



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, September 13, 2023
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**
- 4. Oath of Office with Alex Earl**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from the August 23, 2023 Meeting**

IV. PRESENTATION

- 1. Meet and Greet with AKS, Abrams Park Master Plan Consultant**
- 2. PlayCreation - A Higher Level of Inclusive Play Presentation**

V. BUSINESS

- 1. Suggestions for Site Stops for Parks Board/Planning Commission City Development Tour with City Council on September 18, 2023 - Chuck Green, Public Works Director**
- 2. Review of City Trail System Plan - Chuck Green, Public Works Director**
- 3. Wayfinding Signage - Chuck Green, Public Works Director**

VI. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VII. STAFF REPORTS

- 1. Update on Parks Manager - Chuck Green, Public Works Director**

VIII. FROM THE BOARD

IX. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: September 13, 2023

AGENDA ITEM NAME: Approval of Minutes from the August 23, 2023 Meeting

SUMMARY/BACKGROUND:

STAFF CONTACT:

ATTACHMENTS:

1. Parks Board Minutes 8.23.23



**CITY OF RIDGEFIELD, WASHINGTON
PARKS BOARD MEETING MINUTES
AUGUST 23, 2023**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:	Arrived:
Board Member Brigid Taylor	
Chair Rian Davis	
Board Member Sandy Schill	
Board Member Sarah Scott	
Board Member Whitney Randall	
Vice Chair Beth Bicknell	
Absent:	

3. Late changes to the agenda

Chuck suggested moving Clark County's Legacy Lands Presentation prior to Business.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Board Member Brigid Taylor
SECONDER:	Vice Chair Beth Bicknell
AYES:	Vice Chair Bicknell, Board Member Taylor, Chair Davis, Board Member Randall, Board Member Schill, Board Member Scott

II. PUBLIC COMMENT

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Comments received during public testimony can be heard on the City's website.

<https://ridgefieldwa.us/government/city-departments/boards-and-commissions/parks-board-meeting-audio-files/>

III. CONSENT AGENDA

1. Approval of Minutes from the June 14, 2023 Meeting

Motion to Approve the June 14, 2023 minutes, as presented.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Board Member Brigid Taylor
SECONDER:	Vice Chair Beth Bicknell
AYES:	Vice Chair Bicknell, Board Member Taylor, Chair Davis, Board Member Randall, Board Member Schill, Board Member Scott

IV. PRESENTATION

1. Legacy Lands Presentation with Clark County

Chuck introduced Kevin Tyler, Clark County Lands Manager, and Denielle Cowley, Clark County Lands Coordinator. Kevin discussed the Legacy Lands/Conservation Futures Program and Denielle shared past acquisitions that are well known around Clark County. Legacy lands are determined by open space land defined by RCW 84.34.20 which focuses on conservation of natural areas while enhancing the value to the public.

V. BUSINESS

1. Welcome back – What did we do over our last two months? - Chuck Green, Public Works Director

Chuck announced Public Works is actively recruiting a new Parks Manager. Jake Bredstrand stepped down from the Parks Board and Council will be appointing the replacement at their next meeting. Public Works is working with the Cowlitz Tribe on adding National Tribal Transportation Inventory to include trails, roads, and walkways. The City has applied for an ADA Transition grant to address barriers in the non-motorized transportation system which includes sidewalks and sidewalk inventory for repairs.

2. Review Workplan Progress – Mid-year Review - Chuck Green, Public Works Director

Chuck reviewed the Ridgefield Parks Board 2023 Work Plan. Getting ready to kick off the Comprehensive Plan Update with WSP as the lead consultant. Part of the plan includes the Transportation Capital Facility Plan update occurring next year which makes trails eligible for collecting impact fees. Council accepted concept plans for Boyse Property and Horns Corner for further designs on parking lots and possible trails. Splash Pad plans are currently being finalized for seating and lighting. Refuge Park opened in June, and the analysis for the Skate Park has been completed.

3. Update on Abrams Park Master Plan Consultant Procurement - Chuck Green, Public Works Director

Chuck Green announced a consultant has been chosen, and hopes to introduce AKS Engineering and Forestry staff at the next Parks Board meeting.

4. Update on Waterfront Park Master Plan Process (with Port of Ridgefield) - Chuck Green, Public Works Director

Randy Mueller, Port of Ridgefield Chief Executive Officer, gave an update on the Waterfront Park Master Plan Process. The Port is partnering with the City of Ridgefield to draft a request for qualifications (RFQ) and interlocal agreements for Waterfront Park plans. Recreational conservation office (RCO) grants are due in the spring for additional funding. The Waterfront business plan will be finalized within a month.

VI. PUBLIC COMMENT

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come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

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VII. STAFF REPORTS

1. Preview of September's Meeting - Chuck Green, Public Works Director

Chuck announced PlayCreation will be presenting ideas for inclusive play areas at September's Parks Board Meeting.

VIII. FROM THE BOARD

None.

IX. ADJOURN

The meeting adjourned at 7:58 pm.

Kim Zurcher, Parks Board Clerk

Rian Davis, Chair

**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: September 13, 2023

AGENDA ITEM NAME: Meet and Greet with AKS, Abrams Park Master Plan Consultant

SUMMARY/BACKGROUND:

Introduction of AKS representatives for Abrams Park Master Plan

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

None

**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: September 13, 2023

AGENDA ITEM NAME: PlayCreation - A Higher Level of Inclusive Play Presentation

SUMMARY/BACKGROUND:

PlayCreation representatives and Jill Moore with Landscape Structures Inc to present inclusive play ideas.

STAFF CONTACT:

ATTACHMENTS:

1. PlayCreation_Invite_City of Ridgefield

Mark your calendars to join PlayCreation and Jill Moore, inclusive play specialist from Landscape Structures Inc., for a virtual Inclusive play presentation.

A Higher Level of Inclusive Play

In this session, participants will learn how to create playground designs that meet the unique needs of all children. Attendees will learn about the range of disabilities of playground participants, and tips and strategies will be provided on how to make small to major changes in their play spaces to make playgrounds not just welcoming, but engaging, challenging and therapeutic.



Presented by Jill Moore

Jill Moore works with the Landscape Structures team to aid in adding user voice within product development and deliver accredited educational courses across the country. Jill has a specific focus on best design practices for multi-generational spaces, inclusive play environments, and universal design principals. She has represented Team USA in wheelchair racing, swimming and basketball on multiple occasions. Through her own lived experience, Jill shares how truly formative play is for all.



lm
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Date: Wednesday, September 13
Time: 6:30 p.m. PST



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**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: September 13, 2023

AGENDA ITEM NAME: Suggestions for Site Stops for Parks Board/Planning Commission City
Development Tour with City Council on September 18, 2023

SUMMARY/BACKGROUND:

Suggestions are welcomed for site stops for the upcoming City Development Tour with City Council on September 18, 2023.

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

None

**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: September 13, 2023

AGENDA ITEM NAME: Review of City Trail System Plan

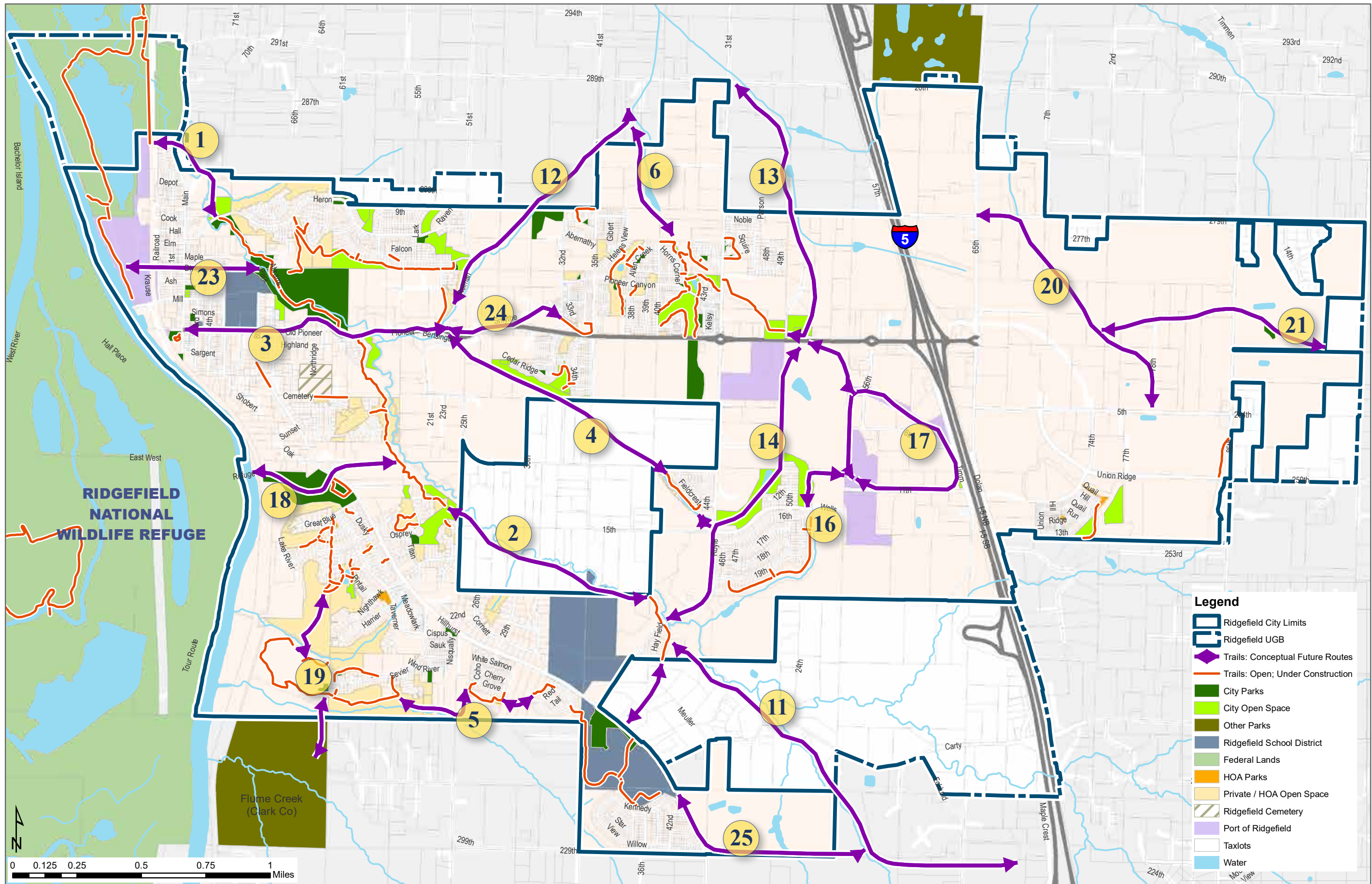
SUMMARY/BACKGROUND:

Brief review of City Trail System Plan.

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

1. Trails Map



**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: September 13, 2023

AGENDA ITEM NAME: Wayfinding Signage

SUMMARY/BACKGROUND:

Signage possibilities for Wayfinding Plan.

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

1. Abrams-comp1
2. MultiModal-Small-brown-white-Comp1

Abrams Park Loop 3

Loop length 1.13 Miles



Points of Interest

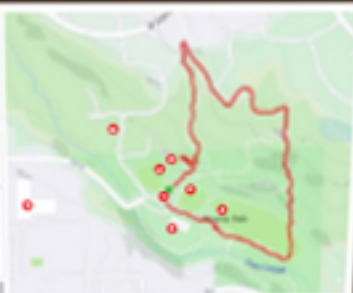
- 1 Abrams Park
- 2 Northwest Valley
- 3 West End Cemetery
- 4 Log Cabin Falls
- 5 Indian Ridge (Historic)
- 6 Indian Ridge (New)

Multimodal Trail



Trail is marked as

- Hike trail
- Bike trail
- Trail
- Road



The trail is a loop of 1.13 miles and is marked as a multimodal trail. It is a paved trail that is suitable for hiking, biking, and strolling. The trail is located in the Northwest Valley area of Ridgefield, Oregon. The trail is marked with a red line and points of interest are marked with numbered red dots.

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www.ridgefieldoregon.gov





**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: September 13, 2023

AGENDA ITEM NAME: Update on Parks Manager

SUMMARY/BACKGROUND:

Update on hiring of Parks Manager.

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

None