CITY OF RIDGEFIELD, WASHINGTON
PLANNING COMMISSION MEETING MINUTES
MAY 1, 2024

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. Flag Salute

2. Roll Call

Present:
Commission Member Amanda Swenson
Commission Member Richard Amerman
Commission Member Patrick Flynn
Commission Member John Rose
Vice Chair Mark Tyler

Commissioner Rose moved to excuse Commissioner Thompson. Seconded by Commissioner Amerman. Ayes all. Motion passed unanimously.

3. Late changes to the agenda

No late changes to the agenda.

II. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

No public comments provided.

III. CONSENT AGENDA

1. Approval of Minutes from the 3/6/2024 Meeting

RESULT:	**(UNANIMOUS)**
MOVER:	Commission Member Patrick Flynn
SECONDER:	Commission Member Amanda Swenson
AYES:	Commission Member Amerman, Commission Member Flynn, Commission Member Rose, Vice Chair Tyler

Commissioner Flynn moved to approve the minutes from the last meeting. Seconded by Commissioner Swenson. Ayes all. Motion passed unanimously.

IV. BUSINESS

1. Revised Planning Commission Bylaws - Claire Lust, Community Development Director

Claire Lust, Community Development Director, presented the proposed revisions to the Planning Commission Bylaws.

Discussion occurred regarding having two public comment periods.

Discussion occurred regarding section 6.2 Order of Business, item number 5.

Discussion occurred regarding section 6.2 Order of Business, item number 3.

Discussion occurred regarding 7.1 Attendance, striking the word consecutive.

RESULT:	**(UNANIMOUS)**
MOVER:	Commission Member Richard Amerman
SECONDER:	Commission Member John Rose
AYES:	Commission Member Swenson, Commission Member Amerman, Commission Member Flynn, Commission Member Rose, Vice Chair Tyler

Commissioner Amerman moved to recommend approval of the revised rules and procedures to City Council. Seconded by Commissioner Rose. Ayes all. Motion passed unanimously.

V. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

No public comments provided.

VI. STAFF REPORTS

Claire Lust, Community Development Director, advised that recruitment for the vacant Planning Commission seat is open, and six applications have been received. She advised that there may be an Oath of Office at the June meeting if a selection has been made. She advised that she would be presenting a round of code updates at the June meeting. She gave an update on the Comprehensive Plan and community outreach. She introduced Kaylee Moore, Administrative Assistant who is training to be the Planning Commission Clerk back up.

VII. FROM THE COMMISSION

Commissioner Amerman attended the Parks Board Meeting in April.

Commissioner Flynn thanked the City staff and welcomed Kaylee. He congratulated Katie Favela on being appointed to the City Council. He thanked Vice Chair Tyler for running the evening's meeting.

Commissioner Rose advised that June would be his last meeting because he is moving out of the area.

Commissioner Swenson congratulated Katie Favela on being appointed to the City Council. She thanked the City staff.

Commissioner Tyler attended the Public Hearing and City Council meeting where the candidates for Council were interviewed. He is glad to hear that there are six applicants for the vacant Planning Commission seat. He thanked the Commission members and Miss Lust for assisting him through the meeting.

VIII. ADJOURN

Trina Siebert, Planning Commission Clerk

Mark Tyler, Interim Chair