CITY OF RIDGEFIELD, WASHINGTON
PLANNING COMMISSION MEETING MINUTES
DECEMBER 6, 2023

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

1. Flag Salute

2. Roll Call

Present:
Vice Chair Amanda Swenson
Commission Member Katie Favela
Commission Member Richard Amerman
Chair Patrick Flynn
Commission Member John Rose
Commission Member Joel Thompson
Commission Member Mark Tyler

3. Late changes to the agenda

Claire Lust, Community Development Director, advised that item IV, subsection 1, 2025-2045 Comprehensive Plan Update: Public Participation is removed from the agenda and will be presented in January. Section IV of the agenda is business items only. There will be no public hearings.

II. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

No public comments provided.

III. CONSENT AGENDA

1. Approval of Minutes from the 11/01/2023 Meeting

RESULT:	**(UNANIMOUS)**
MOVER:	Commission Member Katie Favela
SECONDER:	Commission Member Joel Thompson
AYES:	Vice Chair Swenson, Commission Member Favela, Commission Member Amerman,

	Chair Flynn, Commission Member Rose, Commission Member Thompson, Commission Member Tyler

Commissioner Favela moved to approve the minutes as presented. Seconded by Commissioner Thompson. Ayes all. Motion passed unanimously.

IV. PUBLIC HEARING/BUSINESS

1. 2025-2045 Comprehensive Plan Update: Public Participation Plan - Claire Lust, Community Development Director

This agenda item was removed from the meeting during late changes to the agenda.

2. 2023 and 2024 Work Plans - Claire Lust, Community Development Director

Claire Lust, Community Development Director, presented the 2023 and 2024 Planning Commission Work Plans.

Commissioner Amerman thanked the City staff and commission members. He would like to explore the idea of work sessions for agenda items.

Commissioner Thompson thanked the City staff.

Commissioner Swenson thanked the City staff.

Commissioner Rose extended gratitude to the City staff and leadership. He is looking forward to next year.

Commissioner Tyler thanked the City staff and commission members. He appreciates all the help and support.

Commissioner Favela thanked the City staff. She appreciates the fruitful conversations and transparency. She appreciates that transparency is on the work plan for next year.

Commissioner Flynn appreciates the transparency and the public participation portal. He would like to see different codes or standards when it comes to food carts and the waterfront. He thanked the City staff and commission members.

3. Election of Chair and Vice Chair -

Chair Flynn explained the nominations for Chair and Vice Chair.

Commissioner Rose nominated Commissioner Swenson for Chair. Commissioner Swenson declined the nomination.

Commissioner Thompson nominated Commissioner Rose for Chair. Commissioner Rose declined the nomination.

Commissioner Flynn nominated Commissioner Favela. Commissioner Favela accepted the nomination.

Commissioner Swenson moved to approve Commissioner Favela as Chair of the Planning Commission. Seconded by Commissioner Tyler. Ayes all. Motion passed unanimously.

Commissioner Rose nominated Commissioner Swenson for Vice Chair. Commissioner Favela nominated Commissioner Swenson. Commissioner Swenson declined the nomination.

Commissioner Rose nominated himself for Vice Chair.

Commissioner Flynn nominated Commissioner Tyler as Vice Chair. Commissioner Tyler accepted the nomination.

Voice Vote:
Commissioner Swenson votes for Commissioner Tyler
Commissioner Favela votes for Commissioner Tyler
Commissioner Amerman votes for Commissioner Tyler
Commissioner Flynn votes for Commissioner Tyler
Commissioner Rose votes for Commissioner Tyler
Commissioner Tyler votes for Commissioner Rose
Commissioner Thompson votes for Commissioner Rose

Vote Tally:
5 votes for Commissioner Tyler
2 votes for Commissioner Rose

Commissioner Favela moved to accept the votes for Commissioner Tyler. Seconded by Commissioner Amerman. Ayes all. Motion passed unanimously.

V. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

No public comments provided.

VI. STAFF REPORTS

Claire Lust, Community Development Director, thanked Commissioners Favela and Tyler for stepping into the Chair and Vice Chair roles for 2024. She thanked the Planning Commission for a good 2023. She wished everyone Happy Holidays and Happy New Year.

VII. FROM THE COMMISSION

Commissioner Amerman wished everyone Happy Holidays and Happy New Year. He thanked Commissioner Flynn for his work as Chair of the Planning Commission.

Commissioner Thompson thanked Commissioner Flynn for his leadership.

Commissioner Swenson thanked Commissioner Flynn for his work on the Planning Commission. She congratulated Commissioners Favela and Tyler on their nominations of Chair and Vice Chair. She is looking forward to next year.

Commissioner Rose thanked the City staff and Commissioner Flynn.

Commissioner Tyler thanked the City staff and commissioners for the help and support. He attended the

tree lighting ceremony.

Commissioner Favela thanked Commissioner Flynn for his leadership and humor. She attended the first Saturday events. She is excited about next year. She wished everyone Happy Holidays.

Commissioner Flynn thanked the City staff and the Commission members. He attended the first Saturday events.

VIII. ADJOURN

Trina Siebert, Planning Commission Clerk

Katie Favela, Chair