201	1,503,100	32.9%	487,097	1.5%
Transfers - To Debt Service	65,884	141,120	46.7%	141,112	-53.3%
Transfers - To Equip Replace Fund	40,000	160,000	25.0%	75,000	-46.7%
Transfers - To Street Fund	452,500	1,009,000	44.8%	526,468	-14.0%
Transfers - To Capital Facilities	-	100,000	0.0%	-	#DIV/0!
Transfers - To Capital - Streets	176,911	362,230	48.8%	-	#DIV/0!
Transfers - To Capital - Parks	524,576	2,001,000	26.2%	44,768	1071.8%
Total General Fund Expense	\$ 7,471,282	\$16,662,325	44.8%	\$ 6,212,186	20.3%
Total Net Revenue (Loss)	\$ (2,220,694)	\$ (3,034,260)	73.2%	\$ (1,309,308)	69.6%



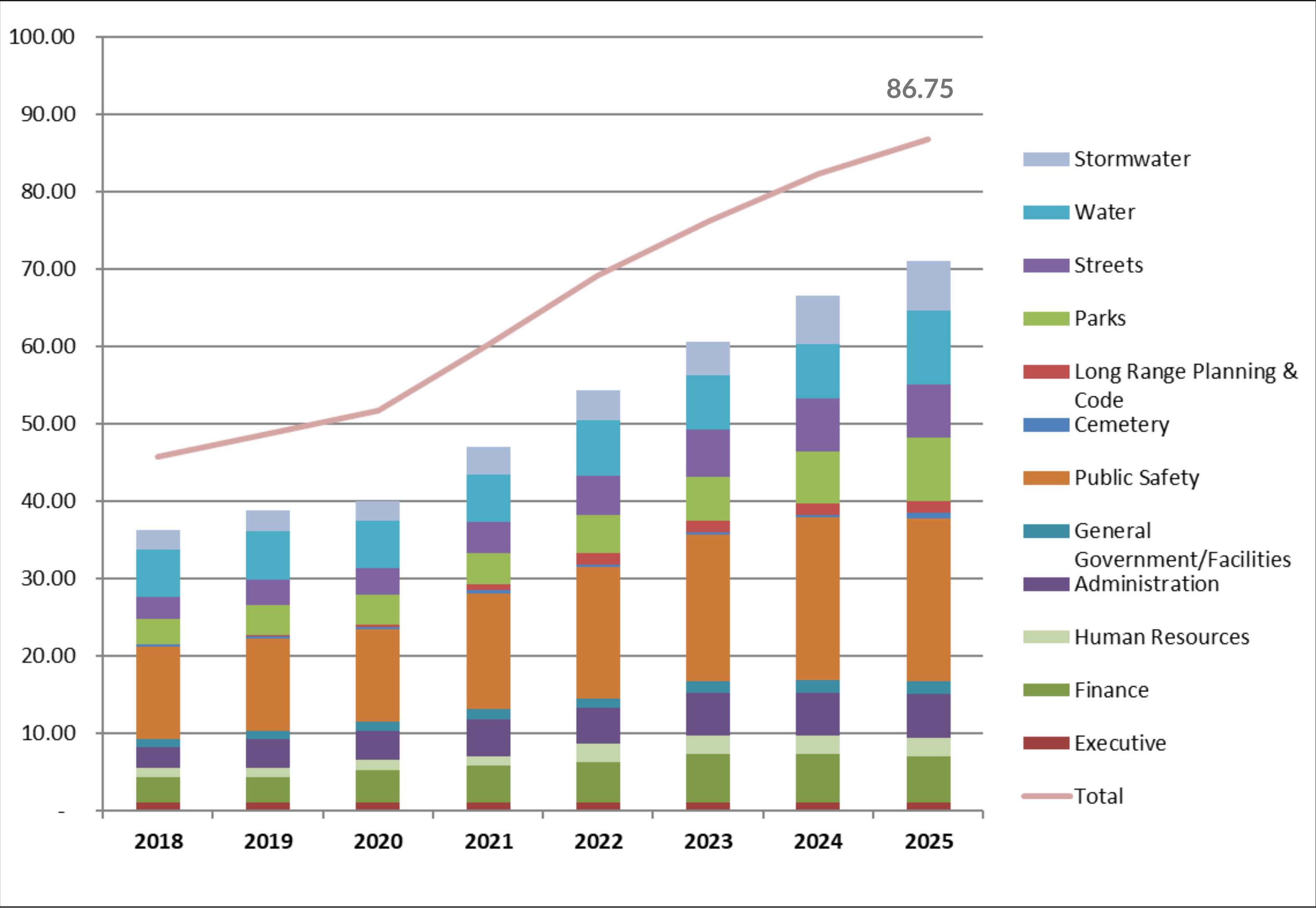
General Fund Expense Comparison 2020 - 2024



Source: City of Ridgefield Finance Department



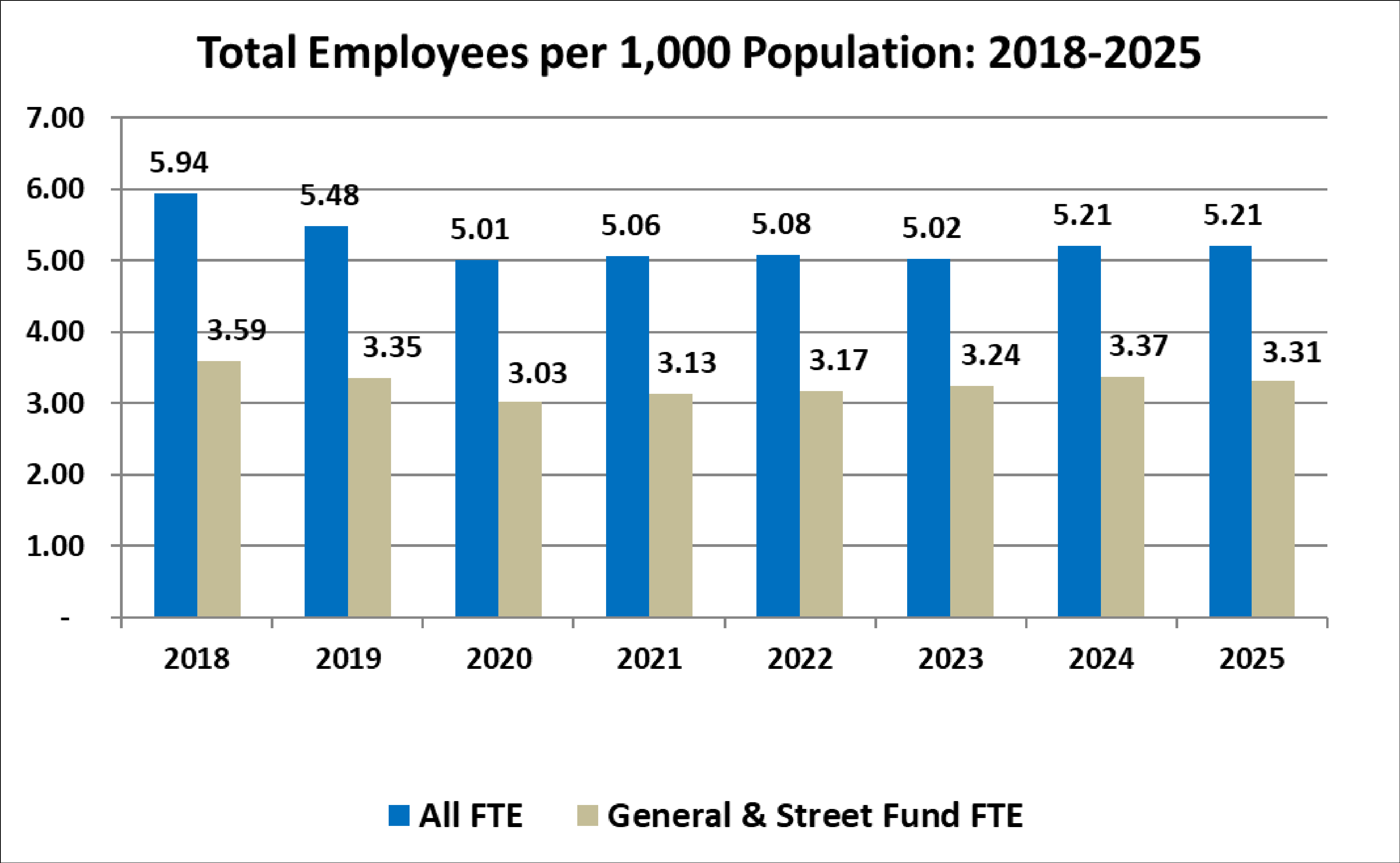
Adopted FTE Count



Source: City of Ridgefield Finance Department



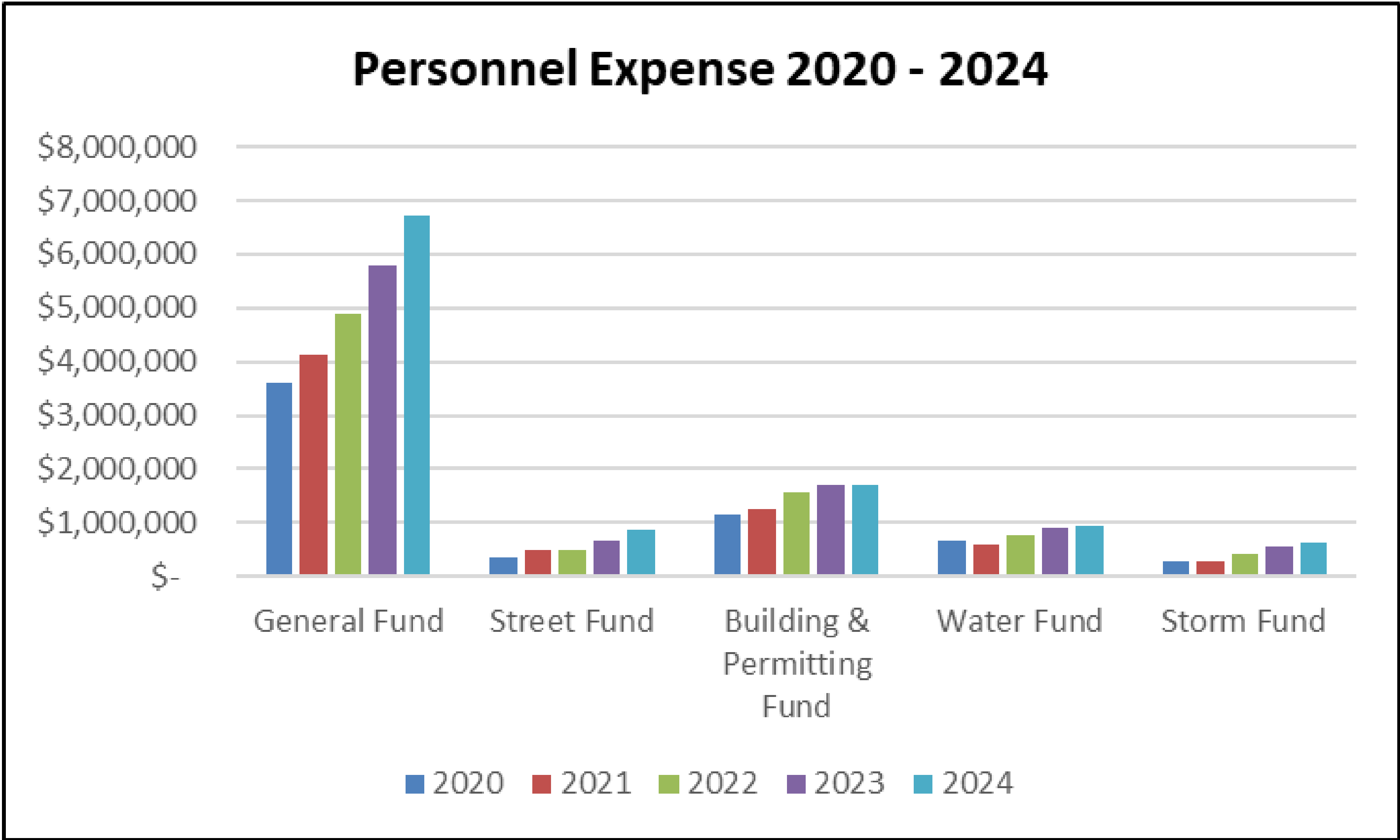
Adopted FTE Count



Source: City of Ridgefield Finance Department



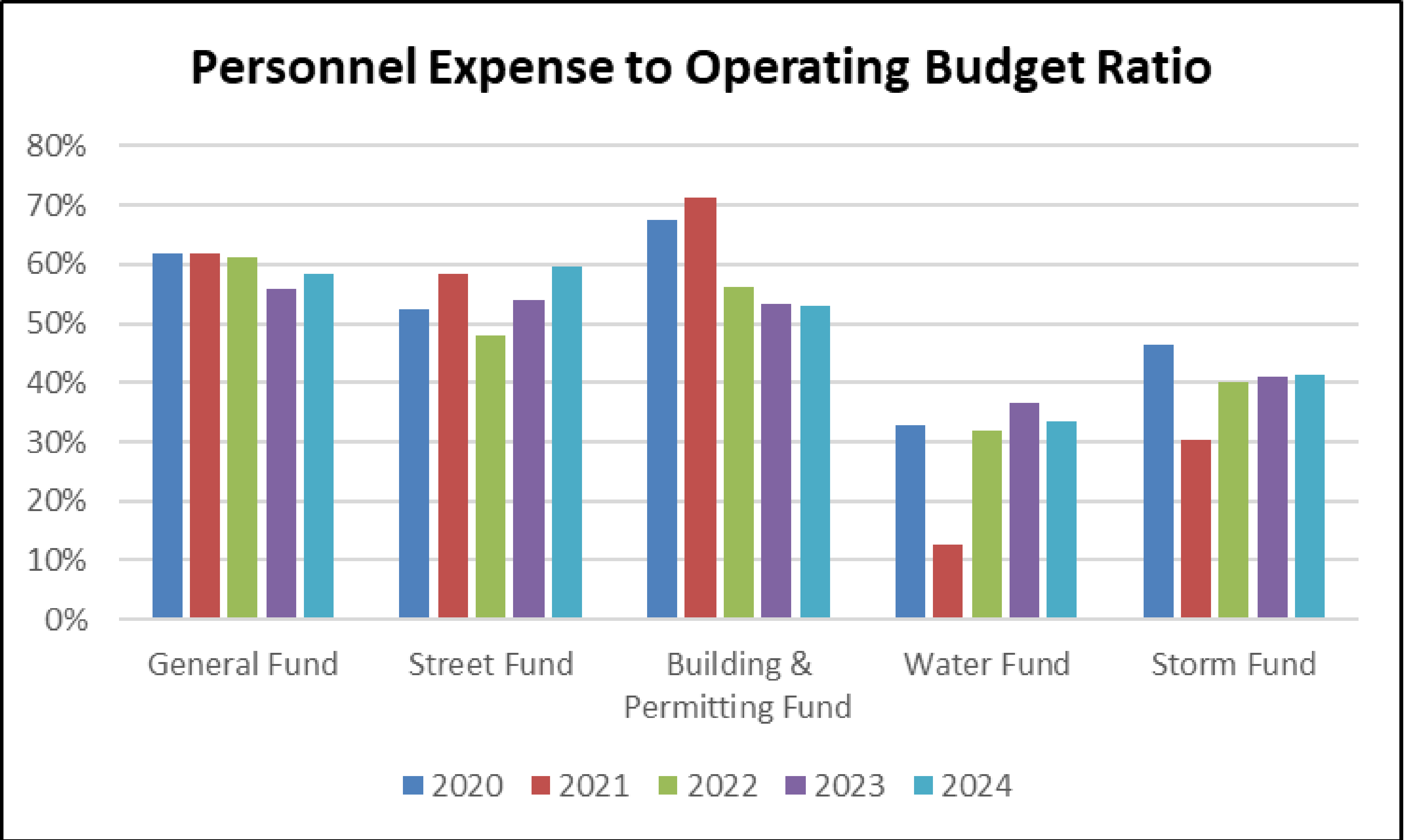
General Fund Expense Comparison 2020 - 2024



Source: City of Ridgefield Finance Department



General Fund Expense Comparison 2020-2024



Source: City of Ridgefield Finance Department



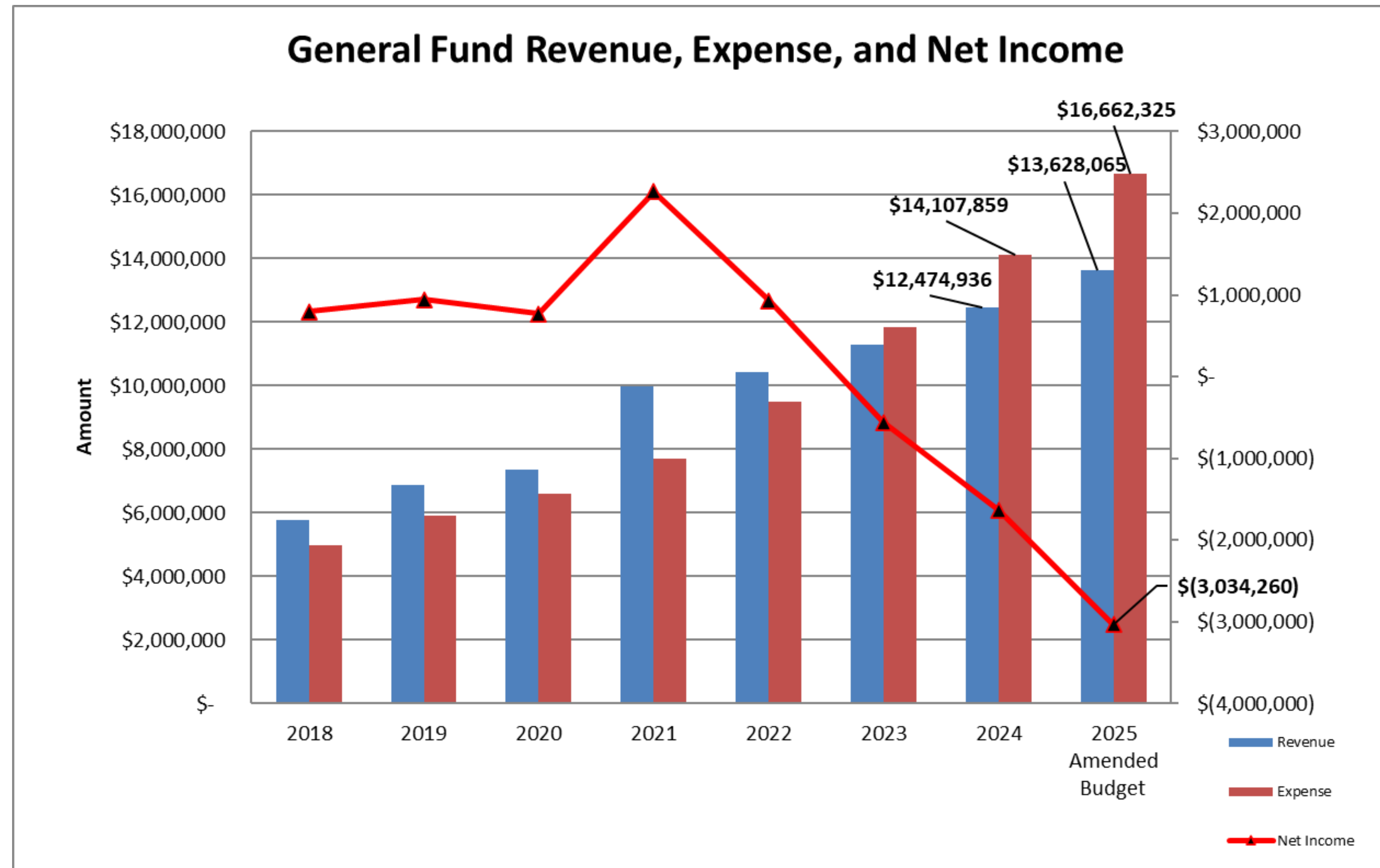
2nd Quarter 2025

General Fund - Fund Balance

Fund Balance	2Q 2025 YTD Actual	2025 Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 6,734,778	\$ 6,734,778	\$ 8,367,700	-19.5%
Net Increase (Decrease)	(2,220,694)	(3,034,260)	(1,309,308)	69.6%
Ending Balance	4,514,084	3,700,518	7,058,392	-36.0%
Less: Reserved Amounts *	4,165,938	4,165,938	4,177,825	-0.3%
Net Ending Available Fund Balance	\$ 348,146	\$ (465,420)	\$ 2,880,567	-87.9%
* Includes Street Fund Reserves				



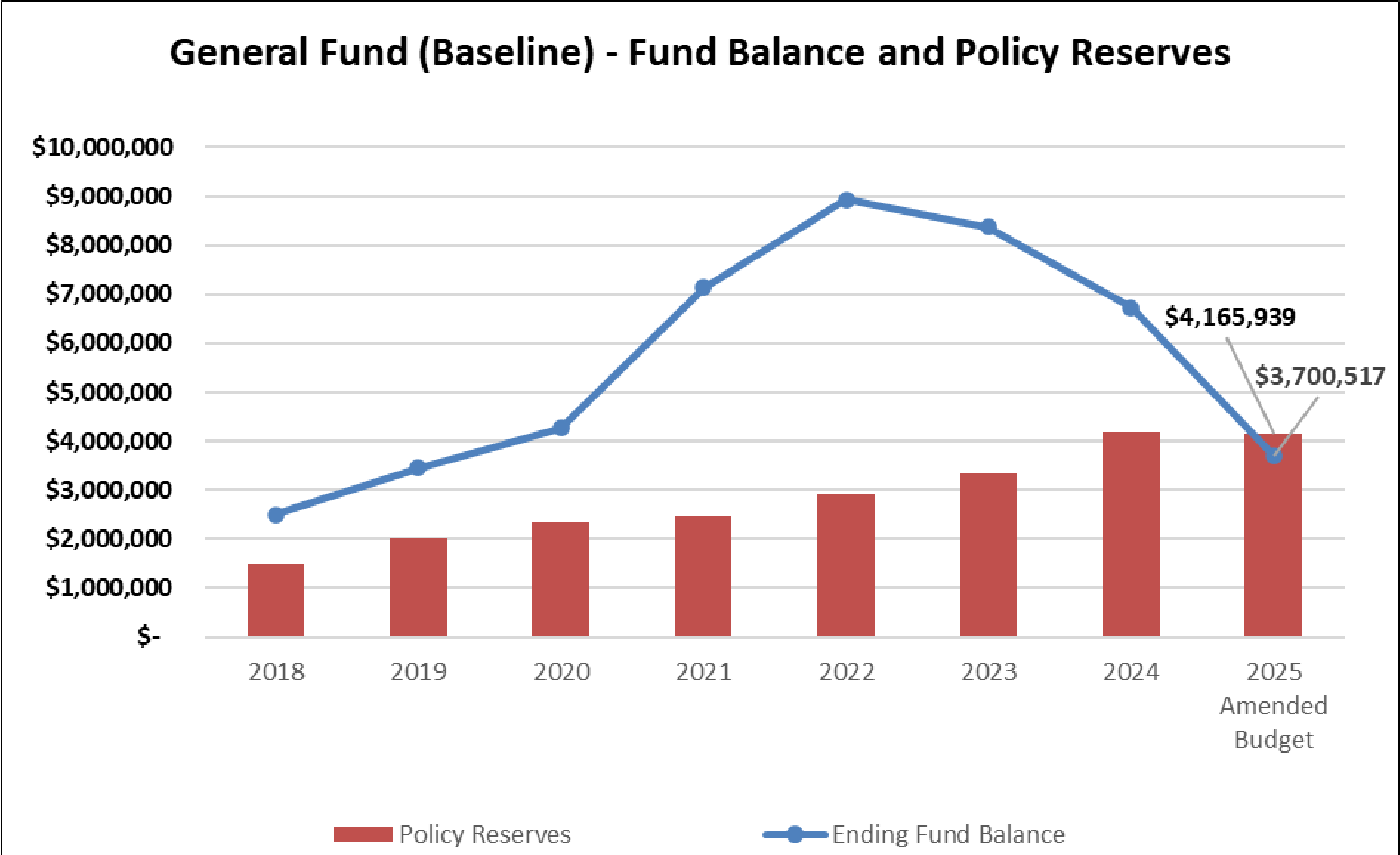
2nd Quarter 2025 General Fund - Fund Balance



Source: City of Ridgefield Finance Department



2nd Quarter 2025 General Fund - Fund Balance



2nd Quarter 2025 Street Fund

Revenue	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Tax/Franchise Fees	\$ 61,075	\$ 158,500	38.5%	\$ 42,136	44.9%
Vehicle Motor Fuel Tax	96,833	307,165	31.5%	97,546	-0.7%
Grants	11,411	56,000	20.4%	-	0.0%
Permits	10,887	20,000	54.4%	9,750	11.7%
Transfer In - General Fund	452,500	1,009,000	44.8%	526,468	-14.0%
Other Revenue	4,598	25,525	18.0%	53,827	-91.5%
Total Street Fund Revenue	\$ 637,304	\$ 1,576,190	40.4%	\$ 729,727	-12.7%
Expense	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Street Fund	\$ 657,228	\$ 1,571,950	41.8%	\$ 693,172	-5.2%
Total Street Fund Expense	\$ 657,228	\$ 1,571,950	41.8%	\$ 693,172	-5.2%
Total Net Revenue (Loss)	\$ (19,924)	\$ 4,240	-469.9%	\$ 36,555	-154.5%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 80,077	\$ 80,077		\$ 35,563	125.2%
Net Increase (Decrease)	(19,924)	4,240		36,555	-154.5%
Ending Balance	60,153	84,317		72,118	-16.6%
Less: Reserved Amounts *	-	-		-	
Net Ending Available Fund Balance	\$ 60,153	\$ 84,317		\$ 72,118	-16.6%
*Reserves Maintained in General Fund					



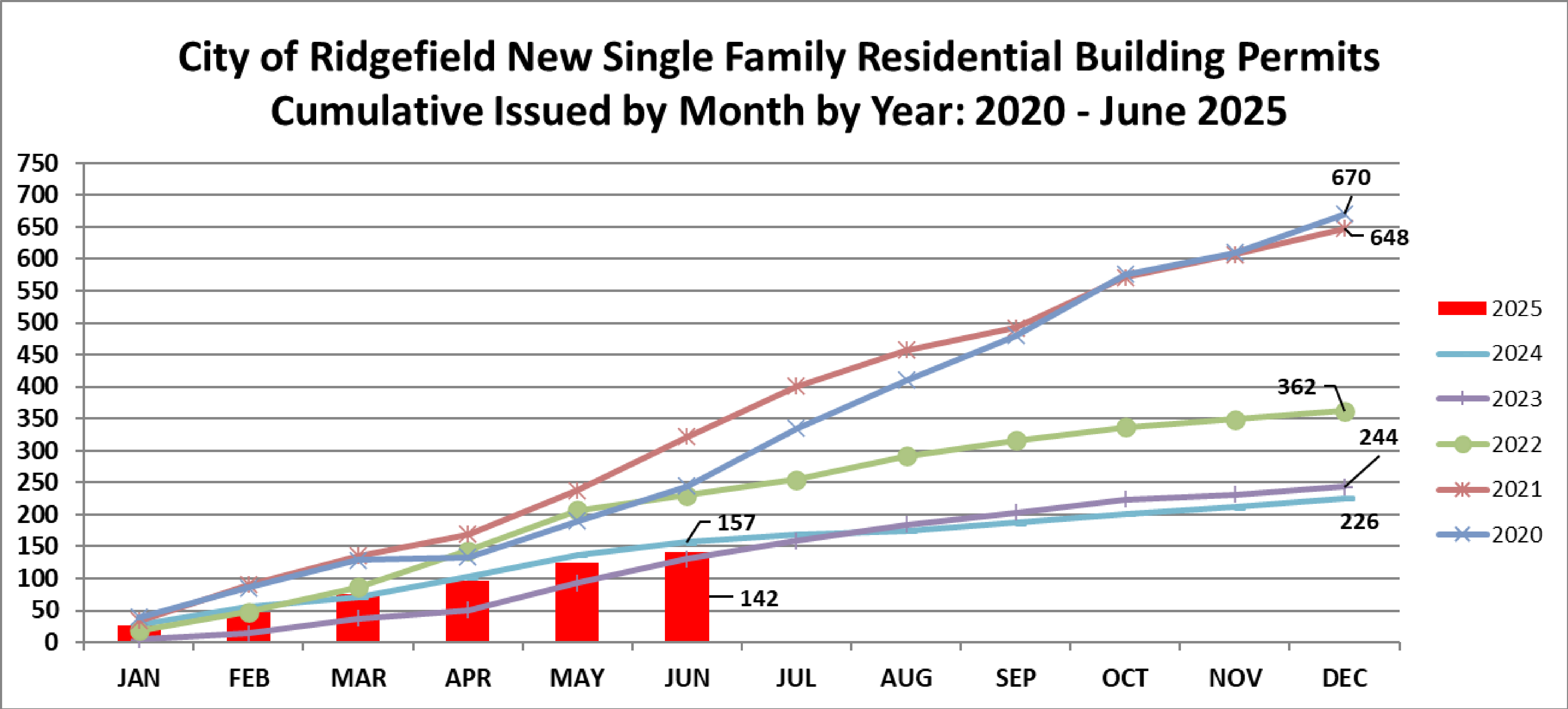
2nd Quarter 2025

Building and Permitting Fund

Revenue	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Permits	\$ 755,840	\$ 1,302,000	58.1%	\$ 740,531	2.1%
Planning and Development	517,038	1,195,000	43.3%	566,636	-8.8%
Other Revenue	8,058	15,000	53.7%	6,953	15.9%
Total Building & Permitting Fund Revenue	\$ 1,280,936	\$ 2,512,000	51.0%	\$ 1,314,120	-2.5%
Expense	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Building and Permitting	\$ 1,390,521	\$ 3,309,800	42.0%	\$ 1,512,117	-8.0%
Total Building & Permitting Fund Expense	\$ 1,390,521	\$ 3,309,800	42.0%	\$ 1,512,117	-8.0%
Total Net Revenue (Loss)	\$ (109,585)	\$ (797,800)	13.7%	\$ (197,997)	-44.7%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 750,048	\$ 750,048		\$ 1,823,451	-58.9%
Net Increase (Decrease)	(109,585)	(797,800)		(197,997)	-44.7%
Ending Balance	640,463	(47,752)		1,625,454	-60.6%
Less: Reserved Amounts	552,158	552,158		749,600	-26.3%
Net Ending Available Fund Balance	\$ 88,305	\$ (599,910)		\$ 875,854	-89.9%



Ridgefield - SFR Permitting



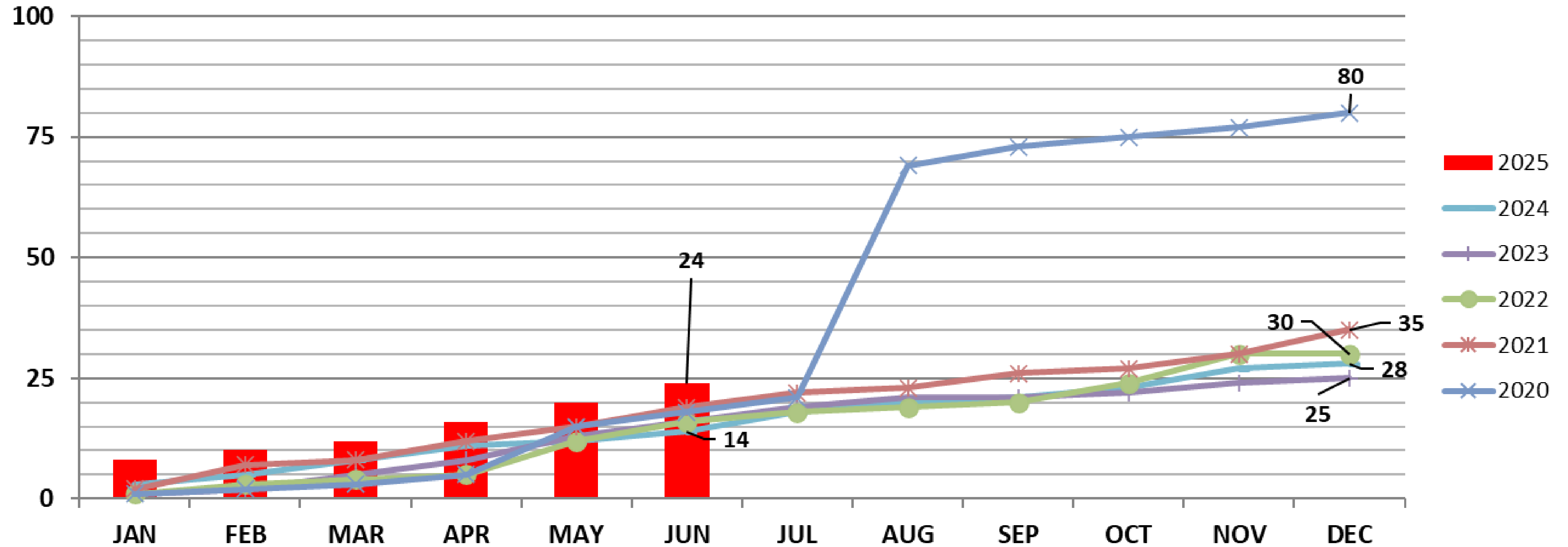
Source: City of Ridgefield Community Development Department

New housing starts up 3% nationally in June compared to May 2024 and 4.4% down compared to June 2023.



Ridgefield - Commercial Permitting

**City of Ridgefield New Commercial Building Permits
Cumulative Issued by Month by Year: 2020 - June 2025**



Source: City of Ridgefield Community Development Department



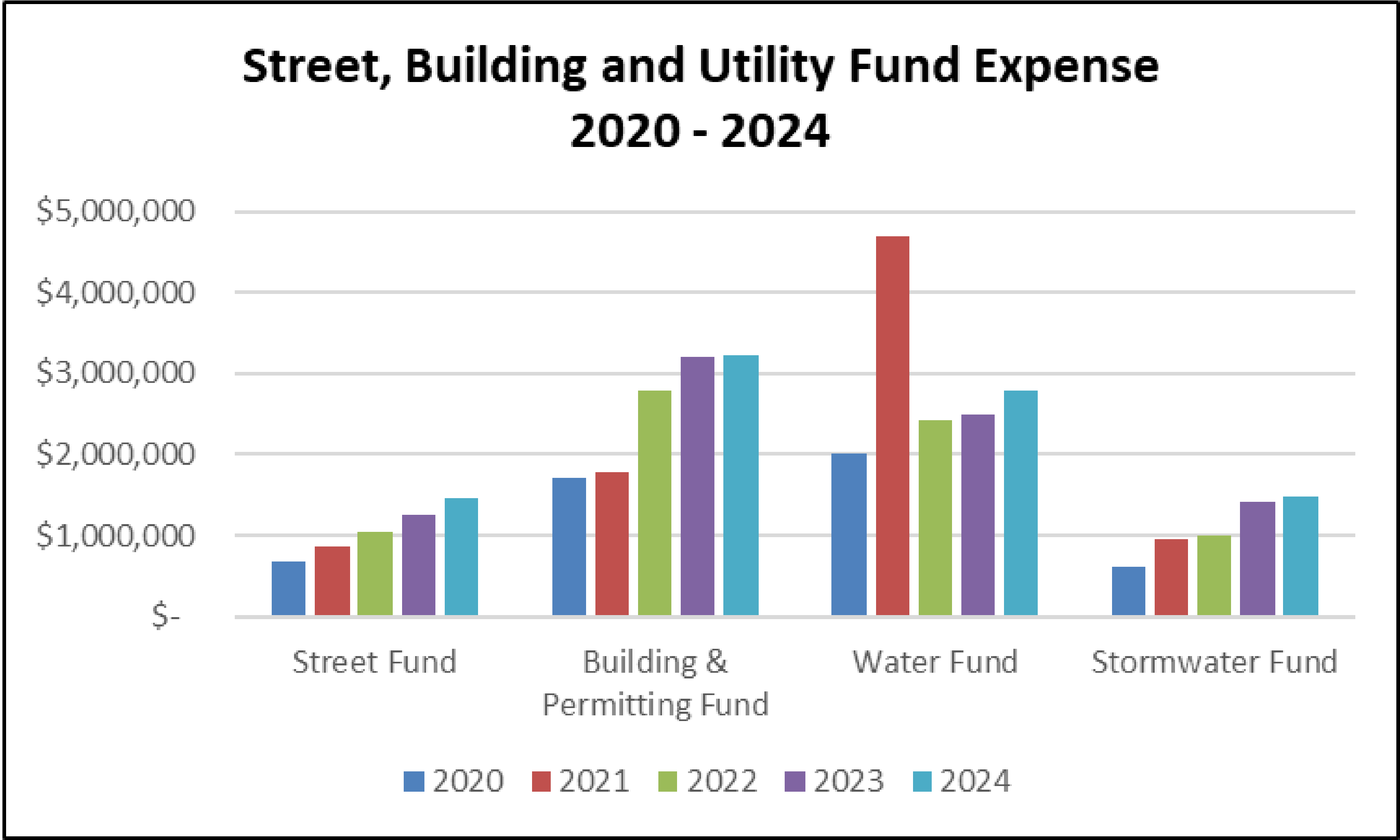
2nd Quarter 2025

Water and Storm Water Operating Funds

Water Utility O&M	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 1,502,214	\$ 3,933,000	38.2%	\$ 1,433,231	4.8%
Expense	1,430,408	3,933,400	36.4%	1,061,242	34.8%
Total Net Revenue (Loss)	\$ 71,806	\$ (400)	-17951.5%	\$ 371,989	-80.7%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 3,641,207	\$ 3,641,207		\$ 3,203,301	13.7%
Net Increase (Decrease)	71,806	(400)		371,989	-80.7%
Ending Balance	3,713,013	3,640,807		3,575,290	3.9%
Less: Reserved Amounts	1,818,822	1,818,822		1,631,738	11.5%
Net Ending Available Fund Balance	\$ 1,894,191	\$ 1,821,985		\$ 1,943,552	-2.5%
Stormwater Utility O&M	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 878,884	\$ 2,276,500	38.6%	\$ 741,932	18.5%
Expense	763,343	2,067,280	36.9%	724,642	5.3%
Total Net Revenue (Loss)	\$ 115,541	\$ 209,220	55.2%	\$ 17,290	568.3%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 795,209	\$ 795,209		\$ 658,845	20.7%
Net Increase (Decrease)	115,541	209,220		17,290	568.3%
Ending Balance	910,750	1,004,429		676,135	34.7%
Less: Reserved Amounts	975,492	975,492		766,956	27.2%
Net Ending Available Fund Balance	\$ (64,742)	\$ 28,937		\$ (90,821)	-28.7%



Street, Building and Utility Fund Expense Comparison 2020-2024



2021 Water Fund expense included a \$2.5 million payment to pay off remaining water debt

Source: City of Ridgefield Finance Department



2nd Quarter 2025

Special Revenue & Debt Service Funds

Drug Fund	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 45	\$ 1,510	3.0%	\$ 14	221.4%
Expense	-	500	0.0%	-	
Total Net Revenue (Loss)	\$ 45	\$ 1,010	4.5%	\$ 14	221.4%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 9,889	\$ 9,889		\$ 9,678	2.2%
Net Increase (Decrease)	45	1,010		14	221.4%
Net Ending Available Fund Balance	\$ 9,934	\$ 10,899		\$ 9,692	2.5%
Tax Increment Area	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 74,056	\$ 30,000	246.9%	\$ -	100.0%
Expense	-	30,000	0.0%	-	#DIV/0!
Total Net Revenue (Loss)	\$ 74,056	\$ -		\$ -	#DIV/0!
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ -	\$ -		\$ -	#DIV/0!
Net Increase (Decrease)	74,056	-		-	100.0%
Net Ending Available Fund Balance	74,056	\$ -		\$ -	#DIV/0!



2nd Quarter 2025

Special Revenue & Debt Service Funds

Affordable Housing	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ -	\$ 25,000	0.0%	\$ 529	-100.0%
Expense	-	-	0.0%	-	0.0%
Total Net Revenue (Loss)	\$ -	\$ 25,000		\$ 529	-100.0%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 114,740	\$ 114,740		\$ 90,470	26.8%
Net Increase (Decrease)	-	25,000		529	-100.0%
Net Ending Available Fund Balance	114,740	\$ 139,740		\$ 90,999	26.1%

Debt Service Fund	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 1,200,503	\$ 2,949,765	40.7%	\$ 1,119,634	7.2%
Expense	1,200,503	2,949,765	40.7%	869,562	38.1%
Total Net Revenue (Loss)	\$ -	\$ -		\$ 250,072	
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ -	\$ -		\$ -	
Net Increase (Decrease)	-	-		250,072	
Net Ending Available Fund Balance	-	\$ -		\$ 250,072	



2nd Quarter 2025 REET and TBD

Real Estate Excise Tax (REET)	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 784,304	\$ 2,040,000	38.4%	\$ 910,534	-13.9%
Expense	1,634,619	4,539,355	36.0%	443,569	100.0%
Total Net Revenue (Loss)	\$ (850,315)	\$ (2,499,355)	34.0%	\$ 466,965	-282.1%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 4,377,763	\$ 4,377,763		\$ 4,285,137	2.2%
Net Increase (Decrease)	(850,315)	(2,499,355)		466,965	-282.1%
Ending Fund Balance	3,527,448	1,878,408		4,752,102	-25.8%
Debt Service Reserve	2,350,435	2,350,435		1,409,391	66.8%
Net Ending Available Fund Balance	\$ 1,177,013	\$ (472,027)		\$ 3,342,711	-64.8%
Transportation Benefit District (TBD)	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 365,106	\$ 1,168,000	31.3%	\$ 308,781	18.2%
Expense	39,765	1,102,500	3.6%	7,400	437.4%
Total Net Revenue (Loss)	\$ 325,341	\$ 65,500	496.7%	\$ 301,381	100.0%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 727,134	\$ 727,134		\$ 389,688	86.6%
Net Increase (Decrease)	325,341	65,500		301,381	8.0%
Net Ending Available Fund Balance	1,052,475	\$ 792,634		\$ 691,069	52.3%



2nd Quarter 2025 Impact Fee Funds

Park Impact Fee (PIF)	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 133,019	\$ 215,250	61.8%	\$ 184,610	-27.9%
Expense	5,400	1,017,000	0.5%	275,448	-98.0%
Total Net Revenue (Loss)	\$ 127,619	\$ (801,750)	-15.9%	\$ (90,838)	-240.5%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 1,247,965	\$ 1,247,965		\$ 1,331,917	-6.3%
Net Increase (Decrease)	127,619	(801,750)		(90,838)	-240.5%
Net Ending Available Fund Balance	\$ 1,375,584	\$ 446,215		\$ 1,241,079	10.8%
Traffic Impact Fee (TIF)	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 1,058,570	\$ 465,250	227.5%	\$ 403,836	162.1%
Expense	-	-	#DIV/0!	604,248	-100.0%
Total Net Revenue (Loss)	\$ 1,058,570	\$ 465,250	227.5%	\$ (200,412)	-628.2%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 5	\$ 5		\$ 885,341	-100.0%
Net Increase (Decrease)	1,058,570	465,250		(200,412)	-628.2%
Net Ending Available Fund Balance	\$ 1,058,575	\$ 465,255		\$ 684,929	54.6%



2nd Quarter 2025

General Capital & Equipment Replacement Funds

General Capital Projects	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 4,643,532	\$ 12,542,110	37.0%	\$ 2,563,912	81.1%
Expense	8,337,244	26,767,100	31.1%	5,088,533	63.8%
Total Net Revenue (Loss)	\$ (3,693,712)	\$ (14,224,990)	-100.0%	\$ (2,524,621)	46.3%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 17,513,376	\$ 17,513,376		\$ 950,163	1743.2%
Net Increase (Decrease)	(3,693,712)	(14,224,990)		(2,524,621)	46.3%
Net Ending Available Fund Balance	\$ 13,819,664	\$ 3,288,386		\$ (1,574,458)	-977.7%

Equipment Replacement (ERF)	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 71,025	\$ 284,100	25.0%	\$ 137,500	-48.3%
Expense	351,209	442,500	79.4%	142,151	147.1%
Total Net Revenue (Loss)	\$ (280,184)	\$ (158,400)	176.9%	\$ (4,651)	5924.2%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 773,003	\$ 773,003		\$ 645,762	19.7%
Net Increase (Decrease)	(280,184)	(158,400)		(4,651)	5924.2%
Net Ending Available Fund Balance	\$ 492,819	\$ 614,603		\$ 641,111	-23.1%



2nd Quarter 2025

Water SDC and Utility Capital Fund

Water SDC	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 840,153	\$ 1,750,000	48.0%	\$ 684,756	22.7%
Expense	865,180	8,465,000	10.2%	141,475	511.5%
Total Net Revenue (Loss)	\$ (25,027)	\$ (6,715,000)	0.4%	\$ 543,281	-104.6%
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ 7,513,601	\$ 7,513,601		\$ 8,010,425	-6.2%
Net Increase (Decrease)	(25,027)	(6,715,000)		543,281	-104.6%
Net Ending Available Fund Balance	\$ 7,488,574	\$ 798,601		\$ 8,553,706	-12.5%

Water Utility Capital Projects	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 1,155,029	\$ 9,001,000	12.8%	\$ 130,614	784.3%
Expense	857,549	9,001,000	9.5%	234,495	265.7%
Total Net Revenue (Loss)	\$ 297,480	\$ -		\$ (103,881)	
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ (283,464)	\$ (283,464)		\$ 16,536	-1814.2%
Net Increase (Decrease)	297,480	-		(103,881)	-100.0%
Net Ending Available Fund Balance	\$ 14,016	\$ (283,464)		\$ (87,345)	-116.0%

Storm Utility Capital Projects	2Q 2025 YTD Actual	2025 Budget	2Q % of Budget	2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Revenue	\$ 43,133	\$ 2,404,000	1.8%	\$ 3,881	1011.4%
Expense	43,133	2,404,000	1.8%	23,822	81.1%
Total Net Revenue (Loss)	\$ -	\$ -		\$ (19,941)	
Fund Balance	2Q 2025 YTD Actual	2025 Budget		2Q 2024 YTD Actual	2Q 2025 v 2Q 2024
Beginning Balance	\$ -	\$ -		\$ (5,491)	
Net Increase (Decrease)	-	-		(19,941)	-100.0%
Net Ending Available Fund Balance	\$ -	\$ -		\$ (25,432)	100.0%



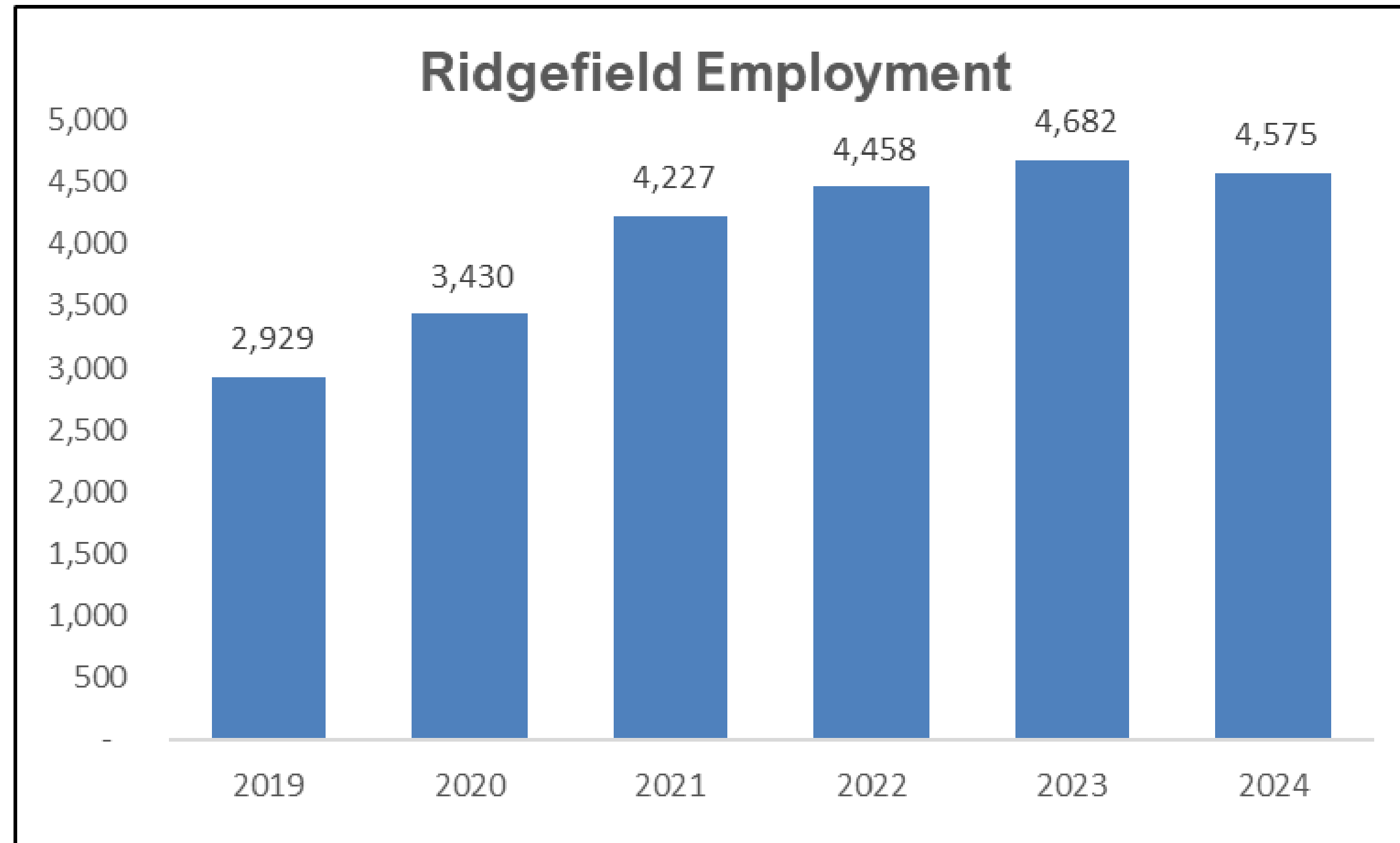
2nd Quarter 2025

Cash and City Investments (Market Value)

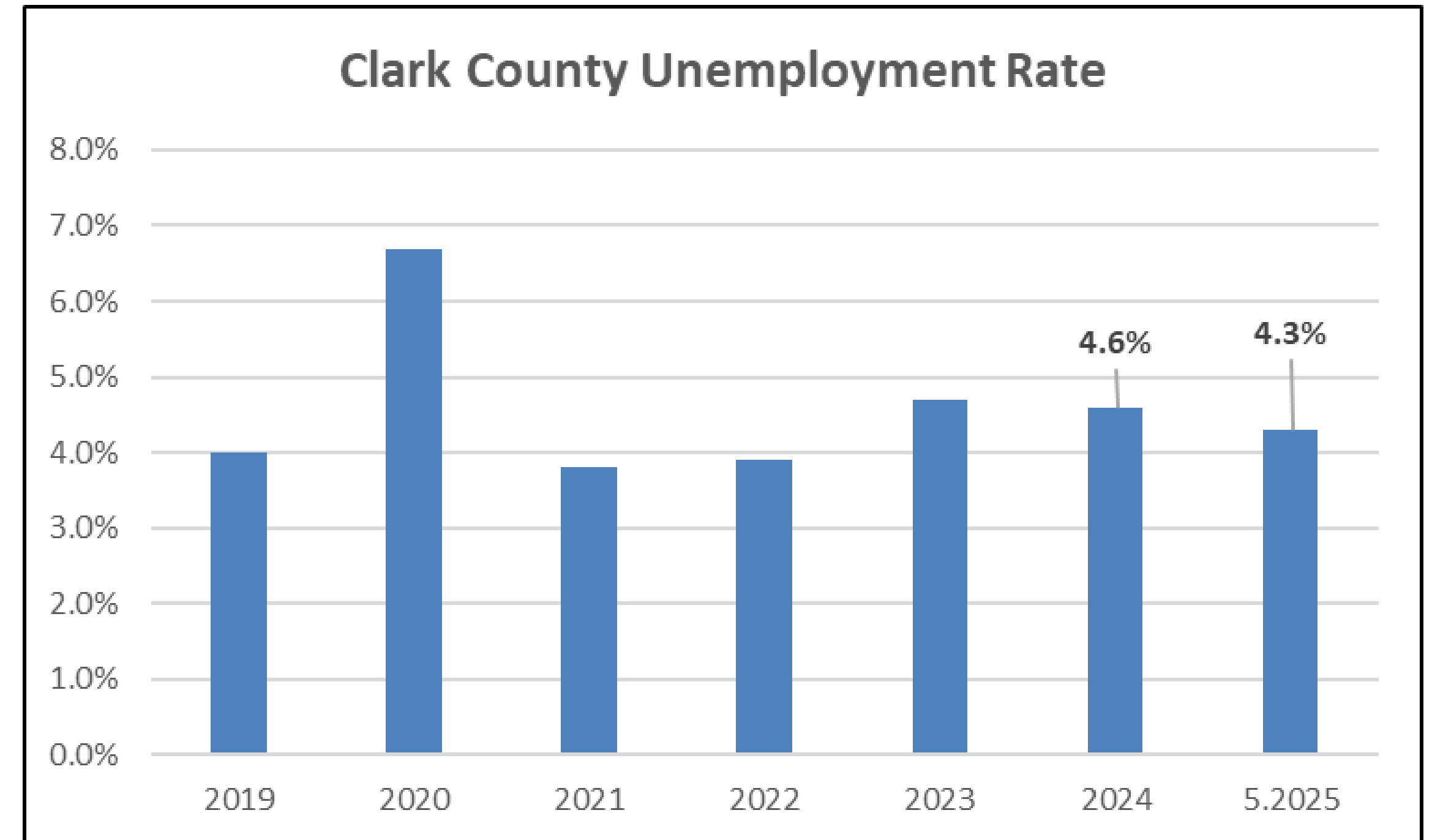
- Total Cash on Hand \$3,202,125
- Total investment portfolio \$34,507,440
 - Municipal bonds \$729,476
 - US Agency bonds \$9,287,500
 - Clark County investment pool \$1,454,390
 - Washington State local government investment pool \$23,036,074
 - Current yield on investment 3.11%. Goal is 2%
- Weighted average maturity 18.52 months



City of Ridgefield Economic Indicators



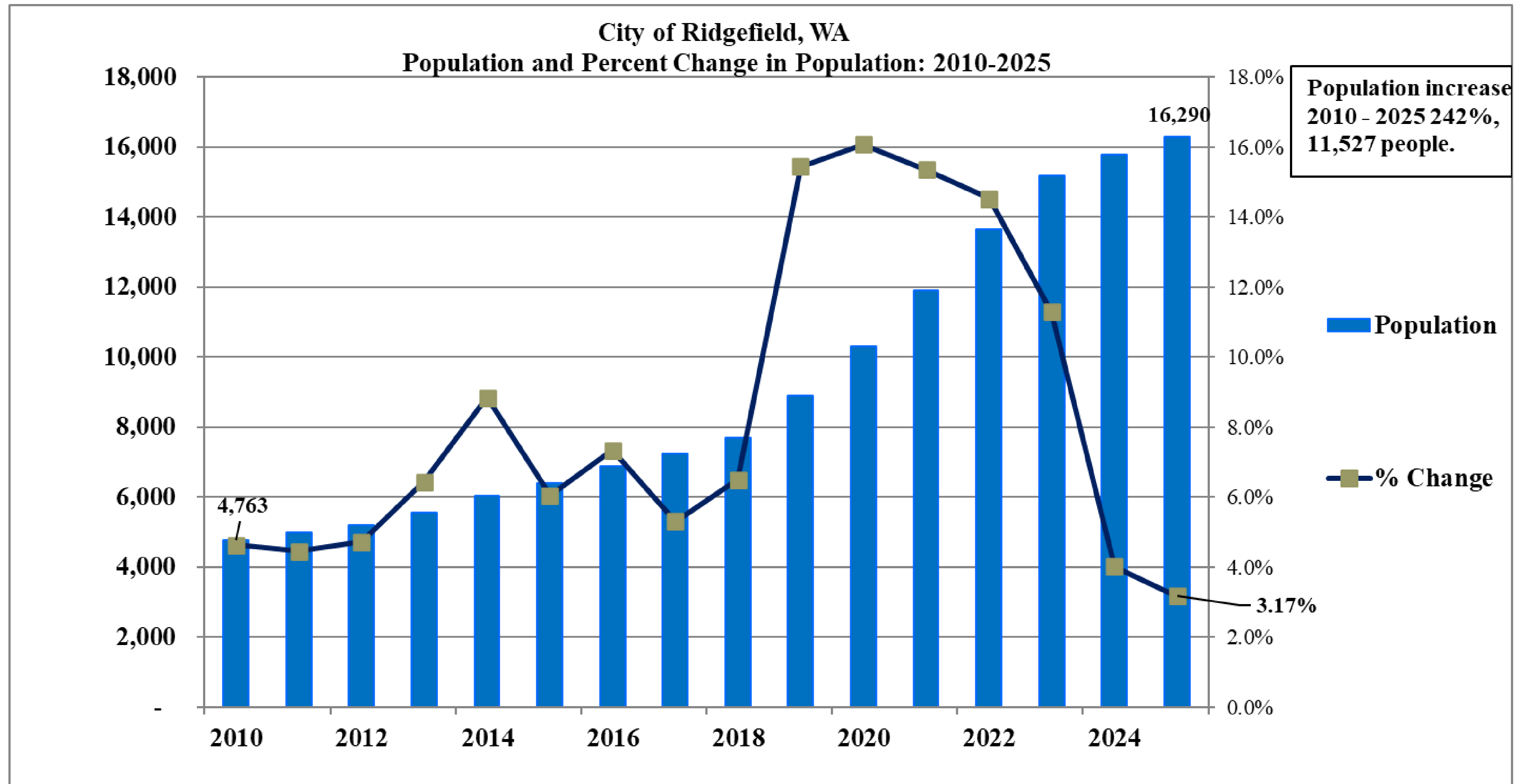
Source: WA State Department of Revenue
City of Ridgefield Finance Department



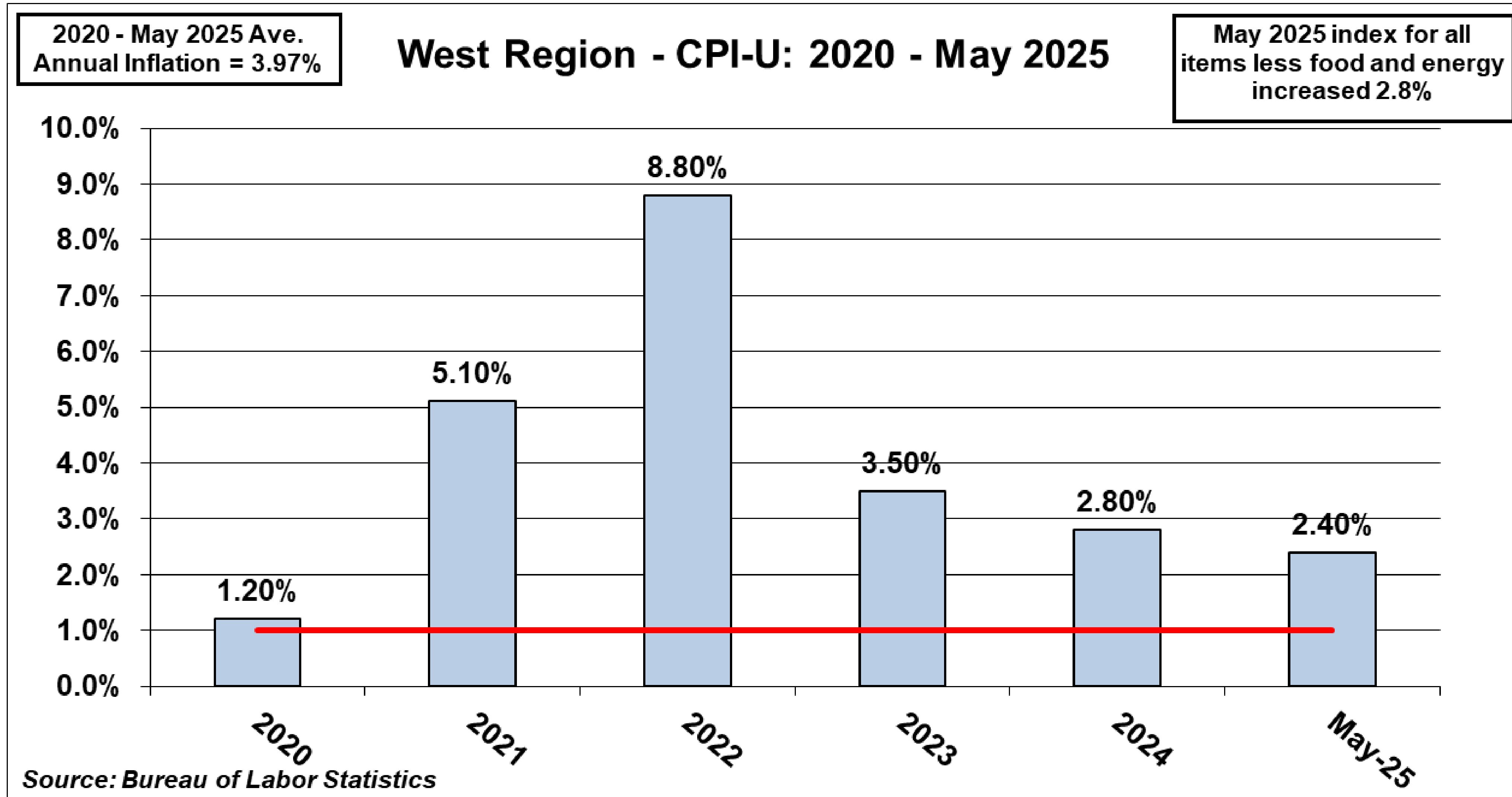
Source: WA State Employment Security Department



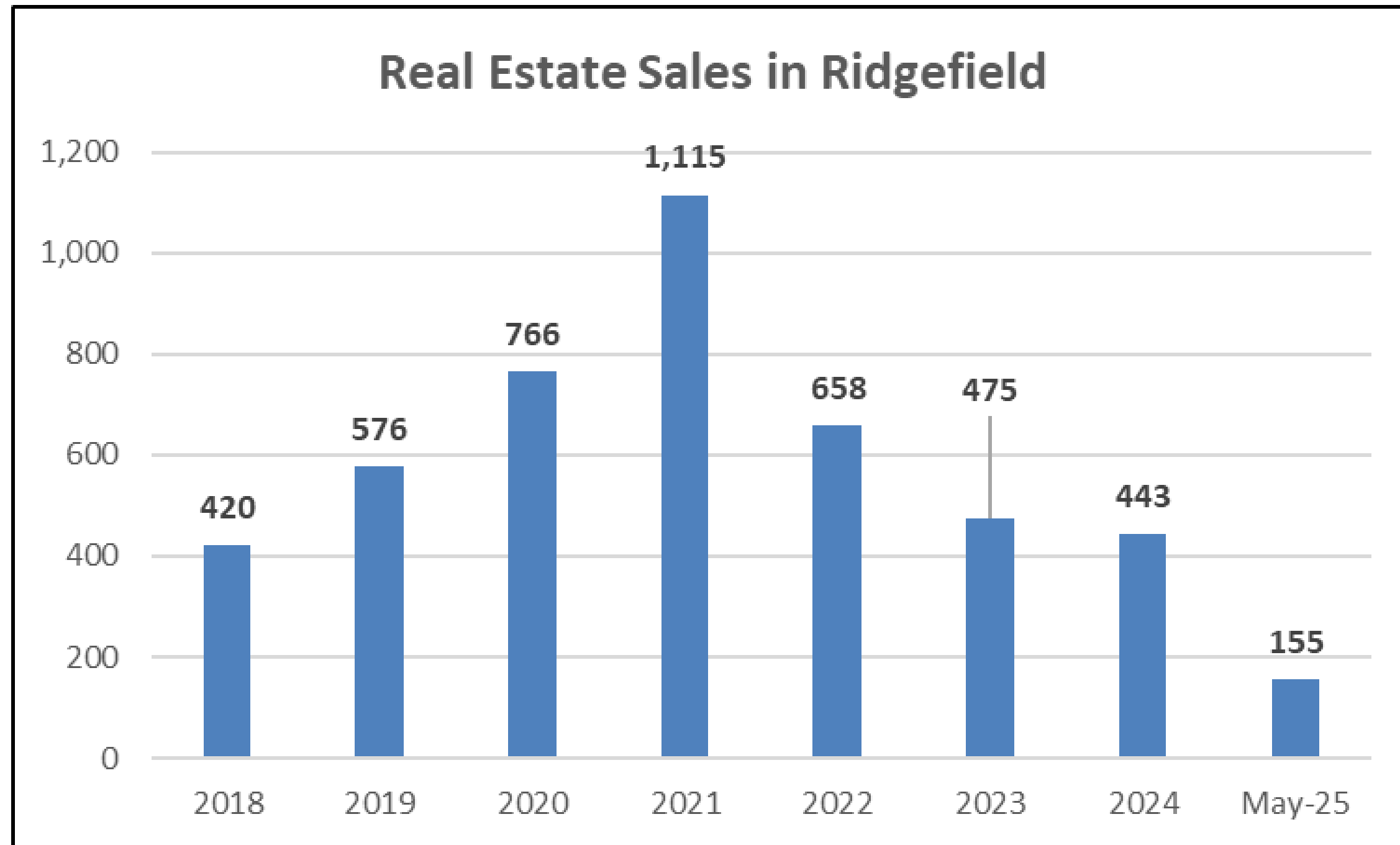
City of Ridgefield Economic Indicators



City of Ridgefield Economic Indicators



City of Ridgefield Economic Indicators

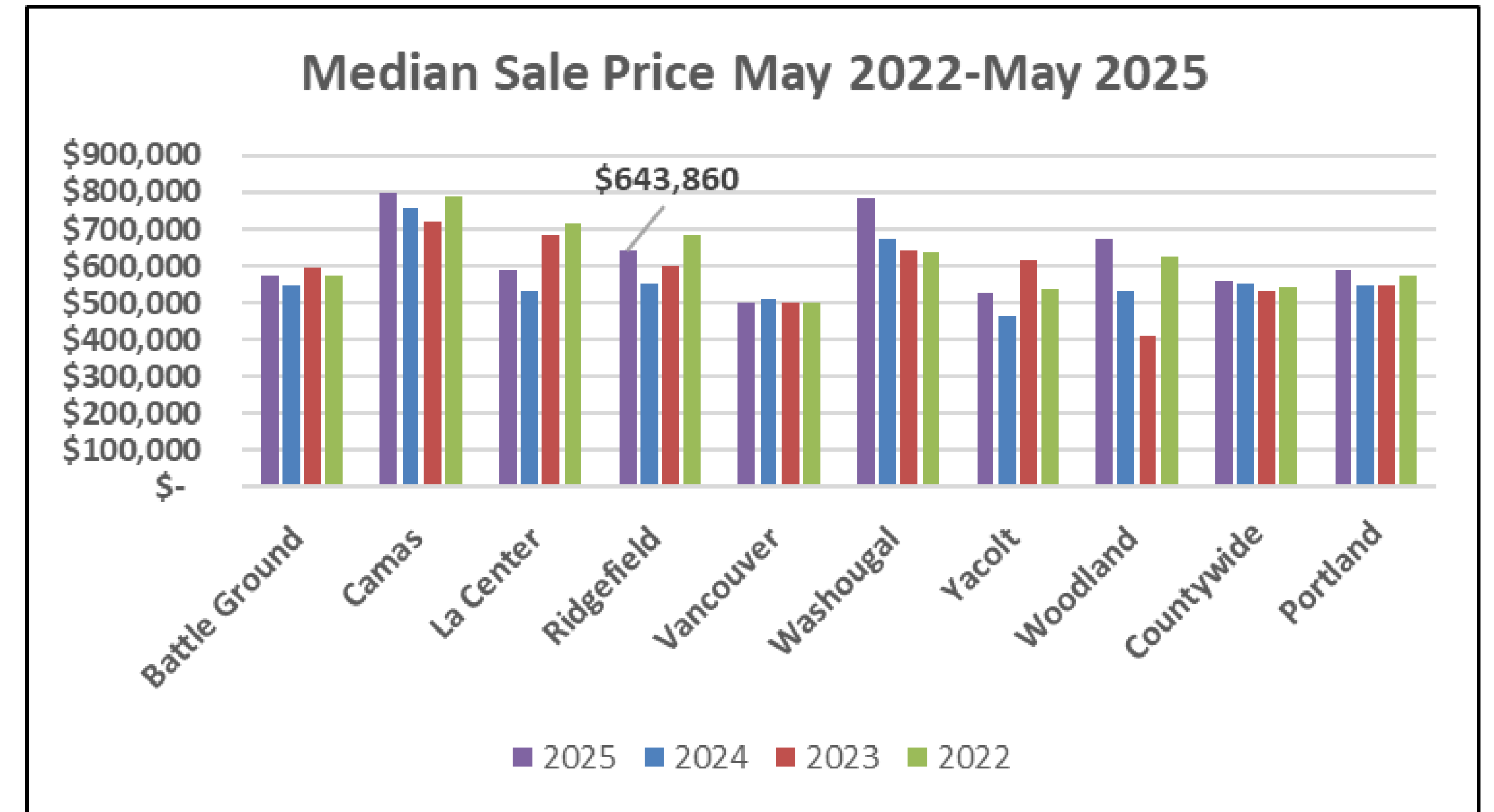
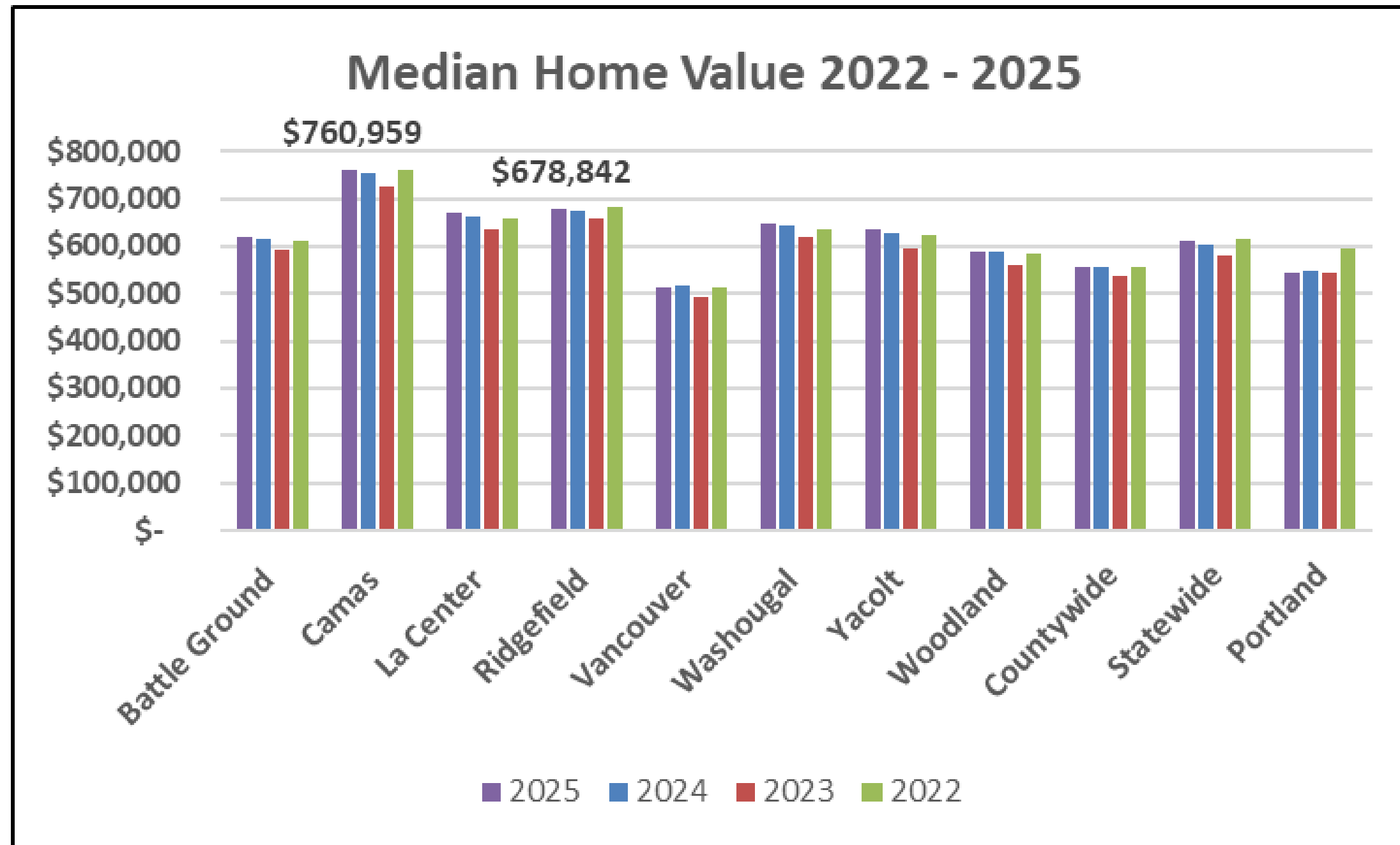


Source: Clark County Assessor's Office

- Real estate sales through May 2025 are down 17% compared to May 2024.
- As of July 3, 2025, the average 30-year fixed rate mortgage per Freddie Mac is 6.67% compared to one year ago at 6.95%.
- July 2025 median list price for homes in Ridgefield is \$769,450, with 154 homes listed for sale, 56 homes under contract and a median time of 71 days on the market.
- The median sale price in June was \$645,000 up 12% from June 2024. 35 homes sold in June for a total sales volume of \$24.3 million.
- There are 4.4 months of current inventory in Ridgefield. A balanced market is between 4 – 6 months of inventory.



City of Ridgefield Economic Indicators

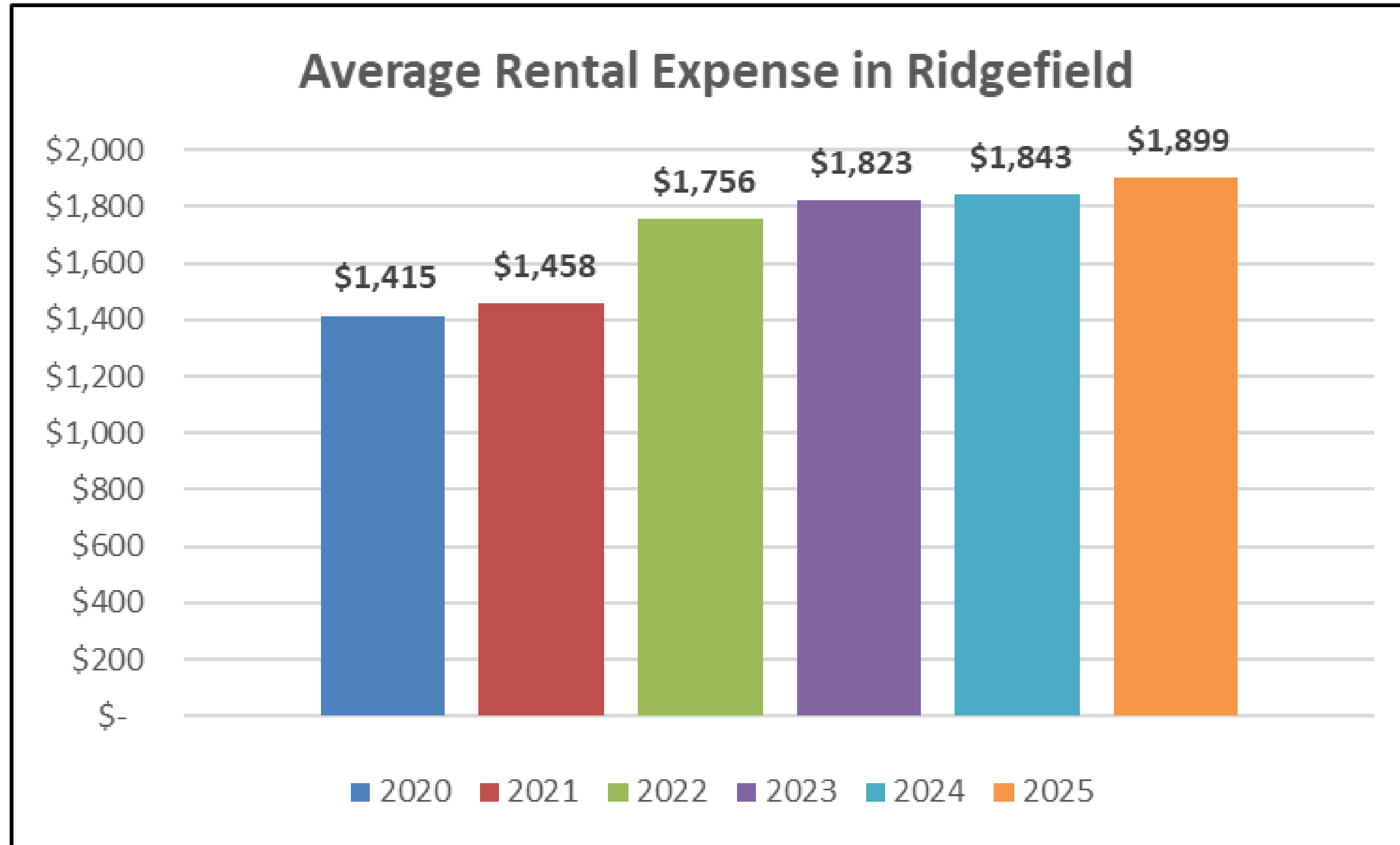


Source: Clark County Assessor's Office

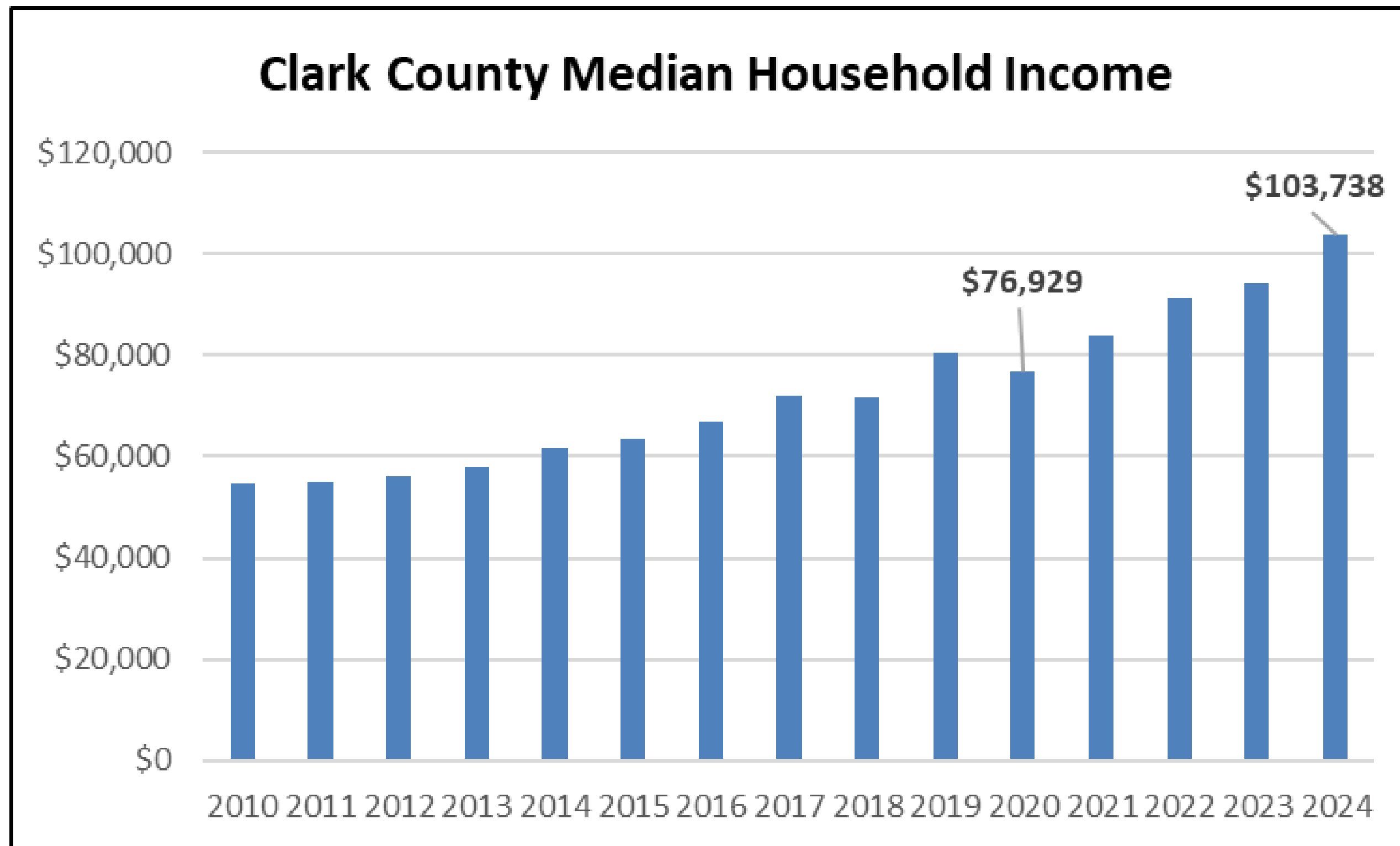
A mortgage payment for the median sale price of \$643,860 with 20% down (\$128,772) would be \$3,804 per month



City of Ridgefield Economic Indicators



City of Ridgefield Economic Indicators



- **Per U.S. Census Bureau 2023 Median Household Income in Ridgefield is \$117,550**

Source: Washington State Office of Financial Management





THANK YOU