



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

December 16, 2021

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Don Stose	Mayor	Present	
Jen Lindsay	Councilor	Present	
Rob Aichele	Councilor	Present	
Judy Chipman	Councilor	Absent	
Rachel Coker	Councilor	Present	

MOTION: Council Member Onslow moved to excuse Council Member Chipman from the meeting.

SECOND: Council Member Coker.

Motion passed.

LATE CHANGES TO THE AGENDA

Move Appointment of Planning Commission and Parks Board Member to after Recognition of Parks Board and Planning Commission.

RECOGNITION OF PARKS BOARD AND PLANNING COMMISSION MEMBERS

APPOINTMENT OF COMMISSION/BOARD MEMBERS

Appointment of Planning Commission Member - Richard Amerman

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Coker
ABSENT:	Chipman

Appointment of Planning Commission Member - John Rose

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ron Onslow, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Coker
ABSENT:	Chipman

Appointment of Parks Board Member - Sarah Scott

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jen Lindsay, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Coker
ABSENT:	Chipman

Appointment of Parks Board Member - Whitney Randall

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Jen Lindsay, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Coker
ABSENT:	Chipman

Appointment of Parks Board Member - Bruce Carpenter

RESULT:	ADOPTED [UNANIMOUS]
SECONDER:	Lee Wells, Rachel Coker
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Coker
ABSENT:	Chipman

PUBLIC COMMENT

None received.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Coker
ABSENT:	Chipman

- 1. Approval of Minutes from the December 2, 2021 Meeting**
- 2. Approval of Claims And/Or Payroll**

PRESENTATION

- 1. Pink Patch Donation - Cathy Doriot, Lieutenant**
- 2. Splash Pad Presentation**
- 3. Fleet Study - Lease/Own Analysis Presentation**

BUSINESS

1. First Reading of Ordinance No. 1360 - Authorization to Enter into a Lease Purchase Agreement for the Acquisition of a Vacuum Excavation Truck - Kirk Johnson, Finance Director

Council included funding in the 2022 budget to enter into a lease-purchase agreement for a new truck. Staff have found a truck available through the Washington State DES contract and SWS Equipment, LLC. Staff had the truck onsite in Ridgefield for a demonstration and verified the included equipment would meet the needs of the city for all uses identified. The truck price is \$472,118.22. Lease-purchase payments would be \$75,228.44 annually for 7 years. The total cost with financing comes to \$526,599.08. Financing cost over the term of the agreement is \$54,480.86 for an annual interest rate of approximately 2% with a yield of 3.581% over the term of the agreement.

MOTION: MOVED TO WAIVE SECOND READING AND ADOPT ORDINANCE NO. 1360 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Rob Aichele, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Coker
ABSENT:	Chipman

2. First Reading of Ordinance No. 1361 – Ridgefield Municipal Code, Title 14 Housekeeping Update - Claire Lust, Community Development Director

On June 24, 2021 Council adopted the provisions of the 2018 national model building codes (as amended by the Washington State Building Code Council) into RMC Title 14 - Buildings and Construction. During implementation of the updated codes over the past six months, the Building Official identified one amended provision of the 2018 International Residential Code (IRC) that staff, by error of omission, did not propose in June 2021.

MOTION: MOVED TO WAIVE SECOND READING AND ADOPT ORDINANCE NO. 1361 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jen Lindsay, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Coker
ABSENT:	Chipman

3. Resolution No. 602 – Update to Master Fee Schedule - Kirk Johnson, Finance Director

City staff periodically review the Master Fee Schedule to ensure fees are appropriate to cover services provided. Community Development and Finance staff have identified a few changes to the fee schedule that will implement the large lot plat process, more accurately cover services provided, streamline application payments, and/or clarify existing language and processes. Fee schedule includes index change to Traffic, Park and School impact fees effective January 1, 2022.

MOTION: MOVED TO APPROVE RESOLUTION NO. 602 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Stose, Lindsay, Aichele, Coker
ABSENT:	Chipman

PUBLIC COMMENT

None received.

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Lindsay - Attended Hometown Celebration, City Manager briefing, dropped off cookies at the Police Department.

Council Member Aichele - Attended Port of Ridgefield meeting, Main Street meeting, Greater Vancouver Chamber Legislative Outlook session.

Council Member Wells - Attended Hometown Celebration, 2 pre-application conferences.

Council Member Coker - Shout out to Megan for social media communication posts.

Council Member Onslow - City Manager briefing, RTC meeting, CTRAN meeting, AWC meeting, Hometown Celebration.

Mayor

Attended most of the events mention this evening.

City Manager

Public Works Director Bryan Kast - Road Rd project update.

Deputy City Manager - Thanked Council for providing staff support.

EXECUTIVE SESSION - COLLECTIVE BARGAINING

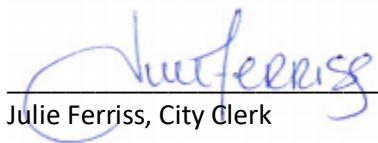
Pursuant to RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement.

Mayor Stose announced that City Council will enter into Executive Session to discuss Collective Bargaining pursuant to RCW 42.30.140(4)(a) for approximately 30 minutes and no action is anticipated (8:22PM).

Attendees: City Council, City Manager Steve Stuart, Deputy City Manager Lee Knottnerus, Lieutenant Cathy Doriot.

At 8:51PM, Mayor Stose reconvene the meeting and adjourn.

ADJOURN - [8:51 PM](#)


Julie Ferriss, City Clerk
Don Stose, Mayor