



**CITY OF RIDGEFIELD, WASHINGTON
PARKS BOARD MEETING MINUTES
JUNE 12, 2024**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Board Member Brigid Taylor
Chair Rian Davis
Board Member Sandy Schill
Board Member Sarah Scott
Board Member Alex Earl
Board Member John Rafanelli

Excused: Board Member Beth
Bicknell

- 3. Oath of Office : John Rafanelli**
- 4. Late changes to the agenda**

None

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from the May 8, 2024 Meeting**

The minutes were approved from the May 8, 2024 meeting.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Board Member Sandy Schill
SECONDER:	Board Member Brigid Taylor
AYES:	Board Member Taylor, Chair Davis, Board Member Schill, Board Member Scott, Board

IV. PRESENTATION

1. Eagle Scout Service Project for Bat Habitats - Hyrum Bennett

Hyrum Bennett, a recent graduate of Ridgefield High School, presented his Eagle Scout Service Project, the Bat Habitat Service Project. Earlier this year, Hyrum contacted the city to undertake this project, which involved procuring materials, organizing volunteers, and constructing four bat boxes. These bat boxes will be placed in the Ridgefield Parks and Trails System later this year.

2. Playground Safety Inspections - Jon Embry, Facilities Maintenance Worker III and Corey Crownhart, Parks Manager

Jon Embry, Facilities Maintenance Worker III and Certified Playground Safety Inspector (CPSI), presented alongside Corey to share information on playground safety, our inspection process, and why the Parks Board needs to be familiar with the process. It demonstrated the rigor and depth of work the CPSI inspectors undertake when completing playground inspections. Jon and Corey also shared the importance of such work for public safety, risk mitigation, and legal protection.

3. Ridgefield Parks, Trails and Recreation Municipal Code Review - Corey Crownhart, Parks Manager

Corey reviewed the Ridgefield Municipal Code (RMC) related to the Parks, Trails, and Recreation Division of the City, specifically RMC 2.56 Ridgefield Parks Board, RMC 8.18 Parks Rules and Regulations, and RMC 8.32 Kitchen Facilities at Abrams Park. The board was informed about the current RMC and identified areas of research for staff to follow up on. There were healthy discussions on aligning the RMC 2.56 with the recently updated Parks Board Rules of Procedure, addressing new technology (e-bikes, drones, and remote-controlled vehicles) in the rules and regulations, and incorporating commercial kitchen standards into the Bennett Hall reservations.

V. BUSINESS

1. Parks, Trails, and Recreation Signage Placement - Corey Crownhart, Park Manager

The Parks Board approved four trails for a Trail Wayfinding Pilot Project. They specifically requested the trails selected be those identified as harder to identify/navigate, and be in high-usage areas. The Board selected the following trails for signage:

- Pioneer Canyon Neighborhood Trail Network
- Reiman Road Trail / Crows Nest to Abrams Park Trails
- Gee Creek Loop Trail to 19th Place Trail
- Horns Corner Park to 35th Roundabout Trail

Signage will be installed on these trails by the end of 2024.

A motion was made to approve Pioneer Canyon Neighborhood Trail Network, Reiman Road Trail/Crows Nest to Abram Park Trails, Gee Creek Loop Trail to 19th Place Trail, and Horns Corner Park to 35th Roundabout Trail for signage per the Trail Wayfinding Pilot Project.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Board Member Sandy Schill
SECONDER:	Board Member John Rafanelli

AYES:	Board Member Taylor, Chair Davis, Board Member Schill, Board Member Scott, Board Member Earl, Board Member Rafanelli
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VI. PUBLIC COMMENT

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VII. STAFF REPORTS

Corey announced there would not be a Parks Board Meeting in July. The next meeting will be August 14, 2024. Upcoming meeting topic for August is pump tracks.

VIII. FROM THE BOARD

IX. ADJOURN

The meeting adjourned at 8:25 pm.



Kim Zurcher, Parks Board Clerk



Rian Davis, Chair