



**CITY OF RIDGEFIELD, WASHINGTON
PLANNING COMMISSION MEETING MINUTES
JANUARY 3, 2024**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. Flag Salute

2. Roll Call

Chair Favela requested to excuse Commissioners Swenson and Amerman.

Present:

Chair Katie Favela
Commission Member Patrick Flynn
Commission Member John Rose
Commission Member Joel Thompson
Vice Chair Mark Tyler

Absent:

Commission Member Amanda Swenson
Commission Member Richard Amerman

3. Oath of Office: Chair, Katie Favela

Clerk, Trina Siebert conducted the Oath of Office with Katie Favela for the Planning Commission Chair.

4. Oath of Office: Vice Chair, Mark Tyler

Clerk, Trina Siebert, conducted the Oath of Office with Mark Tyler for Planning Commission Vice Chair.

5. Late changes to the agenda

No late changes to the agenda.

II. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

No public comments provided.

III. CONSENT AGENDA

1. Approval of Minutes from the 12/06/2023 Meeting

RESULT:	(UNANIMOUS)
MOVER:	Commission Member Patrick Flynn
SECONDER:	Commission Member John Rose
AYES:	Chair Favela, Commission Member Flynn, Commission Member Rose, Commission Member Thompson

Commissioner Flynn moved to accept the minutes as presented. Seconded by Commissioner Rose. Ayes all. Motion passed unanimously.

IV. BUSINESS

1. Motion to Recommend Approval: 2024 Planning Commission Work Plan - Claire Lust, Community Development Director

RESULT:	(UNANIMOUS)
MOVER:	Commission Member Patrick Flynn
SECONDER:	Commission Member John Rose
AYES:	Chair Favela, Commission Member Flynn, Commission Member Rose, Commission Member Thompson, Vice Chair Tyler

Claire Lust, Community Development Director, presented the 2024 Planning Commission Work Plan.

Discussion occurred regarding whether items can be added to the Work Plan as the year progresses.

Commissioner Flynn moved to recommend approval of the 2024 Work Plan as presented. Seconded by Commissioner Rose. Ayes all. Motion passed unanimously.

Ms. Lust, advised the Commission that the 2024 Work Plan will be presented to City Council January 25, 2024.

2. Presentation: Comprehensive Plan Update Public Participation Plan - Claire Lust, Community Development Director

Claire Lust, Community Development Director, presented the Comprehensive Plan Update Public Participation Plan. The focus of the plan is to outline the pillars the Comprehensive Plan is standing on in terms of messaging. The goal is to be able to reach a wide variety of people and to be able to reach them in different ways.

Discussion occurred about the timeline and open houses.

Discussion occurred about having City Council, Planning Commission and Parks Board members share information online.

Discussion occurred regarding additional stakeholders, i.e. basketball club(s), additional outreach to the Council for the Homeless and possibly coordinating with the School District since they would have information regarding the number of homeless students, Clark County Commission on Aging, Clark County Youth Wrestling, Clark County Youth Football, additional mental health services, faith based organizations, etc.

Discussion occurred regarding City Council workshops and Planning Commission briefings.

Discussion occurred regarding open houses.

Discussion occurred regarding presenting this information at the annual State of the City.

Discussion occurred regarding hosting an open house at the High School to accommodate more people.

Discussion occurred regarding the demographic break down.

V. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

No public comments provided.

VI. STAFF REPORTS

Claire Lust, Community Development Director, congratulated the new Chair and Vice Chair. She advised the City Council will have a study session for the Comprehensive Plan Community Engagement Plan on January 25th beginning at 5:00 PM.

VII. FROM THE COMMISSION

Commissioner Thompson attended the Greater Vancouver Chamber legislative session.

Commissioner Flynn thanked the City staff and the consulting group for the work on the Comprehensive Plan public participation plan. He congratulated the new Chair and Vice Chair.

Commissioner Tyler is excited about the Comprehensive Plan update.

Commissioner Rose congratulated the new Chair and Vice Chair. He attended community events in Boulder City, Nevada.

Commissioner Favela thanked the City staff for all the work on the Comprehensive Plan public participation plan.

VIII. ADJOURN



Trina Siebert, Planning Commission Clerk



Katie Favela, Chair