



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
MAY 22, 2025**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Mayor Matt Cole
Mayor Pro Tem Judy Chipman
Council Member Lee Wells
Council Member Clyde Burkle
Council Member Katie Favela
Council Member Rian Davis
Council Member Meghan Hamilton

- 3. Late changes to the agenda**

II. PROCLAMATION

- 1. Pride Month**

III. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under [City Council Meeting Audio Files | Ridgefield, WA \(ridgefieldwa.us\)](#).

IV. CONSENT AGENDA

MOTION TO APPROVE AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Clyde Burkle
SECONDER:	Council Member Meghan Hamilton
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman , Council Member

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the May 8, 2025 & May 15, 2025 Meeting**
3. **Horizontal Curves Safety Project Construction Contract Award**
4. **City Council Board and Committee Assignments**
5. **Approval of Resolution No. 665 - Designation of the Official Newspaper**
6. **Approval to Submit an Application for a Climate Planning Grant**

V. BUSINESS

1. **Motion - Award of P22010-1: 35th Avenue/Gee Creek Plateau Extension Project Environmental Stage Consultant Contract - Chuck Green, Public Works Director**

Staff provided an update on the S 35th Avenue Extension project, which will provide a new connection from South 10th Way to Pioneer Street, replacing the functionally obsolete Bertsinger Road. The project has been in planning since the late 2000s, with an alternatives analysis completed in 2024. Council previously selected two build alternatives for environmental review. A consultant contract with WSP (with PBS as sub-consultant) is proposed for a not-to-exceed amount of \$850,000. Phase 1 will include environmental studies, stakeholder engagement, and identification of a Locally Preferred Alternative. Phase 2 will involve preliminary engineering, permits, and right-of-way planning, with completion targeted by 2030. The project is funded in part by traffic impact fees collected since 2022.

MOTION: MOVED TO APPROVE AWARDING THE CONTRACT FOR THE 35TH AVENUE/GEE CREEK PLATEAU EXTENSION PROJECT ENVIRONMENTAL STAGE CONSULTANT CONTRACT TO WSP FOR AN AMOUNT NOT TO EXCEED \$850,000.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Katie Favela
SECONDER:	Council Member Meghan Hamilton
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman, Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

2. **Motion - Approval of Ridgfield Heights Phase 4 Final Plat - Claire Lust, Community Development Director**

Staff provided an update on Phase 4 of the Ridgfield Heights project, located east of S 25th Place and north of Phase 3. The project is governed by the Ridgfield Heights Development Agreement (ORD 1201, amended by ORD 1350). Phase 4 proposes 20 single-family lots on 11.65 acres, with lot sizes ranging from 6,077 to 9,951 square feet. A 7.2-acre open space tract (Tract B), owned and maintained by the HOA but open to the public, includes trails, a picnic shelter, and an amphitheater. Staff noted that private site improvements are substantially complete. The applicant will provide performance bonds for incomplete public improvements and Tract B amenities. City Council held a discussion following the staff presentation.

MOTION: MOVED TO APPROVE RIDGEFIELD HEIGHTS PHASE 4 FINAL PLAT AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Clyde Burkle
SECONDER:	Council Member Lee Wells
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman, Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

3. Motion - Adoption of the Engineering Standards Vol. 3 - Parks, Trails, and Recreation Design and Construction Standards - Corey Crownhart, Park Manager

As part of the City's ongoing effort to strengthen development standards, Volume III was developed to ensure consistent, high-quality design and construction of parks and recreation infrastructure. The document, created in coordination with City staff, includes seven chapters covering design standards for trails, playgrounds, amenities, signage, landscaping, and maintenance. It was reviewed by the Parks Board on February 12 and by City Council on April 10. The Parks Board recommended adoption on May 6, 2025. City Council conducted a discussion on the proposed standards.

MOTION: COUNCIL MEMBER HAMILTON MOVED TO APPROVE THE ENGINEERING STANDARDS VOLUME 3 - PARKS, TRAILS, AND RECREATION DESIGN AND CONSTRUCTION STANDARDS AS PRESENTED.

SECOND: MAYOR PRO TEM CHIPMAN.

MOTION TO AMEND: COUNCIL MEMBER DAVIS MOVED TO AMEND THE MOTION BY ADDING THE FOLLOWING *"In alignment with the City of Ridgefield's commitment to safety, accessibility, and leadership in inclusive-design principles, all playgrounds located within Community Parks shall be required to utilize one of the following safety surfacing systems: Pour-in-Place Rubber Surfacing, Rubber Tile Surfacing, Bonded Rubber Mulch. Exceptions to these requirements may be granted at the sole discretion of the City, provided that a compelling reason is demonstrated. Acceptable justification may include, but is not limited to, playgrounds intentionally designed as nature play areas, where alternative surfacing may support environmental education, natural aesthetics, or ecological function. All exceptions must be reviewed and approved by the City prior to final approval."*

SECOND: COUNCIL MEMBER HAMILTON.

PASSED.

ACTION: MOTION TO APPROVE THE ENGINEERING STANDARDS VOLUME 3 - PARKS, TRAILS, AND RECREATION DESIGN AND CONSTRUCTION STANDARDS AS AMENDED.

RESULT:	(UNANIMOUS)
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman , Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

4. Motion - Approval of the Parks, Trails, and Recreation Capital Facilities Plan - Corey Crownhart, Park Manager

As part of the Envision Ridgefield 2045 Comprehensive Plan, the Parks CFP establishes a long-term strategy for park, trail, and recreation investments, including priority projects, cost estimates, and guiding principles to support community growth and quality of life. The final version incorporates input from the Parks Board (March 12) and City Council (April 10), with revisions focused on community needs, geographic equity, and sustainability. The Parks Board formally recommended adoption on May 6, 2025.

MOTION: MOVED TO APPROVE THE PARKS, TRAILS, AND RECREATION CAPITAL FACILITIES PLAN AS

PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Rian Davis
SECONDER:	Mayor Pro Tem Judy Chipman
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman, Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

5. Motion - Approval of Water Conservation Strategy - Ryan Thamert, Utilities & Operations Director

The City developed a Water Conservation Plan to manage demand during planned outages, emergencies, and peak seasonal use that could exceed current system capacity. Although recent infrastructure upgrades have improved the system, peak summer demands have approached its limits. With new capital improvements still over a year away, the plan introduces a phased approach with five levels of conservation measures triggered by system conditions to help reduce peak water use.

MOTION: MOVED TO APPROVE WATER CONSERVATION STRATEGY PLAN AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Katie Favela
SECONDER:	Council Member Meghan Hamilton
AYES:	Mayor Cole, Council Member Wells, Mayor Pro Tem Chipman, Council Member Burkle, Council Member Favela, Council Member Davis, Council Member Hamilton

VI. PUBLIC COMMENT

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VII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

Council Member Davis attended the C-TRAN meeting, the Ridgefield Junction Neighborhood Association meeting, and participated in Micah's Mini Marathon.

Council Member Favela attended the ECHO meeting, recorded a social media post for the HAWK signal, attended the CCFR meeting, and acknowledged National EMS Week.

Council Member Wells participated in the Hazel Dell Parade with CRWWD, attended the Ridgefield Junction Neighborhood Association meeting, and the City Manager briefing.

Council Member Burkle attended the legislative breakfast session and the Ridgefield Junction Neighborhood Association meeting, and reminded everyone that grapevine trimming is this Friday and volunteers are needed.

Council Member Hamilton attended the Ridgefield Junction Neighborhood Association meeting, met with

MaryKay Lamoureaux, and participated in a tour of the Ridgefield Heights subdivision.

Mayor Pro Tem Chipman attended the legislative breakfast session and the CREDC meeting.

2. Mayor

Mayor Cole acknowledged Memorial Day and reminded everyone that the Memorial Day Ceremony is scheduled for Monday at 10:00 AM at the Ridgefield Cemetery.

3. City Manager

City Manager Steve Stuart reminded everyone that the Raptors' opening day is May 29th and provided a legislative update.

Capital & Engineering Director Chuck Green provided a project update on the Overpass Art project.

Utilities & Operations Director Ryan Thamert shared a photo with Council from the Best Tasting Water contest.

Finance Director Kirk Johnson announced that the City received an Outstanding Achievement Award.

Deputy City Manager Lee Knottnerus provided an update on upcoming events.

VIII. ADJOURN

7:57PM



Julie Ferriss, City Clerk



Matt Cole, Mayor