



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

December 2, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	
Judy Chipman	Councilor	Present	
Rachel Coker	Councilor	Present	

ES TO THE AGENDA

INTRODUCTION AND OATH OF OFFICE FOR OFFICER CUNETA - JOHN BROOKS, POLICE CHIEF

PUBLIC COMMENT

None received.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Chipman, Coker

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the November 18, 2021 Meeting**

PRESENTATION

Salary Commission Update - Clyde Burkle, Chair

PUBLIC HEARING/BUSINESS

- 1. Public Hearing and Second Reading of Ordinance No. 1355 – 2022 Proposed Budget - Kirk Johnson, Finance Director**

The 2022 budget proposes total revenues of \$59.8 million and \$62.9 million in expense. The proposed budget includes the use of capital reserves that have been collected since 2019 from developers and a grant received in 2021 to fund multiple capital projects. The 2022 budget proposes an operating budget of \$19.5 million, capital budget of \$28.3 million, special revenue budget of \$350,000, capital service budget of \$13.3 million and a debt service budget of \$1.4 million (General Government), for a total budget of \$62,915,881. The net impact on overall fund balance is a decrease of \$3,063,136. The proposed budget includes the transfer of \$1.1 million in grant funds received in 2021 from the General Fund to the utility capital funds for infrastructure projects. In addition the budget proposes using \$7.9 million in new grants, impact fees and system development charges the city has been collecting since 2019 to fund the capital projects proposed for 2022. Transfers between funds included in the budget total \$18,246,707, with \$1,596,089 associated with the operating funds, transfers to the equipment replacement fund in the amount of \$604,915, transfers for debt service in the amount of \$1,414,003, and \$15,031,700 for capital projects. Total revenues and the use of fund balance and/or designated reserves are projected to sufficiently support the proposed budget. The 2022 proposed budget includes funding for nine new full-time equivalent positions. The new positions are for two police officers, a code enforcement officer, a senior planner, a parks and recreation manager, an engineering tech, an accounting/utility clerk, an admin assistant in community development and a HR assistant. The total FTE count for the City of Ridgefield with these additions is 69.25, which includes 68 full-time positions and 2 part-time positions.

Mayor Opened Public Hearing: 6:42PM

No testimony received.

Mayor Closed Public Hearing: 6:42PM

MOTION: MOVED TO ADOPT ORDINANCE NO. 1355 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Chipman, Coker

2. Public Hearing and First Reading of Ordinance No. 1357 - 2021 Comprehensive Plan Amendments - Claire Lust, Community Development Director

The City, in consultation with the property owner, proposes to change the comprehensive plan designation on 4801 S 3rd Way, PIN 986052545, from General Commercial (GC) to Urban Medium (UM) and concurrently to change the zoning designation from Commercial Community Business (CCB) to Residential Medium Density 16 (RMD-16). The site is also known and Discovery Ridge Phase 4. This action would facilitate implementation of the Discovery Ridge Master Plan.

City Council discussion.

Mayor Opened Public Hearing: 7:26PM

Dean Maldonado - Developer

Comments received during public hearing can be heard on the City's website

<https://ridgefieldwa.us/government/city-council-meeting-audio-files/>

Mayor Closed Public Hearing: 7:40PM

First reading conducted.

BUSINESS

1. Second Reading of Ordinance No. 1356 - Transportation Impact Fee List Update - Bryan Kast, Public Works Director

In 2020 Ordinance 1310 was passed that separated the Traffic Impact Fee (TIF) list from the CFP to allow better flexibility to amend or update the list. Since then, several of the projects on the TIF list have been completed, and other projects have been identified as new priorities. This update to the TIF list will remove completed projects from the list, and will add 35th Ave, N. Royle Road, N 14th Street (east/west collector on the Brown Property), and the signal at Union Ridge Parkway to the list of TIF eligible projects. Additionally, the costs for Pioneer Street from Royle to 51st and 51st to 56th as well as the 51st Ave roundabout have been updated based on the 30% design.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1356 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Chipman, Coker

2. First Reading of Ordinance No. 1358 – Authorization to Eliminate the Ridgefield Transportation Benefit District Vehicle Licensing Fee and Amending Ridgefield Municipal Code 3.95 - Kirk Johnson, Finance Director

Ridgefield City Council adopted a Resolution to send a ballot measure to the voters asking for an increase in the local sales tax of 0.2% to fund the pavement preservation program and Ridgefield Transportation Benefit District. Pending the sales tax measure was approved by voters, Council said they would ask for an Ordinance to be submitted for a vote of the Council to eliminate the vehicle licensing fee. Proposition 1 to increase the sales tax by 0.2%, was approved by voters in the November 2021 election, and certified by Clark County on November 23, 2021. Staff have coordinated with the Department of Licensing (DOL) on the requirements and timing to eliminate the fee. The vehicle licensing fee is set to be eliminated on April 1, 2022 or as soon as DOL can implement the change after that date pending adoption of Ordinance No. 1358. This date coincides with the implementation of the 0.2% increase in the sales tax for pavement preservation funding.

MOTION: MOVED TO WAIVE SECOND READING AND ADOPT ORDINANCE NO. 1358 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Chipman, Coker

PUBLIC COMMENT

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COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Chipman - Attended City Manager briefing, CREDC Board of Directors meeting.

Council Member Lindsay - Helped at Lions Club tree lot and upcoming food drive, attended fall sports activities and citizens for school bond meeting.

Council Member Aichele - Attended ribbon cutting ceremony for Oasis Dental, Ridgefield library meeting, Ilani tree lighting event, Neighbors on Watch meeting.

Council Member Wells - Attended ribbon cutting ceremony for Oasis Dental, City Manager briefing, expressed concerns regarding Royle Rd visibility and joggers.

Council Member Coker - City tour with Council member Onslow, Turkey Trot.

Council Member Onslow - Attended ribbon cutting ceremony for Oasis Dental, citizens for school bond meeting, Clark college culinary board meeting, lions club tree lot, Ilani tree lighting event.

Mayor

Attended City Manager briefing.

City Manager

City Manager Steve Stuart - Kudos for Finance Department and Public Works Department.

Community Development Claire Lust - Community Development report provided, code enforcement position update.

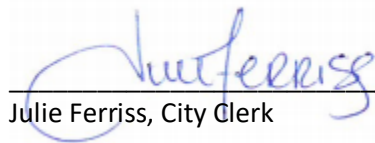
Finance Director Kirk Johnson - Nonprofit grant program update.

Public Works Director Bryan Kast - Erosion control update, Royle Road project update.

Deputy City Manager Lee Knottnerus - Hometown celebration event.

Police Chief John Brooks - Officer King, Siem and Sergeant Ferriss recognition.

ADJOURN - [8:20 PM](#)



Julie Ferriss, City Clerk



Don Stose, Mayor