



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
MARCH 28, 2024**

Regular Meeting - 5:00 PM

I. STUDY SESSION - 5:00 P.M.

1. YMCA Update - Steve Stuart, City Manager

YMCA/Recreation Center Update.

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. Flag Salute

2. Roll Call

Present:

Mayor Ron Onslow

Mayor Pro Tem Jennifer Lindsay

Council Member Matt Cole

Council Member Lee Wells

Council Member Judy Chipman

Council Member Clyde Burkle

3. Late changes to the agenda

III. PROCLAMATION - RED CROSS MONTH

IV. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under <https://ridgefieldwa.us/165/City-Council-Meeting-Audio-Files>.

V. CONSENT AGENDA

MOTION TO APPROVE AS PRESENTED.

RESULT: (UNANIMOUS)

MOVER:	Council Member Clyde Burkle
SECONDER:	Council Member Lee Wells
AYES:	Mayor Onslow, Mayor Pro Tem Lindsay, Council Member Cole, Council Member Wells, Council Member Chipman, Council Member Burkle

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the March 14, 2024 Meeting**

VI. PRESENTATION

1. **Property Tax Exemption Program - Holly Hill, Clark County Assessor's Office**

Clark County Assessor's office property tax exemption program was presented to City Council.

2. **Abrams Park Master Plan - Preliminary Concepts Presentation - Corey Crownhart, Park Manager**

An overview of the community engagement efforts, its findings, and the Preliminary Concepts for the Master Plan presented to the City Council.

VII. BUSINESS

1. **Second Reading of Ordinance No. 1419 - Food Cart Pod Code - Claire Lust, Community Development Director**

Draft code proposes updates to the Ridgefield Development Code (RDC) defining and regulating food cart pods. Staff developed the proposed code provisions based on stakeholder feedback and best practice research.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1419 AS PRESENTED.

RESULT:	(5-1)
MOVER:	Council Member Chipman
SECONDER:	Council Member Burkle
AYES:	Mayor Onslow, Mayor Pro Tem Lindsay, Council Member Wells, Council Member Chipman, Council Member Burkle
NAYS:	Council Member Cole

2. **Motion - Approval of Resolution No. 645 - Wubben Intent to Annex - Claire Lust, Community Development Director**

The Intent to Annex includes one parcel on NW Meuller Road, a private street accessed from NW Carty Road. The parcel is in the Ridgefield Urban Growth Area (UGA) and is contiguous with the existing Ridgefield City limits on three sides. Therefore, parcel # 215875000 is eligible for annexation. At the petition to annex phase, the adopting annexation ordinance would limit the ability to subdivide the parcel and lift Urban Holding until development code provisions implementing the goals of the Carty Road Subarea Plan are adopted.

MOTION: MOVED TO ADOPT RESOLUTION NO. 645 AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Judy Chipman

SECONDER:	Mayor Pro Tem Jennifer Lindsay
AYES:	Mayor Onslow, Mayor Pro Tem Lindsay, Council Member Cole, Council Member Wells, Council Member Chipman, Council Member Burkle

3. Motion - Award of Design Consultant Contract for Park Laundry Cleanup - Kirk Johnson, Finance Director

The city has entered into a consent decree with the Washington State Department of Ecology to clean up parcels along Main St and Simons. The City received the "Park Laundry" parcel (122 N Main Ave) via quit claim deed from the owner in 2023 to facilitate the cleanup process. The neighboring city parcel and the two parcels north of the Park Laundry parcel will be included in the cleanup efforts. The city received \$2,070,000 in remedial action grants and a \$195,000 grant from the Department of Commerce. The city obligation is up to 10% of the project cost. The current project estimate to include engineering and design, cleanup, project management and monitoring is \$2.3 million. The city anticipates the grant funding to cover the majority of the cost. The city solicited requests for qualifications from interested firms for engineering design and permitting of the cleanup project. The city received one submittal from Maul Foster & Alongi, Inc. City staff and our project management consultant scored the submission and recommended the city move forward with the award. A scope and fee was negotiated over the past few days and is included in the council packet. Staff are requesting council to award the project to MFA, Inc. at a cost of \$138,155 for project management, engineering design and permitting. City staff would like to begin the permitting and design phase of the project quickly to ensure the project is on track to complete clean up timely.

MOTION: MOVED TO AWARD THE DESIGN ENGINEERING CONTRACT TO MAUL, FOSTER & ALONGI, INC AT A COST OF \$138,155.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Lee Wells
SECONDER:	Mayor Pro Tem Jennifer Lindsay
AYES:	Mayor Onslow, Mayor Pro Tem Lindsay, Council Member Cole, Council Member Wells, Council Member Chipman, Council Member Burkle

VIII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under <https://ridgefieldwa.us/165/City-Council-Meeting-Audio-Files>.

IX. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

Council Member Wells - Attended the City Manager Briefing.

Council Member Cole - Attended a Tri-Government Meeting with Ridgefield School District and the Port of Ridgefield.

Mayor Pro Tem Lindsay - Attended State of the City, VRMS Career Fair, City Council Public Forum, Tri-Government Meeting with Ridgefield School District and the Port of Ridgefield, CCF&R Meeting, Pioneering Women of Ridgefield Presentation.

Council Member Chipman - Attended CREDC Board Meeting.

Council Member Burkle - Attended a Tri-Government Meeting with Ridgefield School District and the Port of Ridgefield, Port of Ridgefield Meeting.

2. Mayor

Attended State of the City, VRMS Career Fair.

3. City Manager

Public Works Director Chuck Green - Infrastructure Project Updates Provided.

Finance Director Kirk Johnson - Grant Updates, State Auditor Update.

X. ADJOURN

8:50PM



Julie Ferriss, City Clerk



Ron Onslow, Mayor