RIDGEFIELD CITY COUNCIL
IN PERSON ONLY - MEETING AGENDA

Thursday, December 28, 2023
City Hall -Conference Room
230 Pioneer Street, Ridgefield, WA 98642

I. SPECIAL SESSION CALL TO ORDER - 10:00 AM

1. **Flag Salute**
2. **Roll Call**
3. **Late changes to the agenda**

II. CONSENT AGENDA

1. **Approval of Claims And/Or Payroll**

III. ADJOURN

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: December 28, 2023

AGENDA ITEM NAME: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

The City Council approves claims and/or payroll of the City on a regular basis

SUMMARY/BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor details attached

RECOMMENDED ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:
"I move to approve the consent agenda as presented"

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. December 28, 2023 Claims Report

City of Ridgefield

Claims Payment Report
For Approval on:
December 28th, 2023

Sum of Amount					
Vendor Name	**Vendor Number**	**Invoice Number**	**Resp. Department**	**Description**	**Total**
ACI PAYMENTS INC - EPAY	**1701**	1000106695	**Finance**	CC Payments Processing Fees	14.45
ACI PAYMENTS INC - EPAY Total					**14.45**
ADVENTIST HEALTH/OCCUPATIONAL MC	**865**	98377	**Public Safety**	Pre Hire Medical Exam	963.00
ADVENTIST HEALTH/OCCUPATIONAL MC Total					**963.00**
AKS ENGINEERING & FORESTRY LLC	**3908**	10210-04	**Community Development**	11.2023 Development Engineering Review Services	3,175.00
		10462-02	**Public Works**	11.2023 Abrams Park Master Plan	3,866.25
AKS ENGINEERING & FORESTRY LLC Total					**7,041.25**
ARCHAEOLOGICAL INVESTIGATIONS NW INC	**1563**	10366	**Public Works**	11.2023 Overlook Park Archaeological Monitoring	1,362.48
ARCHAEOLOGICAL INVESTIGATIONS NW INC Total					**1,362.48**
BLUEFIN PAYMENT SYSTEMS - EPAY	**2827**	2827-202312B	**Public Works**	12.2023 Customer UB Web Payments	21.90
BLUEFIN PAYMENT SYSTEMS - EPAY Total					**21.90**
BOB'S PAINTLAND	**59**	80319	**Public Works**	PWUTIL Paint/Brush/Mask	48.55
BOB'S PAINTLAND Total					**48.55**
BRIDGETOWER OPCO LLC	**3585**	745661927	**Public Works**	Ad to Bid - Systemic Safety Improvements	918.40
		745660555	**Public Works**	Ad to Bid - Water Storage Reservoir East	844.60
BRIDGETOWER OPCO LLC Total					**1,763.00**
CATHY DORIOT	**79**	0079-20231228	**Genl Govt/Facilities**	Christmas Tree Reimbursement - Doriot	(6.87)
			Public Safety	Christmas Tree Reimbursement - Doriot	85.87
CATHY DORIOT Total					**79.00**
CINTAS CORPORATION NO 2	**3497**	5190072322	**Genl Govt/Facilities**	12.2023 First Aid Supplies - RACC	24.36
			Community Development	12.2023 First Aid Supplies - RACC	68.22
		5190072335	**Genl Govt/Facilities**	12.2023 First Aid Supplies - PW Ops	7.86
			Public Works	12.2023 First Aid Supplies - PW Ops	130.10
			Community Development	12.2023 First Aid Supplies - PW Ops	16.07
		5190072382	**Genl Govt/Facilities**	12.2023 First Aid Supplies - CH	43.68
		5190072340	**Public Safety**	12.2023 First Aid Supplies - PD	39.13
CINTAS CORPORATION NO 2 Total					**329.42**
CITY OF BATTLE GROUND	**92**	INV00449	**Judicial**	11.2023 Court Costs / Public Defender	22,118.83
CITY OF BATTLE GROUND Total					**22,118.83**
CLARK COUNTY	**102**	CI059198	**Public Works**	11.2023 Whatley Decant Billing	3,021.92
CLARK COUNTY Total					**3,021.92**
CLARK COUNTY FIRE DISTRICT #5	**104**	11020	**Public Works**	Confined Space Entry Initial	300.00
CLARK COUNTY FIRE DISTRICT #5 Total					**300.00**
COLUMBIAN PUBLISHING	**116**	45431	**Community Development**	2024 Budget/CFP/Comprehensive Plan	45.00
			Finance	2024 Budget/CFP/Comprehensive Plan	43.20
		45420	**Public Works**	6-year Transportation Improvements	59.40
				Systemic Safety Improvements	669.90
		45378	**Public Works**	Ad to Bid - Water Storage Reservoir East	627.00
COLUMBIAN PUBLISHING Total					**1,444.50**
COMCAST BUSINESS - EPAY	**1666**	189776967	**Genl Govt/Facilities**	CH Communications	421.71
COMCAST BUSINESS - EPAY Total					**421.71**

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COOK SECURITY GROUP	**2268**	1035740	**Genl Govt/Facilities**	12.01.2023-11.30.2024 Alarm Maint. - CH	391.32
COOK SECURITY GROUP Total					**391.32**
CSD ATTORNEYS AT LAW P.S.	**3294**	119933	**Genl Govt/Facilities**	11.2023 Park Laundry	480.00
CSD ATTORNEYS AT LAW P.S. Total					**480.00**
DATEC INC	**136**	62410	**Public Safety**	Two Patrol Vehicles Printers	2,209.88
DATEC INC Total					**2,209.88**
DEPARTMENT OF LICENSING - EPAY	**154**	RG0001520-2023	**Genl Govt/Facilities**	CPL Fees	18.00
		RG0001517-2023	**Genl Govt/Facilities**	CPL Fees	18.00
		RG0001523-2023	**Genl Govt/Facilities**	CPL Fees	18.00
		RG0001525-2023	**Genl Govt/Facilities**	CPL Fees	18.00
		RG0001518-2023	**Genl Govt/Facilities**	CPL Fees	21.00
		RG0001516-2023	**Genl Govt/Facilities**	CPL Fees	18.00
		RG0001521-2023	**Genl Govt/Facilities**	CPL Fees	18.00
		RG0001519-2023	**Genl Govt/Facilities**	CPL Fees	18.00
		RG0001522-2023	**Genl Govt/Facilities**	CPL Fees	18.00
		RG0001524-2023	**Genl Govt/Facilities**	CPL Fees	18.00
DEPARTMENT OF LICENSING - EPAY Total					**183.00**
DZ AND FAMILY MACHINE WORKS LLC	**1497**	21220	**Public Works**	PWUTIL Waterjet Check Valve	103.10
DZ AND FAMILY MACHINE WORKS LLC Total					**103.10**
FIDELITY NATIONAL TITLE - EPAY	**677**	612892539B	**Public Works**	8004 S 5th Street Purchase	1,577,385.12
FIDELITY NATIONAL TITLE - EPAY Total					**1,577,385.12**
GISI MARKETING GROUP	**2811**	279524	**Public Works**	2024 Utility Postcard	1,469.67
GISI MARKETING GROUP Total					**1,469.67**
GROUNDWATER SOLUTIONS INC.	**2971**	00727.001-57	**Public Works**	11.2023 Hydrological Study	15,935.61
GROUNDWATER SOLUTIONS INC. Total					**15,935.61**
HD SUPPLY INC.	**3886**	INV00220828	**Public Works**	PWUTIL Hypalon Liner	172.78
		INV00213103	**Public Works**	PWUTIL PVC Bushings/Elbows/Hypalon Liner	579.75
		INV00183850	**Genl Govt/Facilities**	Jacket/Boots for F Schmidt	21.60
			Public Works	Jacket/Boots for F Schmidt	43.20
				PWSTW Paint/Catch Basing	491.08
			Community Development	Jacket/Boots for F Schmidt	367.20
		INV00213097	**Public Works**	PWUTIL Pump Oil & PVC Bushings	833.20
		INV00213794	**Public Works**	PWUTIL PVC Bushing	8.86
HD SUPPLY INC. Total					**2,517.67**
HONEY BUCKETS	**223**	553893735	**Genl Govt/Facilities**	12.12.2023-01.08.2024 PW Shop Port-a-Potty	59.79
			Public Works	12.12.2023-01.08.2024 PW Shop Port-a-Potty	989.21
HONEY BUCKETS Total					**1,049.00**
J.L. STOREDAHL AND SONS	**558**	406217	**Public Works**	Abrams Park Parking Lot Rock	313.01
		405895	**Genl Govt/Facilities**	PWFAC/PWUTIL Crushed Rock Pile	98.30
			Public Works	PWFAC/PWUTIL Crushed Rock Pile	1,157.10
		405792	**Genl Govt/Facilities**	Sand Bags Used for Flooding	258.66
J.L. STOREDAHL AND SONS Total					**1,827.07**
J2 BLUE PRINT SUPPLY	**243**	AR146433	**Community Development**	11.2023 Plotter Contract	58.66
J2 BLUE PRINT SUPPLY Total					**58.66**
JAMES STRICKLER	**489**	0489-20231228	**Public Works**	PNCWA Meeting Meals per Diem - Strickler	38.00

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JAMES STRICKLER Total					**38.00**
JULIE SWARTS	**3875**	3875-20231228	**Public Works**	PNCWA Meeting Meals per Diem - Swarts	38.00
JULIE SWARTS Total					**38.00**
KARL JOHANSSON	**3569**	21001-32	**Public Works**	11.2023 YMCA Site Plan	6,655.18
KARL JOHANSSON Total					**6,655.18**
KEYSTONE CONTRACTING	**2657**	P21004-2657-5	**Genl Govt/Facilities**	11.2023 Overlook Park Splash Pad	(11,696.64)
			Public Works	11.2023 Overlook Park Splash Pad	254,284.90
KEYSTONE CONTRACTING Total					**242,588.26**
L.N. CURTIS AND SONS	**3075**	INV771218	**Public Safety**	PD Uniforms - Fokin	194.71
		INV772380	**Public Safety**	PD Uniforms - Jensen	454.37
L.N. CURTIS AND SONS Total					**649.08**
LEPS-PSS PLLC	**3896**	4054	**Public Safety**	Post-COE Psychological Evaluation	450.00
LEPS-PSS PLLC Total					**450.00**
MARTA L. OCHOA-RUTHERFORD	**3396**	594	**Judicial**	11.30.2023 Interpreting Services	43.33
MARTA L. OCHOA-RUTHERFORD Total					**43.33**
MEGHAN CORINNE BIDDIX	**3973**	503277707	**Genl Govt/Facilities**	Business License Refund 503277707	50.00
MEGHAN CORINNE BIDDIX Total					**50.00**
NAPA AUTO PARTS	**498**	399630	**Genl Govt/Facilities**	PWFAC Impact Socket/Battery Brush/Misc. Oper. Supplies	25.85
			Public Works	PWFAC Impact Socket/Battery Brush/Misc. Oper. Supplies	221.78
		400290	**Public Works**	2023 Ford F150 Oil Change - PWUTIL	106.13
		400846	**Genl Govt/Facilities**	2013 Ford F150 48617F - Power Door Lock Actuator	4.78
			Public Works	2013 Ford F150 48617F - Power Door Lock Actuator	90.70
		402117	**Public Works**	PWUTIL Penetrating Oil	31.06
		400176	**Public Works**	Parks Gator Repair - LED Becon Amber	83.34
NAPA AUTO PARTS Total					**563.64**
NORTHSTAR CHEMICAL INC.	**1019**	270602	**Public Works**	Sodium Hypochlorite	938.09
		270601	**Public Works**	Sodium Hypochlorite	938.09
NORTHSTAR CHEMICAL INC. Total					**1,876.18**
OTAK INC.	**1787**	122300461	**Community Development**	11.2023 Commercial Project Manangement	2,720.00
OTAK INC. Total					**2,720.00**
PACIFIC OFFICE AUTOMATION - LEASE	**1564**	81569735	**Genl Govt/Facilities**	12.2023 Copier Lease - RACC	159.88
				12.2023 Copier Lease - CH	607.54
			Public Safety	12.2023 Copier Lease - PD	562.47
			Public Works	12.2023 Copier Lease - PWUTIL	42.10
			Community Development	12.2023 Copier Lease - RACC	447.66
PACIFIC OFFICE AUTOMATION - LEASE Total					**1,819.65**
PATRICIA NEWHOUSE	**2644**	2644-20231228	**Administration**	11.2023-12.2023 Mileage Reimb. - Newhouse	14.54
PATRICIA NEWHOUSE Total					**14.54**
PBS ENGINEERING AND ENVIRONMENTAL	**342**	0071272.001-9	**Community Development**	11.2023 Developer Plan Review	11,042.50
		0078103.000-5	**Public Works**	11.2023 Hillhurst Street Light & School Flasher	262.50
PBS ENGINEERING AND ENVIRONMENTAL Total					**11,305.00**
RICK BUCKNER POLYGRAPH	**1092**	20231220	**Public Safety**	12.20.2023 Polygraph Services	350.00
RICK BUCKNER POLYGRAPH Total					**350.00**
SARAH SCHNEIDER	**3549**	3549-20231228	**Finance**	06.2023-12.2023 Mileage Reimbursement - Schneider	15.72
SARAH SCHNEIDER Total					**15.72**

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SIMPLIFILE - EPAY	**2962**	E6158466	**Public Works**	Recording Fees of Wertz Parcel 213720000 Land Use Covenant	426.87
		WATOH8-2023	**Information Technology**	Simplifile Recording Account Annual License and Support Fee	99.00
SIMPLIFILE - EPAY Total					**525.87**
THE MASTERS TOUCH LLC	**1786**	89065	**Public Works**	12.2023 UB Delinquent Notices	295.21
		89036	**Public Works**	11.2023 UB Final Bills	86.11
		P89036	**Public Works**	11.2023 UB Final Bills - Postage	17.88
		P89065	**Public Works**	12.2023 UB Delinquent Notices - Postage	374.60
THE MASTERS TOUCH LLC Total					**773.80**
THE PARR COMPANY	**964**	26680891	**Public Works**	PW Shop Office Wall Build-Out	51.26
		26680862	**Public Works**	PW Shop Office Wall Build-Out	(41.25)
		26680847	**Public Works**	PW Shop Office Wall Build-Out	517.25
		26680761	**Public Works**	PW Shop Office Wall Build-Out	221.88
THE PARR COMPANY Total					**749.14**
THE PRINT SHOP	**1580**	77178	**Genl Govt/Facilities**	AP Double Window Envelopes	164.21
THE PRINT SHOP Total					**164.21**
TRACY BLEHM	**809**	0809-20231228	**Human Resources**	03.2023-12.2023 Mileage Reimb. - Blehm	90.52
TRACY BLEHM Total					**90.52**
TRI MOUMTAIN INVESTORS LLC	**3866**	2024-36	**Public Safety**	01.2024 PD Station Lease & 11.2023 Wastewater	34,090.52
TRI MOUMTAIN INVESTORS LLC Total					**34,090.52**
UNIFIRST CORPORATION	**3904**	2240056186	**Genl Govt/Facilities**	12.18.2023 PW Ops Floor Mats	2.70
				12.18.2023 PWFAC Uniforms	10.25
			Public Works	12.18.2023 PW Ops Floor Mats	44.68
				12.18.2023 PWFAC Uniforms	74.86
				12.18.2023 PWSTW Uniforms	58.64
				12.18.2023 PWUTIL Uniforms	40.37
			Community Development	12.18.2023 PW Ops Floor Mats	5.51
		2240054419	**Genl Govt/Facilities**	12.12.2023 PWFAC Uniforms	10.25
				12.12.2023 PW Ops Floor Mats	2.70
			Public Works	12.12.2023 PWFAC Uniforms	74.86
				12.12.2023 PW Ops Floor Mats	44.68
				12.12.2023 PWUTIL Uniforms	40.37
				12.12.2023 PWSTW Uniforms	58.64
			Community Development	12.12.2023 PW Ops Floor Mats	5.51
		2240056183	**Genl Govt/Facilities**	12.18.2023 Floor Mats - RACC	2.76
			Community Development	12.18.2023 Floor Mats - RACC	7.73
		2240056185	**Public Safety**	12.18.2023 Floor Mats - PD	39.52
		2240056184	**Genl Govt/Facilities**	12.18.2023 Floor Mats - CH	16.46
UNIFIRST CORPORATION Total					**540.49**
VAIRKKO TECHNOLOGIES LLC	**3699**	25382	**Genl Govt/Facilities**	12.2023 PD Scheduling Software	(12.39)
			Public Safety	12.2023 PD Scheduling Software	154.79
VAIRKKO TECHNOLOGIES LLC Total					**142.40**
W.W.GRAINGER INC.	**206**	9927393620	**Genl Govt/Facilities**	PWUTIL Label Maker - Return	17.64
			Public Works	PWUTIL Label Maker - Return	(220.42)
		9932307078	**Genl Govt/Facilities**	PWUTIL CAM and Groove Coupling	(8.70)
			Public Works	PWUTIL CAM and Groove Coupling	108.69

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W.W.GRAINGER INC.	**206**	9932307094	**Genl Govt/Facilities**	PWUTIL Extension Cord 50ft	(3.47)
			Public Works	PWUTIL Extension Cord 50ft	43.41
		9932307060	**Genl Govt/Facilities**	PWUTIL Cam & Groove Adapter/Gasket/Coupling	(52.91)
			Public Works	PWUTIL Cam & Groove Adapter/Gasket/Coupling	661.03
W.W.GRAINGER INC. Total					**545.27**
WA ASSOCIATION SHERIFFS AND POLICE CHIEFS	**459**	INV031591	**Public Safety**	Fall 2023 Conference registration - Doriot	375.00
WA ASSOCIATION SHERIFFS AND POLICE CHIEFS Total					**375.00**
WALLIS ENGINEERING PLLC	**464**	17267	**Public Works**	11.2023 Gee Creek Loop Improvements	9,442.00
WALLIS ENGINEERING PLLC Total					**9,442.00**
WAPITI NW LLC	**2545**	40843	**Community Development**	2020 Ford Escape 70429D - CDD	322.80
WAPITI NW LLC Total					**322.80**
WESTERN UNITED CIVIL GROUP LLC	**3743**	1184	**Public Works**	11.2023 S Royle Rd 15th St to 5th Way	234,080.94
WESTERN UNITED CIVIL GROUP LLC Total					**234,080.94**
WILCO FARM STORE	**655**	730782-6	**Public Works**	Overall - Paul Connell	130.31
WILCO FARM STORE Total					**130.31**
WOODLAND SAW AND CYCLE INC.	**2223**	3310	**Genl Govt/Facilities**	PWFAC Trimmer Line	11.57
				PWFAC MS Saw & Pruning Saw	70.35
			Public Works	PWFAC Trimmer Line	99.22
				PWFAC MS Saw & Pruning Saw	424.22
		3327	**Public Works**	PWFAC Backpack Blower Parts	84.23
WOODLAND SAW AND CYCLE INC. Total					**689.59**
WSP USA INC.	**3338**	1382828	**Community Development**	11.2023 Comprehensive Plan and System Plan Updates	20,868.35
WSP USA INC. Total					**20,868.35**
Grand Total					**2,215,247.90**