



**CITY OF RIDGEFIELD, WASHINGTON
PARKS BOARD MEETING MINUTES
OCTOBER 9, 2024**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. Flag Salute

2. Roll Call

Present:

Board Member Brigid Taylor
Chair Rian Davis
Board Member Sandy Schill
Vice Chair Beth Bicknell

Excused:

Board Member John Rafanelli
Board Member Sarah Scott

Absent:

Board Member Alex Earl

A motion was made to excuse Member Scott and Member Rafanelli's absences due to prior acknowledgment of the meeting.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Board Member Brigid Taylor

SECONDER: Board Member Sandy Schill

AYES: Board Member Taylor, Chair Davis, Board Member Schill, Vice Chair Bicknell

3. Late changes to the agenda

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

1. Approval of Minutes from the September 11, 2024 Meeting

A motion was made to accept the minutes as written from the September 11, 2024 Parks Board Meeting.

RESULT: ADOPTED (UNANIMOUS)

MOVER: Board Member Brigid Taylor

SECONDER:	Board Member Sandy Schill
AYES:	Board Member Taylor, Chair Davis, Board Member Schill, Vice Chair Bicknell

IV. PRESENTATION

1. Volume III: Engineering Standards for Parks & Trails - Corey Crownhart, Park Manager

Corey Crownhart, Parks Manager, and Bahaar Taylor, Lead Engineer, presented an overview of the project to develop Volume III of the City Engineering Standards that focuses specifically on Park and Trail Asset Design. The project aims to enhance and formalize the city's standards, ensuring the designs are both functional and reflective of the community's needs. The project looks to focus on trail standards, play structures, amenities and fixtures, landscaping, signage and wayfinding, and maintenance and safety. The engineering standards will encompass accessibility, inclusion, scalability, safety, maintenance, interchangeable parts, conservation, and user-oriented branding, along with reviewing design considerations with threshold requirements, lighting, assets (i.e. benches/garbage cans), Certified Playground Safety Inspection standards, irrigation, fencing, orientation/wayfinding, and interpretive signage. Impacts to consider with implementing the new standards are community benefits and drawbacks, and developer impacts.

2. Paradise Pointe Park Master Plan - Corey Crownhart, Park Manager

Corey introduced the Paradise Pointe Park Master Plan objectives with the Parks Board including community engagement and a conceptual framework highlighting the potential amenities for the overall feel of the park. Corey asked the Parks Board members to think about a few key points: vision of the park for key features, recreational activities, balancing active and passive space, integration of history, accessibility, and sustainability. The Master Plan process is to be complete by December 31, 2024.

V. BUSINESS

1. Consideration of Approval - Parks Board Work Plan Quarter 3 Report - Corey Crownhart, Park Manager

A motion was made to accept the Parks Board Work Plan for the Third Quarter Report.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Board Member Sandy Schill
SECONDER:	Vice Chair Beth Bicknell
AYES:	Board Member Taylor, Chair Davis, Board Member Schill, Vice Chair Bicknell

VI. PUBLIC COMMENT

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VII. STAFF REPORTS

Corey reported the lights for fields at the RORC are being installed to increase usage. The work plan for 2025 will be discussed in December.

VIII. FROM THE BOARD

IX. ADJOURN

The meeting adjourned 8:08 pm.

A handwritten signature in cursive script, appearing to read "Kim Zurcher".

Kim Zurcher, Parks Board Clerk

A handwritten signature in cursive script, appearing to read "Rian Davis".

Rian Davis, Chair