



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, December 6, 2018
Ridgefield Community Center
210 N. Main, Ridgefield, WA 98642**

I. STUDY SESSION - 5:30 P.M.

1. Federal Legislative Update - Joel Rubin, CFM Strategic Communications, Inc

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. Flag Salute
2. Roll Call
3. Late changes to the agenda

III. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

IV. CONSENT AGENDA

1. Approval of Claims And/Or Payroll
2. Approval of Minutes from November 15, 2018 Meeting

V. BUSINESS

1. Second Reading of Ordinance No. 1281 – Amendment of the Geographical Boundaries of the Ridgefield Transportation Benefit District - Kirk Johnson, Finance Director
2. Resolution No. 550 – Approval of Heritage Tree Register - Jeff Niten, Community Development Director
3. Resolution No. 551 – Approval of Designation of S. Hillhurst as an Arterial Approach - Bryan Kast, Public Works Director
4. Motion - Approval of Interlocal Agreement for the Joint Representation on the C-TRAN Board of Directors - Steve Stuart, City Manager

VI. PUBLIC HEARING/BUSINESS

1. Public Hearing and Second Reading of Ordinance No. 1280 – 2019 Proposed Budget - Kirk Johnson, Finance Director
2. Public Hearing and First Reading of Ordinance No. 1282 - Pioneer Village Development Agreement - Jeff Niten, Community Development Director
3. Public Hearing and First Reading of Ordinance No. 1284 - Intent to assume the rights, powers, functions, and obligations of the Ridgefield Transportation Benefit District - Kirk Johnson, Finance Director

4. **Public Hearing and First Reading of Ordinance No. 1285 - Adopt a Source for Funding for the Construction, Preservation, and Maintenance of Transportation Improvements in the City of Ridgefield - Kirk Johnson, Finance Director**

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

VIII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

2. Mayor

Appointment of Alternate to Regional Transportation Council Seat for 2019

3. City Manager

IX. ADJOURN

**City Council Agenda Packet is available at the following link:
<http://ridgefieldwa.iqm2.com/Citizens/>**

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 06, 2018
ITEM: STUDY SESSION - 5:30 P.M.
AGENDA ITEM TITLE: Federal Legislative Update

STAFF CONTACT: Julie Ferriss, City Clerk
ATTACHMENTS: CFM Presentation December 2018 (PDF)



Introduction

- Recent Project and Policy Successes
- 2019 Federal Agenda
- Election Results
- Capitol Hill Update
- 2019 Preview

2018 Successes and Advocacy



2017

- Gee Creek Trail

\$100,000

2018

- RORC Ballfields
- Lake River Dredging
- Refuge Visitors Center

\$90,000

\$138,000

\$8.8 million

- TIGER/BUILD
- Community Development Block Grant
- Federal Highways
- Clean Water/Drinking Water Infrastructure
- Crude-by-Rail Track Inspections/Tank Car Research
- Internet Sales Tax Supreme Court Ruling

\$1.5 billion

\$3.3 billion

\$45 billion

\$2.8 billion

\$18.5 millio

Pending

- Pioneer Street Extension
- Lake River Dredging
- Ridgefield Our Town Arts Installments

\$8.67 millio

\$150,000

Packet Pg. 6

2019 Federal Agenda

Grant Projects

- | | |
|---|----------------|
| ■ Pioneer Street Extension | \$8.67 million |
| ■ Ridgefield Refuge Community and Visitors Center | \$8.8 million |
| ■ Lake River Dredging | \$150,000 |
| ■ Ridgefield Art Installations | \$100,000 |
| ■ 11 th Street Overpass | \$13.2 million |

Earmark Opportunities

- Police Equipment, Trails, Roads, Water Infrastructure and Community Facilities

2019 Federal Agenda

Policy Items

- Infrastructure Package
- Municipal Bonds/Advanced Refunding
- Restore SALT Tax Deduction
- Protect BUILD/TIGER, CDBG, EDA, Brownfields
- Crude-by-Rail Transport
- Oppose Unfunded Mandates

Election Results

- Blue Wave(ish)
 - Democrats gain 39 House seats, governorships but lose Senate seat
 - House 234 (D) – 200 (R)
 - Senate 47 (D) – 53 (R)
- Washington Delegation
 - Cantwell cruises, JHB hangs on
 - Schrier turns Reichert's seat blue

Attachment: CFM Presentation December 2018 (Federal Legislative Update)

2019 Preview

- FY19 Appropriations (December 21)
 - *Border Wall/Mueller Probe*
- FY 2020 Appropriations
 - *Bipartisan Budget Deal?*
- House Investigations
- Infrastructure Package
- Taxes, Immigration, Prison Reform
- Return of Earmarks?
- 2020 Presidential Election Begins

Attachment: CFM Presentation December 2018 (Federal Legislative Update)



**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 06, 2018
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT: Kirk Johnson, Finance Director
ATTACHMENTS: December 6 2018 Claims Report(PDF)

City of Ridgefield
Claims Payment Report
For Approval on: December 6th, 2018

4.1.a

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ACCELA INC.	2779	INV-ACC42444	Information Technology	2019 Civic Platform Subscription User	9,198.58
ACCELA INC. Total					9,198.58
ALL COUNTY PLUMBING LLC	1810	cityr-pc06	Public Works	401 N 4th Ave Water Utility Repair	650.40
ALL COUNTY PLUMBING LLC Total					650.40
AMIRA SONNTAG	726	18-104	Judicial	Spanish Interpreting Services	50.00
AMIRA SONNTAG Total					50.00
ANDERSON SIGNS INC.	2569	45556	Genl Govt/Facilities	Parks Board Signs	(1.89)
			Public Works	Parks Board Signs	24.34
ANDERSON SIGNS INC. Total					22.45
ARAMARK UNIFORM SERVICES	32	863708964	Genl Govt/Facilities	City Hall Floor Mats	7.09
			Public Safety	PD Floor Mats	4.47
			Public Works	CDD/PW Floor Mats	3.90
			Community Development	CDD/PW Floor Mats	3.93
		863708965	Genl Govt/Facilities	PW Uniforms	1.14
				PW Floor Mats	1.05
			Public Works	PW Uniforms	27.44
				PW Floor Mats	14.58
		863698706	Community Development	PW Floor Mats	8.37
			Genl Govt/Facilities	City Hall Floor Mats	7.09
			Public Safety	PD Floor Mats	4.47
			Public Works	CDD/PW Floor Mats	3.90
		863698707	Community Development	CDD/PW Floor Mats	3.93
			Genl Govt/Facilities	PW Uniforms	1.19
				PW Floor Mats	1.05
			Public Works	PW Uniforms	28.58
				PW Floor Mats	14.58
		863719153	Community Development	PW Floor Mats	8.37
			Genl Govt/Facilities	Floor Mats - City Hall/CDD/PW/PD	7.09
			Public Safety	Floor Mats - City Hall/CDD/PW/PD	4.47
			Public Works	Floor Mats - City Hall/CDD/PW/PD	3.90
		863719154	Community Development	Floor Mats - City Hall/CDD/PW/PD	3.93
			Genl Govt/Facilities	PW Uniforms and Floor Mats	2.19
			Public Works	PW Uniforms and Floor Mats	42.03
			Community Development	PW Uniforms and Floor Mats	8.36
ARAMARK UNIFORM SERVICES Total					217.10
B AND L PAPER COMPANY	2165	27127	Public Safety	PD Toiletries	90.84
B AND L PAPER COMPANY Total					90.84
BLUEFIN PAYMENT SYSTEMS	2827	2827-201811	Public Works	Citizen Payment Processing Fees OCT 2018	1,174.55
BLUEFIN PAYMENT SYSTEMS Total					1,174.55
BSK ASSOCIATES	2119	V803759	Public Works	OCT 2018 Coliform Testing	350.00
BSK ASSOCIATES Total					350.00

Attachment: December 6 2018 Claims Report (Approval of Claims And/OR Payroll)

City of Ridgefield
Claims Payment Report
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CALIBRE PRESS LLC	837	64486	Public Safety	Training - King	149.00
CALIBRE PRESS LLC Total					149.00
CITY OF BATTLE GROUND	92	INV00035	Judicial	October 2018 Court Costs	9,887.85
CITY OF BATTLE GROUND Total					9,887.85
CLARK AND SONS EXCAVATING INC.	2848	2848-2018-11	Genl Govt/Facilities	Gee Creek Trail Retainage Release	10,379.93
CLARK AND SONS EXCAVATING INC. Total					10,379.93
CLARK COUNTY	102	210001721	Genl Govt/Facilities	3rd Qtr Excess Liquor Profit and Excise Taxes	466.66
		730015307	Community Development	Fire Inspection WA DEPT of Fish and Wildlife	150.00
CLARK COUNTY Total					616.66
CLARK PUBLIC UTILITIES	110	7206-555-0-122018	Public Works	109 W Division St - Electricity	196.27
		7466-964-9-1218	Public Works	Traffic Signal - Hillhurst/Royal Rd - Electricity	62.01
		14225502	Public Works	Street Light Replacement	4,534.09
		7123-806-7-122018	Public Works	Pioneer St. & Gee Creek Loop - Electricity	27.32
		7124-838-9-122018	Public Works	Overlook Park - Electricity	80.78
		7206-580-8-122018	Public Works	301 N 3rd Ave	83.44
			Community Development	301 N 3rd Ave	83.45
		7206-694-7-122018	Public Works	255 S 56th Pl - Electricity	2,222.12
		7206-645-9-122018	Public Works	N Abrams Park/E Division	120.42
		7206-648-3-122018	Public Works	Municipal Lighting Lease	8,257.86
		7126-408-9-122018	Public Works	2300 N 3rd Way Bellwood Trail Lights	39.32
		7448-974-1-1218	Public Works	N 35th Ave and Pioneer St - Electricity	69.51
		7122-942-1-122018	Public Works	3701 N 3rd Cir - Electricity	26.98
		7207-401-6-122018	Public Works	800 NE 264 St Intertie 1 - Water	609.13
		7206-578-2-122018	Genl Govt/Facilities	230 Pioneer Ave	153.83
		7453-365-4-1218	Public Works	535 N Abrams Park Rd - Electricity	40.97
		7122-944-7-122018	Public Works	512 N Allen Dr - Electricity	26.91
		7207-402-4-122018	Public Works	1504 NW Intertie 3 - Water	675.80
		7206-456-1-122018	Public Safety	116 N Main Avenue	210.23
		7206-605-3-122018	Public Works	N 1st Cir & N 65th Ave - Park & Ride	77.35
		7207-403-2-122018	Public Works	911 N 65th Ave Intertie 2 - Water	156.24
CLARK PUBLIC UTILITIES Total					17,754.03
CLEAN WORLD MAINTENANCE INC	3105	42642	Genl Govt/Facilities	NOV 2018 Janitorial Services	406.78
			Public Safety	NOV 2018 Janitorial Services	106.34
			Public Works	NOV 2018 Janitorial Services	169.99
			Community Development	NOV 2018 Janitorial Services	256.59
CLEAN WORLD MAINTENANCE INC Total					939.70
COLF CONSTRUCTION LLC	2984	2984-2018-8	Public Works	RORC Construction and Community Building	520,093.71
COLF CONSTRUCTION LLC Total					520,093.71
COLUMBIA FORD	504	497315	Public Safety	PD Vehicle Maint	2,163.62
COLUMBIA FORD Total					2,163.62
COLUMBIA RESOURCE COMPANY	114	21949	Public Works	Special Waste Disposal	126.70
COLUMBIA RESOURCE COMPANY Total					126.70
COLUMBIA WEST ENGINEERING INC.	1446	16046A-5	Public Works	RORC Engineering Services	561.00
		16046B-5	Public Works	RORC Frontage Rd. Eng. Services	182.50

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COLUMBIA WEST ENGINEERING INC. Total					743.50
COLUMBIAN PUBLISHING	116	6418	Community Development	Advertisement - Kemper Grove Notice of SEPA	140.40
		6435	Community Development	Advertising Coffey Garage	77.40
		6655	Genl Govt/Facilities	2019 Budget Hearing and Res 548	207.00
		6428	Genl Govt/Facilities	Advertising	50.39
			Community Development	Advertising	43.20
		6515	Community Development	Advertisement - Kemper Lp SEPA	124.20
COLUMBIAN PUBLISHING Total					642.59
COMCAST	2271	2271-201811-301	Genl Govt/Facilities	PW/CDD Fax Line	2.11
			Public Works	PW/CDD Fax Line	29.30
			Community Development	PW/CDD Fax Line	34.18
		2271-201811210	Genl Govt/Facilities	Comm Ctr Wifi	253.46
			Community Development	Comm Ctr Wifi	63.36
		2271-201811-109	Public Works	NOV 2018 - DEC 2018	367.60
		2271-201811116	Public Safety	NOV 2018 PD Internet Services	350.25
COMCAST Total					1,100.26
COMCAST BUSINESS	1666	72432982	Genl Govt/Facilities	OCT/NOV 2018 Internet Services - 230 Pioneer St	364.75
COMCAST BUSINESS Total					364.75
COMDATA NETWORK INC.	1101	20299294	Genl Govt/Facilities	PW/CDD Fuel XN173	91.28
			Public Works	PW/CDD Fuel XN173	1,268.55
			Community Development	PW/CDD Fuel XN173	342.60
		20299295	Public Safety	PD Fuel XN795	1,272.16
COMDATA NETWORK INC. Total					2,974.59
DEPARTMENT OF ECOLOGY	144	2018-6838	Public Works	2019 Wastewater Operator Cert - Crippen	30.00
		2018-5353	Genl Govt/Facilities	2019 Wastewater Operator Cert - Brunson	1.50
			Public Works	2019 Wastewater Operator Cert - Brunson	28.50
		2018-5563	Public Works	2019 Wastewater Operator Cert - Strickler	30.00
		2018-6496	Public Works	2019 Wastewater Operator Cert - Crockford	30.00
DEPARTMENT OF ECOLOGY Total					120.00
DEPARTMENT OF HEALTH	148	DM13-952-193/84	Genl Govt/Facilities	NOV 2018 Loan Payment	124,345.48
		DM13-952173/916	Genl Govt/Facilities	NOV 2018 Loan Payment	78,930.55
DEPARTMENT OF HEALTH Total					203,276.03
DEPARTMENT OF LICENSING	154	RG0000297-2018	Genl Govt/Facilities	CPL Renewal - Kelly	18.00
		RG0000298-2018	Genl Govt/Facilities	CPL License - Jones	18.00
		RG0000295-2018	Genl Govt/Facilities	CPL License Freimuth	18.00
		RG0000291-2018	Genl Govt/Facilities	CPL License - Warner	18.00
		RG0000292-2018	Genl Govt/Facilities	CPL Original License - Warner	18.00
		RG0000294-2018	Genl Govt/Facilities	CPL Late Renewal - Fleager	21.00
DEPARTMENT OF LICENSING Total					111.00
DIMA SHEMETOV	3102	RES-18-0055	Genl Govt/Facilities	Refund RES-18-0055	241.60
DIMA SHEMETOV Total					241.60
DKS ASSOCIATES	1565	68181	Community Development	Ridgefield Capital Facility Plan Update	36,828.75
		68164	Community Development	On-Call Services	1,326.25
DKS ASSOCIATES Total					38,155.00

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DON STOSE	1223	1223-201812	Council	Mayors Dinner Reimbursement	255.40
DON STOSE Total					255.40
E2 LAND USE PLANNING SERVICES LLC	485	0485-201811	Community Development	OCT 2018 Planning Consulting Services	8,475.28
E2 LAND USE PLANNING SERVICES LLC Total					8,475.28
ELCOR INC	2081	MSP-11002	Public Safety	IT Services - Oct 2018	1,478.20
			Public Works	IT Services - Oct 2018	1,247.34
			Community Development	IT Services - Oct 2018	1,390.02
			Information Technology	IT Services - Oct 2018	2,782.71
		11041	Community Development	CDD Wireless Printer and Dell Monitor	2,491.65
ELCOR INC Total					9,389.92
FERGUSON ENTERPRISES INC # 8423	181	CM107624	Public Works	Refund	(14,634.00)
		0652944-7	Public Works	MXU's for Meter Replacement Program	14,634.00
		0652944-5	Public Works	Meter Replacement Program	14,634.00
FERGUSON ENTERPRISES INC # 8423 Total					14,634.00
GREATER VANCOUVER CHAMBER OF COMMERCE	2938	237980	Genl Govt/Facilities	2019 Membership Renewal -Vanc. Chamber of Commerce	871.00
GREATER VANCOUVER CHAMBER OF COMMERCE Total					871.00
GSI WATER SOLUTIONS INC.	2971	0727.001-8	Public Works	Hydrological Study	13,673.24
GSI WATER SOLUTIONS INC. Total					13,673.24
H.D. FOWLER COMPANY	2036	I5015928	Public Works	Water Supplies and Meters	899.81
H.D. FOWLER COMPANY Total					899.81
HARPER HOUF PETERSON RIGHELLIS INC.	1678	RPW-05	Public Works	Heron Drive Treatment Pond	1,675.71
HARPER HOUF PETERSON RIGHELLIS INC. Total					1,675.71
HART CROWSER INC	3006	1811152	Public Works	Geotech Eng Svcs - S 24th PI Stormwater Pond	1,002.33
HART CROWSER INC Total					1,002.33
HONEY BUCKETS	223	550870343	Public Works	Davis Park Port-a-potty	298.00
HONEY BUCKETS Total					298.00
HYDRAULICS INC	227	SO78932	Genl Govt/Facilities	Mini Excavator Maint	4.25
			Public Works	Mini Excavator Maint	59.09
			Community Development	Mini Excavator Maint	2.78
		SO79114	Genl Govt/Facilities	Mini Excavator Maint	6.88
			Public Works	Mini Excavator Maint	95.66
			Community Development	Mini Excavator Maint	4.51
		SO78937	Genl Govt/Facilities	Mini Excavator Maint	33.55
			Public Works	Mini Excavator Maint	466.23
			Community Development	Mini Excavator Maint	21.97
		SO78932-1	Genl Govt/Facilities	Mini Excavator Maint	2.63
			Public Works	Mini Excavator Maint	36.57
			Community Development	Mini Excavator Maint	1.72
HYDRAULICS INC Total					735.84
IIMC	231	0231-2019-01	Administration	2019 Renewal - Ferriss	195.00
IIMC Total					195.00
INSTANT IMPRINTS CASCADE PARK	2371	49002	Human Resources	Embroidered Garments for Council and Employees	221.97
			Council	Embroidered Garments for Council and Employees	475.60
			Executive	Embroidered Garments for Council and Employees	46.94

Attachment: December 6 2018 Claims Report (Approval of Claims And/OR Payroll)

City of Ridgefield
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INSTANT IMPRINTS CASCADE PARK Total					744.51
INTERSTATE SPECIAL EVENTS	2706	133398-1	Genl Govt/Facilities	2018 Wine and Chocolate Event Equip Rental	2,364.93
INTERSTATE SPECIAL EVENTS Total					2,364.93
J.L. STOREDAHL AND SONS	558	261138-261269	Public Works	Crushed Rock	386.10
J.L. STOREDAHL AND SONS Total					386.10
JANEAN Z PARKER	2199	20	Public Works	OCT 2018 Professional Attorney Services	1,100.00
			Community Development	OCT 2018 Professional Attorney Services	1,150.00
			Legal	OCT 2018 Professional Attorney Services	3,100.00
JANEAN Z PARKER Total					5,350.00
JESSICA KIPP	2099	2099-201812	Genl Govt/Facilities	Community Events Mileage Reimbursement	62.08
JESSICA KIPP Total					62.08
JOHN E. REID AND ASSOCIATES INC.	3101	186930	Public Safety	Interview /Interrogation Training - King & Marvitz	890.00
JOHN E. REID AND ASSOCIATES INC. Total					890.00
KENYON DISEND PLLC	1746	187774	Community Development	Prof Attorney Services Compliance Proceedings	52.20
		187772	Community Development	Prof Attorney Services - Annexation Appeal	4,780.35
		187773	Community Development	Prof Attorney Services - Comp Plan Appeal	3,667.82
KENYON DISEND PLLC Total					8,500.37
KILLA BITES INC.	3090	3090-2018-12	Human Resources	Employee Holiday Luncheon	457.85
KILLA BITES INC. Total					457.85
LAKESIDE INDUSTRIES	264	68712	Public Works	EZ Street Asphalt	812.31
LAKESIDE INDUSTRIES Total					812.31
LARCH CORRECTIONS CENTER	2088	LCC1810.689	Public Works	OCT 2018 City Clean Up Crew	767.45
LARCH CORRECTIONS CENTER Total					767.45
LES SCHWAB TIRES WOODLAND	272	42600307563	Public Safety	Loose Flat Repair PD	34.36
LES SCHWAB TIRES WOODLAND Total					34.36
M JULIETA RUBIO ROMERO	2164	2164-201812-1	Genl Govt/Facilities	City Hall Christmas Tree Purchase	130.08
M JULIETA RUBIO ROMERO Total					130.08
MELISSA PARNELL	2049	2049-2018	Finance	Mileage Reimbursement	40.54
		2049-201812	Genl Govt/Facilities	Reimbursement for Photo Framing Services	66.19
MELISSA PARNELL Total					106.73
MICAELA BATTERBERRY	3106	92723	Genl Govt/Facilities	HT - Hometown Photography Services	450.00
MICAELA BATTERBERRY Total					450.00
MUNICIPAL CODE CORP.	1185	320968	Genl Govt/Facilities	Codification	1,655.76
MUNICIPAL CODE CORP. Total					1,655.76
MUNICIPAL EMERGENCY SERVICES INC	2235	IN1279127	Public Safety	Custom ID Panels	353.93
MUNICIPAL EMERGENCY SERVICES INC Total					353.93
NAPA AUTO PARTS	498	87869	Genl Govt/Facilities	PW FTE Vehicle Maint - 10yd dump truck ploy	0.84
			Public Works	PW FTE Vehicle Maint - 10yd dump truck ploy	11.70
			Community Development	PW FTE Vehicle Maint - 10yd dump truck ploy	0.55
		88232	Genl Govt/Facilities	Equipment Maint	(2.60)
			Public Works	Equipment Maint	(36.14)
			Community Development	Equipment Maint	(1.70)
		87178	Genl Govt/Facilities	PW FTE Vehicle Maint - 10yd dump truck	6.30
			Public Works	PW FTE Vehicle Maint - 10yd dump truck	87.58

Attachment: December 6 2018 Claims Report (Approval of Claims And/OR Payroll)

City of Ridgefield
Claims Payment Report
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4.1.a

NAPA AUTO PARTS	498	87178	Community Development	PW FTE Vehicle Maint - 10yd dump truck	4.13
		87099	Genl Govt/Facilities	Vehicle and Dump Truck Maint	4.09
			Public Works	Vehicle and Dump Truck Maint	387.21
			Community Development	Vehicle and Dump Truck Maint	2.68
		85720	Public Works	Snow Plow Maint	42.67
		84815	Genl Govt/Facilities	PW Vac Trailer Repair	1.58
			Public Works	PW Vac Trailer Repair	21.93
			Community Development	PW Vac Trailer Repair	1.03
		88136	Genl Govt/Facilities	Equipment Maint	3.95
			Public Works	Equipment Maint	54.93
			Community Development	Equipment Maint	2.59
		86215	Genl Govt/Facilities	Dump Truck Maint	7.98
			Public Works	Dump Truck Maint	110.87
			Community Development	Dump Truck Maint	5.22
		84754	Genl Govt/Facilities	PW Vac Trailer Repair	1.25
			Public Works	PW Vac Trailer Repair	17.41
			Community Development	PW Vac Trailer Repair	0.82
		88080	Genl Govt/Facilities	Equipment Maint	10.37
			Public Works	Equipment Maint	144.11
			Community Development	Equipment Maint	6.79
NAPA AUTO PARTS Total					898.14
PACIFIC OFFICE AUTOMATION	1564	61426588	Genl Govt/Facilities	PW Shop Printer Lease	3.70
				City Hall Copier Lease	819.49
			Public Works	PW Shop Printer Lease	51.49
			Community Development	PW Shop Printer Lease	2.43
		61424257	Public Works	CDD/PW Copier Lease	173.45
			Community Development	CDD/PW Copier Lease	173.45
PACIFIC OFFICE AUTOMATION Total					1,224.01
PARKROSE HARDWARE	3104	H18667	Public Works	Streets Operational Supplies	40.74
		H19494	Public Works	Streets Operational Supplies	0.72
		H14761	Public Works	Operational Supplies	12.36
PARKROSE HARDWARE Total					53.82
PBS ENGINEERING AND ENVIRONMENTAL	342	0070940.001-24	Public Works	RORC Phase II	15,935.83
		0071272.000-6	Community Development	OCT 2018 Developer Plan Review	6,825.92
		PBS ENGINEERING AND ENVIRONMENTAL Total			
PIONEER PEST MANAGEMENT	2040	288223	Community Development	Pest Control Quarterly Service - CDD	107.32
		288861	Public Safety	Pest Control Quarterly Service - PD	107.32
PIONEER PEST MANAGEMENT Total					214.64
PORTLAND ENGINEERING INC	2082	8152	Public Works	Remote Fix SCADA System	130.00
PORTLAND ENGINEERING INC Total					130.00
PUBLIC SAFETY TESTING	354	2018-8776	Human Resources	(blank)	430.00
PUBLIC SAFETY TESTING Total					430.00
PURCHASE POWER	356	0356-20181206	Genl Govt/Facilities	Postage	450.00
PURCHASE POWER Total					450.00

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QUICK LANE TIRE AND AUTO CENTER	3050	375721	Public Safety	PD Vehicle Maint	48.95
		375223	Public Safety	Vehicle Maint	48.93
QUICK LANE TIRE AND AUTO CENTER Total					97.88
RIDGEFIELD ARTS SPACE	3099	2C424CE-DRAFT	Genl Govt/Facilities	2018 Wine and Chocolate Festival	204.45
RIDGEFIELD ARTS SPACE Total					204.45
RMT EQUIPMENT	1835	P00871	Public Works	Grasshopper Maint	210.74
		P00874	Public Works	Grasshopper Mower Maint	(134.58)
RMT EQUIPMENT Total					76.16
RONALD ONSLOW	930	0930-20181206	Council	Mileage and Parking Reimbursement-Onslow	294.11
RONALD ONSLOW Total					294.11
SANDRA HOOTS	2163	2163-2018126	Public Safety	Employee Reimbursement for Certified Driving Rec	4.20
SANDRA HOOTS Total					4.20
SKAMANIA COUNTY SHERIFF'S OFFICE	1554	1554-201812	Public Safety	Jail Beds	1,260.00
SKAMANIA COUNTY SHERIFF'S OFFICE Total					1,260.00
SMARSH	2550	INV00425669	Information Technology	Social Media and Email Archiving - OCT 2018	345.20
SMARSH Total					345.20
STATE OF WASHINGTON DEPARTMENT OF REVENUE	156	0-005-512-831	Genl Govt/Facilities	OCT 2018 Excise and B&O Tax	419.36
			Public Works	OCT 2018 Excise and B&O Tax	12,192.75
STATE OF WASHINGTON DEPARTMENT OF REVENUE Total					12,612.11
STEVE STUART	2075	2075-201811-01	Executive	Law Seminars - GMA & Land Use Per Diem	149.00
STEVE STUART Total					149.00
TAD ARENDS	690	0690-201811-01	Public Works	Playground Safety Inspector Course Per Diem	133.00
TAD ARENDS Total					133.00
TAPANI INC	420	16965(2)	Genl Govt/Facilities	NW Hillhurst Signal Payment Request 4	(7,088.57)
			Public Works	NW Hillhurst Signal Payment Request 4	92,800.53
		17383	Genl Govt/Facilities	Hillhurst Frontage Rd.	(3,149.74)
			Public Works	Hillhurst Frontage Rd.	62,994.72
TAPANI INC Total					145,556.94
THE LEADER'S INSTITUTE	2943	3514	Administration	Fearless Presentation Course - Kipp	995.00
THE LEADER'S INSTITUTE Total					995.00
THE MASTERS TOUCH LLC	1786	59821	Public Works	SEP-OCT 2018 Billing Statements	852.69
		P59821	Public Works	SEP-OCT 2018 Billing Postage	1,056.14
THE MASTERS TOUCH LLC Total					1,908.83
THE PARR COMPANY	964	26434090	Public Works	Street Signs	18.32
		26433181	Public Works	Street Sign Installation Materials	17.75
		26433899	Public Works	Streets Sign Repairs	44.16
THE PARR COMPANY Total					80.23
THE PRINT SHOP	1580	60651	Genl Govt/Facilities	AP Checks	222.67
THE PRINT SHOP Total					222.67
TOKAY SOFTWARE	1167	108072	Genl Govt/Facilities	Web Tests	(0.34)
			Public Works	Web Tests	4.34
TOKAY SOFTWARE Total					4.00
TRUEPOINT SOLUTIONS	3064	18-722	Public Works	Accella Asset Management Training	787.50
			Information Technology	Accella Asset Management Training	262.50

Attachment: December 6 2018 Claims Report (Approval of Claims And/OR Payroll)

City of Ridgefield
Claims Payment Report
For Approval on: December 6th, 2018

TRUEPOINT SOLUTIONS Total					1,050.00
US BANK	2237	2237-201811	Finance	NOV 2018 Custody Charges	22.00
US BANK Total					22.00
VENTURE PRODUCTS	3061	V12102140	Genl Govt/Facilities	Ventrac Tractor 4500P-Package	27,134.75
VENTURE PRODUCTS Total					27,134.75
WA ASSOCIATION SHERIFFS AND POLICE CHIEFS	459	2018-00693	Public Safety	2019 WA Assoc.Sheriffs/Police Chiefs Renewal-Rhine	75.00
WA ASSOCIATION SHERIFFS AND POLICE CHIEFS Total					75.00
WA STATE DEPARTMENT OF AGRICULTURE	717	0717-201812-01	Genl Govt/Facilities	2019 Pesticide License Renewals	8.49
			Public Works	2019 Pesticide License Renewals	117.95
			Community Development	2019 Pesticide License Renewals	5.56
WA STATE DEPARTMENT OF AGRICULTURE Total					132.00
WA STATE DEPARTMENT OF TRANSPORTATION	688	RE44JD16200L003	Public Works	45th and Royle Review/Inspection	199.98
WA STATE DEPARTMENT OF TRANSPORTATION Total					199.98
WA STATE TREASURER'S OFFICE	642	3Q2018	Genl Govt/Facilities	3RD QTR 2018 BUILDING PERMITS FEE	1,138.00
		CN14344 STERN	Genl Govt/Facilities	3RD QTR 2018 FORFEITURE	3.22
WA STATE TREASURER'S OFFICE Total					1,141.22
WALLIS ENGINEERING	464	14132-14098	Public Works	S 8th Ave Improvements and INV#14098 Underpayment	3,624.29
WALLIS ENGINEERING Total					3,624.29
WASHINGTON STATE PATROL	463	I19002847	Genl Govt/Facilities	Background Checks CPL	24.00
WASHINGTON STATE PATROL Total					24.00
WASTE CONTROL	1474	1284904	Genl Govt/Facilities	Concrete Asphalt	6.66
			Public Works	Concrete Asphalt	92.60
			Community Development	Concrete Asphalt	4.36
WASTE CONTROL Total					103.62
WELLS FARGO	1681	201811-7296	Public Safety	Nov18 Visa Stmt - Rhine WA DOL Service Fee	2.00
				Nov18 Visa Stmt - Rhine Amazon .com	0.00
				Nov18 Visa Stmt - Rhine WA DOL LIC and REG	42.75
				Nov18 Visa Stmt - Rhine Amazon Mktpfce	209.66
				Nov18 Visa Stmt - Rhine Safeway Salmon Creek	10.00
		201811-1117	Genl Govt/Facilities	Nov18 Visa Stmt - Blehm Wild Rivers Inn East Wenatche	9.97
				Nov18 Visa Stmt - Blehm Assoc of WA Cities	11.75
			Public Works	Nov18 Visa Stmt - Blehm Wild Rivers Inn East Wenatche	99.69
				Nov18 Visa Stmt - Blehm Assoc of WA Cities	117.50
			Community Development	Nov18 Visa Stmt - Blehm Wild Rivers Inn East Wenatche	89.72
				Nov18 Visa Stmt - Blehm Assoc of WA Cities	105.75
				Nov18 Visa Stmt - Blehm Campbells Lodge Chelan WA	553.77
			Human Resources	Nov18 Visa Stmt - Blehm Costco Vancouver WA	436.33
				Nov18 Visa Stmt - Blehm Lava Java Ridgefield	30.41
				Nov18 Visa Stmt - Blehm NW Personal Training	216.80
		Nov18 Visa Stmt - Blehm Fred-Meyer Vancouver		84.93	
		Nov18 Visa Stmt - Blehm Chick-Fil-A		601.71	
		201811-8989	Public Safety	Nov18 Visa Stmt - Brooks Mimis Cleaners	34.69
				Nov18 Visa Stmt - Brooks Lava Java	37.31
				Nov18 Visa Stmt - Brooks WSU Conf MGMT	68.25

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City of Ridgefield
Claims Payment Report
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WELLS FARGO	1681	201811-8989	Public Safety	Nov18 Visa Stmt - Brooks 30bird.com	67.05
				Nov18 Visa Stmt - Brooks Leatherman Tool Ret	130.00
		201811-1889	Genl Govt/Facilities	Nov18 Visa Stmt - Stuart Ridgefield Pioneer Mktplce	27.37
			Executive	Nov18 Visa Stmt - Stuart Country Cafè½	135.04
				Nov18 Visa Stmt - Stuart Toms Urban	24.19
				Nov18 Visa Stmt - Stuart Law Seminars International	670.00
				Nov18 Visa Stmt - Stuart Clark County Parking	5.00
				Nov18 Visa Stmt - Stuart Sportsmans Steakhouse	97.06
				Nov18 Visa Stmt - Stuart Shell Oil	12.35
				Nov18 Visa Stmt - Stuart El Rancho Viejo	17.22
				Nov18 Visa Stmt - Stuart Billygans Roadhouse	17.61
				Nov18 Visa Stmt - Stuart Adobe	16.25
				Nov18 Visa Stmt - Stuart End of the Road Grill	78.50
				Nov18 Visa Stmt - Stuart Fuel Bistro	21.34
				Nov18 Visa Stmt - Stuart Internation DC	1,233.00
		201811-2960	Genl Govt/Facilities	Nov18 Visa Stmt - Johnson Costco.com	371.13
				Nov18 Visa Stmt - Johnson OfficeMax Depot	9.72
			Public Works	Nov18 Visa Stmt - Johnson WA DOL Service Fee	35.96
				Nov18 Visa Stmt - Johnson WA DOL Lic and Reg	1.79
			Community Development	Nov18 Visa Stmt - Johnson Alaska Air	388.00
			Finance	Nov18 Visa Stmt - Johnson Alaska Air	388.00
				Nov18 Visa Stmt - Johnson Golden Tusk Thai Battle Ground	36.71
				Nov18 Visa Stmt - Johnson Panera Bread	26.29
			Administration	Nov18 Visa Stmt - Johnson Alaska Air	388.00
		201811-1133	Genl Govt/Facilities	Nov18 Visa Stmt - Brunson The Home Depot	10.39
			Public Works	Nov18 Visa Stmt - Brunson The Home Depot	222.30
				Nov18 Visa Stmt - Brunson Ridgefield Pioneer Mktplce	2.70
				Nov18 Visa Stmt - Brunson Pioneer Feed Company	107.59
				Nov18 Visa Stmt - Brunson Dollar Tree Woodland	5.40
				Nov18 Visa Stmt - Brunson Safeway Woodland	5.99
				Nov18 Visa Stmt - Brunson IN Ducks INC Vancouver	204.77
				Nov18 Visa Stmt - Brunson L and I Invoice Fee	3.95
				Nov18 Visa Stmt - Brunson L and I Invoice Sale	54.00
			Community Development	Nov18 Visa Stmt - Brunson The Home Depot	6.80
		201811-4015	Genl Govt/Facilities	Nov18 Visa Stmt - Arends Amazon Mtkplce	1.74
				Nov18 Visa Stmt - Arends O'Reilly Auto	2.08
				Nov18 Visa Stmt - Arends Pacific Hose and Fittings	7.42
				Nov18 Visa Stmt - Arends Eastside Steel Inc	3.55
			Public Works	Nov18 Visa Stmt - Arends Amazon Mtkplce	24.19
				Nov18 Visa Stmt - Arends Wickum Weld	352.30
				Nov18 Visa Stmt - Arends O'Reilly Auto	28.92
				Nov18 Visa Stmt - Arends Pacific Hose and Fittings	103.19
				Nov18 Visa Stmt - Arends Rietdyks Milling Co	47.34
				Nov18 Visa Stmt - Arends Eastside Steel Inc	49.40

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City of Ridgefield
Claims Payment Report
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WELLS FARGO	1681	201811-4015	Community Development	Nov18 Visa Stmt - Arends Amazon Mtkplce	1.14		
				Nov18 Visa Stmt - Arends O'Reilly Auto	1.36		
				Nov18 Visa Stmt - Arends Pacific Hose and Fittings	4.86		
			201811-5494	Genl Govt/Facilities	Nov18 Visa Stmt - Arends Eastside Steel Inc	2.33	
	WC-Nov18 Visa Stmt - Kipp-Fred Meyer	27.71					
	Nov18 Visa Stmt - Kipp Amazon.com	20.92					
	BF-Nov18 Visa Stmt - Kipp-Facebook	24.45					
	WC-Nov18 Visa Stmt - Kipp-Facebook	38.31					
	WC-Nov18 Visa Stmt - Kipp-Amazon Mktplce	1,059.34					
	WCNov18 Visa Stmt - Kipp-Costco Warehouse Vancouver	379.09					
	Nov18 Visa Stmt - Kipp Costco Warehouse Vancouver	135.91					
	BF-Nov18 Visa Stmt - Kipp-Ridgefield Floral	16.26					
	Public Safety	Nov18 Visa Stmt - Kipp Amazon Mktplce			97.51		
	Community Development	Nov18 Visa Stmt - Kipp Amazon Mktplce			41.13		
	Public Safety	Nov18 Visa Stmt - Ferriss Action Targets			271.64		
	Council	Nov18 Visa Stmt - Ferriss Brownpapertickets.com			165.00		
		Nov18 Visa Stmt - Ferriss Association of WA Cities			100.00		
		Nov18 Visa Stmt - Ferriss Chucks Produce	107.22				
		Nov18 Visa Stmt - Ferriss BB Clark College FDN	125.00				
		Nov18 Visa Stmt - Ferriss CREDC	50.00				
		201811-8453	Genl Govt/Facilities	Nov18 Visa Stmt - Kast Dry Box	5.58		
				Public Works	Nov18 Visa Stmt - Kast Dry Box	77.49	
				Community Development	Nov18 Visa Stmt - Kast Dry Box	3.65	
				201811-9760	Public Safety	Nov18 Visa Stmt - Kast Clark County Parking	2.50
		Nov18 Visa Stmt - Hoots Sirchie Finger Print Lab	151.02				
	Nov18 Visa Stmt - Hoots TLO Transunion	80.87					
	Nov18 Visa Stmt - Hoots Safetysign.com	88.44					
	Nov18 Visa Stmt - Hoots Normed Tukwila	107.26					
	201811-2495	Community Development	Nov18 Visa Stmt - Niten Sportsmans Steakhouse	12.00			
	201811-8764	Genl Govt/Facilities	Nov18 Visa Stmt - Knottnerus Public Risk Management	385.00			
			Nov18 Visa Stmt - Knottnerus The Columbian Circ	9.99			
			Human Resources	Nov18 Visa Stmt - Knottnerus PAYPAL AWC	50.00		
			WELLS FARGO Total				
WESTLIE FORD INC.	1639	F0CS118426	Public Works	Thamert Truck Outfitting	556.25		
WESTLIE FORD INC. Total					556.25		
WICKUM WELD	3091	5607	Public Works	Thamert Vehicle Outfitting	2,967.03		
WICKUM WELD Total					2,967.03		
WIN-911 SOFTWARE	3107	11B2E8A1-201918	Public Works	WIN-911 - Utility Software	600.00		
WIN-911 SOFTWARE Total					600.00		
WINDY HILLS WINERY	3100	34318	Genl Govt/Facilities	2018 Wine and Chocolate Festival	133.00		
WINDY HILLS WINERY Total					133.00		
WSU PESTICIDE EDUCATION	481	0481-2019-04	Genl Govt/Facilities	2019 Pesticide Education - Venne	11.32		
			Public Works	2019 Pesticide Education - Venne	96.43		
			Community Development	2019 Pesticide Education - Venne	12.25		

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City of Ridgefield
Claims Payment Report
For Approval on: December 6th, 2018

WSU PESTICIDE EDUCATION	481	0481-2019-02	Genl Govt/Facilities	2019 Pesticide Education - Thamert	11.32
			Public Works	2019 Pesticide Education - Thamert	96.43
			Community Development	2019 Pesticide Education - Thamert	12.25
		0481-2019-01	Genl Govt/Facilities	2019 Pesticide Education - Crockford	11.32
			Public Works	2019 Pesticide Education - Crockford	96.43
			Community Development	2019 Pesticide Education - Crockford	12.25
		0481-2019-07	Genl Govt/Facilities	2019 Pesticide Education - Brunson	11.32
			Public Works	2019 Pesticide Education - Brunson	96.43
			Community Development	2019 Pesticide Education - Brunson	12.25
		0481-2019-06	Genl Govt/Facilities	2019 Pesticide Education - Arends	11.32
			Public Works	2019 Pesticide Education - Arends	96.43
			Community Development	2019 Pesticide Education - Arends	12.25
		0481-2019-03	Genl Govt/Facilities	2019 Pesticide Education - Krebsser	11.32
			Public Works	2019 Pesticide Education - Krebsser	96.43
			Community Development	2019 Pesticide Education - Krebsser	12.25
		0481-2019-05	Genl Govt/Facilities	2019 Pesticide Education - Webberley	11.32
			Public Works	2019 Pesticide Education - Webberley	96.43
			Community Development	2019 Pesticide Education - Webberley	12.25
WSU PESTICIDE EDUCATION Total					840.00
ZW USA INC.	3063	249468	Genl Govt/Facilities	Dog Waste Roll Bag Case	(11.17)
			Public Works	Dog Waste Roll Bag Case	144.16
ZW USA INC. Total					132.99
Grand Total					1,137,456.27

Attachment: December 6 2018 Claims Report (Approval of Claims And/Or Payroll)

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 06, 2018
ITEM: CONSENT AGENDA
AGENDA ITEM TITLE: Approval of Minutes from November 15, 2018 Meeting

AGENDA ITEM TITLE:

Approval of minutes from the following meeting(s) of the council:

GOVERNING LEGISLATION:

Not applicable

PREVIOUS COUNCIL ACTION TAKEN:

Not applicable

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s)

BUDGET/FINANCIAL IMPACTS:

Not applicable

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS: 11-15-2018 (PDF)



CITY OF RIDGEFIELD, WASHINGTON
City Council MEETING MINUTES
November 15, 2018

Regular Meeting - 6:30 PM

STUDY SESSION - 5:30PM

Comprehensive Plan Amendment - Transportation Capital Facilities Plan

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:33 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Darren Wertz	Councilor	Present	
Sandra Day	Councilor	Present	
Jen Lindsay	Councilor	Present	

LATE CHANGES TO THE AGENDA

PUBLIC COMMENT

Rob Aichele - Resident

Been helping with the construction of the Ridgefield High school addition project, update and photos presented.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

1. Approval of Claims And/Or Payroll
2. Approval of Minutes from November 1, 2018 Meeting

BUSINESS

1. Second Reading of Ordinance No. 1274 - Comprehensive Plan Amendment - Jones - Jeff Niten, Community Development Director

Attachment: 11-15-2018 (Approval of Minutes)

The city received an application for a Comprehensive Plan Amendment and associated zone change for APN 214214-002. The applicant requests to change the Comprehensive Plan designation from General Commercial and Neighborhood Commercial to Public Facilities, and the zoning designation for Commercial Regional Business and Commercial Neighborhood Business to Public Facilities. The purpose of the change is to permit siting of a new elementary school on the subject property. The site is 27.36 acres and is located immediately south of N. 10th Street approximately .5 miles east of Interstate 5 within the Ridgefield Junction sub-area adopted as part of the Comprehensive Growth Management Plan. The Planning Commission considered this proposal at a duly noticed public hearing on October 3, 2018 and recommended approval of the proposal as presented by a 5-0 vote.

2. Second Reading of Ordinance No. 1274 - Comprehensive Plan Amendment - Discovery Ridge - Jeff Niten, Community Development Director

The city, in consultation with the property owners, are proposing a Comprehensive Plan Amendment and associated zone change for APN 213968-000, 213969-000, 213970-000, and 214071-000 in order to correct a split zoning issue. The applicant requests to change the Comprehensive Plan designation from General Commercial and Employment to General Commercial for the entirety of the site, and the zoning designation for Commercial Community Business and Employment to Commercial Community Business for the entirety of the site. The purpose of the change is to permit siting of a new comprehensive commercial development on the subject property. In addition, a portion of the site, phase 4 on the attached conceptual site plan, is proposed for application of the Ridgefield Mixed Use Overlay. The site is 35.34 acres and is located at the southeast corner of Pioneer Street and S. 45th Avenue (Royle Road) within the 45th and Pioneer sub-area adopted as part of the Comprehensive Growth Management Plan. The Planning Commission considered this request at a duly noticed public hearing on October 3, 2018 and recommended approval of the proposal as presented by a 6-0 vote.

3. Second Reading of Ordinance No. 1274 - Comprehensive Plan Amendment - Transportation Capital Facilities Plan - Jeff Niten, Community Development Director

The City of Ridgefield's Capital Facilities Plan is used by the City to plan the future roadway network, establish requirements for developments and to plan, design, and fund City led transportation improvements. The current CFP update evaluates the transportation system as a whole, reviews existing conditions with a focus on recent development activity, updates the transportation model to include completed and vested development, and identifies system expansion and transportation system needs to develop a list of projects to meet the current and future demand. Cost estimates were updated or developed for future projects and Traffic Impact Fees were updated to meet future costs.

City Council conducted discussion on traffic impact fee cost and future projects list.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1274 WITH PROPOSED INCREASE TO TRAFFIC IMPACT FEE OF 25% FOR 2019, 10% FOR 2020 AND 10% FOR 2021, AND AMEND THE TIF LIST TO REMOVE PROJECTS BELOW #27.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

4. Second Reading of Ordinance No. 1278 –2019 Water Utility Rate Code Amendment - Kirk Johnson, Finance Director

City staff contracted with FCS group, one of the most preeminent consultants in our region, to conduct a rate analysis as required by the City's Budget Policy. The rate analysis was conducted in 2016 and looked at expenses and revenues for the next 10 years for the Water Utility. Factors included assumptions for

inflationary cost escalators, labor agreements, capital facility plans and growth assumptions. As a result of the study, it was determined that rates for 2019 should increase at a rate of 3%, to account for inflation. The rate model has been updated through 2018 to include growth for both new accounts and water usage. The city was able to buy down the rate increase in 2016 and 2017 to 0% and 2018 to 1.5% due to the high growth rate for new accounts and usage. The rate model calls for a 3% increase for inflationary factors in 2019. For a household using an average of 1,600 cf of water the rate increase would be approximately \$1.65 per bi-monthly billing cycle including utility tax. Due to the recommended rate increase and projected usage in 2019, rate revenue is expected to increase 11.47% over the 2018 budget. Expenses for the water utility fund are expected to increase 8.08% in 2019 over the 2018 budget. The expenses include 5% of rate revenues being set aside into a reserve fund for repair and replacement of existing water system infrastructure. The 2019 proposed budget is recommending the use of \$235,896 in reserves to complete two capital repair and replacement projects.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1278 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

5. Second Reading of Ordinance No. 1279 –2019 Storm Water Utility Rate Code Amendment - Kirk Johnson, Finance Director

City staff contracted with FCS group, one of the most preeminent consultants in our region, to conduct a rate analysis as required by the City's Budget Policy. The rate analysis was reviewed in 2017 and completed in 2018 and looked at expenses and revenues for the next 10 years for the Storm Water Utility. Factors included assumptions for inflationary cost escalators, labor agreements, capital facility plans and growth assumptions. The City completed an update of the Stormwater Capital Facility Plan in 2018 and incorporated the capital projects into the rate model. As a result, of estimated expenses the rate model calls for a 3% inflationary increase to revenues to support estimated expenditures. Please refer to the following table for additional information on budget/financial impacts for both options.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1279 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Taylor, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

6. Resolution No. 548 - Setting a Public Hearing Date on the Assumption of the Ridgefield Transportation Benefit District - Kirk Johnson, Finance Director

The TBD was formed to provide funding for the city match for the I-5 interchange project. The project was completed and closed out in 2012 and the funding source expired as of the close-out of the project. At the time the TBD was formed, statutes required they be formed as a separate legal entity. Meetings were held separately from the regular City Council meetings and separate financial statements were prepared. The State Legislature enacted the 2015 Second Engrossed Substitute Senate Bill 5987, codified in RCW 36.94 providing public entities with the ability to assume the rights, powers, functions, and obligations of a transportation benefit district. The Ridgefield TBD is still active, however there are no current funding sources for the TBD. Staff recommend that Council hold a Public Hearing to determine if the assumption of the TBD is in the best interest of the City. Per RCW 36.74.020 a public hearing is required prior to Council's decision to assume the TBD. Staff are recommending the hearing date be set at a regular City Council meeting on December 6, 2018.

MOTION: MOVED TO ADOPT RESOLUTION NO. 548 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

7. Resolution No. 549 – Approval of Master Fee Schedule Update - Jeff Niten, Community Development Director

City staff periodically review the Master Fee Schedule to insure fees are appropriate to cover services provided. The proposed Master Fee Schedule is intended to recover city costs for development and to index system development charges and impact fees to the rate of inflation. Public Works staff have identified several changes to the fee schedule. Additional fees are proposed for an optional lifetime dog license, and nominal fees for use of baseball/softball fields at Abrams Park.

MOTION: MOVED TO ADOPT RESOLUTION NO. 549 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Day, Lindsay

8. Motion - Approval of Pioneer East (Quail Hill Phase 2) Final Plat and Final Site Plan

The Ridgefield Hearing Examiner approved the preliminary plat for Quail Hill Phase 2 on March 15, 2018 as PLZ-17-0115. The project has since been renamed Pioneer East. The project is also subject to a Development Agreement between the City of Ridgefield (Grantee) and Quail Hill Development, LLC, Pioneer Estates, LLC, and Union Ridge Property Owners' Association (Grantors), approved as ORD 1233 on June 8, 2017. The project proposes to subdivide Assessor's parcels 215443004 and 215443006 (13.28 acres) into 148 single-family residential lots. The lots range from 2,191 sq. ft. (Lot 171) to 7,384 sq. ft. (Lot 89), consistent with the lot size approved for Quail Hill Phase 2. The average lot area is 2,801 sq. ft. The final plat also includes private road and utility Tracts A and B, open space Tract C, and pedestrian trail Tracts D and E, all to be owned and maintained by the HOA.

MOTION: MOVED TO APPROVE FINAL PLAT FOR PIONEER EAST, QUAIL HILL PHASE 2 AS PRESENTED.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Sandra Day, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Day, Lindsay
NAYS:	Wertz

PUBLIC HEARING/BUSINESS**1. Public Hearing and First Reading of Ordinance No. 1280 – 2019 Proposed Budget - Kirk Johnson, Finance Director**

The 2019 budget proposes total revenues of \$22.9 million and \$19.7 million in expense. The 2019 budget proposes an operating budget of \$11,234,168, capital budget of \$3,919,981, special revenue budget of \$8,791, capital service budget of \$3,726,658 and a debt service budget of \$808,499, for a total budget of \$19,698,097. The net impact on overall fund balance is an increase of \$3,185,465. Transfers between funds included in the budget total \$5,501,519, with \$1,065,260 associated with the operating

funds, transfers to the equipment replacement fund in the amount of \$135,675, transfers for debt service in the amount of \$808,499, and \$3,492,085 for capital projects. Total revenues and the use of fund balance and/or designated reserves are projected to sufficiently support the proposed budget. The 2019 proposed budget includes funding for three new full-time equivalent positions. The new positions are for an engineer trainee, an administrative assistant, and a public works maintenance worker. The total FTE count for the City of Ridgefield with these additions is 48.75, which includes 47 full-time positions and 3 part-time position.

Mayor opened the hearing 7:31PM

None received.

Mayor closed the hearing 7:31PM

First reading conducted.

2. Public Hearing and First Reading of Ordinance No. 1281 – Amendment of the Geographical Boundaries of the Ridgefield Transportation Benefit District - Kirk Johnson, Finance Director

The TBD was formed to provide funding for the city match for the I-5 interchange project. The project was completed and closed out in 2012 and the funding source expired as of the close-out of the project. The Ridgefield TBD is still active, however there are no current funding sources for the TBD. Staff recommends that Council hold a Public Hearing to determine if amending the boundary and functions of the Ridgefield TBD are in the best interest of the city. No action is being requested at this time on funding sources.

Mayor opened the hearing: 7:37PM

None received.

Mayor closed the hearing: 7:37PM

First reading conducted.

PUBLIC COMMENT - [7:38 PM](#)

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council member Taylor - Attended pipeline safety committee meeting in Olympia.

Council member Lindsay - Attended Main Street meeting, met with Nelson Holmberg from the Port.

Council member Wertz - Attended Thanksgiving Feast at the schools, Main Street meeting, briefing with City Manager, Veterans Day ceremony.

Council member Wells - Had a conversation with BNSF regarding the train accident that occurred in town.

Council member Onslow - Attended Thanksgiving Feast at the schools, RTC meeting, C-TRAN meeting.

Council member Day - Attended library annual fundraising dinner, Port of Ridgefield meeting, Parks Board meeting, fish and wildlife meeting, Thanksgiving Feast at the schools.

Mayor

Appointment of Planning Commission Members, Position No. 1, 3 & 6 - [7:46 PM](#)

Reappointment of Paul Young to Planning Commission, Position No. 1.

MOTION BY COUNCIL MEMBER ONSLOW TO CONFIRM REAPPOINTMENT OF PAUL YOUNG TO PLANNING COMMISSION.

SECOND: COUNCIL MEMBER TAYLOR.

YES: COUNCIL MEMBER, ONSLOW, TAYLOR, DAY, LINDSAY, WERTZ, WELL AND MAYOR STOSE.

Appointment of Judy Chipman to Planning Commission, Position No. 3.

MOTION BY COUNCIL MEMBER DAY TO CONFIRM APPOINTMENT OF JUDY CHIPMAN TO PLANNING COMMISSION.

SECOND: COUNCIL MEMBER WELLS.

YES: COUNCIL MEMBER, ONSLOW, TAYLOR, DAY, LINDSAY, WERTZ, WELL AND MAYOR STOSE.

Appointment of Ron Aichele to Planning Commission, Position No. 6.

MOTION BY COUNCIL MEMBER TAYLOR TO CONFIRM APPOINTMENT OF ROB AICHELE TO PLANNING COMMISSION.

SECOND: COUNCIL MEMBER WERTZ.

YES: COUNCIL MEMBER, ONSLOW, TAYLOR, DAY, LINDSAY, WERTZ, WELL AND MAYOR STOSE.

City Manager

Deputy City Manager Lee Knottnerus - Hometown celebration is December 1st.

Community Development Director Jeff Niten - Community Development report update provided.

Finance Director Kirk Johnson - Investment portfolio update provided.

Police Chief John Brooks - Update on stolen ATM from IQ Credit Union provided.

Mayor Stose - Retirement party for Terry Hurd is Friday, November 16 at 6PM.

ADJOURN - [7:54 PM](#)

Julie Ferriss, City Clerk

Don Stose, Mayor

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: December 06, 2018

ITEM: BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Amending the Geographical Boundaries of the Ridgefield Transportation Benefit District to Comprise the Corporate City Limits, and Amending the Functions of District to Maintain and Preserve Existing Transportation Improvements and to Provide for Additional Transportation Improvements Within the Modified District Boundaries

GOVERNING LEGISLATION:

RCW 36.73; RMC 3.95

PREVIOUS COUNCIL ACTION TAKEN:

Council adopted Ordinance No. 998 on June 26, 2008 establishing a Transportation Benefit District (TBD). Council held a public hearing on Ordinance 1281 on November 15, 2018 at a regular city council meeting.

SUMMARY/BACKGROUND:

The TBD was formed to provide funding for the city match for the I-5 interchange project. The project was completed and closed out in 2012 and the funding source expired as of the close-out of the project. The Ridgefield TBD is still active, however there are no current funding sources for the TBD.

Staff recommends that Council hold a Public Hearing to determine if amending the boundary and functions of the Ridgefield TBD are in the best interest of the city. No action is being requested at this time on funding sources.

BUDGET/FINANCIAL IMPACTS:

None

RECOMMENDED ACTION OR MOTION:

Staff recommends Council adopt Ordinance No. 1281 by making the following motion:

“I move to adopt Ordinance No. 1281, as presented.”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

ORDINANCE NO. 1281

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING THE GEOGRAPHICAL BOUNDARIES OF THE RIDGEFIELD TRANSPORTATION BENEFIT DISTRICT TO COMPRISE THE CORPORATE CITY LIMITS, AND AMENDING THE FUNCTIONS OF DISTRICT TO MAINTAIN AND PRESERVE EXISTING TRANSPORTATION IMPROVEMENTS AND TO PROVIDE FOR ADDITIONAL TRANSPORTATION IMPROVEMENTS WITHIN THE MODIFIED DISTRICT BOUNDARIES

WHEREAS, the City Council adopted Ordinance No. 998 creating the Ridgefield Transportation Benefit District ("District"), formed for the purposes of completing the Interstate-5/State Route 501 Interchange; and

WHEREAS, the boundaries of the District were fully within the geographical boundaries and corporate limits of the City but not conterminous therewith, extending from the end of the city limits on the north and south sides as far east as 85th avenue and as far west as 45th avenue; and

WHEREAS, upon completion of the I-5 Interchange, and the payment therefore, the voter approved sales tax automatically terminated in 2012 but the Ridgefield Municipal Code Chapter 3.95 was not repealed nor the district formally dissolved;

WHEREAS, the RCW 36.73 provides that the City may establish or modify the boundaries and functions of an existing district upon notice and public hearing after finding the action to be in the public interest and adopting an ordinance therefore; and

WHEREAS, the City published notice of a public hearing on October 31, 2018 to consider amending the Ridgefield Transportation Benefit District to revise the boundaries of the District to include the Ridgefield corporate limits and to amend the functions of the District to maintain existing transportation improvements and to provide for additional improvements within the modified boundaries as set forth in the City's transportation plans; and

WHEREAS, on November 15, 2018, the City Council held a public hearing on the proposed amendments to the District boundaries and functions and considered the testimony therefrom; and

WHEREAS, transportation improvements include projects contained within the transportation plan of the City and may include the operation, preservation, and maintenance as well of transportation facilities; and

WHEREAS, the preservation, and maintenance of the City's transportation improvements will avoid future catastrophic failure of the improvements which would require significant additional funds to reconstruct; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. **Findings.** Each and every one of the recitals contained in the "Whereas" clauses of the preamble to this ordinance are hereby adopted as findings of fact and incorporated herein fully by this reference. The City Council further finds as follows:

1. It is in the public interest to establish the boundaries of the Ridgefield Transportation Benefit District to encompass and become coterminous with the corporate limits of the City of Ridgefield to provide adequate levels of funding for transportation improvements that are consistent with state, regional, and local transportation plans and are necessitated by existing or reasonably foreseeable congestion levels.
2. The City's Pavement Preservation Program, which is annually updated, identifies projects that constitute transportation improvements that may be funded by the Ridgefield Transportation Benefit District (TBD Projects) as funding becomes available.

Section 2. **Amending RMC Chapter 3.95.** That Chapter 3.95-Transportation Benefit District of the Ridgefield Municipal Code is hereby amended as set forth herein:

Chapter 3.95-Ridgefield Transportation Benefit District

3.95.010 - Establishing transportation benefit district.

There is created a transportation benefit district to be known as the Ridgefield transportation benefit district with geographical boundaries comprised of the corporate limits of the city of Ridgefield as they currently exist or as they may exist following future annexations.

3.95.020 - Governing board.

A. The governing board of the transportation benefit district shall be the Ridgefield city council acting in an ex officio and independent capacity, which shall have the authority to exercise the statutory powers set forth in RCW 36.73.

B. The treasurer of the transportation benefit district shall be the city finance director.

C. The board shall develop a material change policy to address major plan changes that affect project delivery or the ability to finance the plan, pursuant to the requirements set forth in RCW 36.73.160(1).

D. The board shall issue an annual report, pursuant to the requirements of RCW 36.73.160(2).

3.95.030 - Transportation improvements funded.

The funds generated by the Ridgefield transportation benefit district shall be used for transportation improvement projects identified within the City's Transportation Improvement Plan, for the preservation and maintenance of the City's transportation improvements, and such transportation projects otherwise allowed by state law. The district transportation improvement projects may be amended in accordance with the material change policy described in this Chapter.

3.95.040 - Establishment of revenue sources

3.95.050 - Dissolution. The Ridgefield transportation benefit district shall be dissolved pursuant to the procedures set forth in RCW Chapter 36.73, when all indebtedness, if any, of the district has been retired and when all anticipated projects and responsibilities have been satisfied.

Section 3. **Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to,

the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. **Severability**. Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 5. **Effective Date**. This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 6th DAY OF DECEMBER, 2018.

CITY OF RIDGEFIELD

Mayor, Don Stose

ATTEST:

Julie Ferriss
Deputy City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

Public Hearing:	November 15, 2018
First reading:	November 15, 2018
Second Reading/Passage:	December 6, 2018
Date of Publication:	December 12, 2018
Effective Date:	January 11, 2019

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: December 06, 2018

ITEM:

AGENDA ITEM TITLE: A Resolution of the City of Ridgefield Adopting Specific Trees as Heritage Trees

GOVERNING LEGISLATION:
RDC 18.840 Heritage Trees

PREVIOUS COUNCIL ACTION TAKEN:
City Council adopted the Heritage Tree Ordinance 1241 on October 12, 2017.

SUMMARY/BACKGROUND:

Following the adoption of the Heritage Tree program for Ridgefield in 2017 staff began to develop a program for nomination of Heritage Trees throughout the city. To comply with the program each nominated tree, or grove of trees, must meet at least one of the criteria outlined in RDC 18.840. The criteria for a single tree, or a grove of trees are similar. For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

- The tree has a diameter (at breast height) of thirty-six inches or greater;
- The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
- The tree possesses exceptional beauty which warrants a heritage tree status;
- The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
- The tree has a documented association with a historical figure, property, or significant historical event.

The city created a feature on our website, and on the Ridgefield mobile app that allows for easy nomination to the Heritage Tree register. We have received 11 nominations for consideration by the City Council. All property owners of nominated trees were notified in writing more than 30 days prior to the hearing for Council consideration. The nominations are attached to this report.

Following Council action each property identified will be highlighted in City permitting software noting that a specific tree is protected by Heritage Tree status.

BUDGET/FINANCIAL IMPACTS:
None.

RECOMMENDED ACTION OR MOTION:

Council consider the trees listed and approve inclusion of those nomination deemed appropriate.

STAFF CONTACT: Jeff Niten, Community Development Director

ATTACHMENTS:

Nominated Heritage Trees (PPTX)
Signed nomination letters (PDF)
Signed nomination letters_2 (PDF)
Oak_Smart (JPG)
Oak_Smart (PDF)
Black Walnut_Thomson (PDF)
Crippen (PDF)
Main and Division (JPG)
Thorson_Oak (PDF)
Bynon_Edwards_Oak (PDF)
Hughes (PDF)
Main and Maple name plate (JPG)
Baker (PDF)
P45 Pear (PDF)
Groat Historic_City park (PDF)
1108 S Hillhurst (PDF)

Resolution No.550**A RESOLUTION OF THE CITY OF RIDGEFIELD ADOPTING SPECIFIC TREES AS HERITAGE TREES**

WHEREAS, the City of Ridgefield adopted a Heritage Tree program with specific criteria with Ordinance 1241; and

WHEREAS; the city has received nominations for Heritage Tree designations; and

WHEREAS, Ridgefield Development Code 18.840 requires City Council consideration and approval of Heritage Tree status in a public meeting; and

WHEREAS; the City Council considered nominations for Heritage Tree status at a public meeting on December 6, 2018;

NOW, THEREFORE, BE IT RESOLVED that the City of Ridgefield:

- 1.) Adopts as Heritage Trees those nominations approved at the December 6, 2018 public meeting.
- 2.) Authorizes the Community Development Director to add the approved trees to a list of protected trees to ensure their future enjoyment for the next generation of Ridgefield residents.

ADOPTED AT THE REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 6TH DAY OF DECEMBER, 2018.

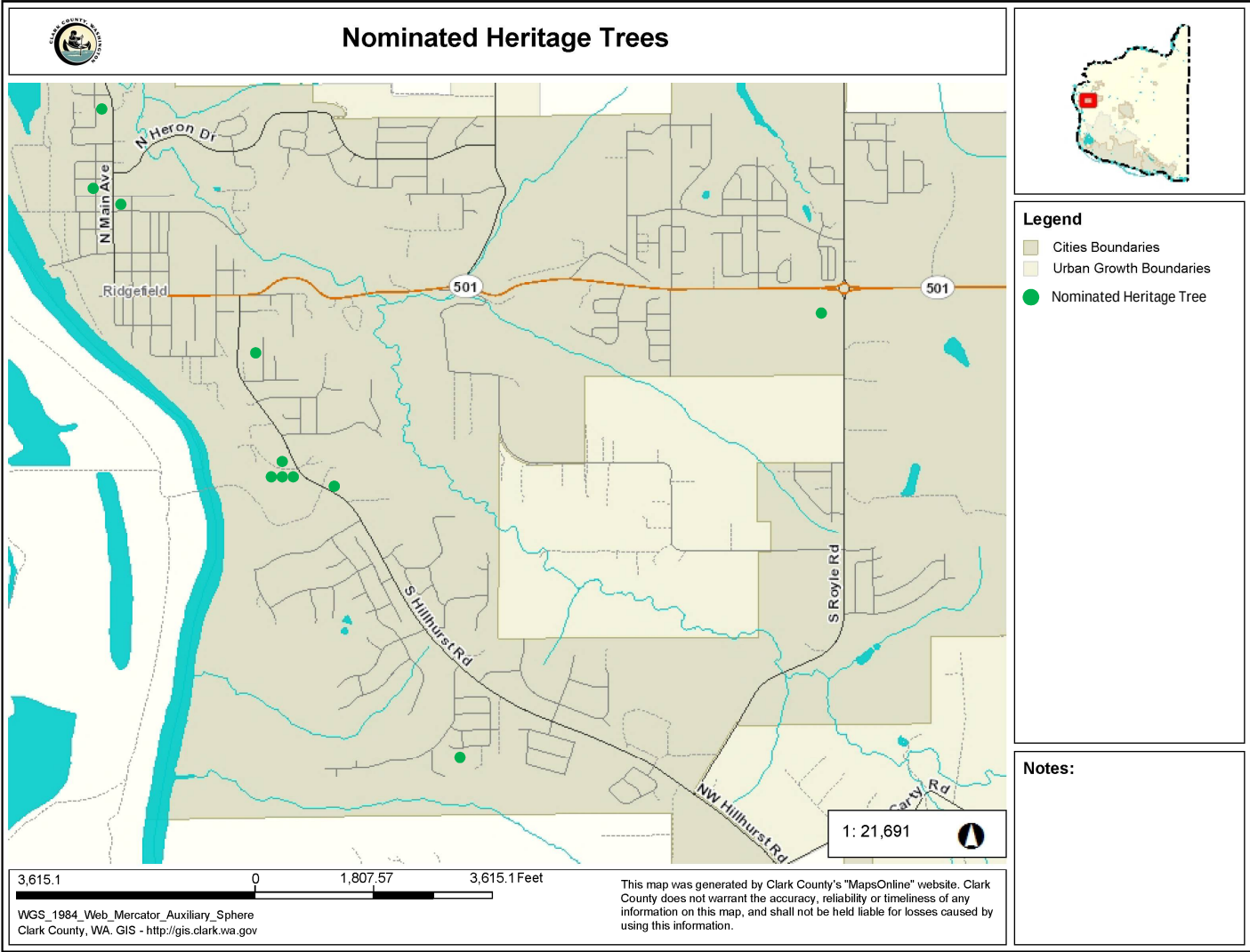
CITY OF RIDGEFIELD

Don Stose, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss

City Clerk





THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O. Box 608 | Ridgefield, WA 98642

November 5, 2018

Scott and Catherine Hughes
605 N. Main Street
Ridgefield, WA 98642

Dear Scott and Catherine,

Congratulations! The large tree(s) on your property has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
3. The tree possesses exceptional beauty which warrants a heritage tree status;
4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree(s) designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O. Box 608 | Ridgefield, WA 98642

November 5, 2018

Daniel L. Baker
P.O. Box 511
Ridgefield, WA 98642

Dear Daniel,

Congratulations! The large tree(s) on your property has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
3. The tree possesses exceptional beauty which warrants a heritage tree status;
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5. The tree has a documented association with a historical figure, property, or significant historical event.

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Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O.Box 608 | Ridgefield, WA 98642

November 5, 2018

Ellen Smart
1161 S. Oak Road
Ridgefield, WA 98642

Dear Ellen,

Congratulations! The large tree(s) on your property has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
3. The tree possesses exceptional beauty which warrants a heritage tree status;
4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree(s) designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O.Box 608 | Ridgefield, WA 98642

November 5, 2018

Ryan and Katharine Edwards
1166 S. Oak Road
Ridgefield, WA 98642

Dear Ryan and Katharine,

Congratulations! The large tree on your property has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
3. The tree possesses exceptional beauty which warrants a heritage tree status;
4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree(s) designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O.Box 608 | Ridgefield, WA 98642

November 5, 2018

Daniel and Patricia Bynon
1211 S. Oak Road
Ridgefield, WA 98642

Dear Daniel and Patricia,

Congratulations! The large tree on your property has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
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4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree(s) designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O.Box 608 | Ridgefield, WA 98642

November 5, 2018

Gregory and Shawna Thorson
1003 Hillhurst Road
Ridgefield, WA 98642

Dear Gregory and Shawna,

Congratulations! The large tree on your property has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
3. The tree possesses exceptional beauty which warrants a heritage tree status;
4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O.Box 608 | Ridgefield, WA 98642

November 5, 2018

Fred and Tonya Crippen
P.O. Box 879
Ridgefield, WA 98642

Dear Fred and Tonya,

Congratulations! The large tree on your property has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
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4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O.Box 608 | Ridgefield, WA 98642

November 5, 2018

Tyler and Jessica Thomson
936 N. 1st Avenue
Ridgefield, WA 98642

Dear Tyler and Jessica,

Congratulations! The large tree on your property has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
3. The tree possesses exceptional beauty which warrants a heritage tree status;
4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O.Box 608 | Ridgefield, WA 98642

November 5, 2018

1108 S. Hillhurst Rd. LLC
1235 N. Dutton Avenue, suite E
Santa Rosa, CA 95401

To Whom It May Concern,

Congratulations! The large tree(s) on your property located at 1104 S. Hillhurst Rd. has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
3. The tree possesses exceptional beauty which warrants a heritage tree status;
4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree(s) designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters_2 (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O.Box 608 | Ridgefield, WA 98642

November 5, 2018

P45, LLC
2501 NE 129th Street
Vancouver, WA 98686

To Whom It May Concern,

Congratulations! The pear tree on your property has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
3. The tree possesses exceptional beauty which warrants a heritage tree status;
4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree(s) designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

Jeff Niten
Community Development Director

Attachment: Signed nomination letters_2 (Heritage Tree Register)



THE CITY OF RIDGEFIELD

230 Pioneer Street | P.O.Box 608 | Ridgefield, WA 98642

November 5, 2018

City of Ridgefield
230 Pioneer Street
Ridgefield, WA 98642

To Whom It May Concern,

Congratulations! The large tree(s) on your property located at on park land south of Wind River Way has been nominated as an eligible Ridgefield Heritage Tree. Although we have not inspected the tree we believe it meets the criteria to be designated as a Heritage Tree under Ridgefield Development Code 18.840. The criteria for Heritage Trees are:

For any individual tree or grove of trees to be listed as a heritage tree(s), it must be in an apparently healthy growing condition and one or more of the following exist:

1. The tree has a diameter (at breast height) of thirty-six inches or greater;
2. The tree has a distinctive size, shape, or location, or is of a distinctive species or age which warrants a heritage tree status;
3. The tree possesses exceptional beauty which warrants a heritage tree status;
4. The tree is distinctive due to a functional or aesthetic relationship to a natural resource, such as trees located along stream banks or trees located along ridge lines; or
5. The tree has a documented association with a historical figure, property, or significant historical event.

We would welcome the opportunity to speak with you about the nomination, inspect the tree, and help have your tree(s) designated by the City Council at its regular meeting on December 6, 2018. The City Council would welcome your thoughts about the nomination of your tree, particularly whether you are in favor or not in favor of including your tree on the register. Approval of your tree as a Heritage Tree would protect the tree from removal, except in certain specific circumstances, such as protection of public safety, or if no practical alternative exists to accommodate a remodel of your home. Please contact me at your convenience. I can be reached at jeff.niten@ci.ridgefield.wa.us or by phone at 360.857.5013. Thank you.

Sincerely,

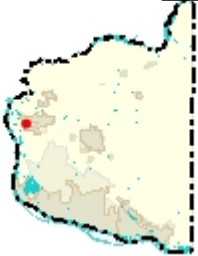
Jeff Niten
Community Development Director

Attachment: Signed nomination letters_2 (Heritage Tree Register)





Oak_Smart



- Legend**
- Building Footprints
 - Taxlots
 - Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
 - Cities Boundaries
 - Urban Growth Boundaries

Attachment: Oak_Smart (Heritage Tree Register)

Notes:



WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

1: 1,356

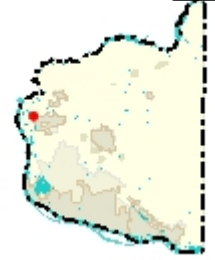


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Thomson_Black Walnut

5.2.f



1: 1,356



Legend

- Building Footprints
- Taxlots
- Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
- Cities Boundaries
- Urban Growth Boundaries

Notes:

225.9 0 112.97 225.9 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

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Attachment: Black Walnut_Thomson (Heritage Tree Register)



Crippen

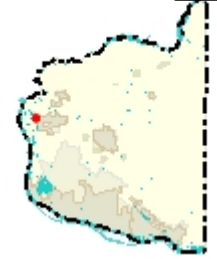


113.0 0 56.49 113.0 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information.

5.2.g



Legend

- Building Footprints
- Taxlots
- Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
- Cities Boundaries
- Urban Growth Boundaries

Notes:

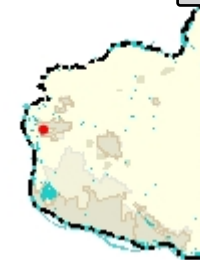
Attachment: Crippen (Heritage Tree Register)





Oak_Thorson

5.2.i



Legend

- Building Footprints
- Taxlots
- Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
- Cities Boundaries
- Urban Growth Boundaries

Notes:

225.9 0 112.97 225.9 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

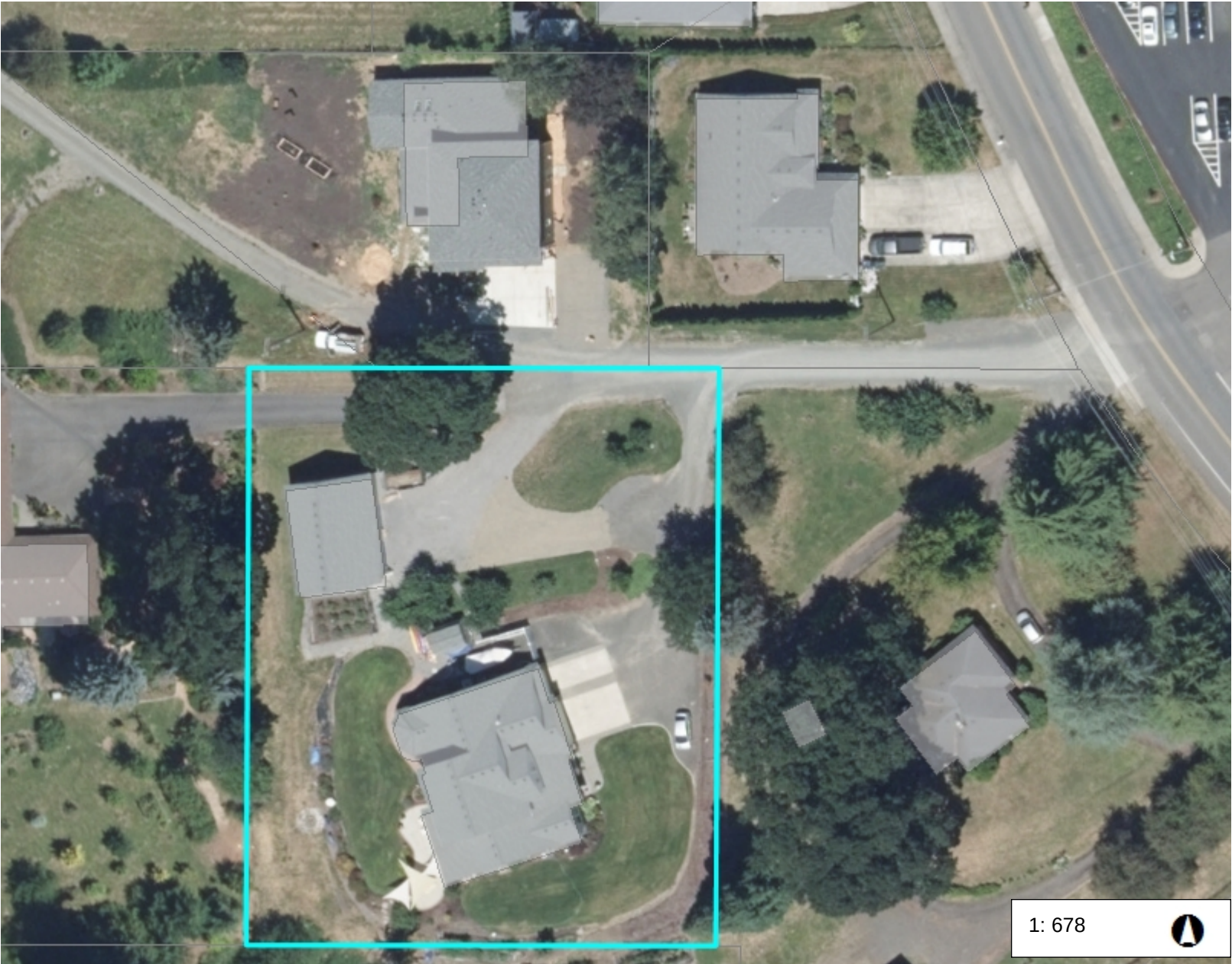
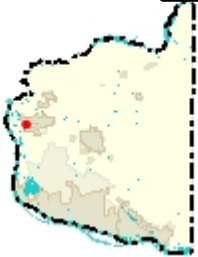
This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information.

Attachment: Thorson_Oak (Heritage Tree Register)



Bynon_Oak

5.2.j



Legend

- Building Footprints
- Taxlots
- Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
- Cities Boundaries
- Urban Growth Boundaries

Attachment: Bynon_Edwards_Oak (Heritage Tree Register)

Notes:

113.0 0 56.49 113.0Feet

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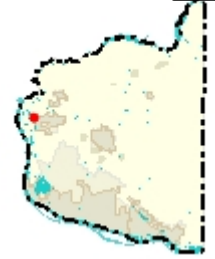
1: 678





Hughes

5.2.k



Legend

- Building Footprints
- Taxlots
- Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
- Cities Boundaries
- Urban Growth Boundaries

Attachment: Hughes (Heritage Tree Register)

Notes:

1: 1,356



225.9 0 112.97 225.9 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

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Baker



1: 2,711

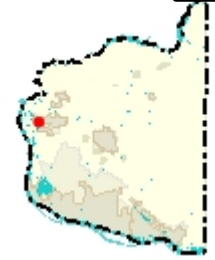


451.9 0 225.95 451.9 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information.

5.2.m



Legend

- Building Footprints
- Taxlots
- Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
- Cities Boundaries
- Urban Growth Boundaries

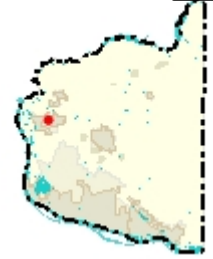
Notes:

Attachment: Baker (Heritage Tree Register)



P45 LLC Pear

5.2.n



Legend

- Building Footprints
- Taxlots
- Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
- Cities Boundaries
- Urban Growth Boundaries

Attachment: P45 Pear (Heritage Tree Register)

Notes:

1: 1,356



225.9 0 112.97 225.9Feet

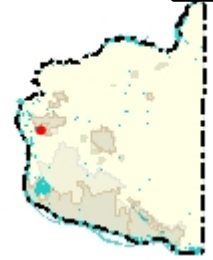
WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

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City Groat tree

5.2.o



Legend

- Building Footprints
- Taxlots
- Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
- Cities Boundaries
- Urban Growth Boundaries

Notes:

1: 1,356



225.9 0 112.97 225.9Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

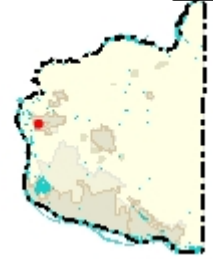
This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information.

Attachment: Groat Historic_City park (Heritage Tree Register)



1108 S Hillhurst

5.2.p



Legend

- Building Footprints
- Taxlots
- Arterial
 - Interstate
 - State Route
 - Arterial
 - Forest Arterial
 - Minor Collector
 - Forest Collector
 - Private or Other
- Cities Boundaries
- Urban Growth Boundaries

Attachment: 1108 S Hillhurst (Heritage Tree Register)

Notes:

1: 1,356



225.9 0 112.97 225.9Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
Clark County, WA. GIS - <http://gis.clark.wa.gov>

This map was generated by Clark County's "MapsOnline" website. Clark County does not warrant the accuracy, reliability or timeliness of any information on this map, and shall not be held liable for losses caused by using this information.

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 06, 2018

ITEM: BUSINESS

AGENDA ITEM TITLE: A Resolution of the City of Ridgefield, Washington Designating South Hillhurst Road Approaching Sr-501 and South 9Th Avenue Approaching Sr 501 as an Arterial Approach Having Preference on a State Highway

GOVERNING LEGISLATION: RCW 46.61.195

PREVIOUS COUNCIL ACTION TAKEN: None

SUMMARY/BACKGROUND: In 2017 the City implemented a temporary all-way stop at the Intersection of S. Hillhurst Road and Pioneer Street as a result of construction detours causing traffic back-ups on Pioneer and Hillhurst. The temporary all-way stop was successful at relieving the traffic issue and the City received positive feedback from the public about the improvements to the intersection. To date the temporary stop signs have remained in place, and to make these improvements permanent the Washington State Department of Transportation (WSDOT) requires that the City designate S. Hillhurst as an arterial approach.

BUDGET/FINANCIAL IMPACTS: Minimal costs to adjust signing and striping to WSDOT standards. Funds will come from existing budget.

RECOMMENDED ACTION OR MOTION:

STAFF CONTACT: Bryan Kast, Public Works Director

ATTACHMENTS:

Resolution No.551

A RESOLUTION OF THE CITY OF RIDGEFIELD, WASHINGTON DESIGNATING SOUTH HILLHURST ROAD APPROACHING SR-501 AND SOUTH 9TH AVENUE APPROACHING SR 501 AS AN ARTERIAL APPROACH HAVING PREFERENCE ON A STATE HIGHWAY

WHEREAS, pursuant to RCW 35A.11.020, the City of Ridgefield has authority to regulate the use of public streets within the City; and

WHEREAS, in cooperation with the Washington State Department of Transportation ("WSDOT"), the City implemented a temporary all-way stop control at the intersection of SR-501 and South Hillhurst Road/South 9th Avenue to improve public safety at the intersection; and

WHEREAS, based on review of the operation of the all-way stop control, the City and WSDOT have determined that the stop control should be made permanent; and

WHEREAS, pursuant to RCW 46.61.195, state highways have preference over other streets and arterials, except as may be otherwise designated by the City and approved by WSDOT; and

WHEREAS, in order to accomplish the all-way stop control, the City wishes to designate South Hillhurst Road at the approach to Pioneer, and South 9th Avenue at the approach to Pioneer as arterials having preference on a state highway;

NOW THEREFORE, be it resolved by the City Council of the City of Ridgefield, Washington, as follows:

Section 1. Public Interest. The City Council finds that it is in the interest of public health and safety to designate the approach to SR 501 at South Hillhurst Road and South 9th Avenue as an arterial to allow for the permanent all-way stop control at that intersection.

Section 2. Hillhurst Arterial Approach Designated. South Hillhurst Road approaching SR-501 is hereby designated as an arterial road approach having preference on a state highway.

Section 3. South 9th Avenue Arterial Approach Designated. South 9th Avenue approaching SR-501 is hereby designated as an arterial road approach having preference on a state highway.

Section 4. Effective Date. This Resolution shall immediately be in full force and effect.

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 6TH DAY OF DECEMBER, 2018.

CITY OF RIDGEFIELD

Don Stose

Mayor

Attest:

Julie Ferriss

City Clerk

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: December 06, 2018

ITEM: BUSINESS

AGENDA ITEM TITLE: Motion - Approval of Interlocal Agreement for the Joint Representation on the C-TRAN Board of Directors

GOVERNING LEGISLATION: Not applicable

PREVIOUS COUNCIL ACTION TAKEN: None

SUMMARY/BACKGROUND: In the fall of 2014, The C-Tran Boundary Composition Review Committee reallocated the seats on the C-Tran Board by requiring Ridgefield, LaCenter, and Yacolt to have a shared seat on the Board. Ridgefield, La Center and Yacolt worked to find a mutually agreeable way to address representation of this shared seat. Prior to January of 2015, Yacolt shared a seat with the City of Battle Ground and during that period, Battle Ground was the named representative; and Ridgefield shared a seat with La Center and La Center was the named representative.

After further discussion, the three jurisdictions agreed to a 3-year agreement (terminating December 31, 2018) that gave all the jurisdictions an opportunity to gain experience working together on C-Tran issues. The 2016-2018 agreement, in part, provides for Councils of each body to appoint a representative for point of contact and to vote on matters among the three parties. The representatives then meet to appoint one of them the primary and alternate representative. If they do not reach consensus, then the agreement provides for a default rotation. In practice, the parties agreed on the Ridgefield representative serving as the primary representative in all 3 years of the agreement.

The proposed amendment, which has already been agreed on by the Councils of both the City of La Center and Town of Yacolt at duly authorized and noticed meetings, extends the provisions of the Agreement for 5 (five) years, expiring on December 31, 2023. There is one provision added, as Section D, specifying a new rotation for primary and alternate representation when consensus cannot be reached, which would provide a continuation from the 2016-2018 agreement as follows:

2019 – La Center or Yacolt rep serves as primary, Ridgefield rep serves as alternate

2020 – Ridgefield rep serves as primary, La Center or Yacolt rep serves as alternate

2021 – La Center or Yacolt rep (opposite of 2019) serves as primary, Ridgefield rep serves as alternate

2022 – Ridgefield rep serves as primary, La Center or Yacolt rep (opposite of 2020) serves as alternate

2023 – La Center or Yacolt rep (opposite of 2021) serves as primary, Ridgefield rep serves as alternate

BUDGET/FINANCIAL IMPACTS: None.

RECOMMENDED ACTION OR MOTION: Staff recommends approval of the amendment.

To approve the amendment:

“I move to approve the proposed amendment to the interlocal agreement between the City of Ridgefield, the City of La Center, and the Town of Yacolt, for joint representation on the C-TRAN Board of Directors.”

STAFF CONTACT: Steve Stuart, City Manager

ATTACHMENTS: Amendment - CTran Interlocal Agreement (PDF)

**AMENDMENT NO. 1 TO THE
INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIDGEFIELD,
THE CITY OF LA CENTER, AND THE TOWN OF YACOLT
FOR JOINT REPRESENTATION ON THE C-TRAN BOARD OF DIRECTORS**

THIS AMENDMENT No. 1 to the INTERLOCAL AGREEMENT, (*"Agreement"*), is made and entered into by, between and among the City of Ridgefield, a municipal corporation organized and existing under the laws of the State of Washington, (*"Ridgefield"*), the City of La Center, a municipal corporation organized and existing under the laws of the State of Washington, (*"La Center"*), and the Town of Yacolt, a municipal corporation organized and existing under the laws of the State of Washington, (*"Yacolt"*). Ridgefield, La Center, and Yacolt are hereafter also collectively referred to as the *"Parties"*.

Whereas, in 2015 the Parties entered into an interlocal agreement to set forth the process of appointing representatives to represent the Parties on the C-Tran Board of Directors; and

Whereas, the interlocal agreement automatically terminates on December 31, 2018 unless the Parties amend the agreement by extending its term; and

Whereas, the Parties wish to extend the term of the agreement for an additional 5 years;

Now Therefore, the Parties mutually agree as follows:

1. Paragraph 5(B) of the Interlocal Agreement is amended to read as follows:

Termination by Expiration of Term: This Agreement shall terminate automatically on December 31, 2023, without the need for notice by any Party, unless the Parties amend the Agreement by extending its term.

2. A new Section D is added to paragraph 3 as follows:

(D) During any extension to the term of this agreement, the following schedule will apply in the event the Representatives are unable to reach consensus in the selection of the Joint Representatives:

1. In any even numbered year, the Ridgefield appointee shall be the Parties' primary Joint Representative
2. In even numbered years, La Center and Yacolt appointees shall alternate each even numbered year as the Parties' alternative Joint Representative.
3. In any odd numbered year, the Ridgefield appointee shall be the Parties' alternative Joint Representative.
4. In odd numbered years, La Center and Yacolt appointees shall alternate each odd numbered year as the Parties' primary Joint Representative.

3. All other terms and conditions of the 2015 Interlocal Agreement shall remain in full force and effect through the end of the extended term.

In Witness Whereof, the Parties have executed this Amendment No. 1 to the Interlocal Agreement as of the date described below:

“Ridgefield”

The City of Ridgefield, a Washington municipal corporation:

By: _____

Name: Steve Stuart

Title: City Manager

Date: _____

Attest:

Julie Ferriss, City Clerk

Approved as to form only:

Janean Parker, City Attorney

“La Center”

The City of La Center, a Washington municipal corporation:

By: _____

Name: _____

Title: Mayor

Attest:

Suzanne Levis, City Clerk / Finance Director

Approved as to form only:

Daniel Kearns, City Attorney

“Yacolt”

The Town of Yacolt, a Washington municipal corporation:

By: _____

Name: _____

Title: Mayor

Attest:

Dawn Salisbury, Town Clerk / Treasurer

Approved as to form only:

_____, Town Attorney

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: December 06, 2018

ITEM: PUBLIC HEARING/BUSINESS

AGENDA ITEM TITLE: An Ordinance Adopting the 2019 Budget for the City of Ridgefield, Washington And providing for the Effective Date Thereof

GOVERNING LEGISLATION:
Revised Code of Washington Chapter 35A.33

PREVIOUS COUNCIL ACTION TAKEN:

The City Council conducted a public hearing on the proposed 2019 revenue sources at the November 1, 2018 council meeting and a public hearing on the Proposed 2019 Budget at the November 15, 2018 council meeting.

SUMMARY/BACKGROUND:

The 2019 budget represents the proposed fiscal plans for the City of Ridgefield for calendar year 2019. It took the collaborative efforts of the Budget Advisory Committee, City Council, senior management, staff, and citizen input to develop and create the budget. Meetings were held throughout the budget development process to discuss the budget in more detail and to ensure understanding. These meetings included three Budget Advisory Committee meetings, which were held on August 16th, September 13th, and October 18th. The City also conducted four City Council work sessions, which were held on July 26th, August 23rd, September 27th, and October 25th. Input and feedback gained throughout this process was reviewed and incorporated into the budget as appropriate. Copies of the budget have been made available to the Budget Advisory Committee, City Council, senior management and staff for review as updates were made throughout the process. A proposed draft of the budget was made available to the public at City Hall and on the City's website October 31, 2017.

BUDGET/FINANCIAL IMPACTS:

The 2019 budget proposes total revenues of \$22.9 million and \$19.7 million in expense. The 2019 budget proposes an operating budget of \$11,234,168, capital budget of \$3,919,981, special revenue budget of \$8,791, capital service budget of \$3,726,658 and a debt service budget of \$808,499, for a total budget of \$19,698,097. The net impact on overall fund balance is an increase of \$3,185,465.

Transfers between funds included in the budget total \$5,501,519, with \$1,065,260 associated with the operating funds, transfers to the equipment replacement fund in the amount of \$135,675, transfers for debt service in the amount of \$808,499, and \$3,492,085 for capital projects.

Total revenues and the use of fund balance and/or designated reserves are projected to sufficiently support the proposed budget.

The 2019 proposed budget includes funding for three new full-time equivalent positions. The new positions are for an engineer trainee, an administrative assistant, and a public works maintenance worker. The total FTE count for the City of Ridgefield with these additions is 48.75, which includes 47 full-time positions and 3 part-time positions.

RECOMMENDED ACTION OR MOTION:

Staff recommends Council hold a public hearing and adopt Ordinance No. 1280 by making the following motion:

“I move to adopt Ordinance No. 1280, as presented.”

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: 2019 Proposed Budget Exhibits A-F (PDF)
2019 Proposed Budget - Public Hearing 12.6.2018 (PDF)

ORDINANCE NO. 1280

AN ORDINANCE ADOPTING THE 2019 BUDGET FOR THE CITY OF RIDGEFIELD, WASHINGTON AND PROVIDING FOR THE EFFECTIVE DATE THEREOF

WHEREAS, the tax estimates and budget for the City of Ridgefield for the 2019 fiscal year have been prepared and filed as provided by the laws of the State of Washington; and

WHEREAS, the budget was printed for distribution and notice was published setting the time and place for hearings on the budget; and

WHEREAS, the 2019 proposed budget was submitted to the City Council and City Clerk on October 31, 2018 and budget workshop sessions were held on July 26, 2018, August 23, 2018, September 27, 2018 and October 25, 2018; and

WHEREAS, public hearings on the 2019 annual budget were held on November 1, 2018, November 15, 2018 and December 6, 2018.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: Public Interest. The Ridgefield City Council finds it to be in the public interest to adopt the 2019 budget of anticipated revenues and expenditures.

Section 2: 2019 Budget Adoption. The annual budget for the City of Ridgefield, Washington for the year ending December 31, 2019 is hereby adopted in the amounts and for the purposes shown in Exhibits "A-F", attached hereto and incorporated herein by reference. The budget for each Department and Fund in Exhibits "A-F" is hereby adopted at the fund level and set as the appropriation limit for expenditures for the fiscal year 2019. The attached Exhibit "A" summarizes the totals of estimated revenue and expenditure appropriations for each separate fund and the aggregate total for all funds combined.

Section 3: The Finance Director is directed to transmit a copy of the budget hereby adopted to the State Auditor's Office, Division of Municipal Research, and to the Association of Washington Cities.

Section 4: Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances is not affected.

Section 5: Regulatory Conflicts. All other Ordinances and parts of other Ordinances inconsistent or conflicting with any part of this Ordinance are hereby repealed to the extent of the inconsistency or conflict.

Section 6: Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7: Effective date. This ordinance shall take effect and be in full force five (5) days after the publication of the attached summary and Exhibits "A-F", which is hereby approved.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 6TH
DAY OF DECEMBER, 2018.

By: _____
Don Stose, Mayor

Attest:

Julie Ferriss
City Clerk

Approved as to Form:

Janean Parker, City Attorney

First Reading:	November 15, 2018
Second Reading/Passed:	December 6, 2018
Date of Publication:	December 12, 2018
Effective Date:	December 17, 2018

Exhibit "A"



2019 Budget

		<i>Beginning Fund Balance</i>	<i>2019 Budgeted Revenue</i>	<i>2019 Budgeted Expense</i>	<i>Ending Fund Balance</i>	<i>Change In Fund Balance</i>
Operating Funds						
001	General Fund	\$ 3,272,843	\$ 7,389,872	\$ 7,474,529	\$ 3,188,185	\$ (84,657)
101	Street Fund	43,615	798,845	798,840	43,620	\$ 5
406	Water Operating	977,390	2,063,521	2,299,417	741,494	\$ (235,896)
408	Stormwater Operating	248,731	669,470	661,382	256,819	\$ 8,088
Total Operating Funds		4,542,579	10,921,708	11,234,168	4,230,118	\$ (312,460)
Special Revenue Funds						
111	Drug Fund	8,627	1,075	8,791	911	(7,716)
Total Special Revenue Funds		8,627	1,075	8,791	911	(7,716)
Capital Service Funds						
105	Real Estate Excise Tax	918,615	1,246,840	983,275	1,182,180	263,565
114	Park Impact Fee	3,030	876,318	476,000	403,348	400,318
115	Traffic Impact Fee	770	3,610,800	-	3,611,570	3,610,800
416	Water Utility SDC	5,851,595	1,325,086	2,267,383	4,909,297	(942,297)
Total Capital Project Funds		6,774,010	7,059,044	3,726,658	10,106,395	3,332,386
Debt Service Fund						
200	Debt Service	-	808,499	808,499	-	-
Total Debt Service Fund		-	808,499	808,499	-	-
Capital Project/Equipment Replacement Construction Funds						
300	General Capital Projects	195,725	1,131,280	1,011,000	316,005	120,280
410	Water Utility Capital Projects	16,525	2,481,181	2,481,181	16,525	-
412	Storm Utility Capital Projects	-	345,000	345,000	-	-
501	Equipment Replacement (ERF)	172,528	135,775	82,800	225,503	52,975
Total Capital/ERF		384,778	4,093,236	3,919,981	558,033	173,255
Total Budget		\$ 11,709,994	\$ 22,883,562	\$ 19,698,097	\$ 14,895,456	\$ 3,185,465

Exhibit "B"



2019 Budget

Operating Funds Summary Report by Fund

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
001 General Fund							
Revenue							
Property Tax	988,321	1,056,195	1,145,000	1,145,000	1,260,000	-	1,260,000
Retail Sales & Other Tax	1,441,431	1,721,834	2,174,845	2,369,126	2,149,550	-	2,149,550
Utility Taxes	890,329	986,860	1,051,705	1,070,077	1,097,098	-	1,097,098
License & Permits	875,419	688,425	976,200	1,095,373	1,050,010	-	1,050,010
Planning & Development	668,459	616,645	1,072,593	1,264,535	849,393	-	849,393
Fines & Forfeits	68,761	70,716	70,095	78,518	72,675	-	72,675
Charge for Goods & Srvc	426,565	442,493	540,042	545,823	542,680	-	542,680
Intergovernmental/Grant	202,370	183,670	288,788	197,791	187,566	100,000	287,566
Other Rev/Donations	156,226	94,921	88,350	81,671	80,900	-	80,900
Transfers In	7,304	1,555	8,798	8,798	-	-	-
Total Revenue	5,725,185	5,863,314	7,416,416	7,856,710	7,289,872	100,000	7,389,872
Expense							
City Council	65,401	81,627	84,044	77,544	88,748	-	88,748
Judicial	130,881	127,677	133,082	123,800	136,896	-	136,896
Executive	198,546	229,388	247,703	246,147	274,369	-	274,369
Legal	30,023	22,209	45,000	28,680	40,000	-	40,000
Finance	313,984	358,239	430,108	422,351	456,934	-	456,934
Human Resources	195,344	207,550	191,244	184,535	199,210	750	199,960
Administration	323,337	301,040	327,367	324,882	345,183	69,500	414,683
Gen Govt/Facilities	652,343	692,970	837,649	730,407	737,809	122,467	860,276
Information Tech	222,667	169,009	160,561	157,980	114,059	2,500	116,559
Public Safety	1,489,688	1,535,926	1,738,681	1,667,038	1,872,705	10,420	1,883,125
Civil Service	60	-	1,000	70	1,000	-	1,000
Cemetery	15,914	13,474	26,088	16,783	29,253	2,857	32,110
Transfers	450,799	476,100	480,176	344,403	441,200	225,330	666,530
Community Development	932,977	1,523,305	2,525,052	2,437,672	1,556,946	110,855	1,667,801
Parks	400,382	362,702	471,195	493,354	476,077	159,461	635,538
Total Expense	5,422,346	6,101,216	7,698,950	7,255,647	6,770,390	704,140	7,474,529
Net Total	302,839	(237,902)	(282,534)	601,064	519,482	(604,140)	(84,657)
Fund Balance							
Beginning Fund Balance	2,606,842	2,909,681	2,671,779	2,671,779	3,272,843	3,792,324	3,272,843
Ending Fund Balance	2,909,681	2,671,779	2,389,245	3,272,843	3,792,324	3,188,184	3,188,185
GF Policy Reserve Balance	1,337,224	1,416,348	1,480,890	1,480,890	1,496,136	1,496,136	1,496,136
Building Policy Reserve Bal	321,093	381,317	394,376	394,376	472,893	472,893	472,893
Restricted for Building	900,274	565,828	-	236,850	220,910	140,055	140,055
Fund Balance Available	351,090	308,286	513,979	1,160,727	1,602,384	1,079,099	1,079,100

Exhibit "B"



2019 Budget

Operating Funds Summary Report by Fund

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
101 Street Fund							
Revenue							
Utility Tax/Franchise Fee	52,581	57,992	70,565	91,473	75,186	-	75,186
Permits	11,898	10,688	20,000	26,577	14,000	-	14,000
Grants	3,500	-	-	-	-	-	-
Intergovernmental	145,331	158,094	167,345	169,978	179,604	-	179,604
Other Revenue	5,946	1,108	2,525	255	2,525	-	2,525
Transfers In	346,725	331,100	342,816	223,816	441,200	86,330	527,530
Total Revenue	565,981	558,982	603,251	512,100	712,515	86,330	798,845
Expense							
Streets	496,345	605,282	646,865	508,225	712,510	86,330	798,840
Total Expense	496,345	605,282	646,865	508,225	712,510	86,330	798,840
Net Total	69,636	(46,300)	(43,614)	3,875	5	-	5
Fund Balance							
Beg Fund Balance	16,404	86,040	39,740	39,740	43,615	43,620	43,615
Ending Fund Balance	86,040	39,740	(3,874)	43,615	43,620	43,620	43,620
Reserves Maintain in GF	-	-	-	-	-	-	-
Fund Balance Available	86,040	39,740	(3,874)	43,615	43,620	43,620	43,620

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
406 Water Utility Fund							
Revenue							
Charge for Goods & Srvs	1,396,354	1,516,228	1,706,128	1,759,040	1,853,317	-	1,853,317
Other Revenue	10,212	11,184	12,167	7,760	9,300	-	9,300
Transfers In	323,775	213,868	203,277	203,277	200,904	-	200,904
Total Revenue	1,730,341	1,741,280	1,921,572	1,970,077	2,063,521	-	2,063,521
Expense							
Water Utility	1,705,638	1,743,813	2,511,746	2,277,688	1,844,956	454,461	2,299,417
Total Expense	1,705,638	1,743,813	2,511,746	2,277,688	1,844,956	454,461	2,299,417
Net Total	24,703	(2,533)	(590,174)	(307,611)	218,565	(454,461)	(235,896)
Fund Balance							
Beginning Fund Balance	1,263,000	1,287,703	1,285,001	1,285,001	977,390	1,195,955	977,390
Ending Fund Balance	1,287,703	1,285,001	694,827	977,390	1,195,955	741,494	741,494
Policy Reserve Balance	485,130	396,724	401,192	331,283	421,252	421,252	421,252
Fund Balance Available	802,573	888,277	293,635	646,107	774,703	320,242	320,242

Exhibit "B"



2019 Budget
Operating Funds
Summary Report by Fund

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
408 Stormwater Utility Fund							
Revenue							
Charge for Goods & Svc	428,537	497,532	598,128	553,569	667,545	-	667,545
Other Revenue	2,419	2,173	525	1,191	1,925	-	1,925
Total Revenue	430,956	499,705	598,653	554,760	669,470	-	669,470
Expense							
Stormwater Utility	445,227	535,135	1,059,614	741,847	602,172	59,210	661,382
Total Expense	445,227	535,135	1,059,614	741,847	602,172	59,210	661,382
Net Total	(14,271)	(35,430)	(460,961)	(187,087)	67,298	(59,210)	8,088
Fund Balance							
Beginning Fund Balance	491,217	476,946	435,818	435,818	248,731	316,029	248,731
Ending Fund Balance	476,946	435,818	(25,143)	248,731	316,029	256,819	256,819
Policy Reserve Balance	149,726	137,958	183,098	183,098	192,253	192,253	192,253
Fund Balance Available	327,220	297,860	(208,241)	65,633	123,776	64,566	64,566

Exhibit "C"



2019 Budget

Special Revenue Fund and Debt Service Fund Summary Report by Fund

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
111 Drug Fund							
Revenue							
Fines and Forfeits	921	4,007	1,000	1,287	1,000	-	1,000
Other Revenue	49	119	75	134	75	-	75
Total Revenue	970	4,126	1,075	1,421	1,075	-	1,075
Expense							
Small Tools & Equipment	4,017	8,900	-	-	-	8,791	8,791
Intergovernmental	-	28	-	4	-	-	-
Total Expense	4,017	8,928	-	4	-	8,791	8,791
Net Total	(3,047)	(4,802)	1,075	1,417	1,075	(8,791)	(7,716)
Fund Balance							
Beginning Fund Balance	15,059	12,012	7,210	7,210	8,627	9,702	8,627
Ending Fund Balance	12,012	7,210	8,285	8,627	9,702	911	911
Fund Balance Available	12,012	7,210	8,285	8,627	9,702	911	911

200 Debt Service Fund							
Revenue							
Transfers-In	-	20,224	535,824	534,824	808,499	-	808,499
Other Revenue	-	1,897	-	3,484	-	-	-
Other Financing Sources	-	9,991,682	7,100,000	7,099,533	-	-	-
Total Revenue	-	10,013,803	7,635,824	7,637,841	808,499	-	808,499
Expense							
Debt Service	-	205,438	635,124	634,053	808,499	-	808,499
Transfers-Out	-	8,141,709	8,671,000	8,668,937	-	-	-
Total Expense	-	8,347,147	9,306,124	9,302,990	808,499	-	808,499
Net Total	-	1,666,656	(1,670,300)	(1,665,149)	-	-	-
Fund Balance							
Beg Fund Balance	-	-	1,666,656	1,666,656	-	-	-
Ending Fund Balance	-	1,666,656	756,656	-	-	-	-
Fund Balance Available	-	1,666,656	756,656	-	-	-	-

Exhibit "D"



2019 Budget

Capital Service Fund Summary Report by Fund

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
105 Real Estate Excise Tax (REET) Fund							
Revenue							
Real Estate Excise Taxes	899,391	1,019,320	1,000,000	1,086,661	1,236,840	-	1,236,840
Other Revenue	22,788	963,679	10,000	41,402	10,000	-	10,000
Total Revenue	922,179	1,982,999	1,010,000	1,128,063	1,246,840	-	1,246,840
Expense							
Utility	314,382	75,989	-	-	-	195,000	195,000
General	-	361,106	-	-	-	-	-
Streets	53,280	2,587	759,385	759,385	-	-	-
Parks	518,212	76,237	3,661,500	3,661,500	-	-	-
Debt Service (RORC)	-	-	515,600	514,600	788,275	-	788,275
Total Expense	885,874	515,919	4,936,485	4,935,485	788,275	195,000	983,275
Net Total	36,305	1,467,080	(3,926,485)	(3,807,422)	458,565	(195,000)	263,565
Fund Balance							
Beg Fund Balance	3,222,652	3,258,957	4,726,037	4,726,037	918,615	1,377,180	918,615
Ending Fund Balance	3,258,957	4,726,037	799,552	918,615	1,377,180	1,182,180	1,182,180
Fund Balance Available	3,258,957	4,210,437	11,277	130,340	589,755	394,755	394,755

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
114 Park Impact Fee (PIF) Fund							
Revenue							
Planning & Development	751,077	1,046,077	1,046,077	1,047,628	876,068	-	876,068
Grants	-	211,435	-	-	-	-	-
Other Revenue	10,563	1,369,502	3,500	5,374	250	-	250
Total Revenue	761,640	2,627,014	1,049,577	1,053,002	876,318	-	876,318
Expense							
Park Impact Fee	1,047,886	526,756	4,371,000	4,371,000	-	476,000	476,000
Total Expense	1,047,886	526,756	4,371,000	4,371,000	-	476,000	476,000
Net Total	(286,246)	2,100,258	(3,321,423)	(3,317,998)	876,318	(476,000)	400,318
Fund Balance							
Beg Fund Balance	2,041,312	1,802,481	3,321,028	3,321,028	3,030	879,348	3,030
Ending Fund Balance	1,802,481	3,321,028	(395)	3,030	879,348	403,348	403,348
Fund Balance Available	1,802,481	3,321,028	(395)	3,030	879,348	403,348	403,348

Exhibit "D"



2019 Budget

Capital Service Fund Summary Report by Fund

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
115 Traffic Impact Fee (TIF) Fund							
Revenue							
Planning & Development	193,773	269,321	920,920	928,041	3,610,550	-	3,610,550
Other Revenue	9,569	10,445	3,000	5,684	250	-	250
Total Revenue	203,342	279,766	923,920	933,725	3,610,800	-	3,610,800
Expense							
Transp Impact Fee	52,367	445,224	1,750,028	1,750,028	-	-	-
Total Expense	52,367	445,224	1,750,028	1,750,028	-	-	-
Net Total	150,975	(165,458)	(826,108)	(816,303)	3,610,800	-	3,610,800
Fund Balance							
Beginning Fund Balance	831,556	982,531	817,073	817,073	770	3,611,570	770
Ending Fund Balance	982,531	817,073	(9,035)	770	3,611,570	3,611,570	3,611,570
Fund Balance Available	982,531	817,073	(9,035)	770	3,611,570	3,611,570	3,611,570

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
416 Water Utility SDC Fund							
Revenue							
Contributed Capital	1,316,075	865,050	1,521,750	1,664,439	1,298,586	-	1,298,586
Other Revenue	29,477	54,340	25,300	32,789	26,500	-	26,500
Total Revenue	1,345,552	919,390	1,547,050	1,697,228	1,325,086	-	1,325,086
Expense							
Intergovernmental	19,741	12,976	14,813	24,966	19,479	-	19,479
Capital Outlay	-	-	-	-	-	-	-
Transfers Out	371,285	721,487	2,688,277	715,277	200,904	2,047,000	2,247,904
Total Expense	391,026	734,463	2,703,090	740,243	220,383	2,047,000	2,267,383
Net Total	954,526	184,927	(1,156,040)	956,985	1,104,703	(2,047,000)	(942,297)
Fund Balance							
Beg Fund Balance	3,755,157	4,709,683	4,894,610	4,894,610	5,851,595	6,956,297	5,851,595
Ending Fund Balance	4,709,683	4,894,610	3,738,570	5,851,595	6,956,297	4,909,297	4,909,297
Fund Balance Available	4,709,683	4,894,610	3,738,570	5,851,595	6,956,297	4,909,297	4,909,297

Exhibit "E"



2019 Budget

Capital Project/Equipment Replacement Funds Summary Report by Fund

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
300 General Capital Project Fund							
Revenue							
Grants	373,744	1,117,087	3,134,069	2,210,549	-	470,280	470,280
Other Revenue	14	162,310	606,806	465,505	-	46,000	46,000
Transfers In	1,810,778	8,382,704	19,364,273	19,322,791	-	615,000	615,000
Total Revenue	2,184,536	9,662,101	23,105,148	21,998,845	-	1,131,280	1,131,280
Expense							
Facilities	-	191,563	-	-	-	-	-
Cemetery	-	-	29,000	29,000	-	-	-
Streets	606,857	1,827,672	5,157,810	4,375,099	-	270,000	270,000
Parks	1,671,086	7,604,114	17,455,000	17,446,942	-	741,000	741,000
Total Expense	2,277,943	9,623,349	22,641,810	21,851,041	-	1,011,000	1,011,000
Net Total	(93,407)	38,752	463,338	147,804	-	120,280	120,280
Fund Balance							
Beginning Fund Balance	102,576	9,169	47,921	47,921	195,725	195,725	195,725
Ending Fund Balance	9,169	47,921	511,259	195,725	195,725	316,005	316,005
Fund Balance Available	9,169	47,921	511,259	195,725	195,725	316,005	316,005

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
410 Water Utility Capital Project Fund							
Revenue							
Other Revenue	1	5	10	-	-	-	-
Transfers In	49,167	507,619	2,781,080	727,560	-	2,481,181	2,481,181
Other Financing Sources	2,678,951	446,915	135,700	-	-	-	-
Total Revenue	2,728,119	954,539	2,916,790	727,560	-	2,481,181	2,481,181
Expense							
Water Capital	2,384,344	711,990	2,781,080	727,560	-	2,481,181	2,481,181
Total Expense	2,384,344	711,990	2,781,080	727,560	-	2,481,181	2,481,181
Net Total	343,775	242,549	135,710	-	-	-	-
Fund Balance							
Beginning Fund Balance	(569,799)	(226,024)	16,525	16,525	16,525	16,525	16,525
Ending Fund Balance	(226,024)	16,525	16,535	(211,012)	16,525	16,525	16,525
Fund Balance Available	(226,024)	16,525	16,535	(211,012)	16,525	16,525	16,525

Exhibit "E"



2019 Budget

Capital Project/Equipment Replacement Funds Summary Report by Fund

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
412 Storm Utility Capital Project Fund							
Revenue							
Other Revenue	-	-	-	-	-	-	-
Grants	-	-	129,900	-	-	150,000	150,000
Transfers In	439,924	89,682	479,560	331,444	-	195,000	195,000
Total Revenue	439,924	89,682	609,460	331,444	-	345,000	345,000
Expense							
Storm Capital	439,924	89,682	579,560	331,444	-	345,000	345,000
Total Expense	439,924	89,682	579,560	331,444	-	345,000	345,000
Net Total	-	-	29,900	-	-	-	-
Fund Balance							
Beginning Fund Balance	-	-	-	-	-	-	-
Ending Fund Balance	-	-	29,900	-	-	-	-
Fund Balance Available	-	-	29,900	-	-	-	-

Description	2016 Actual	2017 Actual	2018 Final Budget	2018 Est. Year End	2019 Baseline	2019 Additions	2019 Final Budget
501 Equipment Replacement Fund							
Revenue							
Other Revenue	24	526	100	-	100	-	100
Transfers In	195,359	114,667	118,310	118,310	135,675	-	135,675
Total Revenue	195,383	115,193	118,410	118,310	135,775	-	135,775
Expense							
General Government	5,362	12,072	-	-	1,820	-	1,820
Public Safety	85,688	-	48,600	48,600	-	-	-
Water	-	60,358	-	-	26,840	-	26,840
Cemetery	-	-	205	205	1,820	-	1,820
Stormwater	-	24,143	34,405	34,405	18,380	-	18,380
Streets	7,149	24,144	14,295	14,295	18,380	-	18,380
Community	-	-	-	-	1,820	-	1,820
Parks	19,669	14,416	17,780	17,780	13,740	-	13,740
Total Expense	117,868	135,133	115,285	115,285	82,800	-	82,800
Net Total	77,515	(19,940)	3,125	3,025	52,975	-	52,975
Fund Balance							
Beginning Fund Balance	111,928	189,443	169,503	169,503	172,528	225,503	172,528
Ending Fund Balance	189,443	169,503	172,628	172,528	225,503	225,503	225,503
Fund Balance Available	189,443	169,502	172,628	172,528	225,503	225,503	225,503

Exhibit "F"



2019 Budget

2019 Personnel Schedule (Full-Time Equivalents)

Job Title	FTE Allocation	
Executive		
City Manager		1.00
Total Executive		1.00
Finance		
Finance Director		1.00
Accounting Clerk		0.625
Accounting Clerk		0.625
Senior Accountant		1.00
Utility Clerk		0.05
Total Finance		3.30
Human Resources		
HR Analyst		0.90
Deputy City Manager		0.40
Total Human Resources		1.30
Administration		
City Clerk		1.00
HR Analyst		0.10
Community Relations Specialist		1.00
Deputy City Manager		0.60
Administrative Assistant		1.00
Total Administration		3.70
General Government/Facilities		
Public Works Supervisor, Facilities		0.15
PW Administrative Assistant		0.02
Public Works Supervisor, Utilities		0.05
Engineer		0.05
Facility Maintenance Worker		0.05
Public Works Director		0.10
Facility Maintenance Worker		0.15
Facility Maintenance Worker		0.15
Facility Maintenance Worker		0.10
Mechanic/Maintence Worker		0.10
Development Inspector/Code Enforcement		0.10
Facility Maintenance Worker		0.05
Total General Government/Facilities		1.07

Exhibit "F"



2019 Budget

2019 Personnel Schedule (Full-Time Equivalents)

Job Title	FTE Allocation	
Public Safety		
Police Sergeant		1.00
Chief of Police		1.00
Police Sergeant		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Officer		1.00
Police Lieutenant		1.00
Police Clerk		1.00
Police Officer		1.00
Police Officer		1.00
Total Public Safety		12.00
Cemetery		
Public Works Supervisor, Facilities		0.05
PW Administrative Assistant		0.02
Facility Maintenance Worker		0.05
Facility Maintenance Worker		0.05
Facility Maintenance Worker		0.05
Facility Maintenance Worker		0.05
Total Cemetery		0.27
Community Development		
Permit Tech		1.00
Engineer		0.45
Public Works Director		0.25
Associate Planner		1.00
Admin Assistant/Permit Tech		1.00
Building Inspector		1.00
Community Development Director		1.00
Building Official		1.00
Development Inspector/Code Enforcement		0.70
Building Inspector		1.00
Plans Examiner		1.00
Engineer Trainee		0.50
Total Community Development		9.90

Exhibit "F"



2019 Budget

2019 Personnel Schedule (Full-Time Equivalents)

Job Title	FTE Allocation	
Parks		
Public Works Supervisor, Facilities		0.40
Park Caretaker		0.50
PW Administrative Assistant		0.05
Engineer		0.10
Facility Maintenance Worker		0.60
Public Works Director		0.15
Facility Maintenance Worker		0.30
Facility Maintenance Worker		0.30
Facility Maintenance Worker		0.44
Mechanic/Maintence Worker		0.30
Development Inspector/Code Enforcement		0.05
Engineer Trainee		0.10
Facility Maintenance Worker		0.60
Total Parks		3.89
Streets		
Public Works Supervisor, Facilities		0.40
PW Administrative Assistant		0.05
Engineer		0.15
Facility Maintenance Worker		0.35
Public Works Director		0.20
Facility Maintenance Worker		0.50
Facility Maintenance Worker		0.50
Facility Maintenance Worker		0.41
Mechanic/Maintenance Worker		0.30
Development Inspector/Code Enforcement		0.05
Engineer Trainee		0.10
Facility Maintenance Worker		0.30
Total Streets		3.31

Exhibit "F"



2019 Budget

2019 Personnel Schedule (Full-Time Equivalents)

Job Title	FTE Allocation	
Water Utility		
PW Administrative Assistant		0.81
Utility Maintenance Worker		0.84
Public Works Supervisor, Utilities		0.75
Utility Maintenance Worker		0.90
Utility Maintenance Worker		0.84
Utility Clerk		0.75
Engineer		0.10
Public Works Director		0.15
Utility Maintenance Worker		0.90
Mechanic/Maintence Worker		0.05
Development Inspector/Code Enforcement		0.05
Engineer Trainee		0.10
Total Water Utility		6.24
Stormwater Utility		
PW Administrative Assistant		0.05
Utility Maintenance Worker		0.16
Public Works Supervisor, Utilities		0.20
Utility Maintenance Worker		0.10
Utility Maintenance Worker		0.16
Utility Clerk		0.20
Engineer		0.15
Public Works Director		0.15
Utility Maintenance Worker		0.10
Facility Maintenance Worker		1.00
Mechanic/Maintenance Worker		0.25
Development Inspector/Code Enforcement		0.05
Engineer Trainee		0.20
Total Stormwater Utility		2.77
Total Full Time Equivalents		48.75
Full-Time Staff		
Full-Time Employees		47.00
Part-Time Staff		
Part-Time Employees		1.75



2019 Proposed Budget

December 6, 2018



2019 Proposed Budget Agenda

- 2019 Budget Summary
 - Operating Funds
 - Capital Service Funds
 - Capital Project/ERF Funds
 - Special Revenue Funds
 - Debt Service Funds
- 2019 FTE Report



2019 Proposed Budget Agenda

- 2019 Budget Summary
 - Total revenue \$22,883,562
 - Total expense \$19,698,097
 - Operating budget \$11,234,168
 - 50.1% Personnel expense
 - 34.8% Operations and maintenance
 - 15.1% Capital outlay and transfers



2019 Proposed Budget

		<i>Beginning Fund Balance</i>	<i>2019 Budgeted Revenue</i>	<i>2019 Budgeted Expense</i>	<i>Ending Fund Balance</i>	<i>Change In Fund Balance</i>
Operating Funds						
001	General Fund	\$ 3,272,843	\$ 7,389,872	\$ 7,474,529	\$ 3,188,185	\$ (84,657)
101	Street Fund	43,615	798,845	798,840	43,620	\$ 5
406	Water Operating	977,390	2,063,521	2,299,417	741,494	\$ (235,896)
408	Stormwater Operating	248,731	669,470	661,382	256,819	\$ 8,088
Total Operating Funds		4,542,579	10,921,708	11,234,168	4,230,118	\$ (312,460)
Special Revenue Funds						
111	Drug Fund	8,627	1,075	8,791	911	(7,716)
Total Special Revenue Funds		8,627	1,075	8,791	911	(7,716)
Capital Service Funds						
105	Real Estate Excise Tax	918,615	1,246,840	983,275	1,182,180	263,565
114	Park Impact Fee	3,030	876,318	476,000	403,348	400,318
115	Traffic Impact Fee	770	3,610,800	-	3,611,570	3,610,800
416	Water Utility SDC	5,851,595	1,325,086	2,267,383	4,909,297	(942,297)
Total Capital Project Funds		6,774,010	7,059,044	3,726,658	10,106,395	3,332,386
Debt Service Fund						
200	Debt Service	-	808,499	808,499	-	-
Total Debt Service Fund		-	808,499	808,499	-	-
Capital Project/Equipment Replacement Construction Funds						
300	General Capital Projects	195,725	1,131,280	1,011,000	316,005	120,280
410	Water Utility Capital Projects	16,525	2,481,181	2,481,181	16,525	-
412	Storm Utility Capital Projects	-	345,000	345,000	-	-
501	Equipment Replacement (ERF)	172,528	135,775	82,800	225,503	52,975
Total Capital/ERF		384,778	4,093,236	3,919,981	558,033	173,255
Total Budget		\$ 11,709,994	\$ 22,883,562	\$ 19,698,097	\$ 14,895,456	\$ 3,185,465



2019 Proposed Budget

Operating Funds Revenue Budget Comparison

		<i>2018 Amended Budget</i>	<i>2019 Proposed Budget</i>	<i>Percentage Change</i>
<i>Operating Funds</i>				
001	General Fund	\$ 7,416,416	\$ 7,389,872	-0.36%
101	Street Fund	603,251	798,845	32.42%
406	Water Operating	1,921,572	2,063,521	7.39%
408	Stormwater Operating	598,653	669,470	11.83%
<i>Total Operating Funds</i>		<i>10,539,892</i>	<i>10,921,708</i>	<i>3.62%</i>



2019 Proposed Budget

Operating Funds Expense Budget Comparison

		<i>2018 Amended Budget</i>	<i>2019 Proposed Budget</i>	<i>Percentage Change</i>
Operating Funds				
001	General Fund	\$ 7,698,950	\$ 7,474,529	-2.91%
101	Street Fund	646,865	798,840	23.49%
406	Water Operating	2,511,746	2,299,417	-8.45%
408	Stormwater Operating	1,059,614	661,382	-37.58%
Total Operating		\$ 11,917,175	\$ 11,234,168	-5.73%



2019 Proposed Budget

Operating Funds – Fund Balance Impact

	<i>2019 Beginning Fund Balance</i>	<i>2019 Budgeted Revenue</i>	<i>2019 Budgeted Expense</i>	<i>2019 Ending Fund Balance</i>	<i>Change In Fund Balance</i>
Operating Funds					
General Fund	\$ 3,272,843	\$ 7,389,872	\$ 7,474,529	\$ 3,188,185	\$ (84,657)
Street Fund	43,615	798,845	798,840	43,620	5
Water Operating	977,390	2,063,521	2,299,417	741,494	(235,896)
Stormwater Operating	248,731	669,470	661,382	256,819	8,088
Total Operating Fund	\$ 4,542,579	\$ 10,921,708	\$ 11,234,168	\$ 4,230,118	\$ (312,460)



2019 Proposed Budget

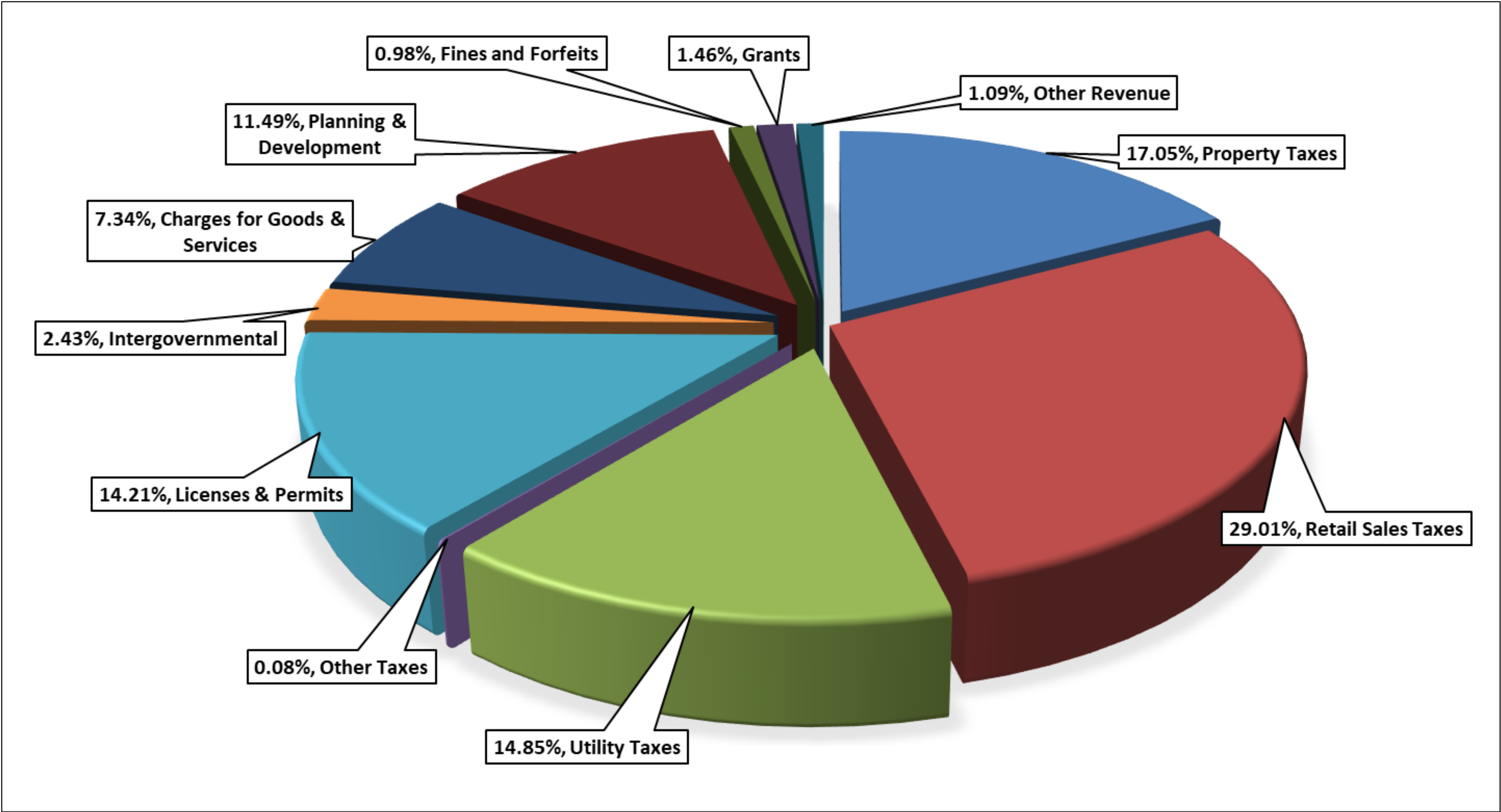
2018-2019 General Fund Revenue Budget Comparison

Description	2018 Amended Budget	2019 Proposed Budget	Percentage Change
<i>001 General Fund</i>			
<i>Revenue</i>			
Property Tax	1,145,000	1,260,000	10.04%
Retail Sales & Other Tax	2,174,845	2,149,550	-1.16%
Utility Taxes	1,051,705	1,097,098	4.32%
License & Permits	976,200	1,050,010	7.56%
Planning & Development	1,072,593	849,393	-20.81%
Fines & Forfeits	70,095	72,675	3.68%
Charge for Goods & Services	540,042	542,680	0.49%
Intergovernmental/Grant	288,788	287,566	-0.42%
Other Revenue/Donations	88,350	80,900	-8.43%
Transfers In	8,798	-	-100.00%
<i>General Fund Revenue</i>	<i>7,416,416</i>	<i>7,389,872</i>	<i>-0.36%</i>



2019 Proposed Budget

General Fund Revenue Budget



2019 Proposed Budget

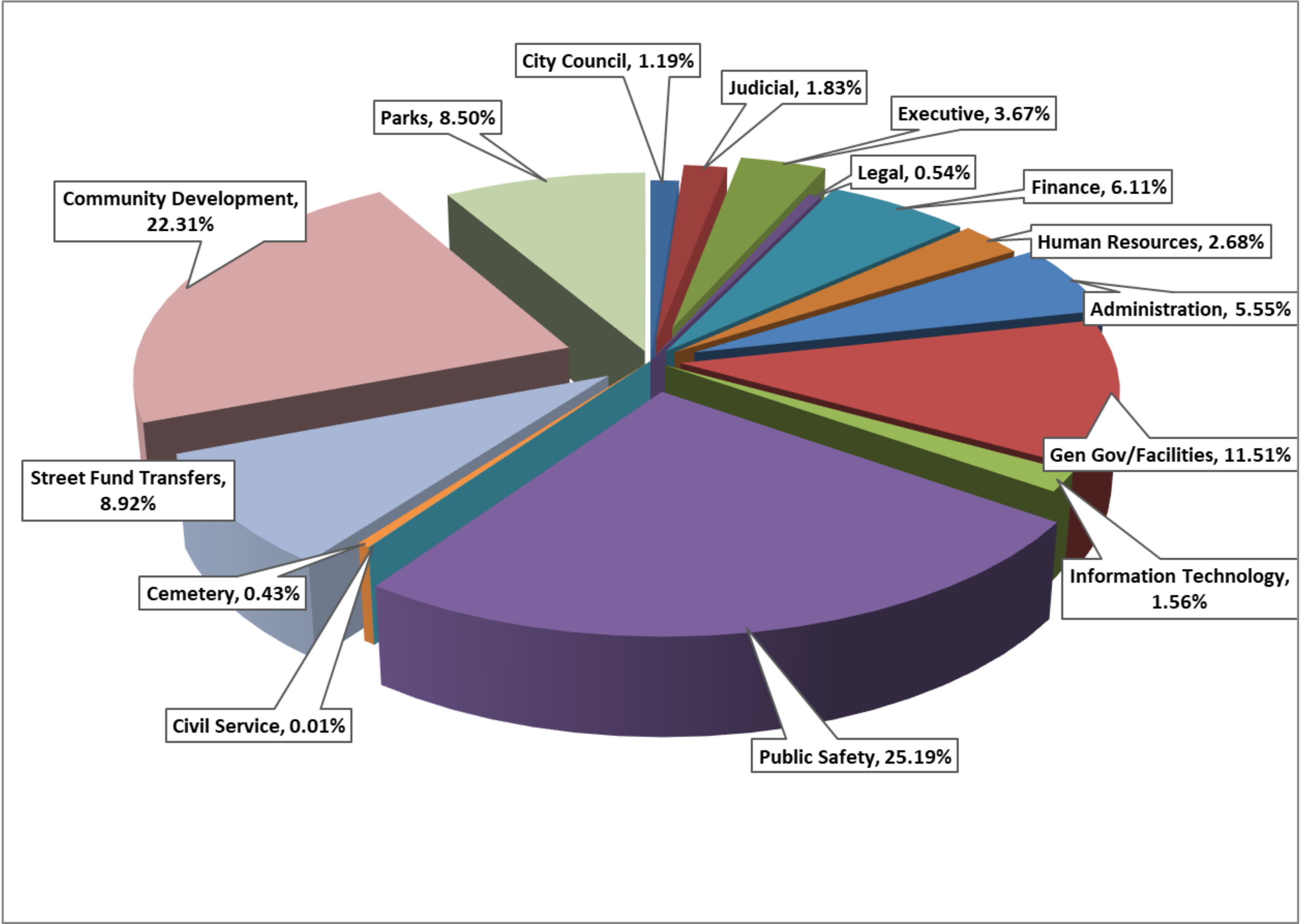
2018-2019 General Fund Expense Budget Comparison

Description	2018 Amended Budget	2019 Budget	Percentage Change
001 General Fund			
Expense			
City Council	84,044	88,748	5.60%
Judicial	133,082	136,896	2.87%
Executive	247,703	274,369	10.77%
Legal	45,000	40,000	-11.11%
Finance	430,108	456,934	6.24%
Human Resources	191,244	199,960	4.56%
Administration	327,367	414,683	26.67%
Gen Govt/Facilities	837,649	860,276	2.70%
Information Tech	160,561	116,559	-27.40%
Public Safety	1,738,681	1,883,125	8.31%
Civil Service	1,000	1,000	0.00%
Cemetery	26,088	32,110	23.08%
Transfers	480,176	666,530	38.81%
Community Development	2,525,052	1,667,801	-33.95%
Parks	471,195	635,538	34.88%
General Fund Expense	7,698,950	7,474,529	-2.91%



2019 Proposed Budget

General Fund Expense Budget



2019 Proposed Budget

2018-2019 Capital Service Fund Revenue Budget Comparison

		<i>2018 Amended Budget</i>	<i>2019 Proposed Budget</i>	<i>Percentage Change</i>
<i>Capital Service Funds</i>				
105	Real Estate Excise Tax	1,010,000	1,246,840	23.45%
114	Park Impact Fee	1,049,577	876,318	-16.51%
115	Traffic Impact Fee	923,920	3,610,800	290.81%
416	Water Utility SDC	1,547,050	1,325,086	-14.35%
<i>Total Capital Service Funds</i>		<i>4,530,547</i>	<i>7,059,044</i>	<i>55.81%</i>



2019 Proposed Budget

2018-2019 Capital Service Fund Expense Budget Comparison

		<i>2018 Amended Budget</i>	<i>2019 Proposed Budget</i>	<i>Percentage Change</i>
<i>Capital Service Funds</i>				
105	Real Estate Excise Tax	\$ 4,936,485	\$ 983,275	-80.08%
114	Park Impact Fee	4,371,000	476,000	-89.11%
115	Traffic Impact Fee	1,750,028	-	-100.00%
416	Water Utility SDC	2,703,090	2,267,383	-16.12%
<i>Total Capital Service Funds</i>		\$ 13,760,603	\$ 3,726,658	-72.92%



2019 Proposed Budget

2019 Capital Service Funds – Fund Balance Impact

		<i>2019 Beginning Fund Balance</i>	<i>2019 Budgeted Revenue</i>	<i>2019 Budgeted Expense</i>	<i>2019 Ending Fund Balance</i>	<i>Change In Fund Balance</i>
Capital Service Funds						
105	Real Estate Excise Tax	\$ 918,615	\$ 1,246,840	\$ 983,275	\$ 1,182,180	\$ 263,565
114	Park Impact Fee	3,030	876,318	476,000	403,348	400,318
115	Traffic Impact Fee	770	3,610,800	-	3,611,570	3,610,800
416	Water Utility SDC	5,851,595	1,325,086	2,267,383	4,909,297	(942,297)
Total Capital Service		\$ 6,774,010	\$ 7,059,044	\$ 3,726,658	\$ 10,106,395	\$ 3,332,386



2019 Proposed Budget

2018-2019 Capital Project and ERF Fund Revenue Budget Comparison

		<i>2018 Amended Budget</i>	<i>2019 Proposed Budget</i>	<i>Percentage Change</i>
<i>Capital Projects & ERF</i>				
300	General Capital Projects	23,105,148	1,131,280	-95.10%
410	Water Utility Capital Projects	2,916,790	2,481,181	-14.93%
412	Storm Water Utility Capital Projects	609,460	345,000	-43.39%
501	Equipment Replacement (ERF)	118,410	135,775	14.67%
<i>Total Capital Projects & ERF</i>		<i>26,749,808</i>	<i>4,093,236</i>	<i>-84.70%</i>



2019 Proposed Budget

2018-2019 Capital Project and ERF Fund Expense Budget Comparison

		<i>2018 Amended Budget</i>	<i>2019 Proposed Budget</i>	<i>Percentage Change</i>
<i>Capital Project/Equipment Replacement Funds</i>				
300	General Capital Projects	\$ 22,641,810	\$ 1,011,000	-95.53%
410	Water Utility Capital Projects	2,781,080	2,481,181	-10.78%
412	Storm Water Utility Capital Projects	579,560	345,000	100.00%
501	Equipment Replacement	115,285	82,800	-28.18%
<i>Total Capital/Equip Replacement</i>		\$ 26,117,735	\$ 3,919,981	-84.99%



2019 Proposed Budget

2019 Capital Project and ERF Fund – Fund Balance Impact

		<i>2019 Beginning Fund Balance</i>	<i>2019 Budgeted Revenue</i>	<i>2019 Budgeted Expense</i>	<i>2019 Ending Fund Balance</i>	<i>Change In Fund Balance</i>
Capital Project/ERF Funds						
300	General Capital Projects	\$ 195,725	\$ 1,131,280	\$ 1,011,000	316,005	120,280
410	Water Utility Capital	16,525	2,481,181	2,481,181	16,525	-
412	Storm Utility Capital	-	345,000	345,000	-	-
501	Equip Replacement	172,528	135,775	82,800	225,503	52,975
Total Capital/Equip Replace		\$ 384,778	\$ 4,093,236	\$ 3,919,981	\$ 558,033	\$ 173,255



2018 Proposed Budget

2018-2019 Special Revenue Fund Budget Comparison

		2018 Amended Budget	2019 Proposed Budget	Percentage Change
Special Revenue Funds				
111	Drug Fund Revenue	1,075	1,075	0.00%
111	Drug Fund Expense	-	8,791	100.00%
Net Total Special Revenue Funds		1,075	(7,716)	-817.77%

	2019 Beginning Fund Balance	2019 Budgeted Revenue	2019 Budgeted Expense	2019 Ending Fund Balance	Change In Fund Balance
Special Revenue Funds					
Drug Fund	8,627	1,075	8,791	911	(7,716)
Total Special Revenue	\$ 8,627	\$ 1,075	\$ 8,791	\$ 911	\$ (7,716)



2019 Proposed Budget

2018-2019 Debt Service Fund – Fund Balance Impact

		<i>2019 Beginning Fund Balance</i>	<i>2019 Budgeted Revenue</i>	<i>2019 Budgeted Expense</i>	<i>2019 Ending Fund Balance</i>	<i>Change In Fund Balance</i>
<i>Debt Service Funds</i>						
111	Debt Service	-	808,499	808,499	-	-
<i>Total Debt Service</i>		<i>\$ -</i>	<i>\$ 808,499</i>	<i>\$ 808,499</i>	<i>\$ -</i>	<i>\$ -</i>



2019 Proposed Budget

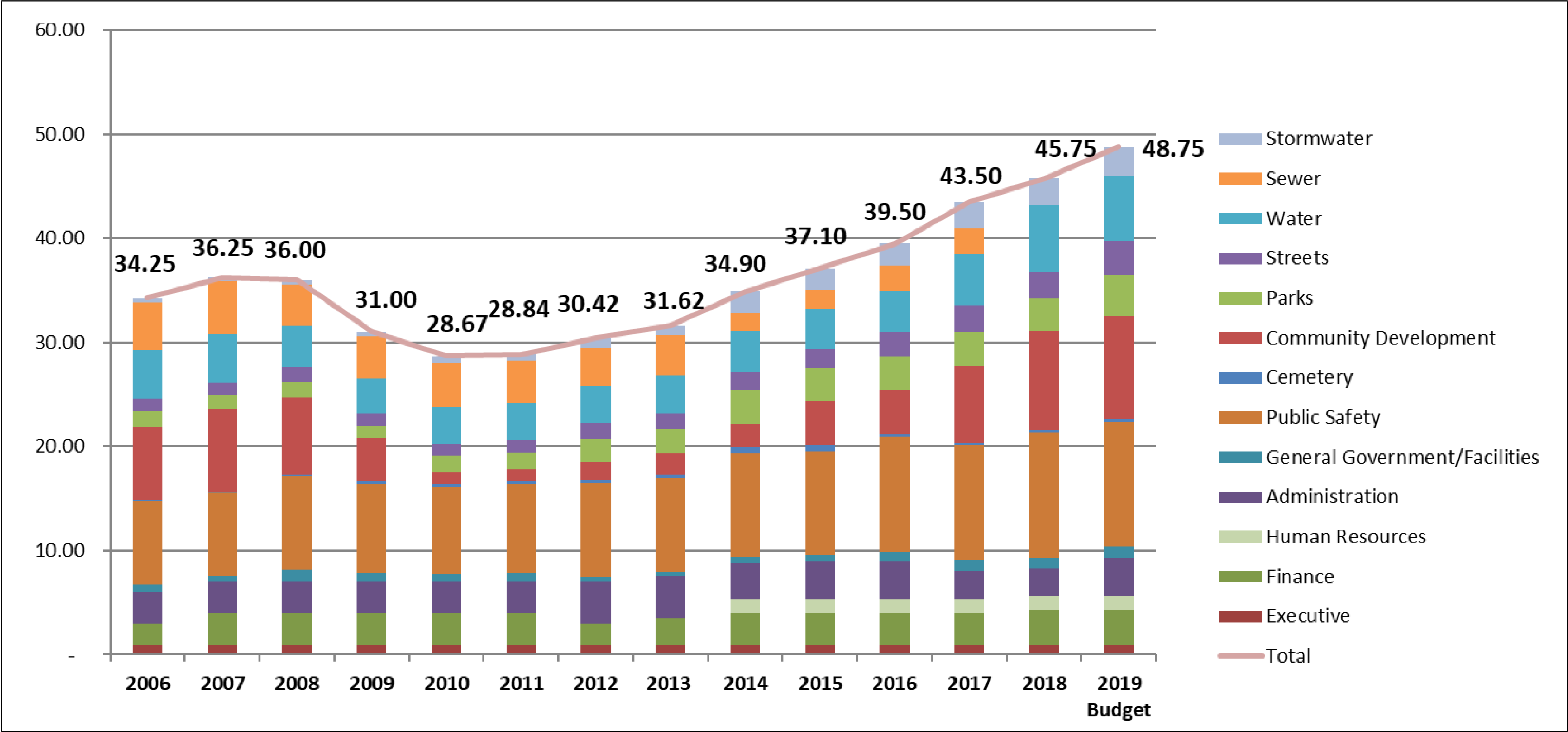
2018-2019 FTE Count Comparison

Personnel Schedule (Full-Time Equivalents)			
Job Title	2018 FTE Allocation	2019 FTE Allocation	2019 FTE Percentage
Executive	1.00	1.00	2.05%
Total Finance	3.30	3.30	6.77%
Total Human Resources	1.30	1.30	2.67%
Total Administration	2.70	3.70	7.59%
Total General Government/Facilities	1.02	1.07	2.19%
Total Public Safety	12.00	12.00	24.62%
Total Cemetery	0.22	0.27	0.55%
Total Community Development	9.40	9.90	20.31%
Total Parks	3.19	3.89	7.98%
Total Streets	2.91	3.31	6.79%
Total Water Utility	6.14	6.24	12.80%
Total Sewer Treatment Utility	-	-	0.00%
Total Stormwater Utility	2.57	2.77	5.68%
Total Full Time Equivalents	45.75	48.75	100.00%
Full-Time Staff			
Full-Time Employees	44.00	47.00	96.41%
Part-Time Staff			
Part-Time Employees	1.75	1.75	3.59%



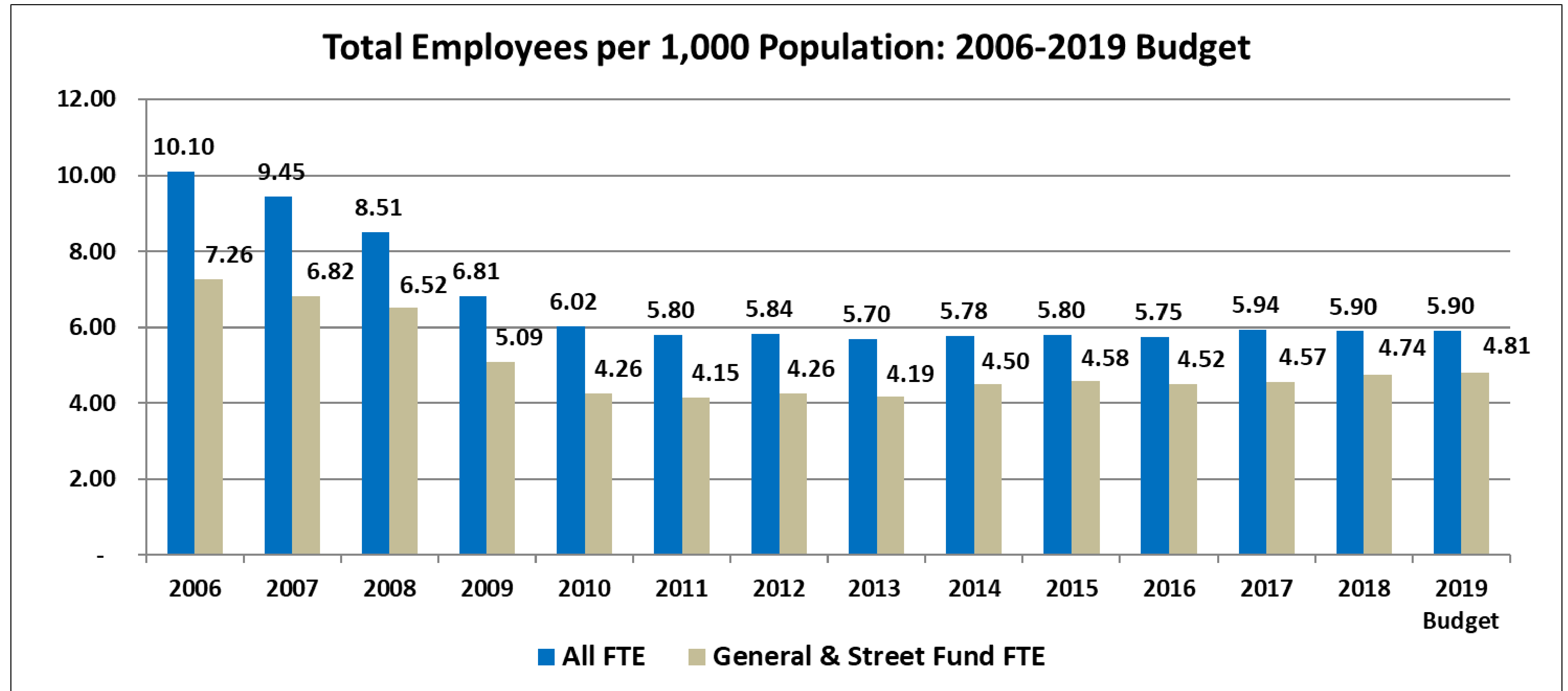
2019 Proposed Budget

2019 FTE Count



2019 Proposed Budget

2019 FTE Count



2019 Proposed Budget

2019 FTE Count

City	Population	Full-Time	Part-Time	Total	Employees per capita
Battleground	20,370	81	0	81	251
Washougal	15,760	73	0	73	215
Milton	7,900	41	1	42	188
Duvall	7,500	41	2	43	174
Vancouver	176,400	1,017	28	1,045	169
Woodland	6,035	33	2	35	172
Yelm	8,665	52	0	52	167
Ridgefield	7,235	44	3	47	154
LaCenter	3,195	23	2	25	127
Selah	7,630	60	1	61	125
Camas	23,080	180	11	191	121
City of Ridgefield Trend					
2019 Proposed	8,259	47	3	50	165
2018	7,705	44	3	47	164
2017	7,235	44	3	47	154
2016	6,870	37	1	38	181
2015	6,400	35	2	37	173



2019 Proposed Budget Final Steps

- December
 - Conduct public hearing on budget 12/6 6:30 PM
 - Adopt 2019 operating and capital budget
 - Transmit 2019 budget to MRSC and State Auditor





THANK YOU

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: December 06, 2018

ITEM: PUBLIC HEARING/BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Approving a Development Agreement with P45, LLC

GOVERNING LEGISLATION:
RCW 36.70B.170

PREVIOUS COUNCIL ACTION TAKEN:
Adoption of Ordinance 1256 on February 8, 2018.

SUMMARY/BACKGROUND:

The Pioneer Village Mixed Use development was the subject of a previous Development Agreement which describes the development of parcels 213741-000 and 213742-000 as a mix of uses including 300 residential apartments, an approximate 10 acre Community Park, and a commercial component of approximately 16 commercial retail buildings. The Master Plan, which applied the Ridgefield Mixed Use Overlay to the entire site was approved in June 2018.

This Development Agreement adds to components to the previously agreed upon design. First, the agreement will require the applicant to purchase Traffic Impact Fee (TIF) credits from an entity that has credits available, and participated in construction of Royle Road. The purchase will be for the entire amount held by the entity, or all credits required for the development, whichever is less. Secondly, the applicant will be required to implement the approved wetland mitigation, except for monitoring and maintenance.

The city will be obligated to delineate the critical area and prepare a mitigation plan for the master planned site, and maintain and monitor the work completed by the applicant. Further, the building and impact fees for the project shall be those in effect when the agreement is approved by City Council.

BUDGET/FINANCIAL IMPACTS:

Minimal, Public Works operations staff will be required to monitor and maintain the on-site mitigation areas for the time period in the approved mitigation plan.

RECOMMENDED ACTION OR MOTION:

None. Second reading of this ordinance is scheduled with City Council on December 20, 2018.

STAFF CONTACT: Jeff Niten, Community Development Director

ATTACHMENTS: Pioneer Village DRAFT Development Agreement 11_29_18_V2 (DOCX)

ORDINANCE NO. 1282

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON APPROVING A DEVELOPMENT AGREEMENT WITH P45, LLC

WHEREAS, the City is a Washington Municipal Corporation with land use planning and permitting authority over all land within its corporate limits; and,

WHEREAS, the City has the authority to enter into Development Agreements pursuant to RCW 36.70B.170 which provides:

The Legislature finds that the lack of certainty of the approval of development projects can result in a waste of public and private resources, escalate housing costs for consumers and discourage the commitment to comprehensive planning which would make maximum efficient use of resources at the least economic cost to the public. Assurance to a development project applicant that upon government approval the project may proceed in accordance with existing policies and regulations, and subject to conditions of approval, all as set forth in a development agreement, will strengthen the public planning process, encourage private participation and comprehensive planning, and reduce the economic cost of development; and,

WHEREAS, P45, LLC, ("Applicant") has controlling interests in 9.46 acres of real property zoned Commercial Community Business (CCB) and located generally at the South West corner of S. Royal Road and Pioneer Street; and

WHEREAS, the Applicant has an approved master plan to develop the property, approved June 25, 2018 (PLZ-18-0037); and

WHEREAS, the City Council conducted public hearings for the proposed Development Agreement at regular scheduled meeting held on December 6, 2018; and

WHEREAS, the City Council conducted a first reading of this ordinance on December 6, 2018; and

WHEREAS, the City and the Applicant have reached agreement regarding the terms and conditions of a Development Agreement related to the development of the Project, which Development Agreement, together with its Exhibit A, is attached hereto and incorporated herein;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON HEREBY ORDAINS AS FOLLOWS:

Section 1. **Public Interest.** The City Council for the City of Ridgefield, Washington finds, following a public hearing process, that it is in the public interest for the City of Ridgefield to approve the Development Agreement with P45, LLC. Execution of this Agreement will generally: Require purchase of Traffic Impact Fee (TIF) credits from any entity with credits available that participated in the construction of Royle Road, that benefits the subject parcel, and require the applicant to create a mitigation plan which includes on-site mitigation. The agreement requires the city to complete the maintenance and monitoring of the mitigation sites.

Section 2. **Development Agreement Approved.** The City Council for the City of Ridgefield hereby approves the P45, LLC Development Agreement ("Agreement") attached

hereto as Exhibit "A" and authorizes the City Manager to execute the Agreement substantially in the form attached and to take such other actions as may be necessary to effect this Agreement.

Section 3. **Corrections**. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. **Severability**. Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 5. **Effective Date**. This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 20TH DAY OF DECEMBER 2018.

Mayor, Don Stose

ATTEST/AUTHENTICATED:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker
City Attorney

Public Hearing:	December 6, 2018
First Reading:	December 6, 2018
Second Reading/Passage:	December 20, 2018
Date of Publication:	
Effective Date:	

MAIL TAX STATEMENTS TO:

N/A

AFTER RECORDING RETURN TO:

City of Ridgefield
 Attn: Steve Stuart
 230 Pioneer St./PO Box 608
 Ridgefield, WA 98642-0608

RECORDING COVER SHEET

This space provided for recorder's use.

INSTRUMENT TITLE: DEVELOPMENT AGREEMENT

GRANTOR(S): P45, LLC, a Washington limited liability company;

GRANTEE: CITY OF RIDGEFIELD, WASHINGTON

ABBREVIATED LEGAL DESC: #41 OF SEC 20 T4NR1EWM 9.46A

FULL LEGAL DESC: See **EXHIBIT A** To This Document

ASSESSOR'S PROPERTY TAX
 PARCEL ACCOUNT NUMBER(S): 213742000

REFERENCE NUMBER OF
 RELATED DOCUMENTS: N/A

DEVELOPMENT AGREEMENT

Effective Date: December 20, 2018

PARTIES:

The real property subject to this Development Agreement consists of one tax parcel within the City of Ridgefield, Clark County, Washington: parcel number 213742000. The legal description for the Property is attached as **EXHIBIT A**.

The following individuals and entities are Responsible Parties to the agreement:

P45, LLC, a Washington limited liability company-
CITY OF RIDGEFIELD

The rights and obligations established in this Agreement are assignable by the Current Owners, Developers and Responsible Parties (all as defined in this Agreement) to their heirs, successors and assigns, and Current Owners, Owners, Developers and Responsible Parties will contractually require subsequent Owners, Developers and Responsible Parties with whom Owners, Developers and Responsible Parties contract with to carry out the terms of this Agreement.

The City of Ridgefield is a Washington municipal corporation ("City"), and is responsible for land use planning and permitting pursuant to the Growth Management Act, RCW 35A.63 and RCW 58.17.

Current Owners, Owners, Developers, Responsible Parties and the City, as defined in this Agreement, are collectively referred to as the Parties.

AUTHORITIES

The parties are authorized to enter this Development Agreement by RCW 36.70B.170(1).

Whereas, pursuant to RCW 36.70B.170, a development agreement may set forth the development standards and other provisions that will apply to, govern and vest the development, use and mitigation of the development of real property for the duration specified in the agreement, which statute provides:

(1) A local government may enter into a Development Agreement with a person having ownership or control of real property within its jurisdiction. A city may enter into a development agreement for real property outside its boundaries as part of a proposed annexation or a service agreement. A development agreement must set forth the development standards and other provisions that will apply to and govern and vest the development, use, and mitigation of the development of the real property for the duration specified in the agreement. A development agreement will be consistent with applicable development regulations adopted by a local government planning under chapter 36.70A RCW;

Whereas, the legislative findings supporting the enactment of this section provide:

The legislature finds that the lack of certainty of the approval of development projects can result in a waste of public and private resources, escalate housing costs for consumers and discourage the commitment to comprehensive planning which would make maximum efficient use of resources at the least economic cost to the public. Assurance to a development project applicant that upon government approval the project may proceed in accordance with existing policies and regulations, and subject to conditions of approval, all as set forth in a development agreement, will strengthen the public planning process, encourage private, participation and comprehensive planning, and reduce the economic costs of development. Further, the lack of public facilities and services is a serious impediment to development of new housing and commercial uses. Project applicants and local governments may include provisions and agreements whereby applicants are reimbursed over time for financing public facilities. It is the intent of the legislature by RCW 36.70B.170 through 36.70B.210 to allow local governments and owners and developers of real property to enter into development agreements;

RECITALS

1. P45, LLC ("P45") intends to develop the Parcel to include a mix of commercial/retail uses and multifamily uses.
2. While P45 believes that a market will exist for both commercial and multifamily development at the Parcel, the transitional nature of the corridor, coupled with the unique nature, scope, and duration of the project proposal, introduces significant additional risk and uncertainty. P45 must make a large up-front capital investment in project planning and design, as well as future development and building applications. In order to proceed, P45 needs a high level of certainty regarding regulatory approvals and project costs over an extended period of time.
3. The City, through the 2016 Comprehensive Plan Update, identified the Parcel as an opportunity for applying RDC 18.235.060, the Ridgefield Mixed Use Overlay "RMUO", in order to provide needed services and amenities for projected population in the area.
4. The City, through the 2014 Parks and Recreation Comprehensive Plan and 2016 Parks and Recreation Capital Facilities Plan, identified a need for a Community Park in the area where the Parcel is located. The 2014 Plan further noted that Greenways and Community Parks, which contain passive components such as pathways, picnic areas and natural areas, are highly encouraged and complementary to active use facilities.
5. Infrastructure necessary to serve the Parcel and provide access for stated uses includes widening of Royle Road and a full access roundabout on the East side of the Parcel, with design attached as **EXHIBIT B**.
6. In order to achieve the Parties' stated interests, the Parties agree to formalize an agreement such that the Subject Parcel may be developed and maintained for a horizontal and

vertical mix of commercial/retail and multifamily development, with integrated adjacent park and open space features.

AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. RESPONSIBILITIES

1.1) P45

1.1)1. P45' Purchase of Royle Road Transportation Impact Fee Credits. P45 agrees to purchase Traffic Impact Fee Credits from any entity which has been granted Traffic Impact Fee Credits by the City for building improvements to Royle Road which will benefit the Parcel, at the LESSER amount of either a) the total amount of Traffic Impact Fees due as a requirement of development under RDC 18.070; OR b) the total amount of Traffic Impact Fee Credits held by a qualifying entity for building improvements to Royle Road which benefit the Parcel.

1.1)2. P45' Wetland Mitigation. P45 agrees to pay to mitigate wetland impacts as identified in the Mitigation Plan referenced in Section 2.1)2, with the cost not to exceed the amount necessary to purchase adequate off-site mitigation credits from a wetland mitigation bank.

2.1) CITY

2.1)1. Applicable Fees. For the term of this Agreement, the rules, regulations, ordinances and official policies governing applicable development fees and Transportation Impact Fees, shall be those in force on the effective date of this Agreement. Further, for the purposes of establishing a maximum amount to be paid by P45 for development review of Parcel projects, all submissions (whether in phases or by building) shall be treated as a single project under the cap.

2.1)2. Wetland Delineation and Monitoring. The City agrees to pay to complete, and submit for approval, a Wetland Mitigation Plan for proposed impacts to wetlands on Parcel, as agreed to by the Parties. The Plan shall include on-site mitigation using properties which were master-planned to include the Parcel, under a prior Development Agreement. Further, once P45 has completed required on-site mitigation under the Plan, the City shall take on maintenance and monitoring requirements for on-site mitigation of wetland impacts to the Parcel as agreed to by the Parties.

MISCELLANEOUS PROVISIONS

Recitals. Each of the Recitals contained herein are intended to be, and are incorporated as, covenants between the Parties and will be so construed.

Execution of Agreement; Counterparts; Electronic Signatures. This Agreement may be executed in several counterparts; each of which shall be deemed an original and all of which shall constitute one and the same instrument, and shall become effective when counterparts have been signed by each of the Parties and delivered to the other Parties; it being understood that all Parties need not sign the same counterparts – PROVIDED that all signature pages will be recorded together, and the complete recorded Agreement will constitute the final instrument. The exchange of copies of this Agreement and of signature pages by facsimile transmission (whether directly from one facsimile device to another by means of a dial-up connection or whether mediated by the worldwide web), by electronic mail in “portable document format” (“pdf”) form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, or by combination of such means, shall constitute effective execution and delivery of this Agreement as to the Parties and may be used in lieu of the original Agreement for all purposes. Signatures of the Parties transmitted by facsimile shall be deemed to be their original signatures for all purposes.

Effective Date. This Agreement is effective on the date of final approval of this Agreement by the Ridgefield City Council.

Termination. This Agreement will terminate upon the mutual agreement of the Parties in writing, which will be recorded.

City's Reserved Authority. Notwithstanding anything in this Agreement to the contrary, the City will have the authority to impose new or different regulations to the extent required by a serious threat to public health and safety as required by RCW 36.70B; provided, however that traffic congestion generally is not a serious threat to public health and safety but the impact of congestion at any particular location may degrade to a level that constitutes a safety hazard, and that such action will only be taken by legislative act of the Ridgefield City Council after appropriate public process.

Authorization. The persons executing this Agreement on behalf of the Current Owners, Developers, Responsible Parties and the City are authorized to do so and, upon execution by such parties, this Development Agreement will be a valid and binding obligation of such parties in accordance with its terms. The Parties have each obtained any and all consents required to enter into this Agreement and to consummate or cause to be consummated the transactions contemplated hereby.

Run with the Land. This Agreement will run with the land and benefit and bind the Parties and the Parties' heirs, successors and assigns, and will be recorded with the Clark County Auditor.

Assignability and Contractual Transfer of Obligations: The rights and obligations established in this Agreement are assignable by the Current Owners, Owners, Developers and Responsible Parties to their heirs, successors and assigns, and the Current Owners, Owners and Developers and Responsible Parties will contractually require subsequent owners and developers with whom Current Owners, Owners, Developers and Responsible Parties contract with to carry out the terms of this Agreement. The terms and conditions of this Agreement will be binding on and inure to the

benefit of successor owners of the Subject Properties.

Term. The Term of this Agreement will expire ten (10) years from the date of execution of this Agreement, unless earlier extended by the Parties.

Public Hearing. The Ridgefield City Council has approved execution of this Agreement by ordinance after a public hearing.

Dispute Resolution. Should a disagreement arise between the Parties, the Parties agree to attempt to resolve the disagreement by first meeting and conferring. If such meeting proves unsuccessful to resolve the dispute, the disagreement may be resolved by a civil action.

Venue. This Agreement will be construed in accordance with the laws of the State of Washington, and venue is in the Clark County Superior Court.

Performance. Failure by any Party at any time to require performance by the other Parties of any of the provisions hereof will not affect the Parties' rights hereunder to enforce the same, nor will any waiver by a Party of the breach hereof be held to be a waiver of any succeeding breach or a waiver of this clause.

Severability. If any portion of this Agreement will be invalid or unenforceable to any extent, the validity of the remaining provisions will not be affected thereby. If a material provision of this Agreement is held invalid or unenforceable such that a Party does not receive the benefit of its bargain, then the other Parties will renegotiate in good faith terms and provisions that will effectuate the spirit and intent of the Parties' agreement herein.

Inconsistencies. If any provisions of the Ridgefield Development Code and land use regulations are deemed inconsistent with this Agreement, the court shall first attempt to harmonize the provisions and if unable to do so, the provisions of this Agreement will prevail, excepting the City's reserved authority as explicitly defined herein.

Amendments. This Agreement may only be amended by mutual written agreement of the Parties, and all amendments will be recorded in the Clark County deed records.

Survival. Any covenant or condition set forth in this Agreement, the full performance of which is not specifically required prior to the expiration or earlier termination but which by its terms is to survive the termination of this Agreement, will survive the expiration or earlier termination of this Agreement and will remain fully enforceable thereafter.

No Benefit to Third Parties. The Parties and the successor owners of the Subject Properties are the only parties to this Agreement and are the only parties entitled to enforce its terms, except as otherwise specifically provided in this Agreement. There are no third-party beneficiaries. IDM Apartments, LLC, and its assigns will be considered successor and assign of Realvest.

Entire Agreement. This Agreement constitutes the entire agreement between the Parties as to the subject matter, and merges, supersedes, and terminates the Prior Development Agreements.

Notices. All notices will be in writing and may be delivered by personal delivery, by

Page 6 - DEVELOPMENT AGREEMENT

overnight courier service, or by deposit in the United States Mail, postage prepaid, as certified mail, return receipt requested, and addressed as follows:

City:	City of Ridgefield Attn: Steve Stuart 230 Pioneer St. PO Box 608 Ridgefield, WA 98642-0608
With a copy to:	Janean Parker Law Office of Janean Z. Parker PO Box 298 Adna, WA 98522
P45, LLC:	P45, LLC Attn: Ron Edwards 2501 NE 129th Street Vancouver, WA 98686

Notices will be deemed received by the addressee upon the earlier of actual delivery or refusal of a party to accept delivery thereof. The addresses to which notices are to be delivered may be changed by giving notice of such change in address in accordance with this notice provision.

Time is of the Essence. Time is of the essence in the performance of and adherence to each and every provision of this Agreement.

Non-waiver. Waiver by any Party of strict performance of any provision of this Agreement will not be deemed a waiver of or prejudice a Party's right to require strict performance of the same or any other provision in the future. A claimed waiver must be in writing and signed by the Party granting a waiver. A waiver of one provision of this Agreement will be a waiver of only that provision. A waiver of a provision in one instance will be a waiver only for that instance, unless the waiver explicitly waives that provision for all instances.

Headings, Table of Contents. The section headings are for convenience in reference and are not intended to define or limit the scope of any provision of this Agreement.

Interpretation of Agreement; Status of Parties. This Agreement is the result of arm's-length negotiations between the Parties and will not be construed against any Party by reason of its preparation of this Agreement. Nothing contained in this Agreement will be construed as creating the relationship of principal and agent, partners, joint venturers, or any other similar relationship between the Parties.

Future Assurances. Each of the Parties will promptly execute and deliver such additional documents and will do such acts that are reasonably necessary, in connection with the performance of their respective obligations under this Agreement according to the Schedule so as to carry out the intent of this Agreement.

Signatures appear on the following pages.

P45, LLC –

By:
Its:

Date _____

State of Washington)
) ss.
City of _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____, 2017.

(Seal or stamp)

Signature

Title

My appointment expires _____

CITY OF RIDGEFIELD –

By:
Its:

Date

State of Washington)
) ss.
City of _____)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the _____, of _____ to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____, 2017.

(Seal or stamp)

Signature

Title
My appointment expires _____

Approved as to form:

City Counsel

Page 10 - DEVELOPMENT AGREEMENT

EXHIBIT A – LEGAL DESCRIPTION**Exhibit "A"**

Existing Property Legal Description

Being a tract of land located in the Southeast Quarter of Section 20, Township 4 North, Range 1 East, Willamette Meridian, City of Ridgefield, Clark County, Washington, being more particularly described as follows :

The East half of the Northeast Quarter of the Southeast Quarter of Section 20, Township 4 North, Range 1 East of the Willamette Meridian, Clark County, Washington.

EXCEPTING THEREFROM any portion lying within State Route 501 (Pioneer Street) and South Royle Road.

ALSO EXCEPTING THEREFROM that portion conveyed to the Pacific Telephone and Telegraph Company by deed recorded under Auditor's File Number G116134, Clark County Deed Records.

ALSO EXCEPTING THEREFROM that portion conveyed to the Qwest Corporation by deed recorded under Auditor's File Number 4368604, Clark County Deed Records.

Together with and/or subject to easements of record as applicable.

EXHIBIT B – ROYLE ROAD PROJECT PRELIMINARY DESIGN

PBS



Exhibit "D1"

Joseph X Gretsches Revocable Living Trust Adjusted Property Legal Description

Being a tract of land located in the Southeast Quarter of Section 20, Township 4 North, Range 1 East, Willamette Meridian, City of Ridgefield, Clark County, Washington, being more particularly described as follows:

The East half of the Northeast Quarter of the Southeast Quarter of Section 20, Township 4 North, Range 1 East of the Willamette Meridian, Clark County, Washington.

EXCEPTING THEREFROM the following described tract of land:

COMMENCING FROM the Northeast corner of the Southeast Quarter of said Section 20;

Thence North 88°46'12" West, along the North line of said Southeast Quarter of Section 20, for a distance of 654.81 feet to the intersection with the Northerly extension of the Westerly line of that tract of land conveyed to the Joseph X Gretsches Revocable Living Trust as described in Auditor's File Number 4379635, Clark County Deed Records;

Thence South 01°44'52" West, along the Northerly extension of said Westerly line, for a distance of 27.82 feet to the Northwest corner of said tract of land conveyed to the Joseph X Gretsches Revocable Living Trust, said corner being 30.00 feet Southerly of, when measured perpendicular to the centerline of State Route 501 (Pioneer Street) and the **TRUE POINT OF BEGINNING**;

Thence South 01°44'52" West, continuing along said Westerly line, for a distance of 1292 .31 feet to the Southwest corner of said Gretsches property;

Thence South 88°37'27" East, along the Southerly line of said Gretsches property, for a distance of 281.34 feet to a point;

Thence North 18°50'16" East, leaving said Southerly line, for a distance of 213.75 feet to an angle point;

Thence North 04°52'08" East, for a distance of 189.92 feet to an angle point;

Thence North 02°37'31" West, for a distance of 215.42 feet to an angle point;

Thence North 36°06'43" West, for a distance of 197.04 feet to an angle point;

Thence North 09°36'42" West, for a distance of 122.72 feet to an angle point;

Thence North 01°51'08" East, along the Southerly extension thereof and the Westerly line of that tract of land conveyed to the Qwest Corporation by deed recorded under Auditor's File Number 4368604, Clark County Deed Records, for a distance of 407.41 feet to an angle point on the Northerly line of said tract of land conveyed to the Joseph X Gretsche Revocable Living Trust, said point being 30.00 feet Southerly of, when measured perpendicular to the centerline of State Route 501 (Pioneer Street);

Thence North 88°42'39" West, along said Northerly line, being 30.00 feet Southerly of, when measured parallel with said centerline of State Route 501 (Pioneer Street), for a distance of 193.72 feet to the **TRUE POINT OF BEGINNING**.

ALSO EXCEPTING THEREFROM any portion lying within State Route 501 (Pioneer Street) and South 45th Avenue.

ALSO EXCEPTING THEREFROM that portion conveyed to the Pacific Telephone and Telegraph Company by deed recorded under Auditor's File Number 8116134, Clark County Deed Records.

ALSO EXCEPTING THEREFROM that portion conveyed to the Qwest Corporation by deed recorded under Auditor's File Number 4368604, Clark County Deed Records.

Containing 412,189 Square Feet or 9.463 acres, more or less. Together

with and/or subject to easements of record as applicable.

Above bearings based on the North line of the Southeast Quarter of Section 20 as shown on the plat of "Green Gables PUD Phase 1" recorded in Book 311, Page 655, Clark County Plat Records.



02.-. 05, 16

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: December 06, 2018

ITEM: PUBLIC HEARING/BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Assuming the Rights, Powers, Functions, and Obligations of the Ridgefield Transportation Benefit District as Allowed by Rcw 36.74

GOVERNING LEGISLATION:

RCW 36.74, RMC 3.95

PREVIOUS COUNCIL ACTION TAKEN:

Council adopted Ordinance No. 998 on June 26, 2008 establishing a Transportation Benefit District (TBD). Council held a public hearing and first reading of Ordinance No. 1281 on November 15, 2018 to amend the geographical boundaries of the Ridgefield TBD. Council adopted Resolution No. 548 setting a public hearing date to determine if assumption of powers is in the best interest of the city.

SUMMARY/BACKGROUND:

The TBD was formed to provide funding for the city match for the I-5 interchange project. The project was completed and closed out in 2012 and the funding source expired as of the close-out of the project. At the time the TBD was formed, statutes required they be formed as a separate legal entity. Meetings were held separately from the regular City Council meetings and separate financial statements were prepared.

The State Legislature enacted the 2015 Second Engrossed Substitute Senate Bill 5987, codified in RCW 36.94 providing public entities with the ability to assume the rights, powers, functions, and obligations of a transportation benefit district.

The Ridgefield TBD is still active, however there are no current funding sources for the TBD. Staff recommend that Council hold a Public Hearing to determine if the assumption of the TBD is in the best interest of the City. Per RCW 36.74.020 a public hearing is required prior to Council's decision to assume the TBD. No action is being requested at this time on funding sources.

BUDGET/FINANCIAL IMPACTS:

None

RECOMMENDED ACTION OR MOTION:

Hold a public hearing and conduct the first reading of Ordinance No. 1284.

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

ORDINANCE NO. 1284

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON ASSUMING THE RIGHTS, POWERS, FUNCTIONS, AND OBLIGATIONS OF THE RIDGEFIELD TRANSPORTATION BENEFIT DISTRICT AS ALLOWED BY RCW 36.74

WHEREAS, the City Council adopted Ordinance No. 998 creating the Ridgefield Transportation Benefit District ("District"), and

WHEREAS, the boundaries of the District were fully within the geographical boundaries and corporate limits of the City but not conterminous therewith, extending from the end of the city limits on the north and south sides as far east as 85th avenue and as far west as 45th avenue; and

WHEREAS, on December 6, 2018 the City Council adopted Ordinance No. 1281 upon notice and hearing thereon, which amended the boundaries of the District to be coterminous with the Ridgefield City limits and also amended the functions of the District; and

WHEREAS, the City has no collected funds, contracts, or project commitments; and

WHEREAS, the 2015 Second Engrossed Substitute Senate Bill 5987, codified at RCW 36.74 provides that the assumption of the rights, powers, functions, and obligations of a transportation benefit district may be initiated by the adoption of an ordinance or resolution of the legislative authority indicating its intention to conduct a hearing concerning the assumption of such rights, powers, functions, and obligations; and

WHEREAS, the City passed Resolution 548 on November 15, 2018 which set forth the intention of the City Council to conduct a hearing and consider the assumption of the rights, powers, functions, and obligations of the District; and

WHEREAS, on December 6, 2018 the city held a public hearing on the assumption of the District and considered the testimony therefrom;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. **Public Interest.** The City Council for the City of Ridgefield, Washington finds, following a public hearing process, that it is in the public interest to assume the rights, powers, functions, and obligations of the Ridgefield Transportation Benefit District.

Section 2. **Findings.** Each and every one of the recitals contained in the "Whereas" clauses of the preamble to this ordinance are hereby adopted as findings of fact and incorporated herein fully by this reference.

Section 3. **Assumption of the Ridgefield Transportation Benefit District.** The City hereby assumes all the rights, powers, functions, and obligations of the Ridgefield Transportation Benefit District and by this Action the Ridgefield Transportation Benefit District will cease to exist as a separate entity.

Section 4. **Amending RMC 3.95.020.** That Section 3.95.020(A) is hereby amended as follows:

Governing ~~Body~~Board.

The rights, powers, immunities, functions, and obligations of the Ridgefield Transportation Benefit District are assumed by the City of Ridgefield which is vested with every right, power, immunity, function, and obligation granted to or possessed by the Ridgefield Transportation Benefit District. The governing ~~board~~ body of the transportation benefit district shall be the Ridgefield city council ~~acting in an ex officio and independent capacity~~, which shall have the authority to exercise the statutory powers set forth in RCW 36.73.

Section 5. **Corrections**. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. **Severability**. Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 7. **Effective Date**. This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 20th DAY OF DECEMBER, 2018.

CITY OF RIDGEFIELD

Don Stose
Mayor

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker
City Attorney

Public Hearing: December 6, 2018

First reading:	December 6, 2018
Second Reading/Passage:	December 20, 2018
Date of Publication:	December 26, 2018
Effective Date:	January 25, 2019

CITY OF RIDGEFIELD REQUEST FOR COUNCIL ACTION

MEETING DATE: December 06, 2018

ITEM: PUBLIC HEARING/BUSINESS

AGENDA ITEM TITLE: An Ordinance of the City of Ridgefield, Washington Establishing and Imposing an Annual Vehicle License Fee of Twenty Dollars and Fixing a Date When the Same Shall Become Effective

GOVERNING LEGISLATION:

RCW 36.73; RMC 3.95

PREVIOUS COUNCIL ACTION TAKEN:

Council adopted Ordinance No. 998 on June 26, 2008 establishing a Transportation Benefit District (TBD). Council held a public hearing and first reading of Ordinance 1281 on November 15, 2018 to amend the geographical boundaries of the Ridgefield TBD. Council will have the second reading on December 6, 2018. Council will hold a public hearing and first reading of Ordinance No. 1284 to consider assuming the rights, powers, functions and obligations of the Ridgefield TBD on December 6, 2018.

SUMMARY/BACKGROUND:

The Ridgefield TBD was formed in 2008 to provide funding for the city match for the I-5 interchange project. The project was completed and closed out in 2012 and the funding source expired as of the close-out of the project.

The Ridgefield TBD is still active, however there are no current funding sources for the TBD. Staff recommends that Council hold a Public Hearing to determine if it is in the best interest of the City to adopt a dedicated funding source for street construction, preservation and maintenance. Per RCW 36.73 Council has multiple options for adopting dedicated funding sources. The current model considers the impacts of a \$20.00 vehicle licensing fee. Pending approval by Council the fee would go into effect 180 days from the date of adoption.

BUDGET/FINANCIAL IMPACTS:

Year	Additional Funding
2019	\$67,092
2020	\$143,451
2021	\$153,410
2022	\$164,063
2023	\$175,468
2024	\$187,704

RECOMMENDED ACTION OR MOTION:

Conduct a public hearing and first reading of Ordinance No. 1285. No formal action is requested at this time.

STAFF CONTACT:

Kirk Johnson, Finance Director

ATTACHMENTS:

Transportation Benefit District Funding Public Hearing (PDF)

ORDINANCE NO. 1285

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON ESTABLISHING AND IMPOSING AN ANNUAL VEHICLE LICENSE FEE OF TWENTY DOLLARS AND FIXING A DATE WHEN THE SAME SHALL BECOME EFFECTIVE

WHEREAS, RCW 35.73 enables cities and counties to create transportation benefit districts to fund, construct, and maintain transportation improvements within the district; and

WHEREAS, the City Council adopted Ordinance No. 1281 amending the boundaries and functions of the Ridgefield Transportation District; and

WHEREAS, the City Council adopted Ordinance No. 1284 assuming all rights, powers, functions, and obligations of the Ridgefield Transportation Benefit District pursuant to RCW 36.74; and

WHEREAS, the City of Ridgefield has the responsibility for the improvement, maintenance, protection, and operation of public streets and transportation improvements within the City; and

WHEREAS, the improvement, maintenance, protection and operation of public streets requires preserving existing transportation improvements to avoid both catastrophic failure of the improvements which would require significant additional funds to reconstruct, as well as to avoid their gradual deterioration; and

WHEREAS, the number one priority in the "Washington Transportation Plan for 2007-2026" adopted by the Washington Transportation Commission ("State Transportation Plan") is to preserve and extend prior investments in existing transportation facilities and the services they provide to people and commerce; and

WHEREAS, the State Transportation Plan establishes unfunded high priorities of state-wide significance and includes the need to "[p]reserve, maintain city streets" thereby recognizing that the shortfall in funding to preserve, maintain city streets is a matter of state-wide significance and accordingly, such preservation, maintenance and operation of city streets is an eligible transportation improvement listed on the state plan within the meaning of RCW 36.73.015; and

WHEREAS, the City's Capital Facilities Plan, incorporated into the District Transportation Plan as contemplated by RCW 36.73.015, as the plan may be amended or updated, describes the need for street resurfacing improvements and other street improvements that may be funded through the District's annual vehicle license fee; and

WHEREAS, RCW 36.73.065 authorizes the District to impose, by majority vote, a twenty-dollar (\$20.00) annual vehicle license fee as authorized by RCW 82.80.140; and

WHEREAS, the City Council finds it in the public interest to fund and implement District projects and to establish an annual vehicle fee in the amount of twenty dollars (\$20.00) for the purposes of preserving, maintaining, operating, or constructing transportation improvements within the City consistent with RCW 36.73 and Ridgefield Municipal Code Chapter 3.95;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD,
WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:**

Section 1. **Public Interest.** The City Council for the City of Ridgefield, Washington finds that it is in the public interest to establish an annual vehicle fee for the purposes of preserving, maintaining, operating or constructing transportation improvements with the City.

Section 2. **Annual Vehicle Fee Established.** An annual vehicle license fee of twenty dollars (\$20.00) is hereby established, consistent with RCW 36.73.065(4)(a)(i) as written or hereafter amended, to be collected by the Washington Department of Licensing on qualifying vehicles as set forth in RCW 82.80.140 as written or hereafter amended.

Section 3. **Vehicle License Fee Collection Effective Date.** The annual license fee shall take effect for notices mailed in 2019 for vehicle license renewals due on or after June 18, 2019, (180 days from approval) or as soon thereafter as the Washington Department of Licensing is reasonably able to incorporate collection of the fee; but in no event shall the vehicle license fee be collected sooner than one hundred and eighty (180) days after approval of this ordinance, pursuant to RCW 36.73.065 and RCW 82.80.140(4). The vehicle license fee shall be collected during the term of the existence of the District established under RMC Chapter 3.95 as written or hereafter amended and shall cease to be collected upon dissolution of the District.

Section 4. **Notice to Department of Licensing.** The City Council directs the City Clerk to notify the Washington Department of Licensing of the vehicle license fee established in Section 2 of this ordinance and to request the Department of Licensing take all steps necessary to implement collection of this fee in accordance with RCW 82.80.140.

Section 5. **Revenue Restrictions.** The revenues received from the twenty-dollar (\$20.00) vehicle license fee shall only be expended on transportation benefit district projects approved by the City Council pursuant to RMC 3.95.030 as adopted or hereafter amended.

Section 6. **Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7. **Severability.** Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 8. **Effective Date.** This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 20th DAY OF DECEMBER 2018.

CITY OF RIDGEFIELD

Don Stose

Mayor

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker
City Attorney

Public Hearing:	December 6, 2018
First reading:	December 6, 2018
Second Reading/Passage:	December 20, 2018
Date of Publication:	December 26, 2018
Effective Date:	January 25, 2019



Ridgefield Transportation Benefit District Funding

December 6, 2018

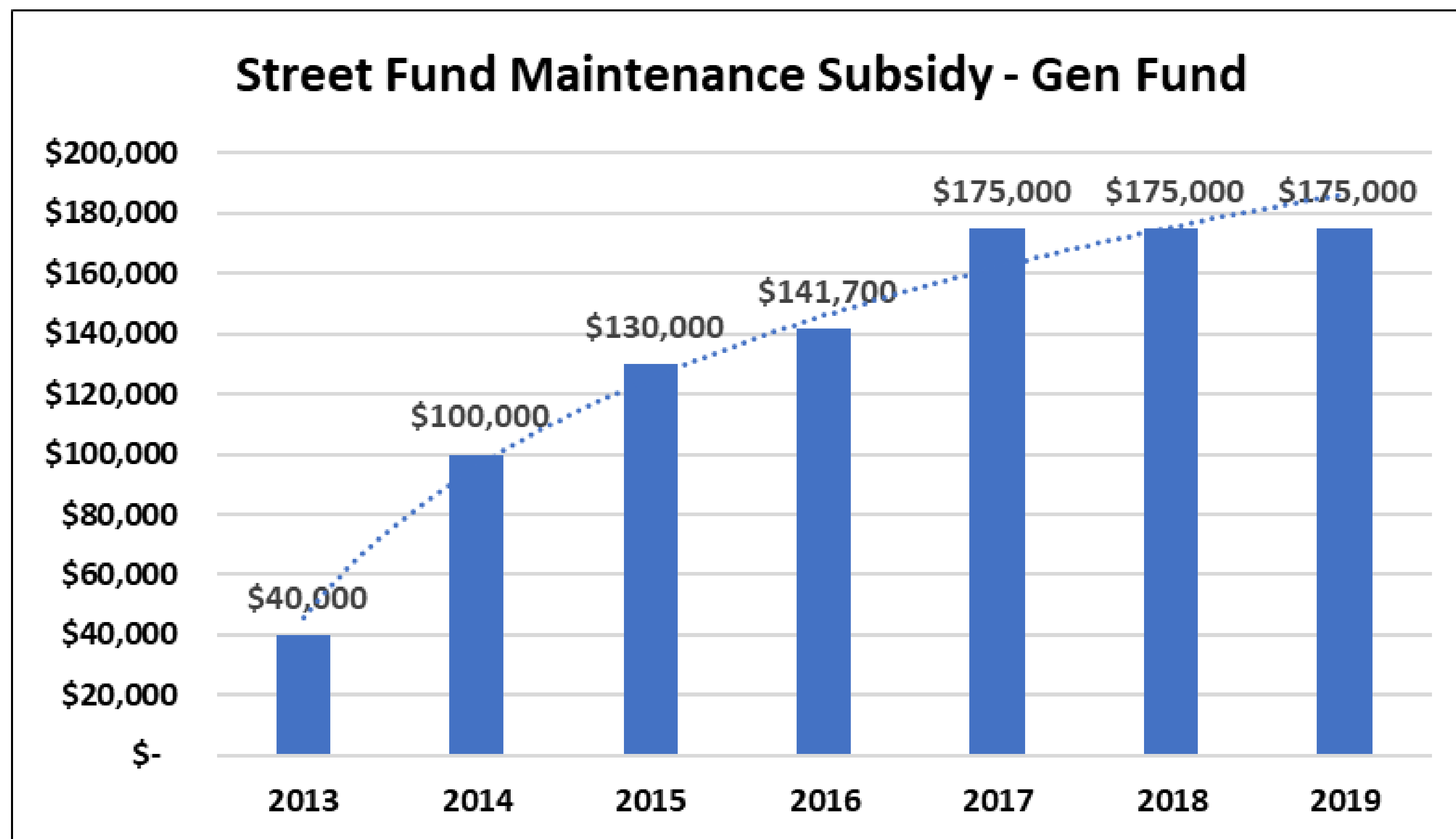


Transportation Funding

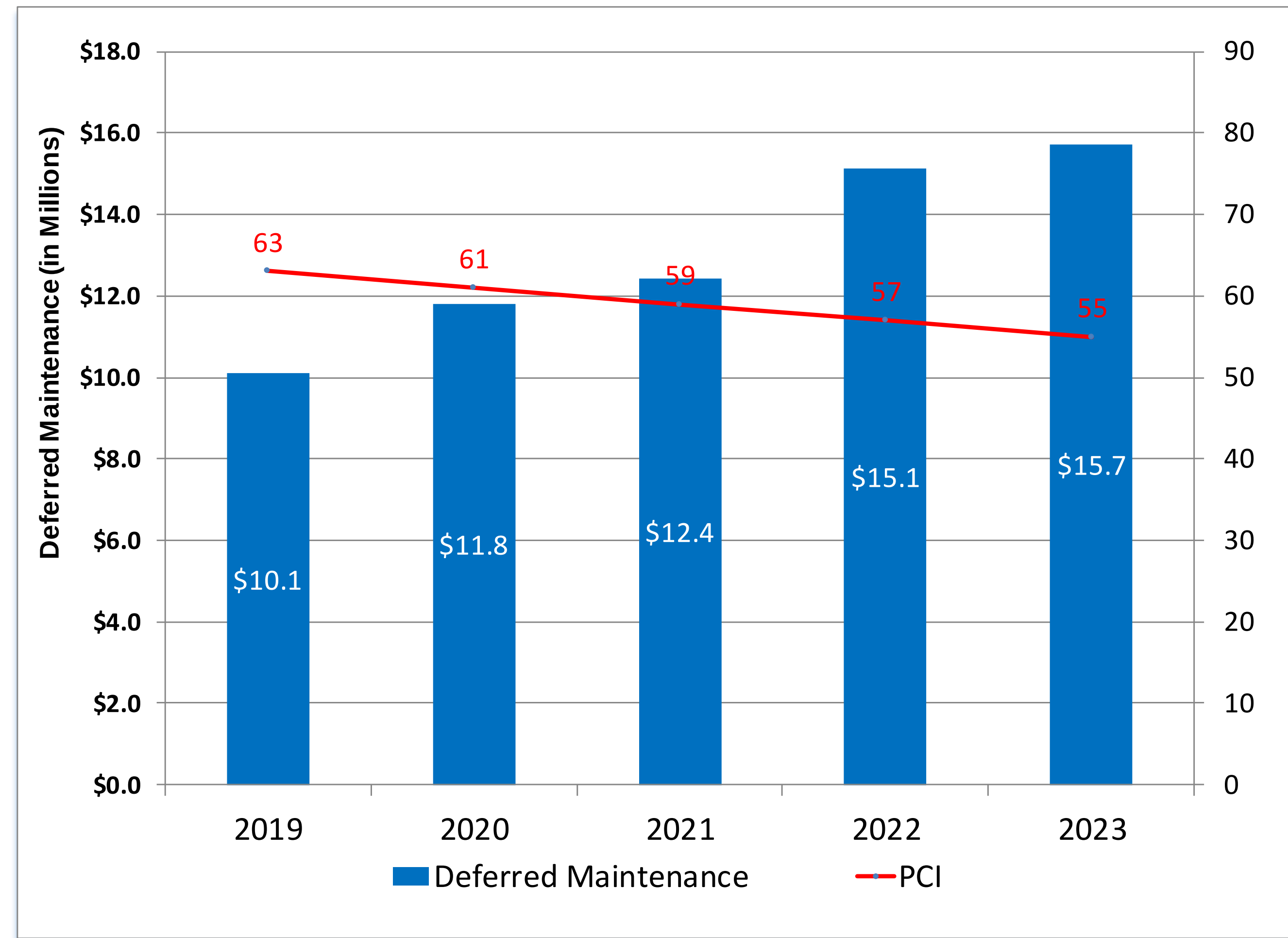
- “Roadmap” of Road Network
 - Capital Facilities Plan (CFP)
 - 6-year Traffic Improvement Plan (TIP)
- Developers build local roads to serve development
- Development pays Traffic Impact Fee (TIF)
 - Increased 25% to \$3,683.34
 - TIF cannot be used for maintenance



Historical General Fund Subsidy



Deferred Maintenance Funding Needs

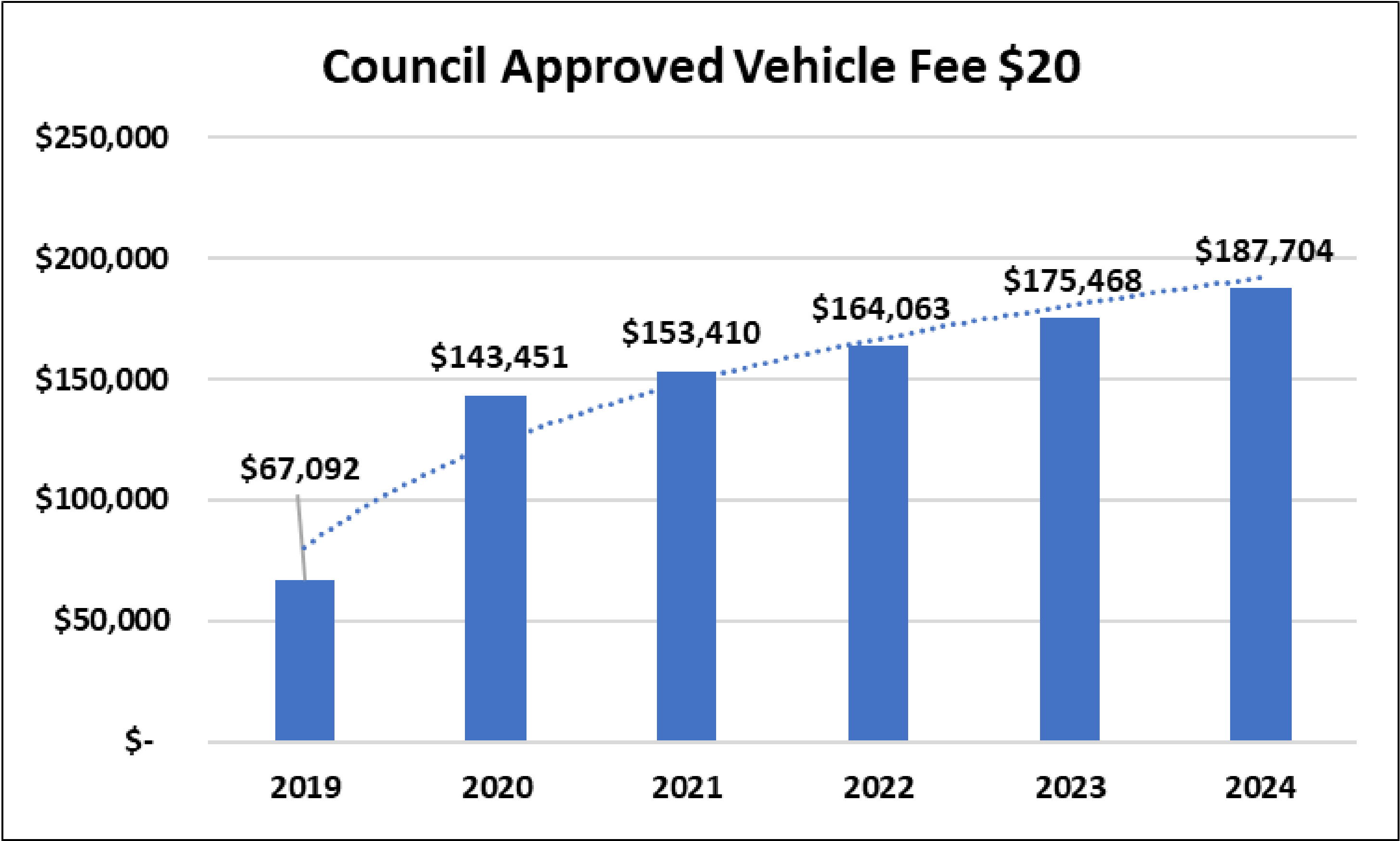


Potential Added Revenue Sources for Road Maintenance

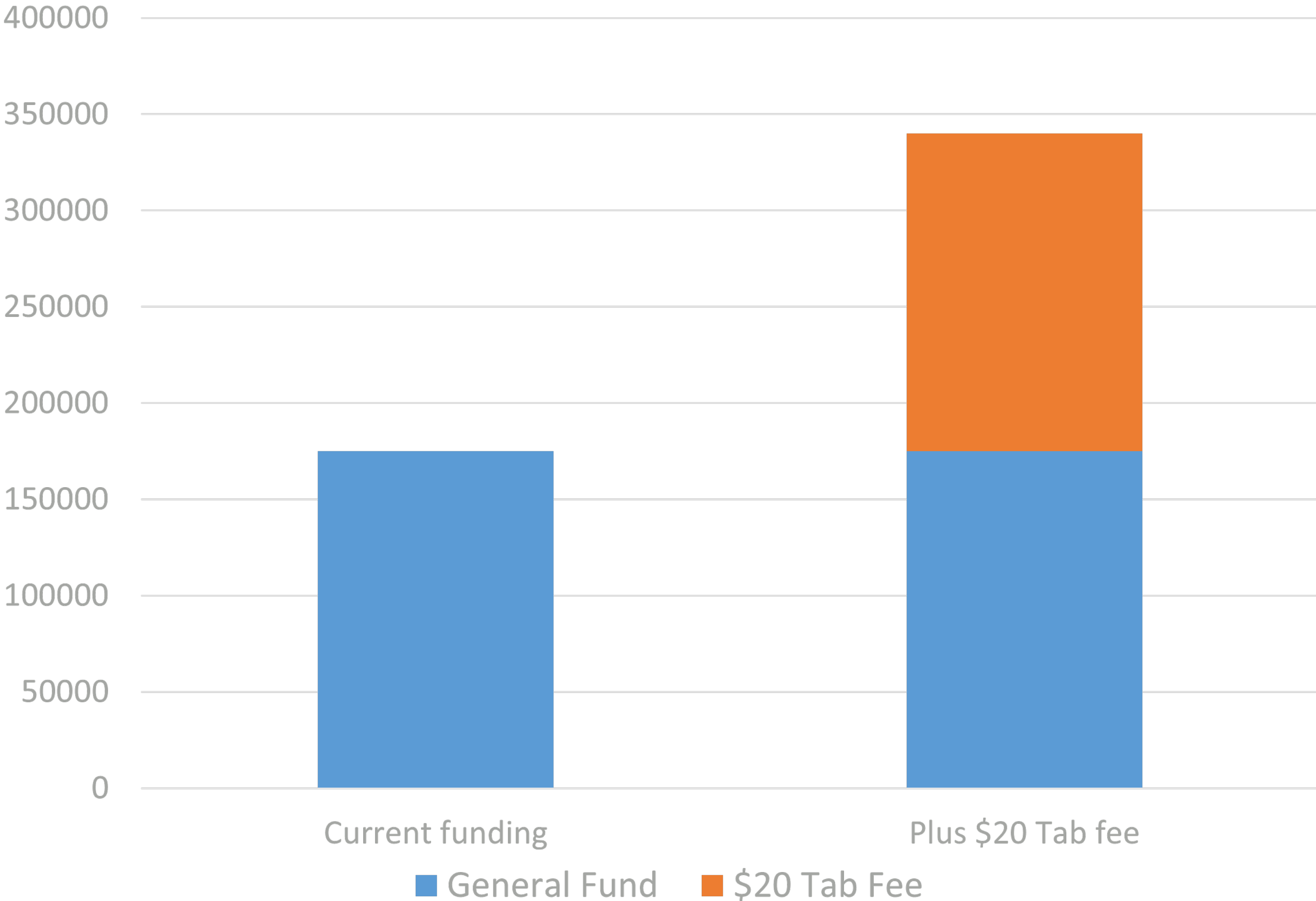
- Increase subsidy from General Fund
- Create and fund a Transportation Benefit District (TBD)
 - Vehicle Licensing Fee
 - Voter Approved Sales Tax



Council Approved Funding Options



Funding Options Current and Proposed



What Can be Funded with a TBD

Criteria:

- Improvement needs to be within the boundaries.
- Improvements need to be included in the CIP.



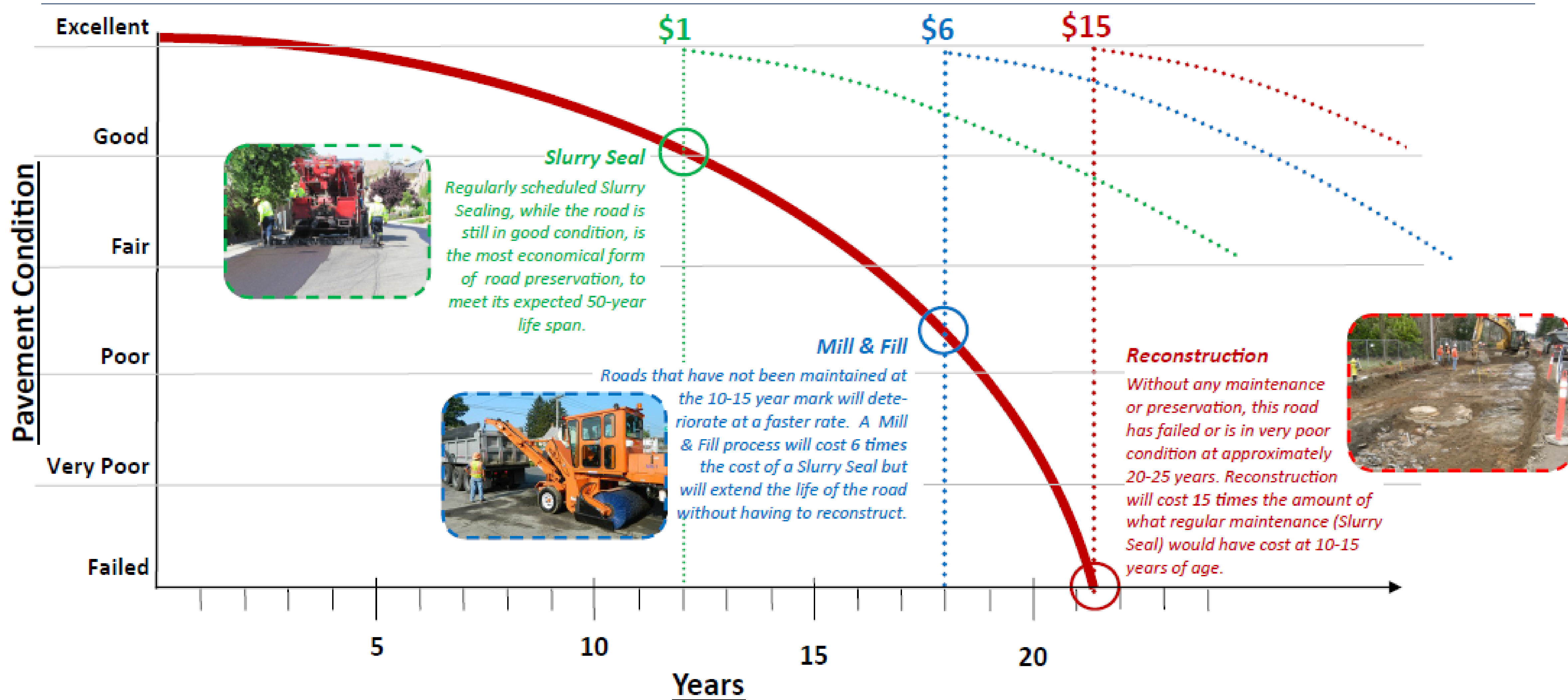
Entities with a TBD

The following SW Washington entities have an annual vehicle fee.

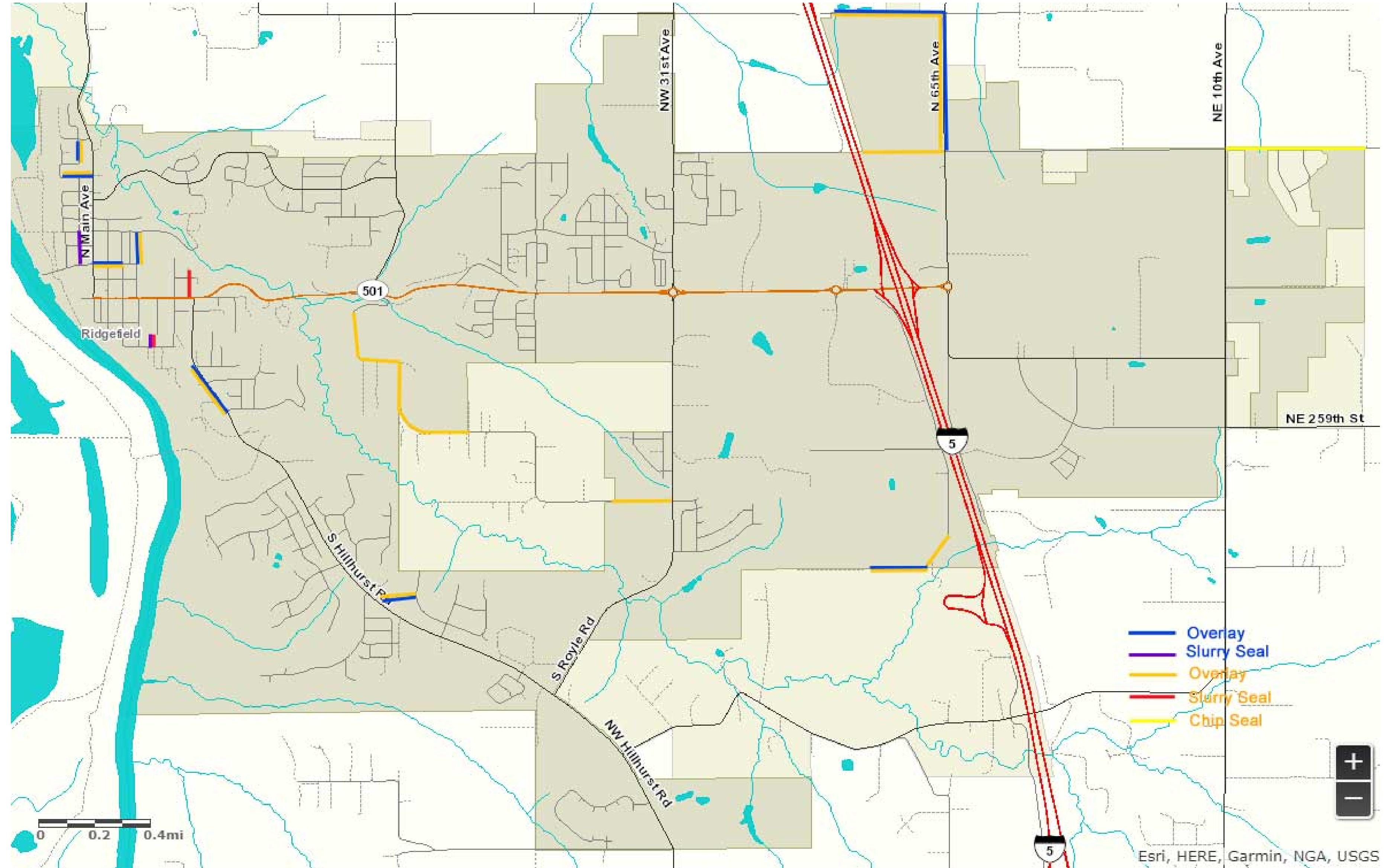
- | | |
|-----------------|------|
| • Battle Ground | \$20 |
| • Kalama | \$40 |
| • Kelso | \$20 |
| • Longview | \$20 |
| • Vancouver | \$40 |
| • Washougal | \$20 |



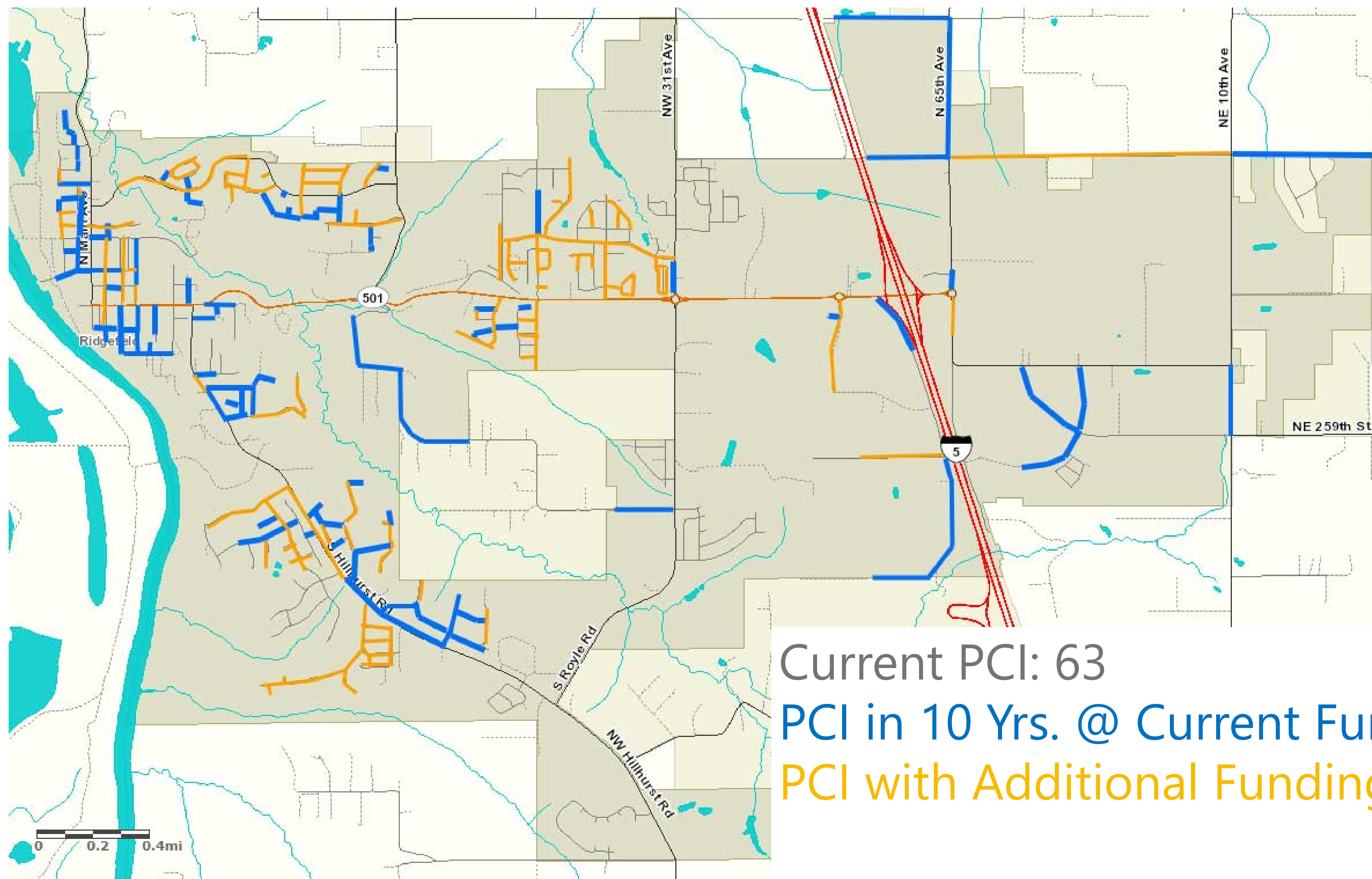
Managing Assets: Pavement Life Cycle



Next Year's Project Map



10-Year Project Map



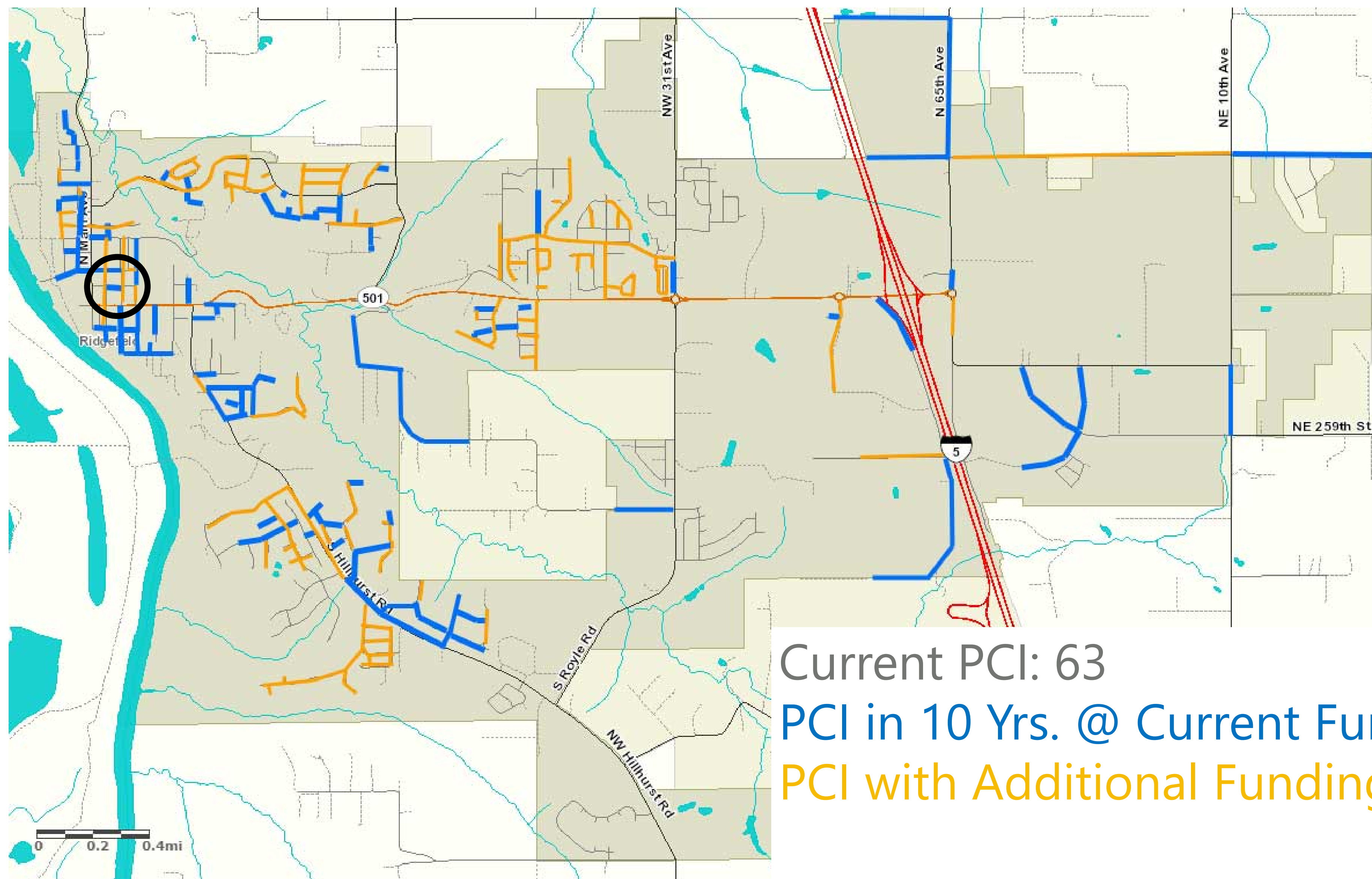
Current PCI: 63

PCI in 10 Yrs. @ Current Funding: 55

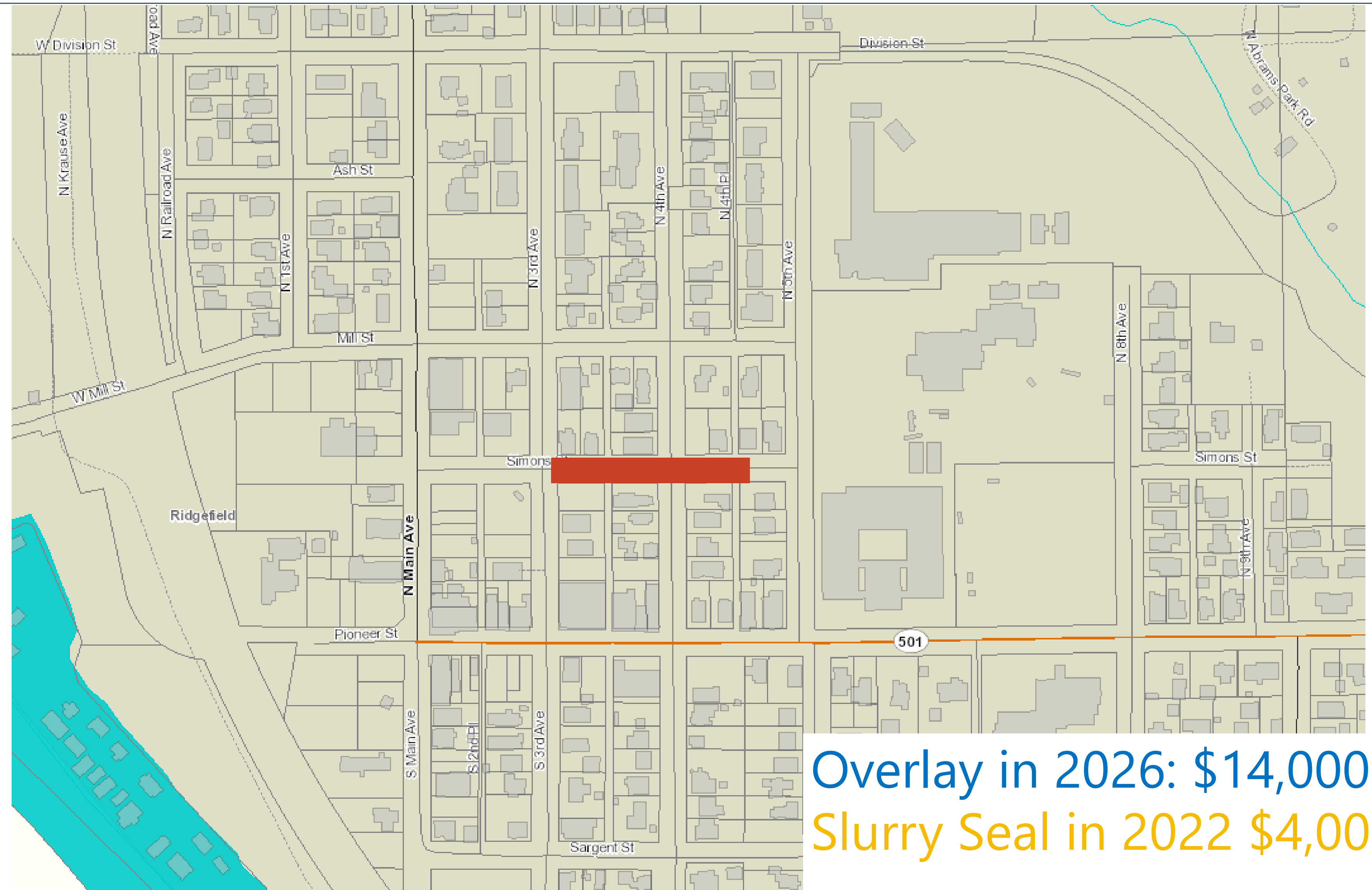
PCI with Additional Funding: 62



Case Study



Case Study



Overlay in 2026: \$14,000
Slurry Seal in 2022 \$4,000



Next Steps

- Hold Public Hearing and First Reading Of Ordinance for Vehicle Licensing Fee
- Council to Provide Direction to Staff on Street Maintenance Funding
- Hold Second Reading of Ordinance for Vehicle Licensing Fee December 20, 2018





THANK YOU

Vehicle Tab Fee

Vehicles Subject to fee:

- Passenger vehicles
- Trucks that weigh 6,000 pounds or less
- Motorcycles
- Commercial passenger vehicles and trucks that weigh 6,000 pounds or less
- Commercial trailers
- Combination trucks that weigh 6,000 pounds or less
- Tow trucks
- House moving dollies
- Trucks used exclusively for hauling logs that weigh 6,000 pounds or less
- Taxicabs
- For-hire or stage vehicles with 6 seats or less
- For-hire or stage vehicles with 7 or more seats that weigh 6,000 pounds or less
- Private use trailers over 2,000 pounds
- Motorcycle trailers
- Travel trailers
- Fixed load vehicles that weigh 6,000 pounds or less
- Mobile homes licensed as vehicles

Exempt vehicles

- All farm vehicles
- Campers
- Off-road vehicles
- Snowmobiles
- Mopeds
- Personal use trailers with a single axle and less than 2,000 pounds scale weight
- Combination trailers
- Trailers used exclusively for hauling logs
- Horseless carriage, collector, or restored-plate vehicles
- Converter gear
- Government vehicles
- Private school vehicles
- Vehicles properly registered to disabled American veterans

