



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

December 15, 2016

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - [6:30 PM](#)

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Mayor	Present	
David Taylor	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Councilor	Present	
Darren Wertz	Councilor	Present	
John Main	Councilor	Present	
Sandra Day	Councilor	Present	

Late changes to the agenda - [6:31 PM](#)

Add Presentation - Lean Case Study Video presented by Kirk Johnson.

PUBLIC COMMENT - [6:31 PM](#)

None received.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED. - [6:31 PM](#)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	David Taylor, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

1. Approval of Minutes from December 1, 2016 Meeting - [6:31 PM](#)

2. Approval of Claims And/Or Payroll - [6:31 PM](#)

PRESENTATION

1. Planning Commission 2016 Accomplishments - [6:31 PM](#)

Planning Commission member Whitney Jones presented 2016 Work Plan accomplishments to City Council.

2. Lean Case Study Video

Finance Director, Kirk Johnson presented lean case study video to City Council.

BUSINESS

1. Ordinance No. 1226 – Second Reading of Employment Zone -Jeff Niten, Community Development Director

Part of the adopted Comprehensive Growth Management Plan included an Employment (E) zone. The concept behind the Employment zone concept was to combine both the Light Industrial zoning category, and the Office category and create additional flexibility while still maintaining the standards Ridgefield has adopted for employment uses in the city. The standards for the two zones for lot sizes, frontage requirements, building setbacks, etc. Have not changed. The only change in this new proposed combined code is the setback provision for adjacent lots. In the current code adjacent lots with the same zone could reduce the side setback to zero feet. In the new proposed code there is a concern that outdoor storage areas could be located directly adjacent to an office development. The proposal seeks to mitigate that concern by requiring a 10 foot wide landscape buffer for any area that is proposed for outdoor storage. The main revisions for this item are contained in RDC 18.240. The remaining attachments are other areas of the code that need to be updated to maintain consistency throughout the Development Code. During the first reading of this ordinance at the regularly scheduled City Council meeting held on December 1, 2016 the Council directed staff to add language to the draft employment zone regulations that prohibit outdoor storage on heavily traveled streets. Staff has revised the draft to prohibit outdoor storage adjacent to streets projected to carry more than 2,000 average daily trips.

City Council conducted discussion on materials presented during staff report.

MOTION: Moved to approve Ordinance No. 1226 as presented.

RESULT:	ADOPTED [5 TO 2]
MOVER:	David Taylor, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Day
NAYS:	Wertz, Main

2. Resolution No. 519 - Authorizing Hunting and the Discharge of Shotguns (Bill Kennedy)-Lee Knottnerus, Deputy City Manager

Ordinance No. 1029 was adopted during the regular council meeting on April 9, 2009 allowing hunting with shotguns when legally permitted and upon approval of the designated area by council in Section 9.07.151 Hunting. In February, 2014 RMC 9.07.151 was modified to include more specific regulation of hunting within the City and to require particularized findings related to the suitability of property for hunting. A letter was received by the City of Ridgefield on November 4, 2016 from landowner, Bill Kennedy, requesting that the council authorize goose hunting on his properties beginning December 2016. The properties are of sufficient size and nature to accommodate hunting and have not been the subject of any public nuisance or public safety violations within the past year; and Mr. Kennedy has complied with the requirements of RMC 9.07.151(B). Mr. Kennedy requested and received Council authority to conduct hunting activity on the same parcel in November 2015. There have been no changes on or near the property since that time. Per Ridgefield Municipal Code 9.07.151(b)(1) if for any reason the nature of the property is changed due to a development of the land the Resolution at that point is void and no longer applicable to the parcels.

City Council conducted discussion on materials presented during staff report.

MOTION: Moved to adopt Resolution No. 519 as presented.

RESULT:	ADOPTED [6 TO 1]
MOVER:	Don Stose, Councilor
SECONDER:	John Main, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main
NAYS:	Day

3. Motion - Approval of Pioneer Place Phase 1 Final Plat - [7:19 PM](#)

Planning and engineering staff have reviewed the final plat application and have determined that the final plat complies with the 2007 and 2016 Final Orders, the approved engineering plans and other applicable standards and regulations. Approval of this final plat will create 7 legal single family lots of record that will provide new property tax revenue to the City. Approval of this plat will dedicate new streets and water facilities.

Andrew Gunther - Project Representative
 Been working hard on this project
 Pump station work
 Appreciate staff working with us on this project

MOTION: Moved to approve final plat for the Pioneer Place Phase 1 subdivision subject to the conditions provided for in the December 6, 2016 Memorandum from the Community Development Director as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David Taylor, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

4. Motion - Approval of Park and Playground Rules - [7:28 PM](#)

Public Works staff have received concerns from the Police Department and Citizens regarding improper use of playground equipment at several parks and damage from skateboarding and cycling at Overlook Park. Based on these concerns staff have created the attached draft rules for playground equipment and for Overlook Park. Staff has presented these rules to the Parks Board at their November and December Meetings and has incorporated the Park Board's comments into the proposed rules.

MOTION: Moved to direct the City Manager to adopt and post the park and playground rules as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	Darren Wertz, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

5. Motion - Approval of Interlocal Agreement for Multi-Agency Records Management System (RMS) - [7:32 PM](#)

The Clark County Sheriff's Office provided Police Records Management software for Ridgefield until 2015 when all Clark County agencies migrated to the RegJIN system. In early 2016, the Clark County Sheriff's Office determined that the RegJIN system was not meeting their needs on several different levels. They decided to stand up their own records management system (RMS). Since the Clark County Sheriff's Office was paying for our subscription to RegJIN, when they left it was natural that Ridgefield should leave as well. We are currently using the new RMS and preliminary reports are that the officers are happy with its operation and functioning. There some areas we hope to see improvements but overall we are satisfied

with the transition.

MOTION: Moved to authorize the City Manager to execute an interlocal agreement for multi-agency records management system as presented.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Sandra Day, Councilor
SECONDER:	Don Stose, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

6. Motion - Approval of Interlocal Agreement for Building Services - Woodland - [7:37 PM](#)

The Revised Code of Washington 39.34 allows for governmental agencies to enter into interlocal agreements whereby each party can utilize the other party's services when it is determined to be in the best interest of both parties. The City of Ridgefield maintains staffing of a building official and two building inspectors within the Community Development Department, which is responsible for review and inspection of all new construction with Ridgefield for conformity with the International Building Code. The City of Woodland maintains staffing of one building official for conducting the same function within Woodland. Due to a desire to maintain continuity of inspection services within each jurisdiction, the proposed interlocal agreement will provide backup building inspection services support to the partner jurisdiction when that jurisdictions building official is unavailable.

MOTION: Moved to authorize the City Manager to execute an interlocal agreement with the City of Woodland for providing backup building inspection and plan review services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Lee Wells, Councilor
SECONDER:	Sandra Day, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

7. Motion - Approval of Interlocal Agreement for Building Services - La Center - [7:39 PM](#)

The Revised Code of Washington 39.34 allows for governmental agencies to enter into interlocal agreements whereby each party can utilize the other party's services when it is determined to be in the best interest of both parties. The City of Ridgefield maintains staffing of a building official and two building inspectors within the Community Development Department, which is responsible for review and inspection of all new construction with Ridgefield for conformity with the International Building Code. The City of La Center maintains staffing of one building official for conducting the same function within La Center. Due to a desire to maintain continuity of inspection services within each jurisdiction, the proposed interlocal agreement will provide backup building inspection services support to the partner jurisdiction when that jurisdictions building official is unavailable.

MOTION: Moved to authorize the City Manager to execute an interlocal agreement with the City of La Center for providing backup building inspection and plan review services.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Don Stose, Councilor
SECONDER:	John Main, Councilor
AYES:	Onslow, Taylor, Wells, Stose, Wertz, Main, Day

PUBLIC COMMENT

None received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council - 7:41 PM

Council Member Main - attended C-TRAN board meeting update.

Council Member Taylor - attended pipeline safety committee meeting.

Council Member Day - attended legislative outlook breakfast, Ridgefield Wildlife Refuge guidance committee.

Council Member Stose - attended joint legislative breakfast with Port of Ridgefield.

Council Member Wertz - attended legislative outlook breakfast and joint legislative breakfast with Port of Ridgefield.

Council Member Wells - attended 7 meeting, joint legislative breakfast with Port of Ridgefield.

Mayor - 7:47 PM

Hometown celebration was a great event.

Elected is Vice Chair for the RTC.

Attended joint legislative breakfast with Port of Ridgefield and legislative outlook breakfast, Clark College presentation.

Mayor's Ball is on New Year's Eve, tickets are sold out.

City Manager - 7:50 PM

City Manager, Steve Stuart - Winter weather updates - Public Works did a great job with plowing the streets, joint legislative breakfast with Port of Ridgefield, Governor's budget update provided, Ridgefield Outdoor Recreation Complex meeting is scheduled for Friday.

Community Development Director Jeff Niten - Community Development report update provided.

Public Works Director Bryan Kast - Public Works crew was out plowing the streets during the winter weather, project update provided.

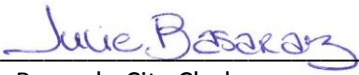
Finance Director Kirk Johnson - Investment portfolio update, copies of 2017 budget provided.

Police Chief John Brooks - please secure your belonging and call 911 if you see something suspicious.

Superintendent Nathan McCann - Public Works did a great job with plowing the street during the winter weather.

FROM THE COUNCIL

ADJOURN - 8:06 PM


Julie Basarab, City Clerk


Ron Onslow, Mayor