



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

December 3, 2020

Regular Meeting - 6:30 PM

STUDY SESSION - 5:30PM

Federal Legislative Update - Joel Rubin, CFM Advocates

GENERAL SESSION CALL TO ORDER - 6:30 PM

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	
Dana Ziemer	Councilor	Present	

LATE CHANGES TO THE AGENDA

Add: Resolution No. 588 - Ridgefield Non-Profit Food Bank Grant Program.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Dana Ziemer, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the November 19, 2020 Meeting**
- 3. Grounds Equipment and Maintenance Services Agreement**

PUBLIC HEARING/BUSINESS

- 1. Public Hearing and Second Reading of Ordinance No. 1331 – 2021 Proposed Budget - Kirk Johnson, Finance Director**

The 2021 budget proposes total revenues of \$29 million and \$27.4 million in expense. The 2021 budget proposes an operating budget of \$14,135,090, capital budget of \$6,201,400, special revenue budget of \$0, capital service budget of \$5,667,468 and a debt service budget of \$1,433,629 (General Government),

for a total budget of \$27,437,587. The net impact on overall fund balance is an increase of \$1,605,966. Transfers between funds included in the budget total \$7,095,245, with \$1,011,566 associated with the operating funds, transfers to the equipment replacement fund in the amount of \$218,892, transfers for debt service in the amount of \$1,629,787 (\$1,433,629 General Govt. and \$196,158 for Water Utility), and \$4,235,000 for capital projects. Total revenues and the use of fund balance and/or designated reserves are projected to sufficiently support the proposed budget. The 2021 proposed budget includes funding for seven new full-time equivalent positions and an increase from one part-time position to a full-time position. The new positions are for two police officers, a police clerk, a permit tech, a storm water maintenance worker, a facilities maintenance worker and a one-year project related position for a support specialist. The total FTE count for the City of Ridgefield with these additions is 59.25, which includes 58 full-time positions and 2 part-time positions.

Mayor Opened Public Hearing: 6:38PM

No testimony received.

Mayor Closed Public Hearing: 6:38PM

MOTION: MOVED TO ADOPT ORDINANCE NO. 1331 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

BUSINESS

1. Second Reading of Ordinance No. 1333 - Fandell Comprehensive Plan Amendment and Zone Change - Claire Lust, Community Development Director

On July 1, 2020, the City received a comprehensive plan amendment and zone change application for the Fandell property on N 50th Place. The proposal is to change the comprehensive plan designation from Urban Medium to Urban Low and concurrently to change the zoning designation from Residential Medium Density 16 to Residential Low Density 8. Comprehensive plan amendments submitted between January 1 and July 1 are brought before Planning Commission and City Council at the end of the same year, and if approved go into effect January 1 of the following year.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1333 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

2. Second Reading of Ordinance No. 1334 – Temme & Bird Comprehensive Plan Amendment and Zone Change Request - Claire Lust, Community Development Director

On June 30, 2020, the City received a comprehensive plan amendment and zone change application for the Bird and Temme properties at 1296 and 1446 S Dolan Road. The proposal is to change the comprehensive plan designation from Employment to Urban Low and concurrently to change the zoning designation from Employment to Residential Low Density 6. Comprehensive plan amendments submitted between January 1 and July 1 are brought before Planning Commission and City Council at

the end of the same year, and if approved go into effect January 1 of the following year.

City Council conducted discussion.

NO MOTION RECEIVED TO ADOPT ORDINANCE NO. 1334.

3. Motion - Approval of Kemper Loop Final Plat

The Ridgefield Hearing Examiner approved the Kemper Loop preliminary planned unit development on December 14, 2018, as PLZ-18-0107. The approved preliminary plat has 53 single-family attached lots. The applicant proposes to subdivide the 18.64-acre site with Assessor's #213755000 into 53 single-family detached residential lots. The lots range from 5,000 square feet to 11,409 square feet, consistent with the lot sizes approved through the Ridgefield Crossing mixed use master plan and preliminary subdivision plat. The average lot size is 6,505 square feet. N Kemper Loop, N Avery Drive, N McCanta Way, and N 30th Drive are public streets that access each of the residential lots. These public streets also provide external connections to N 32nd Court to the east and Kemper Grove Phase 1 to the south. N Avery Drive stubs to the north for future access to the adjacent developable RLD-4 property.

City Council conducted discussion.

MOTION: MOVED TO APPROVE KEMPER LOOP FINAL PLAT AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

4. Resolution No. 588 – Approval of Ridgefield Non-Profit Grant Program - Kirk Johnson, Finance Director

The purpose of this temporary emergency program is to assist Ridgefield-based not-for-profit entities to provide food, clothing, and personal care items to those in need during the COVID 19 Pandemic. The Ridgefield City Council has committed a portion of CARES Act funding to the COVID-19 Ridgefield Non-Profit Food Bank Grant Fund, an emergency fund that provides grants to qualifying organizations that assist community members in need with food, clothing and other supplies.

MOTION: MOVED TO ADOPT RESOLUTION NO. 588 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jen Lindsay, Councilor
SECONDER:	Dana Ziemer, Councilor
AYES:	Onslow, Wells, Stose, Day, Lindsay, Aichele, Ziemer

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Lindsay - Helped at the Lions tree lot.

Council Member Aichele - Helped at the Lions tree lot.

Council Member Ziemer - Helped at the Lions tree lot.

Council Member Wells - Attended City Manager briefing.

Council Member Onslow - Attended City Manager briefing, RTC meeting.

Council Member Day - Attended City Manager briefing, tree planting at the school.

Mayor

Board of Health declares racism a public health crises in Clark County.

City Manager

City Manager Steve Stuart - Provided an update on COVID-19.

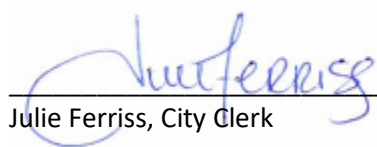
Public Works Director Bryan Kast - Kudos to Public Works crew, crew installed pedestrian flashing lights at the roundabout and helped out with Hometown decorations.

Community Development Director Claire Lust - New employee update.

Deputy City Manager Lee Knottnerus - Hometown celebration this weekend.

Police Chief John Brooks - New officers have passed their FTO training and out on their own. Shop with a Cop scheduled for December 12th.

ADJOURN - [7:55 PM](#)



Julie Ferriss, City Clerk



Don Stose, Mayor