



**RIDGEFIELD PARKS BOARD  
MEETING AGENDA**

**Tuesday, May 6, 2025  
RACC - Columbia Assembly Room  
510 Pioneer Street, Ridgefield, WA 98642**

**I. GENERAL SESSION CALL TO ORDER - 6:30 PM**

- 1. Flag Salute**
- 2. Roll Call**
- 3. Oath of Office - Youth Member**
- 4. Late changes to the agenda**

**II. PUBLIC COMMENT**

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

**III. CONSENT AGENDA**

- 1. Approval of Minutes from the March 12, 2025 Meeting**

**IV. BUSINESS**

- 1. Consideration of Recommendation - Engineering Standards Vol. 3 Parks, Trails, and Recreation Design and Construction Standards - Corey Crownhart, Park Manager**
- 2. Consideration of Recommendation - Parks, Trails, and Recreation Capital Facilities Plan - Corey Crownhart, Park Manager**
- 3. Consideration of Approval - Parks Board Work Plan Quarter 1 Report - Corey Crownhart, Park Manager**

**V. PUBLIC COMMENT**

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

**VI. STAFF REPORTS**

**VII. FROM THE BOARD**

**VIII. ADJOURN**

**CITY OF RIDGEFIELD  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 6, 2025

**AGENDA ITEM NAME:** Approval of Minutes from the March 12, 2025 Meeting

---

**SUMMARY/BACKGROUND:**

**STAFF CONTACT:**

**ATTACHMENTS:**

1. 3.12.25 Parks Board Minutes



**CITY OF RIDGEFIELD, WASHINGTON  
PARKS BOARD MEETING MINUTES  
MARCH 12, 2025**

**Regular Meeting - 6:30 PM**

**I. GENERAL SESSION CALL TO ORDER - 6:30 PM**

- 1. Flag Salute**
- 2. Roll Call**

<p><b>Present:</b>          Chair Brigid Taylor          Vice Chair Sandy Schill          Board Member Alex Earl          Board Member John Rafanelli          Board Member Jessica Pace</p> <p><b>Absent:</b>          Board Member Beth Bicknell</p>
--

**3. Late changes to the agenda**

None.

**II. PUBLIC COMMENT**

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

**III. CONSENT AGENDA**

**1. Approval of Minutes from the February 12, 2025 Meeting**

A motion was made to approve the minutes from the February 12, 2025 Parks Board Meeting.

<b>RESULT:</b>	<b>ADOPTED (UNANIMOUS)</b>
<b>MOVER:</b>	Board Member Alex Earl
<b>SECONDER:</b>	Board Member John Rafanelli
<b>AYES:</b>	Chair Taylor, Vice Chair Schill, Board Member Earl, Board Member Rafanelli, Board Member Pace

#### **IV. BUSINESS**

##### **1. Parks, Trails, and Recreation Capital Facilities Plan Discussion - Corey Crownhart, Park Manager**

Corey Crownhart introduced the Parks, Trails, and Recreation Capital Facilities Plan (Parks CFP) which guides future parks and recreation investments for the City. The Parks CFP is a part of the Envision Ridgefield 2045 comprehensive plan update. The Parks Board was asked to provide feedback on the following for a future City Council review:

- Project Prioritization
- Project Recommendations
- Alignment with City Priorities

#### **V. PUBLIC COMMENT**

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

#### **VI. STAFF REPORTS**

Corey reminded Parks Board members of the upcoming State of the City address and study session with City Council in April.

#### **VII. FROM THE BOARD**

#### **VIII. ADJOURN**

The meeting adjourned at 7:57 pm.

---

Kim Strickler, Parks Board Clerk

---

Brigid Taylor, Chair

**CITY OF RIDGEFIELD  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 6, 2025

**AGENDA ITEM NAME:** Consideration of Recommendation - Engineering Standards Vol. 3 Parks, Trails, and Recreation Design and Construction Standards

---

**SUMMARY/BACKGROUND:**

As part of the City's ongoing efforts to strengthen and formalize its development standards, staff has been working to create a new third volume of the Engineering Standards specifically focused on parks, trails, and recreation infrastructure. **Engineering Standards Volume III – Parks, Trails, and Recreation Design and Construction Requirements** has been in development for several months, with collaborative input from city staff and the Parks Board of Commissioners.

A draft of Volume III was initially reviewed by the Parks Board at its February 12, 2025 meeting, where members provided feedback on key sections, guiding principles, and priorities. That feedback, along with additional input from City Council during their April 10, 2025 discussion, has been incorporated into the final draft.

Volume III is organized into seven chapters:

- Chapter 1: General Planning, Design, and Approval Requirements
- Chapter 2: Trails
- Chapter 3: Playgrounds
- Chapter 4: Amenities and Fixtures
- Chapter 5: Signage
- Chapter 6: Landscaping
- Chapter 7: Maintenance and Safety

The standards aim to ensure that Ridgefield's parks and recreation facilities are designed and constructed to consistently high, accessible, and sustainable standards that reflect the city's goals for quality, community experience, and long-term stewardship.

Tonight, the Parks Board will review the final draft of Volume III and will be asked to consider a formal recommendation of the standards to the City Council. City Council is scheduled to consider adoption of Engineering Standards Volume III at their May 22, 2025 meeting.

**Recommended Action or Motion:**

"I move to recommend the Engineering Standards Vol. 3 Parks, Trails, and Recreation Design and Construction Standards as presented."

(If recommending inclusions, amendments, or removals, state these changes with the motion.)

**STAFF CONTACT:** Corey Crownhart, Park Manager

**ATTACHMENTS:**

1. PB2025.05.06 - Engineering Standards Consideration- 2025.04.29
2. DRAFT\_Vol.3 Trail Standard Matrix - 2025.04.01
3. DRAFT\_Engineering Standards Vol.3 - 2025.04.01



# Park & Trail Design Standards

Engineering Standards Volume III

Parks Board of Commissioners | Public Meeting  
Tuesday, May 6, 2025



# Introduction

## Project Overview

- Develop comprehensive, enforceable standards for Ridgefield's parks, trails, and open spaces.
- Ensure standards align with community vision and needs.
- Create standards that are reasonable, functional, safe, and sustainable.

## Tonight's Business

- Overview of Project
- Discuss Final Standards and Principles

## Tonight's Objective

Consideration of Potential  
Parks Board Action

# Why Create Parks & Trail Standards?



## Alignment with Best Practices

- **Benchmarking:** Updating standards aligns us with peer municipalities and current Parks & Rec trends.
- **Inclusive Design Principles:** Ensures accessibility is considered when building park and trail assets throughout Ridgefield.



## Evolving Community Needs

- **Growth & Demographics:** Ridgefield is growing in population with a younger population and more diverse residents.
- **Demand for Outdoor Spaces:** The community has consistently identified the Outdoors as a top priority.



## Proactive Development

- **Preventative Measures:** Addressing potential issues now minimizes future costs.
- **Private Development:** Standards not only apply to city projects but also private developments, ensuring cohesiveness across the community.

# Examples of Compromised Recreation Assets

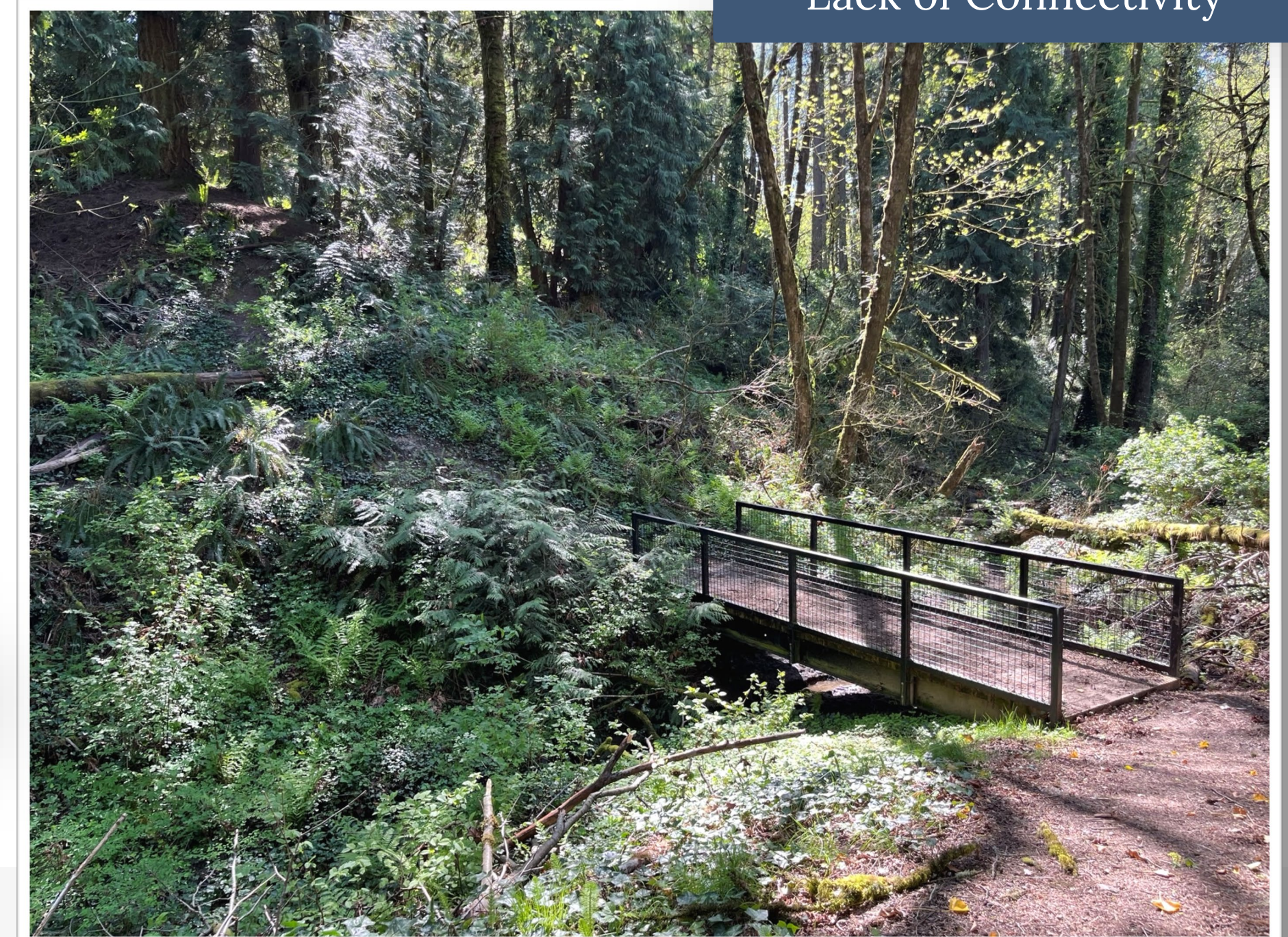
Inaccessible Park Amenities



Insufficient Vegetation Barriers



Lack of Connectivity



Poor Water Drainage / Steep Grade



# How We Compare to Others

Some Description Title	Parks & Trail Specific Standards	Length	Notes
City of Camas Parks & Recreation Camas, WA	Yes	8 Pages	Included as part of Parks, Recreation and Open Spaces (PROS) Plan
Bellingham Parks & Recreation District Bellingham, WA	Yes	100+ Pages	Comprehensive and Specific to Bellingham's Vision
Bend Parks & Recreation District Bend, OR	Yes	143 Pages	Comprehensive and Specific to Bend's Vision
Clark County Parks Division Clark County, WA	No	N/A	N/A
City of Vancouver Parks & Recreation Vancouver, WA	No	N/A	N/A
City of Ridgefield Engineering Standard Vol. 1 City of Ridgefield, WA	No	0.5 Page	RMC 18.401.080B – Open Space Requirement of 25%

# Outdoor Access vs. Accessibility

## Referenced Standards & Guidelines

- Accessible Trail vs. Trail that Complies with Accessibility Guidelines
- Americans with Disabilities Act (ADA) Compliance
- Forest Service Outdoor Recreation Accessibility Guidelines (FSORAG)
- Pedestrian Access Routes (PAR) and Outdoor Recreation Access Routes (ORAR)
- Forest Service Trail Accessibility Guidelines (FSTAG)

## Principles

- Maximize Access, Preserve Natural Character
- Align with Accessibility Best Practices





## Submittal Requirements

### Trails

- Location & Identification
- Right-of-Way, Trail Width, Cross Slope, Shoulders, Clearing, etc.
- Surfacing and Base Material
- Trail Constructed Features Specs (Bridges, Boardwalks, Switchbacks, etc.)

### Play Structures, Amenities, & Fixtures

- Locations, Placements, Footings, and Model Numbers
- Age Designation of Playgrounds

### Signage & Emergency Access

- Rendering of Signage and Surface Markings
- Location and Widths of Designated Access Points and Truck Pull Offs

## Principle

- Minimize submittal requirements while ensuring compliance

# Chapter 2: Ridgefield Trail System

## Principles

- Clear Classifications and Designed-Use
- Allow Full-Breadth of Trail Uses

### Multi-Modal Trails

Standard: WSDOT Shared-Use Paths  
Focus: Transportation

Qualifies for Some  
Transportation Funding Grants

### Recreation Trails

Standard: USFS Trail Design  
Focus: Recreation

#### Arterial Trail

Similar to Type 1 Trail

**High-Capacity**  
Connecting Major City  
Destinations,  
Pedestrians and Cyclists

**Width:** 10' (12' Preferred)

**Surface:** Asphalt

**Accessibility:** ADA

**Grade:** 5% Maximum

#### Collector Trail

Similar to Type 1 Trail

**Medium-Capacity**  
Connecting Prominent  
Locations to Arterial Trail  
Network

**Width:** 10' (12' Preferred)

**Surface:** Asphalt

**Accessibility:** ADA

**Grade:** 5% Maximum

#### Hiking Trail

Similar to Type 2 Trail

**Med-Capacity Fully Developed**  
Double-Lane For  
Hikers / Pedestrians

**Width:** 6' (8' Preferred)

**Surface:** Asphalt

**Accessibility:** FSTAG

**Grade:** 5% (Exceptions to 12%)

#### Semi-Primitive

Similar to Type 3 Trail

**Low-Capacity, Various Classes**  
for Other Designed Uses (i.e.  
Mtn. Bike, Equestrian, etc.)

**Width:** Varies

**Surface:** Varies

**Accessibility:** FSTAG

**Grade:** Varies

## Playground Safety

### Requirements

- **Safety Inspection:** All playgrounds must complete an inspection by a Certified Playground Safety Inspector (CPSI) prior to acceptance.
- **Documentation:** Records for inspection are housed by the City.
- **ADA Compliance:** All playgrounds must meet the minimum requirements of ADA. **(Inclusive-Design Principles Encouraged)**

### Principles

- Prioritize Child Safety
- Promote Accessibility & Inclusive-Design



## Characteristic Requirements

### Weather-Resilience

- Consideration of Rainy Season Conditions (Lids, Covers, Drainage, etc.)
- Constructed of Weather Resilient Materials (Pressure-Treated Lumber, Composites, Galvanized Steel, etc.)

### Accessibility

- Compliance with Forest Service Outdoor Recreation Accessibility Guidelines (FSORAG)

### Routes within Parks

- Compliance with Outdoor Recreation Access Route (ORAR) Standards

## Principles

- Design for Durability and Ease of Maintenance
- Ensure System-Wide Accessibility
- Set Minimum Thresholds for Each Park Classification



# Chapter 5: Signage & Surface Markings

## In-Development

- **Park & Trail Graphic Sign Standards Manual:** The City's Communications Manager has drafted graphical guidelines for Council Considerations (expected for review in May/June 2025)

## Sign Standardization

- **Park Rules & Etiquette Signs:** Lists guidelines for park use, ensuring safety, ease of use, and risk reduction.
- **Trial Rules & Etiquette Signs:** Lists guidelines for park use, ensuring safety, ease of use, and risk reduction.
- **Information Kiosks:** A large display of maps, site-specific details, and event information.
- **Interpretive Sign:** Educational signage that tells a story about history, ecology, or cultural significance.



## Principles

- Prioritize Clarity & Safety
- Continuity Across Park & Trail System
- Inclusive, Multi-Lingual Messaging

**\*\*DRAFT SIGNAGE GUIDELINES\*\***



LANDSCAPING PLAN  
(RMC 18.725)



NATIVE PLANT LIST  
(RMC 18.830)



TREE PLAN  
(RMC 18.840)

## Water Sustainability

Requires Irrigation Systems to be:

- Alternating Current (Not Battery Operated)
- Centrally Controlled to allow for ease of water management throughout the growing season

### Principles

- Emphasize Water Conservation
- Ensure Maintainability & Resiliency



## Principles

- Ensure Access for Equipment and First Responders
- Require Safe Vehicle Pull-Offs for Workers

## — Worker Safety First

### Equipment Access

- Clear and Unobstructed Access to be at least 96 Inches.
- 10-foot by 40-foot Designated Work Zone Parking to allow access of work vehicles and trailers for equipment.
- Zero-Clearance Curb Ramps to Allow Access from Designated Work Zone Parking to Park.

### Safety

- Designated Work Zone Parking Provides Safer Access for Maintenance Personnel and Emergency Response.

### Emergency Response

- Proper Signage and Surface Markings Reduce User Risk while allowing Ease of Identification by Emergency Responders

---

# Parks Board Discussion

Discussion

Consideration of Parks Board Action





# Contact Us

*Public Works Department  
Parks, Trails, and Recreation Division*

## **Corey Crownhart, MSML**

*(he/him)*

Title: Parks Manager

Phone: (360) 887-6010

Email: [corey.crownhart@ridgefieldwa.us](mailto:corey.crownhart@ridgefieldwa.us)

# Thank You

The City of Ridgefield, Washington

## Ridgefield Trail System - Design Specifications by Trail Classification

Engineering Standards Vol. 3 - Parks, Trails, and Recreation Design and Construction Requirements

DRAFT as of 04/10/2025

	Multi-Modal Trails		Recreational Trails	
	Arterial Trail	Collector Trail	Hiking Trail	Semi-Primitive Trail
<b>Overview</b>	10-12 Feet Wide   Asphalt Surface 5% Maximum Grade High-Capacity Transportation Focus	10-12 Feet Wide   Asphalt Surface 5% Maximum Grade Medium-Capacity Transportation Focus	6-8 Feet Wide   Asphalt Surface 5% Maximum Grade (Up to 12% with Exceptions) Medium-Capacity Recreation Focus	Other USFS Trails (i.e. Mountain Biking, etc.) Low-Capacity Recreation Focus
<b>Definition</b>	High-capacity, asphalt multi-use trails connecting major city destinations and forming the backbone of the trail network.	Mid-capacity, asphalt trails linking neighborhoods and local sites to Arterial Trails, enhancing system connectivity.	Fully developed, double-lane asphalt trails for hiker and pedestrian use.	Low-impact, soft-surface trails with flexible designs for specialized recreation like biking or equestrian use.
<b>Standards Ref.</b>	WSDOT Shared-Use Paths	WSDOT Shared-Use Paths	USFS Trail Design Parameters	USFS Trail Design Parameters
<b>USFS Design Use</b>	N/A	N/A	Hiker / Pedestrian	Varies
<b>USFS Trail Class</b>	N/A	N/A	Class 5	Varies
<b>Right-of-Way</b>	60" beyond edge of pavement	60" beyond edge of pavement	48" beyond edge of pavement	See USFS Trail Standards Based On Designed Use and Trail Class
<b>Design Tread Width</b>	10' (12' preferred)	10' (12' preferred)	6' - 8'	
<b>Design Surface</b>	Asphalt (Concrete or other hard, non-slip surface permitted for bridges or other trail constructed features)	Asphalt (Concrete or other hard, non-slip surface permitted for bridges or other trail constructed features)	Asphalt (exempted from trail constructed features) with no protrusions or obstacles	
<b>Design Grade</b>	5% Maximum (When within road right of way, path slope may match road grade)	5% Maximum (When within road right of way, path slope may match road grade)	Target Grade of 2%-5%; Short Pitch Maximum no greater than 5%-12% with compliance with FSTAG Maximum Pitch Density of 0%-5%	
<b>Design Cross Slope</b>	2% Maximum	2% Maximum	Target Cross Slope 2%-3% (or crowned) with Maximum Cross Slope of 3%	
<b>Design Clearing</b>	8'-10' above trail surface; 60" beyond edge of pavement	8'-10' above trail surface; 60" beyond edge of pavement	8'-10' above trail surface; 60" beyond edge of pavement	
<b>Design Turns</b>	6'-8' Radius Minimum	6'-8' Radius Minimum	6'-8' Radius Minimum	
<b>Design Surface Material</b>	Hot Mix Asphalt (Exempt for trail constructed features)	Hot Mix Asphalt (Exempt for trail constructed features)	Hot Mix Asphalt (Exempt for trail constructed features)	
<b>Design Tread Depth</b>	3" Minimum	3" Minimum	3" Minimum	
<b>Base Material</b>	Crushed Aggregate	Crushed Aggregate	Crushed Aggregate	
<b>Base Material Depth</b>	3" Minimum	3" Minimum	3" Minimum	
<b>Compacted Native Surface Width</b>	Extends a minimum of 3' beyond edge of pavement	Extends a minimum of 3' beyond edge of pavement	Extends a minimum of 2' beyond edge of pavement	
<b>Vegetation Barrier</b>	Not applicable to asphalt surfaces	Not applicable to asphalt surfaces	Not applicable to asphalt surfaces	
<b>Shoulder Width</b>	Extends a minimum of 2' beyond edge of pavement at grade and gradually tapers off to native surface thereafter	Extends a minimum of 2' beyond edge of pavement at grade and gradually tapers off to native surface thereafter	Extends a minimum of 1' beyond edge of pavement at grade and gradually tapers off to native surface thereafter	

**ENGINEERING STANDARDS  
FOR PUBLIC WORKS CONSTRUCTION**



**VOLUME 3**

**Parks, Trails and Recreation  
Design and Construction Requirements**

**Approved by Ridgefield City Council, Resolution [BLANK]  
[DATE]**

## Table on Contents

### **Chapter 1 – General Planning, Design, and Approval Requirements**

- 1.00 Requirements for Public and Private Improvements
- 1.01 Abbreviations and Definitions
- 1.02 Submittal Requirements
- 1.03 Review Process
- 1.04 Inspections
- 1.05 Penalties

### **Chapter 2 – Trails**

- 2.00 Trail Classification
- 2.01 Trail Surface Water Control

### **Chapter 3 – Playgrounds**

- 3.00 General
- 3.01 Playground Safety Inspections
- 3.02 Inclusive Design Principles

### **Chapter 4 – Amenities and Fixtures**

- 4.00 General
- 4.01 Park Classification
- 4.02 Outdoor Recreation Access Routes (ORAR)
- 4.03 Design Specifications of Placed Amenities
- 4.04 Placement Considerations

### **Chapter 5 – Signage**

- 5.00 Graphic Identity
- 5.01 Surface Markings

### **Chapter 6 – Landscaping**

- 6.00 General Landscaping
- 6.01 Irrigation
- 6.02 Landscaping Plan
- 6.03 Native Plant List
- 6.04 Tree Plan

### **Chapter 7 – Maintenance and Safety**

- 7.00 General Maintenance and Safety
- 7.01 Safety Considerations
- 7.02 Maintenance Considerations

## **Chapter 1 – General Planning, Design, and Approval Requirements**

### **1.00 Requirements for Public and Private Improvements**

#### **A. General**

The purpose of these standards is to define requirements for the design and construction of public and private improvements to serve new and future developments. These include parks, trails, and open space improvements as required by the development review process, City Ordinance, and other City policies adopted by the City Council. Where not governed by building or other codes, standards for site grading, erosion control, parking lot and driveway construction, and other infrastructure on private property shall be governed by these standards for the purposes of design and inspection. No such work shall commence prior to City approval of the construction plans. Designs submitted shall be stamped by a registered Professional Engineer licensed to practice in the State of Washington.

All public improvements and private parks, trails, and other applicable recreational assets shall be designed and constructed according to the most recent editions of the United States Access Board Accessibility Standards for Federal Outdoor Developed Areas and the Americans with Disabilities Act (ADA) Standards for Accessible Design and the Public Right of Way Accessibility Guidelines in such a manner as to be readily accessible to and usable by individuals with disabilities as per the requirements of the Americans with Disabilities Act of 1990.

#### **B. Organization of Standards**

These Standards are separated into three volumes: 1) Volume 1 - Design and Planning, 2) Volume 2 - Construction Specifications and Details, and 3) Volume 3 – Parks, Trails and Recreation Design and Construction Requirements. This volume (Volume 3) includes standard details and standard drawings, which shall be considered part of the engineering plans approved by the City.

#### **C. Shortened Designation**

These City of Ridgefield Engineering Standards for Public Works shall be cited routinely in the text as the "Standards".

#### **D. Applicability**

These Standards shall govern all new construction and upgrading of facilities both in the right-of-way and on private property for: transportation related facilities; storm drainage facilities and stream channel improvements; water improvements; and park, recreation, and open space facilities used by the public.

#### **E. Requirements for Public Welfare**

It is the purpose of these standards to provide for and promote the health, safety, and welfare of the general public and not create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of these standards.

The Standards established by this Chapter are intended to represent the minimum design standards. Compliance with these Standards does not relieve the designer of the responsibility to apply sound professional judgment to protect the health, safety, and welfare of the public. Additionally, since these are minimum standards, special site conditions and environmental constraints may require a greater level of protection than would normally be required under these Standards. The designer must apply these Standards bearing in mind these constraints.

## F. Two-year Maintenance Surety Bond Requirement

The developer is required to provide a maintenance bond for a minimum of 20% of the full cost of construction for all public and private improvements for a period of two (2) years after acceptance of the project, which will not be released without written approval by the City. The developer is to provide from their Contractor an itemized contractor's cost worksheet on the City's cost estimating template. Contractor shall use State Prevailing Wage costs to develop estimate. Coordinate with City for latest template. The 2-year maintenance agreement includes public and private construction work. The Contractor shall place the following note on the worksheet; "To the best of my knowledge the itemized quantities and cost included herein are an accurate account of the full cost of construction to be provided as required to meet the City's Maintenance Bond requirement".

### 1.01 Abbreviations and Definitions

ABA	Architectural Barriers Act
AC	Alternating Current
ASTM	American Society for Testing and Materials
CPSC	Consumer Product Safety Commission
CPSI	Certified Playground Safety Inspector
Designed Use	The single user type that determines the United States Forest Service (USFS) technical specifications for a trail's construction and maintenance. While multiple uses may be allowed, the Designed Use dictates the trail's design elements, such as tread width, grade, and structures, ensuring it meets the needs of the primary intended user.
DC	Direct Current
FSORAG	Forest Service Outdoor Recreation Accessibility Guidelines
FSTAG	Forest Service Trail Accessibility Guidelines
HMA	Hot Mix Asphalt
Multi-Modal Trail	A trail designed primarily for transportation purposes, accommodating multiple user groups, including but not limited to pedestrians, bicyclists, equestrians, and non-motorized or limited motorized users (such as electric-assisted bicycles or mobility devices in compliance with the Americans with Disabilities Act).
NRPA	National Recreation and Parks Association
ORAR	Outdoor Recreational Access Route
PROS Plan	Parks, Recreation, and Open Spaces Plan
RCFP	Ridgefield Capital Facilities Plan
RCPRP	Ridgefield Comprehensive Parks and Recreation Plan
Recreational Trail	A trail primarily intended for leisure, exercise, and outdoor recreational activities, such as hiking, running, biking, horseback riding, or nature observation. Recreational trails are typically located within parks, natural

areas, or public lands and are designed to enhance outdoor experiences rather than serve as primary transportation corridors.

TIR	Technical Information Report
Trail	A designated path, route, or corridor intended for non-motorized or limited motorized use, providing access for pedestrians, cyclists, equestrians, or other recreational or transportation purposes. The classification and designed use of a trail determines the specific design parameters and regulatory requirements that apply.
Trail Class	The prescribed scale of trail development that characterizes the intended design and management of a trail, including tread width, surface, structures, and signage. The United States Forest Service (USFS) defines five Trail Classes, ranging from minimally developed (Trail Class 1) to fully developed (Trail Class 5).
Trail Constructed Feature	A human-made element intentionally built or installed to support the function, safety, and sustainability of a trail. These features are designed to enhance user experience, provide structural support, manage environmental impacts, and ensure compliance with trail design standards. These include but are not limited to, bridges, boardwalks, retaining walls, steps, drainage structures, signage, and other elements necessary for maintaining trail integrity and accessibility.
USDA	United States Department of Agriculture
USFS	United States Forest Service

Additional Abbreviations and definitions are listed in Chapter 1 of Volume 1 of the Standards.

## 1.02 Submittal Requirements

Design Plans for Parks, Trails, and Open Space areas and facilities shall be submitted for engineering review. Submissions shall demonstrate conformity with the most current versions of the Ridgefield Comprehensive Parks and Recreation Plan (RCPRP), Ridgefield Capital Facilities Plan (RCFP), and Ridgefield PROS Plan. Plans shall adhere to the Design Plan Format defined in Chapter 1 of Volume I of the Standards and include details of the following when applicable:

- Trail location and proposed Trail Classification of each, wherein Recreation Trails require the proposed USFS Trail Class and Designed Use.
- Trail Right-of-Way, Design Tread Width, Design Surface, Design Grade, Design Cross Slope, Design Clearing, and Design Turns where appropriate.
- Trail Profile View to include Design Surface Material, Design Surface Depth, Base Material, Base Material Depth, Compacted Surface Width, Vegetation Barriers, and Shoulder Widths where applicable.
- Location of all Trail-Constructed Features including but not limited to puncheon, trail bridges, boardwalks, waterbars, and switchbacks. For a listing of trail-constructed features, refer to the 2014 United States Department of Agriculture (USDA) Forest Service Standard Trail Plans and Specifications. (<https://www.fs.usda.gov/managing-land/trails/trail-management-tools/trailplans>)

- Location of proposed play structures to include protective surfacing material, depth and area, as well as model examples of any prefabricated play equipment.
- Location of all amenities and fixtures to include footings and model examples of each.
- Location, type designation, and graphics for all signage and striping.
- Location and model example of irrigation control systems.
- Location of all maintenance and emergency response access points.

The placement of all trails, trail-constructed features, playgrounds, play structures, signage, surface markings, irrigation controls, access points, and all other amenities and fixtures must be clearly indicated on all plan sets and are subject to city review to ensure appropriateness, recreational utility, user safety, maintenance efficiency, and compliance with ADA, FSORAG, and FSTAG, where applicable.

### **1.03 Review Procedure**

Review procedures shall be defined in Chapter 1 of Volume I of the Standards.

### **1.04 Inspections**

Inspection requirements shall be defined in Chapter 1 of Volume II of the Standards.

### **1.05 Penalties**

Failure to comply with these standards will be cause for stop work orders, withholding or withdrawing approval of plans or plats, revocation of permits, forfeiture of bond, withholding Temporary and/or Final Certificate of Occupancy, and/or penalties as provided by law.

## Chapter 2 – Trails

### 2.01 Trail Classification

The City of Ridgefield establishes the following trail classifications —Arterial, Collector, Hiking, and Semi-Primitive— which are designed to accommodate varying levels of usage and environmental sensitivity. These standards define the functional, dimensional, and material specifications required to ensure that each trail is constructed to fulfill its intended purpose in a manner that is both safe and sustainable.

#### A. Multi-Modal Trails: Arterial and Collector Trails

Multi-modal trails prioritize connectivity, accessibility, and safety while integrating seamlessly into both urban and natural environments. Surfaces are typically constructed of asphalt or concrete to support higher traffic volumes and ensure long-term durability. These trails are designed to accommodate a variety of users, including pedestrians, cyclists, and other non-motorized forms of transportation, offering a wider and more durable surface compared to recreational trails.

All multi-modal trails must adhere to the most current Washington State Department of Transportation (WSDOT) Design Standards for Shared Use Paths (WSDOT Design Manual, M22-01.23, Chapter 1515 Shared Use Paths). In general, Multi-Modal Trail classifications require the following characteristics:

- Right-of-Way: Extends a minimum of 60" beyond the edge of the pavement. (14'-18')
- Design Tread Width: 10' (12' Preferred)
- Design Surface: Asphalt (Concrete or other hard, non-slip surface permitted for bridges or boardwalks)
- Design Grade: 5% Maximum
- Design Cross Slope: 2% Maximum
- Design Clearing: 8'-10' above trail surface, 60"-72" beyond the edge of the pavement.
- Design Turns: 6'-8' Radius Minimum
- Design Surface Material: HMA (exempted from Trail-Constructed Features)
- Design Tread Depth: 3" Minimum
- Base Material: Crushed Aggregate
- Base Material Depth: 3" Minimum
- Compacted Native Surface Width: Extends a minimum of 3' beyond the edge of the pavement.
- Vegetation Barrier: Not Applicable to Asphalt Surfaces.
- Shoulder Width: Extends a minimum of 2' beyond the edge of the pavement at grade and gradually tapers off to the native surface thereafter.

All multi-modal trails must demonstrate conformity with the most current versions of the Ridgefield Comprehensive Parks and Recreation Plan (RCPRP), Ridgefield Capital Facilities Plan (RCPF), and Parks, Recreation and Open Spaces (PROS) Plan.

All multi-modal trails must be defined as either Arterial or Collector, as defined below and approved by the City of Ridgefield.

- **Arterial Trail**

Arterial Multi-Modal Trails serve as the primary transportation routes within a trail network, connecting major destinations such as city centers, schools, parks, employment hubs, and residential neighborhoods. These trails are designed to accommodate high volumes of users and support various non-motorized modes of transportation, including pedestrians, cyclists, and other permitted users.

- **Collector Trail**

Collector Multi-Modal Trails function as secondary routes within a trail network, facilitating connections between Arterial Multi-Modal Trails and local destinations such as neighborhoods, parks, or community facilities. These trails serve moderate user volumes and provide access to the broader trail system while supporting similar non-motorized modes of transportation.

## **B. Recreational Trails: Hiking and Semi-Primitive Trails**

Recreational Trails provide a more rugged, natural experience, catering to walkers, hikers, and sometimes cyclists. These trails are often located in sensitive environmental areas and require minimal surfacing, typically consisting of compacted earth or aggregate to blend with the natural surroundings. These trails are narrower than Multi-modal trails and prioritize environmental preservation and low-impact recreation.

All recreational trails must adhere to the most current United States Forest Service Trail Design Parameters (FSH 2309.18, Section 23.11, Exhibit 01) and the most current United States Forest Service Trail Accessibility Guidelines (FSTAG).

All recreational trails must have a defined Designed Use and Trail Class, as defined by USFS and approved by the City of Ridgefield. Applicants are required to construct trails in accordance with the most current USFS Trail Design Parameters (FSH 2309.18) that align with the city-approved Designed Uses and Trail Classes.

- **Hiking Trails**

Hiking Trails shall be defined as those trails with a Designed Use of Hiker/Pedestrian, Trail Class of 5 (Fully Developed), and with a Design Tread Width defined as Non-Wilderness (Double Lane) according to the most current USFS Trail Design Parameters. In general, Hiking Trail classifications require the following characteristics:

- Right-of-Way: Extends a minimum of 48" beyond the edge of the pavement. (120"-168")
- Design Tread Width: 72"-120"
- Design Surface: Asphalt (exempted from Trail-Constructed Features) with no protrusions or obstacles
- Design Grade: Target Grade of 2%-5%, Short Pitch Maximum no greater than 5%-12% with compliance with FSTAG, and Maximum Pitch Density of 0%-5%.
- Design Cross Slope: Target Cross Slope 2%-3% (or crowned), with a Maximum Cross Slope of 3%.
- Design Clearing: 8'-10' above trail surface, 60"-72" beyond the edge of the pavement.

- Design Turns: 6'-8' Radius
- Design Surface Material: HMA (exempted from Trail-Constructed Features)
- Design Tread Depth: 3" Minimum
- Base Material: Crushed Aggregate
- Base Material Depth: 3" Minimum
- Compacted Native Surface Width: Extends a minimum of 2' beyond the edge of the pavement.
- Vegetation Barrier: Not Applicable to Asphalt Surfaces.
- Shoulder Width: Extends a minimum of 1' beyond the edge of the pavement at grade and gradually tapers off to the native surface thereafter.

- **Semi-Primitive Trails**

All recreational trails that fall outside the definition of Hiking Trail stated above are recognized as Semi-Primitive Trails. The City of Ridgefield recognizes that recreational uses may vary across the trail system. As such, designers and developers may propose trails with ranging Designed Uses, Managed Uses, and Trail Classes. This includes but is not limited to Mountain Bike or Equestrian Uses. Applicants are encouraged to initiate conversations with city staff when exploring unique recreational experiences or creating recreational access to Prominent Features within their developments. The construction of Semi-Primitive Trails requires review and pre-approval by the city.

## **2.02 Trail Surface Water Control**

All trail construction must consider surface water runoff to mitigate erosion, enhance trail durability, and ensure long-term usability for the community. As such, the Technical Information Report (TIR) defined in Volume 1 of these standards must include Trails and Trail-Constructed Features as a part of its analysis to complete the final design plans.

### **A. Multi-Modal Trails**

Arterial and Collector Trails are required to adhere to the most current Washington State Department of Transportation (WSDOT) Design Standards for Shared Use Paths (WSDOT Design Manual, M22-01.23, Chapter 1515 Shared Use Paths). As such, applicants shall design all pavement structural sections in the same manner as a highway, considering the quality of the subgrade and the anticipated loads on the path, which includes maintenance and emergency vehicles. Applicants must provide a firm, stable, and slip-resistant pavement surface.

### **B. Recreational Trails**

Trail-Constructed Features for Hiking and Semi-Primitive Trails are required to adhere to the standards found in the 2014 United States Department of Agriculture (USDA) Forest Service Standard Trail Plans and Specifications. (<https://www.fs.usda.gov/managing-land/trails/trail-management-tools/trailplans>) These include but are not limited to punchon, trail bridges, boardwalks, waterbars, culverts, and switchbacks.

## Chapter 3 – Playgrounds

### 3.00 General

The City of Ridgefield is committed to ensuring the safety and accessibility of all publicly accessible playgrounds in the city. To this end, every publicly accessible playground is required to be inspected and certified by a Certified Playground Safety Inspector (CPSI) upon commissioning by the city. CPSI Inspections ensure each play structure meets federal safety standards set by the Consumer Product Safety Commission (CPSC), the industry best practices set by the National Recreation & Parks Association (NRPA), and the American Society for Testing and Materials (ASTM) standards within each. These standards can be found in CPSC's Public Playground Safety Handbook.

### 3.01 Playground Safety Inspections

All publicly available playgrounds must pass a Playground Audit administered by a certified CSPI at the completion of initial construction or alteration. Playground audit reports are to be filed with the city prior to final approval. It is recommended owners develop regular maintenance, audits, and inspections of their playgrounds to ensure user safety. Owners are responsible for the maintenance and operation of their playgrounds. Playground audit reports should be comprehensive, similar to the Playground Audit Guide for ASTM and CPSC Compliance.

### 3.02 Inclusive Design Principles

While the standards set by the CPSC and NRPA comply with the Americans with Disabilities Act (ADA), playgrounds in the city are encouraged to take inclusive-design playground accessibility into consideration during design and construction. The NRPA provides for the following Principles of Inclusive Playground Design:

- **Principle 1: Equitable Play** – The design is useful and marketable to people with diverse abilities
- **Principle 2: Flexibility in Use** – The design accommodates a wide range of individual preferences and abilities.
- **Principle 3: Simple and Intuitive Use** – Use of the design is easy to understand, regardless of the user's experience, knowledge, language skills, or current concentration level.
- **Principle 4: Perceptible Information** – The design communicates necessary information effectively to the user, regardless of ambient conditions or the user's sensory abilities.
- **Principle 5: Tolerance for Error** – The design minimized hazards and the adverse consequences of accidental or unintended actions.
- **Principle 6: Low Physical Effort** – The design can be used efficiently and comfortably, and with minimum fatigue.
- **Principle 7: Size and Shape for Approach and Use** – Appropriate size and space are provided for approach, reach, manipulations and use, regardless of the user's body size, posture or mobility.

## **Chapter 4 – Amenities and Fixtures**

### **4.00 General**

These standards have been developed to ensure that all amenities and fixtures in Ridgefield’s parks and trails meet the highest standards for longevity, durability, accessibility, and efficient maintenance. The objective is to create uniform, high-quality public spaces that remain accessible and enjoyable for all users. Developers, designers, and builders are required to adhere to these standards as part of their contributions to the city’s infrastructure.

### **4.01 Park Classifications**

The classification of parks and trails in Ridgefield reflects the diverse recreational and community needs of the city. Each classification establishes a framework for the design, size, and functionality of spaces to ensure they are developed in alignment with their intended purpose. These classifications provide context to the amenities and fixtures expected within recreational spaces.

#### **A. Community Park**

Community Parks are large spaces, ranging from 15 to 50 acres, designed to cater to diverse recreational needs through a mix of active and passive uses. These parks typically feature parking facilities, restrooms, pathways, picnic areas, and play structures, serving residents within a 1-mile radius accessible by driving, walking, or biking.

#### **B. Neighborhood Park**

Neighborhood Parks, sized between 2 and 4 acres, are designed for informal play and passive recreation. Common features include pedestrian paths, benches, play equipment, and multi-use fields. These parks serve nearby residential areas within a half-mile walking or biking distance.

#### **C. Pocket Park**

Pocket Parks, generally smaller than half an acre, address localized recreational needs. They often include small playgrounds or open grass areas with minimal site furnishings and are intended for residents within a quarter-mile radius.

#### **D. Trails**

Trails are classified separately under Chapter 2 of Volume 3 of the Standards, which details specific requirements for Arterial, Collector, Hiking, and Semi-Primitive trails.

### **4.02 Outdoor Recreation Access Routes (ORAR)**

Not all routes within a park are considered trails. According to the Forest Service Outdoor Recreation Accessibility Guidelines (FSORAG), routes between constructed features, trails, amenities, and fixtures are classified as Outdoor Recreation Access Routes (ORARs). ORARs are designed to provide accessible connections to key facilities like restrooms, picnic areas, playgrounds, and parking lots. ORARs feature firm, stable surfaces and adhere to ADA and Architectural Barriers Act (ABA) standards, prioritizing usability for individuals with mobility challenges.

ORARs shall be constructed according to the most recent Forest Service Outdoor Recreation Accessibility Guidelines (FSORAG). ORARs shall be provided between all constructed features, amenities, and fixtures within parks.

### **4.03 Design Specifications of Placed Amenities**

The inclusion of specific within Ridgefield's parks and trails is essential for fostering community engagement, enhancing usability, and ensuring accessibility for all users. Each amenity is designed to meet standards for durability, efficiency, and compliance, contributing to the longevity and maintenance of these public spaces. Developers, designers, and builders must adhere to these design specifications to create cohesive, high-quality recreational environments.

#### **A. Refuse Receptacles**

Refuse receptacles, including trash and recycling cans, must be constructed from durable, weather-resistant materials and equipped with lids or covers to minimize rainwater collection and wildlife access. These are required at all parks, regional trails, and connector trails and should be placed near signage, entrances, restrooms, shelters, playgrounds, and other high-traffic areas. Refuse receptacles must adhere to the FSORAG Section 4.5 Trash, Recycling, and Other Essential Containers.

#### **B. Restrooms**

Restrooms are required to be fully ADA-compliant and designed to withstand freezing conditions while minimizing maintenance and the potential for vandalism. These facilities are required in all community parks and should be centrally located in high-use zones.

#### **C. Dog Waste Stations**

Dog waste stations must include a trash can, a bag dispenser, and a small sign, all affixed to the station post. Stations are required in all parks and trails. They must feature lids to prevent water collection and should be installed near trail entrances, junctions, and rule signage.

#### **D. Picnic Tables**

Picnic tables must be built from durable, weather-resistant materials and secured to stable footing. They should be installed in locations likely to attract users for picnics and gatherings. They should be strategically placed in designated picnic areas, near playgrounds, and in other common gathering spaces to enhance visitor convenience and enjoyment. The City may require the placement of picnic tables if deemed necessary for the space. All picnic tables must comply with FSORAG Section 4.1 Picnic Tables.

#### **E. Benches and Seating**

Benches and seating must be constructed from durable, weather-resistant materials and secured to stable footing. They are required for community parks, neighborhood parks, adjacent to each playground, and along Arterial Trails at Prominent Features. Benches and Seating must adhere to the FSORAG Section 4.4 Benches.

#### **F. Bike Racks**

Bike racks must be securely fixed to footings and placed to avoid interference with pathways. They are required in community and neighborhood parks. Racks should be installed near park entrances and trail termini or other high-use areas.

#### **G. Lighting**

Lighting must adhere to dark-sky compliance standards, reducing light pollution while enhancing safety. Lighting installations are required in parking lots within Community Parks. Multi-modal trails may require lighting if called for the most recent versions of the RCPRP, RCFP, and Ridgefield PROS Plan.

#### **4.04 Placement Considerations**

The placement of amenities and fixtures within parks and trails must reflect the classification of the space, ensuring alignment with its intended purpose, user demographics, and maintenance efficiency. These placement guidelines provide developers, builders, and designers with clear requirements and recommendations for each classification, ensuring cohesive and functional public spaces.

##### **A. Community Parks**

Amenities in community parks must accommodate high levels of usage and diverse recreational activities. Restrooms, picnic shelters, playgrounds, and parking areas should be centrally located to maximize accessibility. ORARs must be provided to connect key features such as sports fields, shelters, and restrooms, with benches and lighting placed along ORARs for user comfort and safety. Bike racks should be positioned near entrances and recreational hubs, while trash and recycling receptacles should be available at high-use areas, including shelters, sports fields, and parking lots. Open spaces should include designated zones for group activities and events, with nearby access to water fountains and seating.

Community Parks must include the following, at a minimum:

- Park Rules and Etiquette Sign at each park user entrance (Arterials Trail entrances, Collector Trails entrances, and Parking Lots).
- At least one Interpretive Sign to enhance user experience.
- At least one Informational Kiosk to enhance user experience.
- Trail Rules and Etiquette Sign at each trail entrance.
- Dog Waste Station at each trail entrance and some high-traffic areas.
- Refuse receptacles (trash and recycling) in high-traffic areas.
- Bike Racks in centrally located areas.
- Benches or seating at each playground.
- Benches or seating at distinctive viewpoints.
- Publicly available restroom.

##### **B. Neighborhood Parks**

Neighborhood parks must prioritize features that support casual, local use. Playgrounds should be centrally located within clear sightlines from seating areas and paths. Multi-use fields should include adjacent benches, trash receptacles, and drinking fountains. ORARs must be provided to connect key features, such as playgrounds and small picnic shelters. Bike racks and dog waste stations should be installed at entrances for convenience.

Neighborhood Parks must include the following, at a minimum:

- Park Rules and Etiquette Sign at each park entrance (Arterial Trail entrances, Collector Trail entrances, and Parking Lots).
- Trail Rules and Etiquette Sign at each trail entrance.
- Dog Waste Station at each trail entrance and some high-traffic areas.
- Refuse receptacles (trash and recycling) in high-traffic areas.
- Bike Racks in centrally located areas.
- Benches or seating at each playground.
- Benches or seating at distinctive viewpoints.

### **C. Pocket Parks**

Amenities in pocket parks should reflect the smaller scale of these spaces, focusing on simplicity and ease of maintenance. A small playground or open grassy area should serve as the focal point, with a bench or seating installed nearby. Trash receptacles and dog waste stations should be located at the park's entrance or near its primary amenity. ORARs, if present, should connect the entrance to key features. Placement should consider visibility and safety for users within the surrounding residential area.

Pocket Parks must include the following, at a minimum:

- Park Rules and Etiquette Sign at each park entrance (Arterial Trail entrances, Collector Trail entrances, and Parking Lots).
- Trail Rules and Etiquette Sign at each trail entrance.
- Dog Waste Station at each trail entrance and some high-traffic areas.
- Refuse receptacles (trash and recycling) in high-traffic areas.
- Benches or seating at each playground.
- Benches or seating at distinctive viewpoints.

### **D. Trails**

Trail amenities must be distributed at strategic points to enhance the experience for users and support regular maintenance operations. Trailheads and junctions should include trash and recycling receptacles, dog waste stations, and benches. Bike racks should be placed at key trailheads and termini, especially those connecting to parks or public spaces. Lighting is required along Arterial Trails near urbanized areas and trailheads for safety, while hiking and semi-primitive trails should maintain a natural aesthetic with minimal fixtures to preserve their character.

Arterial and Collector Trails must include the following, at a minimum:

- Trail Rules and Etiquette Sign at each trail entrance.
- Dog Waste Station at each trail entrance and junctions of Arterial or Collector Trails.
- Refuse receptacles (trash and recycling) at each trail entrance.
- Benches and seating at Prominent Features, as requested by the City.

Local and Semi-Primitive Trails must include the following, at a minimum:

- Trail Rules and Etiquette Sign at each trail entrance.
- Dog Waste Station at each trail entrance and junctions of Arterial or Collector Trails.

DRAFT

## Chapter 5 – Signage

### 5.00 Graphic Identity

All signage installed within Ridgefield’s Parks and Recreation system must comply with the City's most recent Style Guide and Parks & Recreation Graphic Identity & Sign Guidelines. These guidelines identify the following signage graphical standards:

- Trail Rules and Etiquette Sign
- Park Rules and Etiquette Sign
- Information Kiosk
- Interpretive Sign
- Hazard Identification Sign

Sign placements and surface markings must be clearly indicated on all plan sets and are subject to city review to ensure appropriateness, user safety, and ADA compliance. Sign graphics, materials, and placements shall receive final approval by the city prior to fabrication and installation. Signage must be designed for longevity and ease of maintenance, with vandal-resistant materials and weatherproof finishes required for all installations.

### 5.01 Surface Markings

Surface markings enhance safety and provide clear guidance to park and trail users. These markings ensure safe navigation and delineate key areas, helping to reduce conflict between different user groups. Arterial and Collector Trails require the placement of durable, reflective yellow centerline surface markings in the following scenarios:

#### A. Road-Intersecting Trails

When intersecting with a road, trails must feature a minimum 30-foot yellow centerline leading up to the intersection and continuing for 30 feet beyond the road crossing to ensure clear visibility and separation of directional traffic.

#### B. Hazard Identification

Trails with obstructed views, sharp turns, or curves, as well as intersections with other Arterial or Collector Trails, must have a yellow center line extending a minimum of 30 feet prior to the hazard and continuing the duration of the hazard zone. Additional reflective or textured surface markings may be required in areas of significant risk, such as high-traffic zones.

## **Chapter 6 – Landscaping**

### **6.00 General Landscaping**

All landscaping within parks, trails, and public recreation areas in Ridgefield must reflect the city's commitment to sustainability, environmental stewardship, and community well-being. Landscaping designs shall emphasize the use of native and drought-tolerant plant species to reduce water usage, enhance local biodiversity, and minimize maintenance requirements. Design approaches should foster a harmonious balance between aesthetics, functionality, and environmental preservation.

Landscaping must create safe, inviting, and visually appealing spaces that encourage public use and enjoyment. Plants selected should contribute to soil stability, erosion control, and the overall ecological health of the site.

### **6.01 Irrigation**

All irrigation systems must be equipped with a central control system powered by Alternating Current (AC) and connected to an electric meter. Direct Current (DC) or battery-operated irrigation control systems are not permitted unless a waiver is provided by the City because the installation of AC-powered systems would be infeasible. Infeasibility is to be determined by the City.

Plan sets must explicitly specify the power source for the irrigation control system and provide a general layout of the entire irrigation system. This requirement is intended to ensure ease of use for maintenance personnel, promote water conservation, and enhance long-term system reliability. Requests for waivers to install DC or battery-operated irrigation control systems must be documented within the approved plan sets.

### **6.02 Landscaping Plan**

Developers and designers are required to submit a comprehensive Landscaping Plan as part of all parks and recreation development projects. Landscaping Plans must adhere to the requirements specified in RMC 18.725 LANDSCAPING.

### **6.03 Native Plant List**

Landscaping designs should prioritize the use of native plants to promote ecological health, reduce water usage, and ensure long-term sustainability. All plant selections must comply with RMC 18.830 NATIVE PLANT LIST.

### **6.04 Tree Plan**

A dedicated Tree Plan must accompany all parks and recreation development projects to ensure the preservation, enhancement, and appropriate placement of trees within public spaces. Tree Plans must adhere to the requirements specified in RMC 18.840 TREES.

## **Chapter 7 – Maintenance and Safety**

### **7.00 General Maintenance and Safety**

Ensuring the long-term sustainability, safety, and accessibility of parks and trails is crucial for fostering public enjoyment and protecting community investments. This chapter outlines maintenance and safety standards designed to create secure, inclusive, durable, and easy-to-maintain spaces.

### **7.01 Safety Considerations**

Safety considerations are critical in the design and maintenance of parks and trails. Designs must ensure clear and unobstructed access for emergency personnel, as well as reasonable mitigations to risks to the public and maintenance personnel.

#### **C. Emergency Response Access**

All parks and trails must have clear signage, as specified in Chapter 5 of these standards, to ensure quick identification and to assist first responders in efficiently reaching the site during an emergency.

All parks must include curb ramps at least 96 inches wide to accommodate entry and access for emergency responders during an emergency.

All trails must include curb ramps with a width no less than the minimum width of the trail's classification minimum width, as specified in Chapter 2 of these standards.

All park layouts must provide clear, unobstructed pathways of at least 72 inches from parking areas to all recreational features.

#### **D. Bollards Trail Entrances Adjacent to Roads**

Bollards must be installed at all road-intersecting Arterial and Collector trail entrances to deter unauthorized vehicular entry.

Bollards must be spaced no more than 48 inches apart, providing sufficient clearance for bicycles and mobility devices.

All Bollards must be readily removable for emergency and maintenance access.

#### **E. Trail Surface Markings and Signage**

Arterial and Collector Trails must include a Trail Hazard Notification Sign and surface markings at all visually obstructed corners as specified in Chapter 5 of these standards to deter pedestrian and non-motorized transportation collisions.

Arterial and Collector Trails must include a Trails Hazard Notification Sign and surface markings as specified in Chapter 5 of these standards at all road-intersecting trail entrances and vehicular road intersections to deter trail user and vehicular collisions.

Arterial and Collector Trails intersecting and crossing vehicular roads require road signage notifying drivers of the trail intersection to deter trail users and vehicular collisions.

### **7.02 Maintenance Considerations**

#### **A. Maintenance Equipment Access**

All parks must include curb ramps at least 96 inches wide to accommodate entry and access for maintenance equipment.

All trails must include curb ramps with a width no less than the minimum width of the trail's classification minimum width, as specified in Chapter 2 of these standards.

All park layouts must provide clear, unobstructed pathways of at least 72 inches from parking areas to all structures and recreational amenities and fixtures.

All parks and trails must accommodate safe parking and staging of maintenance vehicles with utility trailers, measuring 10 feet by 40 feet.

DRAFT

**CITY OF RIDGEFIELD  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 6, 2025

**AGENDA ITEM NAME:** Consideration of Recommendation - Parks, Trails, and Recreation Capital Facilities Plan

---

**SUMMARY/BACKGROUND:**

As part of the Envision Ridgefield 2045 Comprehensive Plan update, the City has finalized the Parks, Trails, and Recreation Capital Facilities Plan (Parks CFP) to guide future parks, trails, and recreation investments. The final CFP reflects feedback received from the Parks Board at the March 12, 2025 meeting and from the City Council during their April 10, 2025 discussion.

At tonight's meeting, Parks Board members will review the final version of the Parks CFP and consider a formal recommendation to City Council for adoption at the May 22, 2025 meeting.

Key areas for Board review and consideration include:

- **Project Prioritization:** Are projects ranked appropriately based on community demand, geographic equity, accessibility, and sustainability?
- **Project Recommendations:** Does the project list accurately reflect the community's needs and vision?
- **Alignment with City Priorities:** Does the plan support Ridgefield's growth, economic development, environmental stewardship, and quality-of-life goals?

**Recommended Action or Motion:**

"I move to recommend the Parks, Trails, and Recreation Capital Facilities Plan as presented."  
(If recommending inclusions, amendments, or removals, state these changes with the motion.)

**STAFF CONTACT:** Corey Crownhart, Park Manager

**ATTACHMENTS:**

1. Ridgefield Parks CFP Final\_2025-04-22
2. 2025 Parks CFP - 2025.04.29
3. Ridgefield Parks CFP Final\_2025-04-22



## City of Ridgefield Comprehensive Plan Update Parks Facilities Plan

**Submitted to:**

City of Ridgefield Public Works  
487 S 56<sup>th</sup> PI  
PO Box 608  
Ridgefield, WA 98642

**Prepared by:**

Otak, Inc.  
805 Broadway Street  
Suite 130  
Vancouver, WA 98660

April 2025

Project No. 021356.000

# Table of Contents

	Page
<b>Introduction .....</b>	<b>2</b>
Parks Comprehensive Planning History .....	2
Planning Purpose .....	2
<b>Inventory .....</b>	<b>3</b>
Overview .....	3
Park Facility Classifications and Inventory .....	3
Trail Facility Classifications and Inventory .....	6
<b>Capital Facility Plan .....</b>	<b>9</b>
Recommendations .....	9
6-Year Parks Capital Facility Plan .....	10
Implementation .....	14
Implementation Principles .....	14
PROS Plan Update .....	15
Trail Connectivity Plan .....	15
 <b>TABLES</b>	
Table 2-1 <b>Park Classifications</b> .....	3
Table 2-2 <b>Parks Inventory</b> .....	4-5
Table 2-3 <b>Other Park and Open Space Resources</b> .....	6
Table 2-4 <b>Trail Classifications</b> .....	6
Table 2-5 <b>Trails Inventory</b> .....	7-8
Table 3-1 <b>CPF Priority Projects</b> .....	11-13

## Introduction

The City of Ridgefield (City) resides within Clark County, Washington, and is one of the fastest-growing cities in Washington. The City's population will increase to over 26,000 people in the next two decades. The City is updating its 20-year, long-range Comprehensive Plan (Plan) to manage this growth and to develop strategies for balancing economic opportunity and employment, diverse housing types, quality of life for its residents, and the protection of natural resources. The Parks Capital Facilities Plan (CFP) is a component of the Plan and will serve as a roadmap for expansion and investment in the City's parks, trails, and open space network to meet the needs of future residents.

### **Parks Comprehensive Planning History**

The City prepared a separate Parks, Recreation & Open Space (PROS) Plan in March 2020 to serve as a six-year guide and Plan for enhancing parks and recreation services within the City. The 2020 PROS plan served as:

*“As a six-year guide and strategic Plan for enhancing park and recreation services, the Plan establishes a path forward for providing high-quality, community-driven parks, trails, natural areas, and recreational opportunities across Ridgefield. The Plan provides a vision for the City's park and recreation system, proposes updates to City service standards, and addresses departmental goals, objectives, and other management considerations toward the continuation of quality recreation opportunities, programs, and facility enhancements to benefit the residents of Ridgefield. The City developed the PROS Plan with the input of Ridgefield residents through public events and a community survey and was guided by the direction of the Parks Board. The Plan inventories and evaluates existing park and recreation areas, assesses the needs for acquisition, site development, and operations, and offers specific policies and recommendations to achieve the community's goals”*  
(City of Ridgefield Parks, Recreation, and Open Space Plan, March 2020)

The 2020 PROS plan was prepared with extensive input from recreation service providers, land managers, staff, stakeholders, and residents. It was an update of the 2014 plan and a requirement for the City to be eligible for state recreation and conservation grants in Washington.

### **Planning Purpose**

The CFP planning process builds upon the City's existing 2020 PROS plan and will focus on updating the facility inventory and capital project list. This planning effort is limited to tasks meeting the Plan's requirements. It is recommended that the City initiate a separate PROS update in 2026 to formally update park facilities and maintain the City's grant funding eligibility. See the next steps detailed in Section 3 for additional recommended actions.

# Inventory

## Overview

The City's park system has grown significantly over the last five years. In addition to new park and trail facilities the City has developed, several new facilities have been constructed as part of residential developments. These parks and trail facilities were privately built with the development of subdivisions and are typically maintained by a Home Owner Association (HOA). These HOA facilities consist primarily of neighborhood parks and walking paths. Though privately owned, they are open to the public and contribute to the City's overall open space network.

In addition to HOA facilities, other recreational providers offer parks, trails, and open space amenities within the City. These providers include the Port of Ridgefield, Clark County, and the U.S. Fish and Wildlife Service. The updated park inventory is listed below.

## Park Facility Classifications and Inventory

The 2020 PROS plan defined five primary park facility types or classifications. Each park classification varies in size, provides unique recreation amenities, and caters to differentiated user types. The park classifications included in the CFP include the following:

**Table 2-1 Park Classifications**

Park Classification	Approximate Size	Primary Function/Amenities
Community Parks	15 - 50 acres	<ul style="list-style-type: none"> <li>▪ Active recreation</li> <li>▪ Organized team sports and facilities</li> <li>▪ Passive recreation</li> <li>▪ Community events/gatherings</li> <li>▪ Natural areas</li> <li>▪ Trails</li> <li>▪ Picnic areas</li> <li>▪ Parking</li> <li>▪ Restrooms</li> </ul>
Neighborhood Parks	2 - 4 acres	<ul style="list-style-type: none"> <li>▪ Active recreation</li> <li>▪ Passive recreation</li> <li>▪ Playgrounds</li> <li>▪ Sport courts</li> <li>▪ Picnic areas</li> <li>▪ Pathways</li> </ul>
Pocket Parks	0.25 – 1 acre	<ul style="list-style-type: none"> <li>▪ Playgrounds</li> <li>▪ Seating</li> </ul>
Special Use Facilities	varies	<ul style="list-style-type: none"> <li>▪ Dedicated recreation or user group</li> <li>▪ Community Centers</li> <li>▪ Within a park or standalone facility</li> </ul>
Other Facilities	varies	<ul style="list-style-type: none"> <li>▪ Schools</li> <li>▪ Greenways</li> <li>▪ Wildlife Refuges</li> <li>▪ Cemeteries</li> </ul>

In the development of the CFP, the park facility inventory list was updated to include both the parks identified in the 2020 PROS plan and newly developed facilities since the Plan was published. The updated inventory, including park classifications and acreage, is listed below.

**Table 2-2 Parks Inventory**

Park Name	Classification	Acreage
Abrams Park	Community	44.20
Boyse Park	Community	5.28
Greeley Farms	Community	2.12
Horns Corner Community Park	Community	8.07
Refuge Community Park	Community	20.64
Paradise Pointe Park	Community	16.60
Ridgefield Outdoor Recreation Complex	Community	35.00
Ridgefield Waterfront Park	Community	8.00
Overlook Park	Community	1.16
Canterbury Trails (undeveloped)	Neighborhood	1.00
Davis Park	Neighborhood	0.48
Hayden Park	Neighborhood	1.72
41st Place Park	Neighborhood	0.09
Allen's Creek Park	Neighborhood	0.29
Rose Homestead Park	Neighborhood	1.09
Green Gables Playground Park	Neighborhood	0.13
DeMelo Park	Neighborhood	3.84
Sevier Park	Neighborhood	0.18
Canyon Ridge #1 Park	Pocket Park	0.18
Canyon Ridge #2 Park	Pocket Park	0.31
Cedar Creek Park	Pocket Park	0.21
Cedar Ridge Park	Pocket Park	0.20
Columbia Hills Open Space	Pocket Park	0.56

Park Name	Classification	Acreage
Columbia Hills Park	Pocket Park	0.35
Coyote Crest Park	Pocket Park	0.29
Crow's Nest Park	Pocket Park	0.50
Eagle's View Park	Pocket Park	0.23
Goldfinch Park	Pocket Park	0.13
Lark Park	Pocket Park	0.61
Marsh Park	Pocket Park	0.24
Osprey Pointe Park	Pocket Park	0.70
Pioneer Medium Park	Pocket Park	0.59
Ridgefield Woods Park	Pocket Park	0.24
Teal Park	Pocket Park	0.79
Sevier 2 Park	Pocket Park	0.31
Community Park	Special Facility	0.37
Ridgefield Skate Park	Special Facility	0.11
Ridgefield Dog Park	Special Facility	2.00
Motorized Boat Launch	Special Facility	0.90
Kayak Launch	Special Facility	0.25
Pioneer Picnic Park	Special Facility	0.09
<b>Total Park Acreage</b>		<b>160.1</b>

**Table 2-3 Other Park and Open Space Resources**

Facility Name	Classification	Acreage
Ridgefield Cemetery	Cemetery	9.80
Ridgefield National Wildlife Refuge	Wildlife Refuge	4150
Flume Creek Conservation Area	Greenway	150.33
Ridgefield School District - High School	School	60.00
Ridgefield School District - View Ridge Middle School	School	20.00
Ridgefield School District - Union Ridge Elementary School	School	18.50
<b>Total Other Park and Open Space Resources Acreage</b>		<b>4408.6</b>

## Trail Facility Classifications and Inventory

In addition to park classifications, the CFP inventory includes a summary of trails and pathways. The trail classifications are based on the 2020 PROS plan, which includes water trails added to the inventory. The trail classifications include the following:

**Table 2-4 Trail Classifications**

Classification	Trail Width	Primary Function/Amenities
Multi-use	10 – 12 feet	<ul style="list-style-type: none"> <li>▪ Separated from right-of-way</li> <li>▪ Two-way, paved surfacing</li> <li>▪ Bikes, walkers, and other wheeled modes</li> <li>▪ Soft-surface shoulders</li> <li>▪ Trailheads and parking</li> </ul>
Single-use	3 – 10 feet	<ul style="list-style-type: none"> <li>▪ Local paths within a subdivision</li> <li>▪ Activity-specific trails (e.g., bikes)</li> <li>▪ Paved or soft-surface</li> <li>▪ Includes pathways within parks</li> </ul>
Water	n/a	<ul style="list-style-type: none"> <li>▪ Regional paddling routes on local waterways</li> <li>▪ Includes launch and dock facilities</li> </ul>

The trail facility inventory list has been updated with the development of the CFP. The updated inventory includes the trails identified in the 2020 PROS plan and newly developed trail facilities since the Plan was published. The updated inventory, including trail classifications and Length, is listed below:

**Table 2-5 Trails Inventory**

Trail Name	Classification	Length (feet)
50th Place Trail	Single-use	1,815
8th Court Circle Trail	Single-use	497
Abrams Park Trails-Disc Golf Coarse Trail	Multi-use	1,426
Abrams Park Trails-Heron Dr. to Pioneer St.	Multi-use	4,711
Abrams Park Trails-Hillhurst/Gee Creek Trail	Multi-use	2,640
Abrams Park Trails-Mayors Meadow Trail 1	Multi-use	1,161
Canterbury Trail	Single-use	1,149
Cedar Ridge Trail	Single-use	1,160
Clover Hill #5 Trail	Single-use	2,090
Hawks Landing Trail	Single-use	1,424
Heron Trail	Single-use	4,711
Hillhurst Highland Trail	Single-use	1,058
N. Falcon Trail	Single-use	180
Osprey Point Trail	Single-use	1,571
Pioneer Canyon Trails-N. 3rd Circle Trail	Multi-use	2,210
Pioneer Canyon Trails-N. Kyle Place Trail	Multi-use	611
Pioneer Canyon Trails-Pioneer Medium Trail	Multi-use	1,439
Pioneer Canyon Trails-Pioneer Picnic Trail	Multi-use	500
Reiman Trail	Single-use	906

Ridgefield Woods Trail	Single-use	916
Sevier 1 Trail	Single-use	876
Sevier 2 Trail	Single-use	1,187
Symthe Trail	Single-use	512
Teal Crest Trail	Single-use	300
<b>Total Length (feet)</b>		<b>35,050</b>
<b>Total Length (miles)</b>		<b>6.6</b>

In addition to land trails, the CFP has noted the water trail that is accessible within the City. The Lewis River-Vancouver Lake Water Trail includes 32 miles of water access between Vancouver Lake and Lewis River. Approximately 2.4 miles of the water trail extends through the City, following Lake River along Ridgefield National Wildlife Refuge and Ridgefield Waterfront Park. The City's waterfront park serves as an access point and launch site for the water trail.

## Capital Facility Plan

The pace of anticipated growth in the City over the next two decades will require new investments in park and trail facilities. The CFP, in this section, identifies the necessary system investments to ensure that the City has sufficient lands and developed parks and trail facilities to accommodate community growth. The parks CFP below summarizes the anticipated needed investments in capital projects over the next six years, including:

- Costs to acquire new parklands.
- Costs to develop new park and trail facilities.
- Costs to repair existing assets.
- Capital costs associated with additional staff needed to plan, operate, and maintain new and existing parks.

## Recommendations

The CFP below is based on the following recommendations provided during the development of the Plan:

- Continue the development of a regional trail system through the Gee Creek Greenway.
- Require the construction of new trails or the dedication of trail easements within residential and commercial developments. Focus on trail projects that expand connectivity across the City and maximize accessibility.
- In partnership with the Port, develop a waterfront park and trail that maximizes recreation opportunities along Lake River. Enhance connections to the Lewis River-Vancouver Lake Water Trail and the Ridgefield National Wildlife Refuge.
- Acquire park sites in priority areas to ensure equitable access to parks and recreation facilities throughout the City. In particular, the City should focus on land acquisition in the urban growth expansion area east of I-5 and new parklands in the Carty Road subarea.
- Incorporate trail connectivity improvement needs into transportation and utility system planning efforts. Important connectivity enhancement opportunities include replacing the Abrams Park vehicular bridge, which serves both park users and the City's drinking water wells, and the 10th Street I-5 overpass, which will link the City's east and west sides. Partner with private development to build new parks, tot lots, and pathways within urbanizing areas to ensure convenient, safe, and accessible access to open space for the City's newest residents.
- Partner with the county, school district, and non-profits to plan and develop park and recreational facilities that provide a high quality of life and access to outdoor areas.
- Maintain access to high-quality sports fields and take advantage of the economic benefits of youth league sports at city and school recreational facilities.
- Partner with the school district and non-profit organizations to expand recreational and community education programs. The City should also initiate a study to determine the types of recreational programs desired within the community, how much participants are willing to pay for these services, and the best method for expanding programs within the community (i.e., city-provided programs, partnerships with nonprofits or school district, etc.). Potential recreation programs include youth and adult sports leagues, enrichment classes, after-school programs, and summer activities.
- Develop design standards for park development, including facility types, typical amenities, and material and construction standards.
- Unify park signage and create a cohesive branded park system that represents the City.

## 6-Year Parks Capital Facility Plan

The CFP table below lists the priority projects and the anticipated costs for these improvements. The CFP will serve as the guide for future City annual budget requests. Most of the improvements listed below are projects and improvement costs identified in the 2020 PROS plan that have been carried forward to this CFP. The Major Maintenance program estimates annual expenses needed to maintain major park assets across the system and is anticipated to address the repair and replacement of aging facilities.

**Table 3-1 CPF Priority Projects**

Project Name	Type	Classification	2025	2026	2027	2028	2029	2030	TOTAL
<b>2026-2032 Parks, Recreation, and Open Spaces (PROS) Plan</b>	Planning	Planning Document		\$100,000					<b>\$100,000</b>
<b>Trail System Assessment &amp; Connectivity Plan</b>	Planning	Planning Document			\$100,000				<b>\$100,000</b>
<b>Parks Revenue Program</b>	Planning	Revenue Study	\$50,000						<b>\$50,000</b>
<b>Carty Road Neighborhood Park 1 (Target Area I)</b>	Acquire	Neighborhood Park					\$400,000		<b>\$400,000</b>
<b>Carty Road Community Park 2 (Target Area J)</b>	Acquire	Community Park						\$600,000	<b>\$600,000</b>
<b>East Side Community Park (Target Area C)</b>	Acquire	Community Park			\$600,000				<b>\$600,000</b>
<b>Upper Gee Creek Neighborhood Park (Target Area K)</b>	Acquire	Neighborhood Park				\$400,000			<b>\$400,000</b>
<b>Greely Farms Parkland (Target Area I)</b>	Acquire	Community Park	\$375,000						<b>\$375,000</b>
<b>Ridgefield Community Center*</b>	Development	Community Center	\$1,500,000						<b>\$1,500,000</b>
<i>Design &amp; Engineering</i>			\$1,500,000						\$1,500,000
<i>Construction</i>									\$0
<b>Abrams Park Redevelopment*</b>	Development	Park Renovation			\$240,000	\$960,000			<b>\$1,200,000</b>
<i>Phase 1 Design &amp; Engineering</i>					\$240,000				\$240,000
<i>Phase 1 Construction</i>						\$960,000			\$960,000
<b>Boyse Park*</b>	Development	Community Park	\$245,000			\$170,000	\$670,000		<b>\$1,085,000</b>
<i>Phase 1 Design/Build</i>			\$245,000						\$245,000
<i>Phase 2 Design &amp; Engineering</i>						\$170,000			\$170,000
<i>Phase 2 Construction</i>							\$670,000		\$670,000
<b>Paradise Pointe Park*</b>	Development	Community Park	PIF Credits				\$428,400	\$1,713,600	<b>\$2,142,000</b>
<i>Phase 1 Design/Build</i>			PIF Credits						\$0
<i>Phase 2 Design &amp; Engineering</i>							\$428,400		\$428,400
<i>Phase 2 Construction</i>								\$1,713,600	\$1,713,600

**Table 3-1 CPF Priority Projects (continued)**

Project Name	Type	Classification	2025	2026	2027	2028	2029	2030	TOTAL
<b>Horns Corner Park*</b>	Development	Community Park		\$400,000	\$1,600,000				<b>\$2,000,000</b>
<i>Design &amp; Engineering</i>				\$400,000					\$400,000
<i>Construction</i>					\$1,600,000				\$1,600,000
<b>Refuge Park (Dog Park)*</b>	Development	Community Park				\$150,000	\$600,000		<b>\$750,000</b>
<i>Phase 2 Design &amp; Engineering</i>						\$150,000			\$150,000
<i>Phase 2 Construction</i>							\$600,000		\$600,000
<b>Gee Creek Trail - North Segment*</b>	Development	Arterial Trail	\$220,000		\$1,010,000				<b>\$1,230,000</b>
<i>Design &amp; Engineering</i>			\$220,000						\$220,000
<i>Construction</i>					\$1,010,000				\$1,010,000
<b>Waterfront Park (Partnership Project)*</b>	Development	Community Park							<b>\$0</b>
<i>Design &amp; Engineering</i>									\$0
<i>Construction</i>									\$0
<b>Abrams Park Improvement – Caretake House Demolition</b>	Major Maint.	Stewardship	\$60,000						<b>\$60,000</b>
<b>RORC Improvement – Field House Design/Build</b>	Major Maint.	Stewardship	\$220,000						<b>\$220,000</b>
<b>Playground Replacement – Onslow Nature Playground</b>	Major Maint.	Stewardship	\$25,000						<b>\$25,000</b>
<b>Park Preservation Program</b>	Major Maint.	Stewardship		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	<b>\$750,000</b>
<b>Park Preservation Program – RORC Specific</b>	Major Maint.	Stewardship		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	<b>\$500,000</b>
		<b>TOTAL</b>	<b>\$2,695,000</b>	<b>\$750,000</b>	<b>\$3,800,000</b>	<b>\$1,930,000</b>	<b>\$2,348,400</b>	<b>\$2,563,600</b>	<b>\$14,087,000</b>

**Table 3-1 CPF Priority Projects (continued)**

**\*Notes**

---

**Development Estimate Assume 20% for Design/Engineering**

**Ridgefield Community Center** - Construction Costs to be considered with Partnership Developments

**Abrams Park Redevelopment** - Estimate Based on Master Plan and 2024 RCO Application

**Boyse Park** - Estimate Based on Master Plan and 2024 RCO Application

**Paradise Pointe Park** - Estimate Based on Master Plan

**Horns Corner Park** - Estimate Based on Previous Parks CFP

**Refuge Park (Dog Park)** - Estimate Based on Previous Parks CFP

**Gee Greek Trail North Segment** - Estimate Based on Approved FLAP Grant Funding

**Waterfront Park** - Costs to be considered with Partnership Development

## Implementation

Funding for the proposed parks system will require the CFP to be implemented through a combination of City-funded improvements, privately developed facilities, and partnership projects. The current funding strategies for park and trail improvements include a range of funding mechanisms, including:

- General Funds are dedicated from the City's annual budget for developing or rehabilitating park facilities or equipment. General fund projects may include partnership projects, Public Works (e.g., trail development within the right of way), and the acquisition of multipurpose sites (e.g., regional stormwater facilities that may include walking paths).
- Park Impact Fees are collected on new developments within the City to fund the construction of new parks and trail facilities to meet the demand of new residents. In lieu of collecting impact fees, the City may elect to defer fees in exchange for developer or HOA-constructed and maintained facilities.
- Metropolitan Park Districts, authorized under Chapter 35.61 of the Revised Code of Washington, may be created to fund the planning, development, maintenance, and management of parks and recreation facilities. The City should study the viability of creating a park district to fund the development and operation of its park system.
- Partnerships with the Ridgefield School District, Port of Ridgefield, Clark County, and other non-profit organizations that allow for the development or operations of public recreation and open space projects. Partnerships include work performed by civic organizations, schools, and other volunteer groups.
- Grants are available from the Washington State Recreation and Conservation Office, Federal Highway Administration, and other dedicated grant sources for the development or enhancement of park and trail projects. Grant projects often require a local match, which may include City park impact and general funds.
- Other funding sources include voter and council-approved bonds.

## Implementation Principles

During the review of draft plan documents, the Ridgefield City Council requested that the plan include principles to guide the implementation of the CFP. The principles below outline a holistic approach to planning and developing the City's parks, trail, and open space system. The implementation principles include the following:

- **Remain Flexible and Opportunistic:** The CFP should acknowledge the City's desire to remain nimble. When unique or time-sensitive opportunities arise—such as property acquisitions, funding options, or partnerships—the City should be empowered to pursue them, even if they fall outside the original scope of the plan.
- **Use a Phased "Conveyor Belt" Project Pipeline:** The CFP projects should move through an intentional annual sequence of master planning, design, and construction. This approach creates a steady flow of projects and positions the City to complete at least one major capital project per year while keeping the pipeline full.
- **Deliver and Celebrate Annually:** To maintain public confidence and momentum, the City aims to complete at least one significant park or trail project each year. These should be marked with ribbon cuttings or similar events to publicly celebrate progress and reinforce the City's commitment to parks and recreation.
- **Avoid Piecemeal or Incomplete Park Builds:** Where financially feasible, the City should construct parks in full rather than in partial or phased developments. Complete builds ensure that each park fully delivers on its intended design and purpose and benefits the community from the outset.

- **Promote Equitable Access Across the City:** The upcoming PROS Plan should assess park and trail access across Ridgefield to identify underserved areas. This data should inform investment priorities to ensure all residents have equitable access to quality outdoor recreation.
- **Advance Two New Community Parks:** The CFP should specifically identify and prioritize acquiring and developing two new community parks: one in the Carty Road Subarea and one on the East Side of the I-5 Freeway. These parks are critical to supporting the City's growth and meeting long-term recreation needs.

## PROS Plan Update

Following the adoption of the CFP, the City should initiate an update to the 2020 PROS plan starting in late 2025. The PROS plan update will take approximately 12 months to complete, including public engagement and council adoption. The planning process should include the following elements:

- Update the PROS plan goals and objectives with a focus on universal accessibility, connectivity between trails and parks, and equitable distribution of park and trail facilities throughout the City.
- Conduct park-focused public and stakeholder engagement to refine community needs and desires.
- Evaluate current and future recreation trends.
- Based on community input, update the park inventory and classification system.
- Confirm the level of service and assess the needs of the City's park system based on community input.
- Develop a detailed capital plan with planning, design, and construction cost estimates.
- Prepare an implementation plan identifying strategies and funding options for building the park system.

## Trail Connectivity Plan

In addition to updating the PROS plan, the City should develop a standalone Trail Connectivity & System Plan to identify missing links in the trail network and guide long-term planning for a fully connected trail system. The trail plan should focus on enhanced connectivity between downtown Ridgefield, the areas around Pioneer Street, and west of the 35th Avenue roundabout.

**DRAFT\_2025 Parks Capital Facilities Program**

(as of 04/23/2025)

Project Name	Type	Classification	2025	2026	2027	2028	2029	2030	TOTAL
<b>2026-2032 Parks, Recreation, and Open Spaces (PROS) Plan</b>	Planning	Planning Document		\$100,000					<b>\$100,000</b>
<b>Trail System Assessment &amp; Connectivity Plan</b>	Planning	Planning Document			\$100,000				<b>\$100,000</b>
<b>Parks Revenue Program</b>	Planning	Revenue Study	\$50,000						<b>\$50,000</b>
<b>Carty Road Neighborhood Park 1 (Target Area I)</b>	Acquire	Neighborhood Park					\$400,000		<b>\$400,000</b>
<b>Carty Road Neighborhood Park 2 (Target Area J)</b>	Acquire	Community Park						\$600,000	<b>\$600,000</b>
<b>East Side Neighborhood Park (Target Area C)</b>	Acquire	Community Park			\$600,000				<b>\$600,000</b>
<b>Upper Gee Creek Neighborhood Park (Target Area K)</b>	Acquire	Neighborhood Park				\$400,000			<b>\$400,000</b>
<b>Greely Farms Parkland (Target Area I)</b>	Acquire	Community Park	\$375,000						<b>\$375,000</b>
<b>Ridgefield Community Center*</b>	Development	Community Center	\$1,500,000						<b>\$1,500,000</b>
	<i>Design &amp; Engineering</i>		\$1,500,000						\$1,500,000
	<i>Construction</i>								\$0
<b>Abrams Park Redevelopment*</b>	Development	Park Renovation			\$240,000	\$960,000			<b>\$1,200,000</b>
	<i>Phase 1 Design &amp; Engineering</i>				\$240,000				\$240,000
	<i>Phase 1 Construction</i>					\$960,000			\$960,000
<b>Boyse Park*</b>	Development	Community Park	\$245,000			\$170,000	\$670,000		<b>\$1,085,000</b>
	<i>Phase 1 Design/Build</i>		\$245,000						\$245,000
	<i>Phase 2 Design &amp; Engineering</i>					\$170,000			\$170,000
	<i>Phase 2 Construction</i>						\$670,000		\$670,000
<b>Paradise Pointe Park*</b>	Development	Community Park	PIF Credits				\$428,400	\$1,713,600	<b>\$2,142,000</b>
	<i>Phase 1 Design/Build</i>		PIF Credits						\$0
	<i>Phase 2 Design &amp; Engineering</i>						\$428,400		\$428,400
	<i>Phase 2 Construction</i>							\$1,713,600	\$1,713,600
<b>Horns Corner Park*</b>	Development	Community Park		\$400,000	\$1,600,000				<b>\$2,000,000</b>
	<i>Design &amp; Engineering</i>			\$400,000					\$400,000
	<i>Construction</i>				\$1,600,000				\$1,600,000
<b>Refuge Park (Dog Park)*</b>	Development	Community Park				\$150,000	\$600,000		<b>\$750,000</b>
	<i>Phase 2 Design &amp; Engineering</i>					\$150,000			\$150,000
	<i>Phase 2 Construction</i>						\$600,000		\$600,000
<b>Gee Creek Trail - North Segment*</b>	Development	Arterial Trail	\$220,000		\$1,010,000				<b>\$1,230,000</b>
	<i>Design &amp; Engineering</i>		\$220,000						\$220,000
	<i>Construction</i>				\$1,010,000				\$1,010,000
<b>Waterfront Park (Partnership Project)*</b>	Development	Community Park							<b>\$0</b>
	<i>Design &amp; Engineering</i>								\$0
	<i>Construction</i>								\$0
<b>Abrams Park Improvement - Caretake House Demolition</b>	Major Maint.	Stewardship	\$60,000						<b>\$60,000</b>
<b>RORC Improvement - Field House Design/Build</b>	Major Maint.	Stewardship	\$220,000						<b>\$220,000</b>
<b>Playground Replacement - Onslow Nature Playground</b>	Major Maint.	Stewardship	\$25,000						<b>\$25,000</b>
<b>Park Preservation Program</b>	Major Maint.	Stewardship		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	<b>\$750,000</b>
<b>Park Preservation Program - RORC Specific</b>	Major Maint.	Stewardship		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	<b>\$500,000</b>
		<b>TOTAL</b>	<b>\$2,695,000</b>	<b>\$750,000</b>	<b>\$3,800,000</b>	<b>\$1,930,000</b>	<b>\$2,348,400</b>	<b>\$2,563,600</b>	<b>\$14,087,000</b>

**\*Notes**

---

**Development Estimate Assume 20% for Design/Engineering**

**Ridgefield Community Center** - Construction Costs to be considered with Partnership Developments

**Abrams Park Redevelopment** - Estimate Based on Master Plan and 2024 RCO Application

**Boyse Park** - Estimate Based on Master Plan and 2024 RCO Application

**Paradise Pointe Park** - Estimate Based on Master Plan

**Horns Corner Park** - Estimate Based on Previous Parks CFP

**Refuge Park (Dog Park)** - Estimate Based on Previous Parks CFP

**Gee Greek Trail North Segment** - Estimate Based on Approved FLAP Grant Funding

**Waterfront Park** - Costs to be considered with Partnership Development



## City of Ridgefield Comprehensive Plan Update Parks Facilities Plan

**Submitted to:**

City of Ridgefield Public Works  
487 S 56<sup>th</sup> PI  
PO Box 608  
Ridgefield, WA 98642

**Prepared by:**

Otak, Inc.  
805 Broadway Street  
Suite 130  
Vancouver, WA 98660

April 2025

Project No. 021356.000

# Table of Contents

	Page
<b>Introduction</b> .....	<b>2</b>
Parks Comprehensive Planning History .....	2
Planning Purpose .....	2
<b>Inventory</b> .....	<b>3</b>
Overview .....	3
Park Facility Classifications and Inventory .....	3
Trail Facility Classifications and Inventory .....	6
<b>Capital Facility Plan</b> .....	<b>9</b>
Recommendations .....	9
6-Year Parks Capital Facility Plan .....	10
Implementation .....	14
Implementation Principles .....	14
PROS Plan Update .....	15
Trail Connectivity Plan .....	15
 <b>TABLES</b>	
Table 2-1 <b>Park Classifications</b> .....	3
Table 2-2 <b>Parks Inventory</b> .....	4-5
Table 2-3 <b>Other Park and Open Space Resources</b> .....	6
Table 2-4 <b>Trail Classifications</b> .....	6
Table 2-5 <b>Trails Inventory</b> .....	7-8
Table 3-1 <b>CPF Priority Projects</b> .....	11-13

## Introduction

The City of Ridgefield (City) resides within Clark County, Washington, and is one of the fastest-growing cities in Washington. The City's population will increase to over 26,000 people in the next two decades. The City is updating its 20-year, long-range Comprehensive Plan (Plan) to manage this growth and to develop strategies for balancing economic opportunity and employment, diverse housing types, quality of life for its residents, and the protection of natural resources. The Parks Capital Facilities Plan (CFP) is a component of the Plan and will serve as a roadmap for expansion and investment in the City's parks, trails, and open space network to meet the needs of future residents.

### **Parks Comprehensive Planning History**

The City prepared a separate Parks, Recreation & Open Space (PROS) Plan in March 2020 to serve as a six-year guide and Plan for enhancing parks and recreation services within the City. The 2020 PROS plan served as:

*“As a six-year guide and strategic Plan for enhancing park and recreation services, the Plan establishes a path forward for providing high-quality, community-driven parks, trails, natural areas, and recreational opportunities across Ridgefield. The Plan provides a vision for the City's park and recreation system, proposes updates to City service standards, and addresses departmental goals, objectives, and other management considerations toward the continuation of quality recreation opportunities, programs, and facility enhancements to benefit the residents of Ridgefield. The City developed the PROS Plan with the input of Ridgefield residents through public events and a community survey and was guided by the direction of the Parks Board. The Plan inventories and evaluates existing park and recreation areas, assesses the needs for acquisition, site development, and operations, and offers specific policies and recommendations to achieve the community's goals”*  
(City of Ridgefield Parks, Recreation, and Open Space Plan, March 2020)

The 2020 PROS plan was prepared with extensive input from recreation service providers, land managers, staff, stakeholders, and residents. It was an update of the 2014 plan and a requirement for the City to be eligible for state recreation and conservation grants in Washington.

### **Planning Purpose**

The CFP planning process builds upon the City's existing 2020 PROS plan and will focus on updating the facility inventory and capital project list. This planning effort is limited to tasks meeting the Plan's requirements. It is recommended that the City initiate a separate PROS update in 2026 to formally update park facilities and maintain the City's grant funding eligibility. See the next steps detailed in Section 3 for additional recommended actions.

# Inventory

## Overview

The City's park system has grown significantly over the last five years. In addition to new park and trail facilities the City has developed, several new facilities have been constructed as part of residential developments. These parks and trail facilities were privately built with the development of subdivisions and are typically maintained by a Home Owner Association (HOA). These HOA facilities consist primarily of neighborhood parks and walking paths. Though privately owned, they are open to the public and contribute to the City's overall open space network.

In addition to HOA facilities, other recreational providers offer parks, trails, and open space amenities within the City. These providers include the Port of Ridgefield, Clark County, and the U.S. Fish and Wildlife Service. The updated park inventory is listed below.

## Park Facility Classifications and Inventory

The 2020 PROS plan defined five primary park facility types or classifications. Each park classification varies in size, provides unique recreation amenities, and caters to differentiated user types. The park classifications included in the CFP include the following:

**Table 2-1 Park Classifications**

Park Classification	Approximate Size	Primary Function/Amenities
Community Parks	15 - 50 acres	<ul style="list-style-type: none"> <li>▪ Active recreation</li> <li>▪ Organized team sports and facilities</li> <li>▪ Passive recreation</li> <li>▪ Community events/gatherings</li> <li>▪ Natural areas</li> <li>▪ Trails</li> <li>▪ Picnic areas</li> <li>▪ Parking</li> <li>▪ Restrooms</li> </ul>
Neighborhood Parks	2 - 4 acres	<ul style="list-style-type: none"> <li>▪ Active recreation</li> <li>▪ Passive recreation</li> <li>▪ Playgrounds</li> <li>▪ Sport courts</li> <li>▪ Picnic areas</li> <li>▪ Pathways</li> </ul>
Pocket Parks	0.25 – 1 acre	<ul style="list-style-type: none"> <li>▪ Playgrounds</li> <li>▪ Seating</li> </ul>
Special Use Facilities	varies	<ul style="list-style-type: none"> <li>▪ Dedicated recreation or user group</li> <li>▪ Community Centers</li> <li>▪ Within a park or standalone facility</li> </ul>
Other Facilities	varies	<ul style="list-style-type: none"> <li>▪ Schools</li> <li>▪ Greenways</li> <li>▪ Wildlife Refuges</li> <li>▪ Cemeteries</li> </ul>

In the development of the CFP, the park facility inventory list was updated to include both the parks identified in the 2020 PROS plan and newly developed facilities since the Plan was published. The updated inventory, including park classifications and acreage, is listed below.

**Table 2-2 Parks Inventory**

Park Name	Classification	Acreage
Abrams Park	Community	44.20
Boyse Park	Community	5.28
Greeley Farms	Community	2.12
Horns Corner Community Park	Community	8.07
Refuge Community Park	Community	20.64
Paradise Pointe Park	Community	16.60
Ridgefield Outdoor Recreation Complex	Community	35.00
Ridgefield Waterfront Park	Community	8.00
Overlook Park	Community	1.16
Canterbury Trails (undeveloped)	Neighborhood	1.00
Davis Park	Neighborhood	0.48
Hayden Park	Neighborhood	1.72
41st Place Park	Neighborhood	0.09
Allen's Creek Park	Neighborhood	0.29
Rose Homestead Park	Neighborhood	1.09
Green Gables Playground Park	Neighborhood	0.13
DeMelo Park	Neighborhood	3.84
Sevier Park	Neighborhood	0.18
Canyon Ridge #1 Park	Pocket Park	0.18
Canyon Ridge #2 Park	Pocket Park	0.31
Cedar Creek Park	Pocket Park	0.21
Cedar Ridge Park	Pocket Park	0.20
Columbia Hills Open Space	Pocket Park	0.56

Park Name	Classification	Acreage
Columbia Hills Park	Pocket Park	0.35
Coyote Crest Park	Pocket Park	0.29
Crow's Nest Park	Pocket Park	0.50
Eagle's View Park	Pocket Park	0.23
Goldfinch Park	Pocket Park	0.13
Lark Park	Pocket Park	0.61
Marsh Park	Pocket Park	0.24
Osprey Pointe Park	Pocket Park	0.70
Pioneer Medium Park	Pocket Park	0.59
Ridgefield Woods Park	Pocket Park	0.24
Teal Park	Pocket Park	0.79
Sevier 2 Park	Pocket Park	0.31
Community Park	Special Facility	0.37
Ridgefield Skate Park	Special Facility	0.11
Ridgefield Dog Park	Special Facility	2.00
Motorized Boat Launch	Special Facility	0.90
Kayak Launch	Special Facility	0.25
Pioneer Picnic Park	Special Facility	0.09
<b>Total Park Acreage</b>		<b>160.1</b>

**Table 2-3 Other Park and Open Space Resources**

Facility Name	Classification	Acreage
Ridgefield Cemetery	Cemetery	9.80
Ridgefield National Wildlife Refuge	Wildlife Refuge	4150
Flume Creek Conservation Area	Greenway	150.33
Ridgefield School District - High School	School	60.00
Ridgefield School District - View Ridge Middle School	School	20.00
Ridgefield School District - Union Ridge Elementary School	School	18.50
<b>Total Other Park and Open Space Resources Acreage</b>		<b>4408.6</b>

## Trail Facility Classifications and Inventory

In addition to park classifications, the CFP inventory includes a summary of trails and pathways. The trail classifications are based on the 2020 PROS plan, which includes water trails added to the inventory. The trail classifications include the following:

**Table 2-4 Trail Classifications**

Classification	Trail Width	Primary Function/Amenities
Multi-use	10 – 12 feet	<ul style="list-style-type: none"> <li>▪ Separated from right-of-way</li> <li>▪ Two-way, paved surfacing</li> <li>▪ Bikes, walkers, and other wheeled modes</li> <li>▪ Soft-surface shoulders</li> <li>▪ Trailheads and parking</li> </ul>
Single-use	3 – 10 feet	<ul style="list-style-type: none"> <li>▪ Local paths within a subdivision</li> <li>▪ Activity-specific trails (e.g., bikes)</li> <li>▪ Paved or soft-surface</li> <li>▪ Includes pathways within parks</li> </ul>
Water	n/a	<ul style="list-style-type: none"> <li>▪ Regional paddling routes on local waterways</li> <li>▪ Includes launch and dock facilities</li> </ul>

The trail facility inventory list has been updated with the development of the CFP. The updated inventory includes the trails identified in the 2020 PROS plan and newly developed trail facilities since the Plan was published. The updated inventory, including trail classifications and Length, is listed below:

**Table 2-5 Trails Inventory**

Trail Name	Classification	Length (feet)
50th Place Trail	Single-use	1,815
8th Court Circle Trail	Single-use	497
Abrams Park Trails-Disc Golf Coarse Trail	Multi-use	1,426
Abrams Park Trails-Heron Dr. to Pioneer St.	Multi-use	4,711
Abrams Park Trails-Hillhurst/Gee Creek Trail	Multi-use	2,640
Abrams Park Trails-Mayors Meadow Trail 1	Multi-use	1,161
Canterbury Trail	Single-use	1,149
Cedar Ridge Trail	Single-use	1,160
Clover Hill #5 Trail	Single-use	2,090
Hawks Landing Trail	Single-use	1,424
Heron Trail	Single-use	4,711
Hillhurst Highland Trail	Single-use	1,058
N. Falcon Trail	Single-use	180
Osprey Point Trail	Single-use	1,571
Pioneer Canyon Trails-N. 3rd Circle Trail	Multi-use	2,210
Pioneer Canyon Trails-N. Kyle Place Trail	Multi-use	611
Pioneer Canyon Trails-Pioneer Medium Trail	Multi-use	1,439
Pioneer Canyon Trails-Pioneer Picnic Trail	Multi-use	500
Reiman Trail	Single-use	906

Ridgefield Woods Trail	Single-use	916
Sevier 1 Trail	Single-use	876
Sevier 2 Trail	Single-use	1,187
Symthe Trail	Single-use	512
Teal Crest Trail	Single-use	300
<b>Total Length (feet)</b>		<b>35,050</b>
<b>Total Length (miles)</b>		<b>6.6</b>

In addition to land trails, the CFP has noted the water trail that is accessible within the City. The Lewis River-Vancouver Lake Water Trail includes 32 miles of water access between Vancouver Lake and Lewis River. Approximately 2.4 miles of the water trail extends through the City, following Lake River along Ridgefield National Wildlife Refuge and Ridgefield Waterfront Park. The City's waterfront park serves as an access point and launch site for the water trail.

## Capital Facility Plan

The pace of anticipated growth in the City over the next two decades will require new investments in park and trail facilities. The CFP, in this section, identifies the necessary system investments to ensure that the City has sufficient lands and developed parks and trail facilities to accommodate community growth. The parks CFP below summarizes the anticipated needed investments in capital projects over the next six years, including:

- Costs to acquire new parklands.
- Costs to develop new park and trail facilities.
- Costs to repair existing assets.
- Capital costs associated with additional staff needed to plan, operate, and maintain new and existing parks.

## Recommendations

The CFP below is based on the following recommendations provided during the development of the Plan:

- Continue the development of a regional trail system through the Gee Creek Greenway.
- Require the construction of new trails or the dedication of trail easements within residential and commercial developments. Focus on trail projects that expand connectivity across the City and maximize accessibility.
- In partnership with the Port, develop a waterfront park and trail that maximizes recreation opportunities along Lake River. Enhance connections to the Lewis River-Vancouver Lake Water Trail and the Ridgefield National Wildlife Refuge.
- Acquire park sites in priority areas to ensure equitable access to parks and recreation facilities throughout the City. In particular, the City should focus on land acquisition in the urban growth expansion area east of I-5 and new parklands in the Carty Road subarea.
- Incorporate trail connectivity improvement needs into transportation and utility system planning efforts. Important connectivity enhancement opportunities include replacing the Abrams Park vehicular bridge, which serves both park users and the City's drinking water wells, and the 10th Street I-5 overpass, which will link the City's east and west sides. Partner with private development to build new parks, tot lots, and pathways within urbanizing areas to ensure convenient, safe, and accessible access to open space for the City's newest residents.
- Partner with the county, school district, and non-profits to plan and develop park and recreational facilities that provide a high quality of life and access to outdoor areas.
- Maintain access to high-quality sports fields and take advantage of the economic benefits of youth league sports at city and school recreational facilities.
- Partner with the school district and non-profit organizations to expand recreational and community education programs. The City should also initiate a study to determine the types of recreational programs desired within the community, how much participants are willing to pay for these services, and the best method for expanding programs within the community (i.e., city-provided programs, partnerships with nonprofits or school district, etc.). Potential recreation programs include youth and adult sports leagues, enrichment classes, after-school programs, and summer activities.
- Develop design standards for park development, including facility types, typical amenities, and material and construction standards.
- Unify park signage and create a cohesive branded park system that represents the City.

## 6-Year Parks Capital Facility Plan

The CFP table below lists the priority projects and the anticipated costs for these improvements. The CFP will serve as the guide for future City annual budget requests. Most of the improvements listed below are projects and improvement costs identified in the 2020 PROS plan that have been carried forward to this CFP. The Major Maintenance program estimates annual expenses needed to maintain major park assets across the system and is anticipated to address the repair and replacement of aging facilities.

**Table 3-1 CPF Priority Projects**

Project Name	Type	Classification	2025	2026	2027	2028	2029	2030	TOTAL
<b>2026-2032 Parks, Recreation, and Open Spaces (PROS) Plan</b>	Planning	Planning Document		\$100,000					<b>\$100,000</b>
<b>Trail System Assessment &amp; Connectivity Plan</b>	Planning	Planning Document			\$100,000				<b>\$100,000</b>
<b>Parks Revenue Program</b>	Planning	Revenue Study	\$50,000						<b>\$50,000</b>
<b>Carty Road Neighborhood Park 1 (Target Area I)</b>	Acquire	Neighborhood Park					\$400,000		<b>\$400,000</b>
<b>Carty Road Community Park 2 (Target Area J)</b>	Acquire	Community Park						\$600,000	<b>\$600,000</b>
<b>East Side Community Park (Target Area C)</b>	Acquire	Community Park			\$600,000				<b>\$600,000</b>
<b>Upper Gee Creek Neighborhood Park (Target Area K)</b>	Acquire	Neighborhood Park				\$400,000			<b>\$400,000</b>
<b>Greely Farms Parkland (Target Area I)</b>	Acquire	Community Park	\$375,000						<b>\$375,000</b>
<b>Ridgefield Community Center*</b>	Development	Community Center	\$1,500,000						<b>\$1,500,000</b>
<i>Design &amp; Engineering</i>			\$1,500,000						\$1,500,000
<i>Construction</i>									\$0
<b>Abrams Park Redevelopment*</b>	Development	Park Renovation			\$240,000	\$960,000			<b>\$1,200,000</b>
<i>Phase 1 Design &amp; Engineering</i>					\$240,000				\$240,000
<i>Phase 1 Construction</i>						\$960,000			\$960,000
<b>Boyse Park*</b>	Development	Community Park	\$245,000			\$170,000	\$670,000		<b>\$1,085,000</b>
<i>Phase 1 Design/Build</i>			\$245,000						\$245,000
<i>Phase 2 Design &amp; Engineering</i>						\$170,000			\$170,000
<i>Phase 2 Construction</i>							\$670,000		\$670,000
<b>Paradise Pointe Park*</b>	Development	Community Park	PIF Credits				\$428,400	\$1,713,600	<b>\$2,142,000</b>
<i>Phase 1 Design/Build</i>			PIF Credits						\$0
<i>Phase 2 Design &amp; Engineering</i>							\$428,400		\$428,400
<i>Phase 2 Construction</i>								\$1,713,600	\$1,713,600

**Table 3-1 CPF Priority Projects (continued)**

Project Name	Type	Classification	2025	2026	2027	2028	2029	2030	TOTAL
<b>Horns Corner Park*</b>	Development	Community Park		\$400,000	\$1,600,000				<b>\$2,000,000</b>
<i>Design &amp; Engineering</i>				\$400,000					\$400,000
<i>Construction</i>					\$1,600,000				\$1,600,000
<b>Refuge Park (Dog Park)*</b>	Development	Community Park				\$150,000	\$600,000		<b>\$750,000</b>
<i>Phase 2 Design &amp; Engineering</i>						\$150,000			\$150,000
<i>Phase 2 Construction</i>							\$600,000		\$600,000
<b>Gee Creek Trail - North Segment*</b>	Development	Arterial Trail	\$220,000		\$1,010,000				<b>\$1,230,000</b>
<i>Design &amp; Engineering</i>			\$220,000						\$220,000
<i>Construction</i>					\$1,010,000				\$1,010,000
<b>Waterfront Park (Partnership Project)*</b>	Development	Community Park							<b>\$0</b>
<i>Design &amp; Engineering</i>									\$0
<i>Construction</i>									\$0
<b>Abrams Park Improvement – Caretake House Demolition</b>	Major Maint.	Stewardship	\$60,000						<b>\$60,000</b>
<b>RORC Improvement – Field House Design/Build</b>	Major Maint.	Stewardship	\$220,000						<b>\$220,000</b>
<b>Playground Replacement – Onslow Nature Playground</b>	Major Maint.	Stewardship	\$25,000						<b>\$25,000</b>
<b>Park Preservation Program</b>	Major Maint.	Stewardship		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	<b>\$750,000</b>
<b>Park Preservation Program – RORC Specific</b>	Major Maint.	Stewardship		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	<b>\$500,000</b>
		<b>TOTAL</b>	<b>\$2,695,000</b>	<b>\$750,000</b>	<b>\$3,800,000</b>	<b>\$1,930,000</b>	<b>\$2,348,400</b>	<b>\$2,563,600</b>	<b>\$14,087,000</b>

**Table 3-1 CPF Priority Projects (continued)**

**\*Notes**

---

**Development Estimate Assume 20% for Design/Engineering**

**Ridgefield Community Center** - Construction Costs to be considered with Partnership Developments

**Abrams Park Redevelopment** - Estimate Based on Master Plan and 2024 RCO Application

**Boyse Park** - Estimate Based on Master Plan and 2024 RCO Application

**Paradise Pointe Park** - Estimate Based on Master Plan

**Horns Corner Park** - Estimate Based on Previous Parks CFP

**Refuge Park (Dog Park)** - Estimate Based on Previous Parks CFP

**Gee Greek Trail North Segment** - Estimate Based on Approved FLAP Grant Funding

**Waterfront Park** - Costs to be considered with Partnership Development

## Implementation

Funding for the proposed parks system will require the CFP to be implemented through a combination of City-funded improvements, privately developed facilities, and partnership projects. The current funding strategies for park and trail improvements include a range of funding mechanisms, including:

- General Funds are dedicated from the City's annual budget for developing or rehabilitating park facilities or equipment. General fund projects may include partnership projects, Public Works (e.g., trail development within the right of way), and the acquisition of multipurpose sites (e.g., regional stormwater facilities that may include walking paths).
- Park Impact Fees are collected on new developments within the City to fund the construction of new parks and trail facilities to meet the demand of new residents. In lieu of collecting impact fees, the City may elect to defer fees in exchange for developer or HOA-constructed and maintained facilities.
- Metropolitan Park Districts, authorized under Chapter 35.61 of the Revised Code of Washington, may be created to fund the planning, development, maintenance, and management of parks and recreation facilities. The City should study the viability of creating a park district to fund the development and operation of its park system.
- Partnerships with the Ridgefield School District, Port of Ridgefield, Clark County, and other non-profit organizations that allow for the development or operations of public recreation and open space projects. Partnerships include work performed by civic organizations, schools, and other volunteer groups.
- Grants are available from the Washington State Recreation and Conservation Office, Federal Highway Administration, and other dedicated grant sources for the development or enhancement of park and trail projects. Grant projects often require a local match, which may include City park impact and general funds.
- Other funding sources include voter and council-approved bonds.

## Implementation Principles

During the review of draft plan documents, the Ridgefield City Council requested that the plan include principles to guide the implementation of the CFP. The principles below outline a holistic approach to planning and developing the City's parks, trail, and open space system. The implementation principles include the following:

- **Remain Flexible and Opportunistic:** The CFP should acknowledge the City's desire to remain nimble. When unique or time-sensitive opportunities arise—such as property acquisitions, funding options, or partnerships—the City should be empowered to pursue them, even if they fall outside the original scope of the plan.
- **Use a Phased "Conveyor Belt" Project Pipeline:** The CFP projects should move through an intentional annual sequence of master planning, design, and construction. This approach creates a steady flow of projects and positions the City to complete at least one major capital project per year while keeping the pipeline full.
- **Deliver and Celebrate Annually:** To maintain public confidence and momentum, the City aims to complete at least one significant park or trail project each year. These should be marked with ribbon cuttings or similar events to publicly celebrate progress and reinforce the City's commitment to parks and recreation.
- **Avoid Piecemeal or Incomplete Park Builds:** Where financially feasible, the City should construct parks in full rather than in partial or phased developments. Complete builds ensure that each park fully delivers on its intended design and purpose and benefits the community from the outset.

- **Promote Equitable Access Across the City:** The upcoming PROS Plan should assess park and trail access across Ridgefield to identify underserved areas. This data should inform investment priorities to ensure all residents have equitable access to quality outdoor recreation.
- **Advance Two New Community Parks:** The CFP should specifically identify and prioritize acquiring and developing two new community parks: one in the Carty Road Subarea and one on the East Side of the I-5 Freeway. These parks are critical to supporting the City's growth and meeting long-term recreation needs.

## PROS Plan Update

Following the adoption of the CFP, the City should initiate an update to the 2020 PROS plan starting in late 2025. The PROS plan update will take approximately 12 months to complete, including public engagement and council adoption. The planning process should include the following elements:

- Update the PROS plan goals and objectives with a focus on universal accessibility, connectivity between trails and parks, and equitable distribution of park and trail facilities throughout the City.
- Conduct park-focused public and stakeholder engagement to refine community needs and desires.
- Evaluate current and future recreation trends.
- Based on community input, update the park inventory and classification system.
- Confirm the level of service and assess the needs of the City's park system based on community input.
- Develop a detailed capital plan with planning, design, and construction cost estimates.
- Prepare an implementation plan identifying strategies and funding options for building the park system.

## Trail Connectivity Plan

In addition to updating the PROS plan, the City should develop a standalone Trail Connectivity & System Plan to identify missing links in the trail network and guide long-term planning for a fully connected trail system. The trail plan should focus on enhanced connectivity between downtown Ridgefield, the areas around Pioneer Street, and west of the 35th Avenue roundabout.

**CITY OF RIDGEFIELD  
REQUEST FOR BOARD ACTION**

**MEETING DATE:** May 6, 2025

**AGENDA ITEM NAME:** Consideration of Approval - Parks Board Work Plan Quarter 1 Report

---

**SUMMARY/BACKGROUND:**

The City Council adopted the 2025 Parks Board of Commissioners Work Plan in January 2025. As specified in the Work Plan, the Parks Board is tasked with providing a quarterly report on the progress of that Work Plan. The Parks Board is asked to consider the provided 2025 Parks Board Work Plan Quarter 1 Report.

**Recommended Action or Motion:**

"I move to approve the 2025 Parks Board Work Plan First Quarter Report as presented."  
(If recommending inclusions, amendments, or removals, state these changes with the motion.)

**STAFF CONTACT:** Corey Crownhart, Park Manager

**ATTACHMENTS:**

1. 2025 Parks Board Work Plan Q1 Report - 2025.04.29



## 2025 Parks Board Work Plan – Quarter 1 Report

---

### City of Ridgefield – Parks Board of Commissioners

Chair: Brigid Taylor Vice-Chair: Sandy Schill

Members: Alex Earl, Jessica Pace, John Rafanelli, and Sandy Schill

### **Overview**

The first quarter of 2025 has been a focused and productive period for the Parks Board of Commissioners. With the formal adoption of the 2025 Work Plan in January and the election of a new Board Chair, the Board has established a clear structure and direction for the year ahead. The adopted plan outlines a thoughtful and ambitious agenda that supports Ridgefield’s commitment to sustainable growth, active living, and community engagement.

Throughout Q1, the Board has been actively engaged in the foundational components of several priority initiatives. Members have provided early input on the Parks and Trails Capital Facilities Plan Update, ensuring that the plan reflects Ridgefield’s evolving park system needs and aligns with the city’s long-range Comprehensive Plan. The Board also conducted a preliminary review of the draft Volume III Engineering Standards for Parks and Trails, which will serve as an enforceable framework for the design and development of new park and trail infrastructure.

While implementation of several other initiatives is scheduled for later in the year, this first quarter was intentionally focused on planning, coordination with city staff and consultants, and setting the stage for what promises to be a significant year in the advancement of Ridgefield’s parks and recreation system. The Board’s work to date reflects a high level of commitment and purpose, and we’re well-positioned to carry this momentum forward in the quarters ahead.

### **Administrative & Planning**

#### **Parks and Trails Capital Facilities Plan Update – *ON TRACK***

Q1 Report: The Parks Board discussed the draft Parks, Trails, and Recreation Capital Facilities Plan (CFP) at their March public meeting, and their feedback was provided to the Parks Manager to be included with an upcoming presentation to City Council scheduled for April. A consideration to recommend by Parks Board is expected in April, with consideration for adoption by Council in May.

#### **Parks, Trails, and Recreation Ridgefield Municipal Code (RMC) Amendments - *COMPLETE***

Q1 Report: The Parks Board recommended amendments to the RMC 8.18 – Park Rules and Regulations at their February meeting. The City Council adopted the recommended amendments at their March 12<sup>th</sup> Meeting.

#### **Youth Member Integration onto the Parks Board – *ON TRACK***

Q1 Report: The Mayor and Council are continuing to review applications and anticipate an appointment at their March 22<sup>nd</sup> Meeting.

## **Community Engagement**

### **Parks and Trails Tour - *AWAITING DIRECTION***

Q1 Report: Parks Board's interest in having a parks and trail tour as part of the annual Council and Governing Board City Tour was shared with the City Manager. Awaiting further direction from City Council.

## **Operational**

### **Development of a Parks Revenue Program - *ON TRACK***

Q1 Report: Schedule for Q2.

### **Updated Park User Agreements - *ON TRACK***

Q1 Report: Negotiations between city staff, school district officials, and priority users are ongoing. Work more to come to Parks Board at a later date.

### **Parks and Trail Signage, Wayfinding, and Brand Development - *ON TRACK***

Q1 Report: As part of the Engineering Standards Volume 3 Parks, Trails, and Recreation Design and Construction Standards, city staff are developing draft Parks & Recreation Sign Guidelines. These are scheduled to be considered in Q2.

### **Engineering Standards Volume III: Parks and Trails - *ON TRACK***

Q1 Report: The Parks Board discussed the draft Engineering Standards Volume 3 at their February public meeting, and their feedback was provided to the Parks Manager to be included with a subsequent presentation to City Council scheduled for April. A consideration to recommend by Parks Board is expected in April, with consideration for adoption by Council in May.

## **Capital Projects**

### **Abrams Park Caretaker House Demolition - *ON TRACK***

Q1 Report: Staff are preparing contractor procurement package. Scheduled for Q2/Q3 of 2025. Staff Work is ongoing.

### **Boyse Park Development - Phase 1 - *ON TRACK***

Q1 Report: Staff are preparing contractor procurement package. Scheduled for Q2/Q3 of 2025. Staff Work is ongoing.

### **Ridgefield Wildlife Refuge Access Project (Gee Creek North Segment Trail) - *ON TRACK***

Q1 Report: Staff and consultant team are assessing alternatives for project completion. Project scheduled to continue into 2026.

### **Greely Farm Parkland Purchase - *ON TRACK***

Q1 Report: Staff work is ongoing. Scheduled for completion by EOY 2025.

### **Onslow Nature Play Area Development - *ON TRACK***

Q1 Report: Staff are preparing contractor procurement package. Scheduled for Q2/Q3 of 2025. Staff Work is ongoing.

**Parks O&M Equipment Replacement – *ON TRACK***

Q1 Report: Staff work is ongoing. Scheduled for completion by EOY 2025.

**Ridgefield Recreation and Community Center Design – *ON TRACK***

Q1 Report: Staff and consultant work is ongoing. Project scheduled to continue into 2026.

**RORC Fieldhouse Construction – *ON TRACK***

Q1 Report: Project broke ground in March with an expected completion in May 2025.

**Overlook Park Improvements: Splash Pad – *ON TRACK***

Q1 Report: Staff are preparing contractor procurement package. Activity scheduled for Q2/Q3 of 2025. Staff Work is ongoing.