



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, November 21, 2024
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. STUDY SESSION - 5:30 P.M.

- 1. Commercial Site and Building Design Standards - Claire Lust, Community Development Director**

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

III. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

IV. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the November 7, 2024 Meeting**

V. PRESENTATION

- 1. Salary Commission Update - Shaun Ford, Commission Chair**

VI. BUSINESS

- 1. Second Reading of Ordinance No. 1435 - 2025 Property Tax Levy and Revenues - Kirk Johnson, Finance Director**
- 2. Second Reading of Ordinance No. 1436 - 2025 Water Utility Rate Code Amendment - Kirk Johnson, Finance Director**

3. **Second Reading of Ordinance No. 1437 - 2025 Storm Water Utility Rate Code Amendment - Kirk Johnson, Finance Director**
4. **Motion - Approval of the Roundabout Committee Recommendations for 35th Avenue Roundabout and to Select the Next Roundabout Location for Committee Review and Consideration - Chuck Green, Public Works Director**
5. **Motion - Approval of Meadowview by Pulte Homes Final Plat - Claire Lust, Community Development Director**

VII. PUBLIC HEARING/BUSINESS

1. **Public Hearing and First Reading of Ordinance No. 1439 - 2025 Proposed Budget - Kirk Johnson, Finance Director**

VIII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

IX. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. **Council**
2. **Mayor**
3. **City Manager**

X. EXECUTIVE SESSION

1. **Pursuant to RCW 42.30.140(4)(a) - Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions related to the interpretation or application of a labor agreement.**

XI. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Commercial Site and Building Design Standards

GOVERNING LEGISLATION

RCW 36.70A - Growth Management

PREVIOUS COUNCIL ACTION TAKEN:

Council adopted Ordinance No. 1220 updating commercial development standards on October 27, 2016.

Subsequent minor updates to the commercial code have been adopted via Ordinances No. 1234 (June 22, 2017), 1253 (December 7, 2017), 1266 (September 13, 2018), 1296 (October 10, 2019), 1325 (September 24, 2020), 1337 (February 25, 2021), 1345 (July 8, 2021), 1352 (November 4, 2021), 1370 (September 8, 2022), and 1406 (July 13, 2023), and 1426 (July 25, 2024).

SUMMARY/BACKGROUND:

In 2016, Ridgefield overhauled its commercial site and building design standards to implement the goals and policies of the 2016-2035 Comprehensive Plan, in anticipation of upcoming commercial growth. Commercial developments approved since that time have all been designed and built to meet the adopted standards in Chapter 18.230 of the Ridgefield Development Code (RDC). The stated purpose of these standards (RDC 18.230.010) includes encouraging developments that relate visually and physically to the surrounding area, complement the existing character of specific neighborhoods, and promote pedestrian activity.

Between 2016 and 2024, minor changes to the commercial code have been adopted during regular rounds of code updates. However, staff have not engaged with stakeholders on a development code update focused specifically on commercial site and building design standards since 2016.

This fall and winter, staff will work on an update to Ridgefield's commercial design standards. The focus will be refining the code in response to how the existing standards have played out on the ground. To kick off this process, we are asking Planning Commission (October 2) and City Council (November 21) to reflect on commercial developments that the current code has produced and provide feedback to staff on the following questions:

Consider recent commercial developments in Ridgefield, especially those you regularly visit or travel past. What design elements do you like or believe have a positive impact? What elements do you believe create aesthetic or functional issues, or have had unintended consequences?

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

N/A

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS:

None

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

The City Council approves claims and/or payroll of the City on a regular basis

SUMMARY/BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor details attached

RECOMMENDED ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

"I move to approve the consent agenda as presented"

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. November 21, 2024 Claims Report

City of Ridgefield

Claims Payment Report

For Approval on:

November 21st, 2024

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ACTIVE CONSTRUCTION INC.	4038	C2024-019-3	Public Works	09.2024 Pioneer Wideding Construction	3,208,596.99
ACTIVE CONSTRUCTION INC. Total					3,208,596.99
ADVANCED EXCAVATING SPECIALISTS LLC	2066	P21001-2066-13	Public Works	04.26.2024-10.15.2024 Pioneer Extension/Roundabout	18,908.62
ADVANCED EXCAVATING SPECIALISTS LLC Total					18,908.62
Andersen Dennis & Paulette	UB*01070	(blank)	Genl Govt/Facilities	Refund Check 013043-000 905 N Main Ave	525.78
Andersen Dennis & Paulette Total					525.78
Beattie Sherry	UB*00088	(blank)	Genl Govt/Facilities	Refund Check 005037-001 519 N Allen Creek Dr	1,063.34
Beattie Sherry Total					1,063.34
Bernard Patricia	UB*00944	(blank)	Genl Govt/Facilities	Refund Check 008008-000 1401 S Dusky Dr	806.12
Bernard Patricia Total					806.12
Blatnik Joshua	UB*01076	(blank)	Genl Govt/Facilities	Refund Check 013108-000 2030 N 4th Way	139.65
Blatnik Joshua Total					139.65
BLUEFIN PAYMENT SYSTEMS - EPAY	2827	2827-202410A	Public Works	10.2024 Customer Web Payments	1,126.39
		2827-202410B	Public Works	10.2024 Customer Web Payments	71.85
BLUEFIN PAYMENT SYSTEMS - EPAY Total					1,198.24
BLUEROCK VENTURES LLC	4073	1002	Public Works	10.2024 Rec Center Project Management	19,527.50
BLUEROCK VENTURES LLC Total					19,527.50
BSK ASSOCIATES	2119	VH03103	Public Works	10.2024 Coliform Testing	620.00
BSK ASSOCIATES Total					620.00
CASCADE CENTERS INC.	3969	18945	Genl Govt/Facilities	10.2024 Employee Assistance Program	169.49
			Public Safety	10.2024 Employee Assistance Program	140.42
			Public Works	10.2024 Employee Assistance Program	135.09
			Community Development	10.2024 Employee Assistance Program	105.00
CASCADE CENTERS INC. Total					550.00
CERTIFIED TESTING SERVICES INC	3536	938741	Public Works	Backflow Testing	55.00
		941366	Public Works	Backflow Testing	55.00
CERTIFIED TESTING SERVICES INC Total					110.00
CFM STRATEGIC COMMUNICATIONS INC.	2551	28595	Genl Govt/Facilities	10.2024 Lobbyist	5,200.00
CFM STRATEGIC COMMUNICATIONS INC. Total					5,200.00
CITY OF RIDGEFIELD WATER & STORM - EPAY	0096	0096-202410	Genl Govt/Facilities	487 S 56th Pl. PW Ops Center - Water	6.92
				IRR 487 S 56th Pl.	2.59
				109 W Division WWTP - CRWWD Portion - Water	161.27
				5145 Pioneer St	29.92
				487 S 56th Pl. PW Ops Center - Storm	50.00
				101 S Main - Storm	24.80
				109 W Division WWTP - CRWWD Portion - Storm	520.80
				230 Pioneer Street City Hall - Water	491.03
				5395 Pioneer St	24.80
				230 Pioneer Street City Hall - Storm	173.60
				101 S Main - Water	934.12
				Public Safety	116 N Main Ave PD - Storm
			Public Works	487 S 56th Pl. PW Ops Center - Water	112.74
				109 W Division WWTP - Storm	520.80
				IRR 487 S 56th Pl.	34.90
				Junction Well & Reservoir - Storm	173.60

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CITY OF RIDGEFIELD WATER & STORM - EPAY

0096

0096-202410 Public Works

Roundabout 45th & 3rd	85.42
109 W Division WWTP - Water	161.26
487 S 56th Pl. PW Ops Center - Storm	814.10
1308 N Heron Dr Hayden Park - Storm	24.80
IRR West End S Sevier Rd	581.09
IRR SW Corner of Roundabout Union Ridge Pkwy	2,786.78
IRR S 56th Pl (Temporary) CRWWD Sewer Mitigation Project	873.30
618 Lark Dr Lark Park - Water	322.10
Green Gables Tract-Q Irrigation M	189.86
Abrams Park Kitchen - Storm	520.80
119 N 3rd Ave Community Park - Water	218.89
535 N Abrams Park Rd - Water	50.34
IRR Seven Wells PH3 Tract H	451.75
535 N Abrams Park Rd - Storm	24.80
8004 S 5th St	24.80
2311 N 5th Way Crows Nest Park - Storm	49.60
IRR Horns Corner Park - Water	3,583.03
Cemetery Water Spigots - Water	42.91
Abrams Soccer Field	1,333.62
Columbia Hills Irrigation Tract B Wind River	266.73
IRR S Royle Rd at The Reserve	1,704.82
Columbia Hills Irrigation Tract D Cispus Way	363.01
IRR Horns Corner Park - Storm	24.80
Abrams Park Chloine Injector - Storm	24.80
Cedar Ridge Park - Storm	24.80
1101 S Hillhurst Rd - Water	70.10
Cedar Creek Irrigation Tract B	555.73
Abrams Park Kitchen & Irrigation - Water	71.53
Green Gables Tract-D Irrigation MET	342.80
Abrams Park Restrooms - Water	154.86
Water Tower (Cemetery)	74.40
Green Gables Tract-D Irrigation M	369.68
Abrams Park Standpipe - Water	45.01
119 N 3rd Ave Community Park - Storm	49.60
301 N 3rd Ave Davis Park - Storm	49.60
Cedar Ridge Park - Water	267.28
618 Lark Dr Lark Park - Storm	24.80
IRR S Royle Rd & Wells Dr	2,180.92
Park & Ride Lot - Storm	272.80
1101 S Hillhurst Rd - Storm	24.80
315 N 3rd Avenue Davis Park - Water	961.64
1308 N Heron Dr Hayden Park - Water	239.20
6007 N Ridgefield Woods Dr. - Irrigation	131.60
Green Gables Tract-C Irrigation M	348.59
2311 N 5th Way Crows Nest Park - Water	323.28
Abrams Park Restrooms - Storm	24.80
Blue Heron Community Garden - Water	68.47
487 S 56th Pl. PW Ops Center - Water	14.27
IRR 487 S 56th Pl.	5.42

Community Development

City of Ridgefield

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CITY OF RIDGEFIELD WATER & STORM - EPAY	0096	0096-202410	Community Development	487 S 56th Pl. PW Ops Center - Storm	103.10
CITY OF RIDGEFIELD WATER & STORM - EPAY Total					24,683.58
CIVICPLUS LLC	3832	322130	Information Technology	2025 Municipal Code Software	7,578.57
		321772	Information Technology	2025 Civic Clerk Annual Fee - Agenda & Minutes Mgmt	4,713.77
		321105	Information Technology	2025 Annual CivicEngage & CivicSend Fee	11,682.75
CIVICPLUS LLC Total					23,975.09
CLARK COUNTY	0102	CI069128	Public Safety	Q3.2024 Jail Beds	15,235.00
		CI069174	Judicial	Q3.2024 Interpreter Cost	94.26
CLARK COUNTY Total					15,329.26
CLARK COUNTY FIRE DISTRICT #5	0104	50019	Public Works	Trenching & Shoring - S. Sampson	125.00
CLARK COUNTY FIRE DISTRICT #5 Total					125.00
CLARK COUNTY TREASURERS OFFICE	0554	SIF202410	Genl Govt/Facilities	School Impact Fees	202,560.00
CLARK COUNTY TREASURERS OFFICE Total					202,560.00
Clark Katherine	UB*01074	(blank)	Genl Govt/Facilities	Refund Check 013856-000 4949 S 17th Dr	286.29
Clark Katherine Total					286.29
CLARK PUBLIC UTILITIES - EPAY	0110	7559-485-202410	Genl Govt/Facilities	487 S 56th Pl. - PW Ops Center	49.79
				230 Pioneer St.	196.04
			Public Safety	101 Mill St Ste B	294.93
			Public Works	1504 NW 289 St Intertie 3 - Water	1,411.85
				512 N Allen Dr - Electricity	37.45
				101 S Main Ave & Overlook Park	80.98
				109 W Division St - Electricity	51.23
				N Abrams Park/E Division	231.36
				Pioneer St. & Gee Creek Loop - Electricity	37.71
				3701 N 3rd Cir - Electricity	37.55
				Municipal Lighting Lease	11,034.89
				N 35th Ave and Pioneer St	70.91
				487 S 56th Pl. - PW Ops Center	578.87
				400 N Abrams Park Rd	1,206.43
				Overlook Park - Electricity	62.53
				535 N Abrams Park Rd.	20.14
				SR/Pioneer ST & S 65 AVE	68.62
				911 N 65th Ave Intertie 2 - Water	91.53
				SR/Pioneer St & S 56 PL	138.55
				2300 N 3rd Way Bellwood Trail Lights	37.18
				N 1st Cir & N 65th Ave - Park & Ride	66.95
				S 5th St and S Union Ridge Pkwy	75.78
				Traffic Signal - Hillhurst/Royal Rd.	65.97
				337 S Royal Rd.	155.78
				301 N 3rd Ave	259.62
				487 S 56th Pl.- PW Ops Center	221.90
				800 NE 264 St Intertie 1 - Water	31,557.31
				214 S Riverview Dr	287.25
				255 S 56th Pl - Electricity	3,298.09
				City Park/Water Well	6,174.20
			Community Development	487 S 56th Pl. - PW Ops Center	102.94
			Public Works	487 S 56th Pl. - PW Ops Center	11.29
CLARK PUBLIC UTILITIES - EPAY Total					58,015.62
CLARK REGIONAL WASTEWATER DISTRICT - EPAY	0741	0741-202410	Genl Govt/Facilities	487 S 56th Pl - PW Ops Center - Sewer	3.93

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CLARK REGIONAL WASTEWATER DISTRICT - EPAY	0741	0741-202410	Genl Govt/Facilities	109 W Division WWTP - CRWWD Portion - Sewer	76.30
				230 Pioneer St City Hall - Sewer	117.89
			Public Works	487 S 56th Pl - PW Ops Center - Sewer	63.07
				Abrams Park Kitchen - Sewer	48.47
				109 W Division WWTP - Sewer	76.29
				101 S Main Ave - Overlook Park	53.26
				Abrams Park Concessions Sewer	43.68
				Abrams Park Restrooms - Sewer	86.17
				255 S 56th Pl Well & Reservoir - Sewer	38.90
				Community Development	487 S 56th Pl - PW Ops Center - Sewer
	Public Works	487 S 56th Pl - PW Ops Center - Sewer	0.89		
CLARK REGIONAL WASTEWATER DISTRICT - EPAY Total					616.96
COLUMBIA RESOURCE COMPANY	0114	45081B051	Public Works	Road Kill Disposal	48.48
		45237B051	Public Works	Road Kill Disposal	54.35
COLUMBIA RESOURCE COMPANY Total					102.83
COLUMBIAN PUBLISHING	0116	49380	Public Works	Ord 1430 - Municipal Code Speed Limit Amendment	55.80
			Community Development	Ord 1433 - Golden Acres Annexation	52.20
		49662	Community Development	Carty Rd Development Code	73.80
			Finance	2025 Proposed Budget	70.20
COLUMBIAN PUBLISHING Total					252.00
COMCAST - EPAY	2271	2271-202411	Genl Govt/Facilities	11.2024 PW Ops Communications	13.80
				11.2024 PW OPS Internet Services	10.40
				11.2024 RACC Internet Services	65.34
			Public Safety	11.2024 PD Communications-101 Mill	81.81
			Public Works	11.2024 PW Ops Communications	224.59
				11.2024 PW OPS Internet Services	168.96
				11.2024 Union Ridge & 5th St Traffic Light	149.85
			Community Development	11.2024 PW Ops Communications	28.47
				11.2024 PW OPS Internet Services	21.44
				11.2024 RACC Internet Services	135.45
COMCAST - EPAY Total					900.11
COMCAST BUSINESS - EPAY	1666	222332572	Genl Govt/Facilities	10.2024 Communications - 487 S 56th Pl. PW Ops Center	101.53
			Public Works	10.2024 Communications - 487 S 56th Pl. PW Ops Center	1,652.92
		222332587	Community Development	10.2024 Communications - 487 S 56th Pl. PW Ops Center	209.57
			Public Safety	10.2024 Communications - 101 Mill St. PD	911.23
COMCAST BUSINESS - EPAY Total					2,875.25
CORE & MAIN LP	2906	V669258	Public Works	Hydrant Meter Repair Parts	934.01
		V795381	Public Works	Hydro Hitch Dechlorinating Diffuser	1,290.82
CORE & MAIN LP Total					2,224.83
COWLITZ TRIBAL GAMING AUTHORITY	3919	612544-1	Public Works	Royle Rd S 5th Way to S 15th St IRR Controller	439.27
COWLITZ TRIBAL GAMING AUTHORITY Total					439.27
CT PUBLISHING LLC	3753	284927	Finance	2025 Proposed Budget	117.30
		284344	Finance	2025 Taxes: Revenue Sources	146.20
		284868	Public Works	Municipal Code Speed Limit Amendment	176.60
		284869	Community Development	Ord. 1433 - Golden Acres Annexation	170.00
CT PUBLISHING LLC Total					610.10
DEPARTMENT OF ECOLOGY	0144	25-WAR312795-1	Public Works	2025 S Royle 15th St to 5th Way - Water Quality Permit	780.00
DEPARTMENT OF ECOLOGY Total					780.00
DEPARTMENT OF HEALTH	0148	72400	Public Works	Water System Plan - Project and Plan Review Fees	3,705.00

City of Ridgefield

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DEPARTMENT OF HEALTH Total					3,705.00
DEPARTMENT OF LICENSING - EPAY	0154	RG0001699-2024	Genl Govt/Facilities	CPL Fees	18.00
		RG0001722-2024	Genl Govt/Facilities	CPL Fees	18.00
		RG0001729-2024	Genl Govt/Facilities	CPL Fees	18.00
		0091783363	Genl Govt/Facilities	Driving Record - Naramore	1.50
			Public Works	Driving Record - Naramore	13.50
		RG0001730-2024	Genl Govt/Facilities	CPL Fees	18.00
		RG0001723-2024	Genl Govt/Facilities	CPL Fees	18.00
		RG0001726-2024	Genl Govt/Facilities	CPL Fees	18.00
		RG0001724-2024	Genl Govt/Facilities	CPL Fees	18.00
		RG0001727-2024	Genl Govt/Facilities	CPL Fees	18.00
		RG0001698-2024	Genl Govt/Facilities	CPL Fees	18.00
		RG0001725-2024	Genl Govt/Facilities	CPL Fees	18.00
DEPARTMENT OF LICENSING - EPAY Total					195.00
DICK'S TIRE FACTORY	0158	D13819	Public Safety	2016 Explorer 59461D - Oil Change	62.26
		D12308	Public Safety	2014 Explorer 55290D - Oil Change	62.26
		D12764	Public Safety	2021 Explorer 72002D - Oil Change	62.26
DICK'S TIRE FACTORY Total					186.78
DONALD WEBBERLY	2256	2256-20241121	Public Works	CDL Medical Renewal Exam Reimb - Webberley	76.50
			Community Development	CDL Medical Renewal Exam Reimb - Webberley	8.50
DONALD WEBBERLY Total					85.00
Dynes Janell & Mychal	UB*01081	(blank)	Genl Govt/Facilities	Refund Check 011358-000 263 N 34th Ct	122.20
Dynes Janell & Mychal Total					122.20
ELCOR INC	2081	OCBF-18245	Public Safety	10.2024 GCC Monthly Billing	1,443.64
			Public Works	10.2024 GCC Monthly Billing	1,388.79
			Community Development	10.2024 GCC Monthly Billing	1,079.48
			Information Technology	10.2024 GCC Monthly Billing	1,742.77
		18308	Public Safety	CORDC NSA 2650 Services Renewal	971.74
			Public Works	CORDC NSA 2650 Services Renewal	934.81
			Community Development	CORDC NSA 2650 Services Renewal	726.62
			Information Technology	CORDC NSA 2650 Services Renewal	1,173.09
		MSG-18244	Public Safety	10.2024 IT Services	6,284.09
			Public Works	10.2024 IT Services	6,045.33
			Community Development	10.2024 IT Services	4,698.92
			Information Technology	10.2024 IT Services	7,586.20
		18307	Public Safety	3CX Pro 16 SC Renewal	192.87
			Public Works	3CX Pro 16 SC Renewal	185.54
			Community Development	3CX Pro 16 SC Renewal	144.22
			Information Technology	3CX Pro 16 SC Renewal	232.84
ELCOR INC Total					34,830.95
ERIC L EISEMANN	0485	0485-202410	Community Development	10.2024 Planning Consulting Services	2,900.00
ERIC L EISEMANN Total					2,900.00
EXIGY LLC	4048	1269	Community Development	10.2024 Permit Fee Study	10,375.00
EXIGY LLC Total					10,375.00
FERGUSON ENTERPRISES INC # 8423	0181	1254872-1	Public Works	Water Meters	24,557.94
FERGUSON ENTERPRISES INC # 8423 Total					24,557.94
FIDELITY NATIONAL TITLE - EPAY	0677	612895918	Public Works	Parcel #214028000 Property Purchase	114,030.02
		612896980	Public Works	5448 Pioneer St Property Purchase	1,144,308.31
		612893045.a	Public Works	4784 Pioneer St Property Purchase	80,160.93

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FIDELITY NATIONAL TITLE - EPAY Total					1,338,499.26
Fukuchi Heather	UB*00425	(blank)	Genl Govt/Facilities	Refund Check 011116-000 1310 S 6th Way	311.44
Fukuchi Heather Total					311.44
GENERAL PACIFIC	2942	1505084	Genl Govt/Facilities	PD Drone Training - Additional Tax	21.60
GENERAL PACIFIC Total					21.60
GLOBAL SECURITY & SAFETY COMMUNICATIONS INC.	3447	4638896	Genl Govt/Facilities	11.2024 PW Ops Alarm Monitoring Services	6.62
			Public Works	11.2024 PW Ops Alarm Monitoring Services	107.86
			Community Development	11.2024 PW Ops Alarm Monitoring Services	13.67
GLOBAL SECURITY & SAFETY COMMUNICATIONS INC. Total					128.15
GRANICUS LLC	3863	193159	Information Technology	12.15.2024-12.14.2025 EHQ Enterprise License	16,800.84
GRANICUS LLC Total					16,800.84
GRAYLING ENGINEERS PLLC	3877	1190	Public Works	10.2024 Water Main Replacement - Pioneer to Shobert	9,753.65
GRAYLING ENGINEERS PLLC Total					9,753.65
Grube Jeffrey	UB*01080	(blank)	Genl Govt/Facilities	Refund Check 012299-000 4034 S Kennedy Dr	125.82
Grube Jeffrey Total					125.82
H.D. FOWLER COMPANY	2036	I6872755	Public Works	Dechlorinate Tablets	265.24
		I6859086	Public Works	Hydrant Repair Kit	1,382.18
H.D. FOWLER COMPANY Total					1,647.42
HAPCO POLE PRODUCTS DIV OF KEARNEY-NATIONAL INC	3477	IN0000144424	Genl Govt/Facilities	Light Poles - Replacement in 45th Rdbt	(762.12)
			Public Works	Light Poles - Replacement in 45th Rdbt	9,522.12
HAPCO POLE PRODUCTS DIV OF KEARNEY-NATIONAL INC Total					8,760.00
HARPER HOUF PETERSON RIGHELLIS INC.	1678	59789	Public Works	10.2024 51st Roundabout & Pioneer Widening	55,634.81
HARPER HOUF PETERSON RIGHELLIS INC. Total					55,634.81
HARRY'S LAWN AND POWER EQUIPMENT	0214	268603	Public Works	Parks Push Mower Skids Supplies	200.61
HARRY'S LAWN AND POWER EQUIPMENT Total					200.61
Hawes Lisa	UB*01071	(blank)	Genl Govt/Facilities	Refund Check 014320-000 7238 S 11th St	364.62
Hawes Lisa Total					364.62
HD SUPPLY INC.	3886	INV00527725	Public Works	Marking Flags PVC Bushings PVC Check Valves and Connectors	579.62
		INV00523849	Public Works	Hydrant Meter Repairs - Gate Valve	347.86
		INV0532902	Public Works	Rain Pants - Venne	250.99
		INV00528720	Community Development	Rain Pants - Venne	27.88
			Public Works	Rain Pants - N. Johnson	96.31
HD SUPPLY INC. Total					1,302.66
HELENA GREEN	3763	10302024	Judicial	10.30.2024 Interpreting Services	75.00
HELENA GREEN Total					75.00
Herchick Robert	UB*01078	(blank)	Genl Govt/Facilities	Refund Check 011606-000 2306 N 4th Way	2.79
Herchick Robert Total					2.79
HERRON ASSOCIATES LLC	4055	HA-INV00082	Public Works	RORC Fieldhouse and Field 5 & 4 Lights - Electrical Plan Reviews	1,162.50
HERRON ASSOCIATES LLC Total					1,162.50
HONEY BUCKETS	0223	0554516579	Public Works	11.01.24-11.28-24 Davis Port-a-Potty	373.00
HONEY BUCKETS Total					373.00
HPA Borrower 2018-1MS LLC	UB*01077	(blank)	Genl Govt/Facilities	Refund Check 009014-004 204 N 38th Pl	69.39
HPA Borrower 2018-1MS LLC Total					69.39
INSTANT IMPRINTS CASCADE PARK	2371	54666	Council	Council Member Davis Clothing	244.37
INSTANT IMPRINTS CASCADE PARK Total					244.37
INTERMEDIA.NET INC.	3804	2411225394	Information Technology	10.2024 Voice Service Charges	96.15
INTERMEDIA.NET INC. Total					96.15
J.L. STOREDAHL AND SONS	0558	429250	Genl Govt/Facilities	PW Shop Gravel Supply	50.51
			Public Works	PW Shop Gravel Supply	808.42

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J.L. STOREDAHL AND SONS Total						858.93
JACOBS ENGINEERING GROUP INC.	3349	W3X87401-24	Public Works	8.2024-10.2024 Screen Design/Engineering Services	4,385.60	
JACOBS ENGINEERING GROUP INC. Total						4,385.60
JAMES J. MAUL	3987	0000179	Public Works	10.2024 Park Laundry Environmental Support	2,062.50	
JAMES J. MAUL Total						2,062.50
JANEAN Z PARKER	2199	18	Public Works	10.2024 Legal Services	343.75	
			Community Development	10.2024 Legal Services	756.25	
			Legal	10.2024 Legal Services	7,768.75	
JANEAN Z PARKER Total						8,868.75
Johnson Colt	UB*01068	(blank)	Genl Govt/Facilities	Refund Check 012786-000 169 N 44th Pl	333.71	
Johnson Colt Total						333.71
Jones Danna	UB*01079	(blank)	Genl Govt/Facilities	Refund Check 016002-000 929 N 1st Ave	38.48	
Jones Danna Total						38.48
Kennedy Heidi	UB*01069	(blank)	Genl Govt/Facilities	Refund Check 015074-000 200 N 22nd Ct	461.87	
Kennedy Heidi Total						461.87
KILLA BITES	3727	2789	Council	Council Meeting Study Session Catering	241.76	
KILLA BITES Total						241.76
Knerr Michael	UB*00870	(blank)	Genl Govt/Facilities	Refund Check 005383-000 911 S 6th Way	1,147.06	
Knerr Michael Total						1,147.06
Kvanvig Susan	UB*00869	(blank)	Genl Govt/Facilities	Refund Check 005108-000 118 S 3rd Ave	286.58	
Kvanvig Susan Total						286.58
KYLE JOHNSON	3851	3851-20241121A	Public Works	CDL Permit and Test Reimb - Kyle Johnson	79.50	
		3851-20241121B	Public Works	Driving Records Reimbursement - Kyle Johnson	15.45	
KYLE JOHNSON Total						94.95
LANGUAGE LINE SERVICES INC.	3122	11437900	Judicial	10.2024 Interpreting Services - PD	13.62	
LANGUAGE LINE SERVICES INC. Total						13.62
Lavine Marcus	UB*01073	(blank)	Genl Govt/Facilities	Refund Check 008735-000 3440 S 5th Way	325.97	
Lavine Marcus Total						325.97
LES SCHWAB GROUP HOLDINGS LLC	4006	43700027776	Public Works	PWSTW 2011 Ford F350 48613D - Brake Repair	1,121.59	
			Community Development	PWSTW 2011 Ford F350 48613D - Brake Repair	110.93	
		43700027078	Genl Govt/Facilities	2011 Ford F350 48613D Tire Maintenance	11.07	
			Public Works	2011 Ford F350 48613D Tire Maintenance	79.09	
		43700026587	Public Works	PWSTW 2012 Ford F150 57237D - New Tires	1,364.58	
			Community Development	PWSTW 2012 Ford F150 57237D - New Tires	134.96	
		43700027922	Community Development	Code Enforcement 2023 Ford Ranger 76407D - New Tires	1,356.06	
		43700027860	Community Development	2013 Ford Escape XMT48618D - New Tires Alignment & Shocks	1,492.96	
LES SCHWAB GROUP HOLDINGS LLC Total						5,671.24
MACKAY AND SPOSITO INC.	0899	052684R	Public Works	10.2024 Gee Creek Trail Heron to Main	4,560.04	
		052750	Public Works	10.2024 Paradise Pointe Master Plan	6,178.00	
MACKAY AND SPOSITO INC. Total						10,738.04
MARIUS L MALATTIA	1817	185	Community Development	09.2024 Design Reviews	150.00	
MARIUS L MALATTIA Total						150.00
MAUL FOSTER ALONGI INC.	0834	63683	Public Works	10.2024 Park Laundry Site Cleanup and Environmental Services	19,278.49	
MAUL FOSTER ALONGI INC. Total						19,278.49
MISSOURI MACHINERY & ENGINEERING CO.	4072	W15806	Genl Govt/Facilities	Splash Pad Remote User - Cell Modem Antenna & Alarm System	(160.34)	
			Public Works	Splash Pad Remote User - Cell Modem Antenna & Alarm System	2,003.33	
MISSOURI MACHINERY & ENGINEERING CO. Total						1,842.99
NAPA AUTO PARTS	0498	448020	Genl Govt/Facilities	PWWTR Truck Wiperblades	1.18	
				Vac Truck Diesel Exhaust Fluid	13.07	

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NAPA AUTO PARTS	0498	448020	Public Works	Sweeper Diesel Exhaust Fluid	65.34	
				PWWTR Truck Wiperblades	54.14	
				Vac Truck Diesel Exhaust Fluid	52.28	
			Community Development	PWWTR Truck Wiperblades	3.53	
		448562	Genl Govt/Facilities	PWFAC Truck Electrical Repair	5.01	
			Public Works	PWFAC Truck Electrical Repair	35.78	
		445855	Public Safety	PD Vehicles Light Bulbs	226.24	
NAPA AUTO PARTS Total					456.57	
Noon Laurie	UB*01085	(blank)	Genl Govt/Facilities	Refund Check 013814-000 1642 S 50th Pl	8.36	
Noon Laurie Total					8.36	
NORTHSIDE FORD TRUCK SALES INC	3281	290431	Community Development	CDD 2022 Ford Escape - Oil Change	84.13	
		289454	Community Development	CDD 2020 Ford Escape 70429D - Oil Change & Maint.	111.05	
NORTHSIDE FORD TRUCK SALES INC Total					195.18	
NORTHSTAR CHEMICAL INC.	1019	297085	Public Works	Sodium Hypochlorite	1,371.80	
NORTHSTAR CHEMICAL INC. Total					1,371.80	
NORTHWEST NATURAL GAS - EPAY	0315	0315-202410	Genl Govt/Facilities	109 Division PW Shop - Natural Gas	1.77	
				487 S 56th PW Ops #A - Natural Gas	1.21	
				487 S 56th PW Ops #B - Natural Gas	39.44	
				230 Pioneer St City Hall - Natural Gas	97.01	
				101 Mill St Police Department - Natural Gas	69.72	
			Public Safety	109 Division PW Shop - Natural Gas	27.98	
				487 S 56th PW Ops #A - Natural Gas	19.35	
			Public Works	487 S 56th PW Ops #B - Natural Gas	622.20	
				487 S 56th PW Ops #A - Natural Gas	2.49	
				109 Division PW Shop - Natural Gas	0.46	
				487 S 56th PW Ops #A - Natural Gas	0.27	
				487 S 56th PW Ops #B - Natural Gas	10.21	
NORTHWEST NATURAL GAS - EPAY Total					892.11	
ONE CALL CONCEPTS	0326	4109104	Public Works	10.2024 Excavation Notification/Modern Ticket Delivery	248.50	
ONE CALL CONCEPTS Total					248.50	
ON-HOLD CONCEPTS INC	2217	650893	Information Technology	11.2024 On Hold Music Services	24.95	
ON-HOLD CONCEPTS INC Total					24.95	
Pacific Lifestyle Homes	UB*01075	(blank)	Genl Govt/Facilities	Refund Check 007997-201 1225 S 46th Pl	23.13	
Pacific Lifestyle Homes Total					23.13	
PACIFIC OFFICE AUTOMATION	2710	832212	Genl Govt/Facilities	08.2024
.2024 PW Ops Copier Usage	21.50	
			Public Works	08.2024
.2024 PW Ops Copier Usage	350.53	
			Community Development	08.2024
.2024 PW Ops Copier Usage	44.43	
PACIFIC OFFICE AUTOMATION Total					416.46	
PACIFIC OFFICE AUTOMATION - LEASE	1564	588679805	Genl Govt/Facilities	11.2024 Copier Lease - RACC	209.49	
				11.2024 Copier Lease - CH	643.98	
				Public Safety	11.2024 Copier Lease - PD	596.24
				Public Works	11.2024 Copier Lease - PWUTIL	44.64
				Community Development	11.2024 Copier Lease - RACC	434.49
		588485708	Genl Govt/Facilities	10.2024 Copier Lease - CH	643.98	
				10.2024 Copier Lease - RACC	209.49	
				Public Safety	10.2024 Copier Lease - PD	596.24
				Public Works	10.2024 Copier Lease - PWUTIL	44.64
				Community Development	10.2024 Copier Lease - RACC	434.49
		588568007	Genl Govt/Facilities	11.2024 Copier Lease - PWUTIL	26.39	

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PACIFIC OFFICE AUTOMATION - LEASE	1564	588568007	Public Works	11.2024 Copier Lease - PWUTIL	430.43
			Community Development	11.2024 Copier Lease - PWUTIL	54.56
		588392587	Genl Govt/Facilities	10.2024 Copier Lease - PWUTIL	24.89
			Public Works	10.2024 Copier Lease - PWUTIL	406.06
			Community Development	10.2024 Copier Lease - PWUTIL	51.48
		588301294	Genl Govt/Facilities	09.2024 Copier Lease - CH	643.98
				09.2024 Copier Lease - RACC	209.49
			Public Safety	09.2024 Copier Lease - PD	596.24
			Public Works	09.2024 Copier Lease - PWUTIL	44.64
			Community Development	09.2024 Copier Lease - RACC	434.49
PACIFIC OFFICE AUTOMATION - LEASE Total					6,780.33
PACIFICA LAW GROUP	2911	93785	Legal	10.2024 Legal Services	100.00
PACIFICA LAW GROUP Total					100.00
PARKER PACIFIC DEVELOPMENT LLC	3765	4179	Public Works	Pioneer & 56th Rdbt Grapevines and Fencing Repair	14,215.79
PARKER PACIFIC DEVELOPMENT LLC Total					14,215.79
PATRICK HILDRETH BRAND AND DESIGN	2372	3006	Genl Govt/Facilities	10.2024 General Design & PowerPoint Templates/Christmas Ornament	750.00
PATRICK HILDRETH BRAND AND DESIGN Total					750.00
PBS ENGINEERING AND ENVIRONMENTAL LLC	0342	78346.000-1410	Public Works	09.2024 Hillhurst School Zone Safety Design	2,429.31
		71543.000-1095	Public Works	09.2024 Pioneer Street Extension	12,455.89
		78194.000-1408	Public Works	09.2024 Systemic Horizontal Curve Safety Improvements	8,174.00
		78341.002-1727	Community Development	09.2024 Pioneer Widening Third Party Review	7,046.49
		71069.009-1344	Public Works	09.2024 S Royle Rd 15th to 5th Way	1,247.50
		71543.000-1853	Public Works	10.2024 Pioneer Street Extension	8,148.25
		71272.002-1345	Public Works	09.2024 Developer Plan Review - Eastside Water Reservoir	1,026.25
PBS ENGINEERING AND ENVIRONMENTAL LLC Total					40,527.69
PEARL SALON LLC	4078	503679648	Genl Govt/Facilities	Business License Refund 503679648	50.00
PEARL SALON LLC Total					50.00
PITNEY BOWES - EPAY	0341	3319936198	Genl Govt/Facilities	Q4.2024 Postage Machine Lease	533.72
PITNEY BOWES - EPAY Total					533.72
PORTLAND ENGINEERING INC	2082	12662	Public Works	10.2024 AB006 Ridgefield Services	114.14
		12669	Public Works	10.2024 Q178V Ridgefield Cellular Telemetry	228.27
PORTLAND ENGINEERING INC Total					342.41
PORTLAND VALUATION GROUP INC.	3864	24113	Public Works	Clark County Fire & Rescue Property Appraisal	3,950.00
PORTLAND VALUATION GROUP INC. Total					3,950.00
PROVIDENCE HEALTH & SERVICES OREGON	3530	55459	Public Works	DOT Physical Exam	100.00
PROVIDENCE HEALTH & SERVICES OREGON Total					100.00
Randall Whitney	UB*01083	(blank)	Genl Govt/Facilities	Refund Check 014158-000 2046 S Meadowlark Loop	23.67
Randall Whitney Total					23.67
REGAN J. WAUGH	2926	2926-20241220	Council	2024 Legislative Breakfast Catering	1,962.68
REGAN J. WAUGH Total					1,962.68
RIDGEFIELD HARDWARE	0376	0376-202410	Genl Govt/Facilities	10.2024 Operational Supplies & Tools	36.18
			Public Works	10.2024 Operational Supplies & Tools	636.77
			Community Development	10.2024 Operational Supplies & Tools	5.40
RIDGEFIELD HARDWARE Total					678.35
ROBERTO CUNETA	3837	3837-20241119	Public Safety	Advanced Search and Seizure Meals - Cuneta	150.00
ROBERTO CUNETA Total					150.00
Ryan Homes LLC	UB*01082	(blank)	Genl Govt/Facilities	Refund Check 011464-001 115 S 3rd Ave	118.87
Ryan Homes LLC Total					118.87
SARAH SCHNEIDER	3549	3549-20241121	Public Works	Springbrook Conf. Uber & PDX Parking Fee Reimb. - Schneider	93.98

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SARAH SCHNEIDER	3549	3549-20241121	Finance	Springbrook Conf. Uber & PDX Parking Fee Reimb. - Schneider	4.95
SARAH SCHNEIDER Total					98.93
Sharp Mike & Donna	UB*01072	(blank)	Genl Govt/Facilities	Refund Check 012614-000 927 S 50th Ct	407.75
Sharp Mike & Donna Total					407.75
SIMPLIFILE - EPAY	2962	E6209840	Public Works	Recording Fees - Pioneer St Right of Way Deed	327.37
		E6209806	Public Works	Recording Fees - Pioneer St Right of Way Deed	330.37
		E6209809	Public Works	Recording Fees - Pioneer St Right of Way Deed	330.37
SIMPLIFILE - EPAY Total					988.11
SPRINGBROOK - GROUP EPAY	3544	241121926	Public Works	10.2024 UB Web Payments	145.36
SPRINGBROOK - GROUP EPAY Total					145.36
SPRINGBROOK SOFTWARE LLC	3444	INV-018980	Public Works	10.2024 Customer Web Payments	592.79
SPRINGBROOK SOFTWARE LLC Total					592.79
STATE OF WA DEPARTMENT OF REVENUE - EPAY	0156	0-043-769-992	Genl Govt/Facilities	10.2024 B&O and Excise Tax	219.94
			Public Works	10.2024 B&O and Excise Tax	12,693.46
STATE OF WA DEPARTMENT OF REVENUE - EPAY Total					12,913.40
STERICYCLE INC	2504	8008923075	Genl Govt/Facilities	10.2024 Secure Shredding - CH	33.28
				10.2024 Secure Shredding - RACC	19.73
		8008855766	Community Development	10.2024 Secure Shredding - RACC	40.91
			Genl Govt/Facilities	10.2024 Secure Shredding - PW Ops	5.46
			Public Safety	10.2024 Secure Shredding - PD	47.59
			Public Works	10.2024 Secure Shredding - PW Ops	88.99
			Community Development	10.2024 Secure Shredding - PW Ops	11.28
STERICYCLE INC Total					247.24
STEVEN SAMPSON	4079	4079-20241121	Public Works	Water Distribution Manager 3 Exam Registration Fee Reimb - Samps	106.00
		4079-20241119	Public Works	Pesticide Resources and Education Program Meals - Sampson	167.00
STEVEN SAMPSON Total					273.00
SUMMIT LAW GROUP PLLC	0413	157522	Legal	Summit Annual Webinar Subscription	2,000.00
SUMMIT LAW GROUP PLLC Total					2,000.00
TAC 1 SYSTEMS	1634	SI-015150	Genl Govt/Facilities	Portable Antenna	(9.79)
			Public Safety	Portable Antenna	122.29
TAC 1 SYSTEMS Total					112.50
TERESA D JOHNSON CPA INC.	0561	7085	Finance	10.2024 Accounting Services	1,289.04
TERESA D JOHNSON CPA INC. Total					1,289.04
THE MASTERS TOUCH LLC	1786	93092	Public Works	10.2024 UB Statements	1,053.54
		P93083	Public Works	10.2024 UB Final Bills - Postage	28.85
		P93092	Public Works	10.2024 UB Statements - Postage	2,051.99
		93083	Public Works	10.2024 UB Final Bills	137.23
THE MASTERS TOUCH LLC Total					3,271.61
TOWNZEN & ASSOCIATES INC.	3450	24-155	Community Development	10.2024 Building Plan Review	17,993.86
TOWNZEN & ASSOCIATES INC. Total					17,993.86
TRAFFIC SAFETY SUPPLY	0432	INV075563	Genl Govt/Facilities	Shur-Flex Surface Mount Delineators	(180.26)
			Public Works	Shur-Flex Surface Mount Delineators	2,252.26
		INV075564	Public Works	Street Signs Surface Mount Base & Anchor Bolts	178.00
TRAFFIC SAFETY SUPPLY Total					2,250.00
TRINA SIEBERT	4080	4080-20241121	Human Resources	Ridgefield Turkey Trot Reimb. - Siebert	38.95
TRINA SIEBERT Total					38.95
U.S. BANK TRUST COMPANY NATIONAL ASSOCIATIC	2237	2709605	Genl Govt/Facilities	RIDLTGO18 Principal & Interest	410,900.00
		2709394	Genl Govt/Facilities	RIDLTGO17 Principal & Interest	382,612.50
		2709938	Genl Govt/Facilities	RIDLTGO24 Interest	579,134.01

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U.S. BANK TRUST COMPANY NATIONAL ASSOCIATION Total					1,372,646.51	
UNIFIRST CORPORATION	3904	2240159642	Genl Govt/Facilities	11.05.2024 PWFAC Uniforms	8.87	
				11.05.2024 PW Ops Floor Mats	2.73	
				Public Works	11.05.2024 PWFAC Uniforms	63.42
					11.05.2024 PWSTW Uniforms	47.16
					11.05.2024 PW Ops Floor Mats	44.52
					11.05.2024 PWUTIL Uniforms	40.73
				Community Development	11.05.2024 PW Ops Floor Mats	5.64
		2240157493	Genl Govt/Facilities	10.29.2024 Floor Mats - RACC	3.41	
			Community Development	10.29.2024 Floor Mats - RACC	7.08	
		2240159639	Genl Govt/Facilities	11.05.2024 Floor Mats - RACC	3.41	
			Community Development	11.05.2024 Floor Mats - RACC	7.08	
		2240157495	Public Safety	10.29.2024 Floor Mats - PD	39.52	
		2240157496	Genl Govt/Facilities	10.29.2024 PW Ops Floor Mats	2.73	
				10.29.2024 PWFAC Uniforms	15.27	
				Public Works	10.29.2024 PW Ops Floor Mats	44.52
					10.29.2024 PWUTIL Uniforms	40.73
					10.29.2024 PWFAC Uniforms	109.19
					10.29.2024 PWSTW Uniforms	47.17
				Community Development	10.29.2024 PW Ops Floor Mats	5.64
			2240159640	Genl Govt/Facilities	11.05.2024 Floor Mats - CH	16.46
			2240159641	Public Safety	11.05.2024 Floor Mats - PD	39.52
			2240157494	Genl Govt/Facilities	10.29.2024 Floor Mats - CH	16.46
UNIFIRST CORPORATION Total					611.26	
Vahndijk David	UB*01084	(blank)	Genl Govt/Facilities	Refund Check 006480-000 120 N 4th Ave	117.65	
Vahndijk David Total					117.65	
VERIZON WIRELESS - EPAY	0452	9977435980	Genl Govt/Facilities	10.2024 PW iPad and Cellphones	54.60	
				10.2024 General iPad and Cellphones	66.13	
			Public Safety	10.2024 PD iPad and Cellphones	1,060.77	
			Public Works	10.2024 PW iPad and Cellphones	873.93	
			Community Development	10.2024 CDD iPad and Cellphones	397.55	
			Council	10.2024 Council iPad and Cellphones	729.35	
			Administration	10.2024 Admin iPad and Cellphones	530.20	
			Finance	10.2024 Finance iPad and Cellphones	66.13	
			Executive	10.2024 Executive iPad and Cellphones	66.13	
		9977435982	Genl Govt/Facilities	10.2024 PW Cellphones	86.61	
				10.2024 General Cellphones	142.64	
			Public Safety	10.2024 PD Cellphones	665.43	
			Public Works	10.2024 PW Cellphones	1,386.57	
			Community Development	10.2024 CDD Cellphones	617.68	
			Council	10.2024 Council Cellphones	47.44	
			Administration	10.2024 Admin Cellphones	237.52	
			9977435981	Public Works	10.2024 Hillhurst Pedestrian Crossing	145.17
		VERIZON WIRELESS - EPAY Total				
WAGER AUDIO INC	3957	229960039-1	Genl Govt/Facilities	Ridgefield Hometown Celebration & Tree Lighting	1,246.87	
WAGER AUDIO INC Total					1,246.87	
WALLIS ENGINEERING PLLC	0464	17739	Public Works	10.2024 Gee Creek Loop Improvements	21,085.78	
WALLIS ENGINEERING PLLC Total					21,085.78	
WALTER E. NELSON COMPANY	3553	1904279	Public Safety	PD Paper Products	115.79	

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WALTER E. NELSON COMPANY Total					115.79
WASHINGTON STATE PATROL	0463	I2502011	Genl Govt/Facilities	10.2024 Background Checks - CPL	172.25
WASHINGTON STATE PATROL Total					172.25
WELLS FARGO - EPAY	1681	202410-9687	Genl Govt/Facilities	Moore Amazon Water Jug Rack - PW Shop	2.85
				Moore Amazon Mktpl Wine Label Artwork Frames - City	26.08
				Moore Amazon.Com Copy Paper - CH	66.31
				Moore Amazon Mktpl Wall Clock - PW Shop	5.74
				Moore Amazon Mktpl Stamp Ink - RACC	2.76
				Moore Amazon Toaster Oven - PW Ops	5.61
				Moore Amazon Mktpl HDMI Cord - PW Ops	0.56
				Moore Amazon Mktpl Phone Case - PW Fac	3.60
				Moore Amazon Folder Labels - PW Ops	0.79
				Moore Amazon Cleaner/Dish Rack/Brush/Paper Bowls - PW Shop	3.83
				Moore Amazon Mktpl Business Card Holder - Van Dyke	0.38
				Moore Amazon Cleaning Wipes - RACC	3.68
				Moore Amazon Whiteboard Eraser/Clorox Wipes - PW Ops	1.02
				Moore Amazon Protective Earmuffs - PW Fac	17.36
				Moore Amazon Mktpl Hand Soap - PW Shop	1.92
				Moore Amazon Mktpl Printer Toner - PW Fac	17.46
				Moore Amazon Headlamps - PW Fac	5.33
				Moore Amazon Copy Paper - RACC	31.11
				Moore Amazon Mktpl White Out - RACC	4.92
				Moore Amazon.Com Soap/Foil - RACC	5.79
				Moore Amazon Mktpl Winter Work Gloves - PW Fac	2.28
				Moore Amazon Mktpl Thermal Gloves - PW Fac	29.24
				Moore Amazon Batteries - PW Ops	2.09
				Moore Amazon.Com Trash Cans - Not Received (Refund Issued)	51.44
				Moore Amazon Wine Rack - Roundabout Wine	16.97
				Moore Amazon Paper Towels - RACC	4.93
				Moore Amazon Microphone Case/Halloween Favors - Events	28.90
				Moore Amazon Grinding Wheel - PW Shop	1.15
				Moore Amazon Thermal Gloves - PW Fac	6.40
				Moore Amazon Floor Cable Covers - Farmers Market Grant	326.07
				Moore Amazon Water Hose - Farmers Market Grant	13.62
				Moore Amazon.Com Trash Bags - Farmers Market Grant	35.06
				Moore Amazon Mktpl Paper Plates/Bowls/Napkins - RACC	10.60
				Moore Amazon Extension Cords/Safety Supplies - Farmers Market	634.28
				Moore Amazon.Com Folder Labels - HR	17.16
				Moore Amazon Mktpl Hangers - Employee Closet - CH	20.59
				Moore Amazon Mktpl Jacket Rack - CH	69.18
				Moore Amazon.Com Pens/Cardstock - CH	36.43
				Moore Amazon Trash Bags/Trash Cans/Hand Towels - TMI Bldg	213.58
			Public Safety	Moore Amazon Copy Paper - PD	95.64
				Moore Amazon Mktpl Holster Leg Strap - PD	17.34
				Moore Amazon Mktpl Work Gloves - PD	51.99
				Moore Amazon Mktpl Wall Card Holder/Step Ladder - PD	113.02
				Moore Amazon Mktpl Holster - PD	20.41
				Moore Amazon Toilet Spray - PD	43.40
				Moore Amazon Mktpl Mag Pouch - PD	52.18

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WELLS FARGO - EPAY

1681

202410-9687 Public Safety
Public Works

Moore Amazon Mktpl Targets - PD	23.89
Moore Amazon Water Jug Rack - PW Shop	45.63
Moore Amazon Mktpl Wall Clock - PW Shop	91.94
Moore Amazon Seat Covers - Strickler Truck	123.87
Moore Amazon Mktpl Binders - Blake	30.43
Moore Amazon Toaster Oven - PW Ops	78.08
Moore Amazon Mktpl HDMI Cord - PW Ops	7.81
Moore Amzn Mktp Us Hose Fitting Reducer - Water	39.87
Moore Amazon Mktpl Phone Case - PW Fac	25.74
Moore Amazon Folder Labels - PW Ops	11.06
Moore Amazon Mktpl Business Card Holder - Ashenfelter	7.22
Moore Amazon Hard Hat - Parks	54.34
Moore Amazon Cleaner/Dish Rack/Brush/Paper Bowls - PW Shop	61.22
Moore Amazon Mktpl Business Card Holder - Van Dyke	6.47
Moore Amazon Whiteboard Eraser/Clorox Wipes - PW Ops	14.26
Moore Amazon Protective Earmuffs - PW Fac	124.16
Moore Amazon Mktpl Hand Soap - PW Shop	30.68
Moore Amazon Mktpl Printer Toner - PW Fac	124.82
Moore Amazon Headlamps - PW Fac	38.11
Moore Amazon Mktpl Winter Work Gloves - PW Fac	16.29
Moore Amazon Mktpl Thermal Gloves - PW Fac	209.07
Moore Amazon Batteries - PW Ops	29.13
Moore Amazon Mktpl Charging Cables - Storm	10.86
Moore Amazon Grinding Wheel - PW Shop	18.49
Moore Amazon Thermal Gloves - PW Fac	45.74
Moore Amazon Mktpl Keyboard - N Johnson	141.31
Moore Amazon Mktpl Boot Scrubber - Storm	13.59
Moore Amazon Mktpl Keyboard - Swarts	134.24
Moore Amazon Manhole Puller Hooks/Hat Holder - Storm	112.66
Moore Amazon Mktpl Boot Scrubber - Water	13.59
Moore Amazon Mktpl Dog Waste Signs - Parks	86.76
Moore Amazon Mktpl Keyboard - Loucks	141.28
Moore Amazon Desk Lamp - Schmidt	14.46
Moore Amazon Mktpl Wall Calendar - Parks	15.21
Moore Amazon Seat Covers - Strickler Truck	6.52
Moore Amazon Mktpl Stamp Ink - RACC	5.71
Moore Amazon Toaster Oven - PW Ops	25.00
Moore Amazon Mktpl HDMI Cord - PW Ops	2.50
Moore Amazon Folder Labels - PW Ops	3.55
Moore Amazon Mktpl Business Card Holder - Ashenfelter	0.38
Moore Amazon Mktpl Business Card Holder - Van Dyke	0.76
Moore Amazon Cleaning Wipes - RACC	7.64
Moore Amazon Whiteboard Eraser/Clorox Wipes - PW Ops	4.58
Moore Amazon Copy Paper - RACC	64.53
Moore Amazon Mktpl White Out - RACC	10.19
Moore Amazon.Com Soap/Foil - RACC	12.01
Moore Amazon Batteries - PW Ops	9.32
Moore Amazon Paper Towels - RACC	10.23
Moore Amazon Cardstock - Correction Notices - CDD	32.26

Community Development

City of Ridgefield

Claims Payment Report

For Approval on:

November 21st, 2024

WELLS FARGO - EPAY

1681

202410-9687	Community Development	Moore Amazon Mktpl Paper Plates/Bowls/Napkins - RACC	22.00
		Moore Amazon Mktpl Keyboard - Swarts	7.07
		Moore Amazon Mktpl Keyboard - Marmo	141.30
		Moore Amazon Desk Lamp - Schmidt	43.36
	Council	Moore Amazon Mktpl Shirt - Council	44.25
	Human Resources	Moore Amazon Mktpl Candy Buckets - Halloween Employee Lunch	24.99
		Moore Amazon Mktpl Halloween Decor - Employee Lunch	48.87
		Moore Amazon Halloween Decorations - Employee Lunch	21.71
	Administration	Moore Amazon Phone Case - Demoss	15.27
		Moore Amazon Notebook - Coleman	17.37
202410-0187	Genl Govt/Facilities	Melroy Harbor Freight Tools Tire Kit/Bolt Cutter - Pw Shop	4.15
		Melroy Harbor Freight Tools Drill Set - Pw Fac	3.33
		Melroy Harbor Freight Brushes/Hose/Dust Pans/Pump - Pw Shop	5.56
		Melroy Tractor Supply Tarp Strap/Fuel Hose - PW Fac	6.67
		Melroy Little Conejo Maint I Interview Lunch - Refund Overcharge	(1.00)
		Melroy Tractor Supply Weed Burner&Cart - PW Shop	23.36
		Melroy Harbor Freight Tools Tarps - Pw Fac	11.85
		Melroy Harbor Freight Tools Grommets - Events	9.76
	Public Works	Melroy Harbor Freight Tools Tire Kit/Bolt Cutter - Pw Shop	66.47
		Melroy Harbor Freight Tools Drill Set - Pw Fac	23.81
		Melroy Harbor Freight Brushes/Hose/Dust Pans/Pump - Pw Shop	88.95
		Melroy Harbor Freight Tools Hard Hat - Parks	13.03
		Melroy Tractor Supply Tarp Strap/Fuel Hose - PW Fac	47.67
		Melroy Little Conejo Maint I Interview Lunch - Refund Overcharge	(7.16)
		Melroy Tractor Supply Weed Burner&Cart - PW Shop	373.87
		Melroy Harbor Freight Tools Tarps - Pw Fac	84.72
202410-6189	Genl Govt/Facilities	Green Cameo Cafe Public Works Directors Lunch - Green	2.88
	Public Works	Green Cameo Cafe Public Works Directors Lunch - Green	10.58
	Community Development	Green Cameo Cafe Public Works Directors Lunch - Green	5.77
202410-2164	Genl Govt/Facilities	Giles Harbor Freight Tools Punch/Fasteners/Nail Sets - PW Shop	2.17
		Giles Metro Institute Pesticide License Exam Fee - PW Fac	14.24
		Giles Wa St Dept Agriculture Pesticide License App Fee - PW Fac	6.14
		Giles NRPA Operating Aquatic Facility Operator Book Tax - Parks	(9.58)
		Giles Sandys Sign & Design No Event Parking Signs - Near RORC	629.30
		Giles Wa Agr Service Fee Pesticide Convenience Fee - PW Fac	0.18
		Giles NRPA Operating Aquatic Facility Operator Tax - Parks	(4.79)
	Public Works	Giles NRPA Operating Aquatic Facility Operator Book - Parks	179.37
		Giles Harbor Freight Tools Punch/Fasteners/Nail Sets - PW Shop	34.76
		Giles Metro Institute Pesticide License Exam Fee - PW Fac	101.76
		Giles Wa St Dept Agriculture Pesticide License App Fee - PW Fac	43.86
		Giles Wa Agr Service Fee Pesticide Convenience Fee - PW Fac	1.32
202410-9102	Genl Govt/Facilities	Allen North American Rescue First Aid Items - Farmers Market Tax	(3.10)
		Allen The Webstaurant Hand Wash Station Items - Farmers Market	1,133.45
		Allen North American Rescue First Aid Items - Farmers Market	152.93
		Allen Costco By In Car Halloween Candy - Events	327.75
	Council	Allen Costco By In Car Water - Council	9.83
		Allen Customsigns.Com Rian Davis Nameplate - City Council	22.79
	Human Resources	Allen Costco By In Car Halloween Candy - Employee Relations	21.85
		Allen Instacart Instacart Subscription - Wellness	99.00

City of Ridgefield

Claims Payment Report

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WELLS FARGO - EPAY

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202410-9102	Human Resources	Allen Costco By In Car Snacks - Wellness	1,532.45
202410-5756	Genl Govt/Facilities	Rubioromero Amazon Web Services Web Audio Backup WA Sales Tax	(0.05)
		Rubioromero Water Coffee Delivery Service - PW OPS	6.68
		Rubioromero Mailchimp Social Media WA Sales Tax	(0.24)
		Rubioromero Water Coffee Delivery Water Delivery Service - RACC	30.70
	Public Safety	Rubioromero Siptrunk Telephone Service - PD	231.47
	Public Works	Rubioromero Water Coffee Delivery Service - PW OPS	109.08
	Community Development	Rubioromero Water Coffee Delivery Service - PW OPS	13.83
		Rubioromero Water Coffee Delivery Water Delivery Service - RACC	63.69
	Information Technology	Rubioromero Amazon Web Services Web Audio Backup	0.65
		Rubioromero Zoom Meeting Platform	60.86
		Rubioromero Spotify USA Monthly Music - CH	13.03
		Rubioromero Mailchimp Social Media	28.81
		Rubioromero Adobe Software - Communications Specialist II	65.21
202410-1081	Finance	Irwin NGIP Membership Renewal - Irwin	295.00
202410-0794	Genl Govt/Facilities	Knottnerus Ridgefield Wa Chamber Chamber Of Commerce Membership	150.00
	Human Resources	Knottnerus Strategic Government Virtual Conference - Knottnerus	100.00
	Administration	Knottnerus Strategic Government Virtual Conference - Knottnerus	150.00
202410-2114	Council	Stuart Rosauers Breakfast Mtg with City Councilors - Council	13.68
	Executive	Stuart Rosauers Breakfast Mtg with City Councilors - Stuart	6.84
		Stuart Amzn Mktp Us Office Chair - Stuart	260.87
		Stuart Nest Restaurant And Bar Ridgefield GMA Mtg Lunch - Stuart	18.28
		Stuart La Catrina Community Center Ymca Meeting - Stuart	18.02
		Stuart Ac Hotel Vancouver Par Ymca Clark Event Parking - Stuart	4.35
		StuartLa Catrina Gma Continuing Education Seminar - Stuart	16.73
202410-5484	Genl Govt/Facilities	Freimuth WSU Marketplace Pesticide Training - Embry	25.78
	Public Safety	Freimuth Hilton Garden Inn Homicide Training Hotel Stay - King	676.12
	Public Works	Freimuth WSU Marketplace Pesticide Training - Embry	184.22
		Freimuth 2024 Harpers Playg Playground Training - Crownhart	268.61
		Freimuth WWCCPPG Credit For Taxes Charged - Cross Connection	(33.06)
	Council	Freimuth Carls Golfand Shirt - Councilor Davis	63.03
	Human Resources	Freimuth Vdara- Hotel Deposit Springbrook Conference - Freimuth	79.59
		Freimuth HTC Race 2025 Hood To Coast Registration Fee - Wellness	2,483.00
		Freimuth HTC Race 2025 Portland To Coast Reg. Fee - Wellness	1,776.00
	Administration	Freimuth Hyatt Hotel Stay/Parking Digital Day Training - Demoss	278.03
202410-4870	Finance	Johnson The Columbian Newspaper Subscription - Finance Director	12.50
202410-7189	Genl Govt/Facilities	Sennett Sticker Mule Team Philosophy Signs - RACC	29.72
		Sennett Sticker Mule Team Philosophy Signs - CH	69.52
	Community Development	Sennett Sticker Mule Team Philosophy Signs - RACC	61.64
	Administration	Sennett Climate Pledge Arena Digital Day Parking - Sennett	13.72
202410-7051	Genl Govt/Facilities	Blehm WSU Marketplace Pesticide Webinar - N Johnson	3.00
	Public Works	Blehm WSU Marketplace Pesticide Training - Venne	108.00
		Blehm WSU Marketplace Pesticide Training - Webberley	108.00
		Blehm WSU Marketplace Pesticide Webinar - N Johnson	27.00
	Community Development	Blehm WSU Marketplace Pesticide Training - Venne	12.00
		Blehm WSU Marketplace Pesticide Training - Webberley	12.00
	Human Resources	Blehm Costco Snacks - Employee Halloween Lunch	72.96
202410-9437	Public Safety	Steele-Hoots USPS Disclosure Mailing/Stamps - PD	162.35
		Steele-Hoots Costco Coffee/Tissue - PD	105.53

City of Ridgefield

Claims Payment Report

For Approval on:

November 21st, 2024

WELLS FARGO - EPAY	1681	202410-9437	Public Safety	Steele-Hoots TLO Transunion Background Investigations - PD	104.57
				Steele-Hoots Altitude Risk Mitigation Course - Officer Jensen	295.00
				Steele-Hoots USPS Stamps - PD	14.60
		202410-3244	Public Safety	Doriot On Replacement Boots - Doriot	239.14
				Doriot Costco Halloween Candy - RORC Trunk Or Treat - PD	499.75
		202410-6939	Community Development	Lust Clark County GIS Mailing Labels - Applicant Is City	12.78
				Lust The Columbian Monthly Newspaper Subscription - Cdd Director	9.99
		202410-7739	Genl Govt/Facilities	Coleman Cleverwaiver Waiver Forms Software - Dragon Boats	29.99
				Coleman Broadcast Music Music License - Oct 1Sat	435.00
				Coleman Sticker Mule Holiday Ornaments - Dec 1Sat	363.13
				Coleman Sticker Mule Wine Walk Stickers - November 1Sat	247.84
				Coleman Sticker Mule Wine Walk Keychains - November 1Sat	96.74
				Coleman Sticker Mule Employee Ornament Gifts	192.33
		202410-7069	Human Resources	Ferriss USPS Office - Annexation Packet	4.31
		202410-6996	Community Development	Demoss USPS Office - Annexation Packet	4.31
			Public Safety	Demoss Sticker Mule Pink Patch Stickers - PD	139.14
			Human Resources	Demoss Rosauers Thank You Cards - Blehm/Freimuth/Allen	16.23
			Administration	Demoss The Columbian Newspaper Subscription - Communications	9.99
		202410-5997	Public Works	Sampson WSU Marketplace Pesticide License/Training - Rader	108.00
				Sampson WSU Pesticide Online Pesticide Course - Venne	67.50
				Sampson WSU Marketplace Pesticide License/Training - Sampson	120.00
			Community Development	Sampson WSU Marketplace Pesticide License/Training - Rader	12.00
				Sampson WSU Pesticide Online Pesticide Course - Venne	7.50
		202410-4252	Public Works	Blake La Quinta Inn Cross Connection Conference Lodging - Swarts	148.04
				Blake La Quinta Inn Cross Connection Conference Lodging - Blake	148.04
			Information Technology	Blake Rs Means Engineering/Capital Software System	326.10
		202410-9059	Executive	Stuart El Rancho Viejo Permit Mtg w/Comm Developer - Stuart	24.54
		Stuart Bevridge Chamber Of Commerce Community Mtg - Stuart	30.44		
WELLS FARGO - EPAY Total					21,674.09
WESTERN UNITED CIVIL GROUP LLC	3743	23016-14	Public Works	10.2024 S Royle RD S 15th St to 5th Way	315,838.66
	UB*01086	(blank)	Genl Govt/Facilities	Refund Check 016532-000 Hydrant Meter S Royle Rd between S 3rd way & S Wells	276.65
WESTERN UNITED CIVIL GROUP LLC Total					316,115.31
WEX BANK - EPAY	3552	100624179	Genl Govt/Facilities	Vehicle Equipment Maintenance - PWFAC FTE	7.09
				10.2024 PW Fuel	334.65
			Public Safety	10.2024 PD Fuel	4,900.39
			Public Works	Vehicle Equipment Maintenance - PWFAC FTE	50.59
				Vehicle Equipment Maintenance - Streets	34.08
				10.2024 PW Fuel	5,366.23
			Community Development	10.2024 CDD Fuel	777.61
WEX BANK - EPAY Total					11,470.64
WOODLAND SAW AND CYCLE INC.	2223	3798	Public Works	PWSTW Power Head and Spark Plugs	473.95
			Community Development	PWSTW Power Head and Spark Plugs	46.87
		3789	Genl Govt/Facilities	String Trimmer Repair & Harness Replacement	27.74
			Public Works	String Trimmer Repair & Harness Replacement	198.22
WOODLAND SAW AND CYCLE INC. Total					746.78
ZACHARIAH RADER	3930	3930-20241119	Public Works	Pesticide Resources and Education Program Meals - Rader	150.30
			Community Development	Pesticide Resources and Education Program Meals - Rader	16.70
ZACHARIAH RADER Total					167.00
Grand Total					7,030,241.81

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Approval of Minutes from the November 7, 2024 Meeting

GOVERNING LEGISLATION

N/A

PREVIOUS COUNCIL ACTION TAKEN:

N/A

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s).

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

Approve the minutes by making the following motion: 1. "I move to approve the consent agenda"

STAFF CONTACT:

ATTACHMENTS:

1. 11-07-2024



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
NOVEMBER 7, 2024**

Regular Meeting - 5:00 PM

I. STUDY SESSION - 5:00 P.M.

1. 2025-2045 Comprehensive Plan Update: Land Use and Transportation - Claire Lust, Community Development Director, Chuck Green, Public Works Director

The City of Ridgefield is updating its 20-year Comprehensive Plan under the Growth Management Act (GMA), focusing on accommodating housing and employment growth within the City and its Urban Growth Area (UGA) over the next 20 years. The update includes planning for affordable housing and requires the Council to adopt a preferred land use alternative, which will shape the comprehensive plan's policies on land use, transportation, housing, economic development, and climate.

Council previously reviewed two draft land use alternatives in June:

- **Alternative 1** emphasized density increases throughout the City and UGA.
- **Alternative 2** focused on intensified mixed-use hubs.

Council requested a third alternative, which combines elements of both Alternatives 1 and 2.

The three alternatives all propose UGA expansions to address housing growth needs, particularly affordable housing. In early 2024, Clark County accepted site-specific UGA expansion requests, with Alternatives 1 and 2 including all such requests and Alternative 3 focusing on two areas suited to Ridgefield's needs.

Community outreach included a September workshop and online mapping activity where residents provided input on where growth and affordable housing should occur. The results will be summarized in the study session. The study session's goals were to gather direction on Transportation Capital Facility Plan policies and draft transportation network, as well as discuss the three land use alternatives and community feedback.

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Mayor Ron Onslow
Mayor Pro Tem Matt Cole
Council Member Judy Chipman
Council Member Katie Favela
Council Member Rian Davis

Absent:

Council Member Lee Wells
Council Member Clyde Burkle

MOTION: MOVED TO EXCUSE COUNCIL MEMBER BURKLE AND COUNCIL MEMBER WELLS FROM THE MEETING.

RESULT: (UNANIMOUS)
MOVER: Mayor Pro Tem Matt Cole
SECONDER: Council Member Judy Chipman
AYES: Mayor Onslow, Mayor Pro Tem Cole, Council Member Chipman, Council Member Favela, Council Member Davis

3. Late changes to the agenda

III. PARKS BOARD APPOINTMENT

1. Appointment Confirmation of Parks Board Member, Position No. 2

MOTION: MOVED TO CONFIRM THE APPOINTMENT OF JESSICA PACE TO THE PARKS BOARD, POSITION NO. 2.

RESULT: (UNANIMOUS)
MOVER: Mayor Pro Tem Matt Cole
SECONDER: Council Member Judy Chipman
AYES: Mayor Onslow, Mayor Pro Tem Cole, Council Member Chipman, Council Member Favela, Council Member Davis

IV. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under [City Council Meeting Audio Files | Ridgefield, WA \(ridgefieldwa.us\)](https://www.ridgefieldwa.us/City-Council/Meeting-Audio-Files).

V. CONSENT AGENDA

MOTION; MOVED TO APPROVE AS PRESENTED.

RESULT: (UNANIMOUS)
MOVER: Council Member Rian Davis
SECONDER: Council Member Katie Favela
AYES: Mayor Onslow, Mayor Pro Tem Cole, Council Member Chipman, Council Member

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the October 24, 2024 Meeting**
3. **Motion to Approve the Submission of a DWSRF Loan to Fund Construction of the Elevated Water Reservoir**

VI. PUBLIC HEARING

1. **Public Hearing on 2025 Property Tax Levy and Revenue Sources
- Kirk Johnson, Finance Director**

The 2025 revenue budget totals \$63.9 million, including \$24.2 million in internal transfers for capital projects including \$13.8 million of the remaining bond funds, \$3.3 million for governmental debt service, and \$0.9 million in internal transfers to support street operations and maintenance. \$3.4 million in new grant funding, and \$3.5 million in new debt issuance. In comparison, the 2024 amended revenue budget was \$122.6 million, with \$49.4 million associated with internal transfers from existing funds. The overall net increase/decrease in the proposed revenue budget when compared to the 2024 amended budget is approximately \$58.7 million, a 47.9% decrease.

MAYOR ONSLOW OPENED THE PUBLIC HEARING: 7:08PM

No testimony was received.

MAYOR ONSLOW CLOSED THE PUBLIC HEARING: 7:09PM

VII. BUSINESS

1. **First Reading of Ordinance No. 1435 - 2025 Property Tax Levy and Revenues - Kirk Johnson, Finance Director**

The 2025 budget includes a statutory 1% increase in the property tax levy, exclusive of new construction, property improvements, state-assessed property increases, and annexations. The Implicit Price Deflator (IPD) rate of 2.57% allows the City to take the full 1% increase without a "substantial need" resolution. The estimated property tax levy for 2025 is \$2,500,000, reflecting a \$160,000 increase from 2024, supported by new construction adding \$108,338 to revenue. Ridgefield's estimated taxable assessed value is \$4,053,624,940, with a levy rate of \$0.61 per \$1,000 assessed value. The General Fund operating expenses have increased by 15.8% from 2024, and while the 1% levy increase does not match inflation, it is necessary to maintain a balanced budget.

Options for the 2025 property tax levy:

1. Adopt a 1% increase (\$23,320).
2. Bank the 1% increase for future use.
3. Decline to adopt or bank the 1% increase.

First reading conducted.

2. **First Reading of Ordinance No. 1436 - 2025 Water Utility Rate Code Amendment - Kirk Johnson, Finance Director**

In 2023, the City contracted FCS to conduct a 10-year water utility rate study. The study analyzed operational, capital, and reserve requirements and concluded that a 3% annual rate increase is needed to meet revenue requirements and maintain the water system. The 2025 review confirms that the inflationary increase supports these needs, including significant upcoming capital projects such as acquiring new water rights, constructing a reservoir, and drilling a new well field. For an average household using 1,600 cf of water, the 3% increase equates to \$2.18 per bi-monthly bill. Projected rate revenues for 2025 are expected to rise 14.2% over the amended 2024 budget, while expenses are anticipated to increase by 29.7%. Reserve policies will allocate 5% of rate revenues for system repair and replacement. The Budget Advisory Committee recommends adopting the 3% increase to ensure financial health, align with inflationary pressures, and fund critical infrastructure projects.

First reading conducted.

3. First Reading of Ordinance No. 1437 - 2025 Storm Water Utility Rate Code Amendment - Kirk Johnson, Finance Director

The City of Ridgefield's Stormwater Utility, established in 2005, ensures long-term management and maintenance of the stormwater system while reducing reliance on the General Fund. Ordinance No. 1437 proposes a \$2.80 bi-monthly rate increase per Equivalent Dwelling Unit (EDU), raising the rate to \$27.60 effective January 1, 2025. This adjustment addresses increasing costs and supports compliance with NPDES Phase II permit requirements beginning July 2024. The 2023 rate study identified revenue needs for the next decade, excluding the implementation of a system development charge. Rate revenue in 2025 is expected to increase by \$493,800 (27.7%) due to the proposed increase and account growth. Expenses will rise by 17.5% over 2024, reflecting added staff, equipment, and compliance measures. To fund capital projects, the City secured a \$2.4 million Public Works Board loan for four downtown projects, with construction starting in 2025. Operating revenues will cover loan repayments, and 5% of rate revenues (\$112,500) will be reserved for future capital repairs. The proposed rate adjustment ensures a financially sustainable utility capable of meeting operational and capital needs.

First reading conducted.

4. Motion - Contract Amendment #2 with HHPR for Additional Design Services During Construction for the Pioneer Widening and 50th Place Roundabout Project - Chuck Green, Public Works Director

The initial HHPR contract for the Pioneer Widening and Discovery Drive Roundabout project was approved in 2023 for \$2,380,926, including design, permitting, and construction support services. An additional \$245,804 is now requested to address unforeseen project needs:

- Identification of previously unknown underground utilities.
- Design modifications for water, sewer, and culvert bypass systems to meet permit requirements.
- Increased contractor inquiries and submittal reviews.
- Expanded work for rights-of-way and temporary easements.
- Development of wetland mitigation planting and management plans in coordination with IQ Credit Union's mitigation covenant.

Of the additional budget, \$1,800 will be reimbursed by Clark Regional Wastewater District, \$15,820 by the water fund, and \$228,184 will be covered by project bond proceeds.

MOTION: MOVED TO APPROVE CONTRACT AMENDMENT #2 WITH HHPR FOR ADDITIONAL SUPPORT

SERVICES DURING CONSTRUCTION OF THE PIONEER WIDENING AND 50TH AVENUE ROUNDABOUT PROJECT IN THE AMOUNT OF \$245,804.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Judy Chipman
SECONDER:	Council Member Rian Davis
AYES:	Mayor Onslow, Mayor Pro Tem Cole, Council Member Chipman, Council Member Favela, Council Member Davis

5. Motion - Award of Construction Contract for Park Laundry Clean-Up Project - Chuck Green, Public Works Director

The City entered a consent decree with the Washington State Department of Ecology to clean up parcels on Main St and Simons, including the "Park Laundry" parcel acquired in 2023. Cleanup efforts, estimated at \$2.3 million, will be funded primarily by \$2,070,000 in remedial action grants and a \$195,000 Department of Commerce grant, with the City covering up to 10% of costs. An Invitation to Bid for remediation contractors was issued on September 26, 2024. Seven bids were received, with Anderson Environmental Contracting, LLC (AEC) submitting the lowest bid at \$915,542.47, below the Engineer’s Estimate of \$1,443,000. AEC’s qualifications were reviewed and deemed satisfactory. A Notice of Intent to Award was issued to AEC on October 29, 2024, with no protests received. The project is set to proceed with grant funding covering the majority of costs.

MOTION: MOVED TO AWARD THE CONSTRUCTION CONTRACT FOR THE PARK LAUNDRY CLEANUP PROJECT TO ANDERSON ENVIRONMENTAL CONTRACTING, LLC FROM KELSO, WA IN THE AMOUNT OF \$915,542.47 PLUS \$100,000 IN CONTINGENCIES.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Matt Cole
SECONDER:	Council Member Katie Favela
AYES:	Mayor Onslow, Mayor Pro Tem Cole, Council Member Chipman, Council Member Favela, Council Member Davis

6. Motion - Approval of Agreed Order with Department of Ecology - Steve Stuart, City Manager

The City and Port have finalized Agreed Order No. DE 12769 with the Washington State Department of Ecology, which mandates the implementation of the 2024 Off-Property Portion Cleanup Action Plan (CAP). This plan focuses on soil removal and replacement in specific downtown Ridgefield properties and rights-of-way, marking the final phase of required remediation. The agreement includes an indemnification clause, protecting the State from claims related to the Port and City’s implementation of the cleanup. Ecology has confirmed sufficient grant funding is available for the work and clarified that Davis Park is not subject to remediation for dioxins contamination.

MOTION: MOVED TO APPROVE THE AGREED ORDER AGREEMENT WITH THE DEPARTMENT OF ECOLOGY AS PRESENTED AND GIVE AUTHORIZATION TO THE CITY MANAGER TO SIGN SAID AGREEMENT, CONTINGENT UPON THE EXECUTION OF THE COOPERATION AGREEMENT.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Rian Davis
SECONDER:	Council Member Judy Chipman

AYES:	Mayor Onslow, Mayor Pro Tem Cole, Council Member Chipman, Council Member Favela, Council Member Davis
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7. Motion - Approval of Agreed Order Cooperation Agreement with Port of Ridgefield - Steve Stuart, City Manager

The Washington State Department of Ecology has identified hazardous substance releases at the Pacific Wood Treating Corporation site. In 1996 and 2001, the Port and Ecology entered Agreed Orders (AOs) to address contamination and perform remediation, including a Remedial Investigation and Feasibility Study (RI/FS). In 2013, a Consent Decree (CD) was signed by Ecology, the Port, and the City, which outlined actions for a portion of the site, excluding the "Off-Property Portion" contaminated with dioxins. In 2014, a third AO was signed to address the Off-Property Portion, which included soil removal in 2016 and 2017. The City and Port have now negotiated a new Agreed Order (No. DE 12769) with Ecology, requiring the implementation of the 2024 Off-Property Portion Cleanup Action Plan (2024 AO CAP), marking the next phase of remediation.

MOTION: MOVED TO APPROVE THE AGREED ORDER COOPERATION AGREEMENT WITH THE PORT OF RIDGEFIELD AS PRESENTED AND GIVE AUTHORIZATION TO THE CITY MANAGER TO SIGN SAID AGREEMENT.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Matt Cole
SECONDER:	Council Member Rian Davis
AYES:	Mayor Onslow, Mayor Pro Tem Cole, Council Member Chipman, Council Member Favela, Council Member Davis

VIII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under [City Council Meeting Audio Files | Ridgefield, WA \(ridgefieldwa.us\)](https://www.ridgefieldwa.us/CityCouncil/MeetingAudioFiles).

IX. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

Council Member Chipman attended the CREDC meeting, the Chamber of Commerce Mayor's luncheon, leadership training, volunteered at the wine walk event, and participated in a City Manager briefing.

Council Member Favela attended the AWC luncheon in Kalama, volunteered at the wine walk event, and attended the CCF&R meeting.

Council Member Davis held individual meetings with management team members and attended the Paradise Pointe Park Open House.

Mayor Pro Tem Cole attended the Chamber of Commerce Mayor's luncheon and the RTC meeting.

2. Mayor

Attended the ribbon cutting for a new business, participated in the Chamber of Commerce Mayor's luncheon, volunteered at the wine walk event, and attended the AWC luncheon in Kalama.

3. City Manager

City Manager Steve Stuart commended the Police Department and Public Works Department for their efforts during the Halloween event. He also reminded everyone about the Veteran's Memorial ceremony on Monday and the Ribbon Cutting for the RORC field lights on November 19th.

Public Works Director Chuck Green provided an update on the Pioneer Widening project.

Finance Director Kirk Johnson gave an update on grant reimbursements.

Deputy City Manager Lee Knottnerus recognized City Hall staff for their work on the Halloween downtown event.

Police Chief Cathy Doriot thanked Lieutenant Andrew for her work during her absence.

X. ADJOURN

8:20PM

Julie Ferriss, City Clerk

Ron Onslow, Mayor

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Salary Commission Update

GOVERNING LEGISLATION

PREVIOUS COUNCIL ACTION TAKEN:

SUMMARY/BACKGROUND:

In April 2014, the City Council created an independent Salary Commission to set the salaries of the elected councilmembers. This Commission takes the responsibility of determining pay away from the Council, ensures that salaries are based on the duties of the position rather than the individual holding it, and provides a more transparent process for setting compensation.

The Commission is made up of five Ridgefield residents who live within the city limits or the urban growth boundary. The Mayor appoints the Commissioners, and the City Council approves them. To avoid any conflict of interest, none of the members can be city officials, employees, or have immediate family members in those roles.

At our recent meeting on August 1, 2024, the Salary Commission reviewed the current City budget, salary data for mayors and councilmembers in comparable Washington cities. We didn't receive any comments from the public. After discussing this information, the Commission voted to implement a salary increase as follows:

- **Mayor** – \$1,400 per month, with an annual maximum of \$16,800.
- **Councilmembers** – \$725 per month, with an annual maximum of \$8,700.

The salary increase will be effective for all Councilmembers and the Mayor on January 1, 2025.

BUDGET/FINANCIAL IMPACTS:

RECOMMENDED ACTION OR MOTION:

STAFF CONTACT: Shaun Ford, Commission Chair

ATTACHMENTS:

None

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Second Reading of Ordinance No. 1435 - 2025 Property Tax Levy and Revenues

GOVERNING LEGISLATION

RCW 84.55.120 Public Hearing - Tax District's Revenue Sources - Adoption of Tax Increases by Ordinance or Resolution, RCW 84.52 Levy of Taxes, RCW 35A.33 Budgets in Code Cities, Financial Policy #07: Budget

PREVIOUS COUNCIL ACTION TAKEN:

The Council held a public hearing on the property tax levy and revenue sources for the 2025 Proposed Budget on November 7, 2024. The Council conducted the first reading of Ordinance No. 1435 on November 7, 2024.

SUMMARY/BACKGROUND:

The 2025 budget includes the statutory maximum 1% increase in the current property tax levy exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, and annexations that have occurred, and including any refunds made.

The Implicit Price Deflator (IPD) Rate exceeds 1% for setting 2025 property taxes: The IPD inflation rate as of September 25, 2024, is 2.57%. This means all taxing districts with populations of 10,000 or greater can take the full 1% levy increase in 2025 without adopting a Resolution or Ordinance of "substantial need."

The 2024 regular levy amount was \$2,332,022. The statutory 1% increase would raise the property tax levy by \$23,320. In addition to the 1% increase, the Clark County Assessor's office has preliminary estimates showing the City's assessed value for new construction will add approximately \$176.9 million to the City's assessed value, adding approximately \$108,338 in property tax revenue. The Department of Revenue is still in the process of valuing state assessed utilities. These numbers should be available shortly. The value on the 2024 tax roll for state utilities was \$20.05 million.

To date, the estimated 2025 taxable assessed value for Ridgefield is \$4,053,624,940. The Assessor must certify the assessed values by November 14, 2024. The City must hold a revenue hearing and certify a property tax levy to the County by November 30, 2024. The City's current forecast for the 2025 property tax levy is \$2,500,000, an increase of \$160,000 from the amended 2024 budget. The estimate is for the City of Ridgefield levy amount to be 0.61 cents per \$1,000 assessed value, matching the 2024 levy amount.

The 2025 General Fund operating expense budget has increased 15.8% over the 2024 operating expense budget. Inflation indexes for the City are 2.8% in June 2024 compared to one year prior. Adoption of the 1% property tax levy increase does not match current inflation, but the increase is

needed to maintain a balanced budget.

The three options available for property tax are:

1. Adopt a 1% increase estimated to be \$23,320.
2. Bank the 1% increase and have it available for use at a later date.
3. Do not adopt a 1% increase or bank the capacity for the 1% increase.

BUDGET/FINANCIAL IMPACTS:

The 2025 property tax receipts will increase by \$160,000 when compared with the amended 2024 budget. The total property tax levy is estimated to be \$2,500,000.

RECOMMENDED ACTION OR MOTION:

If council chooses to adopt Ordinance No. 1435, a motion would be:

"I move to adopt Ordinance No. 1435 as presented."

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

None

ORDINANCE NO.

An Ordinance of the City of Ridgefield Establishing the Estimated Ad Valorem Taxes Necessary to Finance the Anticipated Requirements of the City of Ridgefield, Washington for the Fiscal Year Ending December 31, 2025, by Increasing Property Tax Revenue from the previous Year

WHEREAS, public hearings have been held by the Ridgefield City Council to review and discuss the estimated revenue needed for calendar year 2025 as required by statute; and

WHEREAS, the Revised Code of Washington 84.55.120 as amended by Referendum 47 requires an Ordinance or Resolution to be approved by the City Council if the anticipated property tax levy will increase by any amount; and,

WHEREAS, the amount levied for fiscal year 2024 was \$2,332,022 and the increase in the regular property tax levy amount for 2025 is \$23,320, which is a percentage increase of 1 % from the previous year; and,

WHEREAS, this increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property, and annexations that have occurred, and including any refunds made; and,

WHEREAS, a certified budget request or estimate is filed with the County Legislative Authority, separate from this ordinance. As required by RCW 84.52.020, that filing certifies the total amount to be levied by the regular property tax levy. The form for this purpose is titled "Levy Certification" and is available through the Assessor's Office. Certification is made in a manner prescribed by the County Legislative Authority.

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to increase the property tax levy by the maximum allowed by the Revised Code of Washington.

Section 2. Fixing Ad Valorem Taxes. That an increase in the regular property tax levy is authorized for the levy to be collected for the 2025 tax year in the amount of the maximum 1% allowed by law from the previous year, estimated to be \$23,320. This increase is exclusive of additional revenue resulting from new construction, improvements to property, any increase in the value of state assessed property and annexations that have occurred.

Section 3. Transmittal to County. A certified copy of this ordinance shall be transmitted to Clark County in accordance with law.

Section 4. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

Section 5. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 6. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7: Effective date. This ordinance shall take effect and be in full force five (5) days after the publication in which is hereby approved.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, THIS 21st DAY OF NOVEMBER 2024 AT AN OPEN PUBLIC MEETING.

City of Ridgefield:

Ron Onslow
Mayor

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker
City Attorney

First Reading: November 7, 2024
Second Reading: November 21, 2024
Publication Date: November 27, 2024
Effective Date: December 2, 2024

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Second Reading of Ordinance No. 1436 - 2025 Water Utility Rate Code Amendment

GOVERNING LEGISLATION

RCW 35.92 Municipal Utilities, RMC 13.35 Water Rates, RCW 35A.33 Budgets in Code Cities, Financial Policy #07: Budget

PREVIOUS COUNCIL ACTION TAKEN:

The council has adopted ordinances over the years setting bi-monthly water rates that support operating and capital revenues to preserve the public health, safety and proper maintenance of the water system. The most recent action associated with bimonthly water rates was adopted by the Council through Ordinance No. 1412 on November 16, 2023. The Council adopted Ordinance No. 1403 on May 25, 2023, to revise the water rate structure for residential and irrigation usage. The Council held a public hearing on the property tax levy and the proposed 2025 revenue sources on November 7, 2024. The Council conducted the first reading of Ordinance No. 1436 on November 7, 2024.

SUMMARY/BACKGROUND:

In 2023, city staff contracted with FCS, a consultant that specializes in comprehensive rate studies, to determine the revenue requirements for the next 10 years in the water fund. The study is conducted every 5–6 years per budget policy and reviews the estimated expenses for operations, capital, and reserve requirements to fund the water utility. The rate analysis analyzes expenses and revenues for the next 10 years for the Water Utility. Factors included assumptions for inflationary cost escalators, labor agreements, capital facility plans and growth assumptions. During the annual budget process, the Finance Department updates the model to ensure any significant changes are captured. The study concluded that the water rates should be increased annually by an inflationary factor of 3% to insure the water fund can meet ongoing obligations to maintain the water system. The 2025 review of the rate model determined the inflationary increase supports the revenue requirements for the Water Utility Fund.

The Water Utility Fund will have significant capital investment over the next several years to acquire new water rights, construct an elevated water reservoir and drill a new well field in the southwest section of town. The inflationary increase in conjunction with the water SDC funds will help support the capital expense. The City is actively seeking grants and low-cost debt to assist with the expense of these projects.

For a household using an average of 1,600 cf of water, the rate increase would be approximately \$2.18 per bi-monthly billing cycle including utility tax. Due to the recommended rate increase and projected usage in 2025, rate revenue is expected to increase 14.2% over the amended 2024 budget. Expenses for the water utility fund are expected to increase 29.7% in 2025 over the amended 2024 budget. The

water fund has several high priority capital infrastructure projects moving into construction over the next few years. City reserve policies also require 5% of rate revenues (\$182,600) being set aside into a reserve fund for repair and replacement of existing water system infrastructure. The proposed 2025 budget will use \$400 in reserve balances to purchase one-time items.

The Budget Advisory Committee is recommending we implement the 3% increase in the rate. The West Region Average Consumer Price Index for Urban Consumers (CPI-U) for the twelve months July 1, 2023, through June 30, 2024, was 2.8%. A 3% increase, together with the projected account growth due to new development, is proposed to maintain a financially healthy utility and complete needed capital maintenance projects.

Refer to attached Exhibit "A" for rate changes.

BUDGET/FINANCIAL IMPACTS:

Refer to the following table for impacts:

Budget Year	Rate Revenue	Miscellaneous Revenue	Total Revenue	Comparison 2025 - 2024
2025	\$3,652,000	\$281,000	\$3,933,000	+ \$510,000
2024	\$3,199,000	\$223,500	\$3,422,500	

RECOMMENDED ACTION OR MOTION:

If council chooses to adopt Ordinance No. 1436, a motion would be:

"I move to adopt Ordinance No. 1436 as presented."

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. Chapter_13.35___WATER_RATES Redlined
2. Chapter_13.35___WATER_RATES Clean Copy

ORDINANCE NO.

An Ordinance of the City of Ridgefield, Washington amending Ridgefield Municipal Code Chapter 13.35 and Ordinance Number 1412 adjusting the bimonthly water rates

WHEREAS, Ridgefield Municipal Code Chapter 13.35 provides for bi-monthly water rates which have been adjusted periodically; and,

WHEREAS, the City Council of the City of Ridgefield deems it is in the best interest of the City that water rates increase to offset current inflation rates, which equates to a three percent (3%) increase for the basic bi-monthly charge, and that all other rates should increase in their pro rata share; and,

WHEREAS, the City completed a study of the water system rates and structure and the City Council adopted the findings; and,

WHEREAS, this ordinance is necessary to incorporate the increase in the rate; and,

WHEREAS, this ordinance is needed for the immediate preservation of public health and safety, support of city government and to properly maintain the water system;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON HEREBY ORDAINS AS FOLLOWS:

Section 1. Public Interest. The Ridgefield City Council finds it is in the public interest to amend Ordinance No. 1412 and Chapter 13.35 (Water Rates) of the Ridgefield Municipal Code.

Section 2. Amendment to Chapter 13.35 (Water Rates). Ridgefield Municipal Code Chapter 13.35 is hereby amended per the attached exhibit "A".

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 4. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 5. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective date. THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT ON JANUARY 1, 2025. PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON ON THIS 21ST DAY OF NOVEMBER 2024.

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City of Ridgefield:

Ron Onslow
Mayor

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker
City Attorney

First Reading: November 7, 2024
Second Reading: November 21, 2024
Publication Date: November 27, 2024
Effective Date: January 1, 2025

~~—CODE~~Exhibit “A”

Title 13 - PUBLIC UTILITIES
Chapter 13.35 WATER RATES

Chapter 13.35 WATER RATES

13.35.010 Water rates for metered customers.

- A. Residential customers within the city limits shall be charged a base rate and a volumetric charge for water used in a two-month billing cycle as follows:

Meter Type or Size	Two-Month Base Rate	Volume Charge	
		Volume Used (cf)	\$/cf
Residential	\$46.61 <u>48.01</u>	0—1,000	\$0.0058 <u>0.0060</u>
		1,001—2,000	\$0.0222 <u>0.0229</u>
		2,001—3,500	\$0.0274 <u>0.0283</u>
		3,501—5,000	\$0.0311 <u>0.0321</u>
		Over 5,000	\$0.0405 <u>0.0418</u>

- B. Commercial, industrial, government, and mixed use customers shall be charged a base rate and a volumetric charge for water used in a two-month billing cycle as follows:

Meter Type or Size	Two-Month Base Rate	Volume Charge	
		Volume Used (cf)	\$/cf
1-inch and under	\$46.61 <u>48.01</u>	No Minimum	\$0.0315 <u>0.0325</u>
1.5-inch	\$93.21 <u>96.01</u>		
2-inch	\$149.14 <u>153.62</u>		
3-inch	\$279.61 <u>288.00</u>		
4-inch	\$466.04 <u>480.03</u>		
6-inch	\$932.04 <u>960.01</u>		
8-inch	\$1,491.27 <u>1,536.01</u>		
10-inch	\$5,359.25 <u>5,520.03</u>		
12-inch	\$10,019.45 <u>10,320.04</u>		

- C. Irrigation meters shall be charged a base rate and a volumetric charge for water used in a two-month billing cycle as follows:

Meter Type or Size	Two-Month Base Rate	Volume Charge	
		Volume Used (cf)	\$/cf
1-inch and under	\$46.61 <u>48.01</u>	No Minimum	\$0.0331 <u>0.0341</u>
1.5-inch	\$93.21 <u>96.01</u>		
2-inch	\$149.14 <u>153.62</u>		
3-inch	\$279.61 <u>288.00</u>		
4-inch	\$466.04 <u>480.03</u>		
6-inch	\$932.04 <u>960.01</u>		
8-inch	\$1,491.27 <u>1,536.01</u>		
10-inch	\$5,359.25 <u>5,520.03</u>		

12-inch	\$ 10,019.45 <u>10,320.04</u>		
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- D. Industrial customers using more than two hundred thousand cf per two-month billing cycle may request consideration by the city for a special contract under RMC 13.20.060. The rate shall be calculated on a case by case basis to be based on the actual cost of service. Negotiated rates, if approved, shall be approved via agreement between the industrial customer and the city.

(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1169, § 2(Exh. 1), 11-20-2014; Ord. No. 1248, § 2(Exh. A), 11-16-2017; Ord. No. 1278, § 2(Exh. A), 11-15-2018; Ord. No. 1298, 2(Exh. A), 11-21-2019; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1403, § 3(Exh. A), 5-25-2023; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

13.35.020 Optional water rates for residential customers.

- A. The following monthly volumetric water charges shall be applicable to a two-month billing cycle for water customers that request the optional conservation rate.

Meter Type or Size	Volume Used (cf)	
	\$/cf	
1 inch and under	No Minimum	\$ 0.0527 <u>0.0543</u>

- B. Customers under the optional water rate will not be charged a base rate.
- C. Customers must notify the utility clerk between December 1 and December 31 should they wish to exercise the ability to change between standard water rates for metered customers as provided for in RMC 13.35.010 and optional water rates for residential customers as provided for in RMC 13.35.020 for the following year.

(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1169, § 2(Exh. 1), 11-20-2014; Ord. No. 1248, § 2(Exh. A), 11-16-2017; Ord. No. 1278, § 2(Exh. A), 11-15-2018; Ord. No. 1298, 2(Exh. A), 11-21-2019; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

13.35.030 Water rates for customers beyond corporate limits.

All consumers of water service, for services provided beyond the corporate limits, shall pay the two-month billing cycle rate for their classification plus a surcharge of fifty percent inclusive of base rate and volume charge.

(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1169, § 2(Exh. 1), 11-20-2014; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

13.35.040 Multiple residential users on a single meter.

- A. Multiple dwelling units, including accessory dwelling units on a single water meter shall be charged the standard residential water rate for each dwelling unit plus the volume charge as outlined in RMC 13.35.010. The allowable volume used in each tier for multiple residential users on a single meter shall be those tiers shown in RMC 13.35.010 multiplied by the number of units.

- B. For billing purposes multiple users on a single meter must be handled through one account only.

(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1169, § 2(Exh. 1), 11-20-2014; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

13.35.050 Low-income citizen water rate discount.

- A. A discount of twenty-five percent of water charges shall be applied to those customers who are approved as low-income customers as defined in this title. To be approved as a low-income customer, the customer must meet the following requirements:
1. Have a household adjusted gross income of less than two hundred percent of the federal poverty guidelines.
 2. If a customer was approved as a low-income senior citizen by the city prior to January 31, 2014, the customer shall continue to be eligible for the credit for so long as the household adjusted gross income continues to meet the requirements of RCW 84.36.381(5).
- B. Any person desiring to be approved as a low-income customer shall submit an application on a form approved by the city and present the following documentation to staff:
1. A valid driver's license or other documentation verifying residence.
 2. The applicant's most recently filed federal income tax form if taxes forms are filed
- OR
- A letter of non-filing from the Internal Revenue Service AND the applicant's current social security statement or alternative income statement.
- C. The city shall approve all customers who meet these criteria as low-income customers. The city's approval shall be effective for one year from the date of approval. Any customer desiring to continue status as a low-income customer must reapply. Failure to reapply will cause the status to lapse.
- D. The discount shall only be allowed from and after the date that the customer is approved for this rate. The city shall not be liable for the failure of any qualified person to make application for this discount and there shall be no entitlement to such discount in the absence of an application, therefore.

(Ord. No. 1374, § 2(Exh. A), 9-8-2022; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

Editor's note(s)—Ord. No. 1374, § 2(Exh. A), adopted Sep. 8, 2022, amended § 13.35.050 in its entirety to read as herein set out. Former § 13.35.050 pertained to low income citizen water rate credit and derived from Ord. No. 1148, §§ 1—3, adopted Jan. 23, 2014; and Ord. No. 1169, § 2(Exh. 1), adopted Nov. 20, 2014.

Exhibit “A”
Title 13 - PUBLIC UTILITIES
Chapter 13.35 WATER RATES

Chapter 13.35 WATER RATES

13.35.010 Water rates for metered customers.

- A. Residential customers within the city limits shall be charged a base rate and a volumetric charge for water used in a two-month billing cycle as follows:

Meter Type or Size	Two-Month Base Rate	Volume Charge	
		Volume Used (cf)	\$/cf
Residential	\$48.01	0—1,000	\$0.0060
		1,001—2,000	\$0.0229
		2,001—3,500	\$0.0283
		3,501—5,000	\$0.0321
		Over 5,000	\$0.0418

- B. Commercial, industrial, government, and mixed use customers shall be charged a base rate and a volumetric charge for water used in a two-month billing cycle as follows:

Meter Type or Size	Two-Month Base Rate	Volume Charge	
		Volume Used (cf)	\$/cf
1-inch and under	\$48.01	No Minimum	\$0.0325
1.5-inch	\$96.01		
2-inch	\$153.62		
3-inch	\$288.00		
4-inch	\$480.03		
6-inch	\$960.01		
8-inch	\$1,536.01		
10-inch	\$5,520.03		
12-inch	\$10,320.04		

- C. Irrigation meters shall be charged a base rate and a volumetric charge for water used in a two-month billing cycle as follows:

Meter Type or Size	Two-Month Base Rate	Volume Charge	
		Volume Used (cf)	\$/cf
1-inch and under	\$48.01	No Minimum	\$0.0341
1.5-inch	\$96.01		
2-inch	\$153.62		
3-inch	\$288.00		
4-inch	\$480.03		
6-inch	\$960.01		
8-inch	\$1,536.01		
10-inch	\$5,520.03		

12-inch	\$10,320.04		
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- D. Industrial customers using more than two hundred thousand cf per two-month billing cycle may request consideration by the city for a special contract under RMC 13.20.060. The rate shall be calculated on a case by case basis to be based on the actual cost of service. Negotiated rates, if approved, shall be approved via agreement between the industrial customer and the city.

(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1169, § 2(Exh. 1), 11-20-2014; Ord. No. 1248, § 2(Exh. A), 11-16-2017; Ord. No. 1278, § 2(Exh. A), 11-15-2018; Ord. No. 1298, 2(Exh. A), 11-21-2019; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1403, § 3(Exh. A), 5-25-2023; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

13.35.020 Optional water rates for residential customers.

- A. The following monthly volumetric water charges shall be applicable to a two-month billing cycle for water customers that request the optional conservation rate.

Meter Type or Size	Volume Used (cf)	
	\$/cf	
1 inch and under	No Minimum	\$0.0543

- B. Customers under the optional water rate will not be charged a base rate.
- C. Customers must notify the utility clerk between December 1 and December 31 should they wish to exercise the ability to change between standard water rates for metered customers as provided for in RMC 13.35.010 and optional water rates for residential customers as provided for in RMC 13.35.020 for the following year.

(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1169, § 2(Exh. 1), 11-20-2014; Ord. No. 1248, § 2(Exh. A), 11-16-2017; Ord. No. 1278, § 2(Exh. A), 11-15-2018; Ord. No. 1298, 2(Exh. A), 11-21-2019; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

13.35.030 Water rates for customers beyond corporate limits.

All consumers of water service, for services provided beyond the corporate limits, shall pay the two-month billing cycle rate for their classification plus a surcharge of fifty percent inclusive of base rate and volume charge.

(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1169, § 2(Exh. 1), 11-20-2014; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

13.35.040 Multiple residential users on a single meter.

- A. Multiple dwelling units, including accessory dwelling units on a single water meter shall be charged the standard residential water rate for each dwelling unit plus the volume charge as outlined in RMC 13.35.010. The allowable volume used in each tier for multiple residential users on a single meter shall be those tiers shown in RMC 13.35.010 multiplied by the number of units.

- B. For billing purposes multiple users on a single meter must be handled through one account only.

(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1169, § 2(Exh. 1), 11-20-2014; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

13.35.050 Low-income citizen water rate discount.

- A. A discount of twenty-five percent of water charges shall be applied to those customers who are approved as low-income customers as defined in this title. To be approved as a low-income customer, the customer must meet the following requirements:
1. Have a household adjusted gross income of less than two hundred percent of the federal poverty guidelines.
 2. If a customer was approved as a low-income senior citizen by the city prior to January 31, 2014, the customer shall continue to be eligible for the credit for so long as the household adjusted gross income continues to meet the requirements of RCW 84.36.381(5).
- B. Any person desiring to be approved as a low-income customer shall submit an application on a form approved by the city and present the following documentation to staff:
1. A valid driver's license or other documentation verifying residence.
 2. The applicant's most recently filed federal income tax form if taxes forms are filed
- OR
- A letter of non-filing from the Internal Revenue Service AND the applicant's current social security statement or alternative income statement.
- C. The city shall approve all customers who meet these criteria as low-income customers. The city's approval shall be effective for one year from the date of approval. Any customer desiring to continue status as a low-income customer must reapply. Failure to reapply will cause the status to lapse.
- D. The discount shall only be allowed from and after the date that the customer is approved for this rate. The city shall not be liable for the failure of any qualified person to make application for this discount and there shall be no entitlement to such discount in the absence of an application, therefore.

(Ord. No. 1374, § 2(Exh. A), 9-8-2022; Ord. No. 1381, § 2(Exh. A), 11-17-2022; Ord. No. 1412, § 2(Exh. A), 11-16-2023)

Editor's note(s)—Ord. No. 1374, § 2(Exh. A), adopted Sep. 8, 2022, amended § 13.35.050 in its entirety to read as herein set out. Former § 13.35.050 pertained to low income citizen water rate credit and derived from Ord. No. 1148, §§ 1—3, adopted Jan. 23, 2014; and Ord. No. 1169, § 2(Exh. 1), adopted Nov. 20, 2014.

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Second Reading of Ordinance No. 1437 - 2025 Storm Water Utility Rate Code Amendment

GOVERNING LEGISLATION

RCW 35.92 Municipal Utilities, RCW 35.67 Sewerage Systems - Refuse Collection and Disposal, RCW 35A.33 Budgets in Code Cities, RMC 13.75 Stormwater Utility, Financial Policy #07: Budget

PREVIOUS COUNCIL ACTION TAKEN:

Ordinance No. 883, forming a Storm Water Utility, was adopted by City Council at the August 25, 2005 regular council meeting and Ordinance No. 884 was adopted by City Council establishing the initial rate structure of the utility. Multiple Ordinances have been adopted to set the bi-monthly rate, with the most recent adoption of Ordinance No. 1413 by the City Council on November 16, 2023, to update the bi-monthly rate to \$24.80 per equivalent dwelling unit.

The City Council heard a presentation on the 2023 comprehensive storm water utility rate study for service rates and system development charges on July 27, 2023. The council adopted the proposed rate structure without implementation of the system development charges.

The Council held a public hearing on the property tax levy and the Proposed 2025 Budget revenue sources on November 7, 2024. The council conducted the first reading of Ordinance No. 1437 on November 7, 2024.

SUMMARY/BACKGROUND:

The public storm water collection and treatment systems located within the City of Ridgefield must be maintained and repaired by the City's Public Works Department. The Stormwater Utility was created in 2005 with the plan that the fees charged would be used to perform the required long-term management, maintenance and repair to the stormwater systems, providing good stewardship of the environment, while correspondingly reducing the financial burden on the City's General Fund. Ordinance No. 1437 provides an amendment to the rate structure and a step toward generating the necessary revenue to assist in funding the Stormwater Utility.

The City is required to provide additional stormwater treatment, inspection and compliance measures due to the population growth and NPDES Phase II Municipal Stormwater permit requirements as of July 1, 2024. As a result, staff have proactively increased maintenance to the stormwater treatment system to be able to meet the requirements of the new permit. Expenses have significantly increased over the past few years and the city uses a rate model to forecast revenue requirements to meet the operating and capital expense needs of the utility. The City conducted a comprehensive rate study in 2023 to determine the revenue requirements for the next 10 years for operations and capital. The study also reviewed the possibility of adding a storm water system development charge for new development. The council approved the rate structure without the implementation of the system

development charges. The rate model includes an increase of \$2.80 per bi-monthly bill to a total of \$27.60 every two months effective January 1, 2025.

Staff continue to identify potential grant opportunities and/or low-cost loans to help fund the capital projects. The City obtained a \$2.4 million Public Works Board loan to finance the construction of 4 high priority storm water projects in the downtown core in 2024. Construction is scheduled to begin in 2025. Debt service will be paid from the operating revenues over the term of the loan.

The 2025 operating budget is expected to increase 17.5% over the 2024 operating budget. The 2025 budget when compared to the 2020 budget has increased 234% due to the additional storm water management requirements. The main reasons for the 2025 expense increase are an additional stormwater maintenance position, and equipment, professional services and software required to meet the compliance needs for stormwater drainage management. The stormwater capital budget will match the 2024 capital budget and will be financed with a low-cost Public Works Board loan.

Rate revenue is expected to increase \$493,800 (27.7%) due to growth in accounts and the recommended rate increase. Additionally, 5% of rate revenues, \$112,500, will be transferred into the capital repair and replacement reserve for future capital R&R projects. The increase, together with the projected account growth due to new development, is proposed to maintain a financially healthy utility and complete needed capital maintenance projects.

Ordinance No. 1437 proposes a \$2.80 bi-monthly billing increase, per Equivalent Dwelling Unit (EDU). The 2025 rate would be increased to \$27.60 per EDU.

BUDGET/FINANCIAL IMPACTS:

Bi-Monthly Rate	Base Revenue	Total Revenue	Increase from 2024
\$27.60	\$2,250,000	\$2,276,500	\$493,800

RECOMMENDED ACTION OR MOTION:

If council chooses to adopt Ordinance No. 1437, the motion would be:
"I move to adopt Ordinance No. 1437 as presented."

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. 13.75.060___Stormwater_service_charge_rates. Redlined
2. 13.75.060___Stormwater_service_charge_rates. Clean Copy

ORDINANCE NO.

An Ordinance of the City of Ridgefield, Washington Amending Ridgefield Municipal Code Chapter 13.75 and Ordinance Number 1413 to Amend Fees and Charges for the Stormwater Utility by Increasing the Bi-Monthly Stormwater Rate

WHEREAS, the City of Ridgefield, Washington (the "City"), created a Stormwater Utility to implement and administer its Stormwater Management Program; and,

WHEREAS, the City of Ridgefield constructs and maintains stormwater facilities for the management, regulation, and control of surface water and stormwater within the City to protect public health, safety and welfare; and

WHEREAS, the City is authorized pursuant to the general police powers, RCW 35.67.020 and RCW 35.92.020, to fix, alter, regulate and control the rates and charges for use of said Utility and the Stormwater Management Program of the City; and,

WHEREAS, the Ridgefield City Council finds that it is now necessary to amend the rates and charges by increasing the rate to \$27.60 per bi-monthly billing period per equivalent dwelling unit to cover the cost and expense of operating said Utility; and,

WHEREAS, the Ridgefield City Council finds that all developed real property within the boundaries of the Utility benefits from the Stormwater Utility of the City and should participate financially in the payment of all expenses for the construction, maintenance, operation and improvement of said storm drainage system and for administration of the Utility;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Public Interest. The Ridgefield City Council finds it is in the public interest to amend Ordinance No. 1413 and Chapter 13.75 (Stormwater Utility) to the Ridgefield Municipal Code to amend fees and charges related to the stormwater system to cover the cost and expense of the stormwater utility.

Section 2. Amendment to Chapter 13.75 (Stormwater Utility). Section 13.75.060 Stormwater Service Charge Rates is hereby amended per the attached Exhibit A, incorporated fully herein by this reference.

Section 3. Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 4. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Severability. Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 6. Effective date. This ordinance shall be in full force and effect on January 1, 2025.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON ON THE 21st DAY OF NOVEMBER, 2024.

City of Ridgefield:

Ron Onslow
Mayor

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker
City Attorney

First Reading: November 7, 2024
Second Reading: November 21, 2024
Publication Date: November 27, 2024
Effective Date: January 1, 2025

13.75.060 Stormwater service charge rates.

- A. In accordance with the rate structure set forth in RMC 13.75.050, there is hereby levied upon all developed real property within the stormwater service area the following stormwater service charges which shall be collected from the property owners of such properties: For all developed real property within the stormwater service area, unless exempt as set forth above, the stormwater service charge shall be ~~twenty-four dollars and eighty-cent~~twenty seven dollars and sixty cents per two months per EDU multiplied by the number of EDUs determined by the utility to be contained in such parcel.
- B. All property subject to charges of the stormwater management program shall be billed based on the property characteristics existing one month prior to billing.
- C. All stormwater service charges and all other stormwater fees or charges hereafter established by the city shall be deemed to be levied upon real property.
- D. For purposes of the stormwater utility and this chapter, "Equivalent Dwelling Unit" or "EDU" shall mean a measure equal to three thousand five hundred feet of impervious ground cover or a portion thereof, and is the measure of impervious ground cover to be used by the utility in assessing service charges against each parcel of property.

(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1170, § 2(Exh. A), 11-20-2014; Ord. No. 1196, § 2(Exh. A), 11-19-2015; Ord. No. 1223, § 2(Exh. A), 11-17-2016; Ord. No. 1249, § 2(Exh. A), 11-16-2017; Ord. No. 1279, § 2(Exh. A), 11-15-2018; Ord. No. 1299, § 2(Exh. A), 11-21-2019; Ord. No. 1330, § 2(Exh. A), 11-19-2020; Ord. No. 1354, § 2(Exh. A), 11-18-2021; Ord. No. 1382, § 2(Exh. A), 11-17-2022; Ord. No. 1413, 2(Exh. A-1), 11-16-2023)

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(Ord. No. 1148, §§ 1—3, 1-23-2014; Ord. No. 1170, § 2(Exh. A), 11-20-2014; Ord. No. 1196, § 2(Exh. A), 11-19-2015; Ord. No. 1223, § 2(Exh. A), 11-17-2016; Ord. No. 1249, § 2(Exh. A), 11-16-2017; Ord. No. 1279, § 2(Exh. A), 11-15-2018; Ord. No. 1299, § 2(Exh. A), 11-21-2019; Ord. No. 1330, § 2(Exh. A), 11-19-2020; Ord. No. 1354, § 2(Exh. A), 11-18-2021; Ord. No. 1382, § 2(Exh. A), 11-17-2022; Ord. No. 1413, 2(Exh. A-1), 11-16-2023)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Motion - Approval of the Roundabout Committee Recommendations for 35th Avenue Roundabout and to Select the Next Roundabout Location for Committee Review and Consideration

GOVERNING LEGISLATION

RCW 35: Cities and Towns

PREVIOUS COUNCIL ACTION TAKEN:

Selection of the Pioneer Street at 35th Avenue Roundabout for Roundabout Committee Consideration

SUMMARY/BACKGROUND:

At the March 14, 2024 Council meeting, the Council selected the Pioneer Street at 35th Avenue roundabout as the next assignment for the Roundabout Committee to return with recommendations for the design of the center of that roundabout. Since then, the Roundabout Committee has held a number of discussions and held a brainstorming session as to concepts and themes for this roundabout. Council provided some feedback on the brainstorming ideas which provided valuable input to the Roundabout Committee's development of concepts. At their October 21, 2024 meeting, the Roundabout Committee recommended to Council the attached concept for consideration.

The Committee provided the following input on design guidelines for this concept:

- The canoe and children paddling the canoe are intended to reflect the Indigenous history and culture of the City (such as Chinook or Cathlapotle), including the waterfront and Ridgefield Wildlife Refuge.
- While the Pioneer at 35th Avenue Roundabout has current water extended to the center for irrigation, it does not have electricity for lighting.
- Electricity should be extended and soft, warm daylight type lighting should provide an accent for the features at night, would be downward facing, and would accent the art and landscape features rather than serve as a street light.
- Native plants of different heights and shapes would be planted and would be consistent with Indigenous/native culture. The plantings would be low maintenance and minimal water needs for irrigation and establishment.
- The elevated birds would appear to be in flight with a balance between maintenance and artistic functions.
- The birds could be selected to represent any of the native species at the Ridgefield Wildlife Refuge, including Sandhill Cranes, or other large bird species. The Committee did note that the Pioneer Overpass at I-5 Protective Screen project will have artistic Sandhill Cranes attached as well as the Port's Rail Overpass, and the Sandhill Crane shows up in Ridgefield's logo.
- The art designer should be experienced with local Indigenous art or be a member of one of the local Tribes.

- The walls on the roundabout are shaped to reflect moving water and be structurally strong to serve a protective function. The face of the walls should have synthetic rock or other material to simulate the appearance of rock, emphasizing earth tones.

The Roundabout Committee also noted that with the Pioneer Street Widening project being underway, now would be a good time to work with the Discovery Drive (50th Place) at Pioneer Street Roundabout designer and contractor to incorporate features into the center. They recommended that Council assign them this roundabout as time is of the essence to incorporate design recommendations at that location.

BUDGET/FINANCIAL IMPACTS:

The 2024 Capital Budget has approximately \$40,000 remaining in 2024 for implementation.

RECOMMENDED ACTION OR MOTION:

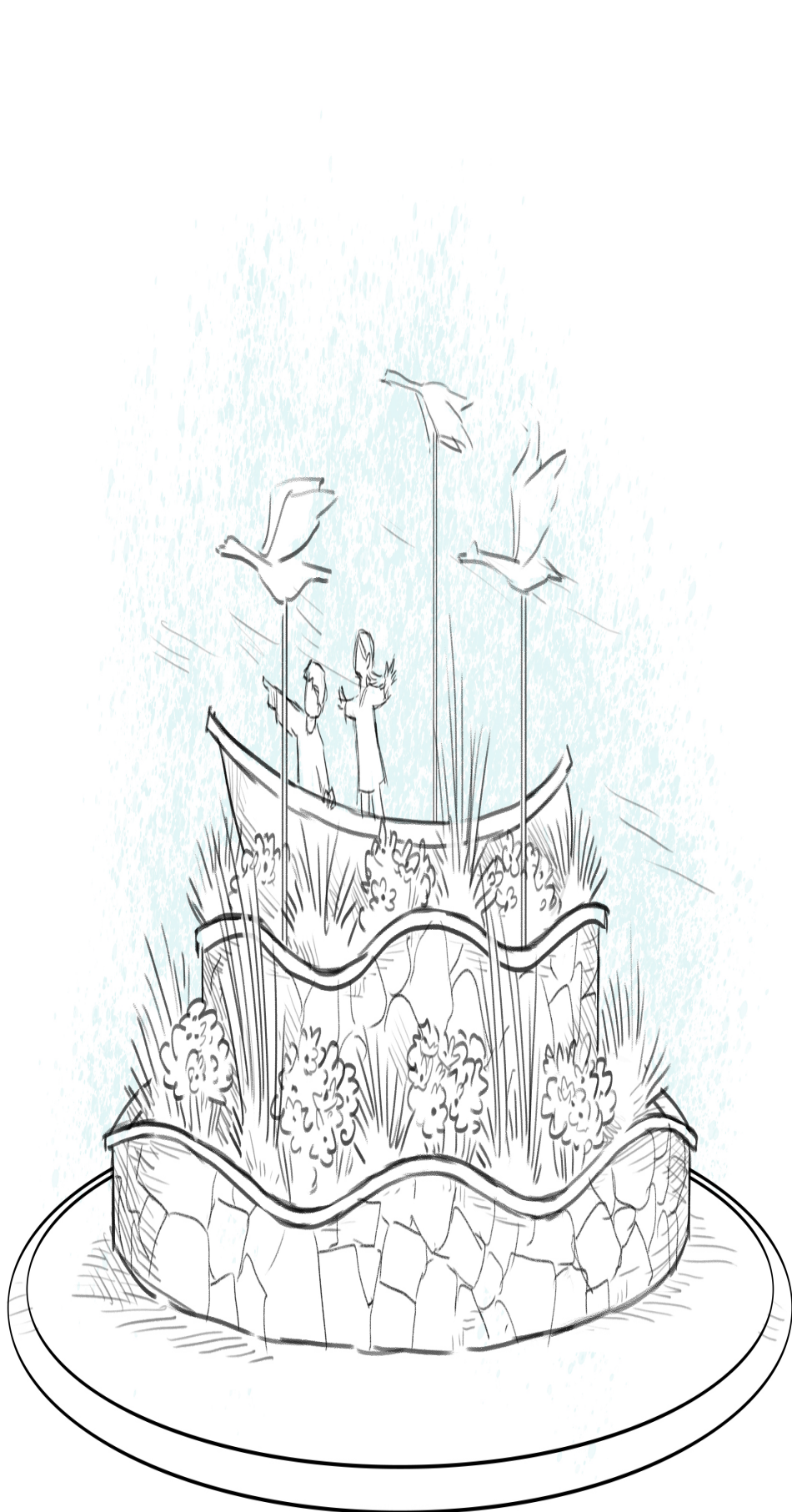
Council action is requested on both Roundabout Committee recommendations in the form of a motion:

- Pioneer Street at 35th Avenue Roundabout Concept; and
- Assigning the next roundabout for Roundabout Committee concept development.

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

1. roundabout0a_revised



**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Motion - Approval of Meadowview by Pulte Homes Final Plat

GOVERNING LEGISLATION

RCW 36.70A - Growth Management

PREVIOUS COUNCIL ACTION TAKEN:

None.

SUMMARY/BACKGROUND:

See attached staff report.

BUDGET/FINANCIAL IMPACTS:

Tax revenue from 52 new single-family homes.

RECOMMENDED ACTION OR MOTION:

To approved the final plat:

"I move to approve the Meadowview by Pulte Homes final plat as presented."

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS:

1. PLZ-24-0022 Meadowview by Pulte Homes (Urban Downs II) Final Plat Staff Report
2. Meadowview by Pulte Homes Final Plat
3. UD2 WETLAND DEMARCATION AND PATH-EX



COMMUNITY DEVELOPMENT DEPARTMENT

230 Pioneer Street | PO Box 608 | Ridgefield, WA 98642
(360) 887-3908 | Fax: (360) 887-2507 | www.ridgefieldwa.us

Meadowview by Pulte Homes (Urban Downs II PH 1) Final Plat

Staff Report

File No. MASTER-24-0024, PLZ-24-0022

I. Basic Facts

Application date: On May 6, 2024, the City received an application for final plat approval for Urban Downs II (52 lots). The project has been renamed Meadowview by Pulte Homes.

Applicant: Chicago/Fidelity Title. 655 W Columbia Way #200 / Vancouver, WA 98660. Contact: Deanna Haake, 360-980-0124, builderdev@fnf.com

Applicant's Representative: None.

Property Owner: Urban Downs, LLC. 1004 W 13th St, Ste 240 / Vancouver, WA 98660. Contact: Troy Johns, 360-600-4425, troy@maverickdevelopers.com

Property Information: No Site Address. Assessor's #: 986067097, #98 SEC 23 T4N R1E 19.26A

Comprehensive Plan: Urban Low (UL)

Zoning: Residential Low Density 6 (RLD-6), Urban Holding 10 Overlay (UH-10)

Compliance: The proposed plat complies with the applicable provisions in the Ridgefield Development Code and the Ridgefield Urban Area Comprehensive Plan.

Council date: November 21, 2024

II. Documents Received

- A. Master land use application
- B. Final plat checklist
- C. Narrative
- D. Plat sheets
- E. Lot comps and perimeter description
- F. Subdivision guarantee
- G. Performance bond cost estimate
- H. Draft CC&Rs
- I. Revised materials as required by staff

III. Background and Proposal

The Urban Downs II subdivision is located east of NE 10th (S 85th) Avenue, between Urban Downs to the south and Greely Farms Phase 3 to the north. See Figure 1. The Hearing Examiner approved the Urban Downs II preliminary planned unit development (PUD) via final order on December 20, 2022. The preliminary PUD has 151 lots on approximately 33 acres zoned RLD-6, including 110-115 single-family detached lots and 36-41 single-family attached (townhouse) lots. See Figure 2.

This final plat proposal is for the first phase of Urban Downs II, now known as Meadowview by Pulte Homes. The proposal is to subdivide Assessor's Parcel #986067097 into 52 single-family detached residential lots. The lots range from 4,730 square feet to 8,481 square feet, consistent with the lot dimensions approved through the preliminary PUD. The average lot area is 5,838 square feet. See Figure 3.

Figure 1. Urban Downs II Location (in blue)

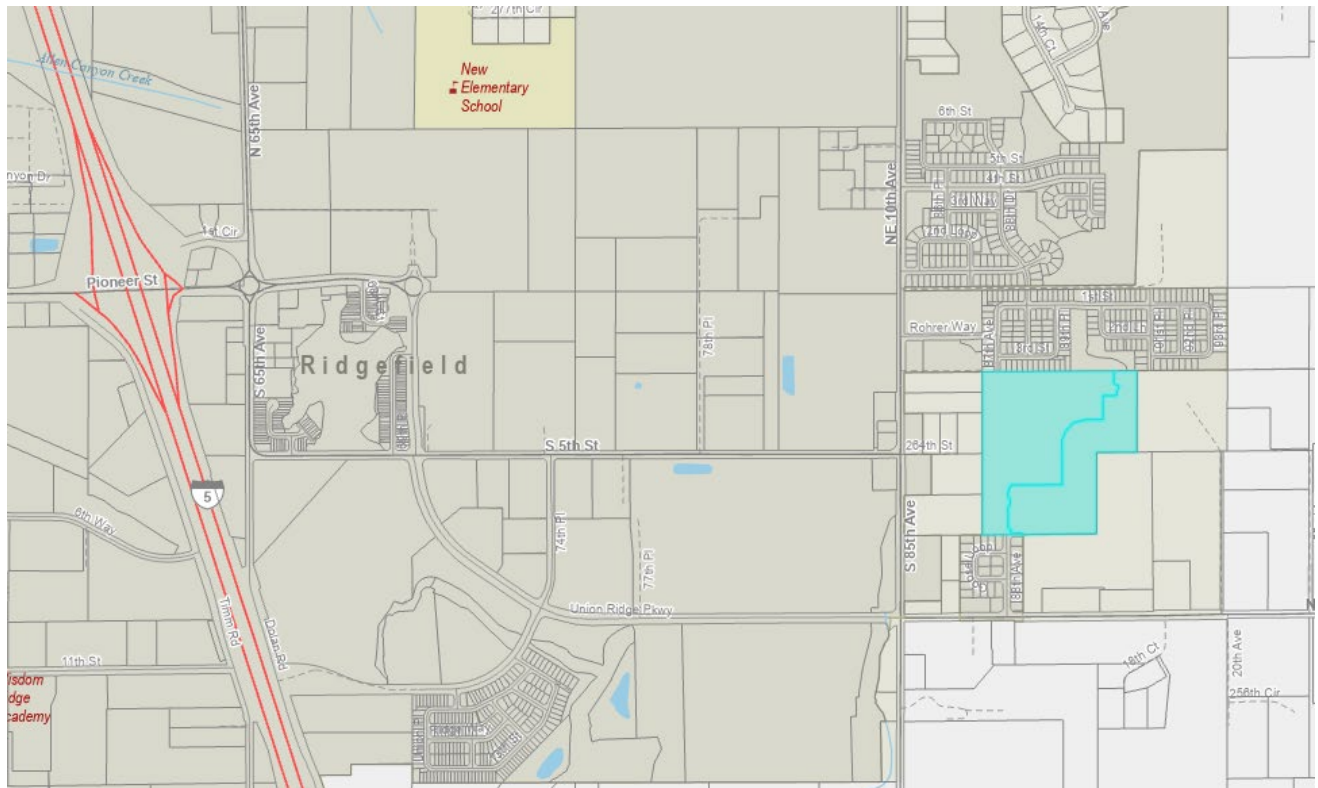
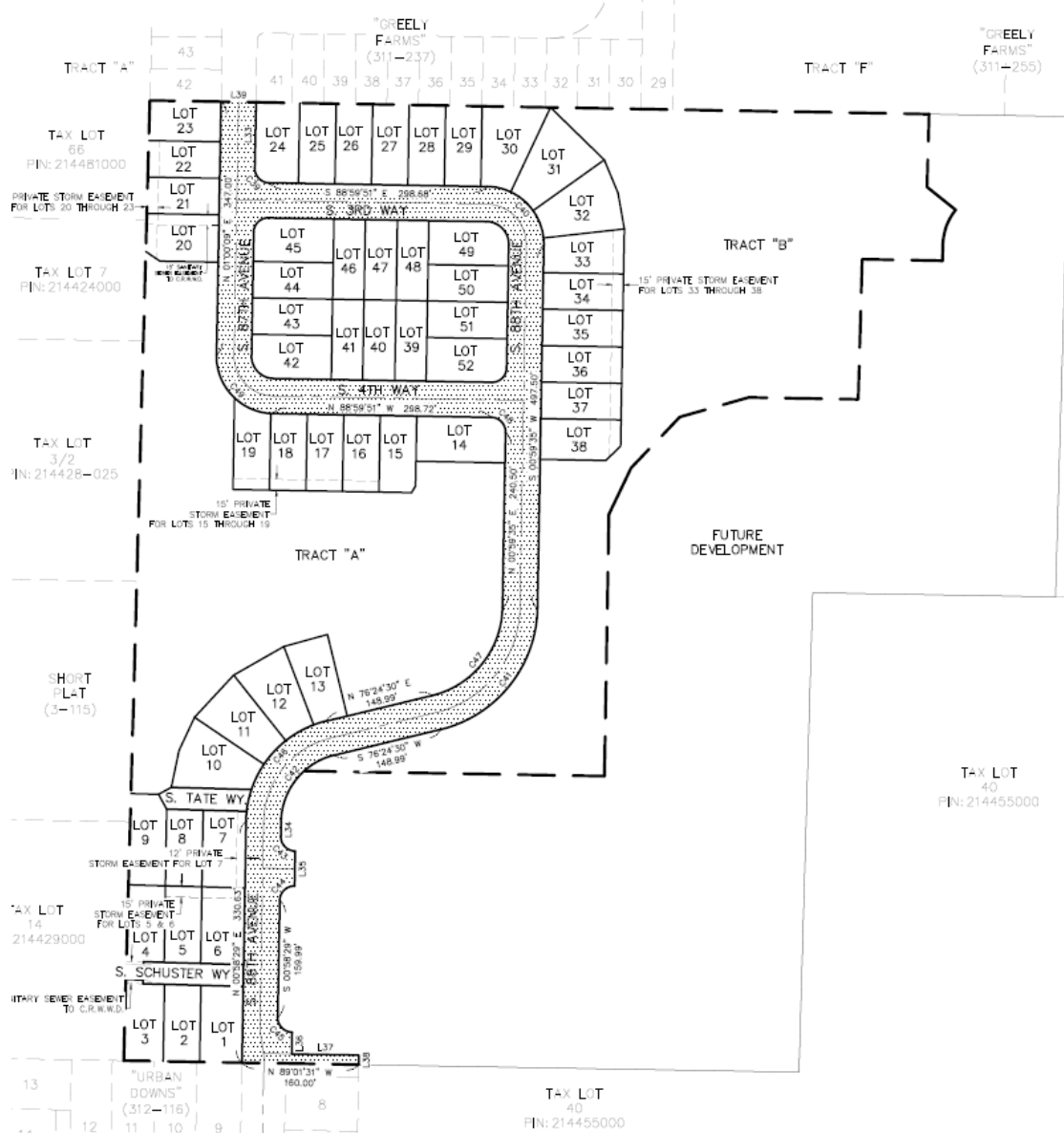


Figure 2. Urban Downs II Preliminary PUD



Figure 3. Meadowview by Pulte Homes Final Plat Layout (full plan set included as an attachment)



Tract A is a 3.09-acre open space tract, and Tract B is a 5.13-acre open space tract. Both Tracts include protected critical areas and buffers. Tract B is developed with amenities including trails, picnic tables, park benches, a nature play area, a fitness station, and a basketball court. See Figure 4.

Tracts A and B are to be owned and maintained by the HOA. A plat note states that parks, open space, and trails owned by the HOA shall be made available for public use. The City is granted an access easement across Tracts A and B and the right of third-party enforcement to ensure that the parks, open space, and trails are maintained to the standard under which they were approved and created.

Tracts C, D, and E are private road tracts to be owned and maintained by the HOA.

Tract F is a 1.06-acre stormwater tract to be owned and maintained by the HOA with an access easement dedicated to the City.

Figure 4. Tract B Open Space Amenities



Trail Connection

During the final plat review, staff identified an opportunity to improve the trail circulation between Meadowview and Greely Farms to the north by extending a trail connection along the east side of the wetland complex in Tract B. The applicant provided an exhibit showing an 8-foot-wide pervious trail connection between the existing trail in Tract B and the property boundary. See Figure 5. As a **condition of approval**, the applicant shall record the updated trail exhibit with the final plat. As a **condition of approval**, the applicant shall install the additional trail in Tract B prior to obtaining final occupancy for any home in Meadowview by Pulte Homes.

Figure 5. Additional Tract B Trail



IV. Staff Review

The purpose of this review is to consider whether the applicant has met the conditions of approval from the preliminary approval, the Ridgefield Development Code, the Ridgefield Urban Area Comprehensive Plan, and the City Engineering Standards for Public Works Construction. Staff evaluated the final plat materials and resubmittals provided and offer the following combined comments.

Survey and Engineering Review

Engineering staff confirmed that all private improvements are substantially complete.

A performance bond for 120% of the cost of all incomplete public improvements is required. The applicant submitted a cost estimate for remaining public improvements totaling \$8,450.00. The City Engineer issued a performance bond letter on October 30, 2024, identifying a bond amount of \$10,140.00. The performance bond in this amount has been submitted.

All other survey and engineering comments and conditions of approval have been addressed.

Land Use Review

Urban Downs II final order condition of approval 33 required the applicant to install and maintain permanent physical demarcation and signage protecting wetlands and wetland buffers per RDC 18.280.150.C.3.b and d. Signage has been installed. The developer has indicated that the wetland buffer will be demarcated with a combination of logs and shrubs, which staff finds acceptable to meet condition of approval 33. As a **condition of approval**, the applicant shall install the required physical demarcation along wetland buffer boundaries prior to obtaining final occupancy for any home in Meadowview by Pulte Homes.

The applicant submitted draft CC&Rs for review. The City Attorney requires the following language be added in compliance with RDC 18.620.145:

Enforcement by the Governing Jurisdiction. The provisions of this Declaration relating to preservation and maintenance of Common Elements shall be deemed to be for the benefit of the governing jurisdiction as well as the Association and Owners of Lots, and the governing jurisdiction may enforce such provisions by appropriate proceedings at law or in equity, and shall have the authority to enter Association Property to perform any required maintenance or repair necessary to correct a problem which threatens public health, safety or welfare or to protect and preserve public property or facilities, or may cause such maintenance or repair to be performed, and the costs of such work shall become a lien upon the Property. Any unpaid taxes on any property owned in common, or any costs incurred by the City of Ridgefield to enforce the rights granted hereunder, or necessary to correct a problem that threatens public health, safety, welfare, or to protect and preserve public property and facilities shall constitute a proportional lien on all property of each owner in common.

Changes to be Approved by the City. Any changes suggested shall be reviewed by the city attorney, who will make a written report to the city council or designated department concerning the effect of the proposed changes. The cost of review by the city attorney will be paid by the homeowners' association.

As a **condition of approval**, the applicant shall incorporate the City Attorney's edits to the CC&Rs, record the CC&Rs, and submit a recorded copy to the city.

All other land use comments and conditions of approval have been addressed.

Urban Holding

RDC 18.270.060.A allows the Urban Holding 10 overlay to be removed from a property concurrent with final plat approval. Urban Holding shall be removed from Meadowview by Pulte Homes concurrent with this final plat approval.

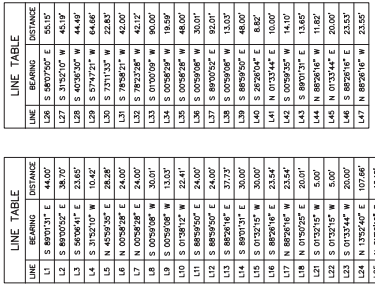
V. Recommendation

Staff recommends City Council **APPROVE** the Meadowview by Pulte Homes Final Plat including removal of the UH-10 zoning overlay subject to the following **conditions of approval**:

1. Submit a mylar for signature containing the signature and seal of the surveyor of record (Certification of Subdivision Platting, see RDC 18.620.120.L) and the signatures of all parties having an ownership interest in the land for purposes of dedication (Dedication of Subdivision, see RDC 18.620.120.M).
2. Record the final plat, including an exhibit showing the additional trail connection, with the Clark County Auditor's Office within thirty (30) calendar days of City signatures on the face of the Mylar.
3. Submit the recorded plat and all associated written documents within thirty (30) calendar days of City signatures on the face of the Mylar.

4. Incorporate the City Attorney's edits to the CC&Rs, record the CC&Rs, and submit a recorded copy to the city.
5. Install the required physical demarcation along wetland buffer boundaries prior to obtaining final occupancy for any home in Meadowview by Pulte Homes.
6. Install the additional trail connection along the east side of the wetland complex in Tract B prior to obtaining final occupancy for any home in Meadowview by Pulte Homes.

(PREVIOUSLY APPROVED AS
URBAN DOWNS PHASE II)
PLZ-22-0024-0027 A SUBDIVISION
IN A PORTION OF
THE NW 1/4, SW 1/4, SE 1/4, AND
NE 1/4 OF THE SW 1/4 OF
SECTION 23, T4N, R1E, W.M.
CITY OF RIDGEFIELD,
CLARK COUNTY, WASHINGTON



LINE TABLE		
LINE	BEARING	DISTANCE
L1	S 89°31'31" E	44.00'
L2	S 83°00'52" E	58.70'
L3	S 56°00'41" E	23.65'
L4	S 31°32'10" N	10.42'
L5	N 43°59'45" E	28.28'
L6	N 00°28'28" E	24.00'
L7	N 00°38'28" E	24.00'
L8	S 00°29'08" N	30.01'
L9	S 00°29'08" N	13.03'
L10	S 01°39'51" E	22.41'
L11	S 85°59'50" E	24.00'
L12	S 85°59'50" E	24.00'
L13	S 85°26'30" E	37.73'
L14	S 89°31'31" E	30.00'
L15	S 01°32'15" E	30.00'
L16	N 89°26'30" E	23.54'
L17	N 89°26'30" E	23.54'
L18	N 01°32'20" E	20.01'
L19	S 01°32'15" E	5.00'
L20	S 01°32'15" E	5.00'
L21	S 01°33'54" N	20.00'
L22	N 33°32'40" E	107.66'



BASIS OF BEARING:

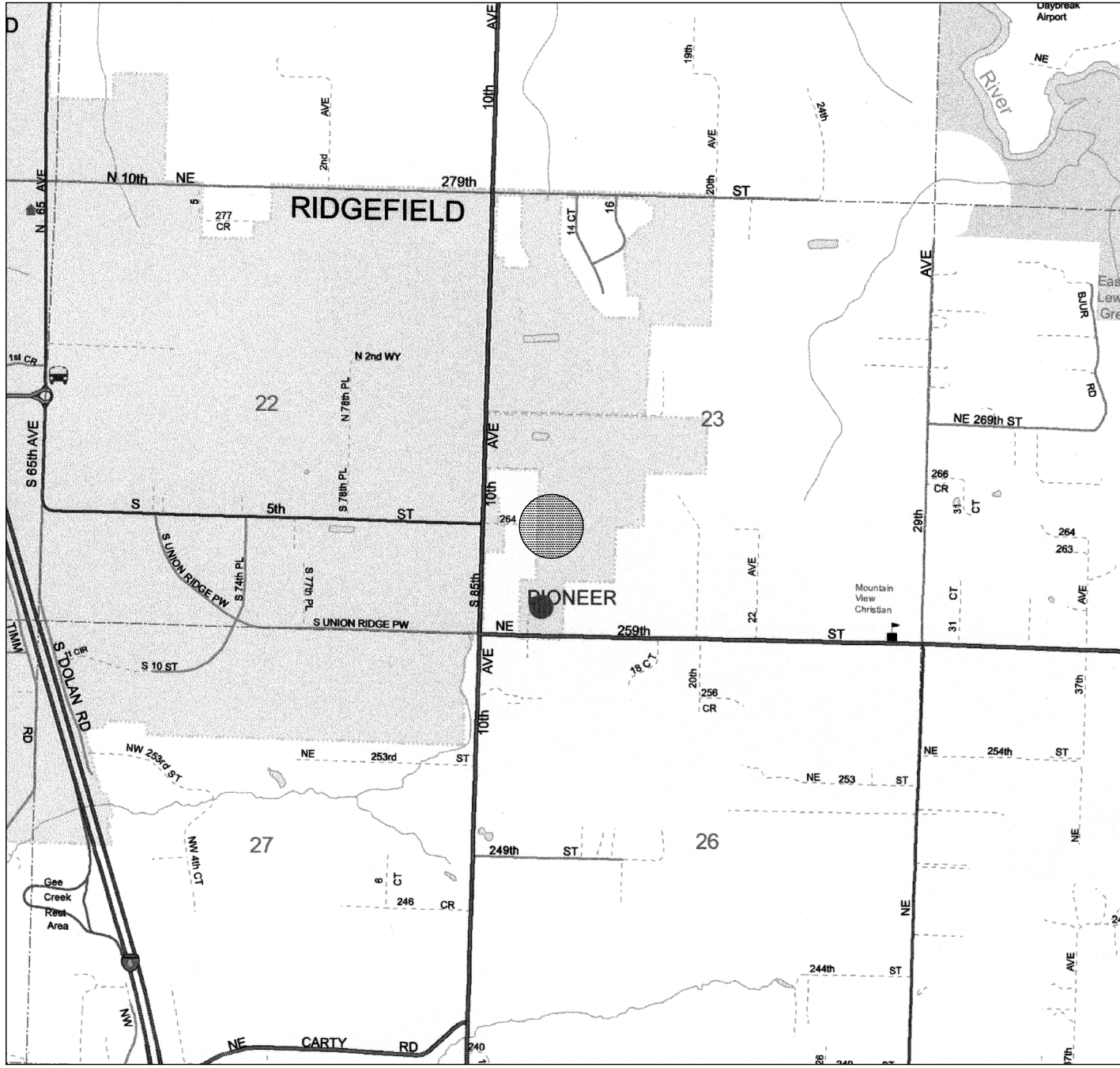
LEGEND:

CURVE TABLE					
CURVE	RADIUS	DELTA	ARC DIST.	CHORD BEARING	CHORD DIST.
C1	75.00	47.0203°	50.50	S 89°53'7" E	54.08
C2	75.00	40.7037°	56.61	S 22°23'5" E	63.74
C3	114.00	72.9456°	228.03	N 39°03'0" E	212.85
C4	114.00	72.9456°	166.85	N 39°03'0" E	164.15
C5	144.00	72.9471°	189.59	S 35°47'2" E	176.19
C6	96.00	72.9471°	126.39	S 35°47'2" E	117.46
C7	144.00	72.9471°	182.39	S 72°00'1" E	183.27
C8	144.00	73.0217°	44.07	S 07°50'5" E	43.07
C9	144.00	73.0217°	38.30	S 42°04'4" E	43.90
C10	144.00	123.2964°	38.30	S 39°14'0" W	38.40
C11	144.00	121.7007°	36.62	S 12°34'12" W	30.86

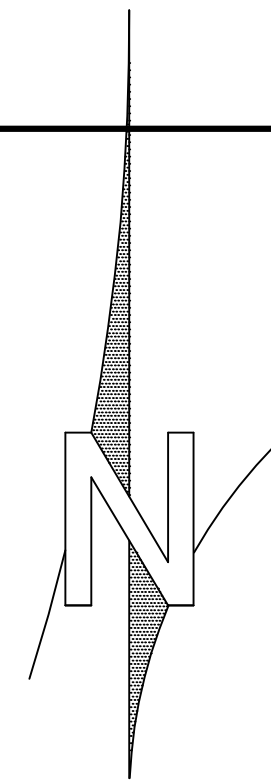
INDICATES 5/0" x 30" REBAR WITH
BLUE PLASTIC CAP "MALS 48747" ONLY SET 10-01-24
+
INDICATES ROCK WALL WITH BRASS WASHER
INSURED "BRON 48747" SET AT THE 9.75' EXTENSION
OF LOT LINE IN THE CURB UNLESS OTHERWISE NOTED SET 10-01-24
L.C.R. INDICATES LAND CORNER RECORD
SQ. FT. INDICATES SQUARE FEET
N.T.S. INDICATES NOT TO SCALE
L.C.R. INDICATES LAND CORNER RECORD

SCALE: 1"=60'
JOB NO. 22-015
DATE: 11-04-24
CALC BY: EVB
DRAWN BY: EVB
CHECKED BY: EVB
SHEET 2 OF 4

A FIELD TRAVERSE WAS PERFORMED USING A FIVE SECOND TOTAL STATION. THE FIELD TRAVERSE MET THE MINIMUM STANDARDS FOR SURVEYS AS DESIGNATED IN WAC 330-130-090. ALL CORNERS NOT FOUND WERE VISITED ON 03-08-20.



VICINITY MAP - NTS



NOT TO SCALE

SYMBOL	DESCRIPTION	APPROXIMATE NUMBER
	LOG/TREE SECTION LENGTH ~ 10'±	~ 40
	SHRUB/PLANT	~ 14
	WETLAND/HABITAT SIGN	~ 7
	NEW PATH TO NORTH BOUNDARY CONSTRUCTED OF PERVIOUS MATERIALS	~ 185'

EXHIBIT
WETLAND BUFFER DEMARCATION
URBAN DOWNS II

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: November 21, 2024

AGENDA ITEM NAME: Public Hearing and First Reading of Ordinance No. 1439 - 2025 Proposed Budget

GOVERNING LEGISLATION

Revised Code of Washington Chapter 35A.33, City of Ridgefield Financial Policy #07: Budget.

PREVIOUS COUNCIL ACTION TAKEN:

The City Council conducted a public hearing on the proposed 2025 revenue sources at the November 7, 2024, council meeting. Additionally, the council has held 2 work sessions and one presentation on the proposed 2025 budget.

SUMMARY/BACKGROUND:

The 2025 budget represents the proposed fiscal plans for the City of Ridgefield for calendar year 2025. It took the collaborative efforts of the Budget Advisory Committee, City Council, senior management, staff, and citizen input to develop and create the budget. Meetings were held throughout the budget development process to discuss the budget in more detail and to ensure understanding. These meetings included three Budget Advisory Committee meetings, which were held on August 12th, September 16th, and October 15th. The City also conducted two City Council work sessions, which were held on August 22nd, and September 26th, and one presentation on October 24th. Input and feedback gained throughout this process was reviewed and incorporated into the budget as appropriate. Copies of the budget have been made available to the Budget Advisory Committee, City Council, senior management, and staff for review as updates were made throughout the process. A proposed draft of the budget was made available to the public on the City's website on October 31, 2024.

BUDGET/FINANCIAL IMPACTS:

The 2025 budget proposes total revenues of \$63.9 million and \$86.9 million in expenses. The proposed budget includes the use of contingent reserves in the General Fund for one-time capital and initiative requests, the use of capital reserves to fund multiple capital projects, and the continued use of the 2024 LTGO bond funds for transportation improvements on Pioneer Street and Discovery Drive.

The 2025 budget proposes an operating budget of \$26.3 million, a capital budget of \$31.4 million, a special revenue budget of \$1.1 million, a capital service budget of \$10.9 million and a debt service budget of \$17.1 million including the transfer of \$13.8 million to fund the Pioneer Widening project, for a total budget of \$86,899,065.

The net impact on the overall fund balance is a decrease of \$23 million. In addition, the budget proposes revenues of \$3.1 million in new grants, \$3.5 million from new debt issuance, and \$21.9 million in transfers to fund the capital projects proposed for 2025.

Transfers between funds included in the budget total \$28,717,095, with \$0.9 million associated with the operating funds, transfers to the equipment replacement fund in the amount of \$284,100, transfers for debt service in the amount of \$3.3 million, and \$24.2 million for capital projects.

Total revenues and the use of fund balance and/or designated reserves are projected to sufficiently support the proposed budget.

The proposed 2025 budget includes funding for four new full-time equivalent positions. The new positions are for a facilities maintenance worker dedicated to parks maintenance, a storm water maintenance worker, and two water maintenance workers, including one position that includes a two-year sunset designation. In addition to the new positions, the proposed budget includes removal of a sunset designation on a position for a grant writer. The total FTE count for the City of Ridgefield with these additions is 86.75, which includes 85 full-time positions and 3 part-time positions.

RECOMMENDED ACTION OR MOTION:

Conduct the first public hearing and reading of Ordinance No. 1439 pertaining to the 2025 Proposed Budget. No formal action is requested at this time.

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. 2025 Proposed Budget - Public Hearing
2. 2025 Proposed Budget Exhibit A
3. 2025 Proposed Budget Exhibit B
4. 2025 Proposed Budget Exhibit C
5. 2025 Proposed Budget Exhibit D
6. 2025 Proposed Budget Exhibit E
7. 2025 Proposed Budget Exhibit F

ORDINANCE NO. 1439

AN ORDINANCE FOR THE CITY OF RIDGEFIELD, WASHINGTON ADOPTING THE 2025 BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF

WHEREAS, the tax estimates and budget for the City of Ridgefield for the 2025 fiscal year have been prepared and filed as provided by the laws of the State of Washington; and

WHEREAS, the budget was provided for distribution and notice was published setting the time and place for hearings on the budget; and

WHEREAS, the 2025 proposed budget was submitted to the City Council and City Clerk on October 31, 2024, and budget workshop sessions were held on August 22, 2024, and September 26, 2024; and

WHEREAS, public hearings on the 2025 annual budget were held on November 7, 2024, November 21, 2024, and December 5, 2024.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: Public Interest. The Ridgefield City Council finds it to be in the public interest to adopt the Proposed 2025 Budget for anticipated revenues and expenditures.

Section 2: 2025 Budget Adoption. The annual budget for the City of Ridgefield, Washington for the year ending December 31, 2025, is hereby adopted in the amounts and for the purposes shown in Exhibits "A-F", attached hereto and incorporated herein by reference. The budget for each Department and Fund in Exhibits "A-F" is hereby adopted at the fund level and set as the appropriation limit for expenditures for the fiscal year 2025. The attached Exhibit "A" summarizes the totals of estimated revenue and expenditure appropriations for each separate fund and the aggregate total for all funds combined.

Section 3: The Finance Director is directed to transmit a copy of the budget hereby adopted to the State Auditor's Office, and the Municipal Research & Services Center (MRSC).

Section 4: Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

Section 5: Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 6: Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7: Effective date. This ordinance shall take effect and be in full force five (5) days after the publication of the attached summary and Exhibits "A-F", which is hereby approved.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, THIS 5TH DAY OF DECEMBER 2024.

By: _____
Ron Onslow
Mayor

Attest:

Julie Ferriss
City Clerk

Approved as to Form:

Janean Parker
City Attorney

First Reading:	Novermber 21, 2024
Second Reading/Passed:	December 5, 2024
Date of Publication:	December 11, 2024
Effective Date:	December 16, 2024



2025 Proposed Budget

November 21, 2024



2025 Proposed Budget Agenda

- 2025 Budget Summary
 - Operating Funds
 - Capital Service Funds
 - Special Revenue Funds
 - Debt Service Funds
 - Capital Project/ERF Funds
 - 2025 FTE Report



2025 Proposed Budget

- 2025 Budget Summary
 - Total revenue - \$63,904,330
 - Total expense - \$86,899,065
 - Use of fund balance - \$22,994,735 (includes \$13.8 million in remaining 2024 LTGO bonds)
 - Operating budget - \$26,320,555
 - Personnel expense - \$13,257,300, 50.4%
 - Operations and maintenance - \$8,974,905, 34.1%
 - Capital outlay and transfers - \$3,257,330, 12.4%
 - Capital Leases - \$670,400, 2.5%
 - Debt Service - \$160,620, 0.6%



2025 Proposed Budget

2025 Estimated Policy Reserves

	O&M	Revenue Stab.	Debt Service	Separation	Capital	Capital Repair & Replacement	2025 Est. Reserves	2024 Reserves	% Change
General Fund	1,912,001	1,059,087	141,113	118,202	1,156,313	-	4,386,716	4,177,825	5.00%
Community Development	496,985	200,719	-	39,496	-	-	737,200	749,600	-1.65%
Water Fund	683,526	-	-	21,699	276,398	813,289	1,794,912	1,631,738	10.00%
Storm Fund	233,505	-	19,323	15,722	254,114	320,988	843,652	766,956	10.00%
REET	-	-	2,350,435	-	-	-	2,350,435	2,808,645	-16.31%
Total	3,326,017	1,259,806	160,436	195,119	1,686,824	1,134,277	10,112,914	10,134,764	-0.22%



2025 Proposed Budget

		<i>Beginning Fund Balance</i>	<i>2025 Budgeted Revenue</i>	<i>2025 Budgeted Expense</i>	<i>Ending Fund Balance</i>	<i>Change In Fund Balance</i>
Operating Funds						
001	General Fund	\$ 7,301,766	\$ 13,603,165	\$ 15,617,625	\$ 5,287,306	\$ (2,014,460)
101	Street Fund	78,348	1,416,190	1,411,950	82,588	\$ 4,240
402	Building and Permitting	857,230	2,512,000	3,290,300	78,930	\$ (778,300)
406	Water Operating	3,804,647	3,933,000	3,933,400	3,804,247	\$ (400)
408	Stormwater Operating	791,792	2,276,500	2,067,280	1,001,012	\$ 209,220
Total Operating Funds		12,833,783	23,740,855	26,320,555	10,254,083	\$ (2,579,700)
Capital Service Funds						
105	Real Estate Excise Tax	4,181,840	2,040,000	3,308,645	2,913,195	(1,268,645)
114	Park Impact Fee	426,996	215,250	640,000	2,246	(424,750)
115	Traffic Impact Fee	125,675	465,250	-	590,925	465,250
416	Water Utility SDC	6,394,602	1,750,000	6,995,000	1,149,602	(5,245,000)
Total Capital Service Funds		11,129,113	4,470,500	10,943,645	4,655,968	(6,473,145)
Special Revenue Funds						
111	Drug Fund	9,762	1,510	500	10,772	1,010
130	Tax Increment Area	-	30,000	30,000	-	-
140	Affordable Housing	110,003	25,000	-	135,003	25,000
150	Transportation Benefit District	806,819	1,168,000	1,077,500	897,319	90,500
Total Special Revenue Funds		926,584	1,224,510	1,108,000	1,043,094	116,510
Debt Service Fund						
200	Debt Service	14,854,020	3,324,765	17,104,765	1,074,020	(13,780,000)
Total Debt Service Fund		14,854,020	3,324,765	17,104,765	1,074,020	(13,780,000)
Capital Project/Equipment Replacement Construction Funds						
300	General Capital Projects	1,553,736	20,924,600	21,374,600	1,103,736	(450,000)
410	Water Utility Capital Projects	16,536	7,531,000	7,531,000	16,536	-
412	Storm Utility Capital Projects	-	2,404,000	2,404,000	-	-
501	Equipment Replacement (ERF)	628,611	284,100	112,500	800,211	171,600
Total Capital/ERF		2,198,883	31,143,700	31,422,100	1,920,483	(278,400)
Total Budget		\$ 41,942,383	\$ 63,904,330	\$ 86,899,065	\$ 18,947,648	\$(22,994,735)



2025 Proposed Budget

Operating Funds Budget Summary

		<i>Beginning Fund Balance</i>	<i>2025 Budgeted Revenue</i>	<i>2025 Budgeted Expense</i>	<i>Ending Fund Balance</i>	<i>Change In Fund Balance</i>
Operating Funds						
001	General Fund	\$ 7,301,766	\$ 13,603,165	\$ 15,617,625	\$ 5,287,306	\$ (2,014,460)
101	Street Fund	78,348	1,416,190	1,411,950	82,588	\$ 4,240
402	Building and Permitting	857,230	2,512,000	3,290,300	78,930	\$ (778,300)
406	Water Operating	3,804,647	3,933,000	3,933,400	3,804,247	\$ (400)
408	Stormwater Operating	791,792	2,276,500	2,067,280	1,001,012	\$ 209,220
Total Operating Funds		12,833,783	23,740,855	26,320,555	10,254,083	\$ (2,579,700)



2025 Proposed Budget

Capital Service Funds Budget Summary

		<i>Beginning Fund Balance</i>	<i>2025 Budgeted Revenue</i>	<i>2025 Budgeted Expense</i>	<i>Ending Fund Balance</i>	<i>Change In Fund Balance</i>
<i>Capital Service Funds</i>						
105	Real Estate Excise Tax	4,181,840	2,040,000	3,308,645	2,913,195	(1,268,645)
114	Park Impact Fee	426,996	215,250	640,000	2,246	(424,750)
115	Traffic Impact Fee	125,675	465,250	-	590,925	465,250
416	Water Utility SDC	6,394,602	1,750,000	6,995,000	1,149,602	(5,245,000)
<i>Total Capital Service Funds</i>		<i>11,129,113</i>	<i>4,470,500</i>	<i>10,943,645</i>	<i>4,655,968</i>	<i>(6,473,145)</i>



2025 Proposed Budget

Special Revenue & Debt Service Funds Budget Summary

		<i>Beginning Fund Balance</i>	<i>2025 Budgeted Revenue</i>	<i>2025 Budgeted Expense</i>	<i>Ending Fund Balance</i>	<i>Change In Fund Balance</i>
<i>Special Revenue Funds</i>						
111	Drug Fund	9,762	1,510	500	10,772	1,010
130	Tax Increment Area	-	30,000	30,000	-	-
140	Affordable Housing	110,003	25,000	-	135,003	25,000
150	Transportation Benefit District	806,819	1,168,000	1,077,500	897,319	90,500
<i>Total Special Revenue Funds</i>		926,584	1,224,510	1,108,000	1,043,094	116,510
<i>Debt Service Fund</i>						
200	Debt Service	14,854,020	3,324,765	17,104,765	1,074,020	(13,780,000)
<i>Total Debt Service Fund</i>		14,854,020	3,324,765	17,104,765	1,074,020	(13,780,000)



2025 Proposed Budget

Capital Project & ERF Funds Budget Summary

		<i>Beginning Fund Balance</i>	<i>2025 Budgeted Revenue</i>	<i>2025 Budgeted Expense</i>	<i>Ending Fund Balance</i>	<i>Change In Fund Balance</i>
Capital Project/Equipment Replacement Construction Funds						
300	General Capital Projects	1,553,736	20,924,600	21,374,600	1,103,736	(450,000)
410	Water Utility Capital Projects	16,536	7,531,000	7,531,000	16,536	-
412	Storm Utility Capital Projects	-	2,404,000	2,404,000	-	-
501	Equipment Replacement (ERF)	628,611	284,100	112,500	800,211	171,600
Total Capital/ERF		2,198,883	31,143,700	31,422,100	1,920,483	(278,400)
Total Budget		\$ 41,942,383	\$ 63,904,330	\$ 86,899,065	\$ 18,947,648	\$(22,994,735)



2025 Proposed Budget

2024-2025 FTE Count Comparison

FTE Count includes 4 new full-time positions in 2025 and the removal of a sunset designation on one position:

- 1 facilities maintenance worker (focused on parks maintenance)
- 1 water maintenance worker
- 1 water maintenance worker (2-year sunset on position)
- 1 storm water maintenance worker.
- Sunset removal for grant writer position.

Personnel Schedule (Full-Time Equivalents)				
Job Title	2023 FTE Allocation	2024 FTE Allocation	2025 FTE Allocation	2025 FTE Percentage
Executive	1.00	1.00	1.00	1.15%
Total Finance	6.30	6.30	6.05	6.97%
Total Human Resources	2.40	2.40	2.40	2.77%
Total Administration	5.60	5.60	5.60	6.46%
Total General Government/Facilities	1.40	1.55	1.75	2.02%
Total Public Safety	19.00	21.00	21.00	24.21%
Total Cemetery	0.30	0.35	0.70	0.81%
Total Long Range Planning & Code Enforcement	1.50	1.50	1.50	1.73%
Total Parks	5.65	6.65	8.30	9.57%
Total Streets	6.10	6.90	6.65	7.67%
Total Building and Permitting	15.70	15.70	15.10	17.41%
Total Water Utility	7.00	7.00	9.80	11.30%
Total Stormwater Utility	4.30	6.30	6.90	7.95%
Total Full Time Equivalents	76.25	82.25	86.75	100.00%
Full-Time Staff				
Full-Time Employees	75.00	81.00	85.00	97.98%
Part-Time Staff				
Part-Time Employees	1.25	1.25	1.75	2.02%



2025 Proposed Budget Next Steps

- November

- Conduct second reading on 2025 property tax levy 11/21 6:30 PM
- Conduct second reading on 2025 water utility and storm water utility rates 11/21 6:30 PM

- December

- Conduct public hearing on budget 12/5 6:30 PM
- Adopt 2025 budget 12/5 6:30 PM
- Transmit 2025 budget to MRSC and State Auditor





THANK YOU



2025 Budget

		<i>Beginning Fund Balance</i>	<i>2025 Budgeted Revenue</i>	<i>2025 Budgeted Expense</i>	<i>Ending Fund Balance</i>	<i>Change In Fund Balance</i>
Operating Funds						
001	General Fund	\$ 7,301,766	\$ 13,603,165	\$ 15,617,625	\$ 5,287,306	\$ (2,014,460)
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Special Revenue Funds						
111	Drug Fund	9,762	1,510	500	10,772	1,010
130	Tax Increment Area	-	30,000	30,000	-	-
140	Affordable Housing	110,003	25,000	-	135,003	25,000
150	Transportation Benefit District	806,819	1,168,000	1,077,500	897,319	90,500
Total Special Revenue Funds		926,584	1,224,510	1,108,000	1,043,094	116,510
Debt Service Fund						
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Total Debt Service Fund		14,854,020	3,324,765	17,104,765	1,074,020	(13,780,000)
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300	General Capital Projects	1,553,736	20,924,600	21,374,600	1,103,736	(450,000)
410	Water Utility Capital Projects	16,536	7,531,000	7,531,000	16,536	-
412	Storm Utility Capital Projects	-	2,404,000	2,404,000	-	-
501	Equipment Replacement (ERF)	628,611	284,100	112,500	800,211	171,600
Total Capital/ERF		2,198,883	31,143,700	31,422,100	1,920,483	(278,400)
Total Budget		\$ 41,942,383	\$ 63,904,330	\$ 86,899,065	\$ 18,947,648	\$ (22,994,735)



2025 Budget

Operating Funds Summary Report by Fund

	2024						
Description	2022 Actual	2023 Actual	Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
001 General Fund							
Revenue							
Property Tax	1,941,010	2,213,832	2,340,000	2,304,900	2,500,000	-	2,500,000
Retail Sales & Other Tax	4,389,184	4,098,461	4,517,000	5,244,915	5,758,000	-	5,758,000
Public Safety Sales/Use Tax	-	230,760	230,000	248,498	250,000	-	250,000
Utility Taxes	1,695,920	1,838,309	2,052,500	1,970,009	2,110,000	-	2,110,000
License & Permits	80,897	88,782	97,180	104,241	102,240	-	102,240
Fines & Forfeits	55,507	61,009	72,000	80,335	73,000	-	73,000
Charge for Goods & Srvc	724,146	1,491,886	1,526,006	1,501,172	1,635,880	-	1,635,880
Intergovernmental/Grant	1,593,505	403,937	839,500	575,551	602,945	38,000	640,945
Other Rev/Donations	(56,880)	870,722	597,500	471,564	513,100	20,000	533,100
Total Revenue	10,423,289	11,297,698	12,271,686	12,501,185	13,545,165	58,000	13,603,165
Expense							
City Council	98,185	122,602	135,000	131,929	168,950	-	168,950
Judicial	247,811	293,785	335,000	360,750	350,000	-	350,000
Executive	288,531	310,372	350,800	348,104	390,400	-	390,400
Legal	48,444	82,596	70,000	92,071	105,000	-	105,000
Finance	749,680	895,909	977,600	968,230	1,033,250	-	1,033,250
Human Resources	389,114	431,921	506,500	498,597	510,050	-	510,050
Administration	539,933	685,793	745,700	729,825	819,150	-	819,150
Gen Govt/Facilities	1,689,371	2,350,531	2,650,600	2,267,623	1,910,620	105,000	2,015,620
Information Tech	342,160	460,564	496,000	420,621	522,500	-	522,500
Public Safety	3,048,922	4,031,695	4,788,900	4,389,427	4,953,325	116,500	5,069,825
Civil Service	156	166	1,000	170	1,000	-	1,000
Cemetery	34,499	51,996	51,925	57,386	90,100	-	90,100
Transfers	894,889	978,169	2,047,015	1,239,095	890,000	377,230	1,267,230
Community Development	45,170	119,176	464,812	274,515	551,450	-	551,450
Parks	1,078,466	1,041,644	3,372,715	1,788,775	1,244,900	1,478,200	2,723,100
Total Expense	9,495,331	11,856,919	16,993,567	13,567,118	13,540,695	2,076,930	15,617,625
Net Total	927,958	(559,221)	(4,721,881)	(1,065,933)	4,470	(2,018,930)	(2,014,460)
Fund Balance							
Beginning Fund Balance	8,006,285	8,934,243	8,367,699	8,367,699	7,301,766	7,306,236	7,301,766
Ending Fund Balance	8,934,243	8,367,699	3,645,818	7,301,766	7,306,236	5,287,306	5,287,306
GF Policy Reserve Balance	2,921,178	3,327,969	4,177,825	4,177,825	4,386,716	4,386,716	4,386,716
Fund Balance Available	6,013,065	5,039,730	(532,007)	3,123,941	2,919,520	900,590	900,590



2025 Budget

Operating Funds Summary Report by Fund

	2024						
Description	2022 Actual	2023 Actual	Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
101 Street Fund							
Revenue							
Utility Tax/Franchise Fee	106,449	125,020	149,000	140,915	158,500	-	158,500
Permits	13,537	17,187	20,000	18,150	20,000	-	20,000
Grants	-	-	56,000	56,000	-	-	-
Intergovernmental	240,338	274,279	296,500	296,943	307,165	-	307,165
Other Revenue	35,710	13,261	25,525	59,223	25,525	-	25,525
Transfers In	737,167	733,333	1,052,935	1,037,935	890,000	15,000	905,000
Total Revenue	1,133,201	1,163,080	1,599,960	1,609,166	1,401,190	15,000	1,416,190
Expense							
Streets	1,051,988	1,261,237	1,598,535	1,566,381	1,396,950	15,000	1,411,950
Total Expense	1,051,988	1,261,237	1,598,535	1,566,381	1,396,950	15,000	1,411,950
Net Total	81,213	(98,157)	1,425	42,785	4,240	-	4,240
Fund Balance							
Beg Fund Balance	52,507	133,720	35,563	35,563	78,348	82,588	78,348
Ending Fund Balance	133,720	35,563	36,988	78,348	82,588	82,588	82,588
Reserves Maintain in GF	-	-	-	-	-	-	-
Fund Balance Available	133,720	35,563	36,988	78,348	82,588	82,588	82,588
402 Building/Permitting							
Revenue							
Permits	1,278,922	1,085,069	872,000	1,372,621	1,302,000	-	1,302,000
Planning and Development	1,098,732	926,769	935,000	1,052,016	1,195,000	-	1,195,000
Other Revenue	12,600	10,410	15,000	12,589	15,000	-	15,000
Total Revenue	2,390,254	2,022,248	1,822,000	2,437,226	2,512,000	-	2,512,000
Expense							
Building/Permitting	2,795,970	3,210,213	3,688,404	3,403,448	3,290,300	-	3,290,300
Total Expense	2,795,970	3,210,213	3,688,404	3,403,448	3,290,300	-	3,290,300
Net Total	(405,716)	(1,187,965)	(1,866,404)	(966,222)	(778,300)	-	(778,300)
Fund Balance							
Beg Fund Balance	3,417,133	3,011,417	1,823,452	1,823,452	857,230	78,930	857,230
Ending Fund Balance	3,011,417	1,823,452	(42,952)	857,230	78,930	78,930	78,930
Policy Reserves	619,191	665,967	749,600	749,600	737,200	737,200	737,200
Fund Balance Available	2,392,226	1,157,485	(792,552)	107,630	(658,270)	(658,270)	(658,270)



2025 Budget

Operating Funds Summary Report by Fund

	2024						
Description	2022 Actual	2023 Actual	Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
406 Water Utility Fund							
Revenue							
Charge for Goods & Srvc	2,687,535	2,955,429	3,369,000	3,363,901	3,827,000	-	3,827,000
Grants	-	-	-	-	-	30,000	30,000
Other Revenue	(28,235)	116,213	53,500	98,943	76,000	-	76,000
Transfers In	-	-	-	-	-	-	-
Total Revenue	2,659,300	3,071,642	3,422,500	3,462,844	3,903,000	30,000	3,933,000
Expense							
Water Utility	2,413,945	2,488,677	3,032,973	2,861,498	3,460,900	472,500	3,933,400
Total Expense	2,413,945	2,488,677	3,032,973	2,861,498	3,460,900	472,500	3,933,400
Net Total	245,355	582,965	389,527	601,346	442,100	(442,500)	(400)
Fund Balance							
Beginning Fund Balance	2,374,981	2,620,336	3,203,301	3,203,301	3,804,647	4,246,747	3,804,647
Ending Fund Balance	2,620,336	3,203,301	3,592,828	3,804,647	4,246,747	3,804,247	3,804,247
Policy Reserve Balance	1,274,143	1,381,176	1,631,738	1,631,738	1,794,912	1,794,912	1,794,912
Fund Balance Available	1,346,193	1,822,125	1,961,090	2,172,909	2,451,835	2,009,335	2,009,335
408 Stormwater Utility Fund							
Revenue							
Charge for Goods & Srvc	1,132,722	1,224,811	1,642,200	1,506,845	2,265,000	-	2,265,000
Grants	-	-	130,000	130,000	-	-	-
Other Revenue	(14,925)	(11,898)	10,500	596	11,500	-	11,500
Transfer In	-	200,000	-	-	-	-	-
Total Revenue	1,117,797	1,412,913	1,782,700	1,637,441	2,276,500	-	2,276,500
Expense							
Stormwater Utility	1,007,757	1,409,017	1,759,967	1,504,494	1,848,680	218,600	2,067,280
Total Expense	1,007,757	1,409,017	1,759,967	1,504,494	1,848,680	218,600	2,067,280
Net Total	110,040	3,896	22,733	132,947	427,820	(218,600)	209,220
Fund Balance							
Beginning Fund Balance	544,909	654,949	658,845	658,845	791,792	1,219,612	791,792
Ending Fund Balance	654,949	658,845	681,578	791,792	1,219,612	1,001,012	1,001,012
Policy Reserve Balance	543,928	646,251	766,956	766,956	843,652	843,652	843,652
Fund Balance Available	111,021	12,594	(85,378)	24,836	375,960	157,360	157,360



2025 Budget

Capital Service Fund Summary Report by Fund

Description	2024						
	2022 Actual	2023 Actual	Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
105 Real Estate Excise Tax (REET) Fund							
Revenue							
Real Estate Excise Taxes	2,081,558	1,490,525	1,600,000	1,714,584	1,900,000	-	1,900,000
Other Revenue	(107,336)	304,885	125,000	174,807	140,000	-	140,000
Total Revenue	1,974,222	1,795,410	1,725,000	1,889,391	2,040,000	-	2,040,000
Expense							
Utility	4,798	65,000	-	-	-	-	-
General	-	-	-	-	-	-	-
Streets	-	537,358	-	-	-	-	-
Parks	-	-	225,000	-	-	500,000	500,000
Debt Service (GO Bonds)	1,414,003	1,408,994	2,063,555	1,992,689	2,808,645	-	2,808,645
Total Expense	1,418,801	2,011,352	2,288,555	1,992,689	2,808,645	500,000	3,308,645
Net Total	555,421	(215,942)	(563,555)	(103,298)	(768,645)	(500,000)	(1,268,645)
Fund Balance							
Beg Fund Balance	3,945,659	4,501,080	4,285,138	4,285,138	4,181,840	3,413,195	4,181,840
Ending Fund Balance	4,501,080	4,285,138	3,721,583	4,181,840	3,413,195	2,913,195	2,913,195
Debt Service Reserves	1,408,995	1,408,996	2,808,645	2,808,645	2,350,435	2,350,435	2,350,435
Fund Balance Available	3,092,085	2,876,142	912,938	1,373,195	1,062,760	562,760	562,760

Description	2024						
	2022 Actual	2023 Actual	Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
114 Park Impact Fee (PIF) Fund							
Revenue							
Planning & Development	694,209	320,790	251,000	270,268	215,000	-	215,000
Grants	-	-	-	-	-	-	-
Other Revenue	(48,790)	91,918	250	26,811	250	-	250
Total Revenue	645,419	412,708	251,250	297,079	215,250	-	215,250
Expense							
Park Impact Fee	1,413,416	1,729,852	827,000	1,202,000	-	640,000	640,000
Total Expense	1,413,416	1,729,852	827,000	1,202,000	-	640,000	640,000
Net Total	(767,997)	(1,317,144)	(575,750)	(904,921)	215,250	(640,000)	(424,750)
Fund Balance							
Beg Fund Balance	3,417,058	2,649,061	1,331,917	1,331,917	426,996	642,246	426,996
Ending Fund Balance	2,649,061	1,331,917	756,167	426,996	642,246	2,246	2,246
Fund Balance Available	2,649,061	1,331,917	756,167	426,996	642,246	2,246	2,246



2025 Budget

Capital Service Fund Summary Report by Fund

Description	2022 Actual	2023 Actual	2024 Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
115 Traffic Impact Fee (TIF) Fund							
Revenue							
Planning & Development	784,403	593,928	568,000	702,436	465,000	-	465,000
Other Revenue	(42,322)	62,418	250	16,538	250	-	250
Total Revenue	742,081	656,346	568,250	718,974	465,250	-	465,250
Expense							
Transp Impact Fee	2,393,455	2,079,008	1,716,000	1,478,640	-	-	-
Total Expense	2,393,455	2,079,008	1,716,000	1,478,640	-	-	-
Net Total	(1,651,374)	(1,422,662)	(1,147,750)	(759,666)	465,250	-	465,250
Fund Balance							
Beginning Fund Balance	3,959,377	2,308,003	885,341	885,341	125,675	590,925	125,675
Ending Fund Balance	2,308,003	885,341	(262,409)	125,675	590,925	590,925	590,925
Fund Balance Available	2,308,003	885,341	(262,409)	125,675	590,925	590,925	590,925

Description	2022 Actual		2024 Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
416 Water Utility SDC Fund							
Revenue							
Contributed Capital	1,316,707	832,398	1,550,000	998,966	1,550,000	-	1,550,000
Other Revenue	(139,689)	421,270	200,000	309,042	200,000	-	200,000
Total Revenue	1,177,018	1,253,668	1,750,000	1,308,008	1,750,000	-	1,750,000
Expense							
Intergovernmental	23,042	17,519	40,000	21,098	40,000	-	40,000
Capital Outlay	-	-	-	-	-	-	-
Transfers Out	234,511	2,444,522	6,360,000	2,902,733	-	6,955,000	6,955,000
Total Expense	257,553	2,462,041	6,400,000	2,923,831	40,000	6,955,000	6,995,000
Net Total	919,465	(1,208,373)	(4,650,000)	(1,615,823)	1,710,000	(6,955,000)	(5,245,000)
Fund Balance							
Beg Fund Balance	8,299,333	9,218,798	8,010,425	8,010,425	6,394,602	8,104,602	6,394,602
Ending Fund Balance	9,218,798	8,010,425	3,360,425	6,394,602	8,104,602	1,149,602	1,149,602
Fund Balance Available	9,218,798	8,010,425	3,360,425	6,394,602	8,104,602	1,149,602	1,149,602



2025 Budget

Special Revenue and Debt Service Fund Summary Report by Fund

Description	2024						
	2022 Actual	2023 Actual	2024 Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
111 Drug Fund							
Revenue							
Fines and Forfeits	1,245		500	6	500	-	500
Other Revenue	2,794		1,010	78	1,010	-	1,010
Total Revenue	4,039		1,510	84	1,510	-	1,510
Expense							
Small Tools & Equipment	-		-	-	-	-	-
Intergovernmental	336		500	-	500	-	500
Total Expense	336		500	-	500	-	500
Net Total	3,703		1,010	84	1,010	-	1,010
Fund Balance							
Beginning Fund Balance	9,678		9,678	5,211	9,762	10,772	9,762
Ending Fund Balance	9,189		10,688	9,762	10,772	10,772	10,772
Fund Balance Available	9,189		10,688	9,762	10,772	10,772	10,772

130 Tax Increment Area							
Revenue							
Property Tax	-	-	-	-	30,000	-	30,000
Other Revenue	-	-	-	-	-	-	-
Total Revenue	-	-	-	-	30,000	-	30,000
Expense							
Services	-	-	-	-	30,000.00	-	30,000.00
Transfers-Out	-	-	-	-	-	-	-
Total Expense	-	-	-	-	30,000	-	30,000
Net Total	-	-	-	-	-	-	-
Fund Balance							
Beg Fund Balance	-	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-	-
Fund Balance Available	-	-	-	-	-	-	-

140 Affordable Housing							
Revenue							
Retail Sales Tax	24,204		25,000	19,533	25,000	-	25,000
Other Revenue	-		-	-	-	-	-
Total Revenue	24,204		25,000	19,533	25,000	-	25,000
Expense							
Transfers-Out	-		-	-	-	-	-
Total Expense	-		-	-	-	-	-
Net Total	24,204		25,000	19,533	25,000	-	25,000
Fund Balance							
Beg Fund Balance	42,972		90,470	90,470	110,003	135,003	110,003
Ending Fund Balance	67,176		115,470	110,003	135,003	135,003	135,003
Fund Balance Available	67,176		115,470	110,003	135,003	135,003	135,003



2025 Budget

Special Revenue and Debt Service Fund Summary Report by Fund

Description	2024						
	2022 Actual	2023 Actual	2024 Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
150 Transportation Benefit District							
Revenue							
Vehicle Licensing Fees	744,513		850,000	1,112,620	1,165,000	-	1,165,000
Other Revenue	-		100	7,834	3,000	-	3,000
Total Revenue	744,513		850,100	1,120,454	1,168,000	-	1,168,000
Expense							
Personnel	-	-	-	-	104,500	-	104,500
Operations & Maintenance	-	-	-	12,188	73,000	-	73,000
Services	-	-	-	-	5,000	-	5,000
Transfers-Out	350,000		1,047,900	691,135	-	895,000	895,000
Total Expense	350,000	-	1,047,900	703,323	182,500	895,000	1,077,500
Net Total	394,513		(197,800)	417,131	985,500	(895,000)	90,500
Fund Balance							
Beg Fund Balance	192,402		389,688	389,688	806,819	1,792,319	806,819
Ending Fund Balance	586,915		191,888	806,819	1,792,319	897,319	897,319
Fund Balance Available	586,915		191,888	806,819	1,792,319	897,319	897,319

200 Debt Service Fund							
Revenue							
Transfers-In	1,804,680		2,454,680	2,383,801	3,324,765	-	3,324,765
Other Revenue	-		-	377,518	-	-	-
Other Financing Sources	-		32,000,000	31,228,927	-	-	-
Total Revenue	1,804,680		34,454,680	33,990,246	3,324,765	-	3,324,765
Expense							
Debt Service	1,804,680		2,754,680	3,122,082	3,324,765	-	3,324,765
Transfers-Out	-		31,700,000	16,014,144	-	13,780,000	13,780,000
Total Expense	1,804,680		34,454,680	19,136,226	3,324,765	13,780,000	17,104,765
Net Total	-		-	14,854,020	-	(13,780,000)	(13,780,000)
Fund Balance							
Beg Fund Balance	-		-	-	14,854,020	14,854,020	14,854,020
Ending Fund Balance	-		-	14,854,020	14,854,020	1,074,020	1,074,020
Fund Balance Available	-		-	14,854,020	14,854,020	1,074,020	1,074,020



2025 Budget

Capital Project/Equipment Replacement Funds Summary Report by Fund

	2024						
Description	2022 Actual	2023 Actual	Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025 Budget
300 General Capital Project Fund							
Revenue							
Grants	358,778		8,753,370	7,235,945	-	2,797,370	2,797,370
Other Revenue	852,966		950,000	368,159	-	400,000	400,000
Transfers In	4,495,639		37,645,980	23,247,852	-	17,172,230	17,172,230
Other Financing Sources	-		625,000	70,000	-	555,000	555,000
Total Revenue	5,707,383		47,974,350	30,921,956	-	20,924,600	20,924,600
Expense							
Facilities	157,792		4,532,000	3,487,048	-	1,000,000	1,000,000
Cemetery	-		-	-	-	-	-
Streets	3,830,460		38,335,850	24,842,629	-	18,129,600	18,129,600
Parks	1,707,163		3,886,000	1,988,707	-	2,245,000	2,245,000
Transfers Out	-		-	-	-	-	-
Total Expense	5,695,415		46,753,850	30,318,384	-	21,374,600	21,374,600
Net Total	11,968		1,220,500	603,572	-	(450,000)	(450,000)
Fund Balance							
Beginning Fund Balance	1,025,374		950,164	950,164	1,553,736	1,553,736	1,553,736
Ending Fund Balance	1,037,342		2,170,664	1,553,736	1,553,736	1,103,736	1,103,736
Fund Balance Available	1,037,342		2,170,664	1,553,736	1,553,736	1,103,736	1,103,736

Description	2022 Actual	2024		2025 Baseline	2025 Additions	2025 Budget
		Amended Budget	2024 Est. Year End			
410 Water Utility Capital Project Fund						
Revenue						
Other Revenue	-	-	-	-	-	-
Transfers In	272,412	6,748,000	2,902,733	-	7,031,000	7,031,000
Other Financing Sources	-	3,500,000	-	-	500,000	500,000
Total Revenue	272,412	10,248,000	2,902,733	-	7,531,000	7,531,000
Expense						
Water Capital	272,412	10,248,000	2,902,733	-	7,531,000	7,531,000
Total Expense	272,412	10,248,000	2,902,733	-	7,531,000	7,531,000
Net Total	-	-	-	-	-	-
Fund Balance						
Beginning Fund Balance	16,536	16,536	16,536	16,536	16,536	16,536
Ending Fund Balance	16,536	16,536	16,536	16,536	16,536	16,536
Fund Balance Available	16,536	16,536	16,536	16,536	16,536	16,536



2025 Budget

Capital Project/Equipment Replacement Funds Summary Report by Fund

	2024							
Description	2022 Actual	2023 Actual	Amended Budget	2024 Est. Year End	2025 Baseline	2025 Additions	2025	Budget
412 Storm Utility Capital Project Fund								
Revenue								
Other Revenue	-		-	-	-	-		-
Grants	-		-	-	-	-		-
Transfers In	27,158		1,185,000	1,165,848	-	-		-
Other Financing Sources	-		2,404,000	-	-	2,404,000		2,404,000
Total Revenue	27,158		3,589,000	1,165,848	-	2,404,000		2,404,000
Expense								
Storm Capital	27,158		3,589,000	1,160,357	-	2,404,000		2,404,000
Total Expense	27,158		3,589,000	1,160,357	-	2,404,000		2,404,000
Net Total	-		-	5,491	-	-		-
Fund Balance								
Beginning Fund Balance	-		(5,491)	(5,491)	-	-		-
Ending Fund Balance	-		(5,491)	-	-	-		-
Fund Balance Available	-		(5,491)	-	-	-		-

			2024					
	2022	2023	2024	2024 Est.	2025	2025		
Description	Actual	Actual	Amended Budget	Year End	Baseline	Additions	2025	Budget
501 Equipment Replacement Fund								
Revenue								
Other Revenue	-		50	-	-	-		-
Transfers In	604,915		275,000	275,000	284,100	-		284,100
Total Revenue	604,915		275,050	275,000	284,100	-		284,100
Expense								
General Government	-		131,000	130,246	-	-		-
Public Safety	65,138		165,000	161,905	-	-		-
Water	-		-	-	-	5,000		5,000
Cemetery	-		-	-	-	-		-
Stormwater	50,244		-	-	-	9,000		9,000
Streets	-		-	-	-	31,000		31,000
Community	24,400		-	-	-	43,500		43,500
Parks	-		-	-	-	24,000		24,000
Total Expense	139,782		296,000	292,151	-	112,500		112,500
Net Total	465,133		(20,950)	(17,151)	284,100	(112,500)		171,600
Fund Balance								
Beginning Fund Balance	298,704		645,762	645,762	628,611	912,711		628,611
Ending Fund Balance	763,837		624,812	628,611	912,711	800,211		800,211
Fund Balance Available	763,837		624,812	628,611	912,711	800,211		800,211



2025 Budget

Personnel Schedule (Full-Time Equivalents)

Job Title	2023 FTE Allocation	2024 FTE Allocation	2025 FTE Allocation	2025 FTE Percentage
Executive	1.00	1.00	1.00	1.15%
Total Finance	6.30	6.30	6.05	6.97%
Total Human Resources	2.40	2.40	2.40	2.77%
Total Administration	5.60	5.60	5.60	6.46%
Total General Government/Facilities	1.40	1.55	1.75	2.02%
Total Public Safety	19.00	21.00	21.00	24.21%
Total Cemetery	0.30	0.35	0.70	0.81%
Total Long Range Planning & Code Enforcement	1.50	1.50	1.50	1.73%
Total Parks	5.65	6.65	8.30	9.57%
Total Streets	6.10	6.90	6.65	7.67%
Total Building and Permitting	15.70	15.70	15.10	17.41%
Total Water Utility	7.00	7.00	9.80	11.30%
Total Stormwater Utility	4.30	6.30	6.90	7.95%
Total Full Time Equivalents	76.25	82.25	86.75	100.00%
Full-Time Staff				
Full-Time Employees	75.00	81.00	85.00	97.98%
Part-Time Staff				
Part-Time Employees	1.25	1.25	1.75	2.02%