



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, December 21, 2023
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. JOINT STUDY SESSION WITH PARKS BOARD - 5:00 P.M.

- 1. Waterfront Park Master Plan - Corey Crownhart, Park Manager, Chuck Green, Public Works Director**
- 2. Abrams Park Master Plan - Corey Crownhart, Park Manager, Chuck Green, Public Works Director**
- 3. Skate Park Feasibility Study Update - Corey Crownhart, Park Manager, Chuck Green, Public Works Director**

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

III. COMMISSION APPOINTMENTS

- 1. Reappointment of Planning Commission Member, Position No. 4 (Mark Tyler)**
- 2. Reappointment of Civil Service Commission Member, Position No. 3 (Matthew Lundquist)**

IV. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

V. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**

2. Approval of Minutes from the December 7, 2023 Meeting

3. Approval of City Manager 2023-2024 Initiatives

VI. BUSINESS

1. Motion - Approval of Amendment to the C-TRAN Interlocal Agreement Between City of Ridgefield, City of La Center and Town of Yacolt for Joint Representation - Steve Stuart, City Manager

2. Motion - Consideration and Approval of School Impact Fee Index for 2024 - Claire Lust, Community Development Director

3. Second Reading of Ordinance No. 1417 - Cloverhill Phase 3B & 10 Zone Change - Claire Lust, Community Development Director

4. Motion - Approval of Contract Amendment with HHPR, Inc. for final design, geotechnical, right-of-way and construction support services for the Pioneer Widening and 50th Avenue Roundabout Project. - Chuck Green, Public Works Director

VII. PUBLIC HEARING/BUSINESS

1. Public Hearing and Approval of Resolution No. 634 - 2024-2029 Transportation Improvement Program - Chuck Green, Public Works Director

VIII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

IX. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

2. Mayor

3. City Manager

X. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Waterfront Park Master Plan

GOVERNING LEGISLATION

8.18.090 - Park master plan standards.

PREVIOUS COUNCIL ACTION TAKEN:

Approval of Interlocal Agreement with the Port of Ridgefield for Specialized Services and Public Works Construction (November 2, 2023)

Approval of 2023 Parks Capital Budget

Approval to Award Consultant Contract for the Waterfront Park Master Plan (December 7, 2023)

SUMMARY/BACKGROUND:

The City and Port of Ridgefield have long-range plans for creating a community waterfront park for decades. With the Pacific Wood Treating cleanup and railroad overpass construction complete and redevelopment of the port-owned waterfront land imminent, now is the time for the Waterfront Park planning work to begin in earnest. The Waterfront Park Master Plan is a partnership between the Port of Ridgefield and the City of Ridgefield.

Staff contracted with Walker Macy, a Landscape Architecture, Planning, and Urban Design Firm, to organize and draft a Master Plan for review and potential adoption by the City Council and Port Board of Commissioners in late April 2024.

An overview of the Master Plan project is to be presented before the City Council and Park Board by the consultants and staff.

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

City Council and Parks Board Discussion:

- Are there any components of the community engagement process the team needs to ensure are included? Any concerns for when the team solicits community input?
- What questions should the team pose in the community survey?
- Which key stakeholders the team needs to engage in the process?
- What are your expectations as to the outcome of this Master Plan process or what goes into the Waterfront Park?

STAFF CONTACT: Corey Crownhart, Park Manager, Chuck Green, Public Works Director

ATTACHMENTS:

1. Waterfront Park MP - CC 12.21

Ridgefield Waterfront Park Master Plan

City Council & Parks Board Joint Study Session
12/21/23

Walker Macy

Chelsea McCann

Principal In Charge &
Landscape Architect

Brian Bishop

Project Manager &
Landscape Architect

Betty Lou Poston

Urban Designer

MFA

Seth Otto

Planner/Funding Strategist

Ryan Crotty

Permitting Planner

Abbi Russell

Community Engagement/
Communications Specialist

Joshua Elliott

Civil Engineer

Stacy Frost

Environmental Engineer

DCW

Trish Drew

Cost Estimator

JTRA

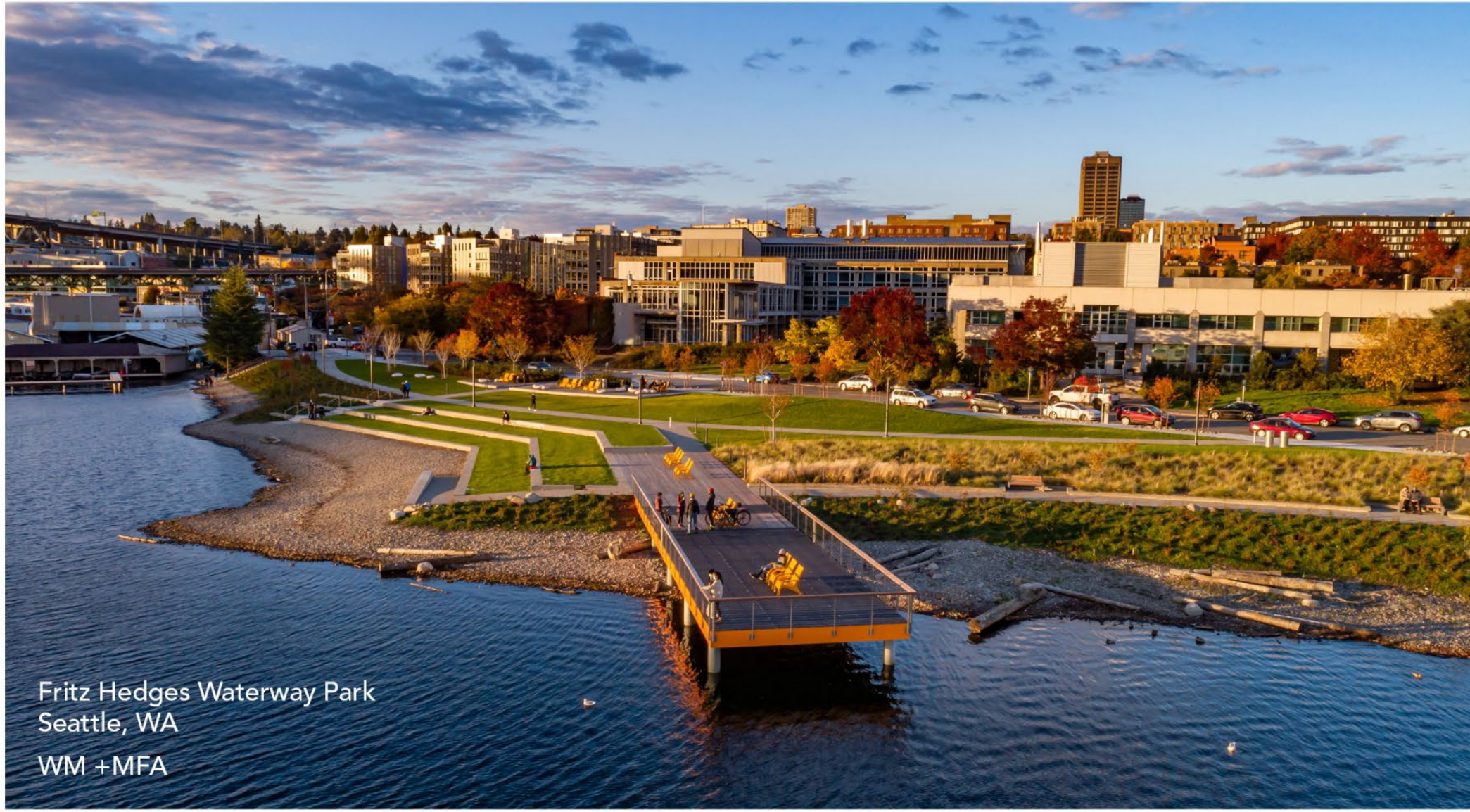
Tim Richards

Architect





Downtown Riverfront Park
Eugene, OR
WM +MFA



Fritz Hedges Waterway Park
Seattle, WA
WM +MFA



Waypoint Park
Bellingham, WA
WM



South Waterfront Greenway
Portland, OR
WM



Select List of Project Experience on Remediated/Brownfield Sites:

Walker Macy

- South Waterfront Greenway
Portland, OR
- South Waterfront Park
Portland, OR
- Willamette Falls Legacy Project
Oregon City, OR
- Tumwata Village
Oregon City, OR
- Oregon State University
Cascades, Bend, OR
- Innovation Gateway
John Day, OR
- The Docks Promenade
Sacramento, CA
- University of Portland Waterfront
Site Sports Field Study
Portland, OR
- Waterfront Brownfield Planning
Cosmopolis, WA
- Harborside Fountain Park &
Puget Sound Naval Shipyard
Memorial Plaza
Bremerton, WA
- Waypoint Waterfront Park and
Waterfront District Planning
Bellingham, WA
- Waterfront Development
Framework Plan
St. Helens, OR
- Riverfront Commemorative Park
Corvallis, OR
- Downtown Riverfront Park
Eugene, OR
- Parklane Park
Portland, OR
- Forest Park Gateway / Nature
Center, Portland, OR
- Fritz Hedges Waterway Park
Seattle, WA
- Columbia Gorge Discovery
Center
The Dalles, OR
- Skamania Lodge
Stevenson, WA
- Bellevue Airfield Park
Bellevue, WA

MFA

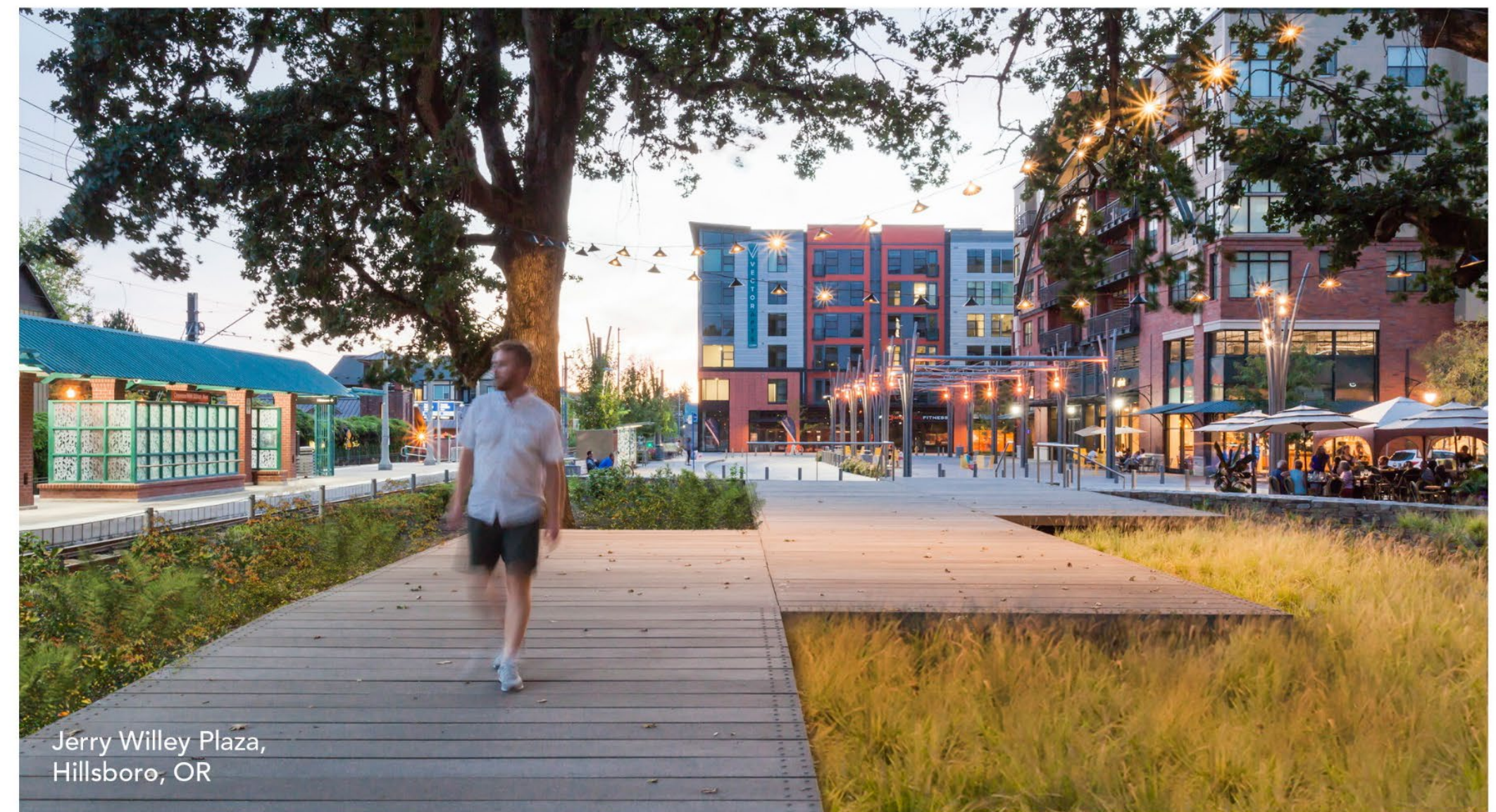
- Pacific Wood Treating Site
Remediation
Ridgefield, Washington
- Landfill Redevelopment for
Athletic Field Complex
Astoria, OR
- Eugene Former Manufactured
Gas Plant Remediation and
Eugene Waterfront Park Eugene,
OR
- Zidell Waterfront Remediation
Portland, OR
- Portage Bay (Fritz Hedges) Park
Seattle, WA
- Landfill Redevelopment for
Oregon State University Campus
Bend, OR
- Washougal Mill Site Waterfront
Revitalization (Washougal, WA)
- Former Abitibi Mill Mixed Use
Redevelopment and Stream
Restoration (Steilacoom,
Washington)
- Skagit County Community
Justice Center Brownfield
Redevelopment Project (Mt.
Vernon, Washington)
- Willamette Falls Legacy Project at
former Blue Heron Mill (Oregon
City, Oregon)
- Whitaker Pond Nature Park – East
Whitaker Pond Remedial Action
(Portland, Oregon)
- Pacific Carbide Remediation
(Portland, Oregon)
- Astoria Marine Construction
Company Site Remediation
(Astoria, Oregon)
- Western Port Angeles Harbor
Remediation (Port Angeles,
Washington)
- Seaport Landing Waterfront
Remediation (Aberdeen,
Washington)
- Legacy Pesticides Residential
Development Pilot Project
(Chelan County, Washington)
- Schmid Property Remediation for
Park and Riverfront Nature Area
(Washougal, Washington)







Downtown Riverfront Park,
Eugene, OR



Jerry Willey Plaza,
Hillsboro, OR



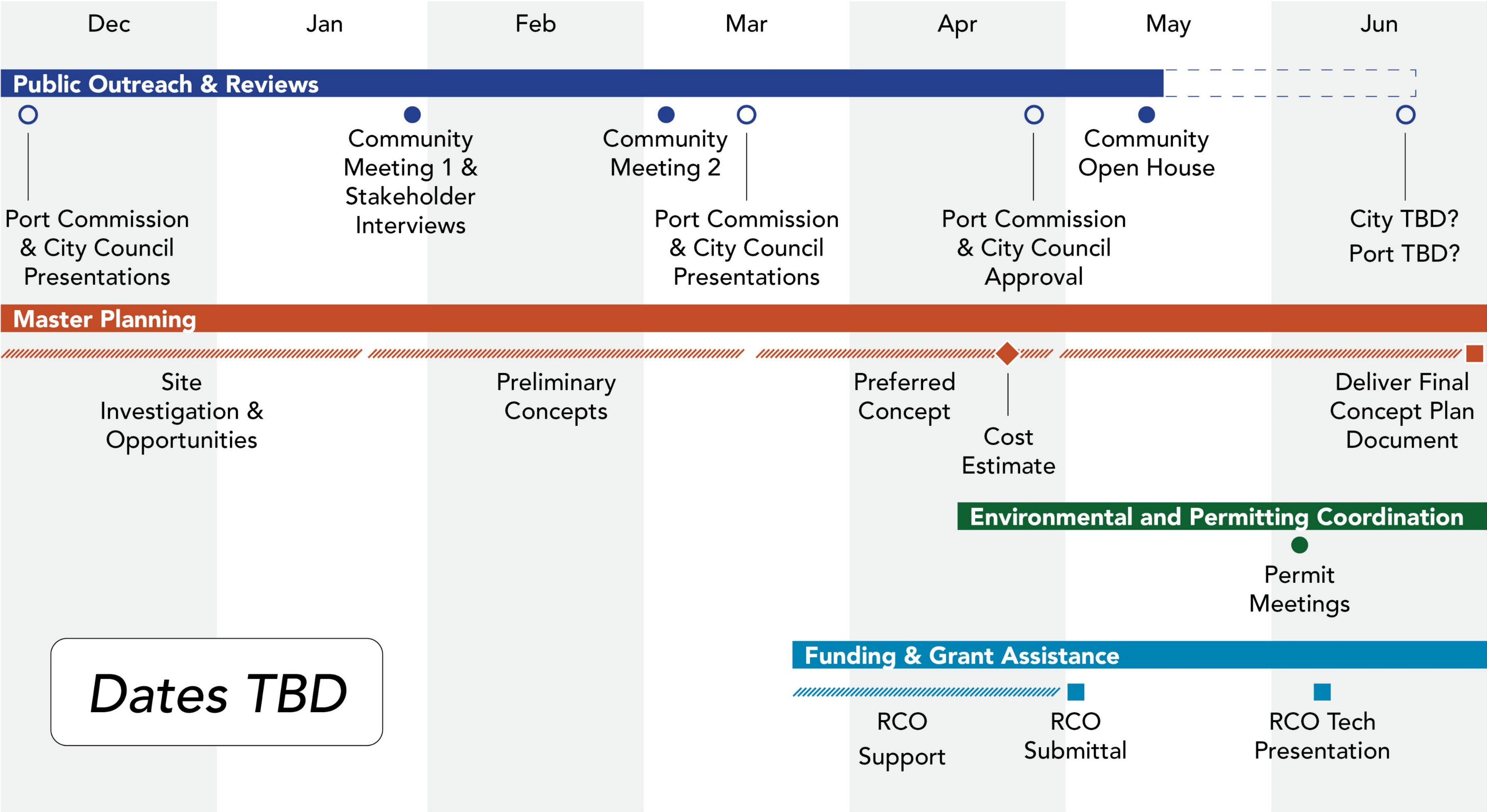
Waypoint Park,
Bellingham, WA



Eagle Harbor Waterfront Park,
Bainbridge Island, WA



2024 Schedule



Parks Board and City Council Discussion:

- Are there any components of the community engagement process the team needs to ensure are included? Any concerns for when the team solicits community input?
- What questions should the team pose in the community survey?
- Which key stakeholders the team needs to engage in the process?
- What are your expectations as to the outcome of this Master Plan process or what goes into the Waterfront Park?



GET IN TOUCH WITH US



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Presenter 2: cmccan@walkermacy.com



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A scenic view of a lake with a boat dock, a white building, and a rocky shoreline in the foreground. The foreground is dominated by tall, dry grass and green shrubs. In the middle ground, a white building with a red roof is situated on the shore, with a boat docked nearby. The lake is calm, and the background is filled with dense green trees under a clear blue sky.

Thank You!

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Abrams Park Master Plan

GOVERNING LEGISLATION

8.18.090 - Park master plan standards.

PREVIOUS COUNCIL ACTION TAKEN:

Included in 2023 Parks Capital Budget.

SUMMARY/BACKGROUND:

Abrams Park is the crown jewel of the city's park system. On any given weekend, you can find hundreds of people in the park. It is also very popular with youth athletic groups for games, tournaments or practices, and during summer months, it can receive hundreds of rental requests. All of this use and love for the facility has had an impact on the park. The Master Plan is intended to create a blueprint for park development and management at a high level with some operational goals and recommendations and a site concept plan. The consultant, AKS, was selected to spearhead this project.

An overview of the Master Plan and, specifically, the public outreach plan is to be presented to City Council and the Parks Board by the consultants and staff.

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

City Council and Parks Board Discussion:

- Are there any components of the Community Engagement Plan you would modify? Has anything been left out?
- What questions should the team add to the community survey?
- Which key stakeholders does the team need to engage in the process?
- What are your expectations as to the outcomes of this Master Plan process?

STAFF CONTACT: Corey Crownhart, Park Manager, Chuck Green, Public Works Director

ATTACHMENTS:

1. Abrams Park MP - CC 12.21



Abrams Park Master Plan

Community Engagement Plan





Engagement Goals and Objectives

Goal

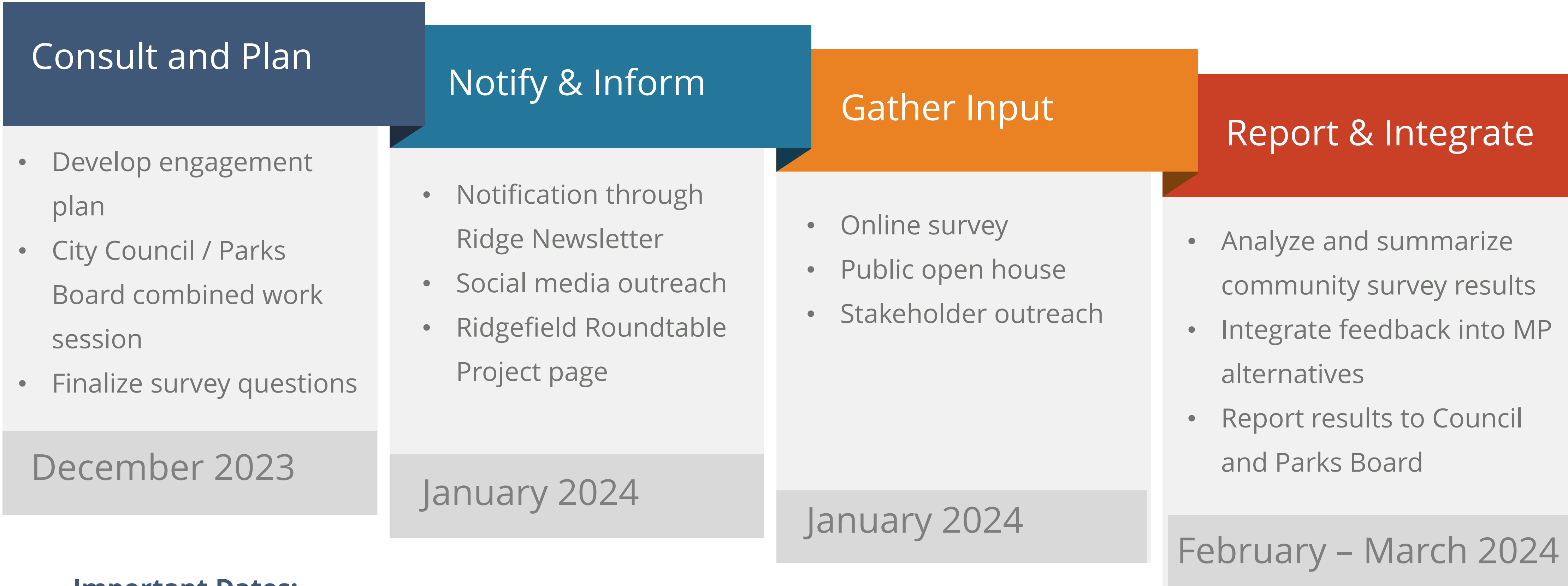
Inform and engage community members and key stakeholders prior to master plan development to ensure Abrams Park improvement reflects and addresses community values, needs and priorities.

Objectives

- 1 **Inform:** Ensure the public including key stakeholders and park users are informed about the Abrams Park master planning process and opportunities to engage.
- 2 **Consult:** Create early opportunities for the public, the Parks Boards and City Council to share their values, needs and interests to help guide the master planning and future improvements to Abrams Park.
- 3 **Involve:** Utilize Ridgefield Roundtable and a public survey to gather community feedback and integrate the input into the master planning alternatives.
- 4 **Collaborate:** Facilitate a collaborative process involving City staff, City Council and the Ridgefield Parks board through the selection of a Final Master Plan Alternative



Engagement Schedule



Important Dates:

- Online Survey Launches: **January 2**
- Public Workshop: **January 10** (prior to monthly Parks Board meeting)
- Online Survey closes: **February 2**
- Report Community Feedback and review Master Plan Alternatives:
 - **March 13** (Parks Board)
 - **March 28** (City Council)
- Refine Master Plan Alternative and approve final master plan – **March - April**



Gathering Community Input

Asking the right questions is critical to gathering input from the community that will help you make decisions about a future master plan that reflects community values, priorities and needs.

Survey Questions:

- **Who is the feedback is coming from?**
 - Demographic questions such as age, race, gender, residence location, how often they use/visit Abrams
- **What does your community value most about Abrams Park currently?**
 - Natural/greenspace, rental space for events, trails, sports fields, playground facilities, etc.
- **What issues or concerns do they have with Abrams Park, and how would they prioritize these issues?**
 - Parking, Gee Creek access, rental facilities, trail connections/maintenance, accessibility, sports fields, natural habitat preservation
- **What existing amenities or features need to be prioritized for improvements?**
 - List of existing features/amenities
- ***What new or additional features would you like to see most in the future?***



Existing Conditions



Parks Board and City Council Discussion:

- Are there any components of the Community Engagement Plan you would modify? Has anything been left out?
- What questions should the team add to the community survey?
- Which key stakeholders does the team need to engage in the process?
- What are your expectations as to the outcomes of this Master Plan process?





THANK YOU

GET IN TOUCH WITH US



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Presenter 2: audri@pointnorthinc.com



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**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Skate Park Feasibility Study Update

GOVERNING LEGISLATION

8.18.090 - Park master plan standards.

PREVIOUS COUNCIL ACTION TAKEN:

Included in 2023 Parks Capital Budget.

SUMMARY/BACKGROUND:

In 2022, the council approved a budget for a feasibility study for a permanent skate park in Ridgefield. Staff were directed to conduct a study of potential properties for a new skate park. The City's 2020 Parks, Recreation, and Open Spaces Plan (PROS) identified that a permanent skate park was highly desired by the community (ref. PROS Surveys) as a replacement and upgrade to the existing facility. Mackay and Spoito with Grindline Skateparks, Inc. were selected to provide technical support. In addition, city staff worked with the community, various stakeholders, neighbors, and the parks board to gather ideas and feedback on this project.

A City Council Study Session was held on April 13, 2023 discuss and provide input. Initially, two sites were identified for the feasibility study: the Waterfront, in collaboration with the Port of Ridgefield, and Davis Park. In October 2023, a third site was identified on the western edge of Overlook Park.

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

City Council and Parks Board Discussion:

- What are your thoughts on the site assessments?
- Is there support for a permanent skate park? If so, where?
- Should staff proceed with a concept plan?
- What park elements would you like to see included?

STAFF CONTACT: Corey Crownhart, Park Manager, Chuck Green, Public Works Director

ATTACHMENTS:

1. Skate Park Update - CC 12.21 - Finalv2



Skate Park Feasibility Study Update

December 21, 2023

Presented by Public Works Department



Assessment Work to Date

- November 2022 – Awarded Contract
- Completed Online Survey
 - Results shared with Parks Board and Council
- June 2023- Directed to Assess:
 - Ridgefield Waterfront
 - To be included into the Waterfront Park Master Plan process
 - Davis Park (City of Ridgefield Property)
 - Conduct Pop-Up Survey at existing Skate Park for Local Skater Feedback
- October 2023 - Directed to Add:
 - Overlook Park (City of Ridgefield Property / Port of Ridgefield Property)
- December 2023 – Presentation to Parks Board



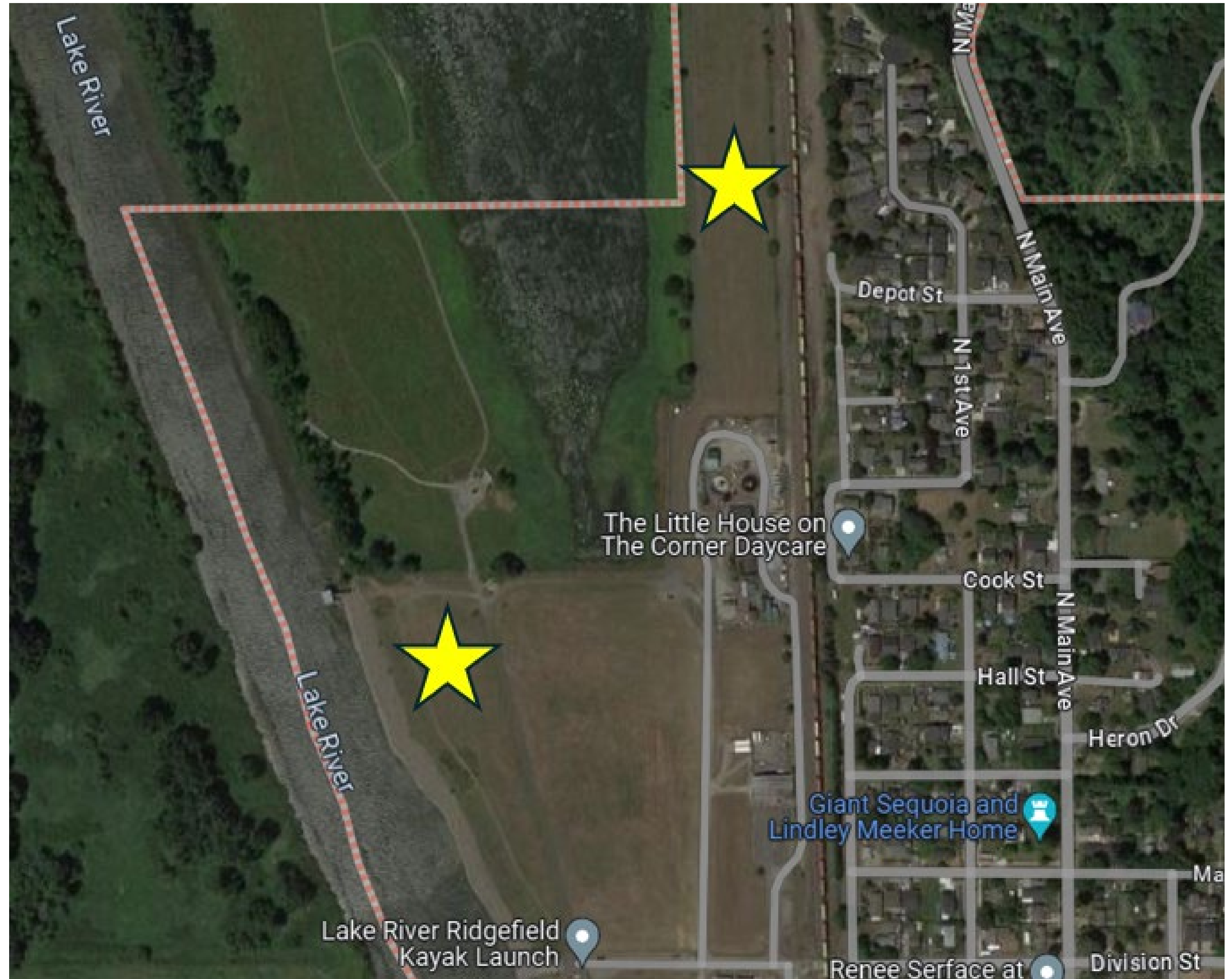
Tonight's Meeting Goals

- Present Feasibility Assessment findings for:
 - *Waterfront* (to be included in Waterfront Park Master Plan process)
 - *Overlook Park* (City of Ridgefield Property / Port of Ridgefield Property)
 - *Davis Park* (City of Ridgefield Property)
- Provide Clarifications and Answer Questions
- Receive Recommendations for Preferred Site
- Receive Direction for finalizing the study



Waterfront Park

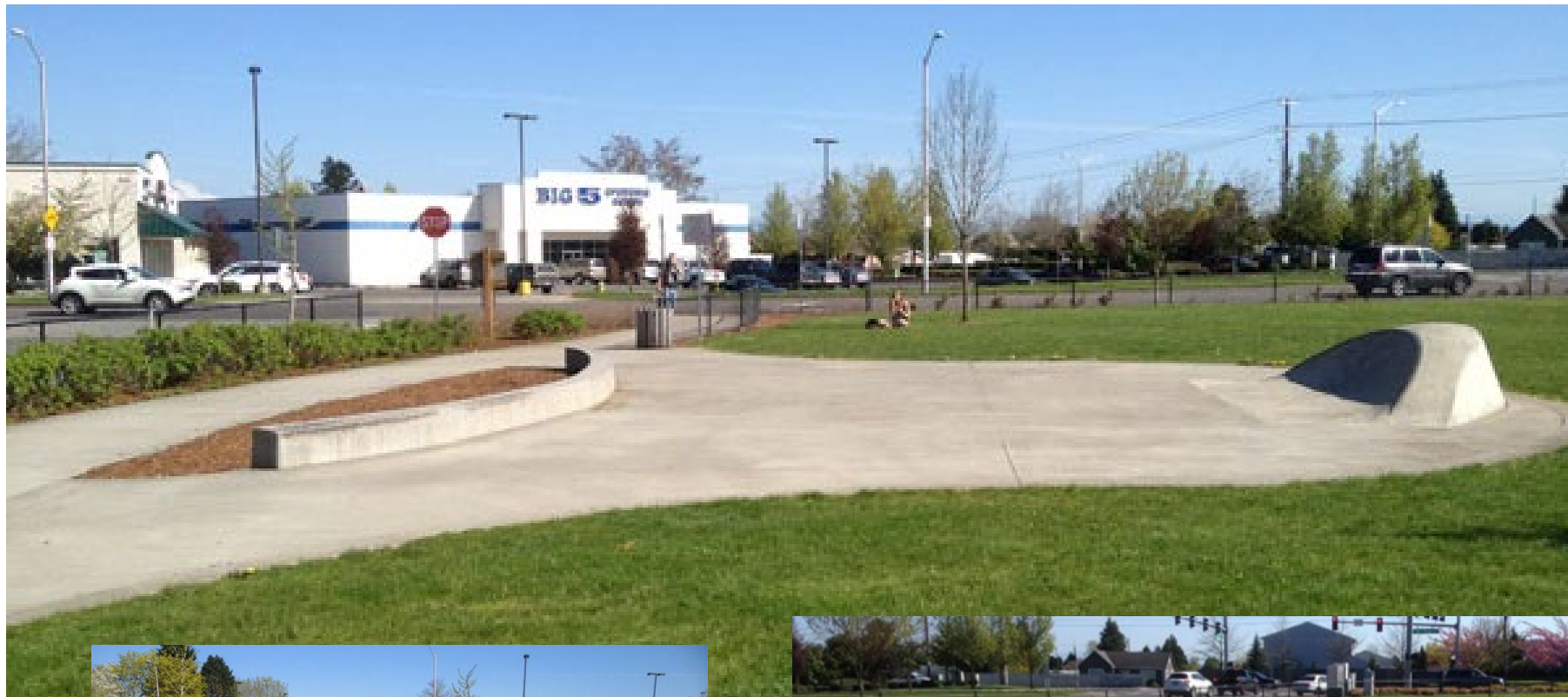
- April 2023
 - Discussion of non-traditional skate park options, including linear or “Skate Spot” options.
 - City Council directed further analysis of option (along with Davis Park).
- June 2023
 - Initial visits to the site with former Parks Manager
 - Suggested that assessment for Skate Park be included in the Waterfront Park Master Plan process.



Waterfront Park – Linear and SkateSpot Amenities

Skate Spot Example | Gretchen Fraser Park – Vancouver, WA

- Smaller footprint incorporated into existing park and amenities.
- Located in park space next to Vancouver Police East Precinct.

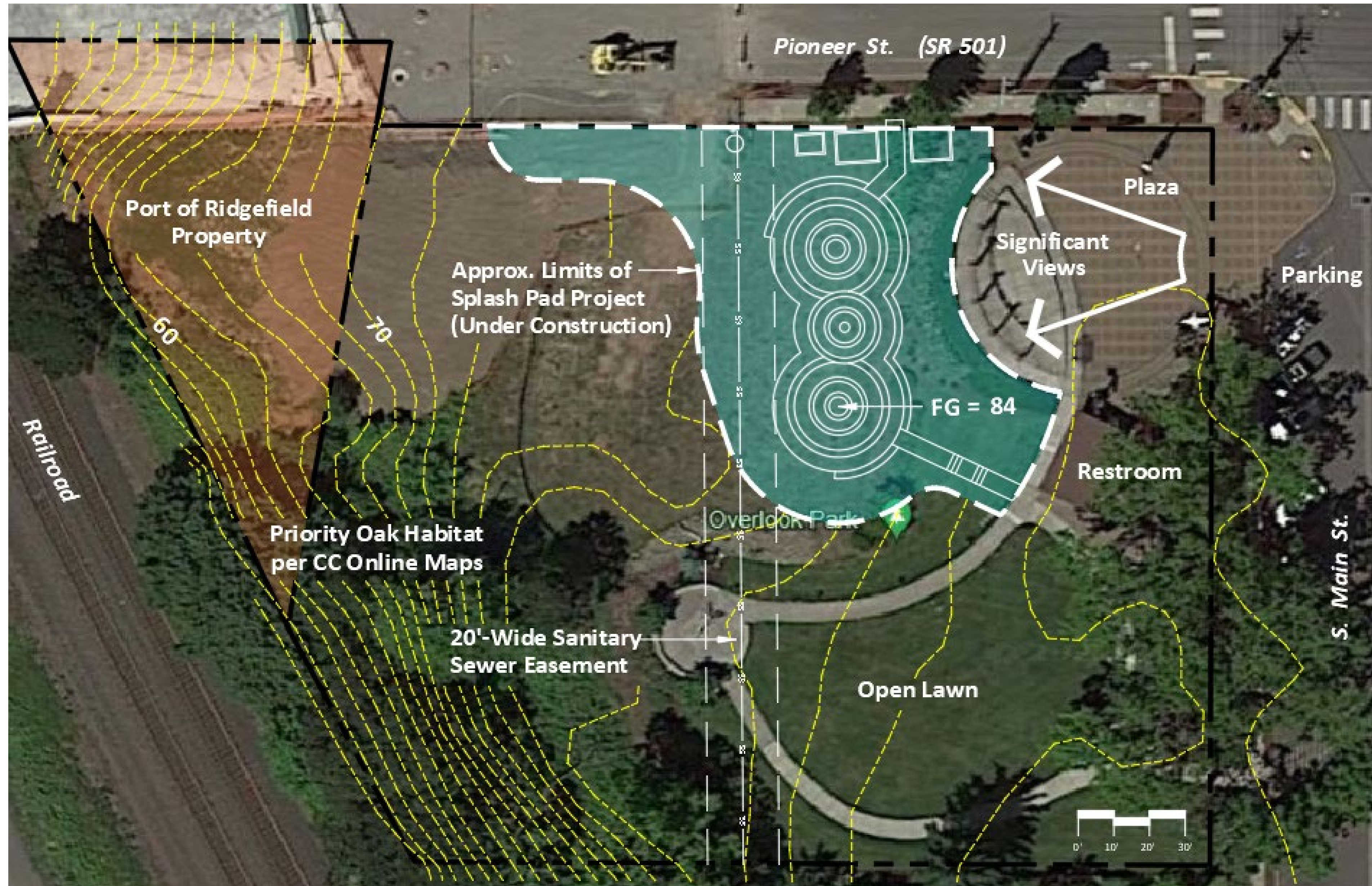


Skate Trail Example | Gateway Park – St. Paul, MN

- Allows for incorporation into diverse locations.
- Part of a larger park with non-skate amenities.



Overlook Park - Existing Conditions



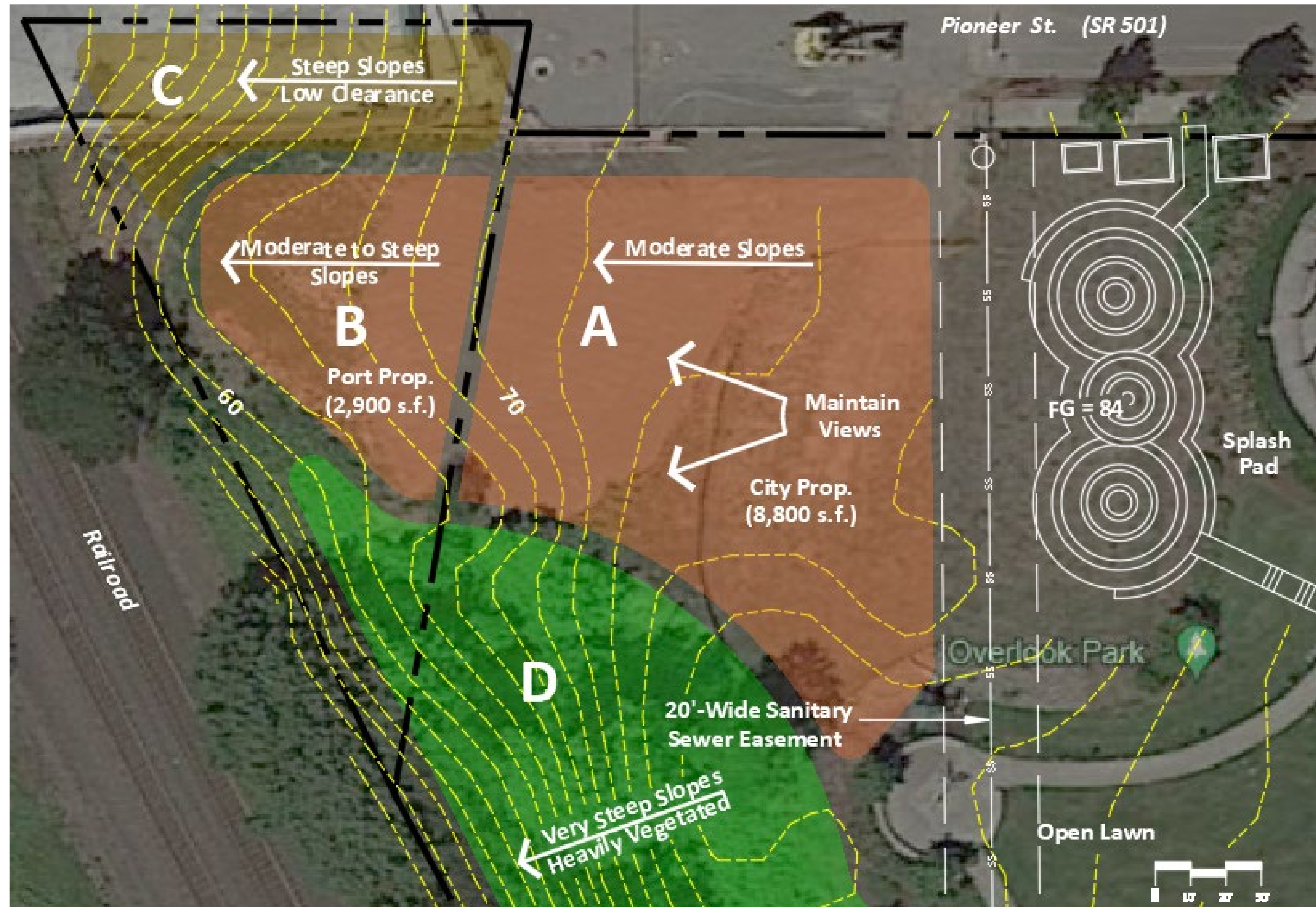
Overlook Park – Construction Feasibility Assessment

Zone A:
Most Feasible Area

Zone B:
Moderately Feasible

Zone C:
Not Feasible

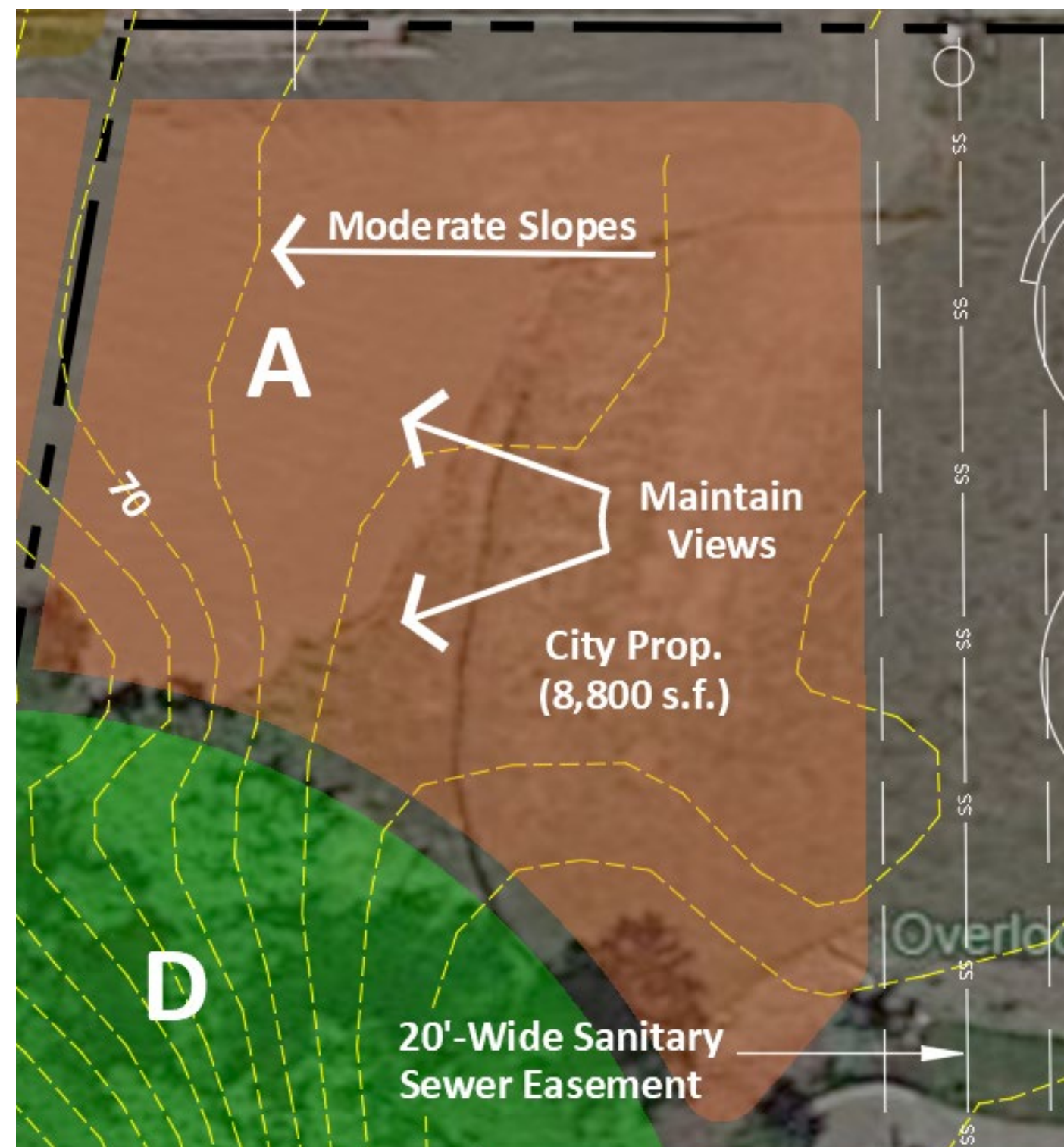
Zone D:
Not Feasible



Overlook Park – Feasibility Assessment Notes & Photos

Zone A – Most Feasible Area

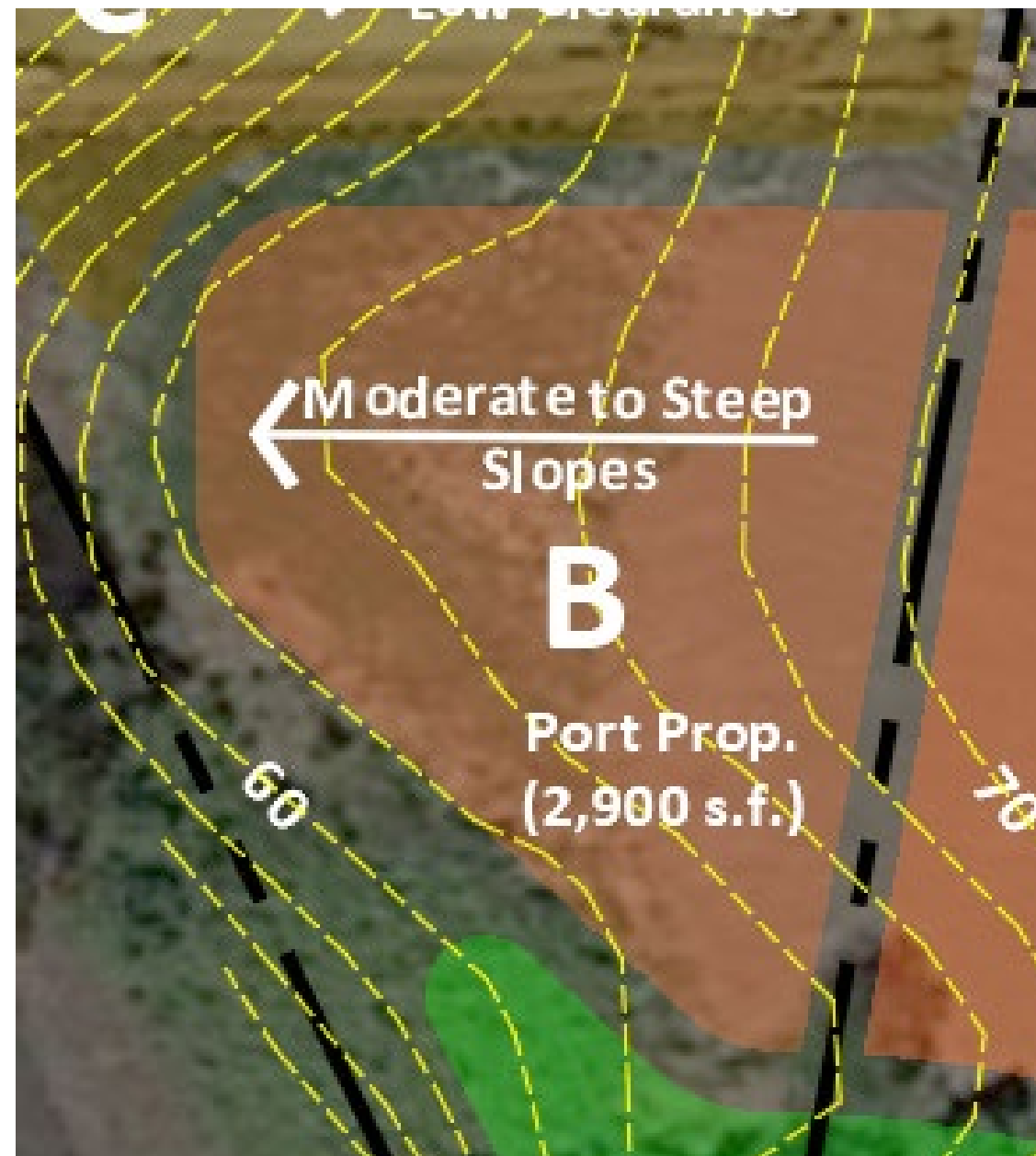
- Moderate Slopes
- City Owned Property
- No Existing Trees
- Accessibility



Overlook Park – Feasibility Assessment Notes & Photos

Zone B – Moderately Feasible

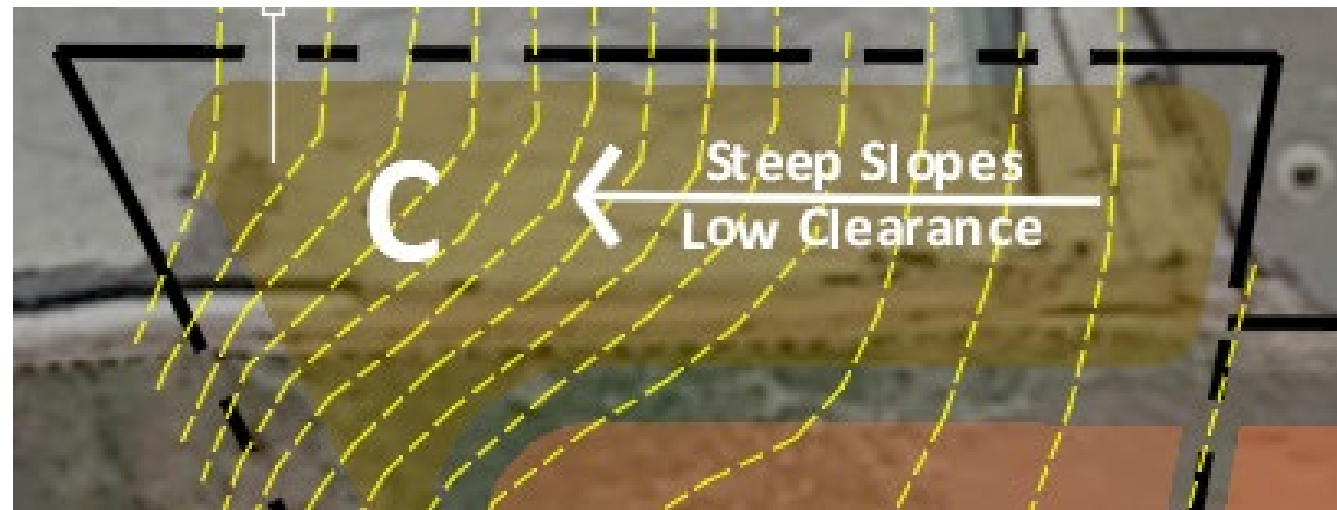
- Steep Slopes (Will require extensive retaining walls)
- Requires Property Acquisition
- Will allow for larger Skate Park



Overlook Park – Feasibility Assessment Photos

Zone C – Not Feasible

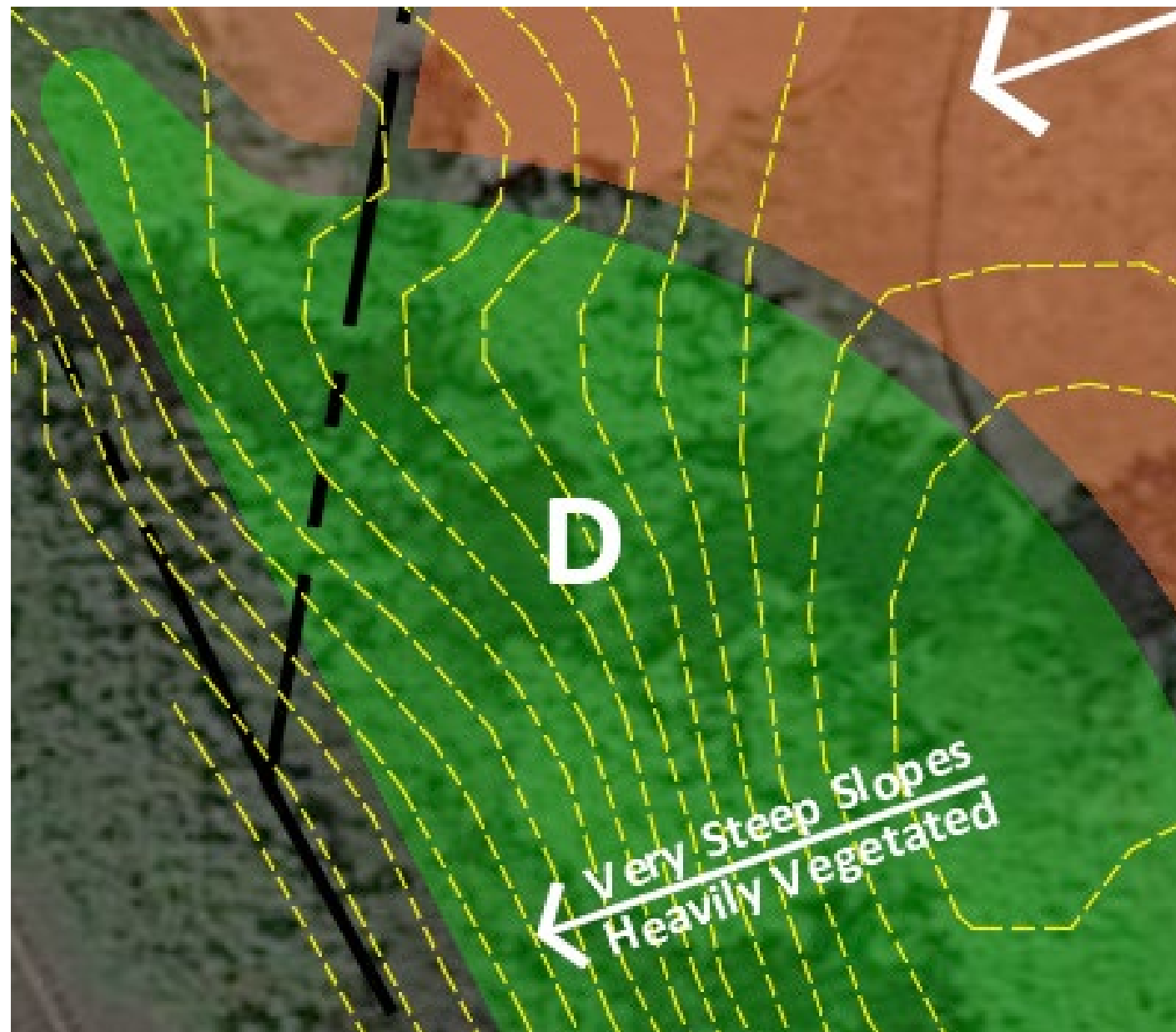
- Not feasible due to low clearances, steep slopes
- Requires Property Acquisition.



Overlook Park – Feasibility Assessment Photos

Zone D - Not Feasible

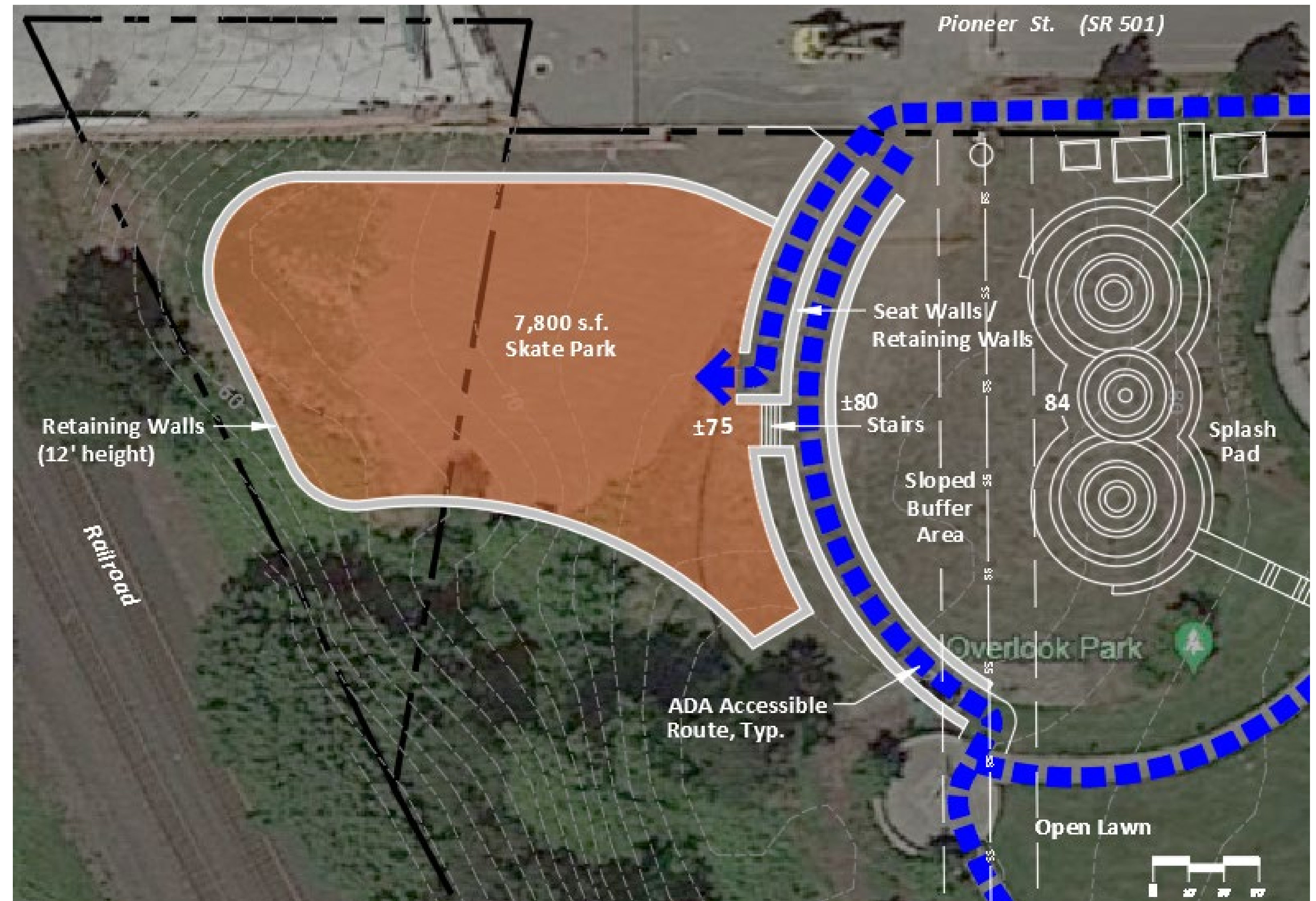
- Steep Slopes
- Heavily Vegetated
- Priority Oak Habitat per Clark County Online Maps



Overlook Park – Schematic Concept

Features / Considerations

- Results in approx. 7,800 s.f. area for Skate Park and features
- Does not obstruct views from Plaza area.
- Allow ample buffer space between skate and splash pad to avoid skating on splash pad and damaging it.
- Provides seat/retaining walls oriented to take advantage of views into skate park and beyond toward the west.
- Will require significant grading and extensive retaining wall construction.
- Parking concerns.



Davis Park – Existing Conditions

Site Context

- Site is bordered by (SFR) Single Family Residential to the East, West and North and by the Community Library to the South.
- There is on-street parking surrounding 3 sides of the park.
- Site is located in an area of town that is easy highly visible and easy to monitor.

General Park Description

- Park is approx. 1.25 acres with a neighborhood park character.
- Northern half of the park is fully developed with good balance of mature trees, playgrounds, site furnishings and passive open lawn areas.
- Southern half of the site consists of on-site parking and non-programmed open lawn.



Davis Park – Construction Feasibility Assessment

Developed Park Assessment

- Existing utilities to support a Skate Park and Restroom are all nearby or already on site.
- Topography is flat throughout the entire site.
- On-site and On-street Parking is adequate to support a neighborhood park with Skate Park and EV Charging Stations should be preserved.
- Mature trees should be preserved which limits construction in the North (developed) half of the park but limits major construction.
- City owned Property (No acquisition required)
- Playgrounds are aging out and have limited ADA Accessibility. Skate Park / Restroom additions may trigger ADA upgrades.

Semi- Developed Park Assessment

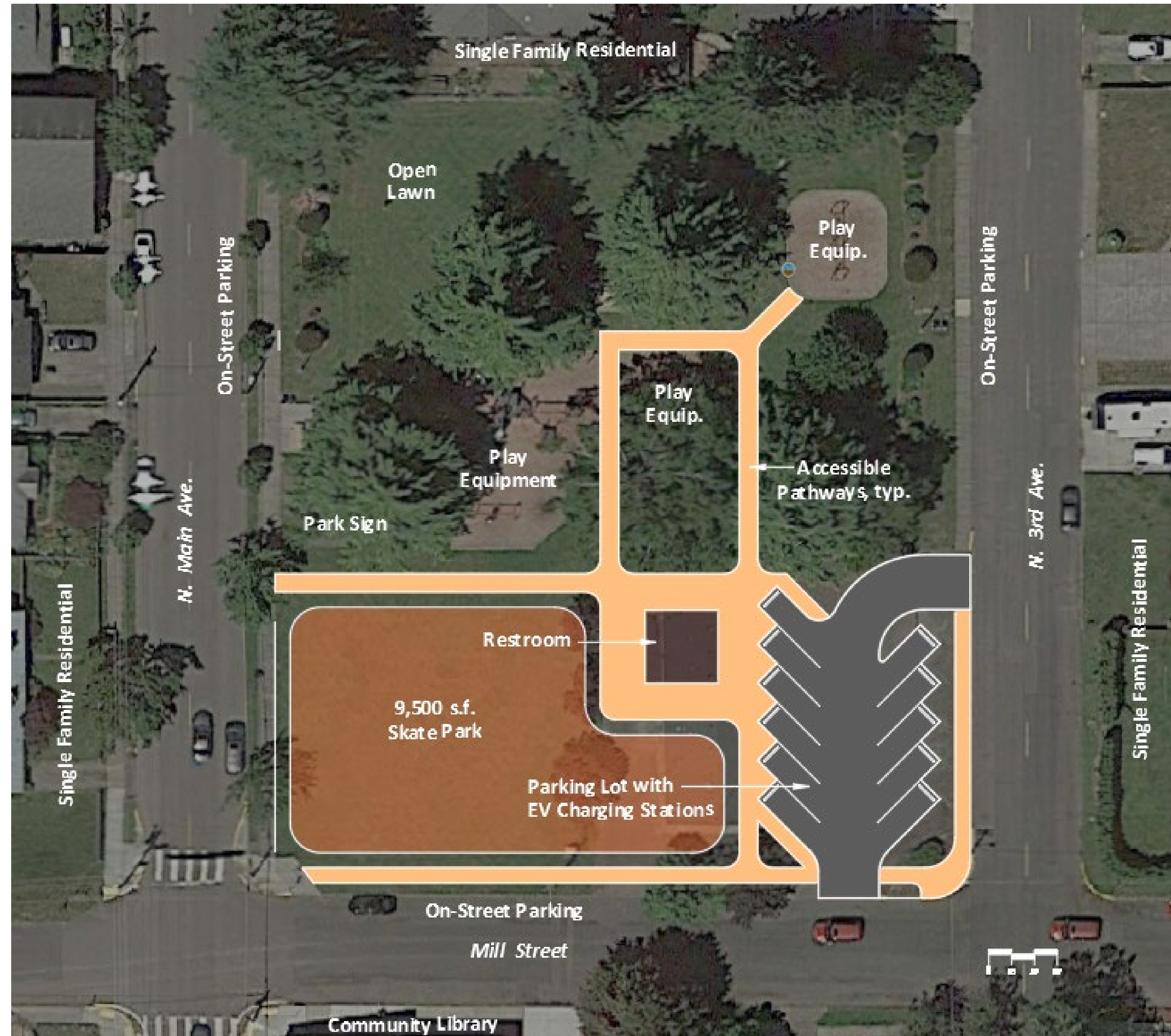
- Feasible for Skate Park/Restroom/Parking
- Low impact for surrounding Single Family Residential and existing mature trees.
- Constructable site, but excavation may need to address dioxins.



Davis Park – Schematic Concept

Features / Considerations

- Results in approx. 9,500 s.f. area for Skate Park and features
- Centralized location for Restroom with ADA Parking and easy maintenance access.
- Allows for ADA Accessible Route upgrades.
- High visibility and easy to monitor.
- Consider pairing the Skate Park development with renovation and upgrades to Playgrounds to expand upon accessibility, inclusivity and diversity of play opportunities.



Next Steps

- Gain Consensus on Preferred Site Selection
- Refine and Finalize Assessment/Concept/ROM Budget Estimate based on feedback and direction received
- Final Presentation



Parks Board & Council Discussion:

- What are your thoughts on the site assessments?
- Is there support for a permanent skate park? If so, where?
- Should staff proceed with a concept plan?
- What park elements would you like to see included?





THANK YOU

GET IN TOUCH WITH US



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www.facebook.com/CityofRidgefield/



**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

The City Council approves claims and/or payroll of the City on a regular basis

SUMMARY/BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor details attached

RECOMMENDED ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

"I move to approve the consent agenda as presented"

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS:

1. December 21, 2023 Claims Report

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ADVANCED EXCAVATING SPECIALISTS LLC	2066	P21001-2066-7	Public Works	11.2023 S Pioneer Extension/Roundabout	290,038.58
ADVANCED EXCAVATING SPECIALISTS LLC Total					290,038.58
AFTERMATH SERVICES LLC	3712	JC2023-8005	Genl Govt/Facilities Public Safety	Bio-Hazard Patrol Car Cleaning - Gibson Bio-Hazard Patrol Car Cleaning - Gibson	(34.80) 434.80
AFTERMATH SERVICES LLC Total					400.00
ANDREW MARVITZ	3279	3279-20231208	Public Safety	Public Safety Leadership Meals per Diem - Marvitz	253.00
ANDREW MARVITZ Total					253.00
AQUATIC INFORMATICS INC.	3337	106998	Genl Govt/Facilities Public Works	11.2023 Web Test 11.2023 Web Test	(5.66) 70.66
AQUATIC INFORMATICS INC. Total					65.00
ASSOCIATED CONSULTANTS INC.	1030	23-193-01	Community Development	Dollar Tree Refrig. Skid & Cond. Platform	2,707.50
ASSOCIATED CONSULTANTS INC. Total					2,707.50
BACKWOOD BARK	3944	13026	Genl Govt/Facilities Public Works	11.2023 Yard Debris Removal 11.2023 Yard Debris Removal 11.2023 Soil Mix	7.94 1,068.19 222.84
BACKWOOD BARK Total					1,298.97
BLUEFIN PAYMENT SYSTEMS - EPAY	2827	2827-202311A 2827-302311B	Public Works Public Works	11.2023 Customer Web Payments 11.2023 Customer Web Payments	5,690.22 21.90
BLUEFIN PAYMENT SYSTEMS - EPAY Total					5,712.12
BOB'S AUTOMOTIVE	0057	25251	Community Development	2013 Ford Escape 48618D - CDD	39.65
BOB'S AUTOMOTIVE Total					39.65
BRIAN HETTMAN	3946	BLD-23-0157	Genl Govt/Facilities	Plan Check Fee Refund	1,009.04
BRIAN HETTMAN Total					1,009.04
BRITTANI FREIMUTH	3418	3418-20231221	Human Resources	Springbrook Conf. Lodging & 07.2023-10.2023 Mileage -Freimuth	1,036.19
BRITTANI FREIMUTH Total					1,036.19
BSK ASSOCIATES	2119	VG05194	Public Works	11.2023 Coliform Testing	550.00
BSK ASSOCIATES Total					550.00
CAPITOL ASSET & PAVEMENT SERVICES INC.	3539	900	Public Works	2023 Pavement Management Services	4,014.00
CAPITOL ASSET & PAVEMENT SERVICES INC. Total					4,014.00
CASCADE CENTERS INC.	3969	125045	Genl Govt/Facilities Public Safety Public Works Community Development	2024 Employee Assistance Program 2024 Employee Assistance Program 2024 Employee Assistance Program 2024 Employee Assistance Program	172.85 138.88 128.98 109.29
CASCADE CENTERS INC. Total					550.00
CDW LLC	3821	NJ73240	Information Technology	2024 Mimecast Software Annual Renewal	1,760.00
CDW LLC Total					1,760.00
CECO INC.	3898	IN-0935375	Genl Govt/Facilities Public Works	PW Pressure Washer Repair PW Pressure Washer Repair	42.38 701.03
CECO INC. Total					743.41
CFM STRATEGIC COMMUNICATIONS INC.	2551	27765	Genl Govt/Facilities	11.2023 Lobbyist	5,200.00
CFM STRATEGIC COMMUNICATIONS INC. Total					5,200.00
CINTAS CORPORATION NO 2	3497	5185885094 5185885060	Genl Govt/Facilities Genl Govt/Facilities	11.2023 First Aid Supplies - CH 11.2023 PW OPS First Aid Supplies	15.40 13.32

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

CINTAS CORPORATION NO 2	3497	5185885060	Public Works	11.2023 PW OPS First Aid Supplies	220.58
			Community Development	11.2023 PW OPS First Aid Supplies	27.23
		5185885009	Public Safety	11.2023 PD First Aid Supplies	47.75
		5185885015	Genl Govt/Facilities	11.2023 First Aid Supplies - RACC	26.81
			Community Development	11.2023 First Aid Supplies - RACC	75.06
CINTAS CORPORATION NO 2 Total					426.15
CITY OF CAMAS	0093	140459	Public Safety	2023 EVOC Training	619.70
CITY OF CAMAS Total					619.70
CITY OF RIDGEFIELD WATER & STORM - EPAY	0096	0096-009787-013	Public Works	2021-2023 IRR Median Pioneer St & Royle Rd - Back Billing	485.70
CITY OF RIDGEFIELD WATER & STORM - EPAY Total					485.70
CITYGATE ASSOCIATES LLC	3913	31412	Public Works	Public Works Staff Study	7,756.13
CITYGATE ASSOCIATES LLC Total					7,756.13
CIVICPLUS LLC	3832	277711	Genl Govt/Facilities	12.2023-11.2023 Administrative Support Fee	298.93
		277381	Information Technology	2024 Civic Clerk Annual Fee - Agenda and Minutes Mgmt	3,994.73
CIVICPLUS LLC Total					4,293.66
CLARK COUNTY	0102	CI058088	Judicial	09.2023 Pretrial Supervision & Investigations	2,097.41
		CI058346	Public Works	10.2023 Whatley Decant Billing	3,021.92
		CI058244	Judicial	10.2023 Pretrial Supervision & Investigations	1,871.59
		CI058175	Public Safety	Q3.2023 Jail Beds	18,355.84
CLARK COUNTY Total					25,346.76
CLARK COUNTY TREASURERS OFFICE	0554	SIF202311	Genl Govt/Facilities	School Impact Fees	79,275.30
CLARK COUNTY TREASURERS OFFICE Total					79,275.30
CLARK PUBLIC UTILITIES - EPAY	0110	7559-485-202311	Genl Govt/Facilities	11.2023 487 S 56th Pl.	64.85
				11.2023 230 Pioneer St	189.74
			Public Safety	11.2023 116 N Main Ave	38.90
				11.2023 101 Mill St-Ste B	300.41
			Public Works	11.2023 911 N 65 Av Intertie 2 - Water	101.34
				11.2023 Traffic Signal - Hillhurst/Royal Rd.	58.17
				11.2023 487 S 56th Pl.	1,056.49
				11.2023 535 N Abrams Park Rd	13.67
				11.2023 214 S Riverview Dr	87.96
				11.2023 400 N Abrams Park Rd	1,458.29
				11.2023 337 S Royal Rd	163.05
				11.2023 City Park/Water Well	4,160.18
				11.2023 N 35th Ave and Pioneer St	64.95
				11.2023 3701 N 3rd Cir	26.99
				11.2023 SR/Pioneerst & S 65th Ave	62.66
				11.2023 109 W Division St - Shop -Electricity	39.56
				11.2023 101 S Main	51.89
				11.2023 Pioneer St. & Gee Creek Loop	27.07
				11.2023 301 N 3rd Ave	209.33
				11.2023 Overlook Park	46.75
				11.2023 2300 N 3rd Way Bellwood Trail Lights	38.41
				11.2023 255 S 56th Pl-Electricity	2,138.31
				11.2023 SR/Pioneerst & S 56 PL	134.90
				11.2023 N.Abrams Park/E Division	199.53
				11.2023 800 NE 264 St Intertie 1 - Water	607.17

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

CLARK PUBLIC UTILITIES - EPAY	0110	7559-485-202311	Public Works	11.2023 N 1st Cir & N 65th Ave - Park & Ride	71.39
				11.2023 512 N Allen Dr	26.83
				11.2023 1504 NW 289 St Intertie 3 - Water	692.45
			Community Development	11.2023 Municipal lighting lease	9,428.69
				11.2023 487 S 56th Pl.	132.40
				Public Works	11.2023 487 S 56th Pl.
CLARK PUBLIC UTILITIES - EPAY Total					21,708.54
CLARK REGIONAL WASTEWATER DISTRICT - EPAY	0741	0741-202311	Genl Govt/Facilities	487 S 56th Pl - Sewer	3.37
				109 W Division WWTP - CRWWD Portion - Sewer	88.86
				230 Pioneer St City Hall - Sewer	266.00
			Public Safety	116 N Main Ave PD - Sewer	52.38
				Public Works	487 S 56th Pl - Sewer
			Community Development	109 W Division WWTP - Sewer	88.87
				255 S 56th Pl Well & Reservoir - Sewer	38.26
				535 N Abrams Park Rd - Sewer	117.70
				Abrams Park Kitchen - Sewer	38.26
				Abrams Park Concessions Sewer	42.97
				101 S Main Ave - Overlook Park	213.63
				Abrams Park Restrooms - Sewer	89.45
				487 S 56th Pl - Sewer	6.87
				Public Works	487 S 56th Pl - Sewer
CLARK REGIONAL WASTEWATER DISTRICT - EPAY Total					1,102.29
Clasey Sarah	UB*00963	(blank)	Genl Govt/Facilities	Refund Check 009391-000 2123 S White Salmon Dr	83.86
Clasey Sarah Total					83.86
CLEARGOV INC.	3109	2023-14001	Information Technology	2024 ClearGov Transparency Suite Subscription	4,281.99
CLEARGOV INC. Total					4,281.99
COLUMBIAN PUBLISHING	0116	45061	Public Works	UB Rate Increase/Crossing Phases/Property Tax Increase/Cap. Fac.	91.80
			Community Development	UB Rate Increase/Crossing Phases/Property Tax Increase/Cap. Fac.	90.00
			Finance	UB Rate Increase/Crossing Phases/Property Tax Increase/Cap. Fac.	46.80
		45054	Finance	2024 Proposed Budget	66.60
COLUMBIAN PUBLISHING Total					295.20
COMCAST - EPAY	2271	2271-202312	Genl Govt/Facilities	PW OPS Internet Services	10.24
				PW Ops Communications	21.34
				RACC Internet Services	52.85
				CH Internet Services	409.03
				CH Communicatons	66.59
				PD Communications-101	398.35
			Public Safety	PW OPS Internet Services	169.60
				Public Works	PW Ops Communications
			Community Development	PW OPS Internet Services	20.96
				PW Ops Communications	33.54
				RACC Internet Services	147.94
COMCAST - EPAY Total					1,540.92
COMCAST BUSINESS - EPAY	1666	189090602	Genl Govt/Facilities	12.2023 PW Ops Communications - 487 S 56th Pl	85.86
			Public Safety	12.2023 PD Communications - 101 Mill Street	1,867.53
			Public Works	12.2023 PW Ops Communications - 487 S 56th Pl	1,419.08
			Community Development	12.2023 PW Ops Communications - 487 S 56th Pl	175.24

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

COMCAST BUSINESS - EPAY	1666	187354439	Genl Govt/Facilities	12.2023 City Hall Communications	421.71
COMCAST BUSINESS - EPAY Total					3,969.42
CONSOR NORTH AMERICA INC.	3949	C232644WA.00-3	Public Works	11.2023 S Royale S 15th to S 5th - Construction Mgmt	46,382.73
CONSOR NORTH AMERICA INC. Total					46,382.73
DEPARTMENT OF LICENSING - EPAY	0154	RG0001503-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001512-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001509-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001507-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001500-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001506-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001515-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001502-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001504-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001513-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001505-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001498-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001499-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001511-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001501-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001497-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001508-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001514-2023	Genl Govt/Facilities	CPL Fees	18.00
DEPARTMENT OF LICENSING - EPAY Total					324.00
DICK'S TIRE FACTORY	0158	D82424	Public Works	Flail Mower Tires	3,874.18
		D81578	Public Safety	21 Ford Explorer 72002D - Oil Change	55.26
		D81557	Public Safety	PD Vehicle Flat Tire Repair	25.00
		D81345	Public Safety	PD Vehicle Flat Tire Repair	30.00
DICK'S TIRE FACTORY Total					3,984.44
DZ AND FAMILY MACHINE WORKS LLC	1497	21048	Public Works	Water Valve Extensions & Chlorine Injection System Parts	1,047.74
DZ AND FAMILY MACHINE WORKS LLC Total					1,047.74
EASTSIDE STEEL INC.	3134	2-294509	Public Works	Abrams Park Pedestrian Bridge Parts	597.85
EASTSIDE STEEL INC. Total					597.85
ELCOR INC	2081	MSG-16942	Public Safety	11.2023 IT Services	4,287.76
			Public Works	11.2023 IT Services	3,484.65
			Community Development	11.2023 IT Services	3,751.07
			Information Technology	11.2023 IT Services	7,782.06
ELCOR INC Total					19,305.54
ENCORE ONE LLC	3890	224824	Genl Govt/Facilities	11.2023 Janitorial Services - PW Ops	34.93
				11.2023 Janitorial Services - CH	278.69
			Public Safety	11.2023 Janitorial Services - PD	687.71
			Public Works	11.2023 Janitorial Services - PW Ops	436.49
			Community Development	11.2023 Janitorial Services - PW Ops	71.29
			Public Works	11.2023 Janitorial Services - PW Ops	141.13
ENCORE ONE LLC Total					1,650.24
FERGUSON ENTERPRISES INC # 8423	0181	1234906	Genl Govt/Facilities	PWFAC Water Meter Wrenches	21.56
			Public Works	PWFAC Water Meter Wrenches	188.28
FERGUSON ENTERPRISES INC # 8423 Total					209.84

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

FIDELITY NATIONAL TITLE - EPAY	0677	612892539	Public Works	8004 S 5th Street Purchase	50,000.00
FIDELITY NATIONAL TITLE - EPAY Total					50,000.00
GISI MARKETING GROUP	2811	279275	Genl Govt/Facilities	Business Cards - Kelly Melroy	24.37
			Public Works	Business Cards - Kelly Melroy	219.36
GISI MARKETING GROUP Total					243.73
GLOBAL SECURITY & SAFETY COMMUNICATIONS INC.	3447	4590856	Genl Govt/Facilities	12.2023 PW Ops Alarm Monitoring Services	6.54
			Public Works	12.2023 PW Ops Alarm Monitoring Services	108.25
			Community Development	12.2023 PW Ops Alarm Monitoring Services	13.36
GLOBAL SECURITY & SAFETY COMMUNICATIONS INC. Total					128.15
GRAY AND OSBORNE INC	0207	23231.07-2	Community Development	11.2023 Seven Wells Phase 6 PLZ-23-0063	726.27
		23231.00-4	Community Development	11.2023 On Call Development Reviews	243.05
		23231.02-4	Community Development	11.2023 Nye PUD PLZ-22-0054-0057	162.03
		23231.09-3	Community Development	11.2023 Sanderling Park PH 2A & 2B PLZ-23-0065	80.61
		23231.11-1	Community Development	11.2023 Quail Ridge Subdivision	243.05
GRAY AND OSBORNE INC Total					1,455.01
GRAYLING ENGINEERS PLLC	3877	915	Public Works	11.2023 Water Main Replacement - Pioneer to Shobert	1,497.40
GRAYLING ENGINEERS PLLC Total					1,497.40
GROVER ELECTRIC AND PLUMBING	0210	HB88762	Public Works	Overlook Park Bathroom Repair	16.83
		HB88763	Genl Govt/Facilities	PW Ops Breakroom Faucet Replacement	4.78
			Public Works	PW Ops Breakroom Faucet Replacement	79.23
			Community Development	PW Ops Breakroom Faucet Replacement	9.78
		HB89051	Public Works	PWUTIL PVC Plug	27.99
GROVER ELECTRIC AND PLUMBING Total					138.61
H.D. FOWLER COMPANY	2036	I6582288	Public Works	PWUTIL PVC Plug	31.25
		I6579123	Public Works	Valve Box Lid - Vancouver Water	69.43
H.D. FOWLER COMPANY Total					100.68
HARPER HOUF PETERSON RIGHELLIS INC.	1678	57633	Community Development	10.2023 51st Ave Roundabout & Pioneer Widening	55,941.25
HARPER HOUF PETERSON RIGHELLIS INC. Total					55,941.25
HARRY'S LAWN AND POWER EQUIPMENT	0214	252443	Public Works	PWFAC Trimmer String & Oil	367.80
HARRY'S LAWN AND POWER EQUIPMENT Total					367.80
HD SUPPLY INC.	3886	INV00213098	Public Works	PWUTIL Spears Ball Valve	173.81
HD SUPPLY INC. Total					173.81
HOME DEPOT VISA - EPAY	1805	4104055	Public Works	Overlook Park Retaining Wall Blocks/Supplies	638.70
		3210283	Public Works	Returned Overlook Park Retaining Wall Blocks/Supplies	(271.38)
		350182	Genl Govt/Facilities	PWFAC Tools & Sign Supplies for 8004 S 5th St	65.61
			Public Works	PWFAC Tools & Sign Supplies for 8004 S 5th St	377.72
		7940907	Public Works	Rotary Hammer PWSTW	259.79
		350183	Genl Govt/Facilities	12.2023 1SAT Christmas Tree Cords	189.76
		8092055	Genl Govt/Facilities	12.2023 1SAT Christmas Tree & Santa Sign Supplies	173.07
		3210284	Genl Govt/Facilities	Overlook Park Retaining Wall Blocks	(4.59)
			Public Works	Overlook Park Retaining Wall Blocks	57.39
HOME DEPOT VISA - EPAY Total					1,486.07
HONEY BUCKETS	0223	0553875941	Genl Govt/Facilities	2023 Hometown Port-a-Potty	485.00
		0553875940	Public Works	12.01.2023-12.28.2023 Davis Park Port-a-Potty	373.00
HONEY BUCKETS Total					858.00
INSTANT IMPRINTS CASCADE PARK	2371	53997	Human Resources	Service Awards	26.14
INSTANT IMPRINTS CASCADE PARK Total					26.14

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

INTERMEDIA.NET INC.	3804	2312214714	Information Technology	11.2023 Voice Service Charges	88.89
INTERMEDIA.NET INC. Total					88.89
J2 BLUE PRINT SUPPLY	0243	AR145529	Community Development	Public Notice Boards	877.76
		AR145530	Genl Govt/Facilities	2023 Hometown Sign	179.36
		AR145424	Community Development	11.2023 Plotter Contract	65.59
J2 BLUE PRINT SUPPLY Total					1,122.71
JACOBS ENGINEERING GROUP INC.	3349	W3X87401-16	Public Works	11.2023 Screen Design/Engineering Services	12,723.44
JACOBS ENGINEERING GROUP INC. Total					12,723.44
JANEAN Z PARKER	2199	219	Public Works	11.2023 Legal Services	275.00
			Community Development	11.2023 Legal Services	1,581.25
			Legal	11.2023 Legal Services	5,500.00
JANEAN Z PARKER Total					7,356.25
JAYSON TAYLOR	3960	PLZ-23-0060B	Genl Govt/Facilities	Zone Change Request 213991000 - Refund	1,250.00
JAYSON TAYLOR Total					1,250.00
JUDY CHIPMAN	3757	3757-20231221	Council	06.2023 - 11.2023 Mileage Reimbursement	284.93
JUDY CHIPMAN Total					284.93
KIRK JOHNSON	1716	1716-20231221	Finance	09.2023-11.2023 Mileage Reimb. - Kirk Johnson	230.43
KIRK JOHNSON Total					230.43
L.N. CURTIS AND SONS	3075	INV770584	Public Safety	PD Uniforms - Gibson	90.83
L.N. CURTIS AND SONS Total					90.83
LANGUAGE LINE SERVICES INC.	3122	11170023	Judicial	11.2023 Interpreting Services - PD	70.17
LANGUAGE LINE SERVICES INC. Total					70.17
LISA BLAKE	2297	2297-20231208	Public Works	Cross Connection Control Training Meals - Blake	218.00
LISA BLAKE Total					218.00
MACKAY AND SPOSITO INC.	0899	048788	Public Works	11.2023 Skate Park Alternatives Study	2,588.17
MACKAY AND SPOSITO INC. Total					2,588.17
MAUL FOSTER ALONGI INC.	0834	57631	Genl Govt/Facilities	11.2023 On-Call Services - Park Laundry	278.75
MAUL FOSTER ALONGI INC. Total					278.75
MILORAD MIKETIC	3770	16113	Genl Govt/Facilities	Event / Reservation Managing Software	(126.15)
			Information Technology	Event / Reservation Managing Software	1,576.15
MILORAD MIKETIC Total					1,450.00
MJB CONSULTING INC	3117	2215	Genl Govt/Facilities	12.2023 State Lobbyist	2,750.00
MJB CONSULTING INC Total					2,750.00
MOTIVATED METAL LLC	3971	ROA-001	Public Works	Overpass Art Proposal	750.00
MOTIVATED METAL LLC Total					750.00
MOTOROLA SOLUTIONS INC.	0301	8281668604	Public Safety	Two Batteries for Portable Radios	174.57
MOTOROLA SOLUTIONS INC. Total					174.57
MUNICIPAL EMERGENCY SERVICES INC	2235	IN1973471	Public Safety	Ballistic Armor and Carrier - Fokin	1,487.54
MUNICIPAL EMERGENCY SERVICES INC Total					1,487.54
NAPA AUTO PARTS	0498	399306	Public Works	PWSTW Wheel Spinner/Exhaust Fluid	171.50
NAPA AUTO PARTS Total					171.50
NATHAN MACLEOD	3970	ENG-23-0109	Genl Govt/Facilities	Encroachment Permit Fee 986057850 - Refund	125.00
NATHAN MACLEOD Total					125.00
NATIONAL SAFETY INC	3571	0708852-IN	Public Works	PWSTW Air Monitor	646.77
NATIONAL SAFETY INC Total					646.77
NORTHSIDE FORD TRUCK SALES INC	3281	278306	Public Works	2023 Ford E350 74574D	73.03
NORTHSIDE FORD TRUCK SALES INC Total					73.03

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

NORTHWEST NATURAL GAS - EPAY	0315	0315-202311	Genl Govt/Facilities	11.2023 487 S 56th PW Ops #A - Natural Gas	4.12
				11.2023 109 Division PW Shop - Natural Gas	1.80
				11.2023 487 S 56th PW Ops #B - Natural Gas	194.16
			Public Safety	11.2023 230 Pioneer St City Hall - Natural Gas	380.36
				11.2023 116 N Main Police Department - Natural Gas	128.72
				11.2023 101 Mill St Police Department - Natural Gas	260.39
			Public Works	11.2023 487 S 56th PW Ops #A - Natural Gas	67.05
				11.2023 109 Division PW Shop - Natural Gas	29.35
				11.2023 487 S 56th PW Ops #B - Natural Gas	3,163.48
			Community Development Public Works	11.2023 487 S 56th PW Ops #A - Natural Gas	8.41
				11.2023 487 S 56th PW Ops #A - Natural Gas	1.03
				11.2023 109 Division PW Shop - Natural Gas	0.45
				11.2023 487 S 56th PW Ops #B - Natural Gas	48.71
NORTHWEST NATURAL GAS - EPAY Total					4,288.03
ONE CALL CONCEPTS	0326	3119097	Public Works	11.2023 Excavation Notification/Modern Ticket Delivery	129.75
ONE CALL CONCEPTS Total					129.75
ON-HOLD CONCEPTS INC	2217	621806	Information Technology	12.2023 On Hold Music Services	24.95
ON-HOLD CONCEPTS INC Total					24.95
PACIFICA LAW GROUP	2911	87307	Legal	11.2023 Legal Services	141.00
PACIFICA LAW GROUP Total					141.00
PATRICK HILDRETH BRAND AND DESIGN	2372	2694	Genl Govt/Facilities	Patrick Hildreth Brand & Design	458.34
			Public Works	Patrick Hildreth Brand & Design	91.66
PATRICK HILDRETH BRAND AND DESIGN Total					550.00
PBS ENGINEERING AND ENVIRONMENTAL	0342	0071742.000-18	Public Works	10.2023 Mayors Meadow to Reiman Rd Design	4,263.75
		0078071.000-6	Public Works	10.2023 S 5th Street Roadway Repairs	441.00
		0078103.000-4	Public Works	10.2023 Hillhurst Street Light & School Flasher	280.00
		0071069.009-22	Public Works	10.2023 Royle Road Corridor Completion	1,561.50
		0071272.001-8	Community Development	10.2023 Developer Plan Review	6,725.00
		0071402.000-5	Public Works	10.2023 S 35th Ave Alternatives Analysis	4,297.10
		0078176.001-1	Public Works	10.2023 Wertz Property ROW Services	1,275.00
PBS ENGINEERING AND ENVIRONMENTAL Total					18,843.35
PETERSON CAT	1767	PC2A0008949	Genl Govt/Facilities	PW Mini Excavator Maintenance	2.20
			Public Works	PW Mini Excavator Maintenance	36.30
PETERSON CAT Total					38.50
PITNEY BOWES - EPAY	0341	3318371683	Genl Govt/Facilities	Q4.2023 Postage Machine Lease	533.72
PITNEY BOWES - EPAY Total					533.72
PORTLAND ENGINEERING INC	2082	12144	Public Works	11.2023 AA003 Ridgefield Services 2023	604.42
		12135	Public Works	11.2023 Q178V Cellular Telemetry	228.27
PORTLAND ENGINEERING INC Total					832.69
POSTMASTER	0348	0348-20231221	Public Works	Postage Replenishment Permit 40 - 2024 UB Calender	1,717.07
POSTMASTER Total					1,717.07
PURCOR PEST SOLUTIONS OF WASHINGTON LLC	3606	11154194	Genl Govt/Facilities	12.2023 Pest Control -109 Division	127.84
		11155222	Genl Govt/Facilities	12.2023 Pest Control - PW Ops	9.09
			Public Works	12.2023 Pest Control - PW Ops	150.49
			Community Development	12.2023 Pest Control - PW Ops	18.58
		11155221	Genl Govt/Facilities	12.2023 Pest Control - CH	142.29
PURCOR PEST SOLUTIONS OF WASHINGTON LLC Total					448.29

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

REGAN J. WAUGH	2926	2926-20231221A	Council	Legislative Breakfast Catering	1,962.68
		2926-20231221B	Human Resources	Holiday Luncheon Catering	2,222.92
REGAN J. WAUGH Total					4,185.60
RH Ridgefield Crossing LLC	UB*00962	(blank)	Genl Govt/Facilities	Refund Check 015910-000 228 S 65th Ave	2,999.85
RH Ridgefield Crossing LLC Total					2,999.85
RICK BUCKNER POLYGRAPH	1092	20231208	Public Safety	12.08.2023 Polygraph Services	350.00
RICK BUCKNER POLYGRAPH Total					350.00
RIDGEFIELD HARDWARE	0376	0376-202311	Genl Govt/Facilities	11.2023 Tools	23.89
				11.2023 Misc. Operational Supplies	72.48
				11.2023 Event Supplies	194.81
			Public Safety	11.2023 Misc. Operational Supplies	20.13
			Public Works	11.2023 Misc. Operational Supplies	291.80
				11.2023 Tools	174.54
				11.2023 Misc. Operational Supplies	159.08
				11.2023 Steet Signs Hardware	46.76
			Community Development	11.2023 Tools	2.25
				11.2023 Misc. Operational Supplie	3.78
		0376-202307	Genl Govt/Facilities	07.2023 Operational Supplies	22.09
			Public Safety	07.2023 Operational Supplies	174.52
			Public Works	07.2023 Operational Supplies & Tools	910.18
				07.2023 Operational Supplies	0.98
			Community Development	07.2023 Operational Supplies	2.74
RIDGEFIELD HARDWARE Total					2,100.03
RIDGEFIELD LIONS CHARITIES INC	3714	2311	Genl Govt/Facilities	12.2023 1SAT Christmas Trees	1,600.00
RIDGEFIELD LIONS CHARITIES INC Total					1,600.00
Sickler Jennifer	UB*00964	(blank)	Genl Govt/Facilities	Refund Check 008245-000 1710 S Dusky Dr	8.47
Sickler Jennifer Total					8.47
SOLID WASTE SYSTEMS INC.	3826	0163211-IN	Public Works	Storm/Streets Sweeper Brooms	2,439.49
SOLID WASTE SYSTEMS INC. Total					2,439.49
SPRINGBROOK - GROUP EPAY	3544	231221926	Public Works	11.2023 UB Web Payments	943.69
SPRINGBROOK - GROUP EPAY Total					943.69
SPRINGBROOK SOFTWARE LLC	3444	INV-015517	Public Works	11.2023 Customer Web Payments	3,422.23
SPRINGBROOK SOFTWARE LLC Total					3,422.23
STATE OF WA DEPARTMENT OF REVENUE - EPAY	0156	0-037-037-058	Genl Govt/Facilities	11.2023 B&O and Excise Tax	1,784.82
			Public Works	11.2023 B&O and Excise Tax	23,944.08
STATE OF WA DEPARTMENT OF REVENUE - EPAY Total					25,728.90
STERICYCLE INC	2504	8005514552	Genl Govt/Facilities	11.2023 Secure Shredding - RACC/CH	64.94
			Community Development	11.2023 Secure Shredding - RACC/CH	24.52
		8005467681	Genl Govt/Facilities	11.2023 Secure Shredding - PD/PW Ops	10.50
			Public Safety	11.2023 Secure Shredding - PD/PW Ops	47.17
			Public Works	11.2023 Secure Shredding - PD/PW Ops	173.89
			Community Development	11.2023 Secure Shredding - PD/PW Ops	21.47
STERICYCLE INC Total					342.49
SWORDFERN LLC	2663	23-514	Genl Govt/Facilities	Union Ridge West 11.2 ac Appraisal	3,600.00
		23-515	Public Works	Unioin Ridge West 2.32 ac Appraisal	3,600.00
SWORDFERN LLC Total					7,200.00
TERESA D JOHNSON CPA INC.	0561	6586	Finance	11.2023 Accounting Services	2,180.08

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

TERESA D JOHNSON CPA INC. Total					2,180.08
THE MASTERS TOUCH LLC	1786	88803	Public Works	UB Rate Increase Letters	1,399.32
		P88803	Public Works	UB Rate Increase Letters - Postage	1,720.17
THE MASTERS TOUCH LLC Total					3,119.49
THE PARR COMPANY	0964	26679725	Genl Govt/Facilities	PWFAC Mix Container	0.78
			Public Works	PWFAC Mix Container	6.69
		26679491	Public Works	PWUTIL Rust-Oleum Paint	33.89
		26679458	Genl Govt/Facilities	2023 Circle of Trees Supplies	20.71
		26679789	Public Works	Streets Inverted Spray Paint	39.74
		26679569	Public Works	PWUTIL Sashco Caulk	19.44
		26679519	Genl Govt/Facilities	Sawzaw Blades - N. Johnson Truck	1.53
			Public Works	Sawzaw Blades - N. Johnson Truck	29.11
THE PARR COMPANY Total					151.89
TOWNZEN & ASSOCIATES INC.	3450	23-134	Community Development	11.2023 Building Plan Reviews	37,570.21
TOWNZEN & ASSOCIATES INC. Total					37,570.21
TRI MOUNTAIN INVESTORS LLC	3866	2023-33	Council	2023 Luncheon/ADMIN Meeting/City & Cort Meeting - Space Rental	250.00
			Administration	2023 Luncheon/ADMIN Meeting/City & Cort Meeting - Space Rental	250.00
			Human Resources	2023 Luncheon/ADMIN Meeting/City & Cort Meeting - Space Rental	250.00
TRI MOUNTAIN INVESTORS LLC Total					750.00
UNIFIRST CORPORATION	3904	2240051786	Genl Govt/Facilities	12.05.2023 Floor Mats - RACC	2.76
			Community Development	12.05.2023 Floor Mats - RACC	7.73
		2240049428	Genl Govt/Facilities	11.28.2023 Floor Mats - RACC	2.76
			Community Development	11.28.2023 Floor Mats - RACC	7.73
		2240051789	Genl Govt/Facilities	12.05.2023 PW Ops Floor Mats	2.70
				12.05.2023 PWFAC Uniforms	10.86
			Public Works	12.05.2023 PWSTW Uniforms	58.64
				12.05.2023 PW Ops Floor Mats	44.68
				12.05.2023 PWFAC Uniforms	79.30
				12.05.2023 PWUTIL Uniforms	40.37
			Community Development	12.05.2023 PW Ops Floor Mats	5.51
		2240049431	Genl Govt/Facilities	11.28.2023 PWFAC Uniforms	10.25
				11.28.2023 PW Ops Floor Mats	2.70
			Public Works	11.28.2023 PWSTW Uniforms	58.64
				11.28.2023 PWFAC Uniforms	74.86
				11.28.2023 PW Ops Floor Mats	44.68
				11.28.2023 PWUTIL Uniforms	40.37
			Community Development	11.28.2023 PW Ops Floor Mats	5.51
		2240049430	Public Safety	11.28.2023 Floor Mats - PD	39.52
		2240051788	Public Safety	12.05.2023 Floor Mats - PD	39.52
		2240049429	Genl Govt/Facilities	11.28.2023 Floor Mats - CH	16.46
UNIFIRST CORPORATION Total					595.55
UNIT PROCESS COMPANY	1819	220/55038058	Public Works	PWUTIL Pulsafeeder Keep on Pumping Kit	376.47
UNIT PROCESS COMPANY Total					376.47
VANCOUVER BOLT AND SUPPLY	0447	VA-195757	Public Works	Abrams Park Pedestrian Bridge Parts	31.41
		427856	Public Works	PWUTIL Cap Screws Refund	(22.12)
VANCOUVER BOLT AND SUPPLY Total					9.29
VERIZON WIRELESS - EPAY	0452	9950417792	Genl Govt/Facilities	11.2023 PW iPad and Cellphones	29.88

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

VERIZON WIRELESS - EPAY	0452	9950417792	Genl Govt/Facilities	11.2023 General iPad and Cellphones	43.52
			Public Safety	11.2023 PD iPad and Cellphones	697.10
			Public Works	11.2023 PW iPad and Cellphones	493.13
			Community Development	11.2023 CDD iPad and Cellphones	261.38
			Finance	11.2023 Finance iPad and Cellphones	43.52
			Council	11.2023 Council iPad and Cellphones	479.24
			Executive	11.2023 Executive iPad and Cellphones	43.53
			Administration	11.2023 Admin iPad and Cellphones	261.38
		9950417794	Genl Govt/Facilities	11.2023 PW iPad and Cellphones	77.21
				11.2023 General iPad and Cellphones	131.09
			Public Safety	11.2023 PD iPad and Cellphones	611.73
			Public Works	11.2023 PW iPad and Cellphones	1,277.32
			Community Development	11.2023 CDD iPad and Cellphones	568.04
			Council	11.2023 Council iPad and Cellphones	43.70
			Administration	11.2023 Admin iPad and Cellphones	262.17
		9950417793	Public Works	11.2023 Hillhurst Pedestrian Crossing	145.17
VERIZON WIRELESS - EPAY Total					5,469.11
W.W.GRAINGER INC.	0206	9924368214	Genl Govt/Facilities	PWUTIL Label Maker and Label Cartridge	(25.95)
			Public Works	PWUTIL Label Maker and Label Cartridge	324.19
		9914218335	Public Works	PWUTIL Mop / Broom / Dust Pan	103.75
		9921368206	Genl Govt/Facilities	PWUTIL Digging Bar / Probe / Stepladder	(23.73)
			Public Works	PWUTIL Digging Bar / Probe / Stepladder	296.45
W.W.GRAINGER INC. Total					674.71
WAPITI NW LLC	2545	40786	Community Development	2021 Ford Escape 72008D	297.09
		40787	Public Works	2022 Ford F-250 746405D - Parks/Streets	375.20
WAPITI NW LLC Total					672.29
WASHINGTON STATE PATROL	0463	12402652	Genl Govt/Facilities	11.2023 Background Checks - CPL	312.50
WASHINGTON STATE PATROL Total					312.50
WELLS FARGO - EPAY	1681	202311-3035	Genl Govt/Facilities	Giles Amazon Printer Toner-Melroy	20.24
				Giles Amazon PWOps White Board Eraser	0.66
				Giles Amazon RACC Cleaning Wipes	6.13
				Giles Amazon PWOps Sharpies & Push Pins	1.94
				Giles Amazon PWOps Binder Clips/Address Label	3.42
				Giles Amazon CH Coffee	20.00
				Giles Amazon Photo Frame For Map-Green	5.22
				Giles Amazon PWOps Coffee/Filters	1.10
				Giles Amazon PWFAC Batteries	2.54
				Giles Amazon PWFAC Dewalt Batteries	62.96
				Giles Amazon PWFAC Sander Parts	2.89
				Giles Amazon PWOps Cleaning Wipes/Binders	1.63
				Giles Amazon HDMI Cable-Lazzarini	0.94
				Giles Amazon ALLCITY Name Plate Holders	25.14
				Giles Amazon PWOps Toner	9.94
				Giles Amazon PWOps Felt Wall Tiles	2.22
				Giles Amazon CH Batteries	18.89
				Giles Amazon PWOps Table/Cork Board/Notebooks/Tape Dispenser	12.29
				Giles Amazon CH Copy Paper	48.92

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

WELLS FARGO - EPAY

1681

202311-3035

Genl Govt/Facilities

Giles Amazon 12.2023 1Sat Santa Hats	32.58
Giles Amazon Returned RACC Privacy Film	(25.96)
Giles Amazon 12.2023 1Sat Supplies	178.73
Giles Amazon 12.2023 1Sat Cups	42.83
Giles Amazon 12.2023 1Sat Envelopes	15.16
Giles Amazon Air Filters-City Hall	386.96
Giles Amazon CH Paper Punch	27.53
Giles Amazon CH Post It Pads	106.50
Giles Amazon CH Air Filters	156.50
Giles Amazon CH Binder Clips	10.86
Giles Amazon CH Paper Trimmer	50.32
Giles Amazon CH Laminating Pouches	54.34
Public Safety	
Giles Amazon PD Winter Caps & USB Card Reader	152.31
Giles Amazon ALLCITY Name Plate Holders	20.19
Giles Amazon PD Copy Paper	65.95
Giles Amazon PD Cellophane Bags	23.90
Giles Amazon PD Nitrile Gloves	31.50
Giles Amazon PD Memory Card	26.06
Giles Amazon PD Sticky Notes	5.21
Giles USPS PD Mail Check To Verizon	13.70
Public Works	
Giles Amazon Printer Toner-Melroy	182.16
Giles Amazon PWOps White Board Eraser	10.98
Giles Amazon PWOps Sharpies & Push Pins	32.11
Giles Amazon PWOps Binder Clips/Address Label	56.57
Giles Amazon Photo Frame For Map-Green	19.14
Giles Amazon PWOps Coffee/Filters	18.25
Giles Amazon PWFAC Batteries	21.82
Giles Amazon PWFAC Dewalt Batteries	540.72
Giles Amazon PWFAC Sander Parts	24.80
Giles Amazon PWOps Cleaning Wipes/Binders	27.02
Giles Amazon PWUTIL Batteries	105.13
Giles Amazon ALLCITY Name Plate Holders	18.76
Giles Amazon PWOps Toner	164.62
Giles Amazon PWOps Felt Wall Tiles	36.72
Giles Amazon PWOps Table/Cork Board/Notebooks/Tape Dispenser	203.63
Giles Amazon PWUTIL Organizer	31.51
Giles Amazon PWUTIL Notebooks	14.01
Giles Amazon PWUTIL Calculator	3.90
Giles Amazon PWUTIL Box Fans	71.94
Giles Amazon PWUTIL Timer & Flashlights	25.96
Community Development	
Giles Amazon PWOps White Board Eraser	1.35
Giles Amazon RACC Cleaning Wipes	17.17
Giles Amazon PWOps Sharpies & Push Pins	3.97
Giles Amazon PWOps Binder Clips/Address Label	6.99
Giles Amazon Photo Frame For Map-Green	10.41
Giles Amazon PWOps Coffee/Filters	2.25
Giles Amazon PWOps Cleaning Wipes/Binders	3.34

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

WELLS FARGO - EPAY

1681

202311-3035

Community Development

Giles Amazon HDMI Cable-Lazzarini	5.33
Giles Amazon ALLCITY Name Plate Holders	15.89
Giles Amazon PWOps Toner	20.33
Giles Amazon PWOps Felt Wall Tiles	4.53
Giles Amazon PWOps Table/Cork Board/Notebooks/Tape Dispenser	25.14
Giles Amazon Returned RACC Privacy Film	(72.68)
Finance	129.29
Giles Amazon FIN Cash Boxes	27.16
Giles Amazon Desk Heater - Lashua	73.92
Giles Amazon FIN File Safe	(60.93)
Giles Amazon Returned FIN File Safe	20.22
Giles Amazon FIN Ink Pads	(14.12)
Giles Amazon Returned FIN Drawer Locks	315.22
Giles Amazon FIN Filing Safe	4.64
Administration	15.20
Giles Amazon CH Glue Sticks	24.90
Giles Amazon Notebook-Sennett	285.35
Human Resources	113.92
Giles Amazon Wellness Basket	44.82
Giles Amazon Emp Holiday Event Supplies	180.85
Giles Amazon Emp Holiday Gathering Candy	13.02
Giles Amazon Emp Benefits Shindig Decor	274.75
Giles Amazon Wellness Supplies	66.66
Giles Amazon Emp Benefits Shindig Supplies	27.15
Giles Amazon Wellness Giftcards	289.50
Giles Amazon Emp Benefits Shindig Raffle Prizes	6.19
Giles Amazon Emp Communication Boards	17.35
Giles Amazon Emp Ralations Giftcards	9.00
Giles Amazon Wellness Gold Stars	12.00
Giles Amazon Emp Gathering Markers	40.68
202311-0311 Genl Govt/Facilities	605.36
Freimuth Wsu Pesticide Ed Pesticide Course-Embry	543.90
Freimuth Wsu Pesticide Ed Pesticide Course-Jefferies	81.00
Freimuth Wsu Pesticide Ed Pesticide Trng-Embry/Nathan/Johnson	108.00
Public Safety	120.00
Freimuth Springhill Suites Lodging-Waspc 2023 Conf-Doriot	349.32
Freimuth Best Western Lodging-West Point Training Marvitz	430.00
Public Works	683.67
Freimuth Wsu Pesticide Ed Pesticide Course-Embry	95.00
Freimuth Wsu Pesticide Ed Pesticide Course-Jefferies	683.67
Freimuth Wsu Pesticide Ed Pesticide Course-Connell	683.67
Freimuth Wsu Pesticide Ed Pesticide Trng-Embry/Nathan/Johnson	629.00
Freimuth Green River Comm College Cross Conn Exam Prep-Blake	468.52
Finance	(773.47)
Freimuth Laserfiche Lodging LF Empower 2024 Conf-Rubio Romero	375.00
Freimuth Awc Elected Officials Essentials 2023 Reg-Burkle	(8.80)
Council	1.02
Freimuth Laserfiche Empo Lodging LF Empower 2024 Conf-Ferriss	
Freimuth Laserfiche Empo Lodging LF Empower 2024 Conf-Allen	
Administration	
Freimuth Neogov 6 Pack Of Job Postings	
Human Resources	
Freimuth Papa Petes Pizza For Halloween Luncheon	
Freimuth Vdara - Front Desk Springbrook Conf Stay Refund	
Freimuth Apwa Work Zone Lead Engineer Job Posting	
202311-4252 Genl Govt/Facilities	
SALES TAX Blake Nrpa Operating Mgmt Manual-Parks/Rec Agencies	
Blake Rosauers PWOps Dept Meeting Refreshments	

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

WELLS FARGO - EPAY

1681

202311-4252	Public Works	Blake Rosauers PWOps Dept Meeting Refreshments	16.88
		Blake Rosauers Refreshments - Regional Water Summit 2 Meeting	32.28
		Blake Nrpa Operating Mgmt Manual-Parks/Rec Agencies	109.98
	Community Development	Blake Rosauers PWOps Dept Meeting Refreshments	2.08
202311-5756	Genl Govt/Facilities	RubioRomero Primo Water RACC Water Delivery Service	24.84
		SALES TAX RubioRomero Amazon Web Svcs Web Audio Backup	(0.05)
		RubioRomero Primo Water PW Ops Water Delivery Service	7.42
		SALES TAX RubioRomero Eclinch SocialMedia Publishing/Analytics	(5.66)
	Public Safety	RubioRomero Siptrunk Inc. PD Telephone Service	229.35
	Public Works	RubioRomero Primo Water PW Ops Water Delivery Service	90.09
		RubioRomero Happy Car Wash UTIL Supvsr Monthly Carwash Subscript	18.99
		RubioRomero Primo Water PW Ops Water Delivery Servicee	32.66
	Community Development	RubioRomero Primo Water RACC Water Delivery Service	62.52
		RubioRomero Primo Water PW Ops Water Delivery Service	15.16
		RubioRomero Primo Water RACC Water Delivery Servicee	7.01
	Finance	RubioRomero Dol Pro License Notary License Schneider	10.00
	Information Technology	SALES TAX Rubioromero Mailchimp SocialMedia/Email Mrktng Sftwr	(0.35)
		RubioRomero Adobe Inc. Software-Comm.Specialist II	59.77
		RubioRomero Amazon Web Svcs Web Audio Backup	0.64
		RubioRomero Dropbox File Sharing - Public Records	13.03
		RubioRomero Eclinch Social Media Publishing And Analytics	60.66
		RubioRomero Spotify CH Monthly Music	11.95
		RubioRomero Mailchimp Social Media/Email Marketing Software	42.66
		RubioRomero Zoom Meeting Platform	60.86
202311-9437	Public Safety	Steele-Hoots Alien Gear Holsters Holster-Siem	171.62
		Steele-Hoots Western States Public Order Conf 2024 - Andrew	260.00
		Steele-Hoots Calibre Press Tactical Leadership Training Marvitz	796.00
		Steele-Hoots USPS Stamps And CD To Prosecutor	54.39
		Steele-Hoots USPS Postage	2.12
		Steele-Hoots TLO Transunion Background Investigations	81.53
202311-7002	Public Works	Thamert Tractor Supply STW Tools	485.66
		Thamert Weathertech STW Vehicle Bed Mat	287.95
		Thamert Thero Realtruck STW Vehicle Bed Cover	1,304.39
202311-0745	Public Safety	Doriot John E. Reid Interviewing/Interrogation Training-Debiak	630.00
		Doriot Iacp Int'L Assoc Chiefs Of Police Membership	190.00
		Doriot Western States Pub 2024 Conference Reg-Doriot	260.00
202311-7051	Genl Govt/Facilities	Blehm WSDA Pesticide License Renewal-Johnson/Nathan/Embry/Connel	20.87
		Blehm Wa Agr Svc Fee For Pesticide License Renewal	12.00
	Public Works	Blehm WSDA Pesticide License Renewal-Johnson/Nathan/Embry/Connel	179.13
		Blehm WSDA Pesticide License Renewal-Brunson	50.00
		Blehm Wa Ecology Svc Fee Processing Fee Dues Renewal	12.96
		Blehm WSDA Pesticide License Renewal-Venne/Webberley/Thamert	150.00
		Blehm Wa DOE Wastewater OP Dues-Swarts/Brunson/Strickler	405.00
	Human Resources	Blehm Costco by IC Wellness Snacks	621.64
		Blehm Copper Bell Bookshop Benefit Fair Raffle	23.04
		Blehm Costo By IC Wellness Snacks	663.54
		Blehm Party City Table Cloths-Employee Events	32.15

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

WELLS FARGO - EPAY

1681

202311-7051	Human Resources	Blehm Instacart All Hands Mtg	401.66
		Blehm Starbucks Store All Hands Mtg	65.22
202311-7069	Genl Govt/Facilities	Ferriss Customsigns Name Plate - Lazzarini	1.55
		Ferriss Customsigns Name Plate -Joe Turner	(3.30)
		SALES TAX Ferriss Customsigns Name Plate - Crownhart	(1.48)
	Public Works	Ferriss Customsigns Name Plate - Crownhart	28.76
		Ferriss Customsigns Name Plate - Blake	10.31
	Community Development	Ferriss Customsigns Name Plate - Lazzarini	8.76
		Ferriss Customsigns Name Plate -Joe Turner	10.31
	Council	Ferriss Assoc Of Wa AWC Training-Mayor Lindsay	95.00
		Ferriss Assoc Of Wa AWC Training-Cole	95.00
		Ferriss Assoc Of Wa AWC Training-Aichele	95.00
202311-0187	Genl Govt/Facilities	Melroy Tractor Supply Rakes PWFAC	9.86
		Melroy Rodda Paint PWOps Paint	15.66
		Melroy Tractor Supply Gas Cans PWFAC	13.60
		Melroy Ace Hardware Door Knobs-PW Ops Bathrooms	1.49
		Melroy Tractor Supply Gloves PWFAC	9.53
		Melroy Tractor Supply Fuel Can PWFAC	7.94
		Melroy Wal-Mart Events Christmas Tree Lights	118.99
		SALES TAX Melroy Northside Ford PWUTIL Vehicle Light	(11.95)
	Public Works	Melroy Tractor Supply Rakes PWFAC	84.68
		Melroy Rodda Paint PWOps Paint	259.38
		Melroy Tractor Supply Gas Cans PWFAC	116.80
		Melroy Ace Hardware Door Knobs-PW Ops Bathrooms	24.62
		Melroy Tractor Supply Gloves PWFAC	81.84
		Melroy Gouger Containers For De-Icer	434.80
		Melroy Tractor Supply Fuel Can PWFAC	68.14
		Melroy Tractor Supply Parks Sprayer Parts	7.90
		Melroy Northside Ford PWUTIL Vehicle Light	149.36
	Community Development	Melroy Rodda Paint PWOps Paint	32.03
		Melroy Ace Hardware Door Knobs-PW Ops Bathrooms	3.04
202311-8375	Community Development	Curtis Bud Clary Ford Routine Maint 74579D	188.35
		Curtis Bobs Automotive Tire Repair 611298D	39.65
202311-4870	Genl Govt/Facilities	Johnson Cellar 55 Wine 2023-2024 Wine Storage Roundabout Red	1,210.00
		Johnson Municipal Research 2024 MRSC Roster Dues	275.00
	Finance	Johnson The Columbian Monthly Newspaper Subscription	18.00
		Johnson Grant Professionals Annual Membership Grant Writer	190.00
		Johnson GFOA 2024 Annual GFOA Dues	170.00
202311-6996	Genl Govt/Facilities	Demoss Facebk 12.2023 1Sat Marketing	48.36
		Demoss Canva City Branded Cards	169.00
		SALES TAX Demoss Mentimeter Empl. Gatherings/Training Software	(10.43)
		Demoss 4Imprint Pedestrian Safety Flashers	380.72
	Finance	Demoss Currency Conversion Fee Bank Fee - Mentimeter Software	1.20
	Administration	Demoss Columbian Newspaper Subscription-Demoss	9.99
	Information Technology	Demoss Mentimeter Basic Employee Gatherings/Training Software	130.31
202311-7036	Executive	Stuart El Rancho Viejo Mgmt Team Performance Appraisal Update	20.20
		Stuart Sushi Kato Mtg W/Commercial Developer Re: Ridgefield Proj	18.26

City of Ridgefield

Claims Payment Report

For Approval on:

December 21st, 2023

WELLS FARGO - EPAY	1681	202311-7036	Executive	Stuart Rosauers Mtg W/Councilors Re: Upcoming Issues/Agendas	28.06
				Stuart Columbian Monthly Subscription	9.99
				Stuart Bevridge Public Mtg W/Comm Dev Re:Ridgefield Project	99.17
				Stuart Amazon Laptop Bag	35.86
		202311-7028	Public Works	Brunson Transcat Inc Mobile Printer-Johnson	133.06
				Brunson WSU Pesticide Recertification Training Brunson	120.00
				Brunson Amzn Chlorine Room Lights	97.80
		202311-7739	Genl Govt/Facilities	Coleman Sticker Mule Holiday Ornaments Events	451.97
			Human Resources	Coleman Sticker Mule Holiday Ornaments Employees	232.84
		202311-0794	Administration	Knottnerus Pelra Labor Webinar/Training-Knottnerus	15.00
	Human Resources	Knottnerus Pelra Labor Webinar/Training-Knottnerus	10.00		
	202311-1081	Public Works	Irwin Gametime Columbia Hills RiverRockClimber Replacement Equip	3,409.19	
WELLS FARGO - EPAY Total					27,600.42
WELLWORKS FOR YOU	3414	28095	Human Resources	2023 Reward Mall Bank	4,800.00
WELLWORKS FOR YOU Total					4,800.00
WEX BANK - EPAY	3552	93475972	Genl Govt/Facilities	11.2023 PW Fuel	368.52
			Public Safety	11.2023 PD Fuel	3,315.14
			Public Works	11.2023 PW Fuel	6,096.67
			Community Development	11.2023 CDD Fuel	632.37
WEX BANK - EPAY Total					10,412.70
WILCO FARM STORE	0655	730511-6	Genl Govt/Facilities	12.2023 1SAT Straw Bale	69.46
WILCO FARM STORE Total					69.46
WOODLAND POLICE SHOP WITH A COP	3972	3972-20231221	Genl Govt/Facilities	Ridgefield Lions Club Donation for "Shop with a Cop"	2,000.00
WOODLAND POLICE SHOP WITH A COP Total					2,000.00
WSP USA INC.	3338	1371981	Community Development	10.2023 Comprehensive Plan and System Plan Updates	33,303.75
WSP USA INC. Total					33,303.75
Grand Total					895,349.11

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Approval of Minutes from the December 7, 2023 Meeting

GOVERNING LEGISLATION

N/A

PREVIOUS COUNCIL ACTION TAKEN:

N/A

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s).

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

Approve the minutes by making the following motion: 1. "I move to approve the consent agenda"

STAFF CONTACT:

ATTACHMENTS:

1. 12-07-2023



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
DECEMBER 7, 2023**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Mayor Jennifer Lindsay
Mayor Pro Tem Rob Aichele
Council Member Matt Cole
Council Member Lee Wells
Council Member Ron Onslow
Council Member Judy Chipman
Council Member Clyde Burkle

- 3. Late changes to the agenda**

II. PROCLAMATION - RIDGEFIELD HIGH SCHOOL STATE CHAMPIONS

III. BOARD APPOINTMENTS

- 1. Reappointment of Parks Board Member, Position No. 2 (Rian Davis)**

MOTION: MOVED TO CONFIRM MAYOR'S REAPPOINTMENT OF RIAN DAVIS TO PARKS BOARD, POSITION NO. 2.

RESULT: (UNANIMOUS)

MOVER: Mayor Pro Tem Rob Aichele

SECONDER: Council Member Clyde Burkle

AYES: Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

- 2. Reappointment of Parks Board Member, Position No. 3 (Beth Bicknell)**

MOTION: MOVED TO CONFIRM MAYOR'S REAPPOINTMENT OF BETH BICKNELL TO PARKS BOARD, POSITION NO.3.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Clyde Burkle
SECONDER:	Council Member Lee Wells
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

3. Reappointment of Parks Board Member, Position No. 7 (Alex Earl)

MOTION: MOVED TO CONFIRM MAYOR'S REAPPOINTMENT OF ALEX EARL TO PARKS BOARD, POSITION NO. 7.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Rob Aichele
SECONDER:	Council Member Lee Wells
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

IV. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under <https://ridgefieldwa.us/165/City-Council-Meeting-Audio-Files>.

V. CONSENT AGENDA

MOTION TO APPROVE AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Rob Aichele
SECONDER:	Council Member Lee Wells
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the November 16, 2023 Meeting**
- 3. Declaring Certain Property as Surplus and Authorizing its Disposition**

VI. BUSINESS

- 1. Motion - Award Consultant Contract for the Waterfront Park Master Plan - Corey Crownhart, Park Manager**

The City and Port of Ridgefield have both had long range plans for the creation of a community waterfront park for decades. With the Pacific Wood Treating cleanup and railroad overpass construction complete, and redevelopment of the port-owned waterfront land imminent, now is the time for the Waterfront Park planning work to begin in earnest. The Waterfront Park Master Plan is a shared partnership between the Port of Ridgefield and the City of Ridgefield. The City, in coordination with the Port, developed and

advertised a Request for Qualifications (RFQ) to create a Waterfront Park Master Plan. Two Statements of Qualification were received, one from the team of Walker Macy with Maul, Foster and Alongi, and the second from the Otak team with DOWL. A joint City and Port evaluation team reviewed both submittals based on several evaluation criteria, including:

- Firm Profile
- Key Personnel qualifications and availability
- Recent Experience with Similar Projects, including experience with park master planning, projects where multiple entities are partners, familiarity with the Port and City of Ridgefield and waterfront-related issues. familiarity and experience with shoreline management setbacks and riparian habitat assessments.
- Experience with Washington State and Federal grant sources
- Project approach and understanding of project needs; and
- References.

After a thorough review of both submittals, Walker Macy was selected as the firm to provide the park master planning services.

The services will include:

- Project Management and Coordination
- Public Outreach
- Master Planning
- Environmental and Permitting Coordination, and
- Funding and Grant Assistance.

The consultant scope includes initial meetings with the Parks Board and City Council in a combined Study Session, and a meet and greet with the Port Commission occurring as part of the consultant's initial site visit for data collection and photographs. The consultant will develop a community engagement plan to guide public outreach throughout the process. The Master Planning process includes developing two site plan concepts for review as well as development of the draft and final Master Plan for final action by the Port Commission and City Council. The total contract amount is \$100,000 including expenses.

The City Council conducted a discussion.

MOTION: MOVED TO AWARD THE PROFESSIONAL SERVICES CONTRACT FOR THE WATERFRONT PARK MASTER PLAN TO WALKER MACY IN AN AMOUNT NOT TO EXCEED \$100,000.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Matt Cole
SECONDER:	Council Member Ron Onslow
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

2. Motion - Acceptance of Department of Ecology Stormwater Capacity Grant - Kirk Johnson, Finance Director

With the City of Ridgefield's current population of over 14,250 people, it has exceeded the 10,000 population threshold and thus the City will be falling under the Washington State Department of Ecology 2024-2029 Western Washington (WWA) Phase II Municipal Separate Storm Sewer System Permit. This will be effective August 1, 2024. Public Works/ Stormwater staff are proactively preparing for the Permit. Staff reached out to the Department of Ecology about potential grant sources to help cover some of the costs to get under the permit. Ecology identified a grant program called "2023-2025 Biennial Stormwater Capacity Grants" and worked with the City to provide an early approval of the grant to allow the City to begin using it in advance of August 2024. This grant will assist the City in implementation or management of municipal stormwater programs related to the permit, which could include paying for computer tracking software and cover some of the staff costs to comply with the permit. The grant total for the biennium is \$130,000 and would be immediately available once the agreement is executed between Ecology and the City.

MOTION: MOVED TO ACCEPT THE \$130,000 STORMWATER CAPACITY GRANT FROM THE WASHINGTON STATE DEPARTMENT OF ECOLOGY AND TO AUTHORIZE THE CITY MANAGER TO SIGN THE GRANT AGREEMENT.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Ron Onslow
SECONDER:	Council Member Clyde Burkle
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

3. Motion-Approval of Quit Claim Deed from URIC, for Assessor’s Property Tax Parcel Account Number 71040000, as necessary for City to implement Cleanup Action Plan and Scope of Work detailed in Department of Ecology Consent Decree - Steve Stuart, City Manager

The City of Ridgefield has been working with property owners and the Washington State Department of Ecology (DOE) with the mutual objective of providing remedial action at a downtown site where there was a release of hazardous substances from a former business. Agreement was reached between the City and DOE for cleanup of the parcel, through a Consent Decree which was signed by the City on July 3, 2023, and DOE on September 21, 2023. By acquiring this parcel, which served as the point source of contamination, through quit claim deed, the City may begin work toward this remediation. The City of Ridgefield intends to take ownership of the subject parcel for remediation purposes. Between approximately 1965 and 1977, the Property was used by Park Laundry for laundry services. Contamination at the Site is related to dry cleaning operations that historically occurred at the Property. Volatile organic compounds (VOCs) were released to soil and groundwater. In Source Area soils, PCE was detected above the MTCA Method A soil cleanup level. In Source Area groundwater, PCE and Trichloroethene (TCE) have been detected above TCA Method A groundwater cleanup levels. Soil gases also contain PCE, TCE and vinyl chloride above MTCA Method B screening levels. Therefore, contamination at the Site poses a risk to human health and the environment. There have been several investigations into the Site, including a 2001 groundwater investigation on the property, a July 2006 groundwater investigation on the parcel directly north of the Property, an October 2006 Clark County Public Health soil and groundwater investigation directly north of the Property, and a 2008 U.S. EPA investigation of soil and groundwater on and around the Property. All of these investigations found VOC concentrations in soil and groundwater above Method A cleanup levels. A September 2013 report documented the existence of VOCs in soil vapor above MTCA screening levels at the Site. The report assessed the potential for vapor intrusion to indoor areas, indicating that there is no current vapor intrusion pathway for buildings on the Site, but acknowledged potential risk for future buildings constructed in the Source Area. In July 2019, under an agreed order with DOE (No. DE 6829), the

owner of the property, a partnership called URIC, produced a Remedial Investigation and Feasibility Study (RI/FS) Report. The RI/FS documented the nature and extent of the soil and groundwater VOC contamination at the Site. The RI/FS report also documented the existence of VOCs in soil vapor above screening levels. Further, URIC submitted a preliminary draft Cleanup Action Plan. The hazardous substances that have been released at the Site pose a continuing threat to the environment. DOE has assigned the Site an overall hazard assessment ranking of three out of five (one represents the highest level of risk and five the lowest) pursuant to MTCA. As documented in the Cleanup Action Plan (CAP) (Exhibit C), DOE has chosen a final cleanup action to be implemented at the Site. DOE finds that a settlement with the City will lead to a more expeditious cleanup of hazardous substances because discussions with the current owner of the property stalled. The City has applied for and received funding from the State, in the total amount of \$1.88 million, through two separate Remedial Action Grants (\$915,000 and \$770,000) and a Commerce Brownfields Revolving Loan Funds Grant (\$195,000). Through ownership, the City will have control over the Property, including access for the work, and the ability to install and protect remedial devices. While the acquisition of the Property is not a requirement of the Consent Decree, Ecology finds that the City's acquisition is one method of facilitating access to, and securing continued control over, the Property for cleanup purposes.

MOTION: MOVED TO AUTHORIZE THE CITY MANAGER TO SIGN THE QUIT CLAIM DEED WITH URIC FOR TAX PARCEL NUMBER 71040000.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Ron Onslow
SECONDER:	Council Member Clyde Burkle
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

4. Motion-Approval of Access Agreement with Ridgefield Land Holding, LLC, for Assessor’s Property Tax Parcel Account Numbers 7103000 and 71042000, as necessary for City to implement Cleanup Action Plan and Scope of Work detailed in Department of Ecology Consent Decree - Steve Stuart, City Manager

The City of Ridgefield has been working with property owners and the Washington State Department of Ecology (DOE) with the mutual objective of providing remedial action at a downtown site where there was a release of hazardous substances from a former business. Agreement was reached between the City and DOE for cleanup of the parcel, through a Consent Decree which was signed by the City on July 3, 2023, and DOE on September 21, 2023. By securing access to these parcels, which are adjacent to the point source of contamination, through an access agreement, the City may begin work toward this remediation. The contaminated groundwater plume covers an estimated 22 acres. Soil is contaminated with tetrachloroethene (PCE – a chemical commonly used in dry cleaning) on the subject parcels (Property IDs 71030000 and 71042000). The City of Ridgefield intends to secure access to the subject parcels for remediation purposes. Between approximately 1965 and 1977, the adjacent property was used by Park Laundry for laundry services. Contamination at the site is related to dry cleaning operations that historically occurred at the adjacent property. Volatile organic compounds (VOCs) were released to soil and groundwater. In Source Area soils, PCE was detected above the MTCA Method A soil cleanup level. In Source Area groundwater, PCE and Trichloroethene (TCE) have been detected above TCA Method A groundwater cleanup levels. Soil gases also contain PCE, TCE and vinyl chloride above MTCA Method B screening levels. Therefore, contamination at the site poses a risk to human health and the environment. There have been several investigations into the site, including a 2001 groundwater investigation on the property, a July 2006 groundwater investigation on the parcel, an October 2006 Clark County Public

Health soil and groundwater investigation, and a 2008 U.S. EPA investigation of soil and groundwater on and around the property. All of these investigations found VOC concentrations in soil and groundwater above Method A cleanup levels. A September 2013 report documented the existence of VOCs in soil vapor above MTCA screening levels at the Site. The report assessed the potential for vapor intrusion to indoor areas, indicating that there is no current vapor intrusion pathway for buildings on the site, but acknowledged potential risk for future buildings constructed in the Source Area. In July 2019, under an agreed order with DOE (No. DE 6829), the owner of the adjacent property, a partnership called URIC, produced a Remedial Investigation and Feasibility Study (RI/FS) Report. The RI/FS documented the nature and extent of the soil and groundwater VOC contamination at the site. The RI/FS report also documented the existence of VOCs in soil vapor above screening levels. Further, URIC submitted a preliminary draft Cleanup Action Plan. The hazardous substances that have been released at the site pose a continuing threat to the environment. DOE has assigned the site an overall hazard assessment ranking of three out of five (one represents the highest level of risk and five the lowest) pursuant to MTCA. As documented in the Cleanup Action Plan (CAP), DOE has chosen a final cleanup action to be implemented at the site. DOE finds that a settlement with the City will lead to a more expeditious cleanup of hazardous substances because discussions with the current owner of the property stalled. The City has applied for and received funding from the State, in the total amount of \$1.88 million, through two separate Remedial Action Grants (\$915,000 and \$770,000) and a Commerce Brownfields Revolving Loan Funds Grant (\$195,000). Through access to the subject parcels, the City will have the ability to control access for the work, and the ability to install and protect remedial devices. While the acquisition of the Property is not a requirement of the Consent Decree, Ecology finds that the City's access is necessary to facilitate cleanup.

MOTION: MOVED TO AUTHORIZE THE CITY MANAGER TO SIGN THE ACCESS AGREEMENT WITH RIDGEFIELD LAND HOLDING, LLC, FOR ASSESSOR'S PROPERTY TAX PARCEL ACCOUNT NUMBERS 71030000 AND 71042000.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Lee Wells
SECONDER:	Council Member Clyde Burkle
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

5. Resolution No. 633 - Approval of Intent to Annex - Franck - Claire Lust, Community Development Director

The Intent to Annex includes one parcel on NW Hillhurst Road. The adjacent right-of-way is already in the City limits. The parcels are in the Ridgefield Urban Growth Area (UGA) and contiguous with the existing Ridgefield City limits. Therefore, the parcel is eligible for annexation. Parcel # 215876000. The comprehensive plan designation on the site is Urban Low (UL). The current Clark County zoning is Single Family Residential (R1-7.5), with the Urban Holding – 10 (UH-10) overlay. RDC 18.210.015.A states that the city shall designate all newly annexed lands designated for urban low density residential as Residential Low Density 4, 6, or 8. Under the adopted Carty Road Subarea Plan, the zoning designation is RLD-4. Per the submitted introductory statement, the applicant intends to subdivide the parcel following annexation. The adopting ordinance would limit the ability to subdivide the parcel and lift Urban Holding until development code provisions implementing the goals of the Carty Road Subarea Plan are adopted.

City Council conducted discussion on the proposed intent to annex.

MOTION: MOVED TO ACCEPT THE FRANCK INTENT TO ANNEX WITH THE GEOGRAPHIC MODIFICATION TO

ADD PARCEL NUMBERS 216472000 AND 216457000, CURRENTLY OWNED BY CLARK CPU, AND CONNECTED TO THE FRANCK PARCEL BY HILLHURST RD ROW.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Lee Wells
SECONDER:	Council Member Judy Chipman
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

6. Reconsideration and Second Reading of Ordinance No. 1414 - 2023 Lahti Property Comprehensive Plan Amendments - Claire Lust, Community Development Director

On November 16, 2023 City Council held a public hearing and first reading of Ordinance No .1414 - 2023 Lahti Property Comprehensive Plan Amendments. Council waived second reading and voted to adopt Ordinance No. 1414. Subsequently, staff identified a procedural error related to the adoption of Ordinance No. 1414. A 60-day notice of intent to adopt the comprehensive plan amendments was sent to the Washington Department of Commerce on October 5, 2023. On October 9, 2023 Commerce responded with a letter acknowledging the 60-day notice and confirming the end of the noticing period as December 4, 2023. Staff understood that the comprehensive plan amendments could not become effective prior to December 4. However, per RCW 36.70A.106 (1) and (3) and WAC 395-196-630 (1)(a) the amendments could not be adopted prior to December 4. To execute a valid adoption of Ordinance No. 1414, Council should reconsider the ordinance and vote again on adoption.

COUNCIL MEMBER CHIPMAN MOVED TO RECONSIDER THE MOTION TO WAIVE SECOND READING AND ADOPT ORDINANCE NO. 1414 THAT WAS MADE AT THE NOVEMBER 16TH MEETING.
COUNCIL MEMBER COLE SECOND.
MOTION PASSED.

MOTION: MOVED TO ADOPT ORDINANCE NO. 1414 AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Ron Onslow
SECONDER:	Council Member Clyde Burkle
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

VII. PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1416 - Enforcement Code Amendments - Claire Lust, Community Development Director

It is the policy of the City of Ridgefield to thoroughly and consistently enforce the rules and regulations of the Ridgefield municipal code, with primary emphasis on protection of general health, safety and welfare. In addition, it is the policy of the City to strive for and achieve the highest level of voluntary compliance in all code enforcement actions. The City strives to resolve all code enforcement actions in a swift, fair, and equitable manner. The City hired its first full-time Code Enforcement Officer in January 2022. The Code Enforcement Officer was tasked with professionalizing the previously part-time, ad hoc position, including standardizing enforcement procedures and corrective actions. The amendments proposed are based on the officer’s experience and best professional judgement, with input from other involved parties. The Code Enforcement Officer is responsible for determining if violations of the municipal code have occurred and

for enforcing the applicable code provisions through corrective actions. The Code Enforcement Officer may call upon other appropriate city departments and employees to assist in enforcement of the municipal code. The Code Enforcement Officer enforces certain provisions in Titles 8 – Health and Welfare; 12 – Streets and Sidewalks; 13 – Public Utilities; 14 – Building and Construction; 15 – Abatement of Public Nuisances; and 18 – Development Code. Currently, numerous enforcement procedures and penalties are spread throughout the titles of the municipal code. There is no consistent set of procedures for enforcing violations of the municipal code. The main proposal is to establish one uniform set of code enforcement procedures for the municipal code. This consolidated enforcement code would be in a new title of the RMC: Title 20 – Enforcement Code.

The City Council conducted a discussion on the proposed changes.

Mayor Lindsay Opened Public Hearing: 8:19PM

No testimony was received.

Mayor Lindsay Closed Public Hearing: 8:20PM

First reading only.

2. Public Hearing and First Reading of Ordinance No. 1417 - Cloverhill Phases 3B and 10 Zone Change - Claire Lust, Community Development Director

The Hearing Examiner approved the Cloverhill Preliminary Planned Unit Development on April 11, 2017. The project included 455 lots in the RLD-4 and RLD-8 zones. Staff approved a post-decision review adding 40 additional residential lots in Cloverhill Phases 7 and 8 on October 22, 2019. As a condition of approval, the applicant was required to reduce the number of lots in other phases of Cloverhill by at least 40 in order not to exceed the overall number of lots approved in the PUD (455). At the time of the PDR, the applicant proposed reducing the number of lots in Phase 3 as part of the strategy to meet this requirement, due to environmental constraints in the southern portion of Phase 3 adjacent to Gee Creek. To satisfy the condition of approval and better work within environmental constraints, the applicant intends to reduce the number of lots in Phases 3B and 10. Decreasing the number of lots in these Phases would also decrease their density. Fewer, larger lots in Phases 3B and 10 would not achieve RLD-8 density, which requires 6-8 units per net developable acre. Therefore, the applicant proposes a reduction to RLD-4 density, which requires 4 units per net developable acre. The proposal is consistent with surrounding land uses, which are all Urban Low Density. Cloverhill Phases 1, 2, 3A, 4, 7, 8, and 9 are zoned RLD-8. Cloverhill Phases 5 and 6 have both RLD-4 and RLD-8 zoning. The large parcel immediately to the east of Phase 10 and southeast across S Royle Road from Phase 3B is zoned RLD-4. Seven Wells Estates PUD is across S Royle Road from Phase 3B and is zone RLD-8. This request is for the zone change only. Upon approval, the applicant would subsequently apply for post decision review proposing new layouts for Phases 3B and 10 meeting RLD-4 zoning requirements and otherwise complying with the approved Preliminary PUD. Staff would review the PDR using an administrative process. With PDR approval, the applicant could apply for engineering approval and final plat approval, then begin submitting building permits for homes in Phases 3B and 10.

The City Council conducted a discussion on the proposed changes.

Mayor Lindsay Opened Public Hearing: 8:31PM

No testimony was received.

Mayor Lindsay Closed Public Hearing: 8:32PM

First reading conducted.

3. Public Hearing and Second Reading of Ordinance No. 1415 - 2024 Proposed Budget - Kirk Johnson, Finance Director

The 2024 budget represents the proposed fiscal plans for the City of Ridgefield for calendar year 2024. It took the collaborative efforts of the Budget Advisory Committee, City Council, senior management, staff, and citizen input to develop and create the budget. Meetings were held throughout the budget development process to discuss the budget in more detail and to ensure understanding. These meetings included three Budget Advisory Committee meetings, which were held on August 15h, September 19th, and October 17th. The City also conducted two City Council work sessions, which were held on August 27th, and September 24th, and one presentation on October 26th. Input and feedback gained throughout this process was reviewed and incorporated into the budget as appropriate. Copies of the budget have been made available to the Budget Advisory Committee, City Council, senior management, and staff for review as updates were made throughout the process. A proposed draft of the budget was made available to the public on the City's website on November 1, 2023.

Mayor Lindsay Opened Public Hearing: 8:35PM

No testimony was received.

Mayor Lindsay Closed Public Hearing: 8:36PM

MOTION: MOVED TO ADOPT ORDINANCE NO. 1415 AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Ron Onslow
SECONDER:	Council Member Matt Cole
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

VIII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under <https://ridgefieldwa.us/165/City-Council-Meeting-Audio-Files>.

IX. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

Council Member Cole - Attended School Board meeting.

Council Member Chipman - Attended CREDC meeting, Leadership Clark County, Hometown Celebration.

Council Member Wells - Attended Joint Session with County Council, CRWWD meeting, Hometown Celebration, City Manager briefing, planning department meeting to discuss improvement strategies.

Mayor Pro Tem Aichele - Finished up CDBG survey canvas of homes, set up Ridgefield Lions tree lot, Joint

Session with County Council, Hometown Celebration, RMS Board meeting, City Manager briefing, Ridgefield Raptors Christmas party.

Council Member Burkle - Attended Joint Session with County Council, Hometown Celebration, Ridgefield Lions tree sales.

Council Member Onslow - Finished up CDBG survey canvas of homes, RTC meeting, Leadership Clark County, Hometown Celebration, AWC Board meeting, Joint Session with County Council.

2. Mayor

Attended many of the same meetings.

3. City Manager

City Manager Steve Stuart - Joint Session with County Council update, Playmakers update and kudos to City staff, 2024 budget and kudos to the stormwater team after the atmospheric river episode.

Community Development Director Claire Lust - Planning Commission update.

Deputy City Manager Lee Knottnerus - Kudos and thanks to the events team, public works department, and the police department for another great Hometown Celebration event.

Lieutenant Andrew - New police officer update.

X. ADJOURN

8:58PM

Julie Ferriss, City Clerk

Jennifer Lindsay, Mayor

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Approval of City Manager 2023-2024 Initiatives

GOVERNING LEGISLATION

PREVIOUS COUNCIL ACTION TAKEN:

SUMMARY/BACKGROUND:

BUDGET/FINANCIAL IMPACTS:

RECOMMENDED ACTION OR MOTION:

STAFF CONTACT:

ATTACHMENTS:

1. CM Strategic Goals 2023-24

Strategic Initiative SELF-Assessment (Rating: 1 = Poor; 5 = Excellent)

ID	Initiative	Completed in a Timely Manner	Completed Effectively
1)	Partnerships		
a.	Jurisdictional Transfer of SR-501/Pioneer with WSDOT/WSTC/Legislature completed, funding request		
2)	Projects		
a.	Oliva/Costco property Development Agreement, Permitting, Construction of Infrastructure Underway		
b.	Food Cart Pod Code Completed		
c.	Pioneer Street widening project underway; Tax Increment Financing Ordinance, Mitigation, 1 st Bond		
d.	Royle Road: middle segment construction complete, north segment construction underway, south segment design underway		
e.	Park Laundry agreements finalized and remediation underway		
f.	YMCA/Community Center plan formalized and approved		
3)	Organizational Management		
a.	Complete Public Works staffing study, and Community Development reorganization plan for efficiency and savings		
b.	Commercial permit review process improvements implemented		
4)	Communication		
a.	State of the City planned, organized, and presented		
5)	City Manager Professional Development		
a.	Represent the City/Council at 1 or more local/regional/state hearing/conference/panel to share Ridgefield's story		

Strategic Initiative Assessment Comments

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Motion - Approval of Amendment to the C-TRAN Interlocal Agreement
Between City of Ridgefield, City of La Center and Town of Yacolt for Joint
Representation

GOVERNING LEGISLATION

RCW 39.34 Interlocal Cooperation Act
RCW 36.75 Transportation Benefit Districts

PREVIOUS COUNCIL ACTION TAKEN:

Approval of an interlocal agreement in 2015 and approval of a first amendment extending the term of the interlocal agreement in 2018.

SUMMARY/BACKGROUND:

Under the statutes governing transportation benefit districts and the C-Tran governance regulations, the City of Ridgefield, the City of La Center, and the Town of Yacolt share one seat on the C-Tran governing Board of Directors. Council has previously entered into an interlocal agreement with La Center and Yacolt to establish the responsibilities and representation schedule for the Parties on the C-Tran Board. Under this Agreement, a representative from the City Council appointed by the Council shall be the primary Joint Representative for all three of the jurisdictions in any even numbered year and the alternate Joint Representative in odd numbered years. La Center and Yacolt each alternate serving as the alternate Joint Representative if the primary representative is unavailable during the even numbered years and also alternate as the primary Joint Representative in odd numbered years.

The Agreement was extended by Amendment No 1 in 2018 and is expiring on December 31, 2023. This Amendment No. 2 will extend the Agreement until December 31, 2028 under the same terms and conditions.

BUDGET/FINANCIAL IMPACTS:

There is no significant budget or financial impact.

RECOMMENDED ACTION OR MOTION:

Staff recommends that Council approve Amendment #2 to the Interlocal Agreement as presented by making the following motion:

“I move to approve the Amendment No. 2 to the Interlocal Agreement for Joint Representation on the C-Tran Board and authorize the City Manager to enter into the agreement substantially in the form presented.”

STAFF CONTACT: Steve Stuart, City Manager

ATTACHMENTS:

1. C-TRAN ILA re joint representation 2023 renewal--Final Draft Clean Copy
2. C-Tran Joint Representation Interlocal
3. a1-C-Tran 2015 Final Recorded ILA

Amendment No. 2 to the

INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIDGEFIELD, THE CITY OF LA CENTER, AND THE TOWN OF YACOLT FOR JOINT REPRESENTATION ON THE C-TRAN BOARD OF DIRECTORS

THIS AMENDMENT No. 2 to the INTERLOCAL AGREEMENT, ("Agreement"), is made and entered into by, between and among the City of Ridgefield, a municipal corporation organized and existing under the laws of the State of Washington, ("Ridgefield"), the City of La Center, a municipal corporation organized and existing under the laws of the State of Washington, ("La Center"), and the Town of Yacolt, a municipal corporation organized and existing under the laws of the State of Washington, ("Yacolt"). Ridgefield, La Center, and Yacolt are hereafter also collectively referred to as the "Parties".

Whereas, in 2015 the Parties entered into an interlocal agreement to set forth the process of appointing representatives to represent the Parties on the C-Tran Board of Directors; and

Whereas, in 2018, the Parties entered into a first amendment to the interlocal agreement to renew the agreement for 5 additional years; and

Whereas, the interlocal agreement automatically terminates on December 31, 2023 unless the Parties amend the agreement by extending its term; and

Whereas, the Parties wish to extend the term of the agreement for an additional 5 years;

Now Therefore, the Parties mutually agree as follows:

1. Paragraph 5(B) of the Interlocal Agreement is amended to read as follows:

Termination by Expiration of Term: This Agreement shall terminate automatically on December 31, 2028, without the need for notice by any Party, unless the Parties amend the Agreement by extending its term.

2. The Parties confirm that the changes to add Section 3(D) that were incorporated into Amendment No. 1 shall apply through the end of the extended term:

(D) During any extension to the term of this agreement, the following schedule will apply in the event the Representatives are unable to reach consensus in the selection of the Joint Representatives:

1. In any even numbered year, the Ridgefield appointee shall be the Parties' primary Joint Representative.
2. In even numbered years, La Center and Yacolt appointees shall alternate each even numbered year as the Parties' alternative Joint Representative.
3. In any odd numbered year, the Ridgefield appointee shall be the Parties' alternative Joint Representative.
4. In odd numbered years, La Center and Yacolt appointees shall alternate each odd numbered year as the Parties' primary Joint Representative.

3. All other terms and conditions of the 2015 Interlocal Agreement, as amended in 2018, shall remain in full force and effect through the end of the extended term.

In Witness Whereof, the Parties have executed this Amendment No. 2 to the Interlocal Agreement as of the dates described below:

City of Ridgefield, a Washington municipal corporation

By: _____
Steve Stuart, City Manager

Date: _____

Attest: _____
Julie Ferriss, City Clerk

Approved as to form: _____
Janean Parker, City Attorney

Town of Yacolt, a Washington municipal corporation

By: _____
Katelyn J. Listek, Mayor

Date: _____

Attest: _____
Stephanie Fields, Town Clerk

Approved as to form: _____
David W. Ridenour, Town Attorney

City of La Center, a Washington municipal corporation

By: _____
Thomas Strobehn, Mayor

Date: _____

Attest: _____
Maria Swinger-Inskeep, City Clerk

Approved as to form: _____
Bronson Potter, City Attorney

Amendment No. 1 to the
INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIDGEFIELD,
THE CITY OF LA CENTER, AND THE TOWN OF YACOLT
FOR JOINT REPRESENTATION ON THE C-TRAN BOARD OF DIRECTORS

THIS AMENDMENT No. 1 to the INTERLOCAL AGREEMENT, (*"Agreement"*), is made and entered into by, between and among the City of Ridgefield, a municipal corporation organized and existing under the laws of the State of Washington, (*"Ridgefield"*), the City of La Center, a municipal corporation organized and existing under the laws of the State of Washington, (*"La Center"*), and the Town of Yacolt, a municipal corporation organized and existing under the laws of the State of Washington, (*"Yacolt"*). Ridgefield, La Center, and Yacolt are hereafter also collectively referred to as the *"Parties"*.

Whereas, in 2015 the Parties entered into an interlocal agreement to set forth the process of appointing representatives to represent the Parties on the C-Tran Board of Directors; and

Whereas, the interlocal agreement automatically terminates on December 31, 2018 unless the Parties amend the agreement by extending its term; and

Whereas, the Parties wish to extend the term of the agreement for an additional 5 years;

Now Therefore, the Parties mutually agree as follows:

1. Paragraph 5(B) of the Interlocal Agreement is amended to read as follows:

Termination by Expiration of Term: This Agreement shall terminate automatically on December 31, 2023, without the need for notice by any Party, unless the Parties amend the Agreement by extending its term.

2. A new Section D is added to paragraph 3 as follows:

(D) During any extension to the term of this agreement, the following schedule will apply in the event the Representatives are unable to reach consensus in the selection of the Joint Representatives:

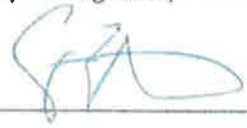
1. In any even numbered year, the Ridgefield appointee shall be the Parties' primary Joint Representative
2. In even numbered years, La Center and Yacolt appointees shall alternate each even numbered year as the Parties' alternative Joint Representative.
3. In any odd numbered year, the Ridgefield appointee shall be the Parties' alternative Joint Representative.
4. In odd numbered years, La Center and Yacolt appointees shall alternate each odd numbered year as the Parties' primary Joint Representative.

3. All other terms and conditions of the 2015 Interlocal Agreement shall remain in full force and effect through the end of the extended term.

In Witness Whereof, the Parties have executed this Amendment No. 1 to the Interlocal Agreement as of the dates described below:

"Ridgefield"

The City of Ridgefield, a Washington municipal corporation:

By: 

Name: Steve Stuart

Title: City Manager

Date: December 13, 2018

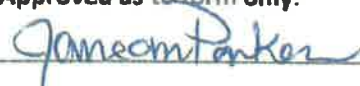
Attest:



Lee Knottnerus, City Clerk



Approved as ~~to form~~ only:



Janean Parker, City Attorney

"La Center"

The City of La Center, a Washington municipal corporation:

By: 

Name: Greg Thornton

Title: Mayor

Attest:



Suzanne Lewis, City Clerk / Finance Director
Dustin Bailey Manager

Approved as to form only:



Daniel Kearns, City Attorney

"Yacolt"

The Town of Yacolt, a Washington municipal corporation:

By: 

Name: Vincent A. Myers

Title: Mayor

Attest:



Dawn Salisbury, Town Clerk / Treasurer

Approved as to form only:

_____ Town Attorney

5254112 I_H

RecFee - \$79.00 Pages: 7 - DAVID RIDENOUR
Clark County, WA 02/03/2016 03:47



After recording mail to:

David W. Ridenour
1111 Main Street, Suite 105
Vancouver, WA 98660
(360) 906-1556

INTERLOCAL AGREEMENT

GRANTOR:	The Town of Yacolt, a Washington municipal corporation.
GRANTEE:	Public.
SUBJECT MATTER:	Interlocal Agreement Between the City of Ridgefield, the City of La Center, and the Town of Yacolt for Joint Representation on the C-Tran Board of Directors.

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIDGEFIELD,
THE CITY OF LA CENTER, AND THE TOWN OF YACOLT
FOR JOINT REPRESENTATION ON THE C-TRAN BOARD OF DIRECTORS**

THIS INTERLOCAL AGREEMENT, (*“Agreement”*), is made and entered into by, between and among the City of Ridgefield, a municipal corporation organized and existing under the laws of the State of Washington, (*“Ridgefield”*), the City of La Center, a municipal corporation organized and existing under the laws of the State of Washington, (*“La Center”*), and the Town of Yacolt, a municipal corporation organized and existing under the laws of the State of Washington, (*“Yacolt”*). Ridgefield, La Center, and Yacolt are hereafter also collectively referred to as the *“Parties”*.

RECITALS

Whereas, the Parties are jointly represented on the Board of Directors of the Clark County Public Transportation Benefit Area, (*“C-Tran”*), holding one shared seat on that Board pursuant to the November 18, 2014, decision of the C-Tran Board Composition Review Committee and the revised Bylaws of C-Tran;

Whereas, the Parties desire to establish a formal process and timelines for appointing their representatives on the C-Tran Board of Directors; and,

Whereas, the Parties desire to enter into an Interlocal Agreement pursuant to RCW 39.34, the Interlocal Cooperation Act:

NOW THEREFORE, the Parties mutually agree as follows:

AGREEMENT

- 1. INTERLOCAL COOPERATION ACT COMPLIANCE.** This Agreement is an intergovernmental agreement entered into under the authority of the Interlocal Cooperation Act, RCW 39.34. Its purpose is set forth in Section 2, (Purpose). Its duration is specified in Section 5, (Duration of Agreement), and Section 6, (Termination of Agreement). Its method of termination is set forth in Section 6, (Termination of Agreement). The Agreement will not require financing of any kind, nor will the Parties be required to establish or maintain a budget for the activities described herein. No property shall be acquired pursuant to this Agreement which will need to be disposed of upon partial or complete termination of this Agreement. The Agreement creates no separate legal or administrative entity, and the Parties understand that the Washington Open Public Meetings Act does not apply to the meetings and communications that may take place from time to time between and among the Representatives of the Parties selected pursuant to this Agreement.
- 2. PURPOSE.** The purpose of this Agreement is to define the process by which the Parties will appoint representatives to represent the Parties on the C-Tran Board of Directors. The intent of the Parties is to cooperatively act pursuant to the provisions of the Interlocal Cooperation

Act, RCW 39.34. This Agreement is intended to serve as a memorandum of understanding that provides flexibility for how the Parties will fill and use their shared seat on the C-Tran Board. The Parties agree that any Joint Representative appointed under this Agreement will be and shall serve as the representative of all three communities. The Parties agree that effective communication will be important to a successful working relationship and to a Joint Representative's ability to dutifully and conscientiously represent all three communities at one time. The Parties therefor undertake to communicate and cooperate in a manner appropriate to the circumstances. The Parties also understand and agree that nothing about any decision or vote of a Joint Representative under this Agreement shall restrict or in any way constitute a waiver of the unique position a Party may have on any issue. The Parties to this Agreement may always advance their unique interests with respect to any C-Tran issue in any manner they choose.

3. **SELECTION OF JOINT REPRESENTATIVES TO THE C-TRAN BOARD.** Each Party shall identify a Representative from among its elected officials to serve as a point-of-contact for matters covered by this Interlocal Agreement. The selection of Representatives should take place by December of each calendar year and as needed to fill any vacancy that may occur. In the event a Party has not identified a Representative responsible for general C-Tran communications under this Agreement, that Party's Mayor shall so serve.

During December of each calendar year, the Representatives of each Party shall meet at their mutual convenience and may by consensus identify two of their number to serve as the Joint Representatives for the Parties on the C-Tran Board of Directors for the ensuing calendar year term - one to serve as the Parties' primary Joint Representative, and the other to serve as the Parties' alternate Joint Representative in the event the Primary Representative is absent or unable to fulfill his/her duties under this Agreement.

In the event the Representatives are unable to reach a consensus in the selection of Joint Representatives, the Joint Representatives shall be the Representatives of the Parties identified in the following schedule:

- A). During calendar year 2016, the Ridgefield Representative shall be the Parties' primary Joint Representative on the C-Tran Board. The Yacolt Representative shall be the Parties' alternate Joint Representative on the C-Tran Board.
- B). During calendar year 2017, the Yacolt Representative shall be the Parties' primary Joint Representative on the C-Tran Board. The Ridgefield representative shall be the Parties' alternate Joint Representative on the C-Tran Board.
- C). During calendar year 2018, a Ridgefield appointee shall be the Parties' primary representative on the C-Tran Board. A La Center appointee shall be the Parties' alternate representative on the C-Tran Board.

Any decision by the Representatives to appoint a Joint Representative from a community other than the community identified in the above schedule shall have no effect on the schedule for later year(s) as described above.

In the event a primary Joint Representative vacates his/her position during the C-Tran Board term, the alternate Joint Representative will fill the vacated position. In the event the alternate Joint Representative position is vacated for any reason, the Representatives for the Parties may meet at their mutual convenience to select one of their number to fill the vacancy for the remainder of the Board term.

Nothing in this Agreement shall prevent the Parties from agreeing to any primary and/or alternate Joint Representative they desire from among their elected officials.

4. **REPRESENTATION.** The designated Joint Representative shall in good faith represent the best interests of Ridgefield, La Center and Yacolt on the C-Tran Board of Directors. The Joint Representative shall also make good faith efforts to communicate to the Representatives of the other Parties all information necessary for a decision. The Joint Representative shall make a good faith effort to obtain a full understanding of the views of all three Parties on substantive issues coming before the C-Tran Board and to communicate those views to the C-Tran Board during Board deliberations. Prior to C-Tran meetings and Board votes on matters deemed significant by any Party's Representative, the Joint Representative shall communicate with the Representatives of the other Parties to solicit their input. If a split among the Representatives on the issue exists, the Joint Representative shall communicate the majority and minority views to the C-Tran Board during deliberations. Where there is a 2:1 split among the three Representatives on a particular issue, the vote cast by the Joint Representative at a C-Tran Board of Directors meeting on the issue shall be cast according to majority decision of the Parties' three Representatives. The Representative for each Party will have one equally weighted vote as to how the vote for the joint seat will be cast.

5. **TERMINATION OF AGREEMENT.**

- A). Termination by a Party: Any Party may terminate this Agreement by giving thirty (30) days' written notice of termination to the other Parties.
- B). Termination by Expiration of Term: This Agreement shall terminate automatically on December 31, 2018, without the need for notice by any Party, unless the Parties amend the Agreement by extending its term.
- C). Termination by Other Events: This Agreement shall terminate automatically upon the effective date of any decision by the C-Tran Board Composition Review Committee, a Transportation Improvement Conference, or other lawful decision that results in a change to the composition of the C-Tran Board of Directors such that the three Parties are no longer jointly represented on the C-Tran Board of Directors, or are joined in their joint representation on the C-Tran Board by one or more other Component Cities of C-Tran.

6. **NOTICE.** Any notice to be given under this Agreement shall at a minimum be in writing and delivered by first-class mail, postage pre-paid, and addressed as follows:

///

A). If to Ridgefield:

The City of Ridgefield
Attention: City Manager
230 Pioneer Street
Ridgefield, WA 98642

B). If to La Center:

The City of La Center
Attention: Mayor
214 East 4th Street
La Center, WA 98629

C). If to Yacolt:

The Town of Yacolt
Attention: Mayor
P.O. Box 160
Yacolt WA 98675

The name and address to which notices shall be directed may be changed by a Party by giving the other Parties notice of such change as provided in this section.

7. **WAIVER.** No waiver by any Party of any breach, term or condition of this Agreement shall be deemed or construed to constitute a waiver of any other term or condition or of any subsequent breach, whether of the same or different provision.
8. **AMENDMENT.** The provisions of this Agreement may be amended by mutual consent of the Parties. No additions to or alterations of the terms of this Agreement shall be valid unless made in writing and formally approved by the governing bodies of each Party, and executed by the duly authorized official of each Party.
9. **ATTORNEYS' FEES AND COSTS.** The Parties shall bear their own costs of enforcing their rights and responsibilities under this Agreement.
10. **RATIFICATION.** Acts taken in conformity with this Agreement prior to its execution are hereby ratified and affirmed.
11. **DOCUMENT EXECUTION AND FILING.** The Parties agree to execute three (3) originals of this Agreement by authorized signature(s) of the necessary official(s) of each Party. Upon execution by the Parties, each signed original shall constitute an Agreement binding upon the Parties. One executed original of this Agreement shall be either recorded with the Clark County Auditor or posted on each Party's web site as authorized by RCW 39.34.040.

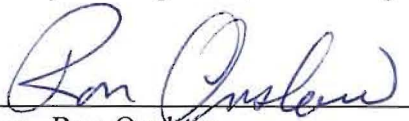
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12. **SEVERABILITY.** If any section or part of this Agreement is held by a court to be invalid, such action shall not affect the validity of any other part of this Agreement.
13. **ENTIRE AGREEMENT.** This Agreement contains all of the agreements of the Parties with respect to the subject matter covered or mentioned herein, and no prior agreements shall be effective to the contrary.
14. **DISPUTES, GOVERNING LAW, JURISDICTION AND VENUE.** Disputes between the Parties regarding this Agreement shall be referred to mediation using a mediator agreed upon by the Parties. If the dispute is not resolved by mediation, the Parties shall be free to pursue any remedies to which they are entitled. This Agreement shall be governed by and its terms and conditions construed in accordance with the laws of the State of Washington. Any action to enforce the provisions of this Agreement shall be brought in the court(s) of competent jurisdiction of Clark County, Washington.
15. **ASSIGNMENT.** Neither this Agreement nor any portion thereof may be assigned without the express prior written consent of the Parties.
16. **COMPLIANCE WITH LAW.** The actions of each Party in appointing representatives pursuant to this Agreement shall be consistent with applicable law, the governing documents of C-Tran, and the laws of that Party.
17. **C-TRAN BOARD COMPOSITION REVIEW COMMITTEE.** This Agreement shall have no effect on any Party's choice of representative in, participation in, votes or actions with respect to any C-Tran Board Composition Review Committee, Public Transportation Improvement Conference, or other entity not specifically covered in this Interlocal Agreement.

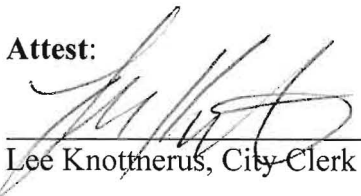
IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the dates described below.

"Ridgefield"

The City of Ridgefield, a Washington municipal corporation:

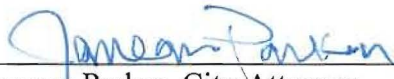
By: 
Name: Ron Onslow
Title: Mayor


Date

Attest: 
Lee Knottherus, City Clerk


Date

Approved as to form only:



Janean Parker, City Attorney

1-14-16

“La Center”

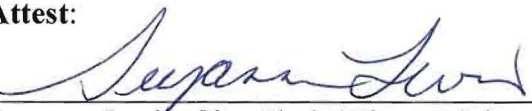
The City of La Center, a Washington municipal corporation:

By: 

Name: Greg Thornton
Title: Mayor

1-25-16

Attest:



Suzanne Lewis, City Clerk / Finance Director

1-25-16

Approved as to form only:

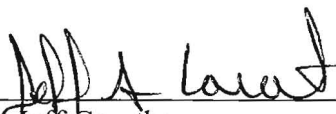


Daniel Kearns, City Attorney

Jan 22, 2016

“Yacolt”

The Town of Yacolt, a Washington municipal corporation:

By: 

Name: Jeff Carothers
Title: Mayor

12/31/15

Attest:



Cindy Marbut, Town Clerk / Treasurer

12/31/15

Approved as to form only:



David W. Ridenour, Town Attorney

1-7-16

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Motion - Consideration and Approval of School Impact Fee Index for 2024

GOVERNING LEGISLATION

RCW 36.70A - Growth Management
RCW 82.02 - Excise Taxes - General Provisions
RMC 18.070 - Impact Fees

PREVIOUS COUNCIL ACTION TAKEN:

Council approved the current school impact fee by Ordinance No. 1386 on December 15, 2022

SUMMARY/BACKGROUND:

The Capital Facilities Plan is addressed as part of the City's Comprehensive Plan by RCW 36.70.070 (CFPs require an inventory of existing facilities, a forecast of future needs for proposed locations of new facilities, a six-year plan to financing the new facilities with funding sources identified, and a reassessment of the land use element if the probable funding is inadequate.) When referring to WAC 365-196-415 impact fees cannot be the sole source of funding. Impact fee calculation requirements are set forth in RCW 82.02.040: ("The local ordinance by which impact fees are imposed: (1) Shall include a schedule of impact fees which shall be adopted for each type of development activity that is subject to impact fees, specifying the amount of the impact fee to be imposed for each type of system improvement. The schedule shall be based upon a formula or other method of calculating such impact fees."). The RCW goes on to specify the factors that must be included in calculating the proportionate share and section 82.02.050(4)(a) limits the fees to the proportional share of the costs of system improvements that are reasonably related to and will reasonably benefit the new development and requires impact fees to be collected for facilities identified in the CFP.

The CFP is the Plan and then the impact fee ordinance and adoption of the fee schedule is an implementation of the Plan. It appears to be a standard practice within school CFPs (and City CFPs) to perform all the calculations in a simplified process and submit a "recommended" fee amount based on the impact fee ordinance calculation for the local government to adopt that aligns with the funding sources they have identified in their CFP. The City also adopts this school CFP as a part of its comp plan. It is the impact fee ordinance and the methodology and formula set out in that ordinance that governs the impact fee calculations.

The City set forth the formula for calculating the school impact fee at RMC 18.070.100. (This is in coordination with the school district and this formula is part of a longstanding and detailed formula that has been developed in coordination with all stakeholders and appears to be used in districts throughout the county.)

The Ridgefield School district adopted a new capital facility plan in 2022. The plan was presented to the Ridgefield City Council at a public hearing on November 17, 2022, and for final consideration on

December 15, 2022. The Council approved the plan and recommendation from the school district to increase the impact fees to the maximum proportionate share in the amount included in the capital facility plan of \$16,880.00 for single family residential, which included a reduction of 15% from an adjustment factor included in the formula. Multifamily residential, was approved at \$10,233.59, which was the maximum proportionate share excluding the 15% adjustment factor in the formula.

RMC 18.070.100 - School impact fee formula includes sections 1 - 4, which calculates an annual inflationary increase in the impact fees. Per the code, the inflationary increase is automatic unless the fee has increased in three consecutive years without review by the City Council. Staff are bringing the index question to council due to the fact that the 2022 approval included two options for approval. Option A was to immediately implement the fee at the maximum proportionate share per the capital facility plan. Option B was to implement a fee below the maximum and increase through annual indexing until the maximum fee was achieved. The City Council approved option A to implement the maximum fee allowable in the school impact fee formula. Due to the approval of option A and the conflict with RMC 18.070.100 staff are bringing this issue to council for clarification on whether the indexing can or should occur.

The code specifies that the index is equal to the Rider Levett Bucknall (RLB) Construction Cost Index for the first half of the year. The 2nd quarter RLB index was 8.61%. The fees would increase effective January 1, 2024, to the following if the index is implemented.

School Impact Fee	Max Proportionate Share Current Fee (No Adjustment Factor)		Indexed Fee
Single Family Residential	\$19,858.30	\$16,880.00	\$18,333.37
Multi-Family Residential	\$10,233.59	\$10,233.59	\$11,114.70

BUDGET/FINANCIAL IMPACTS:

No budget impact is expected as the impact fees are collected and remitted to the Ridgefield School District.

RECOMMENDED ACTION OR MOTION:

Options for a motion could be:

" I move to apply the inflationary index to the SFR impact fee only."

"I move to apply the inflationary index to both the SFR and Multifamily impact fee."

" I move to not include any inflationary indexing to the school impact fee."

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS:

None

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Second Reading of Ordinance No. 1417 - Cloverhill Phase 3B & 10 Zone Change

GOVERNING LEGISLATION

RCW 36.70A - Growth Management
RMC 18.320 – Amendments

PREVIOUS COUNCIL ACTION TAKEN:

December 7, 2023: Public hearing and first reading of Ordinance No. 1417

SUMMARY/BACKGROUND:

See attached staff report.

BUDGET/FINANCIAL IMPACTS:

None.

RECOMMENDED ACTION OR MOTION:

To adopt the Cloverhill Phase 3B and 10 zone change:
"I move to adopt Ordinance No. 1417 as presented."

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS:

1. Staff Report

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING THE ZONING OF ASSESSOR'S PARCELS 215865000 AND 986047335

WHEREAS, on September 13, 2023, staff received an application to change the zoning on Assessor's Parcels 215865000 (Cloverhill Phase 3B) and 986047335 (Cloverhill Phase 10) from Residential Low Density 8 (RLD-8) to Residential Low Density 4 (RLD-4); and

WHEREAS, the RLD-8 and RLD-4 zones both implement the Urban Low (UL) comprehensive plan designation and therefore no concurrent comprehensive plan amendment is required; and

WHEREAS, zone change proposals are subject to the applicable criteria in Ridgefield Municipal Code (RMC) Chapters 18.320 – Amendments and 18.310.090 – Type IV procedure; and

WHEREAS, the proposal meets the approval requirements set forth in RMC 18.310.090 and RDC 18.320; and

WHEREAS, the City of Ridgefield submitted notice to the Washington State Department of Commerce on October 5, 2023 meeting the sixty (60) day State agency/public review process as prescribed by RCW 36.70A; and,

WHEREAS, the Ridgefield Planning Commission conducted a public hearing on the proposed zone change on November 1, 2023 during which specific time was given for the public to provide oral and written testimony on the amendments and at the conclusion of the public hearing the Planning Commission voted unanimously to forward a recommendation to City Council approving the proposal; and,

WHEREAS, consistent with WAC 197-11-340(2), on December 4, 2023 the City of Ridgefield issued a SEPA Determination of Non-Significance (DNS) regarding the proposal; and,

WHEREAS, the SEPA DNS public comment period expired on December 18, 2023 and the City addressed all comments received; and,

WHEREAS, the Ridgefield City Council conducted a public hearing and the first reading of the proposal during a regularly scheduled City Council meeting held on December 1, 2023; and

WHEREAS, the Ridgefield City Council conducted the second ordinance reading on the proposal during a regularly scheduled meeting held on December 21, 2023; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to change the zoning on Assessor's Parcels 215865000 (Cloverhill Phase 3B) and 986047335 (Cloverhill Phase 10) from Residential Low Density 8 (RLD-8) to Residential Low Density 4 (RLD-4).

Section 2. Adoption of the Updated Zoning Map. The City Council for the City of Ridgefield hereby adopts the updated zoning map attached hereto as Attachment A superseding all previously adopted zoning maps.

Section 3. Compliance with the Ridgefield Municipal Code. The City of Ridgefield has met its obligations under RMC 18.310.090 and 18.320 and finds no additional compliance actions are necessary.

Section 4. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance, or its application to or any other person or circumstance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection or portion thereof, irrespective of the fact that any one or more of the other portions be declared invalid or unconstitutional.

Section 6. Applicability. This ordinance shall be applied in the current city limits and City of Ridgefield Urban Growth Area (UGA) as adopted by the Ridgefield City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 21st DAY OF DECEMBER, 2023.

Jennifer Lindsay, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

First Reading: December 7, 2023
Second Reading/Passage: December 21, 2023
Date of Publication:
Effective Date:

Attachment A: Zoning Map Update



THE CITY OF RIDGEFIELD

510 Pioneer Street Ste B | P.O. Box 608 | Ridgefield, WA

Ordinance No. 1417 Cloverhill Phases 3B and 10 Zone Change

File No. MASTER-23-0047, PLZ-23-0071

Council Staff Report

December 21, 2023

I. BASIC INFORMATION

Application submitted: September 13, 2023

City Council public hearing and first ordinance reading: December 7, 2023

Second reading: December 21, 2023

Proposal: Change the zoning in two undeveloped phases of the Cloverhill Planned Unit Development (PUD) from Residential Low Density 8 (RLD-8) to Residential Low Density 4 (RLD-4).

Location: Phase 3B: 2067 S Royle Rd / Ridgefield, WA 98642. #70 S29 T4N R1E WM, Assessor's #215865000, 14.85 acres.

Phase 10: No situs address. #97 S29 T4N R1E WM, Assessor's #986047335, 3.87 acres.

Applicant: SGA Engineering. 2005 Broadway / Vancouver, WA 98663. Contact: Scott Taylor, 360-993-0911, staylor@sgaengineering.com

Property owners: Phase 3B: Newberry LLC. 2122 S Victory Ct / Ridgefield, WA 98642. Contact: Chris Sundstrom, 360-624-3116, chris@evergreenhomesnw.com

Phase 10: Burton Investments LLC. 12808 NW 46th Ave / Vancouver, WA 98685. Contact: David Burton, 360-798-6520, david@fortresscorporation.com

Comprehensive plan designation: Urban Low (UL)

Current zoning: Residential Low Density 8 (RLD-8)

Staff contact: Claire Lust, Community Development Director, 360-857-5024, claire.lust@ridgefieldwa.us

II. BACKGROUND AND PROPOSAL

Cloverhill Preliminary PUD – PLZ-16-0088

The Hearing Examiner approved the Cloverhill Preliminary Planned Unit Development (PUD) on April 11, 2017. The project included 455 lots in the RLD-4 and RLD-8 zones.

1

**CLOVERHILL PUD SUBDIVISION
PRELIMINARY PUD PLAT
PH 1-10**

KESSI ENGINEERING
PLANNING
CONSULTING
2411 S. UNIVERSITY AVENUE, SUITE 100
DENVER, CO 80202
(303) 733-1111
www.kessi-engineering.com

KESSI ENGINEERING
PLANNING
CONSULTING
2411 S. UNIVERSITY AVENUE, SUITE 100
DENVER, CO 80202
(303) 733-1111
www.kessi-engineering.com

PH 1

PH 2

PH 3A

PH 4

PH 3B

PH 9

PH 5

PH 6

PH 7/8

PH 10

Phases 7 and 8 PDR – PLZ-19-0083

Staff approved a post-decision review (PDR) adding 40 additional residential lots in Cloverhill Phases 7 and 8 on October 22, 2019. As a condition of approval, the applicant was required to reduce the number of lots in other phases of Cloverhill by at least 40 in order not to exceed the overall number of lots approved in the PUD (455). At the time of the PDR, the applicant proposed reducing the number of lots in Phase 3 as part of the strategy to meet this requirement, due to environmental constraints in the southern portion of Phase 3 adjacent to Gee Creek.

Figure 2. Revised Phases 7 and 8

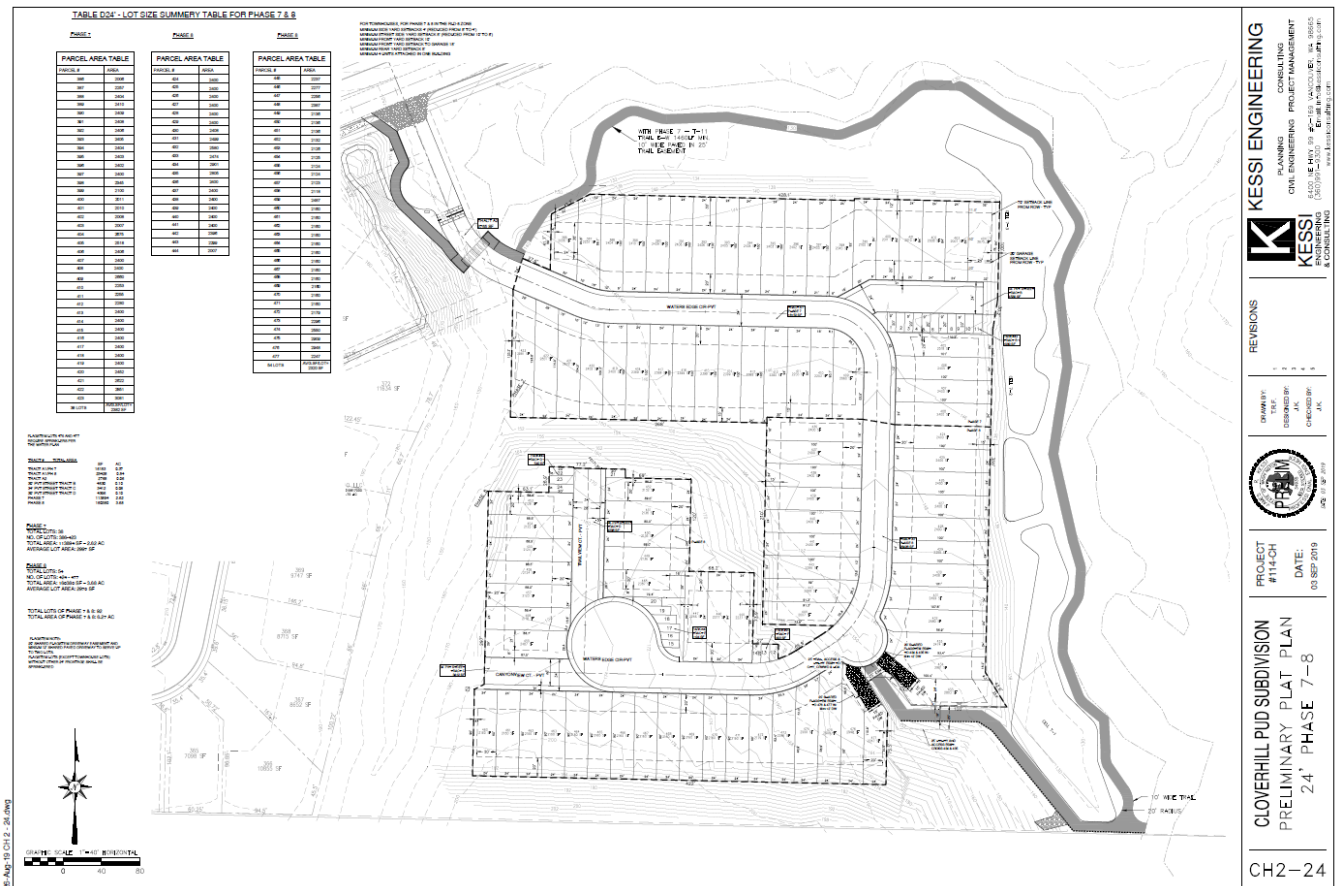
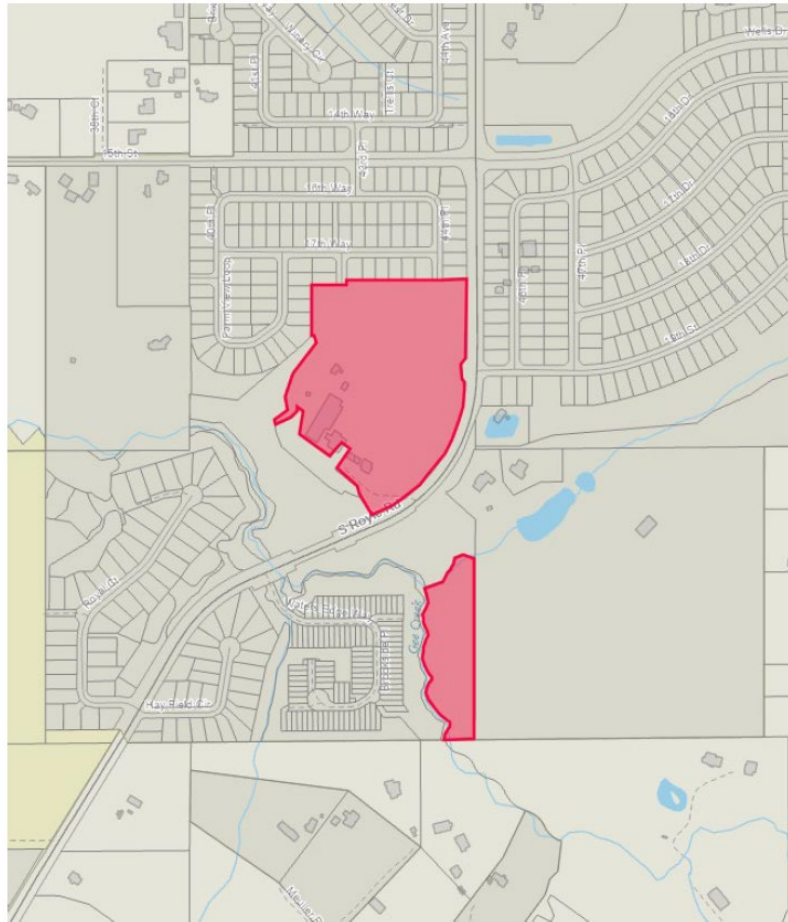
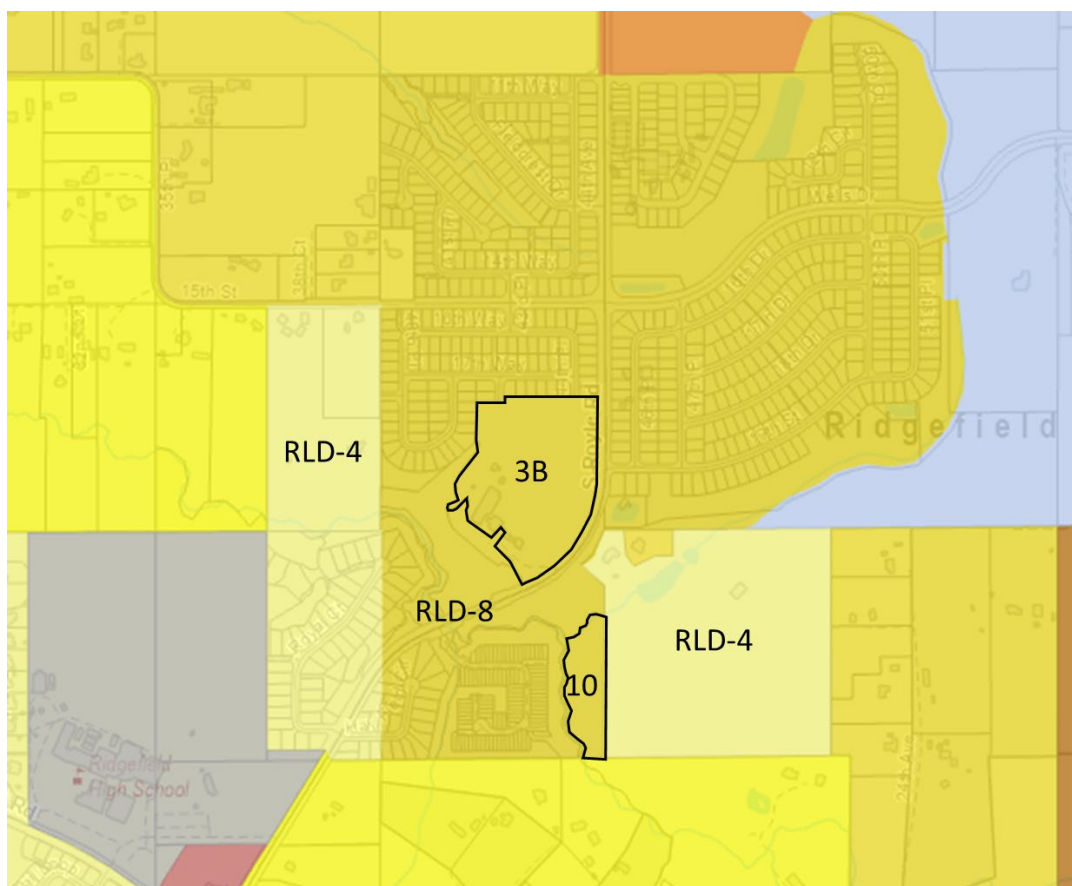


Figure 3. Cloverhill Phases 3B and 10



The proposal is consistent with surrounding land uses, which are all Urban Low Density. Cloverhill Phases 1, 2, 3A, 4, 7, 8, and 9 are zoned RLD-8. Cloverhill Phases 5 and 6 have both RLD-4 and RLD-8 zoning. The large parcel immediately to the east of Phase 10 and southeast across S Royle Road from Phase 3B is zoned RLD-4. Seven Wells Estates PUD is across S Royle Road from Phase 3B and is zone RLD-8. See Figure 4.

Figure 4. Zoning



This request is for the zone change only. Upon approval, the applicant would subsequently apply for post-decision review proposing new layouts for Phases 3B and 10 meeting RLD-4 zoning requirements and otherwise complying with the approved Preliminary PUD. Staff would review the PDR using an administrative process. With PDR approval, the applicant could apply for engineering approval and final plat approval, then begin submitting building permits for homes in Phases 3B and 10.

III. COMPLIANCE WITH RDC 18.320 - AMENDMENTS

RDC 18.320.020 – Amendment process.

- A. *The City shall consider amendments to the RUACP no more frequently than once every year, except as authorized under RCW 36.70A.130(2)(i.–v.). All proposals shall be considered by the city council concurrently so the cumulative effect of various proposals can be ascertained. (RCW 36.70A.130.2.)*

Findings

The request is for a zone change only. No concurrent comprehensive plan designation change is required, as the RLD-8 and RLD-4 zones are both in the UL designation. This standard does not apply.

- B. *The City shall coordinate the timing of its annual review process so as to be consistent with county plan amendment procedures.*

Findings

Zone changes are not part of the RUACP annual review. This standard does not apply.

- C. *To be considered during the annual amendment review process, an applicant must file a petition no later than July 1 for the petition to be considered during that calendar year, except that the city may propose an amendment after this deadline so long as it meets the requirements of RMC 18.320.020.A–B. and the city's adopted public participation process.*

Findings

Zone changes are not part of the RUACP annual review. This standard does not apply.

RDC 18.320.050 – *Approval criteria.*

- A. *Zoning district map amendments shall be consistent with the Ridgefield Urban Area Comprehensive Plan (RUACP) map. Where the proposed amendment is not consistent with the RUACP map, the petitioner shall also file a petition to amend the RUACP map. Amendments to zoning district maps or text must be consistent with the goals and policies of the RUACP.*

Findings

The proposed zone change from RLD-8 to RLD-4 is consistent with the RUACP map, because the RUACP designation would remain as UL. No comprehensive plan amendment is required.

Council may consider the proposal in relation to the following [RUACP](#) policies (this list is not exhaustive):

- LU-1 Citywide land supplies. Establish land supplies and density allowances that are sufficient but not excessive to accommodate adopted long-term City of Ridgefield population, public facilities, and employment forecast allocations.
 - LU-2 Efficient development patterns. Encourage efficient development throughout Ridgefield. Encourage higher density and more intense development in areas that are more extensively served by facilities, particularly by public schools, transportation and transit services.
 - LU-4 Compatible uses. Facilitate development that minimizes adverse impacts to adjacent areas.
 - HO-1 Accommodate growth. Provide a continuous and adequate supply of residential land to meet long-range multifamily and single-family housing needs for the City's anticipated population growth.
 - HO-2 Residential development density. Encourage a mix of single-family and multifamily housing that achieves an overall goal of six units per net acre. Six units per acre is approximately 7,000-square-foot lots. However, the goal is to have a variety of housing options so that more dense development of townhomes and apartments balances with some large-lot, single-family residences.
- B. *Amendments to this title or to the RUACP must be consistent with the concurrency requirements of the CFP and shall not result in level-of-service deficiency for any capital facility or service identified in the CFP.*

Findings

Staff finds that reducing the density of Cloverhill Phases 3B and 10 from RLD-8 to RLD-4 would not result in level-of-service deficiencies.

- C. *If the petition necessitates a RUACP text or a CFP project amendment, the applicant shall demonstrate that changed circumstances affecting the public health, safety, and general welfare justifies the amendment.*

Findings

Staff finds that the proposal does not necessitate a RUACP text or CFP project amendment.

- D. *The city shall not approve any amendment petition which is contrary to state or federal law.*

Findings

Staff finds that the proposal is not contrary to state or federal law.

IV. PROCESS

<u>Date</u>	<u>Milestone</u>
October 18, 2023	Combined notice of Planning Commission and City Council public hearings published and posted
November 1, 2023	Planning Commission public hearing and recommendation to Council
December 7, 2023	City Council public hearing and 1 st reading
December 21, 2023	City Council public meeting and 2 nd reading/adoption

V. PLANNING COMMISSION

Planning Commission held a public hearing on the proposed zone change on November 1, 2023. Commissioners debated the merits and risks of downzoning a residential property and came to the consensus that in this case, the environmental constraints on the site and increased density in other phases of the Cloverhill PUD justify the proposed action. Planning Commission voted unanimously to recommend approval of the proposed zone change to Council.

VI. CITY COUNCIL

Staff presented the proposed zone changes to City Council on December 7, 2023 and responded to clarifying questions from Councilors. Council subsequently held a public hearing on the proposal.

VII. PUBLIC COMMENT

No public comments have been received in a public hearing or otherwise as of December 15, 2023.

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Motion - Approval of Contract Amendment with HHP, Inc. for final design, geotechnical, right-of-way and construction support services for the Pioneer Widening and 50th Avenue Roundabout Project.

GOVERNING LEGISLATION

Revised Code of Washington Title 35 – Cities and Towns, Title 35A Optional Municipal Code
RCW Title 39 Public Contracts and Indebtedness
City Financial Policy #04: Procurement of Goods and Services

PREVIOUS COUNCIL ACTION TAKEN:

Award of Contract at the April 8, 2021 Council meeting.

SUMMARY/BACKGROUND:

The initial approval for the HHP contract and amendment in 2021 was for an amount not to exceed \$1,127,681. The initial scope of work included the design of the 50th Avenue roundabout and preliminary design for the Pioneer Widening project. This was to enable initial design decisions to be made along with supporting potential state or federal grant applications.

Since that time, the design parameters for the Pioneer Widening component have been through several iterations with WSDOT to reflect the City's vision of Pioneer Street to be a tree-lined boulevard instead of being designed under state highway standards. A segment of Pioneer Canyon to the west of 50th Avenue was added for the planned YMCA project, and east of 50th Avenue to match up with the public infrastructure improvements being built by Costco and Union Ridge Town Center.

Additionally, Clark Regional Wastewater District has requested adding sanitary sewer design for the project to the consultant's scope. Additional services to be added via this amendment include:

- Additional design services including final design and construction documents
- Right-of-way acquisition services
- Additional geotechnical analysis
- Traffic analysis including a 20-year traffic analysis report as required by WSDOT for their design review.
- Design support services during construction.
- Additional project management and agency coordination services.

The attached documents include the scope contained in the amendment, the cost proposal of the amendment, and a document summarizing the changes by task from the initial scope to what is being included in this amendment request.

Under a new standard practice which began with the Royle Road, S 15th Street to S 5th Way project, a separate construction management, administration and inspection service contract will be procured. Under best management practices, the design team will be precluded from pursuing that contract and instead will be providing design support services during construction.

BUDGET/FINANCIAL IMPACTS:

The amendment cost of \$1,253,245 is contained within the 2024 approved budget. If approved, this would amend HHPR's contract to an amount not to exceed \$2,380,926.

RECOMMENDED ACTION OR MOTION:

Council action is requested on this item.

A suggested motion is: "**I move to approve the contract amendment with HHPR for final design, for final design, geotechnical, right-of-way and construction support services for the Pioneer Widening and 50th Avenue Roundabout Project in the amount of \$1,253,245.**"

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

1. 51st RA Pioneer Widening_Scope_Addendum 1 12-06-23
2. 51st RA Pioneer Widening Fee Estimate - Addendum 1 12-06-23
3. 50th Av RA & Pioneer Widening-Amendment 1 Task Summary (RPW-07)



P21005: 51st Roundabout & Pioneer Widening Addendum #1

Scope of Services

The original scope of work included professional design services for survey, critical areas evaluation, engineering design, permitting, and cost estimate through the 95% design package for a new roundabout at 51st Avenue, and the widening of Pioneer Street to a 5-lane section between Royle Road and 56th Avenue, per the 120-foot right of way typical section dated 12/27/2019. The roundabout was to be two lanes east and west with assumed one lane connections north and south into future development.

Since the time of original scoping, the roundabout location was determined to be at 50th Avenue, the 50th Avenue roadway extended north to include an additional culvert crossing and connections to two new roadways, an alternatives analysis of 50th and Pioneer Canyon Road was performed, improvements to the roundabout at 56th Avenue were added (some of which were later removed), coordination occurred with the YMCA and other projects, submittal through the WSDOT Design review process was required, development of new approved sections through WSDOT and a complete redesign after the 30% documents were submitted. Sanitary sewer extensions were also added as well as additional survey and environmental studies to support the expanded footprint of the project.

TASK 1.1 ADDITIONAL PROJECT MANAGEMENT AND COORDINATION

1. Add an additional 18 months to the project under the same scope and fee as Task 1.0. Original scope was for 10 months. Adds additional project management, coordination meetings, design team meetings and project scheduling, monitoring and updates.

TASK 2.1 ADDITIONAL SURVEYING

1. Add additional survey to include expanded areas South for Stormwater facilities and wetland delineations, North up the 50th Avenue Corridor and additional topography at 56th and Royle as the limits of the project expanded from what was originally scoped. Also includes additional legals and descriptions for dedications and easements (original scope was for 13, this adds an additional 25). Scope and deliverables the same as current Task 2.0.

TASK 4.1 ADDITIONAL ROW PLANS

1. Add additional ROW plan sheets to cover additional area North for 50th and Pioneer Canyon Road and the two Stormwater Facilities to the South (additional 4 sheets per the Scope for current Task 4.0).

TASK 5.1 ADDITIONAL 60% ROUNDABOUT, STREET DESIGN, REPORTS AND PLANS

The original design was stopped at approximately 45% complete as the project limits were expanded to the North and included the redesign of the 56th Avenue Roundabout (which was later reduced). Additionally, the project was now required to submit for WSDOT preliminary and final design approval as well as being required

to meet the WSDOT report and design standards (not previously included in the scope). Additional scope includes the design of a narrower section to reduce the project footprint and reduce costs. This includes revised estimating, additional WSDOT review and the redesign of Pioneer Street and the 50th Avenue Roundabout. The changes include the following tasks:

1. Provide alternatives analysis, exhibits and coordination for the North 50th Avenue extension and Pioneer Canyon Drive.
2. Additional work to revise the in-progress 60% plan set. Revisions were required to the following tasks:
 - a. Street and Storm Systems Study/Reports revised and adjusted to WSDOT format
 - b. Culvert Hydraulics and Hydrology Study/Reports updated and adjusted to WSDOT format
 - c. Roundabout and Street Analysis plans and reports, updated and adjusted to WSDOT format
 - d. The following plans were updated and/or added:
 - i. Existing conditions
 - ii. Roundabout and Street plans/profiles
 - iii. Storm plans and profiles
 - iv. Culvert replacement plans
 - v. Grading and Erosion Control plans
 - vi. Private Property plans
 - vii. Water plan and profiles
 - viii. Roundabout and Street landscape and Irrigation plans and details
 - ix. Structural – Retaining wall and foundation plans and details
 - x. Project detail sheets
 - e. Additional special provisions for revised scope
 - f. Additional estimating for revised scope

TASK 6.1 ADDITIONAL 95% ROUNDABOUT, STREET DESIGN, REPORTS AND PLANS (ADDITIONAL SCOPE)

Original scope did not include 50th Avenue, Pioneer Canyon Drive, modifications to the 56th Roundabout and WSDOT review. Additional scope includes the design of 50th Avenue, Pioneer Canyon Drive, and WSDOT Final Design Acceptance Report. This includes the same scope as the original Task 6.0 with additional project scope.

TASK 6.2 100% ROUNDABOUT, STREET DESIGN, REPORTS AND PLANS (ADDITIONAL SCOPE)

Original scope did not include Final PS&E. This task includes bringing the 95% PS&E Set to a Final Biddable Package.

TASK 7.1 ADDITIONAL ENVIRONMENTAL EVALUATION AND PERMITTING

The original scope included wetland delineation along Pioneer Avenue within 75 feet of the roadway and Ordinary High-Water Mark along the south bank of Allen Canyon Creek Tributary 2 East Branch only. The expanded footprint, stormwater facilities, and coordination with other projects necessitated additional field investigations, alternatives analyses, and coordination with the project team, other projects in the area, and permitting agencies. Additional fieldwork and field meetings were also required to support WSDOT-compliant hydraulic design for the culvert crossings. Recent changes to federal wetland regulations will also likely require a wetland permit from the Washington State Department of Ecology for wetland impacts. Permits were previously assumed to be from the US Army Corps of Engineers, City of Ridgefield, and WDFW only. The changes included the following tasks:

1. Wetland delineation and ratings for two additional locations to support stormwater facility design and locate buffers.
2. Ordinary High Water Mark Delineation of Allen Canyon Creek Tributary 2 East Branch for approximately 800 feet south of Pioneer Avenue.
3. Update wetland delineation/critical areas report with additional areas.
4. Support alternatives analysis regarding environmental permitting implications for the North 50th extension and Pioneer Canyon Drive.
5. A field meeting with WDFW and WSDOT to establish reference reaches for hydraulic design.
6. A pebble count and reference reach evaluation for hydraulic design.
7. A field report for hydraulic design and additional coordination with the hydraulic design team.
8. Attend monthly team meetings for an additional 18 months.
9. Coordination with YMCA team regarding wetland impact minimization and NEPA approach.
10. A meeting with US Army Corps of Engineers to discuss NEPA approach for related projects.
11. A field review with US Army Corps of Engineers.
12. A field visit to document downstream fish passage barriers; incorporating results into the No Effect Letter.
13. Wetland permit application to Washington State Department of Ecology.

TASK 14.0 SANITARY SEWER DESIGN (ADDITIONAL SCOPE)

Original scope did not include sewer design. Sewer extensions will be included within Pioneer Blvd, at 50th Avenue and within Pioneer Canyon Drive to serve the adjacent parcels.

Sanitary Sewer – Preliminary 60% Design Phase

All work necessary to complete the 60% design plans for the project will be provided. Based on the alignment and layout, and comments from CRWWD staff, the preliminary design for the sanitary sewer improvements will be prepared. This task also includes assisting CRWWD staff in reviewing potential development of adjacent parcels and making recommendations on how the sanitary sewer infrastructure should be designed to accommodate potential development, including incorporating the recommendations into the plans as authorized by CRWWD.

The 60% Design Phase and Submittal Shall Include:

- 1.) Prepare 60% preliminary plans, including:
 - a.) Horizontal alignment for the sanitary sewer mains and laterals.
 - b.) Vertical (profile) alignment for the sanitary sewer mains.
 - c.) Preliminary plans for sanitary sewer lateral and service.
- 2.) Incorporate design information resulting from discussions with CRWWD staff.
- 3.) Compute quantities and prepare a 60% summary of quantities and engineer's estimate.
- 4.) Submit 60% plan sets and the engineer's estimate for review.
- 5.) Prepare Sanitary Sewer Bid Schedule and Draft Special Provisions for inclusion into the Pioneer Widening Project.

95% Plans, Estimate, and Bid Documents

This item covers all work to complete 95% Plans, Estimate, and Bid Documents.

- 1.) Revise design per CRWWD comments.
- 2.) Update construction notes, detail references, and plan and profile sheets.
- 3.) Update cover sheet, notes and legends, required details, and sections.
- 4.) Compute quantities and prepare a 95% engineer's estimate of construction costs.
- 5.) Update Bid Schedule and Special Provision.
- 6.) Submit Final Plans, Estimates, Bid Schedule and Special Provisions.

Final Plans, Estimate, and Bid Documents

This item covers all work to complete Final Plans, Estimate, and Bid Documents.

- 1.) Revise design per CRWWD comments.
- 2.) Update construction notes, detail references, and plan and profile sheets.
- 3.) Update cover sheet, notes and legends, required details, and sections.
- 4.) Compute quantities and prepare a final estimate of construction costs.
- 5.) Update Bid Schedule and Special Provision.
- 6.) Submit Final Plans, Estimates, Bid Schedule and Special Provisions.

TASK 15.0 DESIGN SERVICES DURING CONSTRUCTION (ADDITIONAL SCOPE)

The Consultant during the construction of the 50TH Roundabout and Pioneer Widening Project shall provide limited construction engineering services. The anticipated construction engineering services are described as follows:

Pre Bid Opening Responsibilities

1. The Consultant shall respond to questions from prospective bidders and city staff before bid opening in reference to the bid package.

Preconstruction Conference

1. The City will provide notification of the preconstruction conference, provide location for meeting, lead the preconstruction conference, and prepare meeting minutes. The Consultant shall attend and participate in the preconstruction conference.

Construction Contract Administration

1. The Consultant shall provide limited administration of the contract during construction of the project that may include:
 - Participating in project meetings. Assume (12).
 - Responding to Requests For Information (RFIs), plan interpretation, and/or changes.
 - Assisting the City in the preparation, negotiation, and settlement of change orders.

Review Submittals

1. The Consultant shall review submittals that may include shop drawings, samples, traffic control plans, test reports, and other data submitted by the Contractor for compliance with the information required by the contract documents.

Monitor Permit Requirements

1. The Consultant shall monitor permitting issues during construction. This includes monitoring and identifying permitting changes.

Traffic Engineering, Lighting, Signing, Striping Design (by DKS Associates) - See Appendix A

Geotechnical and Pavement Investigation (by Columbia West Engineering) - See Appendix B

Archeological and Historical Resources (by Archaeological Investigation NW) - See Appendix C

ROW Services (by UFS) - See Appendix D

PROPOSED ESTIMATED FEE BUDGET

Based on the Scope of Services and Assumptions listed above, Harper Houf Peterson Righellis Inc. proposes an addendum amount of \$ 1,253,245. Refer to the attached "Professional Services Estimate" for a detailed breakdown.



DECEMBER 5, 2023

Bruce Haunreiter
HHPR
1220 Main Street, Suite 150
Vancouver, WA 97202

SUBJECT: RIDGEFIELD 51ST ROUNDABOUT AND PIONEER WIDENING – TRAFFIC ANALYSIS AMENDMENT

SCOPE OF SERVICES

The purpose of this amendment is to revise design plans based on the current design direction, include the north section of Pioneer Canyon Drive to N 53rd Avenue, include RRFB design, extend the project duration, and include the final PSnE milestone.

Additionally, this amendment will create and use a focus model of the Pioneer Street (SR 501) corridor in Ridgefield, WA from west of S 9th Avenue in downtown Ridgefield to east of NE 10th Avenue. The focus model will reflect a 2024 land use and network scenario based on a version of the 2015 RTC (Southwest Washington Regional Transportation Council) travel demand model.

TASK 1.0 COORDINATION AND REPORTING (ADDITIONAL EFFORT)

It is assumed an additional 12 months will be added to the design schedule for the additional work of this project. DKS will plan, manage, and execute the tasks described herein in accordance with the schedule, budget, and quality expectations that are established. This task includes the following work activities:

- Regular design coordination with the project team
- Monthly progress reports to be submitted with invoices. Monthly progress reports will reflect each task's percent complete, each tasks' budget remaining, activities completed in the previous billing period, activities anticipated for the coming weeks, and input required from the City.

TASK 1.0 DELIVERABLES

- Additional Monthly status reports and invoices (12)

TASK 1.1 MEETINGS (ADDITIONAL EFFORT)

It is assumed additional monthly project coordination meetings will be needed with the design team for the additional work of this project. Up to 12 meetings are included and up to two consultant staff. Meetings are assumed to be held via video conference and be approximately 1.5 hours in length.

TASK 1.1 DELIVERABLES

- Two DKS staff to attend 12 additional monthly meetings

TASK 1.2 – TEMPORARY TRAFFIC CONTROL PLANS (ADDITIONAL EFFORT)

Revisions to temporary traffic control plans and staging will be needed due to the modification of the scope for this project.

TASK 1.2 DELIVERABLES:

Additional/modification of Traffic Control Plans, list of Specification sections, and Cost Estimate submitted as part of the 60%, 95%, and Final signed plans.

TASK 1.3 – SIGNING DESIGN (ADDITIONAL EFFORT)

This task includes revision to the 30% signing plans based on the modification of the scope for this project. Additional signing plans will be developed for Pioneer Canyon Drive between Pioneer Street and N 53rd Avenue. This task also includes advancement of the 95% plans to the final PSnE milestone.

TASK 1.3 DELIVERABLES:

Additional/modification of Signing Plans, list of Specification sections, and Cost Estimate submitted as part of the 60%, 95%, and Final signed plans.

The following (22"x34") plans will be developed under this task:

- 2 additional Signing Plans (1:20)
- 1 Signing Detail (NTS)
- Final signed plans.

TASK 1.4 – CHANNELIZATION DESIGN (ADDITIONAL EFFORT)

This task includes revision to the 30% channelization plans based on the modification of the scope for this project. Additional channelization plans will be developed for Pioneer Canyon Drive between Pioneer Street and N 53rd Avenue. This task also includes advancement of the 95% plans to the final PSnE milestone.

TASK 1.4 DELIVERABLES:

Additional/modification of Channelization Plans, list of Specification sections, and Cost Estimate submitted as part of the 60%, 95%, and Final signed plans.

The following (22"x34") plans will be developed under this task:

- 2 Additional Channelization Plans (1:20)
- Final signed plans.

TASK 1.5 – LIGHTING DESIGN (ADDITIONAL EFFORT)

This task includes revision to 30% lighting plans based on modification of the scope for this project. Additional lighting analysis and plans will be developed for Pioneer Canyon Drive between Pioneer Street and N 53rd Avenue. This task also includes advancement of the 95% plans to the final PSnE milestone.

TASK 1.5 DELIVERABLES:

Additional/modification of Lighting Plans, list of Specification sections, and Cost Estimate submitted as part of the 60%, 95%, and Final signed plans.

The following (22"x34") plans will be developed under this task:

- 2 Additional Lighting Plans (1:20)
- Final signed plans.

TASK 1.6 – RRFB DESIGN (NEW TASK)

RRFB plans will be developed for the two midblock crosswalks and proposed roundabout at Pioneer Street/N 50th St for the multilane approaches. RRFB treatments are recommended based on the cross-section, speed, and volumes along Pioneer Street. The RRFB design will include illumination analysis and design to provide adequate vertical light levels within the crosswalks.

Consultant shall prepare the RRFB plans and detail sheets in accordance with the applicable City of Ridgefield standards and guidelines. Lighting plans will show service cabinets, poles, light fixtures, conduits, wiring, and junction boxes to complete the City owned and maintained RRFB system. It is assumed that the RRFB system will be hardwire.

The existing RRFB systems at the roundabout of Pioneer Street/S Royle Road will be maintained. Improvements at the roundabout of Pioneer Street/S 56th Place will be done by others.

TASK 1.6 DELIVERABLES:

RRFB installation shown on the illumination plans, list of Specification sections, and Cost Estimate submitted as part of the 60%, 95%, and Final signed plans.

The following (22"x34") plans will be developed under this task:

- RRFB installation shown on Illumination Plans
- 60%, 95%, and Final signed plans.

TASK 2.0 - TRANSPORTATION ANALYSIS (NEW TASK)

Consultant shall conduct a transportation analysis to support the project NEPA process and Draft Environmental Impact Statement (DEIS).

TASK 2.1 DATA COLLECTION

Consultant shall collect data to support the transportation analysis.

- Obtain the current base and future traffic demand models from SWRTC.

- Obtain from recent traffic impact studies conducted within the study area available turn movement count data for the weekday morning (7-9 a.m.) and evening (4-6 p.m.) peak period traffic counts, including pedestrian counts, bicycle counts, and truck percent, at the following intersections along Pioneer Street.
 - Royal Road/Pioneer Street
 - 47th Avenue/Pioneer Street
 - 56th Place/Pioneer Street
- Conduct 48-hour bi-directional tube count on Pioneer Street near the planned 51st Avenue intersection including hourly traffic volumes, vehicle classifications, and travel speeds.
- Conduct a field visit of the corridor during the weekday morning and evening peak periods to observe general conditions and traffic operations.

TASK 2.2 TRANSPORTATION OPERATIONS ANALYSIS

Consultant shall conduct a traffic analysis to identify existing and future Baseline Conditions. Capacity analysis will be based on current Highway Capacity Manual 6th edition ("HCM") methodology. Services shall include:

Conduct weekday AM and PM peak hour traffic analysis for existing traffic conditions at study intersections using a Synchro model of the corridor. The analysis will report delay, level of service and vehicle to capacity ratio at all study intersections. A queuing analysis will be conducted for key intersection movements.

Refine the SWRTC travel demand models to a subarea level with the future network based on funded improvements in the City's Transportation Capital Facility Plan to represent future 2045 Baseline Conditions (approximately 20 years after project year of opening).

Forecast future 2045 Baseline Conditions volumes at the following study intersections.

- Royal Road/Pioneer Street
- 47th Avenue/Pioneer Street
- 51st Avenue/Pioneer (future roundabout)
- 56th Place/Pioneer Street
- Up to two uncontrolled planned accesses (to be determined)

Conduct weekday AM and PM peak hour traffic analysis for future 2045 Baseline Conditions. The analysis will report delay, level of service and vehicle to capacity ratio at all study intersections. A queuing analysis will be conducted for key intersection movements. Identify any operational deficiencies.

The future 2045 Baseline Conditions analysis will be used to confirm or update the preferred corridor design concept including intersection control type, median treatment, lane configuration, and storage length needs. The future 2045 Build Alternative Conditions will be evaluated to support the DEIS with potential project impacts and mitigations.

The transportation operations analysis, findings and recommendations will be summarized in a Transportation Analysis Report. Consultant will incorporate agency comments and submit a Final Transportation Analysis Report.

TASK 2.0 DELIVERABLES

- Draft and Final Transportation Report for EIS

3.0 - CONSTRUCTION ADMINISTRATION

DKS will provide the following Construction Services under this task related to roadway lighting, signing/stripping, temporary traffic control, and RRFB's within the public right-of-way:

- Prepare up to six plan sheet revisions.
- Provide review of traffic related contractor submittals as requested by the City.
- Answer RFI's. Up to six RFI's at three hours each have been included under this task.
- Be available to answer contractor questions and provide clarifications via telephone and email throughout the construction process.
- Conduct field visits at the key times during the construction period as requested by the field inspector. Up to three field visits have been included under this scope of services. Field visits are assumed to be four hours each and include two consultant staff.
- Prepare record drawings (as-builts) at project completion.

Assumptions:

- Construction inspection and construction administration will be performed by others.
- Total construction duration of 12 months.
- Up to three field visits, no additional meetings.

Ridgefield 51st Roundabout and Pioneer
Widening - Amendment 1
DKS Budget 12/5/23

		Principal	QAQC ENGR	Project	Engineering			Engineer	Engr Asst	CAD	Admin.	Total	Total	Expenses	DKS	Notes/Key assumptions
Task	Description	Grade 46	Grade 32	Manager Grade 35	Designer Grade 23	Sr Planner	Modeler Grade 21	Grade 15	Grade 11	Tech S						
1	Traffic Design	265.00	195.00	210.00	150.00	130.00	155.00	120.00	90.00	115.00						
		18	38	238	210	40	60	500	204	26		1334	\$ 189,510	\$ 2,192	\$ 191,702	
	1 Coordination and Reporting			38	26					12		76	\$ 13,260		\$ 13,260	
	1.1 Meetings			18	18							36	\$ 6,480		\$ 6,480	
	1.2 Temporary Traffic Control Plans		2	6	14			20	14			56	\$ 7,410		\$ 7,410	
	1.3 Signing design	4	6	16	10			50	30			116	\$ 15,790	\$ 100	\$ 15,890	
	1.4 Channelization Design	3	4	16	10			40	22			95	\$ 13,215		\$ 13,215	
	1.5 Lighting Design	4	8	20	16			70	40			158	\$ 21,220		\$ 21,220	
	1.6 RRFB Design	6	10	40	40			150	60			306	\$ 41,340		\$ 41,340	
	2 Traffic Analysis		4	20		40	60	120		2		246	\$ 34,110	\$ 1,900	\$ 36,010	counts at 3 intersections, tube count, site visit
3	Construction Administration	1	4	64	76			50	38	12		245	\$ 36,685	\$ 192	\$ 36,877	
	TOTAL	18	38	238	210		60	500	204	26		1334	\$ 189,510.00	\$ 2,192.00	\$ 191,702.00	



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October 13, 2023

Harper Houf Peterson Righellis (HHPR), Inc.
1220 Main Street, Suite 150
Vancouver, Washington 98660

Attn: Bruce Haunreiter, P.E., Principal

Re: Change Order No. 1
50th and Pioneer Improvements (formerly 51st and Pioneer Roundabout)
Ridgefield, Washington
CWE Project: 21040

INTRODUCTION

Columbia West Engineering, Inc. (Columbia West) is pleased to provide this change order to the Subconsultant Agreement between HHPR and Columbia West dated April 28, 2021. We understand that proposed development has been expanded to include retaining walls, culverts, and a northward extension of 50th Avenue / Pioneer Canyon Drive. The roadway extension and retaining walls are shown on Exhibit B. Our correspondence with you indicates that the proposed roadway extension and retaining walls will be owned and maintained by the City of Ridgefield.

BACKGROUND

Columbia West previously conducted a geotechnical field investigation for Pioneer Street and the 51st Avenue roundabout in May, 2021. Field investigation included soil borings, test pits, and cone penetration testing (CPT) along the Pioneer Street corridor between S 45th Avenue and S 56th Place. Following completion of the field investigation, geotechnical aspects of the project were placed on hold pending additional direction from the civil design team. Accordingly, the geotechnical engineering report for the proposed improvements has not been published. We understand that the design team is now requesting a comprehensive geotechnical report which addresses improvements to Pioneer Street, the 50th Avenue roundabout, the northward extension of 50th Avenue / Pioneer Canyon Drive, and associated retaining walls, luminaires, culverts, and utilities.

We understand that the project team intends to produce 60% plans by November 16, 2023. Due to current subcontractor scheduling, completing additional subsurface exploration and publishing a final geotechnical report prior to that date is not feasible. Accordingly, we will submit a preliminary geotechnical report to the project team by November 16, 2023 and will follow up with a final report in accordance with the schedule discussed below.

SCOPE OF SERVICES

The purpose of our work is to supplement existing subsurface explorations at the site and prepare comprehensive geotechnical engineering recommendations for use in design and construction of the proposed improvements. Note that the scope of services outlined below is intended to target City of Ridgefield-owned facilities and the expanded improvements shown on Exhibit B. Project work related to the WSDOT right-of-way will be performed under the existing budget, scope, and schedule of fees outlined in the above-referenced Subconsultant Agreement dated April 28, 2021.

Specifically, we propose the following scope of services:

- Review information available in Columbia West's files from previous geological and geotechnical studies conducted at and in the vicinity of the site.
- Coordinate and manage the supplemental field exploration, including public and private utility locates, and scheduling our subcontractors and staff.
- Drill three borings at the site to depths ranging from 15 to 60 feet BGS, or refusal if encountered earlier. We will maintain continuous logs of the borings and collect soil samples at representative intervals.
- Perform laboratory tests on select samples collected from the borings. The specific tests will be selected based on the geologic material encountered and may consist of natural moisture content, particle-size analysis, Atterberg limits, or consolidation testing.
- Incorporate information from the supplemental borings and the May, 2021 field investigation into a comprehensive geotechnical engineering report that includes the following:
 - Summary of soil and groundwater conditions at the site
 - Seismic settlement discussion
 - Lateral spread discussion
 - Surcharge recommendations
 - Foundation settlement potential
 - Recommendations for shallow spread footings for culverts and walls
 - Recommendations for luminaire foundations
 - Recommendations for retaining walls, including lateral earth pressures, backfill, compaction, and drainage
 - Recommendations for site preparation, grading and drainage, stripping depths, fill type for imported material, compaction criteria, utility trench excavation and backfill, use of on-site soil, and wet/dry weather earthwork
 - Recommendations for managing identified groundwater conditions that may affect the performance of structures and site improvements
 - Asphalt concrete (AC) pavement design for project roadways and the roundabout, including subbase, base course, and AC paving thickness;
 - Code-based seismic design parameters in accordance with ASCE 7-16.

Note: Columbia West will request utility locate information prior to commencing project work. Columbia West will not be responsible for damage to utilities at the site if not indicated, located, or called out to Columbia West. The client will be responsible for providing clear right of entry and approved site access.

FEE AND PAYMENT

The scope of services identified above will be conducted in accordance with the terms and conditions of our Subconsultant Agreement dated April 28, 2021 for a lump-sum fee of **\$16,500**. If unforeseen circumstances arise and warrant additions to the scope of services, Columbia West will contact you prior to performing further efforts. Additional services will be conducted on a time-and-expense basis in accordance with the fees and billing rates provided in the attached Professional Services Schedule of Fees (Exhibit A). Columbia West will invoice upon project completion and be compensated in full within 30 days of receipt of invoice.

SCHEDULE

Columbia West will schedule our subcontractors upon receiving a signed contract. Our field work will begin as soon as drilling subcontractors can be mobilized, which we expect will require

approximately three weeks. We will complete and submit a final geotechnical report within three weeks of completing the field exploration activities. In case of events beyond the control of Columbia West that cause delay, such as contractor scheduling or other subconsultant delays, Columbia West will not be responsible. This proposal is valid for 30 days.

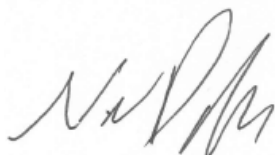


We appreciate the opportunity to submit this agreement and look forward to working with you on this project. Please do not hesitate to contact us if you have questions or require additional information. To formally authorize our services, return one signed copy of this agreement.

Sincerely,



Greg L. Williamson, PE
Senior Geotechnical Engineer



Nick N. Pavaglio, PE
Principal

NNP:GLW

Attachments: Exhibits A and B

Document ID:21040, 50th and Pioneer Improvements, Change Order No. 1

The scope of services outlined in this agreement, the fees, and the contract terms and conditions are hereby accepted and Columbia West is authorized to proceed. This agreement constitutes the entire agreement between the Client and Columbia West and supersedes all prior written or oral understandings.

Organization

by _____
Signature*

Date

Bruce Haunreiter

Printed Name

Title

*Individual with contracting authority and responsible for payment of Columbia West's fees.

EXHIBIT A - 2023 Professional Services Schedule of Fees

GEOTECHNICAL AND ENVIRONMENTAL SERVICES

➤ Personnel

	<u>TYPE</u>	<u>RATE</u>
Principal Engineer.....	hourly	\$225
Associate Engineer.....	hourly	\$205
Senior Project Engineer / Geologist.....	hourly	\$180
Project Engineer / Geologist.....	hourly	\$160
Senior Staff Engineer / Geologist.....	hourly	\$140
Staff Engineer / Geologist.....	hourly	\$125
Senior Engineering Technician.....	hourly	\$105
Engineering Technician.....	hourly	\$95
Laboratory Manager.....	hourly	\$135
Laboratory Technician.....	hourly	\$75
Administrative Assistant.....	hourly	\$75

SPECIAL INSPECTION SERVICES

➤ Services

	<u>TYPE</u>	<u>RATE</u>
Special Inspection (reinforced concrete, shotcrete).....	hourly	\$90
Special Inspection (proprietary anchors, lateral wood, and cold-formed steel)....	hourly	\$90
Special Inspection (masonry, grout, CMU).....	hourly	\$90
Special Inspection (fireproofing).....	hourly	\$90
Special Inspection (post-tensioned concrete, floor flatness).....	hourly	\$100
Special Inspection (structural steel, bolting, and welding).....	hourly	\$100
Non-Destructive Testing Inspector.....	hourly	\$105
Project Manager.....	hourly	\$135

MATERIALS TESTING SERVICES

➤ Soils & Aggregate

	<u>TYPE</u>	<u>RATE</u>
Atterberg Limits.....	each	\$185
California Bearing Ratio.....	each	\$475
Clay Lumps & Friable Particles.....	each	\$125
Direct Shear.....	each	\$485
Flat & Elongated particles.....	each	\$145
Fractured Face Determination.....	each	\$75
Hydrometer Analysis.....	each	\$155
Los Angeles Abrasion.....	each	\$350
Moisture Content.....	each	\$40
One-dimensional Consolidation.....	each	\$520
Organic Content.....	each	\$105
Percent Passing No. 200 by Washing.....	each	\$95
Percent Wood Waste.....	each	\$95
Permeability (Constant Head).....	each	\$410
Permeability (Falling Head).....	each	\$360
pH (soil).....	each	\$85
Proctor Moisture-Density.....	each	\$285
Sand Equivalent.....	each	\$135
Sieve Analysis < ¾ inch maximum particle size.....	each	\$145
Sieve Analysis ¾ inch to 3-inch maximum particle size.....	each	\$195
Sieve Analysis > 3-inch maximum particle size.....	each	\$375
Soil Classification.....	each	\$40
Soil Resistivity.....	each	\$240
Soundness of Aggregate.....	each	\$500
Specific Gravity of Coarse Aggregate.....	each	\$105
Specific Gravity of Fine Aggregate.....	each	\$150
Uncompacted Void Content.....	each	\$165
Unconfined Compression.....	each	\$170

Unit Weight of Aggregate.....	each	\$135
Unit Weight of Soil.....	each	\$50

➤ **Treated Soils**

	<u>TYPE</u>	<u>RATE</u>
Proctor Moisture-Density.....	each	\$325
CBR (7-day cure).....	each	\$625
Compressive Strength Test.....	per set	\$375

➤ **Portland Cement Concrete / Masonry / Rock / PPC**

	<u>TYPE</u>	<u>RATE</u>
Concrete Cylinder Compressive Strength.....	each	\$35
Core Compressive Strength (peak strength only)	each	\$75
Core Unconfined Compressive Strength (stress-strain relationship).....	each	\$225
Field-prepared CDF/CDSM/CLSM Cylinder Compressive Strength.....	each	\$60
Flexural Strength (concrete beam).....	each	\$120
Grout Prism Compressive Strength Test.....	each	\$60
CMU Prism Compressive Strength Test.....	each	\$150
Masonry Unit Absorption, Density, Net Area.....	each	\$135
Masonry Unit Compressive Strength Test.....	each	\$110
Modulus of Elasticity, Polymer Concrete.....	each	\$100
Wall/Paver Unit Absorption & Density (coupon)	each	\$60
Wall/Paver Unit Compressive Strength Test (coupon).....	each	\$60
Spray-Applied Fire-Resistive Materials Density Test.....	each	\$105

➤ **Asphalt Concrete**

	<u>TYPE</u>	<u>RATE</u>
Rice Density.....	each	\$150
Core Density and Thickness.....	each	\$75
Moisture Content of Bituminous Mixtures.....	each	\$40
Oil Content Furnace Calibration - Ignition.....	each	\$410
Oil Content & Gradation - Ignition.....	each	\$245

RESOURCES AND EQUIPMENT

	<u>TYPE</u>	<u>RATE</u>
Vibrating Wire Piezometer.....	daily	\$600
Water Level Meter.....	daily	\$50
Data Logger.....	daily	\$10
Data Logger.....	weekly	\$45
Data Logger.....	monthly	\$100
Data Recorder.....	daily	\$10
Dames and Moore Sampler.....	daily	\$25
Skidmore Wilhelm - Bolt Calibrator.....	daily	\$90
Floor Flatness Meter.....	daily	\$250
Anchor Proof Loading Hydraulic Ram and Deflection Gauges.....	daily	\$300
Ultra-Sonic Meter.....	daily	\$75
Concrete Strength-Maturity Electronic Meter.....	daily	\$100
Concrete Slump and Air Entrainment Meter.....	daily	\$70
Nuclear Densometer.....	daily	\$70
Per Diem.....	daily	\$300
Bond Tester.....	daily	\$150
Core Drill Equipment.....	daily	\$300
Core Bit Wear.....	per core	\$30
Strength-Maturity / Ambient Environment Sensors.....	each	\$300
Calcium Chloride / RH Moisture Probe.....	each	\$85
Magnetic Particle Sensor.....	Each	\$30
Outside Services.....	each	cost + 20%
Vehicle Fee.....	daily	\$70
Mileage (outside of service area).....	mile	\$1.15

Personnel rates are portal to portal. All requested geotechnical observations, inspections, and testing require 24-hour notice and have a 3-hour minimum charge. Hours in excess of eight per day, work on weekends, night work between the hours of 8PM and 5AM, and same-day service requests will be invoiced at 1.5 times the quoted rate. Work on holidays will be invoiced at two times the quoted rate. Laboratory testing requests with turnaround less than two days will be invoiced at 1.5 times the indicated rate. Laboratory rates do not include pick up or delivery to Columbia West's laboratory. (3-23)

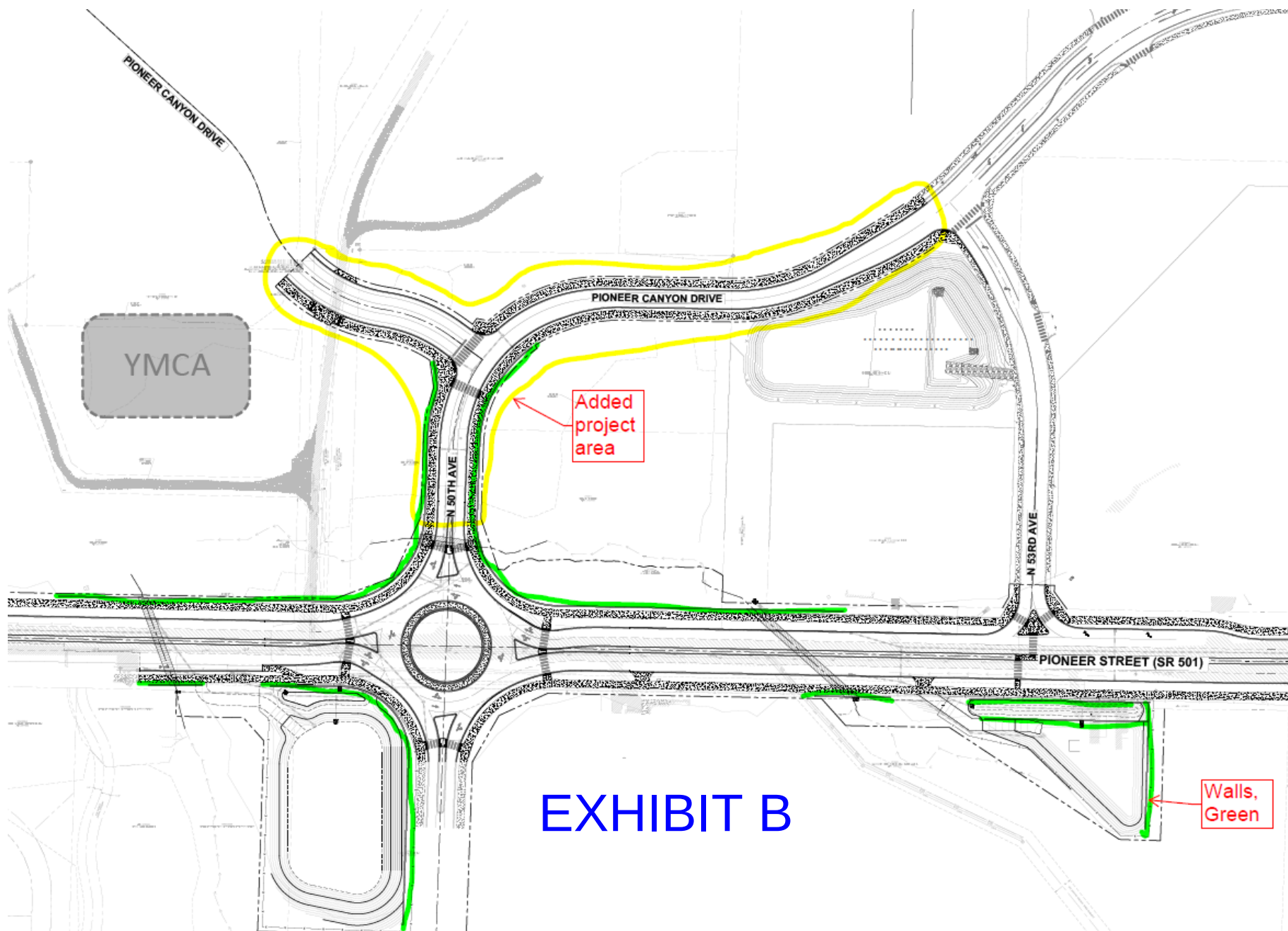
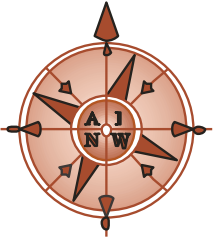


EXHIBIT B



Archaeological Investigations Northwest, Inc.

3510 N.E. 122nd Ave. • Portland, Oregon 97230
Phone (503) 761-6605 • Fax (503) 761-6620

Vancouver Phone (360) 696-7473
E-mail: ainw@ainw.com
Web: www.ainw.com

MEMO

Date: November 10, 2023

To: Bruce, Haunreiter, PE, Principal, Harper Houff Peterson Righellis, Inc.

From: Jo Reese, M.A., R.P.A., President/Senior Archaeologist

Re: Pioneer Widening-50th Roundabout
Scope for Add-On Request

This add-on request is to address design changes in the project since the project went on-hold more than a year ago. The design change has added areas where no archaeological work was conducted for the project. In some of those areas, other archaeological studies have been conducted in the last year or so, and what remains will need to be surveyed and shovel tested. The additional areas do not appear to result in needing to inventory more historic-period buildings and structures.

The additional work is to:

- excavate up to 14 more shovel tests in the added area and
- revise and complete the report.
- The methodology used for the project would be followed.
- I have assumed maybe one new resource may be found.

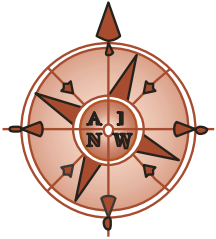
The additional funds requested total \$7,071.00. The costs to complete the project, as of November 1 would be \$13,844, and this is reduced by the unspent authorized funds, \$6,773.00. The add-on requested brings the total for the project to \$31,893.03.

Project Name: Pioneer Street Widening & Roundabout, City of Ridgefield

ADD-ON FOR PROJECT DESIGN

Date: 11/10-2023/2020

[illegible]



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Project Name: Pioneer Street Widening & Roundabout, City of Ridgefield

ADD-ON FOR PROJECT DESIGN

Date: 11/10-2023/2020

[illegible]

TASK: RIGHT OF WAY

CONSULTANT shall provide labor, equipment and materials to acquire real property and easements to facilitate project construction. Legal Descriptions, Property owner lists, maps, and acquisition areas will be developed by CONSULTANT.

Right of Way Acquisition activities will conform to the standards contained in the Uniform Act of 1970 and amendments, the laws of the State of Washington and City Policies and Procedures.

Subtask – Preliminary Title Reports

The number of acquisitions is based on the assumed impacts to properties adjacent to the project (16), and does not include acquisitions of three (3) parcels belonging to the City.

The CONSULTANT will obtain preliminary title reports for each property acquisition. Early in the design process, the CONSULTANT will review each preliminary title report for encumbrances, liens, or defects. The CONSULTANT will work with the title companies to resolve encumbrances prior to completion of appraisals. A title encumbrance memo will be prepared for each parcel.

Assumptions:

1. 16vproperty acquisitions

Deliverables:

1. 16 preliminary title reports

Subtask – Appraisal and Appraisal Review

The CONSULTANT will use a WSDOT approved appraiser. The CONSULTANT will provide one real estate appraisal for each ownership from which a property interest to be acquired.

Appraiser will provide written notice to owners of a planned appraisal inspection and will provide the property owner or designated representative, if any, an invitation to accompany the appraiser on any inspection of the property for appraisal purposes. Appraisal will conform to the Uniform Standards of Professional Appraisal Practice (USPAP). The CONSULTANT will provide an appraisal review for each appraisal. The appraisal review will be conducted by another WSDOT approved appraiser.

AOS's could be prepared for any parcel acquisition that is below \$10,000 and is non-complex without damages.

Deliverables:

1. Appraisals and Appraisal Reviews for 16 files.

Subtask – Acquisition

The CONSULTANT will conduct property acquisition negotiations, on behalf of the CITY.

CONSULTANT will research the ownership status of the parcel and any existing conditions impacting the parcel. CONSULTANT will provide potential courses of action for obtaining clear title for the CITY.

CONSULTANT will compile and/or prepare all essential documents to be submitted to owners using CITY approved documents. These include project information letters, acquisition and relocation brochures, offer-benefit letters, acquisition summary statements, copy of the valuation, map of acquisition, and instruments of conveyance. Universal shall make all offers in person or by certified mail.

CONSULTANT will provide all property owners with:

- A complete copy of the valuation that just compensation is based upon at the initiation of negotiations.
- CONSULTANT will prepare and maintain written diaries of negotiator contacts with property owners and tenants to document:
 - Efforts to achieve amicable settlements,
 - Owners' suggestions for changes in plans,
 - Responses to owners' counterproposals, etc.

CONSULTANT will make every reasonable effort to acquire the ROW expeditiously by negotiation. Property owners must be given reasonable opportunity to consider the offer and present material the owner believes is relevant to determining the value of the property.

Assumptions:

1. No relocation activity is anticipated.
2. CITY will pay closing costs

Deliverables:

1. 16 completed negotiation packet with document for recording and payment by the City.



Project Initiation

			Rate		
Project Manager	8	Hours	\$108.00		\$864.00
Sr. Title Specialist	8	Hours	\$60.00		\$480.00
Mileage	100	Miles	\$0.655		\$65.50
Preliminary Title Reports	16	each	\$400.00		<u>\$6,400.00</u>
Subtask Total					<u>\$7,809.50</u>

Appraisal Estimate Subtask

			Rate	# of Parcels	
Project Manager	2	Hours	\$108.00	16	\$3,456.00
Before & After Appraisals		Each	\$3,500.00	16	\$56,000.00
Appraisal Reviews		Each	\$1,500.00	16	\$24,000.00
Subtask Total					<u>\$83,456.00</u>

Acquisition Estimate

			Rate	# of Parcels	
Project Manager	8	Hours	\$108.00	16	\$13,824.00
Sr. Right of Way Agent	30	Hours	\$78.00	16	\$37,440.00
Sr. Title Specialist	3	Hours	\$60.00	16	\$2,880.00
Mileage	1,500	Miles	\$0.655		\$982.50
Miscellaneous Expenses					\$400.00
Total					<u>\$55,526.50</u>

Total Acquisition Consultant Estimate \$146,792.00

(1) Estimated number of parcels is 3. Changes in number of parcels will have an impact on the final costs. If the number of parcels is increased, the cost will increase.

(2) Mileage to be reimbursed at current IRS rate at time mileage is incurred.

(3) Appraisal cost may change based on final design and property impacts. The above fee reflects full appraisal, the fee will be reduced if AOS's are used.

(4) Three properties belong to the City - the assumption is that there is no involvement by UFS in these parcels.

Professional Services Estimate Add#1
November 2023

TOTALS BY CONSULTANT		
(Project Management, Survey, Engineering, LA, and Environmental) -	HHPR	\$891,180
(Traffic Engineering, Lighting, Signing, Striping and Design) -	DKS Associates	\$191,702
(Geotechnical Investigation and Engineering) -	Columbia West Engineering	\$16,500
(Cultural Resources: Archeological and Historical) -	Archeological Invest. NW	\$7,071
	(ROW Services) - UFS	\$146,792
		\$1,253,245



**Harper
Houf Peterson
Righellis Inc.**

ENGINEERS ♦ PLANNERS
LANDSCAPE ARCHITECTS ♦ SURVEYORS

1220 Main Street, Suite 150, Vancouver, WA 98660
PHONE: 360.750.1131 www.hhpr.com FAX: 360.750.1141

TO: **Chuck Green** – City of Ridgefield
Chuck.Green@ridgefieldwa.us

FROM: **Bruce Haunreiter** – Harper Houf Peterson Righellis Inc.

DATE: December 5, 2023

SUBJECT: **Amendment 1 Task Summary** - 50th Ave RA and Pioneer Street (SR501) Widening

The following is a summary of each task to include the completed portion of the original task scope, the changes to that task, and a summary of additional work to finish the current project scope.

Task 1.0 Project Management and Coordination

1. *Original Task Scope Completed:* The original scope anticipated 10 months of management and coordination. The project completed the 10 months of management and coordination in February of 2022.
2. *Changes to Original Task:* The project was extended approximately 18 months to account for changes in design, additional design scope, new permitting requirements and coordination with adjacent development.
3. *Additional Work to Finish Current Project Scope:* Additional project management, meetings, administration and coordination.

Task 2.0 Surveying

1. *Original Task Scope Completed:* The original survey completed the topographical map of Pioneer Street from the west terminus of the 65th Avenue Roundabout to the east terminus of the 45th Avenue Roundabout. The survey included a width of approximately 120 feet to accommodate the future roadway section with the exception of previously developed right-of-way (ROW) along Discovery Ridge.
2. *Changes to Original Task:* The scope of work was expanded to include the extension of N 50th Avenue, Pioneer Canyon Drive, the complete 56th Avenue Roundabout, half of the 45th Avenue Roundabout, areas for detention ponds south of the corridor, the frontage of Discovery Ridge and additional wetland delineations within the expanded areas of work.
3. *Additional Work to Finish Current Project Scope:* Additional survey field crew time to gather supplemental topographical survey, plus additional office time to prepare base mapping and research existing utilities and boundaries.

Task 4.0 Right-of-Way Plans

1. *Original Task Scope Completed:* Preliminary ROW plans were completed for the 30% and 60% design submittals which included the original project area of Pioneer Street from the 56th Avenue Roundabout to the 45th Avenue Roundabout.

2. Changes to Original Task: Project area was added to the scope to include the extension of N 50th Avenue and Pioneer Canyon Drive, as well as additional area south of Pioneer Street for the two stormwater management ponds.
3. Additional Work to Finish Current Project Scope: An additional 4 sheets of ROW plans were developed and revisions were made as the roadway section changed between the 30% and 60% deliverables (revised Pioneer roadway section).

Task 5.0 60% Roundabout, Street Design, Reports and Plans

1. Original Task Scope Completed: The original scope was completed to an approximately 45% status prior to design changes and additions.
2. Changes to Original Task: The Pioneer Roadway section was revised and all associated plans were updated to reflect the new design. Changes also included alternative analysis of N 50th Avenue and Pioneer Canyon Drive; adding N 50th Avenue and Pioneer Canyon Drive to the project scope; WSDOT design review; adding improvements to the N 56th Avenue Roundabout; and additional design for modifications to the utilities and stormwater facilities within the new project footprint.
3. Additional Work to Finish Current Project Scope: Additional staff design time to revise and prepare additional plans, reports and cost estimates.

Task 6.0 95% Roundabout, Street Design, Reports and Plans

1. Original Task Scope Completed: No work has been completed for this task at this time.
2. Changes to Original Task: Changes include additional design for N 50th Avenue and Pioneer Canyon Drive, and modifications to the N 56th Avenue Roundabout which include street, utility and stormwater improvements. Additional reporting also includes final reports to be completed in WSDOT format and reviewed by WSDOT for final design acceptance.
3. Additional Work to Finish Current Project Scope: Additional staff design time to prepare additional plan sheets and reports.

Task 6.2 100% Roundabout, Street Design, Reports and Plans

1. Original Task Scope Completed: The original scope did not include 100% plans, specifications and estimates.
2. Changes to Original Task: Changes include bringing the design documents to a 100% biddable level.
3. Additional Work to Finish Current Project Scope: Additional staff design time to bring all documents to a biddable level.

Task 7.0 Environmental Evaluation and Permitting

1. Original Task Scope Completed: The original scope included wetland delineation along Pioneer Street within 75 feet of the roadway and stream delineation along the south bank of Allen Canyon Creek Tributary 2 East Branch. This delineation work was completed in September 2021. Wetland rating forms and wetland report sections relating to this work were drafted fall 2021 through spring 2022. Endangered Species Act (ESA) compliance, to be coordinated via WSDOT environmental, was included in the original scope. Initial coordination and a draft memorandum were completed in 2022. The ESA task was completed in fall 2023, with some modification. HHPR natural resources staff have participated in regular meetings and coordination with the project team.
2. Changes to Original Task: The expanded footprint, stormwater facilities, and coordination with other projects necessitated additional field investigations, alternatives analyses, and coordination

with the project team, other projects in the area, and permitting agencies. Additional fieldwork and field meetings were also required to support WSDOT-compliant hydraulic design for the culvert crossings. Recent changes to federal wetland regulations may also require a wetland permit from the Washington State Department of Ecology for wetland impacts. Permits were previously assumed to be from the US Army Corps of Engineers, City of Ridgefield, and WDFW only.

3. *Additional Work to Finish Current Project Scope:*

Additional staff time for additional field investigations, reporting, and coordination. Staff time to complete permit applications and associated coordination.

Task 14.0 Sanitary Sewer Design

1. *Original Task Scope Completed:* The original scope did not include sewer design.
2. *Changes to Original Task:* No original task for this scope.
3. *Additional Work to Finish Current Project Scope:* Additional staff design time for sewer extensions to Clark Regional Wastewater District (CRWWD) standards within Pioneer Street, N 50th Avenue and Pioneer Canyon Drive to be added to the 30%, 60%, 95% and 100% project document deliverables.

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: December 21, 2023

AGENDA ITEM NAME: Public Hearing and Approval of Resolution No. 634 - 2024-2029 Transportation Improvement Program

GOVERNING LEGISLATION

RCW 35.77.010, Perpetual Advanced Six Year Plans for Coordinated Transportation Program Expenditures

PREVIOUS COUNCIL ACTION TAKEN:

Council has adopted resolutions through the years providing annual revisions to the City's Six Year Transportation Improvement Program (TIP). Most recently, Resolution No. 619 was adopted on December 1, 2022, which adopted the City's Transportation Improvement Program for 2023-2028.

SUMMARY/BACKGROUND:

Per RCW 35.77.010, the legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. The six-year program shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

This year, City staff has developed a "TIP Book" with background information on how the TIP was developed, a summary of available funding sources, and information on projects contained in the 2024-2029 TIP. The TIP funding table is attached to this document.

Also included in the TIP book are links to project pages on Ridgefield Roundtable where users can find more detailed project information.

The draft TIP was made available on Ridgefield Roundtable in early December for the community to view. A link was provided for community members to comment or to ask questions. The draft TIP and funding tables are attached to this staff report.

The 6-year Transportation Improvement Program (TIP) is a separate project list from the Transportation Capital Facilities Plan, and does not have a bearing on Traffic Impact fees or TIF credits.

BUDGET/FINANCIAL IMPACTS:

Costs for capital improvement projects will be funded through federal/state grants or allocations, City-collected traffic impact fees, Real Estate Excise Tax and developer-required improvements, as applicable.

RECOMMENDED ACTION OR MOTION:

1. Staff recommends that Council conduct a public hearing of Resolution No. 634 in accordance with

the most-recently adopted City of Ridgefield Governance Manual.

2. Council action is requested for Resolution No. 634. Should the City Council wish to adopt Resolution No. 634, a suggested motion would be: **“I move to adopt Resolution No. 634 as presented.”**

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

1. 2024-2029_TIP_Draft

RESOLUTION NO. 634

2024-2029 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, pursuant to Revised Code of Washington (RCW) Section 35.77.010, City staff have prepared a revised and extended Comprehensive Six-Year Transportation Improvement Program for 2024-2029; and,

WHEREAS, the purpose of said revised and extended program is to ensure that the City of Ridgefield will have available advance plans for use as a guide in carrying out a coordinated street construction program; and,

WHEREAS, notice of the time and place for a hearing of said plan was published in accordance with laws requiring setting time and place for a hearing there on December 21, 2023 during a regular scheduled City Council meeting. At such time and place, City Council held a public hearing and considered said Comprehensive Six-Year Transportation Improvement Program for 2024-2029.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:

1. The City of Ridgefield Comprehensive Six-Year Transportation Improvement Program for 2024-2029 attached hereto as Exhibit "1" is adopted as the current transportation improvement program for the City of Ridgefield. The Public Works Director is hereby directed to forthwith file the revised and extended Comprehensive Six-Year Transportation Improvement Program for 2024-2029 with the Washington State Department of Transportation.

2. This resolution shall be in full force and effect on December 21, 2023.

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 21ST DAY OF DECEMBER, 2023.

CITY OF RIDGEFIELD

Jennifer Lindsay, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss, City Clerk



2024 - 2029 TRANSPORTATION IMPROVEMENT PROGRAM



City of Ridgefield

Public Works Department
487 S 56th Place
Ridgefield, WA 98642
(360) 887-8251
www.RidgefieldWa.us



TRANSPORTATION IMPROVEMENT PROGRAM

2024-2029

City Council Members

Jennifer Lindsay, Mayor
Rob Aichele, Mayor Pro Tem
Ron Onslow, Councilor
Clyde Burkle, Councilor
Lee Wells, Councilor
Matt Cole, Councilor
Judy Chipman, Councilor

City Staff Involved with Development of the Transportation Improvement Program

Steve Stuart, City Manager
Chuck Green, PE, Public Works Director
Kirk Johnson, Finance Director
Grant Williams, Capital Projects Program Manager
Jason Van Dyke, Capital Projects Engineering Technician

TITLE VI COMPLIANCE

The City of Ridgefield assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (P.L. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity. The Recipient further assures every effort will be made to ensure non-discrimination in all of its programs and activities, whether those programs and activities are federally funded or not.

In the event the City distributes federal aid funds to a sub-recipient, the City will include Title VI language in all written agreements and will monitor for compliance.

The Title VI Coordinator is responsible for initiating and monitoring Title VI activities, preparing reports and other responsibilities as required by 23 Code of Federal Regulation (CFR) 200 and 49 Code of Federal Regulation 21.

Resolution No. xxx

2024-2029 TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, pursuant to Revised Code of Washington (RCW) Section 35.77.010, City staff have prepared a revised and extended Comprehensive Six-Year Transportation Improvement Program for 2024-2029; and,

WHEREAS, the purpose of said revised and extended program is to ensure that the City of Ridgefield will have available advance plans for use as a guide in carrying out a coordinated street construction program; and,

WHEREAS, notice of the time and place for a hearing of said plan was published in accordance with laws requiring setting time and place for a hearing there on December 21, 2023 during a regular scheduled City Council meeting. At such time and place, City Council held a public hearing and considered said Comprehensive Six-Year Transportation Improvement Program for 2024-2029.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:

1. The City of Ridgefield Comprehensive Six-Year Transportation Improvement Program for 2024-2029 attached hereto as Exhibit "1" is adopted as the current transportation improvement program for the City of Ridgefield. The Public Works Director is hereby directed to forthwith file the revised and extended Comprehensive Six-Year Transportation Improvement Program for 2024-2029 with the Washington State Department of Transportation.
2. This resolution shall be in full force and effect on December 21, 2023.

ADOPTED AT A REGULAR SESSION OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 21ST DAY OF DECEMBER, 2023.

CITY OF RIDGEFIELD

Jennifer Lindsay, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss, City Clerk

INTRODUCTION

The City of Ridgefield's 2024-2029 six-year Transportation Improvement Program (TIP) is essential to implementing the goals of the City's Comprehensive Plan, 20-Year Transportation Capital Facilities Plan, and other adopted plans including the Multimodal Transportation Plan. The TIP uses objective criteria to evaluate and prioritize transportation improvement projects and provides a reasonably funded revenue plan projects to achieve those goals. While addressing city, regional and state transportation priorities, the TIP recognizes the vision set by the community and the Ridgefield City Council.

Per RCW 35.77.010, the legislative body of each city and town, pursuant to one or more public hearings thereon, shall prepare and adopt a comprehensive transportation program for the ensuing six calendar years. The six-year program shall specifically set forth those projects and programs of regional significance for inclusion in the transportation improvement program within that region.

The 6-year Transportation Improvement Program (TIP) is a separate project list from the Transportation Capital Facilities Plan, and does not have a bearing on Traffic Impact fees (TIF) or TIF credits.

WHAT IS IN THE TRANSPORTATION IMPROVEMENT PROGRAM?

The remainder of this document includes:

- How the TIP was developed and programmed
- Public involvement in the development of this TIP
- Available funding sources for projects contained in this TIP
- Six-year program funding matrix, and
- Where to find more information on key projects in this TIP.

TIP DEVELOPMENT

The development of the Transportation Improvement Program includes the following considerations:

- **Preserving the Current Infrastructure** – The voter-approved Transportation Benefit District (TBD) was initiated in April 2022, and revenues from the TBD are currently dedicated toward pavement management, preservation and repair.
- **Carrying out the City's Vision** – the City's long-term vision is established through the Comprehensive Plan. The infrastructure vision of the Comprehensive Plan is included the Transportation Capital Facilities Plan. Each year Council establishes goals and objectives for the annual budget. These all are referenced in developing the TIP.
- **Reviewing the Existing Program** – each year, the current TIP projects are reviewed and a work plan developed to complete them. A priority for each new TIP is to ensure previously-programmed projects continue to move forward toward completion.
- **Evaluating New Projects** – each new project being considered for the TIP is evaluated against a holistic set of objectives:
 - Improving safety and mobility for all users
 - Providing an overall benefit to the community
 - Encouraging or supporting economic development consistent with the City's long-term vision
 - Ability to stretch local resources by leveraging grant funding and financing
 - Ensuring compliance with state and federal requirements and regulations including the Americans with Disabilities Act.

Capital improvement projects within the Transportation Improvement Program include new roadways, roadway widening and reconstruction, bridge and culvert replacement, repair and rehabilitation, pavement preservation, landslide repairs, and pedestrian and bicycle facilities. The City's vision is to ensure all major transportation projects are multimodal in nature; roadways are not just for cars and trucks, they also need to be designed for pedestrians, the ADA community, bicycles, transit (where applicable), and even golf carts in certain areas of the City. The City also has an objective to increase access to Electric Vehicle charging stations around the City.



PUBLIC INVOLVEMENT PROCESS

An important component of the City's process is ensuring the public and stakeholders have ample opportunity to be involved. The TIP is made available for public review and comment before City Council holds a public hearing and takes final action. Ridgefield Roundtable, the City's community engagement platform, is used where possible for the public to find out more information on key projects and to ask questions about the transportation system in general. Social media (Nextdoor, X [formerly Twitter], Instagram and Facebook) are used to promote engagement opportunities.

FUNDING SOURCES

There are several funding sources available for engineering/design, right-of-way land acquisition, and construction of transportation improvements. These come from a variety of local, state and federal sources. New for this TIP are financing from the newly adopted Tax Increment Area as well as a new partnership with the Cowlitz Indian Tribe.

FEDERAL FUNDING SOURCES:

The federal gas tax and other transportation fees and taxes are the major federal revenue sources for transportation grants used by the city. The Fixing America's Surface Transportation Act (FAST) was signed into law in December 2015, providing transportation funding for fiscal years 2016 to 2020. In late September 2021, the FAST Act was extended for another year through 2023. In Addition, the Congress approved an additional transportation bill and on November 15, 2021, the President signed into law a \$1.2 trillion bill that reauthorizes the nation's surface infrastructure, which provides additional billions of dollars into existing and new programs to support transportation and many other programs outside of transportation called the Infrastructure Investment and Jobs Act (IIJA), also known as the Bipartisan Infrastructure Bill (BIL).

The IIJA includes approximately \$550 billion in new spending, approximately half of which goes to the U.S. Department of Transportation. The result is higher funding levels in existing transportation programs and the creation of new programs as well. The IIJA provides funding for fiscal years 2023 through 2026. Similar to the FAST Act, the IIJA authorizes a single amount annually for all programs combined. That amount is apportioned among the states, and then each state's portion is divided among Regional Transportation Planning Organizations including the Southwest Washington Regional Transportation Council (RTC) which selects projects for funding. For additional details, see: <https://policy.transportation.org/surface-reauthorization/>

The FAST and MAP-21 programs focus on preserving the pavements and bridges of the National Highway System. The National Highway System (NHS) consists of major roads in the U.S. including the interstate system, other routes identified for their strategic defense characteristics, routes providing access to major ports, airports, public transportation and intermodal transportation facilities, and selected principal arterials.

The Infrastructure Investment and Jobs Act includes higher funding levels in existing programs for reconstruction projects and the creation of many new programs to support safety improvements, bridges repair/replacements, barrier/culverts enhancements, and other grants distributed through FHWA and WSDOT. For additional details, see:

<https://narc.org/wp-content/uploads/2021/09/Bipartisan-IIJA-Analysis.pdf>

Surface Transportation Block Grant Program (STBG): The FAST Act converted the longstanding Surface Transportation Program into the Surface Transportation Block Grant Program. The STBG promotes flexibility in state and local transportation decisions and provides flexible funding to best address State and local transportation needs. This program provides flexible funding that may be used for projects to preserve and improve the conditions and performance of any Federal-aid highway, bridge, and tunnel on any public road. This includes improvements to roads, pedestrian and bicycle infrastructure, and transit capital projects.

The City previously was unable to pursue funds under the STBG – Urban Large program as it was not part of the Vancouver/Camas/Washougal federal urban area. The City in the past was eligible to pursue funds through the STBG-Rural formula allocation. However, the 2020 Decennial Census has identified Ridgefield as its own federal urban area for STBG funds. It has its own allocation of approximately \$15,000 per year beginning in federal fiscal year 2023.

STP-Bridge Program (STP-Bridge): Bridges located on the National Highway System (NHS) are eligible for funding under the National Highway Performance (NHPP). However, that leaves the majority of local agency bridges on federally classified, non-NHS roads without dedicated funding.

In 2012, a Washington State MAP-21 Steering Committee created a set-aside for local agency bridges that do not qualify for NHPP funds. This program continues under the current FASTAct. The Highway Bridge Program uses a portion of the State's STBG and NHPP funds to preserve and improve these local structures.

Congestion Mitigation and Air Quality (CMAQ): The CMAQ program provides funding for transportation projects and programs to help meet National Air Quality Standards specified in the Clean Air Act. Funding is available to projects that reduce congestion and/or improve air quality. Bicycle and pedestrian facilities as well as travel demand management projects are eligible for CMAQ funds.

Highway Safety Improvement Program (HSIP): This program began in 2006 under MAP-21 and seeks to achieve a significant reduction in traffic fatalities and serious injuries on all public roads. States are required to develop and implement a strategic highway safety plan and submit annual reports to the Federal Government describing at least 5% of the state's most hazardous locations, progress in implementing projects and their effectiveness in reducing fatalities and injuries. HSIP funds can be targeted to programs addressing: 1) Railway/Highway Crossings, 2) Intersection and Corridor Safety, 3) Rural County Two-Lane Roadways.

The City's Local Road Safety Plan developed by the Regional Transportation Council provided the background to apply for HSIP projects in 2022. Recently awarded HSIP funds for projects in this TIP were awarded for:

- Systemic Horizontal Curves Safety Improvements
- S. Timm Road at S. 11th Street intersection improvements.

The National Highway Freight Program (NHFP): The National Highway Freight Program was established by Congress in the 2015 Fast Act as a federal-aid highway formula program to improve the efficient movement of freight. Per federal law, the Washington State Department of Transportation (WSDOT) determines how the federal NHFP funds will be used for local projects in Washington state.

Transportation Alternatives Program (TAP): The Transportation Alternatives Program (TAP) combines previously separate grant programs for Transportation Enhancement, Safe Routes to Schools, recreational trails, and scenic byways.

Safe Routes to School Program (SRTS): This program seeks to enable and encourage children, including those with disabilities, to walk and bicycle to school; to make walking and bicycling to school safe and more appealing; and to facilitate the planning, development, and implementation of projects that will improve safety, and reduce traffic, fuel consumption, and air pollution in the

vicinity of schools. SRTS funding may be either state or federal in nature. A new call for projects will occur in early 2024.



Federal Emergency Management Agency (FEMA): The Federal Emergency Management Agency grants support a broad scope of activities and may be used to recover from state or federally declared disasters and mitigate hazards. Ridgefield pursues grants from FEMA to assist with damage caused by severe storms.

Federal Lands Access Program (FLAP): The Federal Lands Access Program was established in 23 U.S.C. 204 to improve transportation facilities that provide access to, are adjacent to, or are located within federal lands. The FLAP supplements state and local resources for public roads, transit systems, and other transportation facilities, with an emphasis on high-use recreation sites and economic generators.

Current FLAP funded projects include:

- Gee Creek North Trail Project, Heron Drive to Main Avenue.

Reconnecting Communities and Neighborhoods Grant Program (RCN): The RCN discretionary grant program, established by the Bipartisan Infrastructure Law (BIL), is a competitive grant discretionary grant program, established by the Inflation Reduction Act (IRA). Funding is available for projects which

- Prioritize disadvantaged communities;
- Improve access to daily needs such as jobs, education, healthcare, food, and recreation;
- Foster equitable development and restoration; or
- Reconnect communities by removing, retrofitting, or mitigating highways or other transportation facilities that create barriers to community connectivity, including to mobility, access, or economic development.

The City has partnered with the Cowlitz Indian Tribe and Clark County (through the Commission on Aging) to apply for a grant to complete an ADA Transition and Mobility/Access to Services plan for the City. Also see the section on the Cowlitz Indian Tribe partnership for another partnership project for which a grant application has been submitted.

STATE FUNDING SOURCES

In the State of Washington, the state motor vehicle fuel tax (MVFT), currently 49.4 cents per gallon, is shared among the cities, counties, and the State Department of Transportation. This includes dedicating a portion of the MVFT to grant programs managed by the Transportation Improvement Board (TIB).

Transportation Improvement Board (TIB): The Washington State Legislature created the Transportation Improvement Board to foster state investment in quality local transportation projects. The Transportation Improvement Board is an independent state agency that distributes and manages street construction and maintenance grants to cities and urban counties throughout Washington State.

Three cents of the statewide gas tax provide revenue for TIB's grant programs. TIB requires multi-agency planning and public/private cooperation to further the goal of achieving a balanced transportation system in Washington.

The City of Ridgefield competes with other jurisdictions in Washington State for funds from several TIB grant programs including urban arterial; urban sidewalk; and complete street programs. The current Royle Road improvements, S 15th Street to S 5th Way, received a TIB grant.

Urban Arterial Program (UAP): To qualify for UAP funding, projects must be consistent with state, regional and local transportation plans. The local match requirement is a minimum of 20%. Funds are distributed across five regions based on arterial lane miles and population.

Urban Sidewalk Program (SP): This program provides funding for pedestrian projects that improve pedestrian access and mobility. The selection criteria include safety, pedestrian generators, convenience, public support, and project cost.

Complete Streets: The Complete Streets program is a funding opportunity for local governments that have an adopted complete streets ordinance. TIB approved nominators may nominate an agency for showing practice of planning and building streets to accommodate all users, including pedestrians, access to transit, cyclists, and motorists of all ages and abilities. The City has an adopted Complete Streets policy and ordinance and is thus eligible to submit for grants under this program.



Pedestrian and Bicycle Program (Ped-Bike): This program strives to reduce pedestrian and bicycle collisions, enhancing safety and mobility for people who choose to walk or bike. Grant awards under this program may utilize state or federal funds at the discretion of WSDOT when awards are announced. The next round of grant applications will begin in the spring of 2024.

Community Economic Revitalization Board (CERB): This state board is focused on economic development through job creation in partnership with local governments. The board has the authority to finance public infrastructure improvements that encourage new private business development and expansion. In addition to construction projects, CERB provides limited funding for studies that evaluate high-priority economic development projects.

Public Works Fund (PWF): Created by the 1985 State Legislature and formerly known as the Public Works Trust Fund, the mission of the Washington State Public Works Board is “to assist Washington’s local governments and private water systems in meeting their public works needs to sustain livable communities.” The board is authorized to loan money to counties, cities, and special purpose districts to finance the repair, replacement, or creation of domestic water systems, sanitary sewer systems, storm water systems, roads, streets, solid waste and recycling facilities, and bridges. The Public Works Board offers the following programs, subject to annual approval of funding by the Washington State Legislature:

Public Works Fund (PWF) Construction Loan Program: The PWF Construction

Loan Program provides funds to repair, replace, or create a facility. These loans have a 20-year term with interest now at market rates. The City has received awards under this program for the following projects:

- Gee Creek Loop storm drainage improvements, enhanced pedestrian crossing (of SR 501/ Pioneer Street) and pavement repairs
- Downtown Stormwater and Water Improvements, including Old Pioneer Way, Riverview Drive and Lake River Outfall. Because these are not transportation projects, they are not included in this TIP.

Public Works Fund (PWF) Pre-Construction Loan Program: The PWF Preconstruction Loan Program provides funds for right-of-way acquisition, design, engineering, permit acquisition, environmental review, and public notification. These loans have a five-year term, with an interest rate as low as 0.5 percent. The maximum for any agency is \$1 million per biennium.

The City has received Pre-Construction loan financing for completion of design, permitting and right-of-way acquisition for the South Royle Road, S 19th Street to Hillhurst Road project.

LOCAL FUNDING SOURCES

Local funding sources are not administered through state or federal agencies. These funds are generated through taxes, private contributions, and other methods described below.

Traffic Impact Fees (TIF): New real-estate developments and re-developments are assessed transportation impact fees based on their impact to the transportation system. To be eligible for TIF funding, a project must be listed in the City's 20-Year Transportation Capital Facilities Plan's Traffic Impact Fee project list, last updated in March 2023.

Real Estate Excise Taxes (REET II): A portion of excise taxes collected by the City when property is sold may be dedicated to specific improvement projects with the approval of the City Council. The REET II funding is based upon RCW 82.46.035.

Tax Increment Area (TIA): The City of Ridgefield adopted Ordinance No. 1410 on November 2, 2023 designating the Ridgefield Tax Increment Area (TIA) to support the development of Ridgefield as a regional employment center. The Ridgefield TIA includes developable land suitable for commercial

and employment land uses. The TIA serves as an investment in critical infrastructure for future development of living-wage employment and desired services. The City will form a separate fund dedicated to the tax allocation revenues the increment area generates. Bonds will be generated to cover the costs of eligible improvements. Transportation projects eligible for TIA financing include:

- Pioneer Widening, 50th Avenue Roundabout and N 50th/51st Avenue
- South 10/11th Street Corridor and I-5 overpass 2028
- Royle Road corridor
- Build Pioneer Canyon Drive
- N 56th Ave north of Pioneer Street/ SR 501
- Discovery Drive (also known as S 50th/51st Ave)
- New east-west collector south of Pioneer (SR 501)
- Build new north-south connector east of I-5 (Union Ridge Parkway extension).



Frontage Improvement Funding Contribution

Agreements (Developer): A developer may enter into a frontage improvement agreement with or provide financial contributions to the city where the developer pays the city for improvements in lieu of constructing the improvements. In cases where the development abuts a proposed road improvement project, it is often beneficial for the City to construct the improvements as part of the capital project.

COWLITZ INDIAN TRIBE

Title 25, Part 170 of the United States Code of Federal Regulations establishes the Tribal Transportation Program (TTP). The purpose of the TTP, according to the United States Department of Transportation, is to “provide safe and adequate transportation and public road access to and within Indian reservations, Indian lands, and Alaska Native Village communities.” Pursuant to a Memorandum of Understanding between the City of Ridgefield and the Cowlitz Indian Tribe completed in April 2023, several critical transportation corridors within the City have been included in a request from the Cowlitz Indian Tribe to the United States Department of Transportation to be included in the National Tribal Transportation Facility Inventory (NTTFI).

The Tribal Transportation Program provides a variety of funding programs administered by the Secretaries of the Interior and Transportation for which the Cowlitz Indian Tribe are eligible. The National Tribal Transportation Facility Inventory (NTTFI) establishes which transportation corridors are eligible for funding under this program. As noted in the CFR, these corridors can extend off of Indian reservations where they can be shown to provide transportation access to reservations.

The MOU with the Cowlitz Indian Tribe identified portions of the City of Ridgefield's roadway system in the request to be added to the National Tribal Transportation Facility Inventory (NTTFI). The Cowlitz Tribe has noted that the roads and transportation corridors are crucial to the Tribe's access to goods and services, existing and potential economic development, and emergency evacuation and response. Tribal members use the roads for daily living needs, to include but not exclusive of: access to schools, employment, mail, shopping, healthcare, and traditional and recreational activities.

These corridors include:

- N. 65th Avenue
- N. Randel Drive (formerly Krause Avenue in the waterfront area)
- N. Main Avenue
- N. Reiman Road
- N. and S. 85th Avenue (formerly NE 10th Avenue)
- NW 51st Avenue
- Pioneer Street
- S. 5th Street (65th Avenue to 85th Avenue)
- S. 65th Avenue (Pioneer to S. 5th Street)
- W. Division Street (considered a Transportation corridor to accommodate a future multi-purpose trail between Main Avenue and the waterfront)
- N. Royle Road (NW 31st Avenue in unincorporated Clark County) between Pioneer Street and the Cowlitz Reservation and Ilani Casino.
- W. Mill Street.

Included in this TIP, the Cowlitz Indian Tribe has partnered with the City on a grant application under the Reconnecting Communities and Neighborhoods (RCN) Neighborhood Access and Equity Program for a planning and design study of North Royle Road and NW 31st Avenue between Ridgefield and the Cowlitz Indian Reservation and Ilani Casino. If funded, the City would work with the Cowlitz Indian Tribe (CIT) on this design study and then plans to work with the CIT on a future

funding request to fund the improvements. The North Royle Road project is anticipated to include: road improvements, a roundabout at NW 289th Street and Royle Road, a new water main, storm drainage, sidewalks/bike lanes or a multi-use trail, and other improvements.

REASONABLY FUNDED PROJECTS

“Reasonably Funded” projects are those identified with full funding to be completed within this six year TIP. Improvements adding transportation capacity and included on the City’s Traffic Impact Fee project list are considered fully funded transportation capacity under the City’s concurrency program.

The following projects are considered reasonably funded in this TIP:

- Pioneer Extension/ Union Ridge Parkway Project
- Pioneer Widening/ 50th Avenue Roundabout Project
- Royle Road/15th Street Roundabout (S. 19th Street to Fieldcrest)
- Royle Road, S 15th Street to S 5th Way
- Pioneer Canyon Drive, N 50th Avenue to 56th Avenue (both City and developer components)
- Safety (HSIP) projects: S. Timm Road at S. 11th Street and Systemic Horizontal Curves
- CDBG Projects: Gee Creek Loop, Hall and Elm
- Gee Creek North Trail Project
- S 35th Avenue extension project.



The following projects are conditional upon receiving grants to complete them:

- ADA Transition and Mobility/Access Plan
- Hillhurst School Zone Transportation Safety Project
- S Sargent Street, Main Avenue to S 3rd Avenue CDBG project
- Royle Road (South Phase), S. 19th Street to Hillhurst Road.

FUTURE FUNDED PROJECTS

These are projects which may begin planning or pre-design phases in the 2024-2029 time frame, with full funding and completion expected beyond the 2029 horizon year for this TIP.

- S. 10th / 11th Street I-5 Overcrossing Project
- Ridgefield I-5 South Connector Project
- Discovery Drive at S. Wells Drive/ S 11th Street, roundabout

DEVELOPMENT FUNDED PROJECTS

These are projects which are anticipated to be completed by economic development projects. Portions of these corridors may be eligible for Traffic Impact Fee credits. The projects included in the TIP funding table are assumed to be substantially completed within the 2024-2029 time frame of this TIP.

LONG-TERM TRANSPORTATION PROJECTS

These are projects which are programmed to begin after the 2029 horizon year for this TIP and be completed within the 20-year horizon of the Transportation Capital Facilities Plan. These are the remainder of projects contained in the Transportation Capital Facilities Plan but are not listed here because they are not receiving funding within the six-year time from of this TIP. Should funding opportunities become available to fund some or all of these projects, they will be added via the annual TIP amendment process.

PROJECT INFORMATION

Project pages for the City's highest priority projects are located on Ridgefield Roundtable at <https://ridgefieldroundtable.org/>.

Projects highlights on Ridgefield Roundtable include:

- [Pioneer Street I-5 to Royle Road Transportation Improvements](#) (Pioneer Widening and 50th Avenue Roundabout project)
- [Tax Increment Area](#) (financing of major transportation investments supporting economic development)
- [Comprehensive Plan Update](#) (includes updates to the Transportation Capital Facilities Plan)
- [Pavement Preservation](#): updated annually for pavement preservation and repair projects funded by the Transportation Benefit District fund

- [Pioneer Street Jurisdiction Transfer](#): updated regularly to follow the progress of the City's request to take over ownership of the Pioneer Street (State Route 501) corridor
- [Pioneer Street Extension Project](#)
- [Royle Road Corridor](#): three phases of Royle Road Improvement Projects between Pioneer Street and Hillhurst Road
- Hillhurst Transportation Safety Project
- [Ridgefield South I-5 Connector Project](#)

CITY OF RIDGEFIELD 2024-2029 TRANSPORTATION IMPROVEMENT PROGRAM FUNDING TABLE

Project Name/ Description	Reference Number(s)	Evaluation Criteria	Improvement Type(s)	Utility Code(s)	Phase	Spent to Date	2024				2025				2026				2027				2028				2029				Cost to Complete	Total	Funding Sources
							Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other			
REASONABLY FUNDED PROJECTS																																	
Pioneer Widening Project: new roundabout at 51st Avenue/ Discovery Drive, widening of Pioneer Street from Royle Road to 56th Avenue, new 50th Avenue and Pioneer Canyon Drive.	PIN: 30, 32, 34. STIP ID: RF 001, RF 008	Safety, Multimodal, Economic Development, Support Future Development	01, 03, 04, 12	C, S, W, G, P, T, O	PE/ Permits	\$ 1,000,000	\$ 160,000		\$ 850,000																					\$ 2,010,000	TIF, REET, TIA		
					ROW/ Easements			\$ 1,000,000																						\$ 1,000,000			
					CON			\$28,000,000																						\$ 28,000,000			
																														\$ -			
Royle Road, S 15th St to 5th Way. Three-lanes with medians, sidewalks, bike lanes and other urban improvements.	PIN: 22. STIP ID: RF 004	Safety, Multimodal, Economic Development, Support Future Development	05	C, W, G, P, T	PE/ Permits																									\$ -	TIF, REET, TIB, Water SDC		
					ROW/ Easements																								\$ -				
					CON	\$ 602,154	\$ 500,000	\$ 1,300,000	\$ 2,952,100	247900																			\$ 5,602,154				
Pioneer Street Extension	PIN: 55. STIP ID: RF 013	Safety, Multimodal, Economic Development, Support Future Development, Connectivity	01	C, S, W, G, P, T, O	PE/ Permits																									\$ 1,000,000	TIF, BUILD		
					ROW/ Easements	\$ 1,000,000																						\$ 1,000,000					
					CON	\$ 4,932,284			\$ 420,000																			\$ 5,352,284					
Royle Road Roundabout, S. 19th St to S. 15th St.	PIN: 21. STIP ID: RF 026	Safety, Multimodal, Economic Development, Support Future Development	01	C, W, G, P, T	PE/ Permits																									\$ -	Local, REET, TIF		
					ROW/ Easements																								\$ -				
					CON																								\$ -				
Gee Creek Trail (North): Heron Drive to Main Avenue	PIN: . STIP ID: RF	Multimodal	01	To be determined	PE/ Permits	\$ 3,000	\$ 44,550		\$ 285,450																					\$ 333,000	Local, FLAP		
					ROW/ Easements						\$ 24,300		\$ 155,700																\$ 180,000				
					CON								\$ 124,025		\$ 794,685													\$ 918,710					
S 11th Street at S Timm Road Safety Improvements	PIN: . STIP ID: RF	Safety	12	To be determined	PE/ Permits				\$ 30,000																					\$ 30,000	HSIP		
					ROW/ Easements				\$ 100,000																			\$ 100,000					
					CON				\$ 250,000																			\$ 250,000					
									\$ 80,000																			\$ 80,000					
Systemic Horizontal Curves Safety Improvements	PIN: . STIP ID: RF	Safety	12	To be determined	PE/ Permits				\$ 20,000																				\$ 20,000	HSIP			
					ROW/ Easements				\$ 20,000																			\$ 20,000					
					CON				\$ 260,000																			\$ 260,000					
Hillhurst School Zone Pedestrian and Bike Safety Project*	PIN: . STIP ID: RF	Multimodal, Safety	12	To be determined	PE/ Permits		\$ 35,000																						\$ 35,000	Local, SRTS or B/P			
					ROW/ Easements																							\$ -					
					CON						\$ 50,000		\$ 200,000															\$ 250,000					
Pavement Management Program	PIN: N/A STIP ID: RF 013	Preservation	03, 07	S, W	ALL		\$ 600,000				\$ 600,000				\$ 600,000				\$ 600,000				\$ 600,000				\$ 600,000		\$ 3,600,000	TBD			
Annual Sidewalk Program.	PIN: N/A. STIP ID: RF 024	Multimodal, safety	00, 31	N/A	ALL		\$ 20,000				\$ 20,000				\$ 20,000				\$ 20,000							\$ 20,000				\$ 120,000	General Fund		
Annual Traffic Calming Program.	PIN: N/A. STIP ID: RF	Safety	00, 31	N/A	ALL		\$ 25,000				\$ 25,000				\$ 25,000				\$ 25,000						\$ 25,000				\$ 150,000	General Fund			
ADA Transition and Access/ Mobility Plan*	PIN: N/A. STIP ID: RF	Multimodal, Accessibility, Safety	00	N/A	ALL (Planning)		\$ 14,000		\$ 56,000																				\$ 70,000	Local, Federal Reconnecting Communities			
S 35th Avenue extension, Pioneer St to S 15th St.	PIN: 13. STIP ID: RF 018	Support Planned Development, Multimodal, Connectivity, Resiliency	01	C, G, P, S, T, W	PE/ Permits	\$ 40,000		\$ 59,000				\$ 500,000		\$ 500,000																\$ 1,099,000	TIF, Developer		
					ROW/ Easements								\$ 250,000		\$ 250,000														\$ 500,000				
					CON													\$ 500,000		\$ 7,500,000									\$ 8,000,000				
COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS																																	
Gee Creek Loop: storm drainage, pavement repair and enhanced pedestrian crossing of Pioneer/SR 501	PIN: . STIP ID: RF	Preservation, Environmental Benefits, Neighborhood improvements	03, 07	To be determined	PE/ Permits	\$ 68,000	\$ 117,500		\$ 10,000																					\$ 195,500	Local (TBD), CDBG, PWF		
					ROW/ Easements				\$ 20,000																			\$ 20,000					
					CON		\$ 180,000		\$ 527,500																			\$ 707,500					
Hall and Elm: storm drainage, pavement repair, waterline, sidewalk	PIN: . STIP ID: RF	Preservation, Environmental Benefits, Neighborhood improvements	03, 07	To be determined	PE/ Permits						\$ 91,553																		\$ 91,553	Local (TBD, Water), CDBG, PWF			
					ROW/ Easements						\$ 10,000																	\$ 10,000					
					CON						\$ 401,500		\$ 232,470															\$ 633,970					
Sargent Street, Main to 3rd: storm drainage, pavement repair, waterline, sidewalk	PIN: . STIP ID: RF	Preservation, Environmental Benefits, Neighborhood improvements	03, 07	To be determined	PE/ Permits						\$ 70,800																		\$ 70,800	Local (Water, TBD), CDBG			
					ROW/ Easements						\$ 15,000																	\$ 15,000					
					CON						\$ 180,400		\$ 200,000															\$ 380,400					
FUTURE FUNDED PROJECTS																																	
Royle Road South Phase, S. 19th St to Hillhurst Rd.	PIN: 20. STIP ID: RF 020	Safety, Multimodal, Economic Development, Support Future Development, Infrastructure	03, 04, 09	C, G, P, T, W, S	PE/ Permits	\$ 715,028			\$ 624,000																					\$ 1,339,028	REET, PWF, Federal (NOAA Culvert Replacement		
					ROW/ Easements																								\$ 1,000,000				

CITY OF RIDGEFIELD 2024-2029 TRANSPORTATION IMPROVEMENT PROGRAM FUNDING TABLE

Project Name/ Description	Reference Number(s)	Evaluation Criteria	Improvement Type(s)	Utility Code(s)	Phase	Spent to Date	2024				2025				2026				2027				2028				2029				Cost to Complete	Total	Funding Sources	
							Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other	Local	TIF	Grants/ Loans/ Bonds	REET/ Other				
		Resiliency			CON												\$ 15,000,000													\$ 15,000,000	fund)			
N. Royle Road, N 10th St to City limits (along with NW 31st Ave, Ridgefield to Cowlitz Indian Reservation, joint with Cowlitz Indian Tribe). Includes roundabout at Royle Road and NW 289th Street. Funding of future phases to be determined.*	PIN: . STIP ID: RF	Safety, Multimodal, Economic Development, Support Future Development, Infrastructure Resiliency	03, 09	C, G, P, T, W, S	PE/ Permits																									\$ 850,000	Federal: RCN, Local shares to be determined. Cowlitz Tribe shares to be determined.			
					ROW/ Easements																												\$ -	
					CON																													\$ -
S 10th/11th Street Overcrossing of I-5, Timm Road to Union Ridge Parkway	PIN: 58. STIP ID: RF 025	Economic Development, Support Planned Development, Connectivity	01, 08	C, G, P, T, W, S	PE/ Permits												\$ 3,000,000														\$ 3,000,000	TIA, Federal grant to be determined		
					ROW/ Easements																												\$ 4,000,000	
					CON																													\$ 25,000,000
Hillhurst/9th Avenue at Pioneer Street, new traffic signal.*	PIN: 4. STIP ID: RF 007	Safety, Connectivity, Support Planned Development	12	G, P	PE/ Permits									\$ 20,000	\$ 40,000		\$ 40,000														\$ 100,000	TIF, Developer, City, HSIP		
					ROW/ Easements													\$ 10,000	\$ 15,000		\$ 15,000												\$ 40,000	
					CON													\$ 50,000	\$ 100,000		\$ 100,000												\$ 250,000	
I-5 Ridgefield South Connector/ NW 219th St. Extension, new corridor	PIN: 42. STIP ID: RF 026	Economic Development, Support Planned Development, Connectivity	01	C, S, W, G, P, T	PE/ Permits	\$ 200,000			\$ 5,000,000																							\$ 5,200,000	Local to be determined, State (Capital grant)	
					ROW/ Easements																													\$ 4,000,000
					CON																													
																																		\$ 54,000,000
PROJECTS ANTICIPATED TO BE BUILT WITH DEVELOPMENT																																		
Royle Road Improvements, N 10th St to Pioneer St.	PIN: 25. STIP ID: RF 004	Multimodal, Support Planned Development, Connectivity	05	C, G, P, T, W, S	ALL					2000000					1300000																\$ 3,300,000	Developer (subject to TIF credits)		
85th Ave. Improvements, S. 5th St to N. 10th St.	PIN: 65. STIP ID: RF 005	Multimodal, Support Planned Development, Connectivity	05	C, G, P, T, W, S	ALL					2000000					2230000																	\$ 4,230,000	Developer (subject to TIF credits)	
Hillhurst Rd. Improvements, Pioneer Street to Sevier Rd	PIN: 05. STIP ID: RF 009	Multimodal, Support Planned Development, Connectivity	05	C, G, P, T, W, S	ALL													\$ 2,000,000														\$ 2,000,000	Developer (subject to TIF credits)	
Hillhurst Rd. Improvements, Sevier Rd to UGA Boundary	PIN: 15. STIP ID: RF 015	Multimodal, Support Planned Development, Connectivity	05	C, G, P, T, W, S	ALL					1000000								\$ 1,000,000					\$ 1,000,000									\$ 3,000,000	Developer (subject to TIF credits)	
65th Ave. Improvements, Pioneer St. to N. 20th St.	PIN: 52. STIP ID: RF 006	Multimodal, Economic Development, Support Planned Development, Connectivity	05	C, G, P, T, W, S	ALL													\$ 2,000,000					\$ 1,130,000									\$ 3,130,000	Developer (subject to TIF credits)	
Rebuild S 15th Street,S 35th Ave to Royle Road	PIN: 14. STIP ID: RF 019	Multimodal, Support Planned Development, Connectivity	05	C, G, P, T, W, S	ALL													\$ 2,830,000								\$ 2,000,000						\$ 4,830,000	Developer (subject to TIF credits)	
Union Ridge Parkway Extension, Pioneer Street roundabout to N 10th Street.	PIN: . STIP ID: RF	Multimodal, Support Planned Development, Connectivity	1	C, G, P, T, W, S	ALL					1000000																\$ 2,450,000						\$ 3,450,000	Developer (subject to TIF credits)	

* Conditioned upon receiving grant funding

FUNDING SOURCES
Local: General Fund, TBD (Transportation Benefit District), Water (Water fund), TIF (Traffic Impact Fees), REET (Real Estate Excise Tax), TIA (Tax Increment Area), Developer contributions (Developer)
State: PWF (Public Works Fund), TIB (Transportation Improvement Board), Ped-Bike (WSDOT Bicycle/Pedestrian Program), SRTS (Safe Routes to School Program)
Federal: SRTS (Safe Routes to School Program), STBG (Surface Transportation Block Grant), FLAP (Federal Lands Access Program), RCN (Reconstructing Communities and Neighborhoods)

UTILITY CODES
C-Cable TV;
S-Sewer;
T-Telephone;
G-Gas;
O-Other,

IMPROVEMENT TYPE CODES
00 No Classification
01 New construction on new alignment
02 Relocation
03 Reconstruction
04 Major Widening
05 Minor Widening
07 Resurfacing
08 New Bridge Construction
09 Bridge Replacement
10 Bridge Rehabilitation
11 Minor Bridge Rehabilitation
12 Safety/Traffic Operation/TSM
31 Non-Capital Improvement