



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, October 9, 2024
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from the September 11, 2024 Meeting**

IV. PRESENTATION

- 1. Volume III: Engineering Standards for Parks & Trails - Corey Crownhart, Park Manager**
- 2. Paradise Pointe Park Master Plan - Corey Crownhart, Park Manager**

V. BUSINESS

- 1. Consideration of Approval - Parks Board Work Plan Quarter 3 Report - Corey Crownhart, Park Manager**

VI. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VII. STAFF REPORTS

VIII. FROM THE BOARD

IX. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: October 9, 2024

AGENDA ITEM NAME: Approval of Minutes from the September 11, 2024 Meeting

SUMMARY/BACKGROUND:

STAFF CONTACT: Kim Zurcher, Clerk

ATTACHMENTS:

1. 9.11.24 Minutes - Parks Board



**CITY OF RIDGEFIELD, WASHINGTON
PARKS BOARD MEETING MINUTES
SEPTEMBER 11, 2024**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Board Member Brigid Taylor
Chair Rian Davis
Board Member Sandy Schill
Board Member Sarah Scott
Vice Chair Beth Bicknell
Board Member Alex Earl
Board Member John Rafanelli

Absent:

- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from the August 14, 2024 Meeting**

A motion was made to approve the minutes from the August 14, 2024 Parks Board Meeting.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Board Member Sandy Schill
SECONDER:	Board Member Sarah Scott
AYES:	Board Member Taylor, Chair Davis, Board Member Schill, Board Member Scott, Vice Chair Bicknell, Board Member Earl, Board Member Rafanelli

IV. PRESENTATION

1. Pickleball Courts in Ridgefield: Impact, Placement, and Planning Considerations

Corey presented an overview of pickleball, its benefits for community health and engagement, and key considerations for facility placement, including space, accessibility, and impact on nearby properties. Parks board members discussed the various opportunities and challenges surrounding pickleball courts in our parks.

V. BUSINESS

1. Waterfront Park Master Plan - Proposed Plan Consideration for Recommendation - Corey Crownhart, Park Manager

Corey reviewed the proposed Ridgefield Waterfront Park master plan and a motion was made to send a recommendation with the revision of additional picnic shelters to the City Council for formal approval.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Vice Chair Beth Bicknell
SECONDER:	Board Member Sarah Scott
AYES:	Board Member Taylor, Chair Davis, Board Member Schill, Board Member Scott, Vice Chair Bicknell, Board Member Earl, Board Member Rafanelli

VI. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VII. STAFF REPORTS

Corey notified the board that City Council adopted changes to RMC 2.56 to allow for elections to occur at the first meeting of each year. At the October meeting, Bahaar Taylor, Public Works Lead Engineer, will review engineering standards for our parks and trails. RORC will be receiving some new field lights soon.

VIII. FROM THE BOARD

IX. ADJOURN

The meeting adjourned at 7:29 pm.

Kim Zurcher, Parks Board Clerk

Rian Davis, Chair

**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: October 9, 2024

AGENDA ITEM NAME: Volume III: Engineering Standards for Parks & Trails

SUMMARY/BACKGROUND:

Corey Crownhart, Parks Manager, and Bahaar Taylor, Lead Engineering, will present an overview of the project to develop Volume III of the City Engineering Standards, specifically focusing on Park and Trail Asset Design.

This project aims to enhance and formalize the city's standards for parks, trails, and open spaces, ensuring that designs are both functional and reflective of the community's needs. The presentation will review the city's current standards and compare them with those of peer municipalities across Southwest Washington. Additionally, the scope of the project will be discussed, detailing key areas such as trail classifications, park amenities, signage, landscaping, and maintenance considerations.

STAFF CONTACT: Corey Crownhart, Park Manager

ATTACHMENTS:

1. PB2024.10.09 - Engineering Standards Initial Discussion



Volume II: Engineering Standards Park & Trail Design

Parks, Trails, and Recreation Division

Parks Board of Commissioners | October 9, 2024





Introduction

Project Objectives

- Develop comprehensive, enforceable standards for Ridgefield's parks, trails, and open spaces.
- Ensure standards align with community needs and are functional, safe, and sustainable.

Tonight's Presentation

- **What We Have Now** – Current Ridgefield Standards
- **What We Can Learn From Others** – Peer Community Standard Examples
- **What To Include or Expand** – Key areas to cover in updated standards

Tonight's Objective

Explore the Principles Behind Standards



Why Update?



Alignment with Best Practices

- **Benchmarking:** Updating standards aligns us with peer municipalities and current Parks & Rec trends.
- **Inclusive Design Principles:** Ensures accessibility is considered when building park and trail assets throughout Ridgefield.



Evolving Community Needs

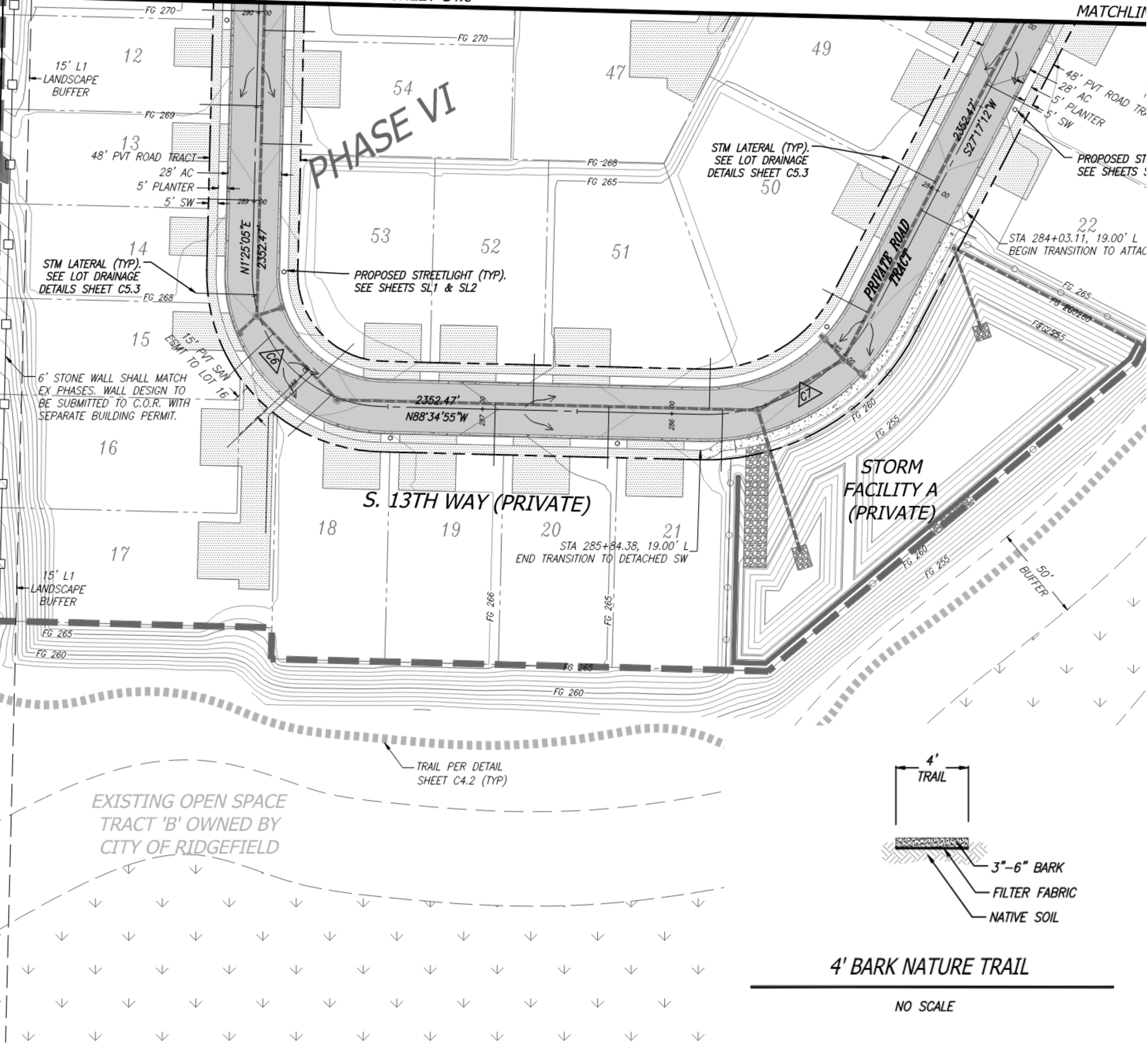
- **Growth & Demographics:** Ridgefield is growing in population with a younger population and more diverse residents.
- **Demand for Outdoor Spaces:** The community has consistently identified the Outdoors as a top priority.



Proactive Development

- **Preventative Measures:** Addressing potential issues now minimizes future costs.
- **Private Development:** Standards not only apply to city projects but also private developments, ensuring cohesiveness across the community.





Current Standards

CURRENT ENGINEERING STANDARDS

- Volume I: Streets, Storm, Water
- Review and inspection process

CURRENT PARK STANDARDS

- No detailed/formalized park standards
- Small section on trails





Other Communities

Camas Parks & Recreation - Camas, WA

- 2022 PROS Plan – Appendix G (17 pages)

Bellingham Parks & Recreation - Bellingham, WA

- Engineering Standards - Design Standards for Park and Trail Development (110+ pages)

Bend Parks & Recreation District - Bend, OR

- Development and Design Standards (157 pages)



Potential Sections to Address



Trail Standards

Updating standards aligns us with peer municipalities and current Parks & Rec trends.



Amenities & Fixtures

When and where to include key fixtures such as benches, lighting, and waste stations.



Signage & Wayfinding

Unified city branding, accessibility, and informational signage.



Play Structures

Standards of Safety, accessibility, and age-appropriate designs.



Landscaping

Clear guidelines on irrigation, plant selection, fencing, etc.



Maintenance & Safety

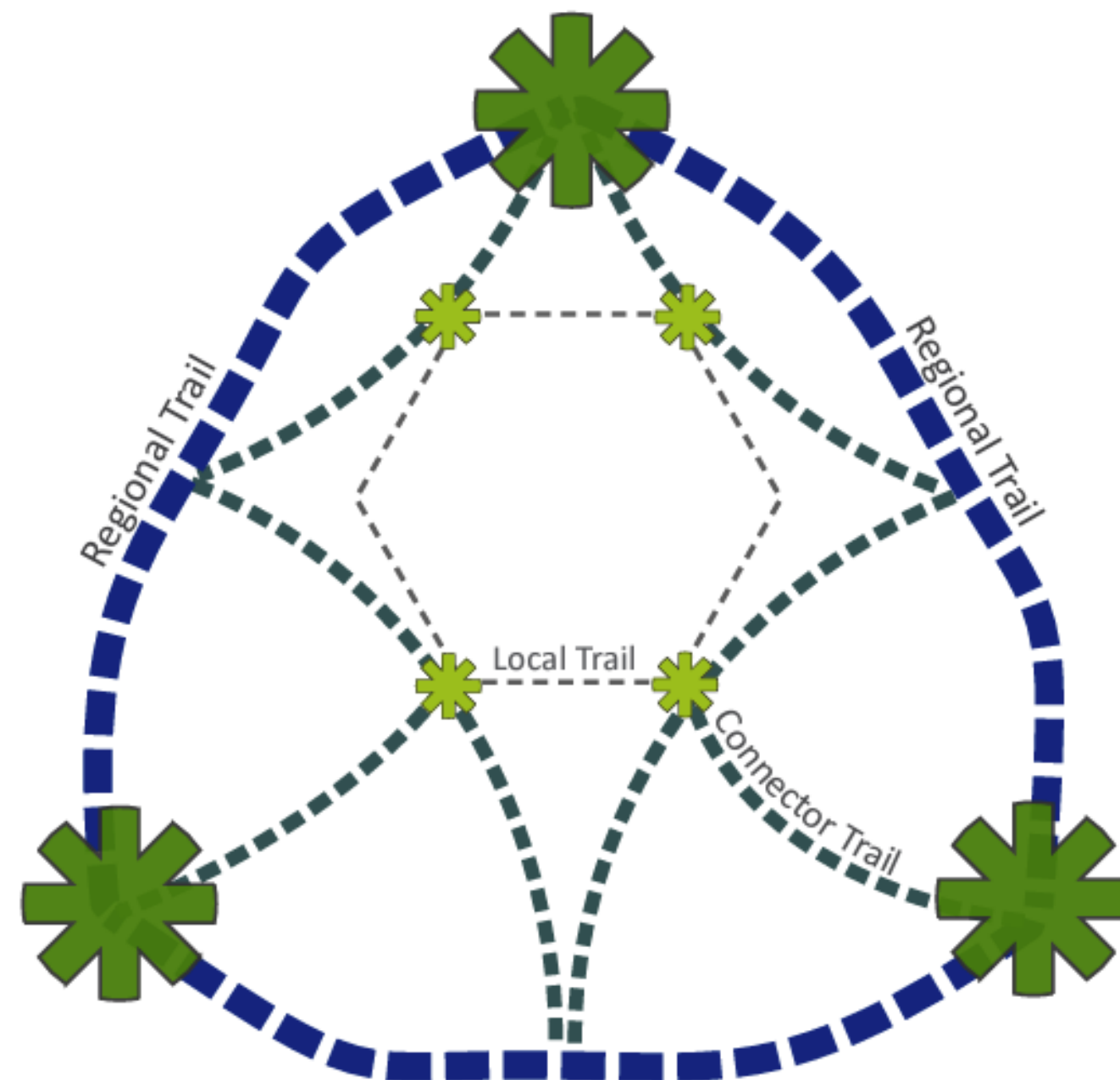
How we integrate long-term maintenance into design.



Trail Standards

Principles to Consider

- **Accessibility:** Ensuring Inclusive Design Principles and ADA compliance for Trails
- **Connectivity:** Valuing connection for users and neighborhoods.
- **Scalability:** Providing standards that allow for a growing network of trails to build upon over time.



Trail Classification

- **Regional Trails:** Wide multi-use trails with hard surfaces for high-traffic areas.
- **Connector Trails:** Mid-range trails that connect neighborhoods to parks or major trail systems.
- **Local Trails:** Narrower trails for neighborhood or recreational use.
- **Semi-Primitive Trails:** Natural surface trails for low-impact recreation use in natural areas.

Design Considerations

- **Surface and Base Requirements:** Gravel, asphalt, or natural surfaces.
- **Grade Requirements:** Maximum slope for accessibility.
- **Right-of-Way:** Ensuring appropriate space for trail construction and maintenance.
- **Signage & Surface Markings:** Clear markings for users, accessibility, and wayfinding.



Play Structures

Principles to Consider

- **Child Safety:** Ensuring safe assets in Ridgefield Parks, Trails, and Open Spaces.
- **Accessibility:** ADA-compliant play equipment and/or surfacing; Inclusive-Design Principles
- **Access:** Ensuring all communities have access to quality and varied play structures.

Design Consideration

- **CPSI Requirement:** All play structures required to adhere to Certified Playground Safety Inspection (CPSI) standards set by NRPA.
- **Thresholds for Inclusion:** At what point must a park include a playground? (e.g., based on park classification, expected users per day, etc.)



Amenities & Fixtures



Principles to Consider

- **Accessibility:** Ensuring Inclusive Design Principles and ADA compliance in placement and design
- **Interchangeable Parts:** Provide defined measurements to increase replaceability and maintenance ease.
- **Maintenance:** Calling for materials that reduce maintenance needs.

Design Considerations

- **Benches/Seating:** Specific materials, footings, etc.
- **Refuge Receptacles:** Trash cans and Recycling Cans; Size, Placement, etc.
- **Restrooms:** Placement, Size, Accessibility, Type
- **Lighting:** Placement, Types, Considerations.
- **Threshold Requirement:** How many fixtures are based on size, usage, or classification of park/trail?



Landscaping Standards

Principles to Consider

- **Maintenance:** Design with maintenance needs and expenses in mind.
- **Conservation:** Plan for stewardship of resources such as water, fertilizer, etc.
- **Native Plants:** Utilizing native species where possible and appropriate.

Design Considerations

- **Irrigation:** AC v. DC Irrigation Systems
- **Planting Lists:** Which species are we approving for placement in parks?
- **Fencing:** Type, Placement, Where, and Purpose.



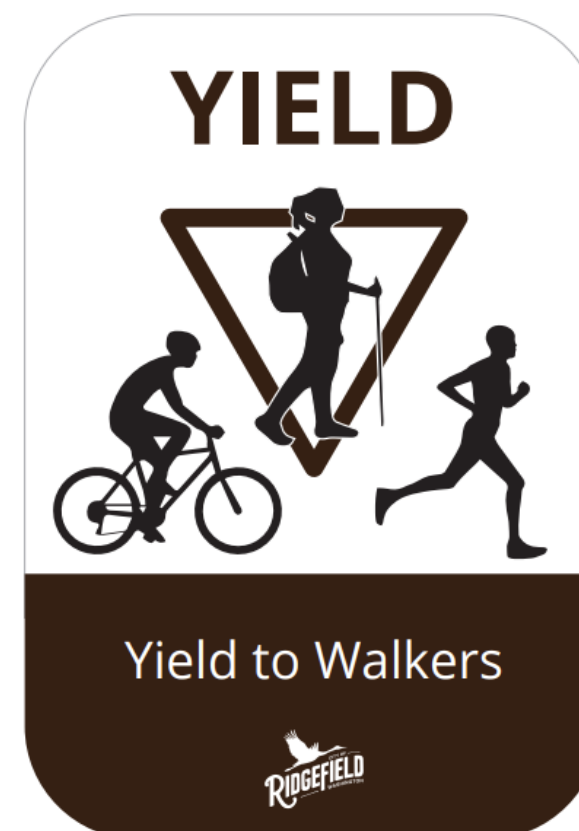
Signage Standards

Principles to Consider

- **Accessibility:** Ensuring Inclusive Design Principles and ADA compliance in placement and design; Language Considerations
- **Interchangeable Parts:** Provide defined measurements to increase replaceability and maintenance ease.
- **User-oriented Branding:** Recognizability of park/trail assets to support usability and access.

Design Considerations

- **Wayfinding/Orientation:** Clear signage to help visitors identify parks, trails, and nearby places.
- **Interpretive Signage:** Educating the public on spaces and locations in the city.
- **Rules/Use Signs:** Uniformity for system and specific for unique locations
- **Identification:** Names of specific assets.
- **Threshold Requirement:** How many fixtures are based on size, usage, or classification of park/trail?



Maintenance & Safety

Principles to Consider

- **Reducing Vandalism & Crime:** Designed to activate spaces appropriately for desired activity.
- **Worker Safety:** Design to ensure the safety of city staff and consultants.
- **Worker Access:** Designed to fit appropriate maintenance and emergency vehicles.

Design Considerations

- **Vehicle Pull-offs:** Space for a vehicle and trailer (could be 35-45 ft)
- **Fixture Placement:** Are there proper clearances from assets to placed fixtures to reduce maintenance needs?
- **Defining Asset Use:** What type of user is this asset for and how does it impact the nearby community?



Impacts to Consider

Community Benefits

- **Enhanced Usability & Safety:** Allows for ease of use of parks and trail assets; looks at the interconnectedness of these assets; ensures assets are safe for users.
- **Accessibility & Equity:** Ensures the highest level of Universal-Design Principles; Ensures all communities have access to quality and varied play structures.
- **Reduced Maintenance Costs:** Make maintenance more universal and cost-effective.; Considers maintenance during the development process.

Community Drawbacks

- **Slower Process:** Requires more review and the slowing down of processes.
- **Increased Costs:** More time and assets may lead to larger capital costs.





Impacts to Consider

Developer Impacts

- **Slower Development Process:** More steps to the process for staff and outside developers.
- **Impacts on Home Values:** Could improve existing home values but reduce affordability for buyers.
- **More hurdles to overcome:** Developers would need to meet a new standard.
- **Easy Connection to Network:** Developers can easily connect with nearby parks and trail assets.



Thank You / Questions?



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Bahaar Taylor, PE Lead Engineer
Public Works Department | City of Ridgefield
Phone:
Email:



Ridgefield Roundtable
Learn more about city projects at:
www.ridgefieldroundtable.org



**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: October 9, 2024

AGENDA ITEM NAME: Paradise Pointe Park Master Plan

SUMMARY/BACKGROUND:

The Paradise Pointe Park Master Plan is progressing and is set for completion by December 31, 2024. Tonight's presentation offers a chance to review the project area and its key features while discussing the overall scope of work, including site analysis, potential recreational facilities, and environmental preservation.

This presentation serves as an opportunity for the Parks Board to provide valuable feedback, which will help refine the plan's vision. Input gathered will shape the design, ensuring alignment with community needs and city goals.

STAFF CONTACT: Corey Crownhart, Park Manager

ATTACHMENTS:

1. PB2024.10.09 - Paradise Pointe Park MP Intitial Discussion



Paradise Pointe Park Master Plan

Initial Parks Board Discussion

Parks, Trails, and Recreation Division

Parks Board of Commissioners | October 9, 2024





Introduction

Master Plan Process Objectives

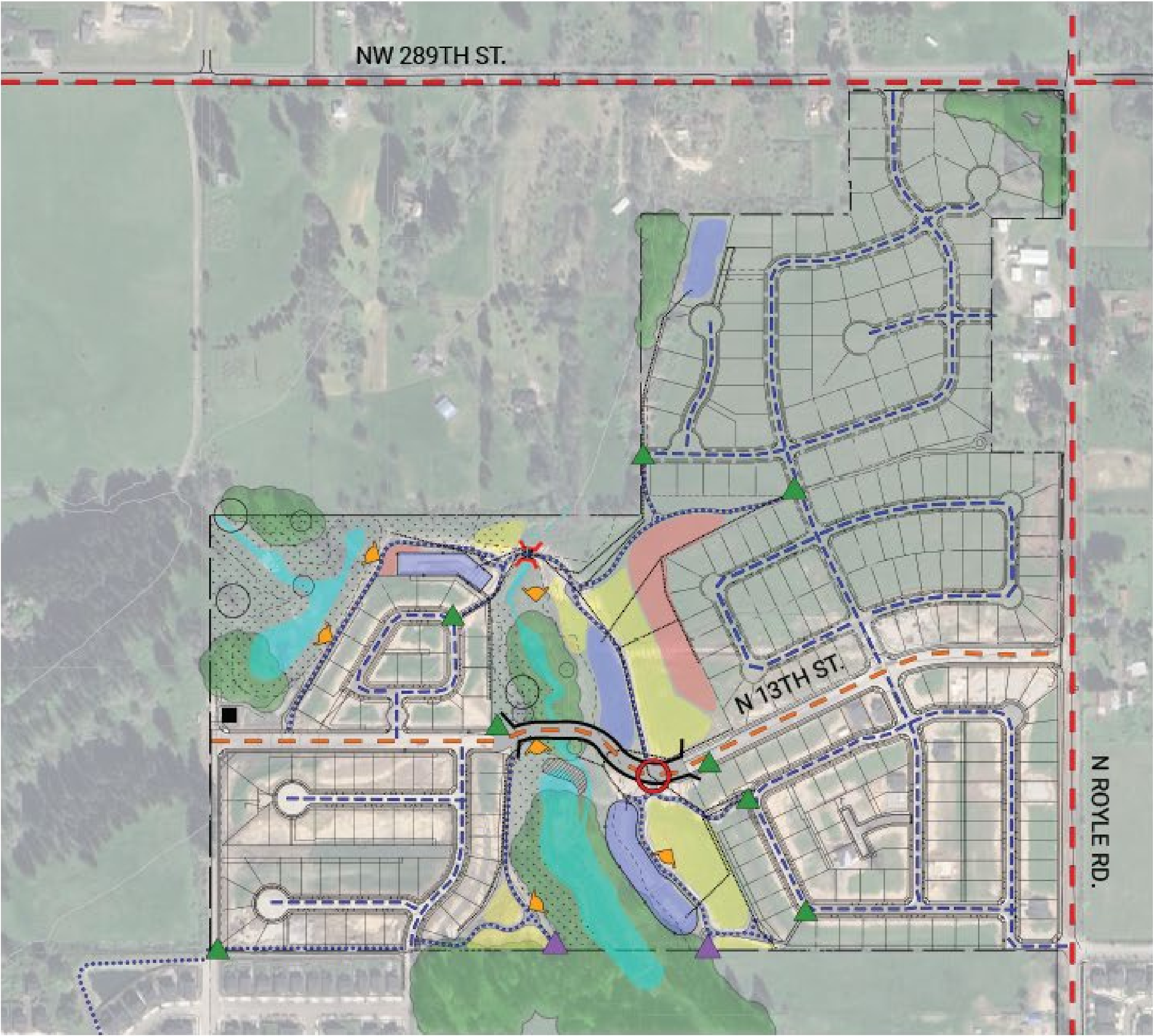
- Engage community for input to align with values, expectations, and needs.
- Provide a conceptual framework highlighting potential amenities and the park's overall feel.
- Master Plan Process to be complete by December 31, 2024.

Tonight's Discussion

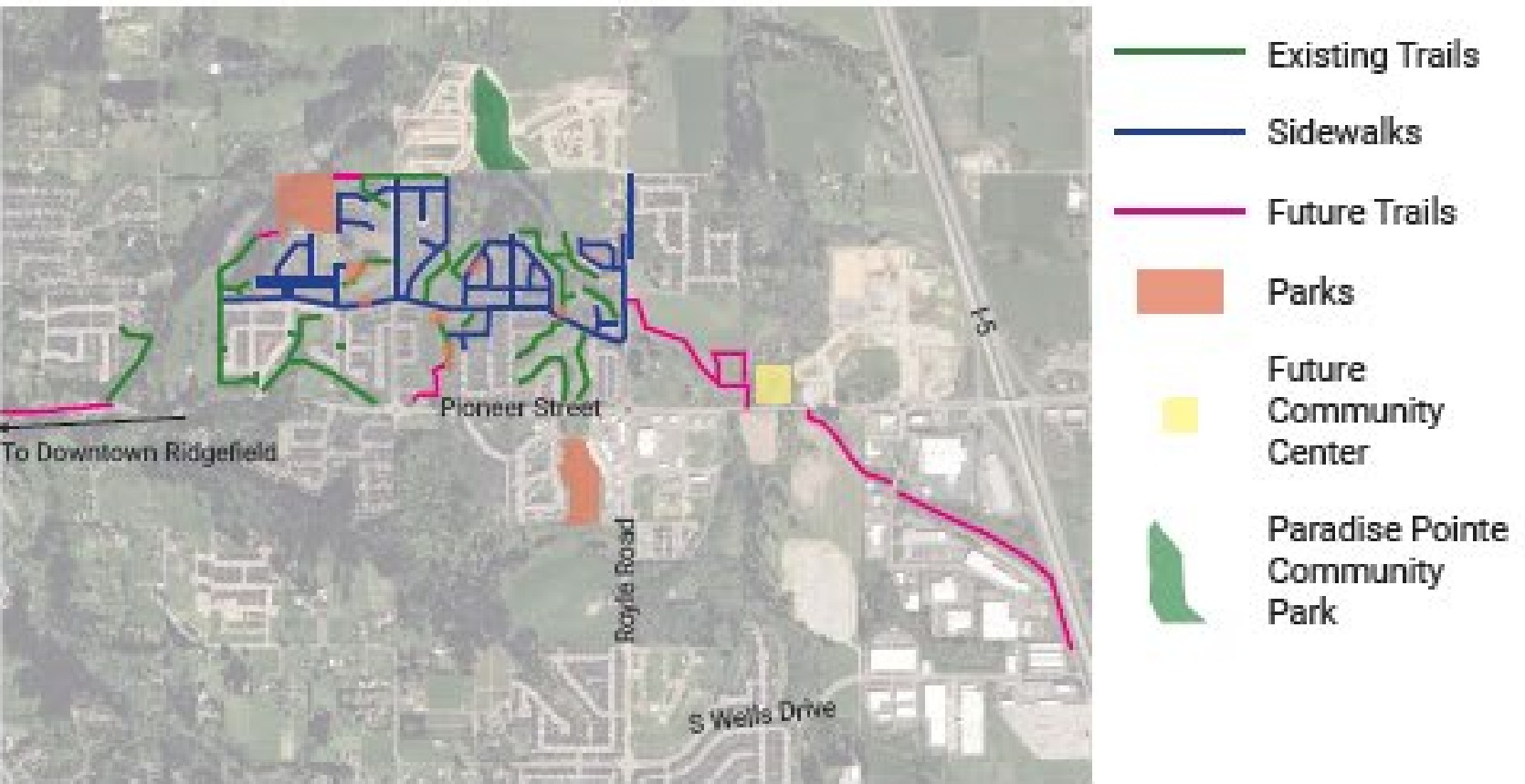
- Review the site inventory and conditions
- Gather feedback and perspectives
- Discuss next steps for the planning process



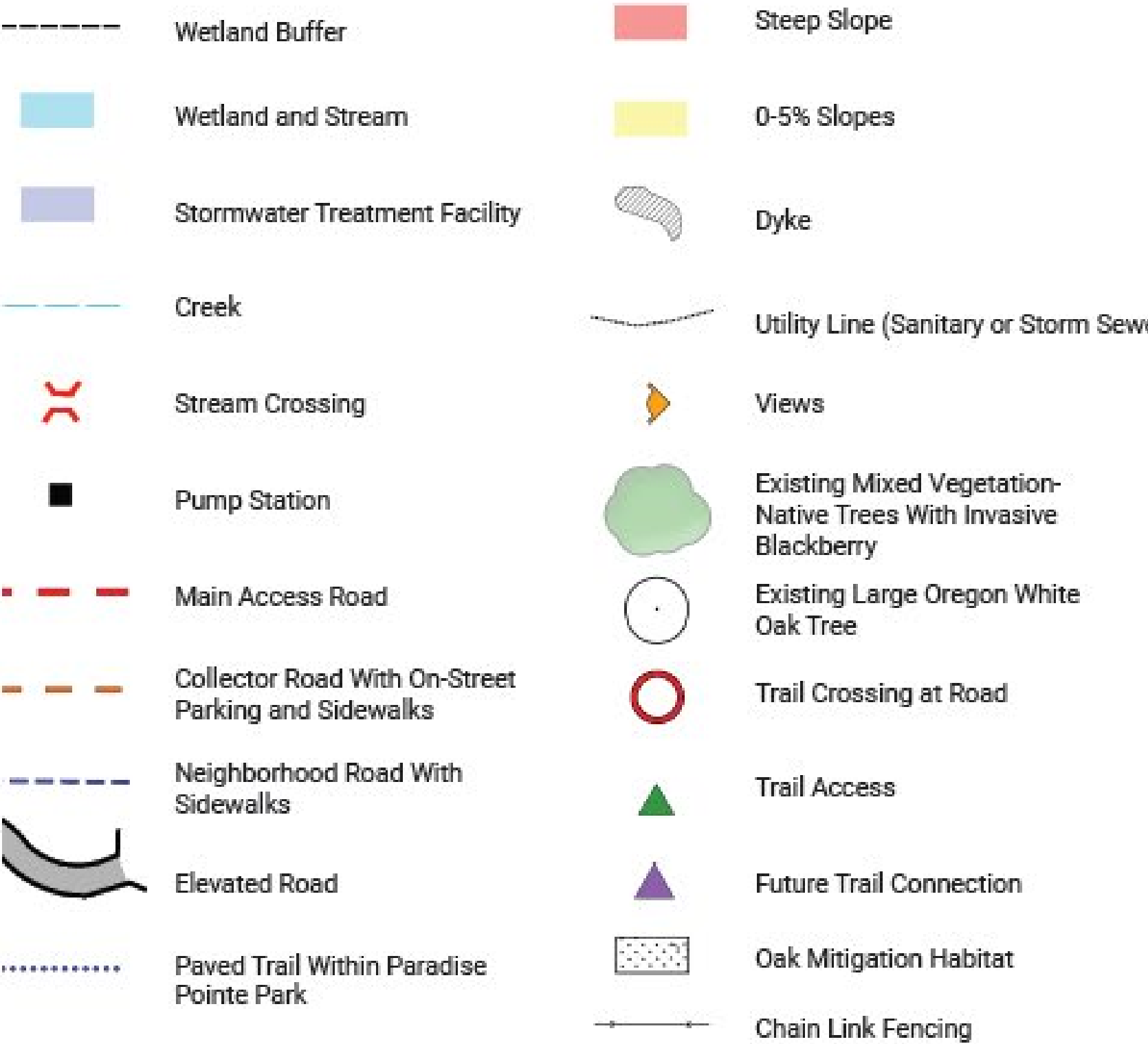
Current Site Inventory & Analysis



Regional Trails and Parks



Legend



Parks Board Discussion

1. **Vision:** What is your vision for Paradise Pointe Park, and what key features are essential?

2. **Recreation:** What recreational activities should be prioritized in the park's design?

3. **Balancing Spaces:** How should we balance active and passive areas?

4. **Integration of History:** What role should historical elements, like the dam or oaks, play in the design?

5. **Accessibility:** How can we ensure the park is accessible to everyone?

6. **Sustainability:** What long-term strategies should we consider for maintaining the park post-development?



Thank You / Questions?



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Ridgefield Roundtable
Learn more about this project at:
www.ridgefieldroundtable.org/paradise-pointe



**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: October 9, 2024

AGENDA ITEM NAME: Consideration of Approval - Parks Board Work Plan Quarter 3 Report

SUMMARY/BACKGROUND:

The City Council adopted the 2024 Parks Board of Commissioners Work Plan at their January 25th, 2024 public meeting. As specified in the Work Plan, the Parks Board is tasked with providing a quarterly report on the progress of that Work Plan. The Parks Board is asked to consider the provided 2024 Parks Board Work Plan Quarter 3 Report.

STAFF CONTACT: Corey Crownhart, Park Manager

ATTACHMENTS:

1. DRAFT_2024 Q3 Work Plan Report - 2024.10.09



2024 Third Quarter Work Plan Report

City of Ridgefield – Parks Board of Commissioners

Chair: Rian Davis Vice-Chair: Beth Bicknell

Members: Alex Earl, John Rafanelli, Sarah Scott, Sandy Schill, and Brigid Taylor

Overview

The Parks Board of Commissioners made measured progress in enhancing Ridgefield's parks and trail system. July's public meeting was a scheduled cancellation, allowing staff and board members to prepare for the important discussions ahead. The board resumed its activities in August with a series of key presentations and agenda items first articulated in the 2024 Work Plan.

At the August meeting, the board received an in-depth presentation on the operational and maintenance impacts of a potential pump track at Boyse Park. The presentation, delivered in collaboration with American Ramp Company, provided a comprehensive overview of how integrating a pump track would affect staff workloads, maintenance schedules, and operating expenses. Board members appreciated the detailed insights, which deepened their understanding of how design choices would influence long-term planning and resource management.

The board also reviewed and approved a Permanent Park Improvement Proposal from the Ridgefield Garden Club. This proposal focused on replacing non-native plants in two flowerbeds with native flora, furthering the city's environmental and aesthetic goals. The board unanimously recommended the project to City Council, which gave its approval at the September 26th public meeting. The Ridgefield Garden Club will begin work on October 1st and has committed to a two-year maintenance agreement, easing the city's operational responsibilities while fostering community involvement.

September's meeting featured a presentation on the growing popularity of pickleball and its potential impact on the Ridgefield parks and trail system. This discussion was initiated by a request from the Parks Board Chair earlier in the year and focused on the sport's rapid expansion and the considerations needed for placing new courts. The presentation helped lay the groundwork for future decisions as the city seeks to accommodate this increasingly popular activity.

Administrative

Parks Board Governing Documents –Complete

Q1 Report: The Parks Board discussed the Parks Board Rules of Procedure at their March meeting, and their feedback was provided to the Parks Manager. City staff are currently working on a draft Rules of Procedure for consideration at the May 8th Park Board Meeting. A recommendation from the Parks Board and Planning Commission to the City Council is expected in May 2024.

Q2 Report: At their May 8th meeting, the Parks Board of Commissioners recommended the adoption of updated Rules of Procedure, which the City Council adopted at its May 23rd meeting.

Update to the 2020 Parks, Recreation, and Open Spaces Plan, including a six-year Parks Capital Facilities Plan: 2024 Progress Report

Q1 Report: Scheduled for 2024 Q2.

Q2 Report: Staff are working with the consultant team to inventory current assets, to identify needed changes for the PROS Plan, and are working through alternatives for an updated CFP. This is scheduled to return to the Parks Board in Q3 of 2024.

Q3 Report: A presentation on the Parks, Trails, and Recreation CFP has been scheduled for the November Parks Board meeting. A study session has been scheduled for the December 19th City Council meeting.

Parks, Trails, and Recreation Ridgefield Municipal Code (RMC) Review

Q1 Report: Scheduled for 2024 Q3.

Q2 Report: The Parks Board discussed the current RMC pertaining to Parks, Trails, and Recreation, specifically RMC 2.56, 8.18, and 8.32. Based on that discussion, the Parks Manager has drafted a proposal for code amendments, which is under review by the Deputy City Manager to ensure alignment with Council Priorities and Legal. The Parks Board may consider potential amendment proposals in Q3 of 2024.

Q3 Report: RMC 2.56 code amendments were adopted by City Council at their September 12th public meeting. Code amendments for RMC 8.18 remain under review by the Deputy City manager and will move through the Parks Board in Q4.

Community Engagement

Parks and Trails Tour

Q1 Report: Anticipated for 2024 Q3.

Q2 Report: Anticipated for 2024 Q3.

Q3 Report: The tour was not scheduled and remains unscheduled for 2024. Activity will not take place in 2024.

Operational

Parks, Trails, and Recreation User Policies

Q1 Report: Scheduled for 2024 Q2.

Q2 Report: Work has been pushed to Q3 due to internal scheduling conflicts.

Q3 Report: Work has been paused due to user agreement renewal negotiations with Ridgefield School District and other priority users. Staff will present a report on these updates as they occur.

Parks and Trails Assets Inventory

Q1 Report: The Parks Manager has been coordinating an array of inventory activities in Q1, including surveying by the Ridgefield School District's CAPS program, reviewing staff-collected data, work by the team at Otak in relation to the PROS Plan update, and uncovering historical metrics in city records. A report on the current Parks and Trail Asset Inventory is expected by Q3 2024.

Q2 Report: Scheduled for 2024 Q3.

Q3 Report: Work Plan activity has been incorporated into the Parks, Trails, and Recreation CFP development project. Staff will report on the outcomes as they occur.

Parks & Trail Signage and Brand Development

Q1 Report: Scheduled for 2024 Q2.

Q2 Report: The Parks Board of Commissioners reviewed signage for updates to the Trail Signage Project. Trails have been identified for signage, and a plan for placement is being developed and presented to the Council for consideration in Q3 2024.

Q3 Report: Staff work is ongoing. Rescheduled for 2024 Q4.

Parks and Trails Standards

Q1 Report: Scheduled for 2024 Q4.

Q2 Report: Scheduled for 2024 Q4.

Q3 Report: Staff initiated the project and are crafting a draft to circulate internally for review. A presentation is scheduled for the October Parks Board Meeting.

Capital Projects

Abrams Park Master Plan - Complete

- Q1 Report: AKS, with support from Point North, was selected as the consultant for the project in November 2023. A joint Parks Board and City Council Study Session was held on December 21, 2023, to receive feedback on the community engagement process and expectations for the project. The community engagement took place in January and February 2024 with an open house and Ridgefield Roundtable survey. Findings were reported to the Parks Board at the March 13, 2024, Parks Board Meeting, and feedback was received on the potential amenity enhancements and additions. Concepts were developed and presented to the City Council on March 28, 2024. The Council provided feedback, which will be included in refined concepts, which are to be presented to the Parks Board on April 10, 2024. A recommendation will be considered and provided to the City Council for consideration at their April 25, 2024, meeting. City staff are concurrently working on an application for the Youth Athletics Facilities (YAF) Grant through the Washington Resource and Conservation Office (RCO), which will be submitted in May 2024.
- Q2 Report: The Parks Board provided a recommendation for the Preferred Abrams Park Master Plan at their April 4th meeting. The City Council reviewed this recommendation and adopted a final Abrams Park Master Plan on April 25th. City staff applied for a \$500,000 grant through the state's Recreation & Conservation Office (RCO) on May 3rd. More information on the success of this grant will be determined in late 2024. The project has been closed out, filed, and updated on Ridgefield Roundtable for the public.
- Q3 Report: The preliminary rankings for the RCO grant were released in mid-September. The Abrams Park Improvement Phase 1 Proposal ranked 58th among the RCO WWRP applications and is unlikely to be approved for funding in 2025. Staff will continue to monitor the RCO's progress and seek funding from other sources where appropriate.

Boyse Park – Planning/Design/Construction

- Q1 Report: City Staff are currently drafting the Request for Qualifications (RFQ) for the Boyse Park Phase 1 Improvements. Request for bids is scheduled to take place in 2024 Q2.
- Q2 Report: City staff applied for a \$500,000 grant through the state's Recreation & Conservation Office (RCO) on May 3rd. More information on the success of this grant will be determined in late 2024. The city will be making public a Request for Qualifications (RFQ) for the Boyse Park Phase 1 Development by the end of July.
- Q3 Report: At the August Parks Board Meeting, staff collaborated with representatives from American Ramp Company to discuss the potential operational and maintenance (O&M) impacts of installing a pump track. The presentation covered various maintenance activities required for different track surface options, along with projected O&M costs associated with each option. Additionally, the preliminary rankings for the Recreation and Conservation Office (RCO) grant applications were released in mid-September. The Boyse Park Development Phase 1 Proposal ranked 56th in the RCO's Washington Wildlife and Recreation Program (WWRP) applications, making it unlikely to receive funding for 2025. Staff will continue to track the RCO's progress and pursue alternative funding sources as appropriate

Gee Creek Trail Heron Drive to Main Street

Q1 Report: MacKay Sposito was awarded the design contract at the January 25, 2024, City Council meeting. City staff have been coordinating with the consultant to determine the scope of work. Work is ongoing.

Q2 Report: Staff work is ongoing. No Parks Board activity.

Q3 Report: Staff work is ongoing. No Parks Board activity.

Installation of Lights on Fields 4 and 5 at the RORC

Q1 Report: City staff have applied for grants to support projects. With this potential award and an appropriation in the 2024 Budget approved by the City Council, it is expected these lights will be installed and operational by December 31, 2024.

Q2 Report: Staff work is ongoing. No Parks Board activity

Q3 Report: Staff work is ongoing. Installation is expected in 2024 Q3. No Parks Board activity.

Onslow Nature Play Area – Design and Construction

Q1 Report: City staff are awaiting the finalization of the Abrams Park Master Plan. No Parks Board activity.

Q2 Report: Proposed plan being drafted for the site. Expected to come before Parks Board in Q4 2024.

Q3 Report: Staff work is ongoing. No Parks Board Activity.

Paradise Pointe Park Master Plan (Name of Park TBD)

Q1 Report: City Staff are currently drafting the Request for Qualifications (RFQ) for the Paradise Pointe Park Master Plan. Request for bids is scheduled to take place in 2024 Q2.

Q2 Report: Under Contract with MacKay Sposito. To be complete by 12/31.

Q3 Report: Under Contract with MacKay Sposito. No Parks Board activity. The project is scheduled for presentation at the October Parks Board Meeting.

Skate Park Alternative Analysis

Q1 Report: The consultant team is compiling the final report. The final report is expected in 2024 Q2.

Q2 Report: Awaiting final report. No Parks Board activity.

Q3 Report: Final Report received by Staff. To come before Parks Board in 2024 Q3.

Waterfront Park Master Plan

Q1 Report: Walker Macy, with support from Maul Foster Alongi (MFA), was awarded the contract at the December 7, 2024, City Council meeting. The initial rounds of the Community Engagement Process have taken place in January and February. Concepts were presented to the public at their March 5, 2024, open house. After discussions between the consultant team, the Port of Ridgefield, and the City, the project timeline was extended to late summer/early fall 2024. This was done to include community engagement activities at local events, such as the Big Paddle, and to provide the public with more opportunities to provide their perspective on the project. Final recommendations are expected from the Parks Board to the City Council by September 30, 2024.

Q2 Report: Open House #3, Big Paddle Tabling, Expected before Parks Board then Council in Aug/Sept 2024.

Q3 Report: The consultant team presented the initial proposed concept to the Parks Board during their public meeting on August 14th. Similarly, the Planning Commission and City Council received presentations on September 4th and 11th, respectively. City Council provided feedback on the proposed concepts. At their public meeting on September 11th, the Parks Board unanimously voted to recommend the proposed Master Plan. The plan is scheduled to go before City Council for final approval at the October 10th public meeting.

Attachments

- *ADOPTED – 2024 Parks Board Work Plan.pdf*
- *ADOPTED - Parks Board Minutes 2024.08.14.pdf*
- *ADOPTED - Parks Board Minutes 2024.09.11.pdf*

DRAFT