



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, August 24, 2023
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. STUDY SESSION - 5:30 P.M.

- 1. Introduction to the 2024 Budget process and Baseline Operating Budget - Kirk Johnson, Finance Director**

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

III. LIFESAVING AWARD - CHIEF DORIOT

IV. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

V. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the August 10, 2023 Meeting**

VI. PRESENTATION

- 1. Salary Commission Update - Chair Shaun Ford**

VII. BUSINESS

- 1. Second Reading of Ordinance No. 1407 - Lahti Property RMUO Removal - Claire Lust, Community Development Director**

2. **Motion - Award of Construction Contract for the Royle Road project, S. 15th Street to S. 5th Way - Chuck Green, Public Works Director**
3. **Motion - Selection of Vendor for Roundabout Grapes - Steve Stuart, City Manager**
4. **Resolution No. 630 - Oppose Closure of Larch Correctional Center - Steve Stuart, City Manager**

VIII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

IX. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. **Council**
2. **Mayor**
 - a. Appointment Confirmation of Parks Board Member, Position No. 7
 - b. Executive Session - City Manager Performance Evaluation Pursuant to RCW 42.30.110(1)(G)
3. **City Manager**

X. ADJOURN



2024 Baseline Operating Budget

August 24, 2023
Work Session



Agenda

2024 Baseline Operating Budget

- Budget Calendar
- Key Assumptions
- Baseline Operating Budget
- Available Fund Balance
- Revenue Projection – Special Revenue and Capital Project Funds
- Next Steps



2024 Budget Calendar

Week of	May/June	July				Aug				Sept				Oct					Nov				Dec				
		3	10	17	24	31	7	14	21	28	4	11	18	25	2	9	16	23	30	6	13	20	27	4	11	18	25
City Council Goals/Retreat	16-May																										
Management Initiatives/Goals Retreat	July 10 and 12																										
Review Financial Sustainability Model (6 Year)																											
Review Budget and Financial Policies					27th																						
Review Economic Conditions/Budget to Actual					27th																						
Determine Baseline Assumptions																											
Develop Proposed Budget																											
Levels of Service																											
Baseline/Beginning Budget																											
New Programs or Initiatives																											
Update Indirect Cost Plan																											
Update Equipment Replacement Fund																											
Preliminary Budget																											
Operating								24th																			
Capital												28th															
Update Financial Forecast																											
Adopt Final Budget																											
Conduct Hearing on Revenue Sources																		2nd									
Draft Final Budget																											
Adopt Property Tax Levy																		2nd		16th							
Update Utility Rate Model																		2nd		16th							
Final Budget and Conduct Hearings																				16th			7th				
Individual Department Budget Meetings																											
Executive Management Meetings (10 am)					8th					12th					10th												
Budget Advisory Committee Meetings						15th				19th						17th				If Needed							
City Council Work Sessions				27th				24th				28th					26th			If Needed							

- July 27 work session or presentation - Economic forecast and potential policy updates
- August 24 work session - Present baseline budget
- September 21 work session - Present personnel, initiatives and capital budget requests
- October 26 work session or presentation - Update revenue projections and present proposed budget
- November 16 work session - Final touch on 2023 budget prior to public hearings - If needed



Key Assumptions

2024 Baseline Operating Budget

A baseline budget consists of the current years operating budget adjusted for inflation, contractual commitments, cost of living adjustments and population projections. The baseline assumes the City will maintain levels of service consistent with current operations.



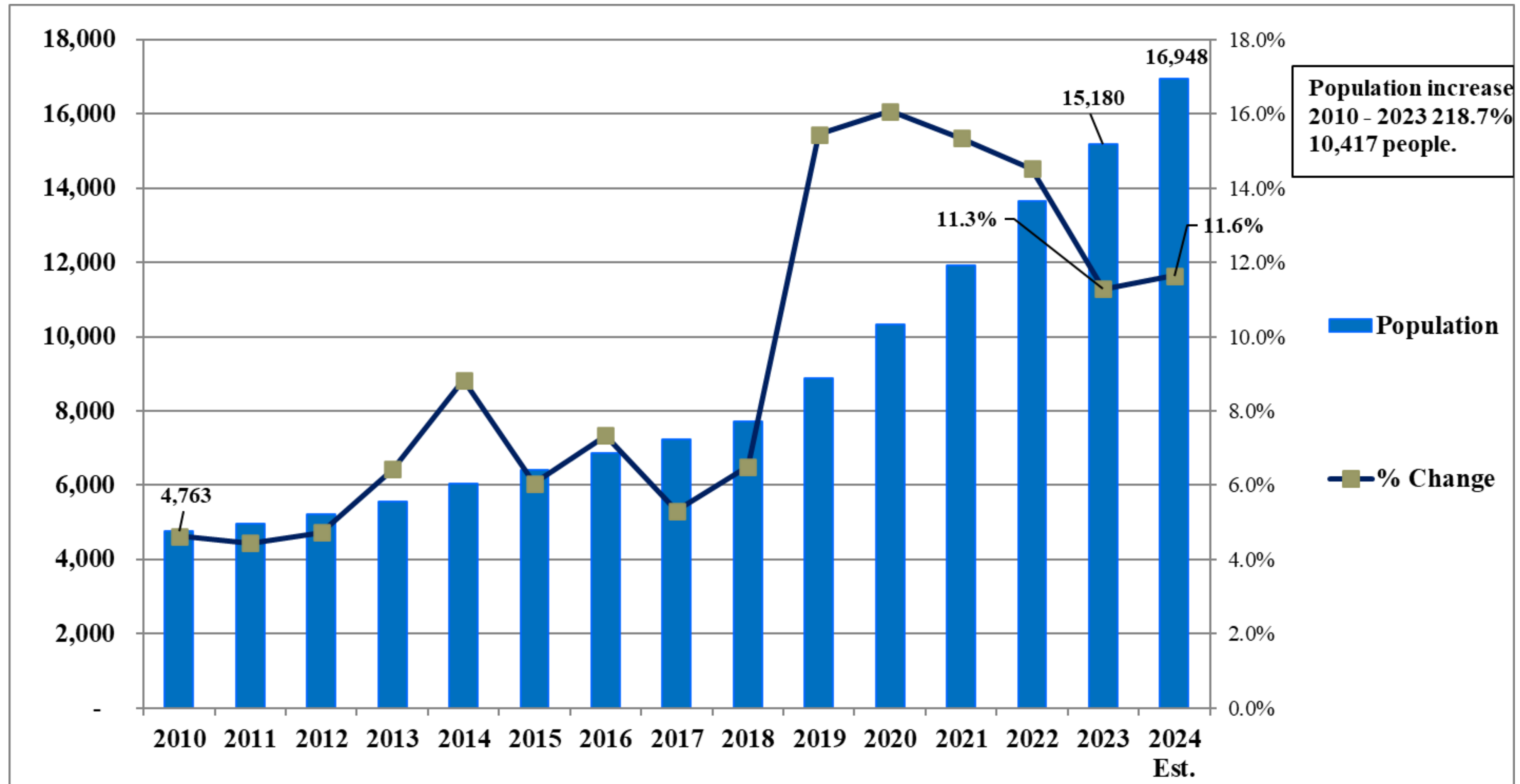
Key Assumptions

2024 Baseline Operating Budget



Key Assumptions

Population Growth Trends



Key Assumptions

2024 Baseline Operating Budget



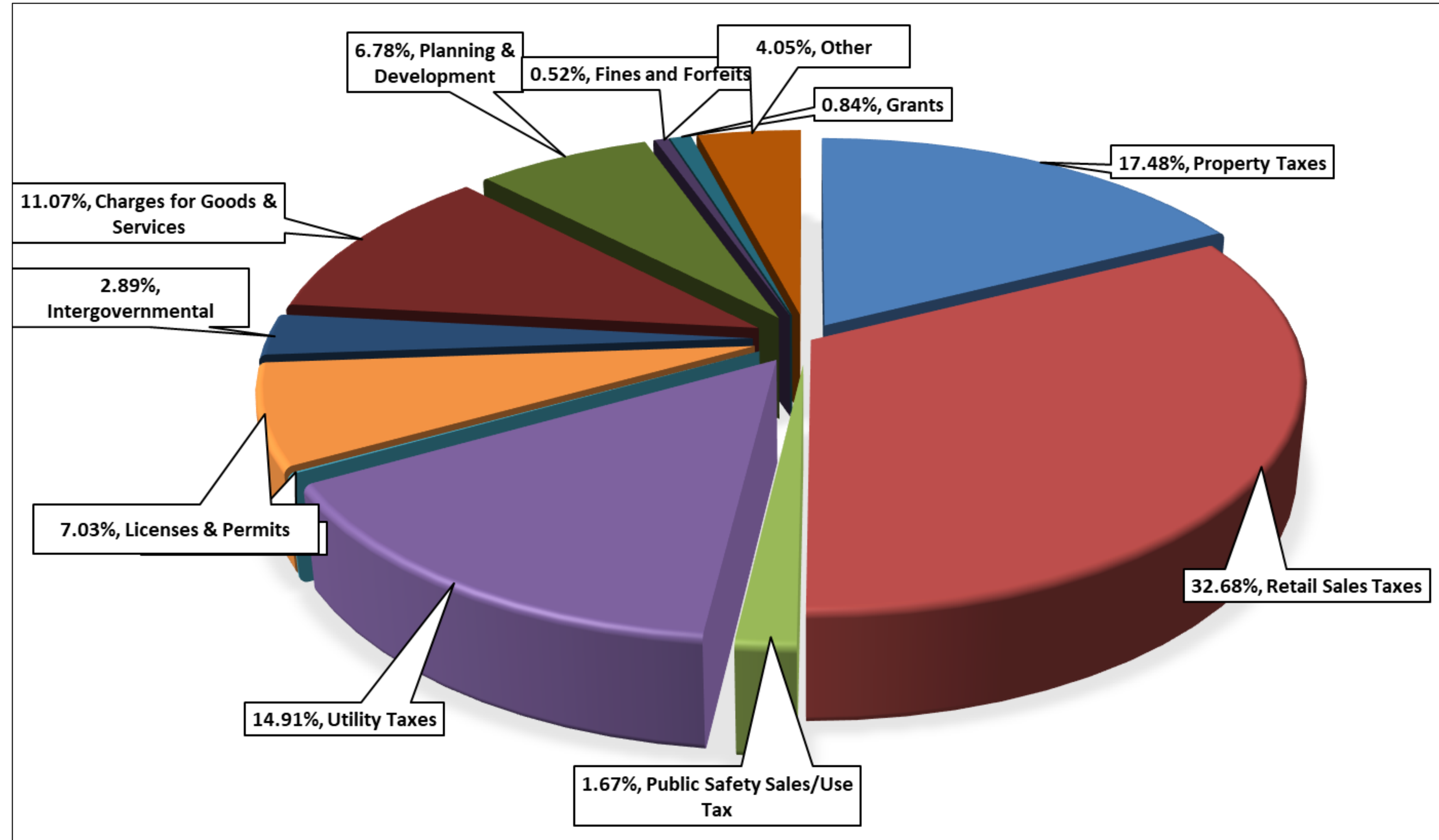
Key Assumptions

2024 Baseline Operating Budget

Revenue		
Revenue Source	Description	Amount +/-
Property Tax	Statutory increase 1%	\$21,939
Property Tax	New Construction estimate \$250 million assessed valuation	\$181,178
Property Tax	Annexation	\$0
Property Tax	2024 Levy Amount; Increase \$200,000	\$2,410,000
Sales/Use Tax	65% retail 35% construction; \$500 million in taxable sales, 20% increase over 2023 year-end	\$4,750,000
Utility Tax	9% increase from 2023 year-end due to household growth	\$171,000
Utility Tax	General Fund utility tax estimate	\$2,055,500
Indirect Allocation	Community Development (20% increase compared to 2023)	\$740,616
Indirect Allocation	Water Fund (13% decrease compared to 2023)	\$403,703
Indirect Allocation	Storm Water Fund (16% decrease compared to 2023)	\$237,057
State Shared Revenue	Per capita revenue MRSC estimate 9% increase due to population (4% overall General/Street Fund Rev.)	\$546,935



Key Assumptions General and Street Fund Revenue Structure 2024 Estimate

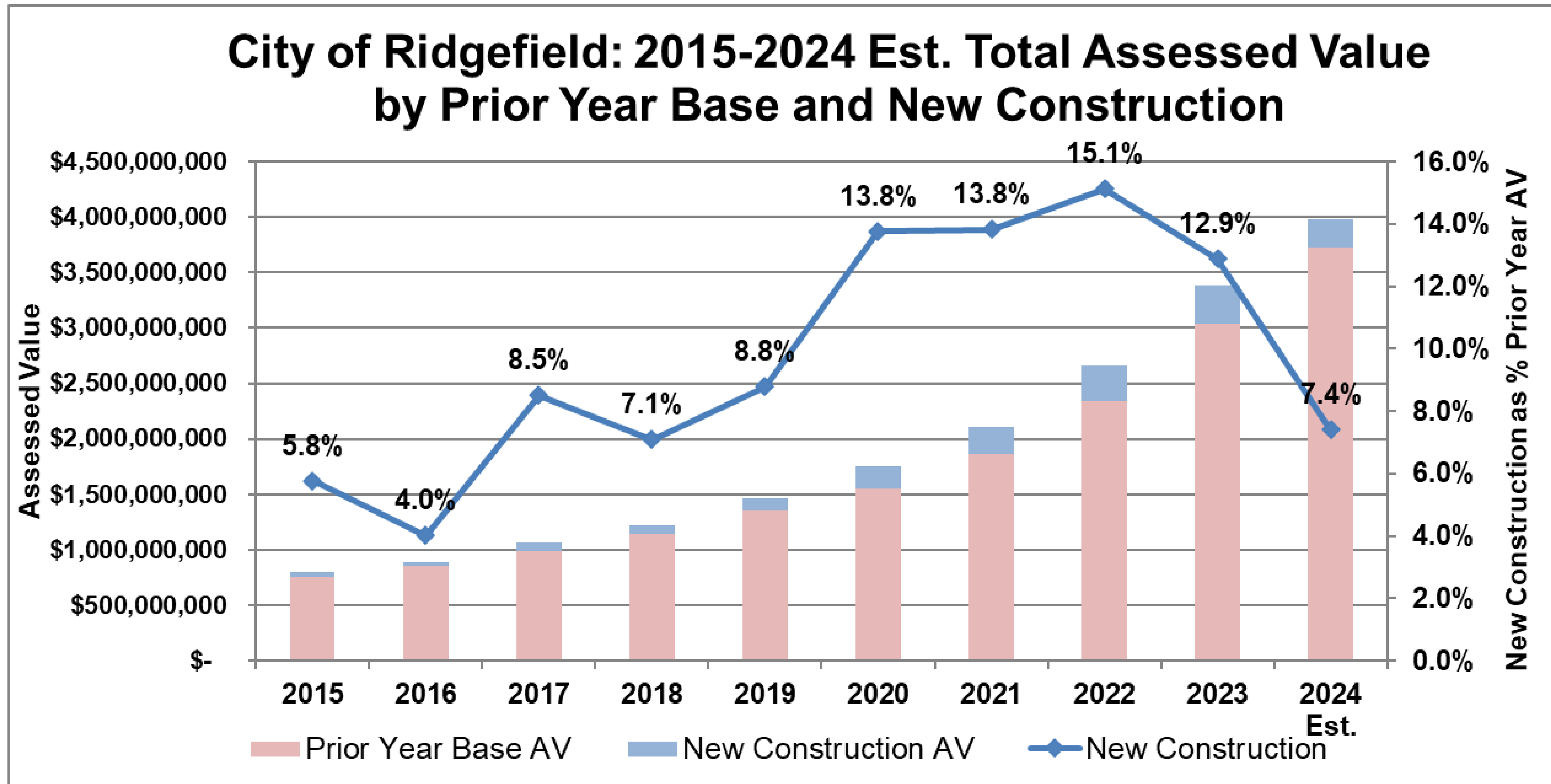


Source: City of Ridgefield Finance Department



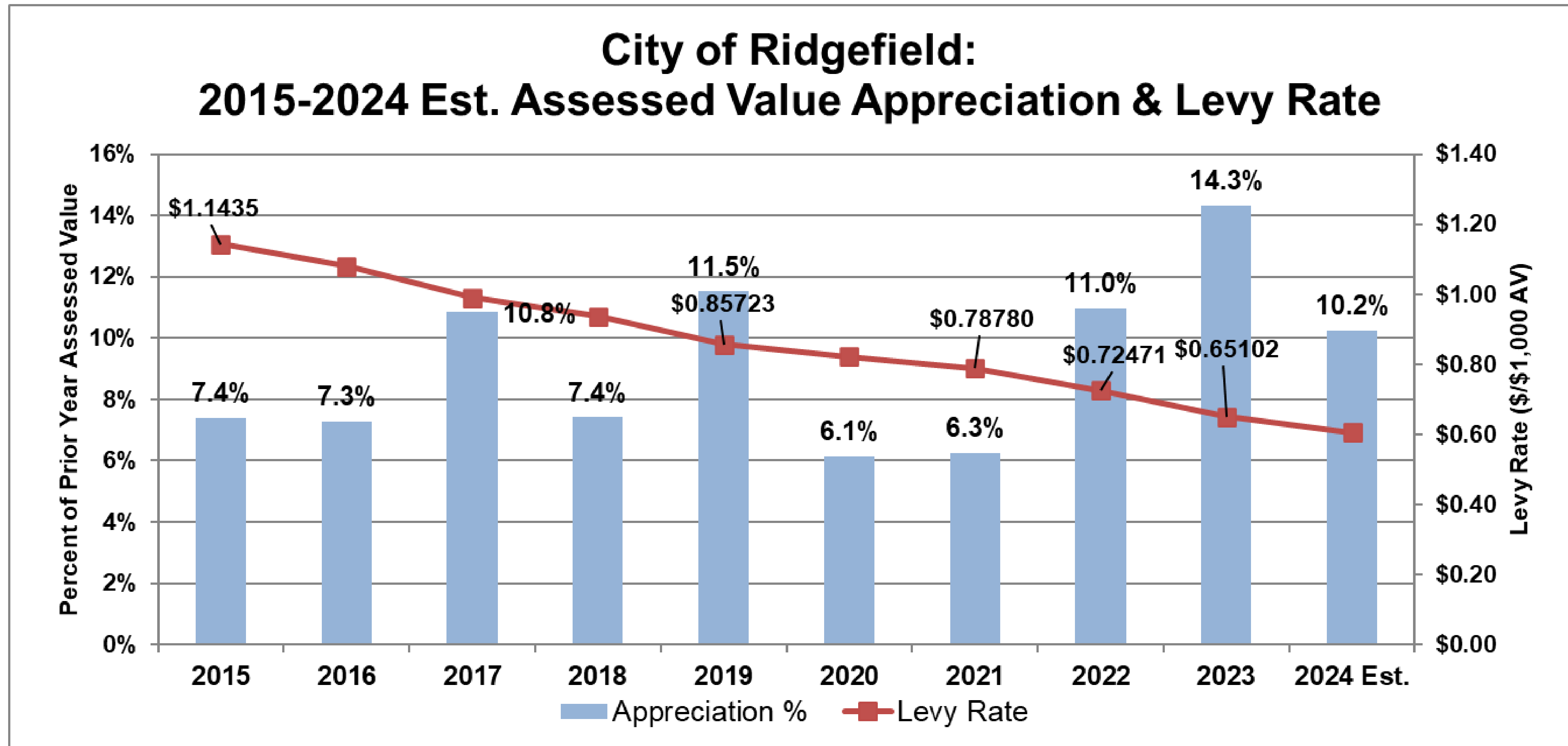
Key Assumptions

Property Tax New Construction



Key Assumptions

Assessed Value Appreciation and Levy Rate

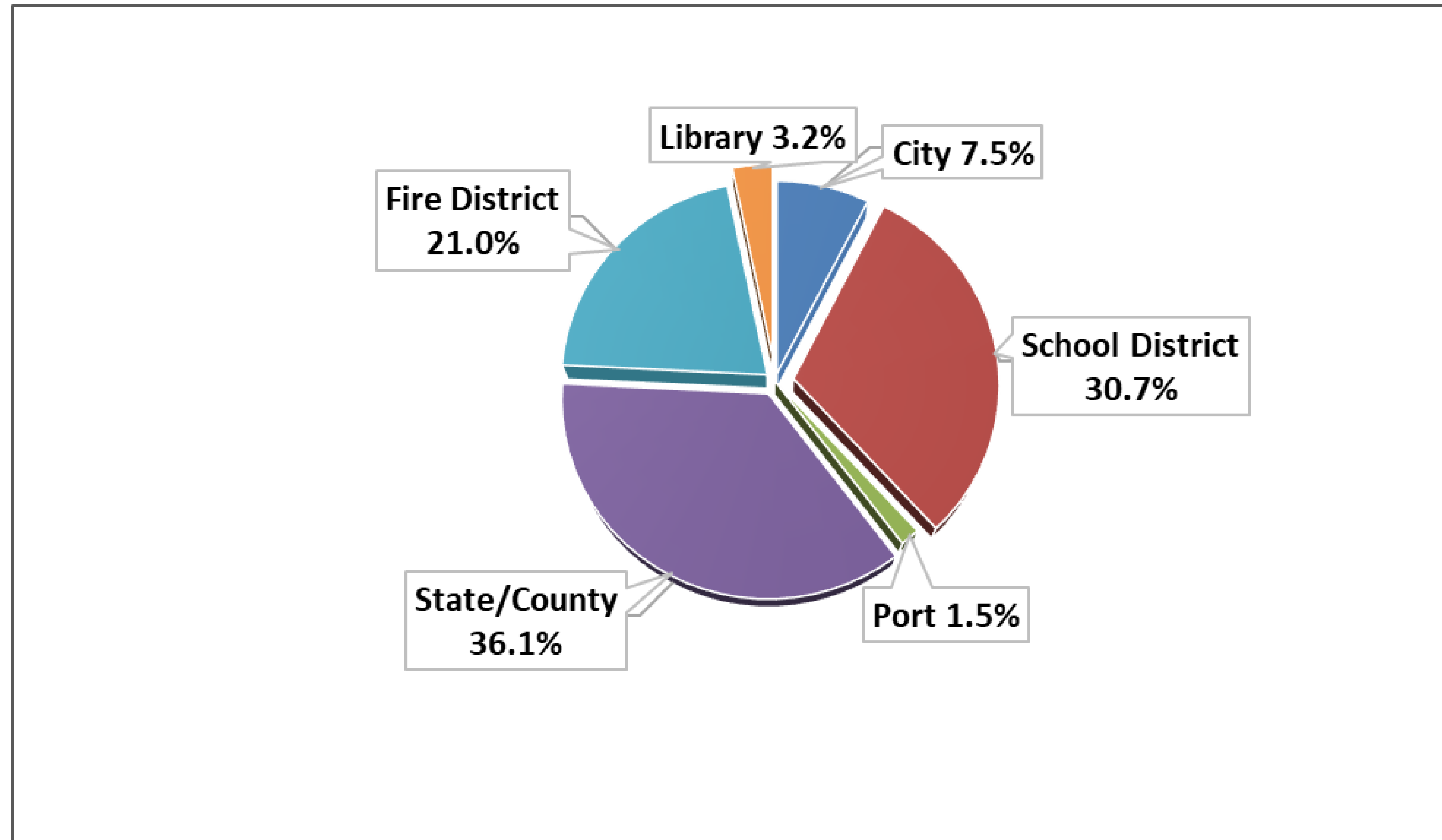


Key Assumptions

2023 City Property Tax Levy Rates

Total Property Tax Levy

• City	\$0.65
• School District	\$2.66
• Port of Ridgefield	\$0.13
• State/County	\$3.13
• Fire District	\$1.82
• Library	\$0.28
• Total Levy	\$8.67

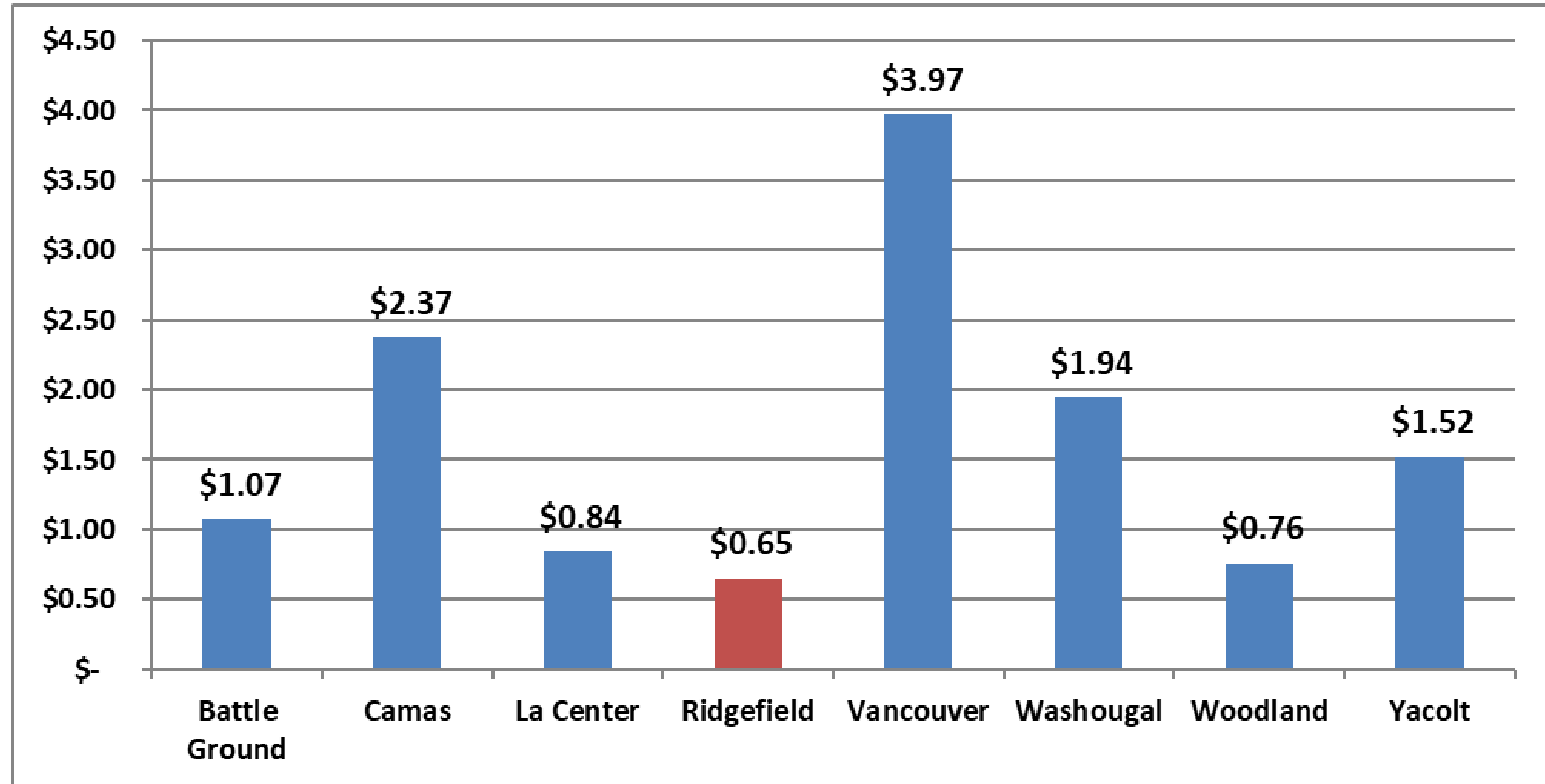


Source: Clark County Assessors Office



Key Assumptions

2023 Property Tax Levy Rate County Comparison

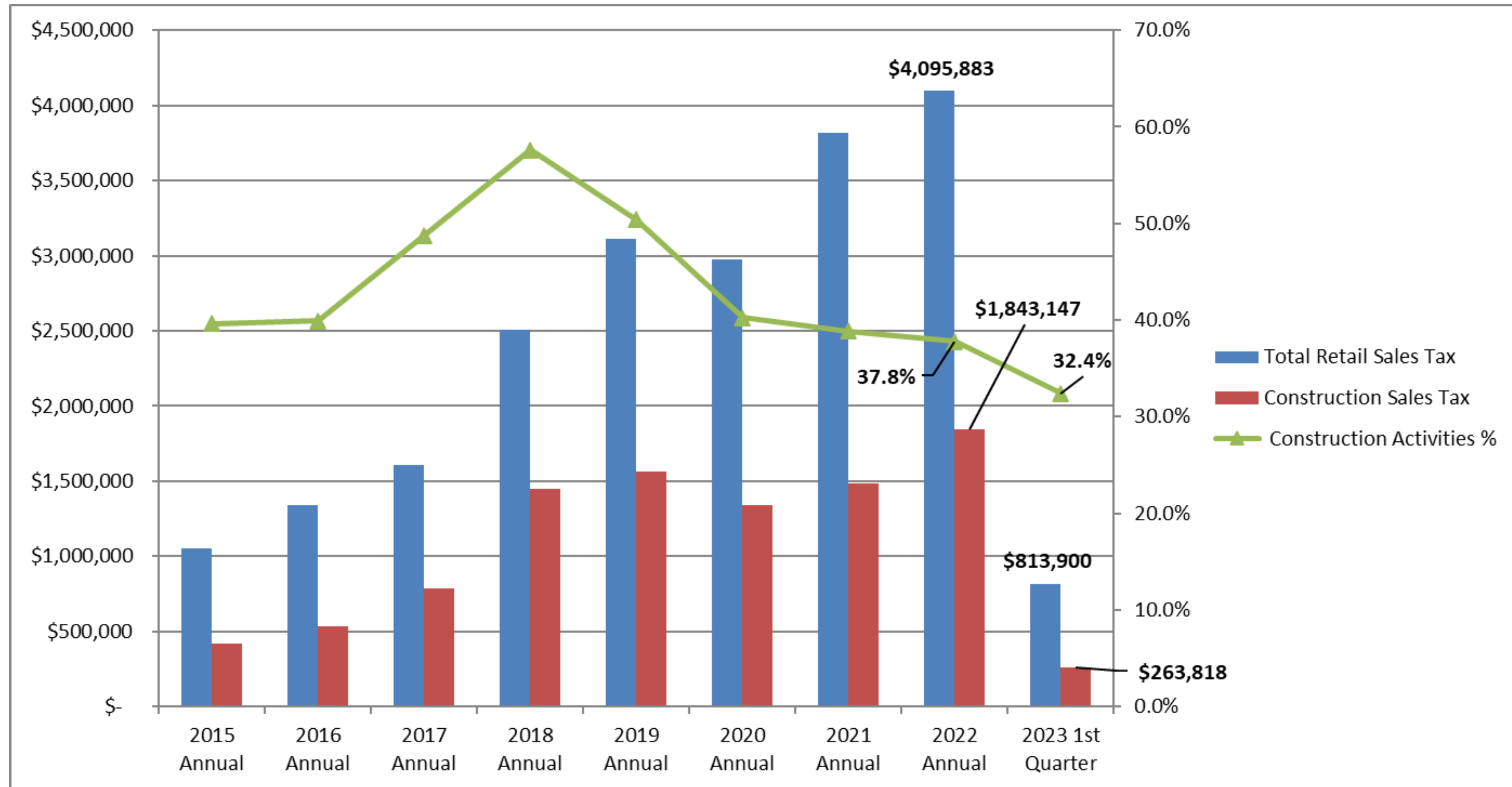


Source: Clark County Assessors Office



Key Assumptions

Retail Sales and Use Tax Trends

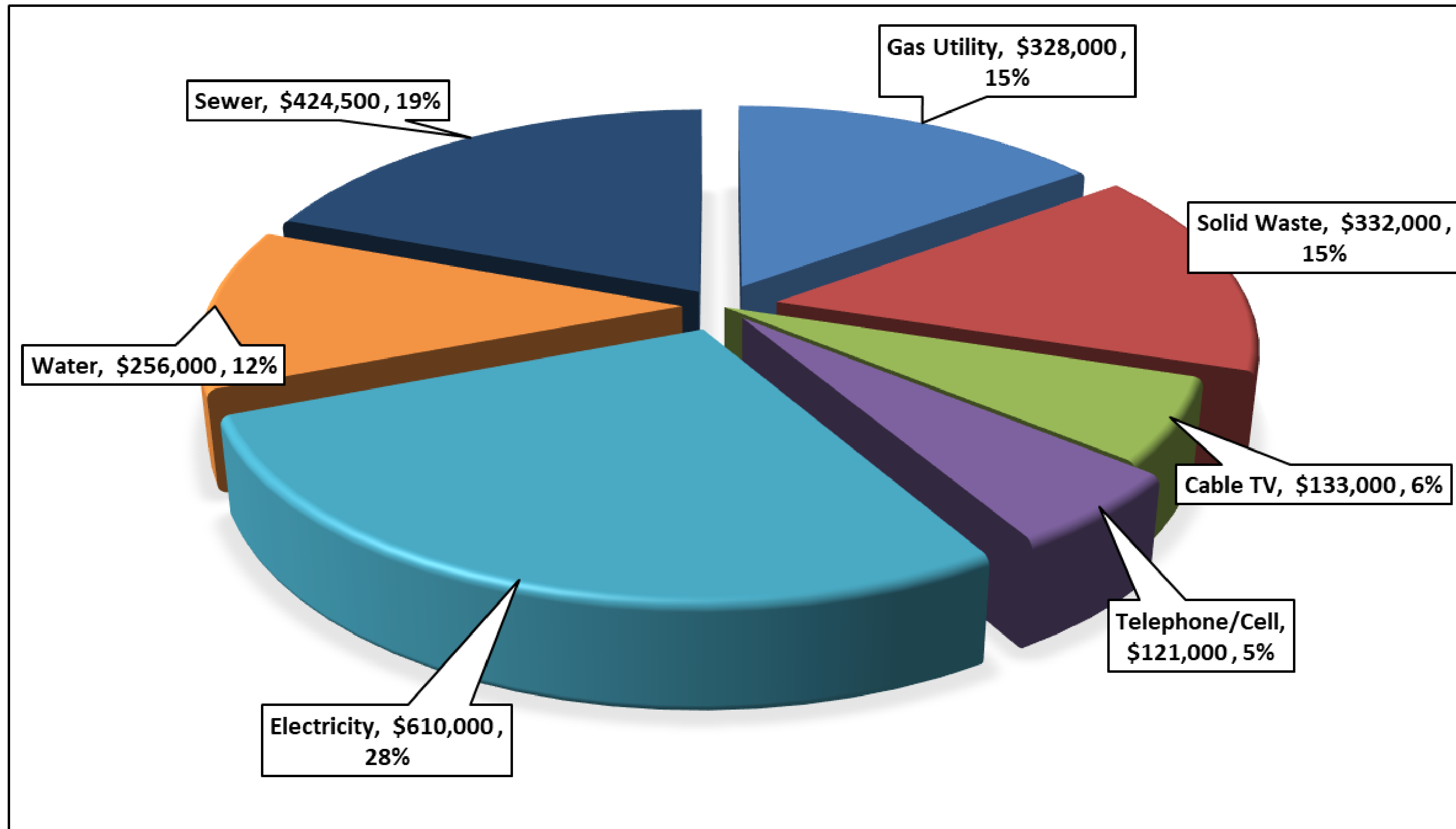


Source: City of Ridgefield Finance Department



Key Assumptions

Utility Tax Revenue Structure

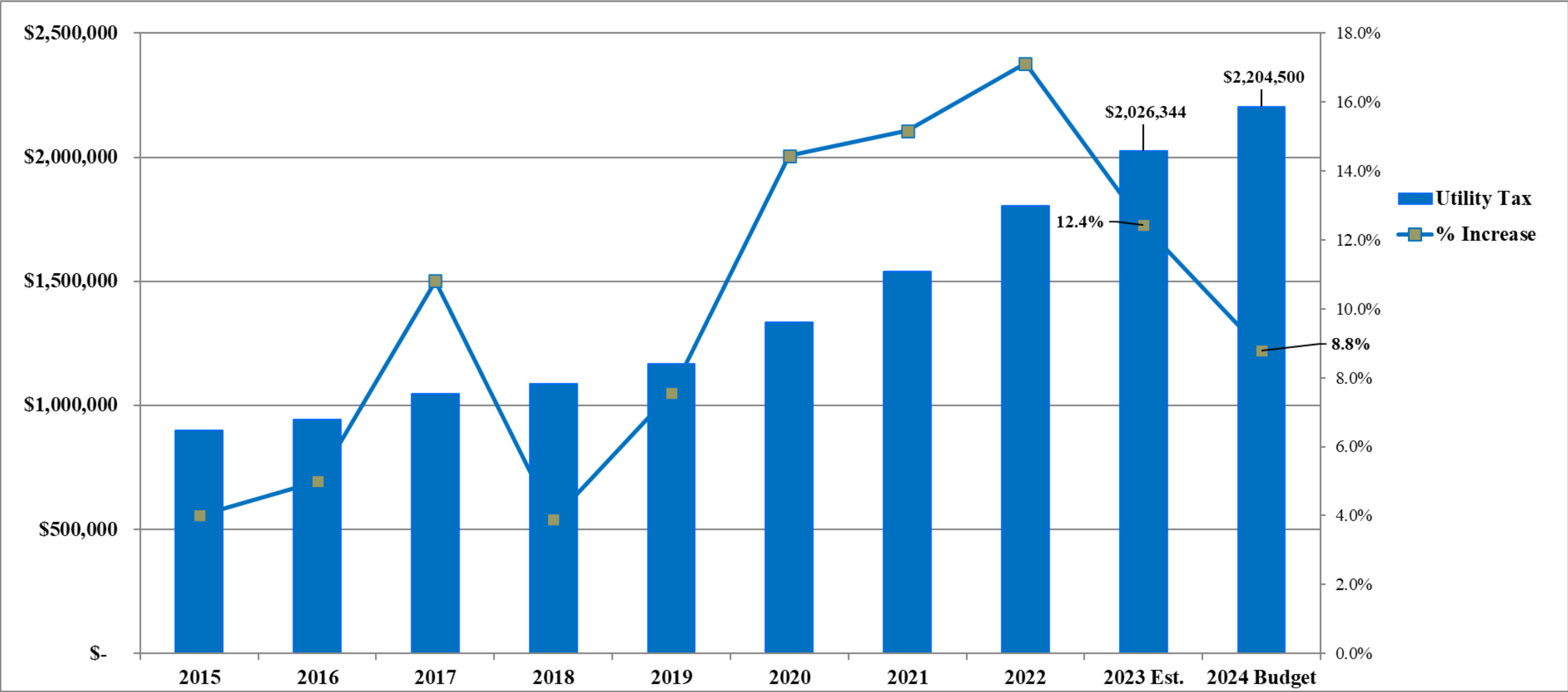


Source: City of Ridgefield Finance Department



Key Assumptions

Utility Tax Trends



Source: City of Ridgely Finance Department



Key Assumptions

2024 Baseline Operating Budget

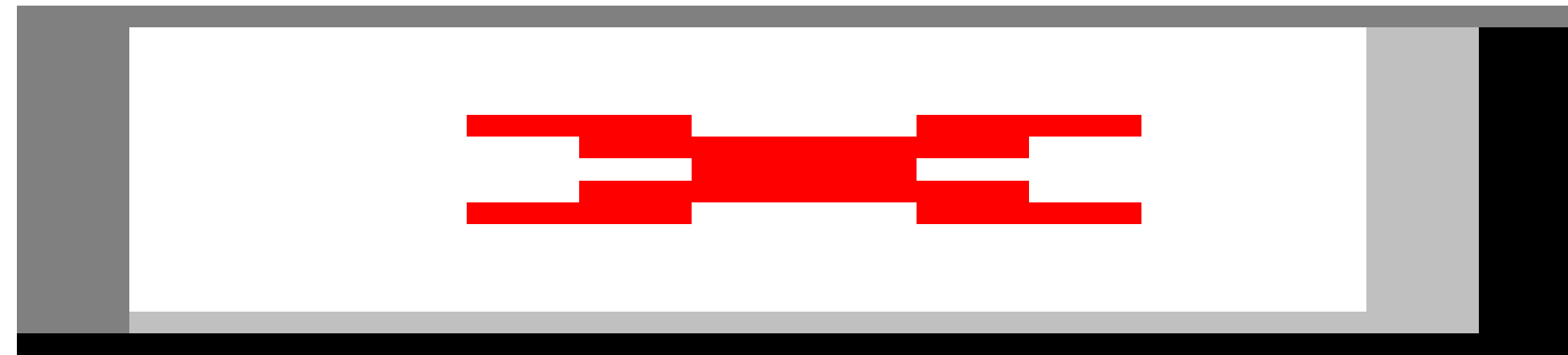
Revenue		
Revenue Source	Description	Amount +/-
Water Rate	3% inflationary rate increase per rate model	\$3,369,000
Storm Water Rate	Pending Council decision. Current increase \$2.94 bi-monthly	\$1,587,000



Key Assumptions

Sewer Utility Rates

- Sewer utility rate trend
 - Sewer rate for 2024 – 1.68% increase for monthly sewer service



Source: Clark Regional Wastewater District



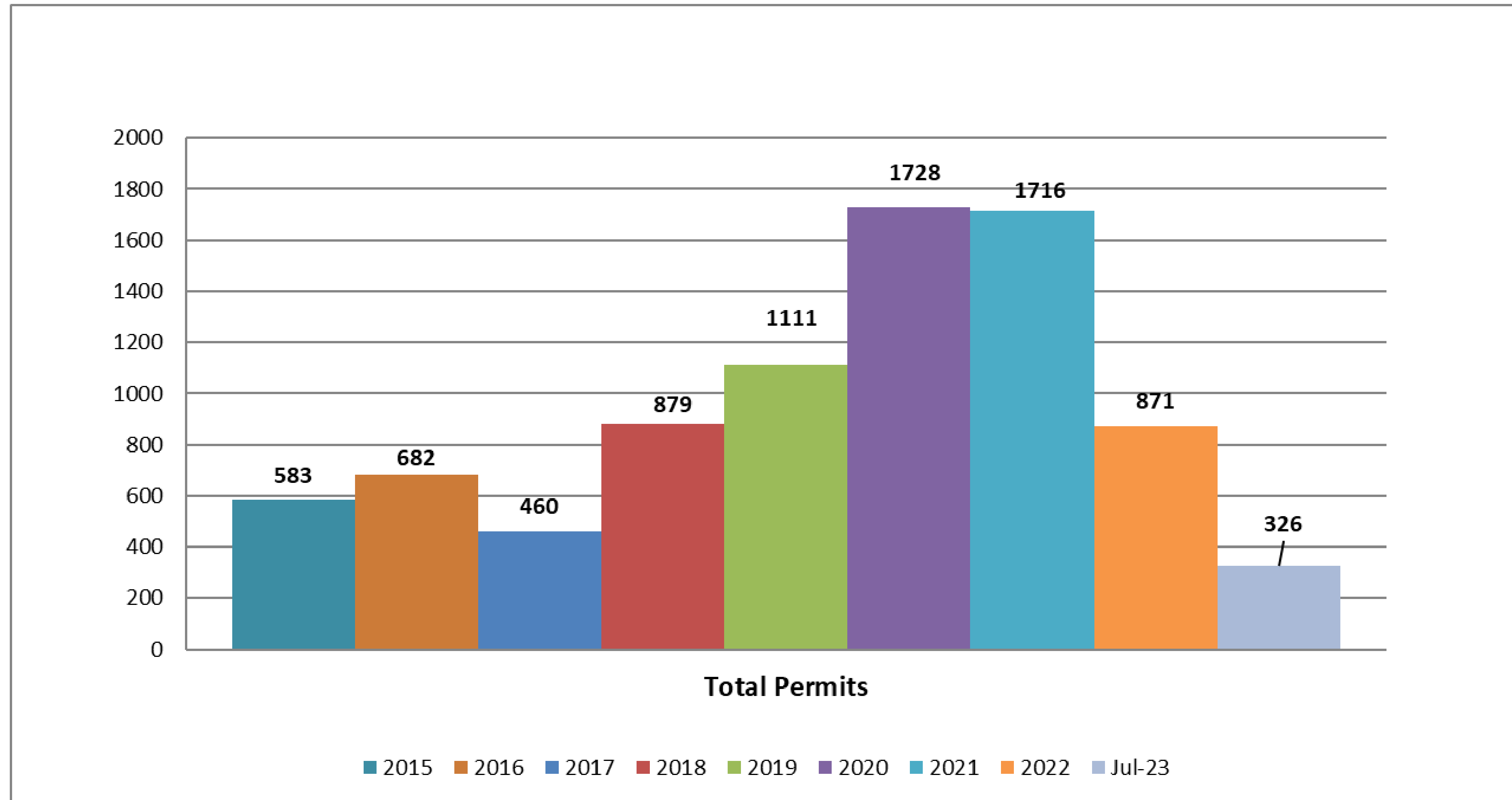
Key Assumptions

2024 Baseline Operating Budget



Key Assumptions

Permits and Development Trends



Source: City of Ridgefield Community Development Department



Key Assumptions

Wages and Benefits



Key Assumptions

Wages and Benefits

**Personnel expense is
53.6% of the baseline
budget.**



Key Assumptions

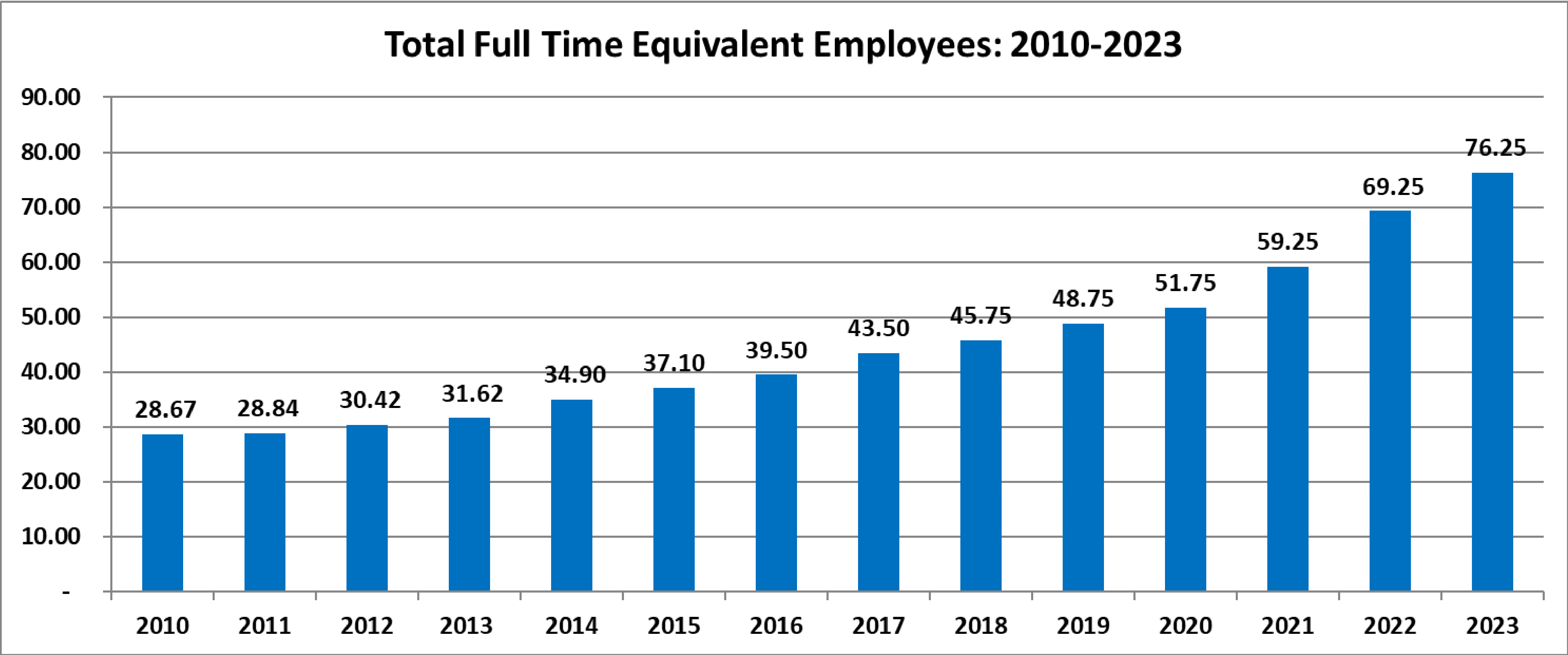
FTE Allocations

<i>Personnel Schedule (Full-Time Equivalents)</i>				
<i>Job Title</i>	<i>2022 FTE Allocation</i>	<i>2023 FTE Allocation</i>	<i>2024 FTE Allocation</i>	<i>2024 FTE Percentage</i>
<i>Executive</i>	<i>1.00</i>	<i>1.00</i>	<i>1.00</i>	<i>1.31%</i>
<i>Total Finance</i>	<i>5.30</i>	<i>6.30</i>	<i>6.30</i>	<i>8.26%</i>
<i>Total Human Resources</i>	<i>2.40</i>	<i>2.40</i>	<i>2.40</i>	<i>3.15%</i>
<i>Total Administration</i>	<i>4.60</i>	<i>5.60</i>	<i>5.60</i>	<i>7.34%</i>
<i>Total General Government/Facilities</i>	<i>2.70</i>	<i>2.90</i>	<i>2.90</i>	<i>3.80%</i>
<i>Total Public Safety</i>	<i>17.00</i>	<i>19.00</i>	<i>19.00</i>	<i>24.92%</i>
<i>Total Cemetery</i>	<i>0.30</i>	<i>0.30</i>	<i>0.30</i>	<i>0.39%</i>
<i>Total Community Development</i>	<i>14.95</i>	<i>15.70</i>	<i>15.70</i>	<i>20.59%</i>
<i>Total Parks</i>	<i>4.85</i>	<i>5.65</i>	<i>5.65</i>	<i>7.41%</i>
<i>Total Streets</i>	<i>5.15</i>	<i>6.10</i>	<i>6.10</i>	<i>8.00%</i>
<i>Total Water Utility</i>	<i>7.15</i>	<i>7.00</i>	<i>7.00</i>	<i>9.18%</i>
<i>Total Stormwater Utility</i>	<i>3.85</i>	<i>4.30</i>	<i>4.30</i>	<i>5.64%</i>
<i>Total Full Time Equivalents</i>	<i>69.25</i>	<i>76.25</i>	<i>76.25</i>	<i>100.00%</i>
<i>Full-Time Staff</i>				
<i>Full-Time Employees</i>	<i>68.00</i>	<i>75.00</i>	<i>75.00</i>	<i>98.36%</i>
<i>Part-Time Staff</i>				
<i>Part-Time Employees</i>	<i>1.25</i>	<i>1.25</i>	<i>1.25</i>	<i>1.64%</i>



Key Assumptions

Staffing Levels: Citywide Trend

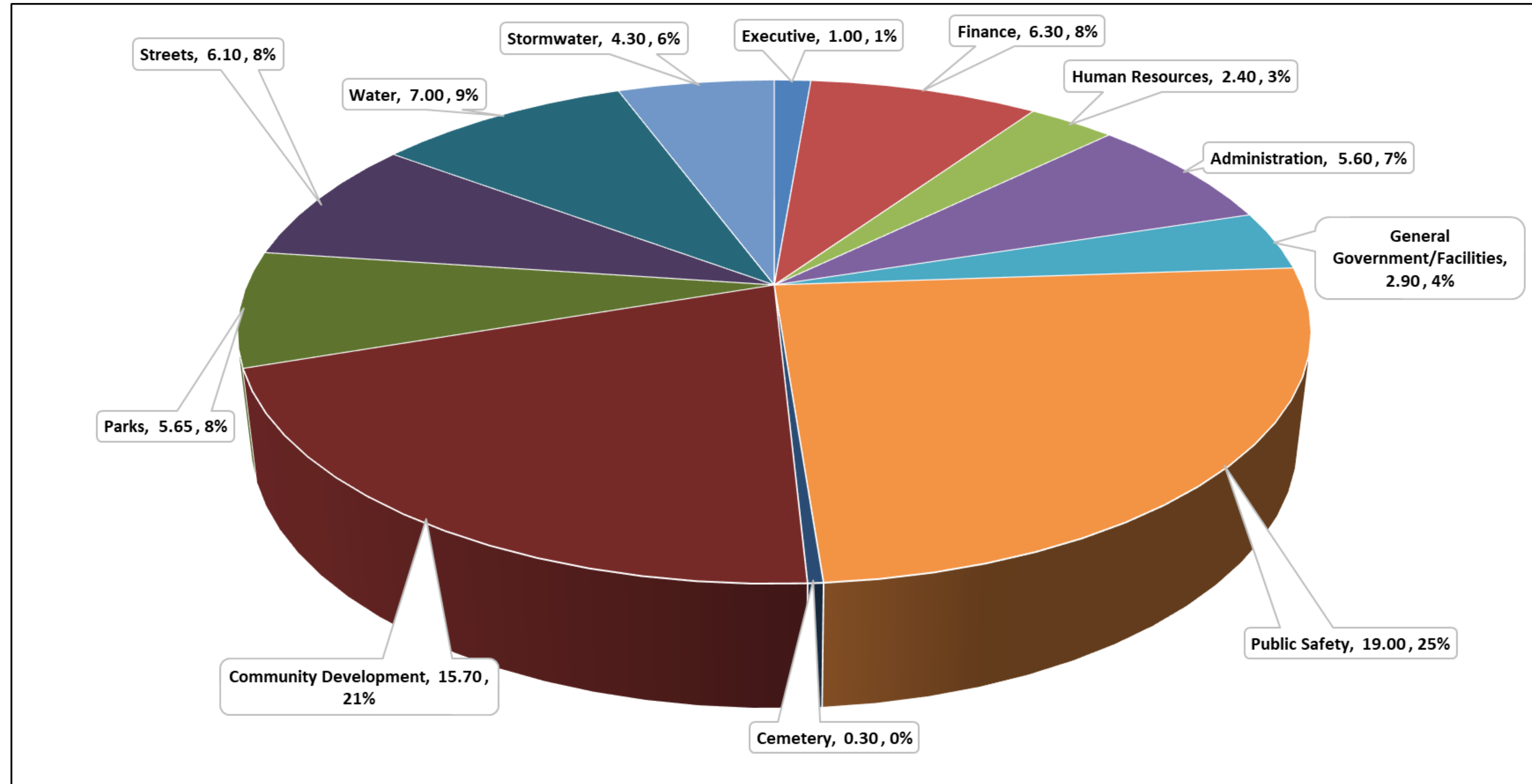


Source: City of Ridgefield Finance Department



Key Assumptions

Staffing Levels: 2024 FTE Allocation

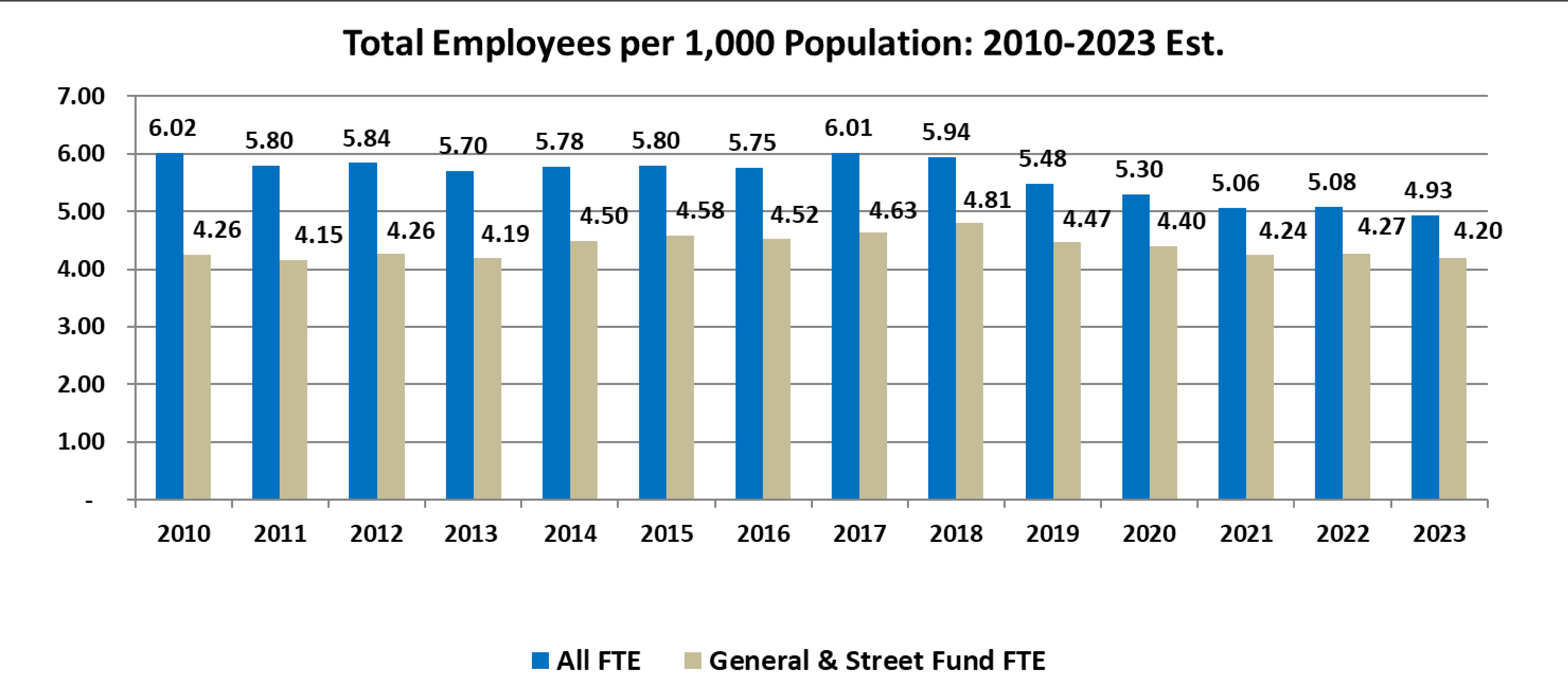


Source: City of Ridgefield Finance Department



Key Assumptions

Staffing Levels: Per 1,000 Population



Source: City of Ridgefield Finance Department



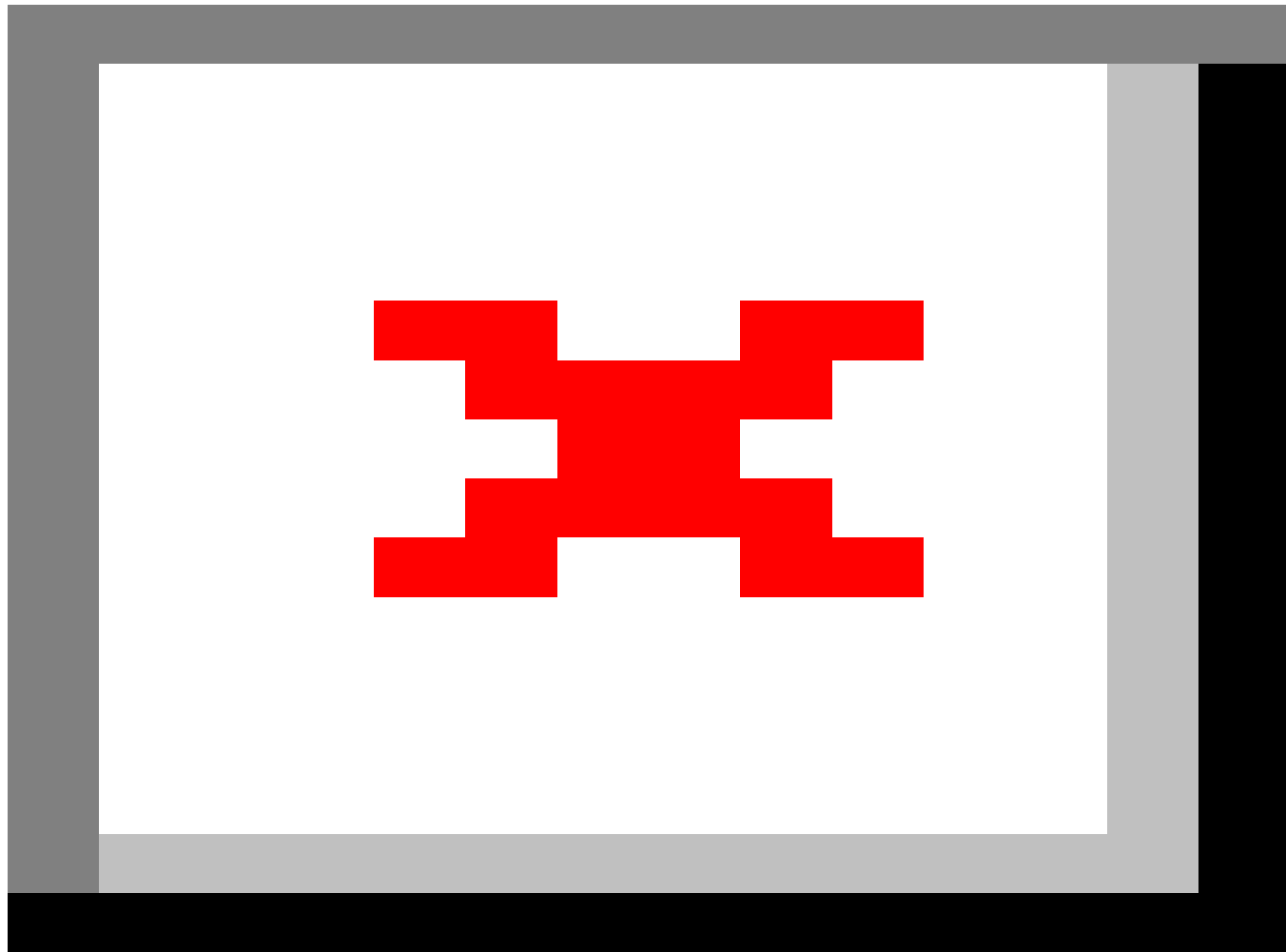
Key Assumptions

Non-Personnel

Expense		
Expense Appropriation	Description	Amount +/-
Supply/Service Expense	3-year trend completed all line items	N/A
General Fund Transfer for Street Operations	General Fund contribution to street operations decrease 5%	\$810,000
Pavement and Sidewalk Preservation Program	Per preservation model. Funding from the Transportation Benefit District	\$620,000
Equipment Replacement Fund	Model updated in 2023. General Fund contribution included in baseline	\$225,000
Equipment Replacement Fund	Model updated in 2023. Community Development Department contribution included in baseline	\$30,000
Equipment Replacement Fund	Model updated in 2023. Street Fund contribution included in baseline	\$40,000
Equipment Replacement Fund	Model updated in 2023. Water Fund contribution included in baseline	\$40,000
Equipment Replacement Fund	Model updated in 2022. Stormwater Fund contribution included in baseline	\$30,000
Equipment Replacement Fund	Replacement expense. Will bring forward with initiatives and capital requests	\$25,000



Key Changes 2024 Baseline Operating Budget Compared to 2023 Amended Budget



Key Changes 2024 Baseline Operating Budget Compared to 2023 Amended Budget

Community Development	
Revenue	
Total revenue compared to 2023 amended budget	-39.0%
Total baseline revenue compared to 2023 estimated year-end revenue	-17.5%
Total Revenue	\$1,822,000
Expense	
Total expense compared to 2023 amended budget	+10.9%
Total expense compared to 2023 estimated year-end expense	+16.5%
Total Expense	\$3,706,816
Net Total	(\$1,884,816)
Available fund balance ongoing expense	\$0
Available fund balance one-time expense	\$0



Key Changes 2024 Baseline Operating Budget Compared to 2023 Amended Budget



Key Changes 2024 Baseline Operating Budget Compared to 2023 Amended Budget



Key Changes 2024 Baseline Operating Budget Compared to 2023 Amended Budget



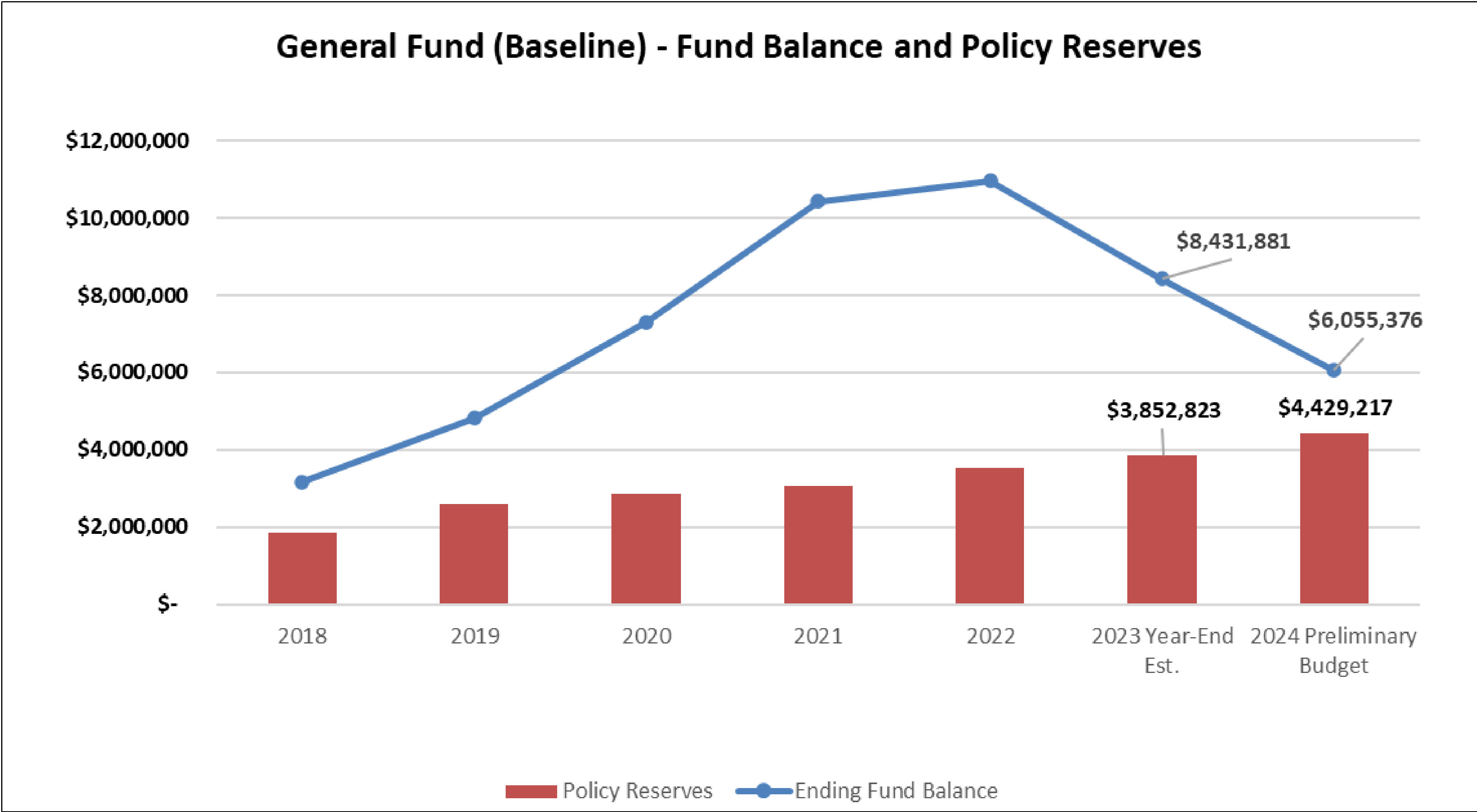
2024 Baseline Operating Budget

2024 Estimated Policy Reserve Balances



2024 Baseline Operating Budget

Fund Balance and Policy Reserve Balances



Source: City of Ridgefield Finance Department



2024 Baseline Operating Budget

General Fund Revenues



2024 Baseline Operating Budget

General Fund Expenditures by Department

Description	2023						
	2021 Actual	2022 Actual	Amended Budget	2023 Est. Year End	2024 Baseline	2024 Additions	2024 Budget
001 General Fund							
Expense							
City Council	81,687	98,185	135,200	122,820	139,500	-	139,500
Judicial	199,456	247,811	300,000	277,887	335,000	-	335,000
Executive	268,955	288,531	341,500	303,038	353,300	-	353,300
Legal	34,641	48,444	60,000	56,181	70,000	-	70,000
Finance	652,656	749,680	1,036,095	866,103	1,001,950	-	1,001,950
Human Resources	283,452	389,114	442,000	437,237	484,500	-	484,500
Administration	530,582	539,933	723,575	688,334	821,100	-	821,100
Gen Govt/Facilities	1,535,475	1,689,371	3,390,350	2,442,639	2,121,425	-	2,121,425
Information Tech	214,757	342,160	435,000	411,513	475,500	-	475,500
Public Safety	2,363,468	3,048,922	4,502,225	4,117,248	4,302,450	-	4,302,450
Civil Service	118	156	1,000	166	1,000	-	1,000
Cemetery	30,720	34,499	50,550	48,338	49,300	-	49,300
Transfers	927,006	894,889	2,539,750	1,126,876	810,000	-	810,000
Community Development	2,290,581	2,841,140	3,530,855	3,285,487	3,891,816	-	3,891,816
Parks	518,688	1,078,466	1,279,850	1,022,305	1,306,950	-	1,306,950
Total Expense	9,932,242	12,291,301	18,767,950	15,206,172	16,163,791	-	16,163,791
Net Total	3,120,827	522,242	(3,804,720)	(2,523,251)	(2,376,505)	-	(2,376,505)

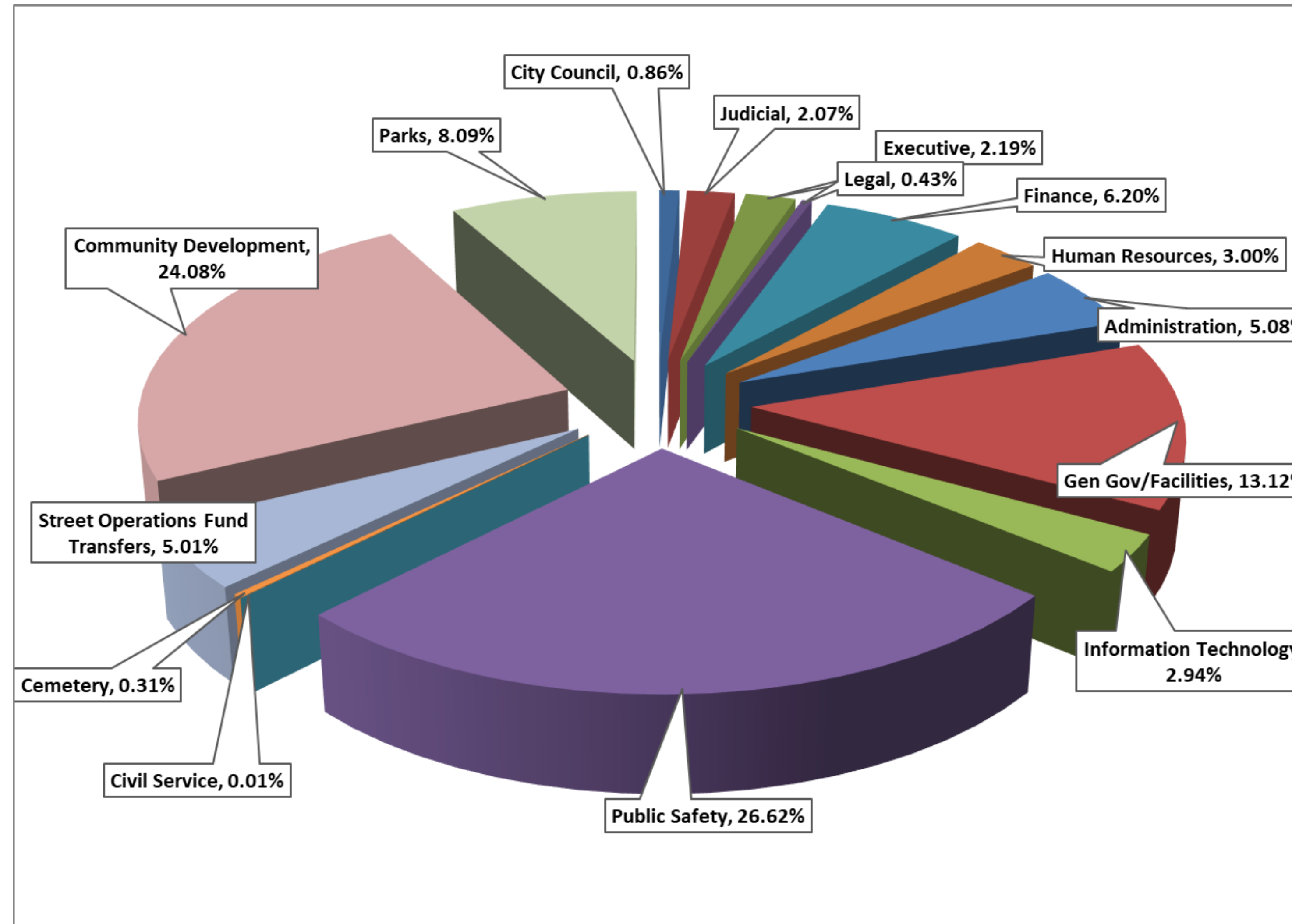


2024 Baseline Operating Budget Six-Year Forecast General Fund



2024 Baseline Operating Budget

General Fund Expenditures by Department



Source: City of Ridgerfield Finance Department



2024 Baseline Operating Budget Community Development (Building & Permitting Activities) Revenues, Expenditures and Fund Balance



2024 Baseline Operating Budget

Two-Year Forecast Building Activities

	2021	2022	2023	2024	2025
Description	Actual	Actual	Amended Budget	Proposed Budget	Estimate
001-58 Building &					
Revenue					
Permit Fees	1,967,535	1,278,922	1,731,200	872,000	881,279
Planning & Development	1,101,623	1,098,732	1,240,000	935,000	907,781
Other Revenue	21,360	12,600	15,000	15,000	15,000
Total Revenue	3,090,518	2,390,254	2,986,200	1,822,000	1,804,060
Expense	2,213,699	2,765,971	3,340,855	3,692,816	3,806,036
Net Total	876,819	(375,717)	(354,655)	(1,870,816)	(2,001,977)
Fund Balance					
Beginning Fund Balance	2,540,314	3,417,133	3,041,416	2,068,157	197,340
Ending Fund Balance	3,417,133	3,041,416	2,686,760	197,340	(1,804,638)
Building Fund Reserves	612,292	619,191	665,967	737,242	811,809
Fund Balance Available	2,804,841	2,422,225	2,020,793	(539,902)	(2,616,447)



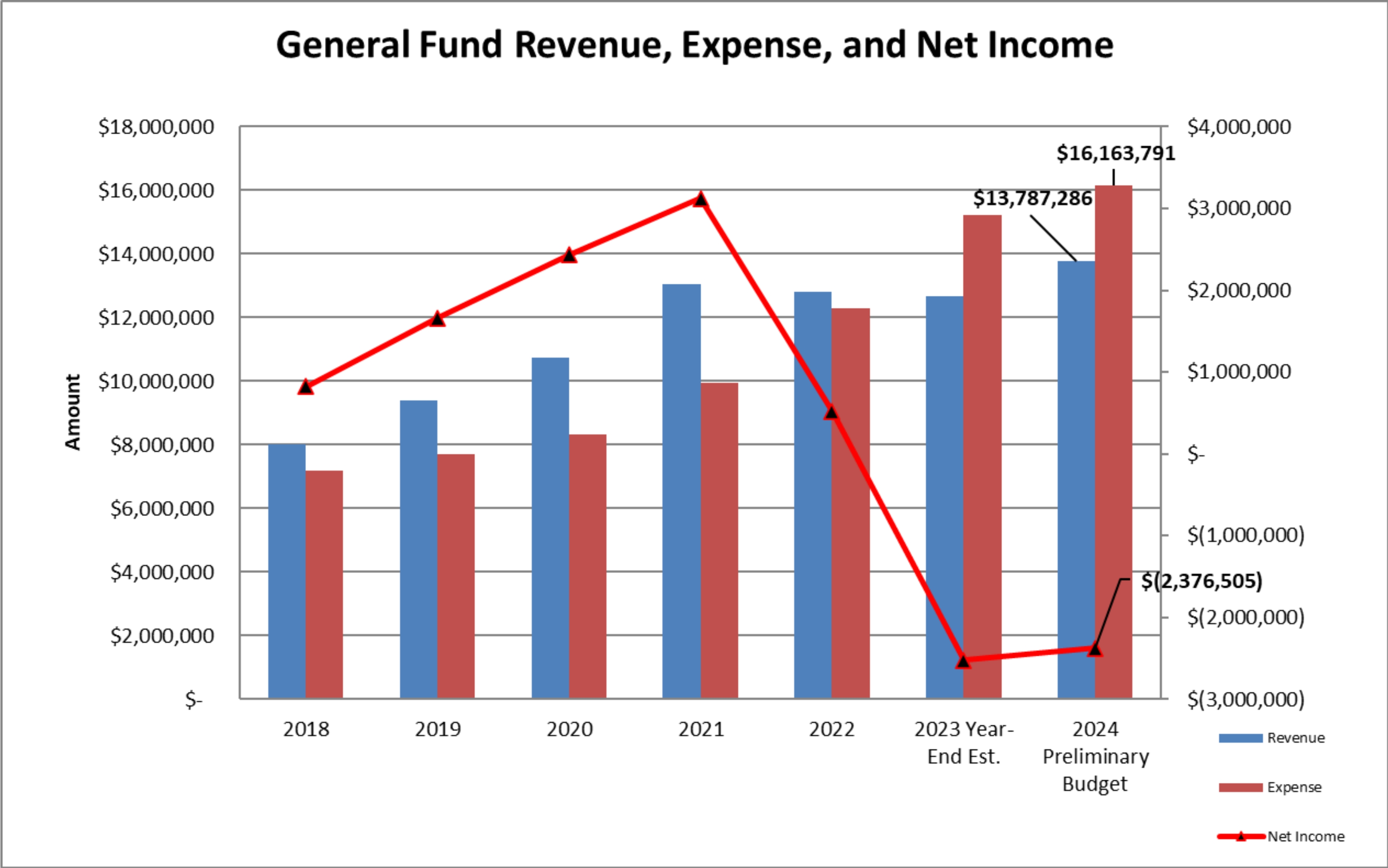
2024 Baseline Operating Budget

General Fund: Available Fund Balance



2024 Baseline Operating Budget

General Fund Net Revenue

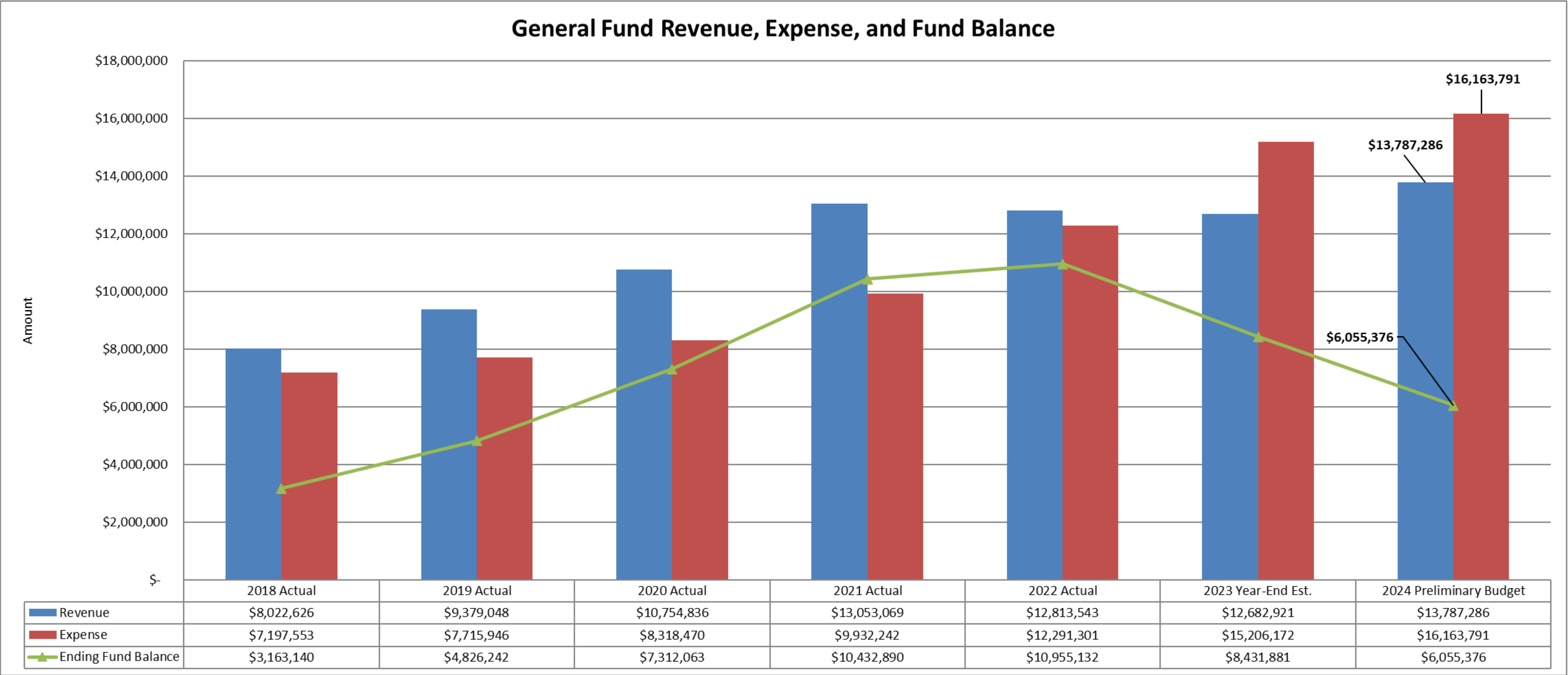


Source: City of Ridgefield Finance Department



2024 Baseline Operating Budget

General Fund Revenue, Expense and Fund Balance



Source: City of Ridgefield Finance Department



2024 Baseline Operating Budget

Street Fund Revenues, Expenditures and Fund Balance

	2023						
Description	2021 Actual	2022 Actual	Amended Budget	2023 Est. Year End	2024 Baseline	2024 Additions	2024 Budget
101 Street Fund							
Revenue							
Utility Tax/Franchise Fee	96,393	106,449	136,300	141,866	149,000	-	149,000
Permits	13,360	13,537	20,000	24,554	20,000	-	20,000
Grants	-	-	-	-	-	-	-
Intergovernmental	210,743	240,338	281,530	265,519	296,500	-	296,500
Other Revenue	75	35,710	25,525	3,036	25,525	-	25,525
Transfers In	624,438	737,167	848,750	848,750	810,000	-	810,000
Total Revenue	945,009	1,133,201	1,312,105	1,283,725	1,301,025	-	1,301,025
Expense							
Streets	856,257	1,051,988	1,309,125	1,204,118	1,296,800	-	1,296,800
Total Expense	856,257	1,051,988	1,309,125	1,204,118	1,296,800	-	1,296,800
Net Total	88,752	81,213	2,980	79,607	4,225	-	4,225
Fund Balance							
Beg Fund Balance	(36,245)	52,507	133,720	133,720	213,327	217,552	213,327
Ending Fund Balance	52,507	133,720	136,700	213,327	217,552	217,552	217,552
Reserves Maintain in GF	-	-	-	-	-	-	-
Fund Balance Available	52,507	133,720	136,700	213,327	217,552	217,552	217,552



2024 Baseline Operating Budget Six-Year Forecast Street Fund



2024 Baseline Operating Budget

Water Fund Revenues, Expenditures and Fund Balance



2024 Baseline Operating Budget

Six-Year Forecast Water Fund

Description	2021 Actual	2022 Actual	2023 Amended Budget	2024 Proposed Budget	2025 Estimate	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate
406 Water Utility Fund									
Revenue									
Charge for Goods and	2,744,740	2,687,534	3,122,000	3,369,000	3,722,500	4,107,500	4,536,500	5,011,000	5,538,001
Grants	-	-	-	-	-	-	-	-	-
Other Revenue	(5,909)	(28,234)	12,000	53,500	56,000	56,000	56,000	56,000	56,000
Transfers In	2,564,193	-	-	-	-	-	-	-	-
Total Revenue	5,303,024	2,659,300	3,134,000	3,422,500	3,778,500	4,163,500	4,592,500	5,067,000	5,594,001
Expense	4,681,105	2,413,945	2,764,120	2,749,723	2,842,994	2,939,831	3,040,385	3,144,814	3,253,284
Net Total	621,919	245,355	369,880	672,777	935,506	1,223,669	1,552,115	1,922,186	2,340,717
Fund Balance									
Beginning Fund Balance	1,669,868	2,291,787	2,537,142	3,493,178	4,165,955	5,101,461	6,325,131	7,877,246	9,799,432
Ending Fund Balance	2,291,787	2,537,142	2,907,022	4,165,955	5,101,461	6,325,131	7,877,246	9,799,432	12,140,149
Reserves	1,077,370	1,274,143	1,381,176	1,519,294	1,595,259	1,675,022	1,758,773	1,846,711	1,939,047
Fund Balance Available	1,214,417	1,262,999	1,525,846	2,646,661	3,506,203	4,650,109	6,118,474	7,952,721	10,201,102



2024 Baseline Operating Budget

Storm Water Fund Revenues, Expenditures and Fund Balance



2024 Baseline Operating Budget Six-Year Forecast Storm Water Fund



2024 Baseline Operating Budget

Special Revenue & Debt Service Fund Revenues and Expenditures

Description	2023						
	2021 Actual	2022 Actual	Amended Budget	2023 Est. Year End	2024 Baseline	2024 Additions	2024 Budget
111 Drug Fund							
Total Revenue	275	4,039	1,510	130	1,510	-	1,510
Total Expense	-	336	500	-	500	-	500
Net Total	275	3,703	1,010	130	1,010	-	1,010
Ending Fund Balance	5,486	9,189	10,199	9,319	10,329	10,329	10,329
140 Affordable Housing							
Total Revenue	32,740	31,025	33,000	21,000	25,000	-	25,000
Total Expense	-	-	-	-	-	-	-
Net Total	32,740	31,025	33,000	21,000	25,000	-	25,000
Ending Fund Balance	42,972	73,997	100,177	88,177	113,177	113,177	113,177
150 Transportation Benefit District							
Total Revenue	167,611	744,513	900,025	758,906	850,100	-	850,100
Total Expense	175,000	350,000	1,320,000	1,320,000	620,000	-	620,000
Net Total	(7,389)	394,513	(419,975)	(561,094)	230,100	-	230,100
Ending Fund Balance	192,402	586,915	166,940	25,821	255,921	255,921	255,921
200 Debt Service Fund							
Revenue							
Total Revenue	1,407,997	1,414,003	1,408,995	1,408,995	1,554,680	-	1,554,680
Total Expense	1,407,997	1,414,003	1,408,995	1,408,995	1,554,680	-	1,554,680
Net Total	-	-	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-	-	-



2024 Baseline Operating Budget Capital Project Fund Revenues Forecast



2024 Baseline Operating Budget Capital Project Fund Revenues Forecast

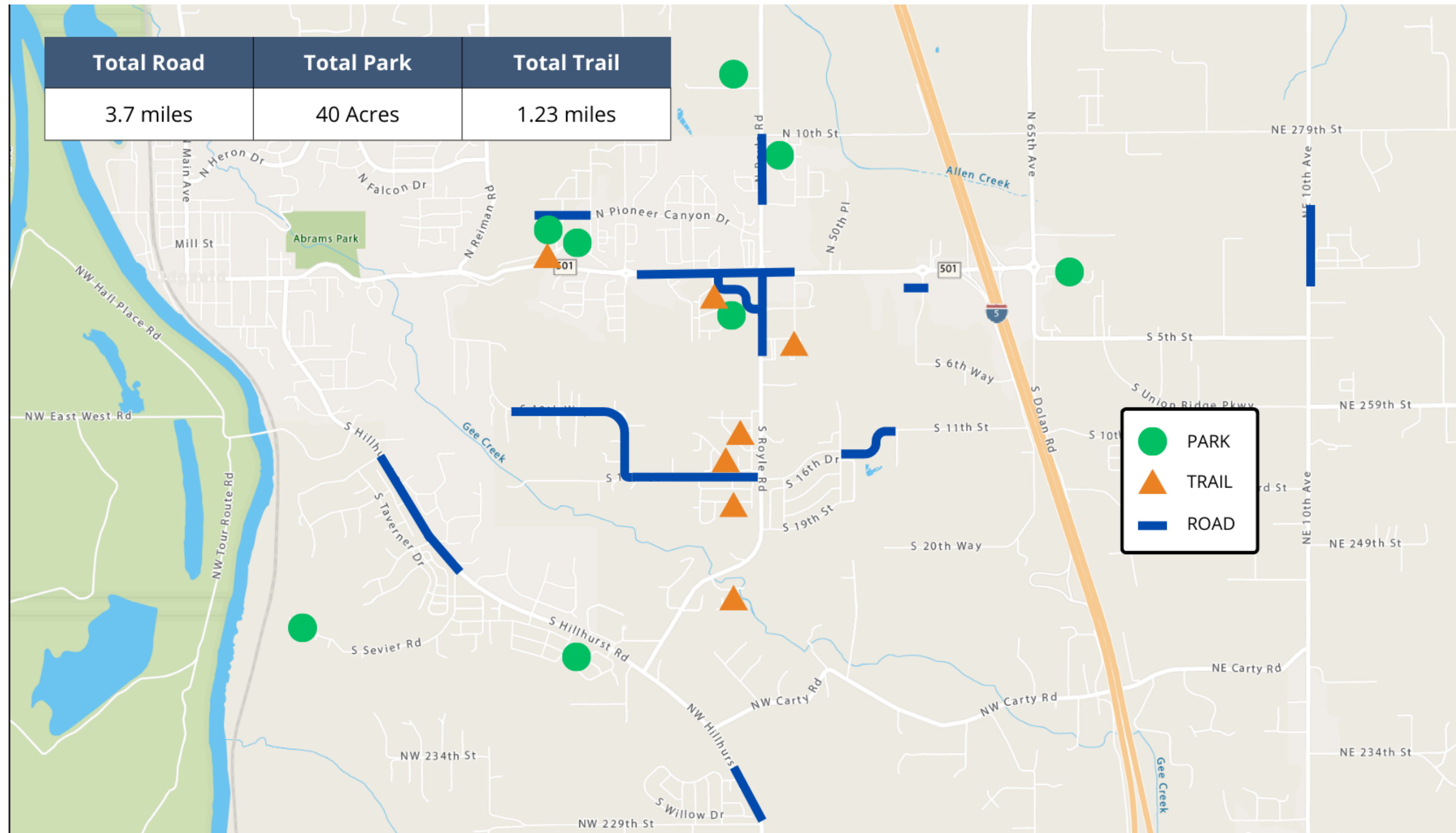


2024 Baseline Operating Budget

Impact Fee Credits



2024 Baseline Operating Budget Impact Fee Credits



Examples:

- Horns Corner Park**
- Paradise Point Park and Road**
- Greely Farms Park**
- Pioneer Street**
- Settler Drive**
- Seven Wells Drive**
- Royle Road**
- S Hillhurst Road**
- Ridgefield Crossing**
- Teal Crest**
- DeMelo Park**
- Trail T-4 Cloverhill**
- Trail T-11 Cloverhill**
- Trail T-14 Legacy Trails**
- Trail T-24 Kemper Grove**
- Hillhurst Heights**



2024 Baseline Operating Budget

Next Steps

- September
 - Budget Advisory Committee Meeting 9/19 4 PM
 - Updated revenue forecast
 - Review 2024 personnel, initiatives and capital project requests
 - Present proposed budget with initiatives
 - Council work session 9/28 5:00 PM
- October
 - Budget Advisory Committee Meeting 10/17 4 PM
 - Final revenue forecast
 - Preliminary budget and budget message
 - Council work session 10/26 5:30 PM



2024 Baseline Budget

Next Steps

- **November**

- Draft of proposed budget available to public
- Public hearings on 2024 revenue sources 11/2 6:30 PM
- Present property tax levy 11/2 and 11/16 6:30 PM
- Present 2024 utility rates 11/2 and 11/16 6:30 PM
- Conduct first public hearing on 2024 budget 11/16 6:30 PM

- **December**

- Conduct final public hearing on 2024 budget 12/7 6:30 PM
- Adopt 2024 operating and capital budget 12/7 6:30 PM
- Transmit 2024 budget to MRSC and State Auditor





THANK YOU

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 24, 2023

AGENDA ITEM NAME: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

SUMMARY/BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor details attached

RECOMMENDED ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT:

ATTACHMENTS:

1. August 24, 2023 Claims Report

City of Ridgefield

Claims Payment Report

For Approval on:

August 24th, 2023

Sum of Amount					
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ADVENTIST HEALTH/OCCUPATIONAL MC	865	97477	Public Safety	Pre Hire Medical Exam	963.00
ADVENTIST HEALTH/OCCUPATIONAL MC Total					963.00
Anderson Brian & Ashley	UB*00910	(blank)	Genl Govt/Facilities	Refund Check 009611-000 2749 S Red Tail Loop	221.76
Anderson Brian & Ashley Total					221.76
ANDREW MARVITZ	3279	3279-20230824	Public Safety	Footwear Reimbursement - Marvitz	54.70
ANDREW MARVITZ Total					54.70
ARCHAEOLOGICAL INVESTIGATIONS NW INC	1563	10189R	Public Works	Overlook Park Archaeological Monitoring	18,832.32
ARCHAEOLOGICAL INVESTIGATIONS NW INC Total					18,832.32
BATTERIES PLUS BULBS	3436	P64606504	Public Safety	PD Vehicle Maintenance	(22.00)
		P64606450	Public Safety	PD Vehicle Maintenance	530.87
BATTERIES PLUS BULBS Total					508.87
Berning Angie	UB*00906	(blank)	Genl Govt/Facilities	Refund Check 014960-000 20 S 68th Ct	36.09
Berning Angie Total					36.09
Blackline Inc	UB*00919	(blank)	Genl Govt/Facilities	Refund Check 014244-002 Hydrant Meter 7000 Pioneer St	427.93
Blackline Inc Total					427.93
BLUEFIN PAYMENT SYSTEMS - EPAY	2827	2827-202307B	Public Works	07.2023 Customer Web Payments	21.90
		2827-202307A	Public Works	07.2023 Customer Web Payments	5,948.34
BLUEFIN PAYMENT SYSTEMS - EPAY Total					5,970.24
Cascade West Development	UB*00916	(blank)	Genl Govt/Facilities	Refund Check 005014-089 2035 S Lake River Ter	77.68
Cascade West Development Total					77.68
CECO INC.	3898	IN-0883605	Genl Govt/Facilities	Hotsy Hot Water Pressure Washer Equipment Replacement	(8.91)
			Public Works	Hotsy Hot Water Pressure Washer Equipment Replacement	8,347.02
CECO INC. Total					8,338.11
CERTIFIED TESTING SERVICES INC	3536	689709	Public Works	Backflow Testing	1,000.00
CERTIFIED TESTING SERVICES INC Total					1,000.00
CFM STRATEGIC COMMUNICATIONS INC.	2551	27484	Genl Govt/Facilities	07.2023 Lobbyist	5,200.00
CFM STRATEGIC COMMUNICATIONS INC. Total					5,200.00
CINTAS CORPORATION NO 2	3497	5170361712	Genl Govt/Facilities	08.2023 First Aid Supplies - PW Ops	5.78
			Public Works	08.2023 First Aid Supplies - PW Ops	95.73
			Community Development	08.2023 First Aid Supplies - PW Ops	11.82
		5170361795	Public Safety	08.2023 First Aid Supplies - PD	7.77
		5170361792	Genl Govt/Facilities	08.2023 First Aid Supplies - RACC	11.60
		5170361780	Community Development	08.2023 First Aid Supplies - RACC	32.48
			Genl Govt/Facilities	08.2023 First Aid Supplies - CH	7.77
CINTAS CORPORATION NO 2 Total					172.95
CITIES DIGITAL INC.	3382	57810	Information Technology	11.2023-10.2024 LF Weblink Licensing & Support	19,218.16
CITIES DIGITAL INC. Total					19,218.16
CITY OF BATTLE GROUND	92	INV00435	Judicial	07.2023 Court Costs/Public Defender	22,323.83
CITY OF BATTLE GROUND Total					22,323.83
CITYGATE ASSOCIATES LLC	3913	31304	Public Works	Public Works Staff Study	6,084.50
CITYGATE ASSOCIATES LLC Total					6,084.50
CLARK COUNTY	102	C1054076	Public Works	Q1.2023 Traffic Signals	670.82

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CLARK COUNTY	102	C1054261	Judicial	06.2023 Pretrial Supervision & Investigation	1,270.49
CLARK COUNTY Total					1,941.31
CLARK PUBLIC UTILITIES - EPAY	110	7559-485-202307	Genl Govt/Facilities	487 S 56th Pl.	50.03
				230 Pioneer St.	258.30
			Public Safety	101 Mill St Ste B - Police Station	330.13
				116 N Main Avenue	100.37
			Public Works	07.2023 800 NE 264 St Intertie 1 - Water	44,661.14
				337 S Royal Rd.	112.20
				487 S 56th Pl.	349.01
				07.2023 400 N Abrams Park Rd	1,325.10
				07.2023 487 S 56th Pl.	308.17
				109 W Division St - Electricity	12.88
				2300 N 3rd Way Bellwood Trail Lights	30.58
				301 N 3rd Ave	124.44
				512 N Allen Dr - Electricity	26.83
				3701 N 3rd Cir - Electricity	27.07
				07.2023 Pioneer St. & Gee Creek Loop - Electricity	27.16
				07.2023 255 S 56th Pl - Electricity	3,338.41
				07.2023 911 N 65th Ave Intertie 2 - Water	111.14
				07.2023 109 W Division St - Electricity	20.15
				Overlook Park - Electricity	41.68
				07.2023 1504 NW Intertie 3 - Water	2,069.45
				N 1st Cir & N 65th Ave - Park & Ride	53.92
				07.2023 Municipal Lighting Lease	9,323.47
				SR/Pioneer ST & S 65 AVE	49.27
				07.2023 214 S Riverview Dr	412.32
				N Abrams Park/E Division	304.01
				Traffic Signal - Hillhurst/Royal Rd.	53.11
				07.2023 City Park/Water Well	6,698.41
				535 N Abrams Park Rd.	35.38
				N 35th Ave and Pioneer St	48.45
				SR/Pioneer St & S 56 PL	96.69
			Community Development	487 S 56th Pl.	104.72
			Public Works	487 S 56th Pl.	16.49
CLARK PUBLIC UTILITIES - EPAY Total					70,520.48
CLARK REGIONAL WASTEWATER DISTRICT - EPAY	741	0741-202307	Genl Govt/Facilities	07.2023 487 S 56th Pl - Sewer	3.37
				07.2023 230 Pioneer St City Hall - Sewer	266.00
				07.2023 109 W Division WWTP - CRWWD Portion - Sewer	88.86
			Public Safety	07.2023 116 N Main Ave PD - Sewer	52.38
			Public Works	07.2023 487 S 56th Pl - Sewer	54.83
				07.2023 255 S 56th Pl Well & Reservoir - Sewer	38.26
				07.2023 109 W Division WWTP - Sewer	88.87
				07.2023 Abrams Park Kitchen - Sewer	38.26
				07.2023 Abrams Park Restrooms - Sewer	89.45
				07.2023 101 S Main Ave - Overlook Park	213.63
				07.2023 Abrams Park Concessions Sewer	42.97

City of Ridgefield

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CLARK REGIONAL WASTEWATER DISTRICT - EPAY	741	0741-202307	Community Development Public Works	07.2023 487 S 56th Pl - Sewer 07.2023 487 S 56th Pl - Sewer	6.87 0.84
CLARK REGIONAL WASTEWATER DISTRICT - EPAY Total					984.59
COLUMBIA RESOURCE COMPANY	114	40245	Public Works	Parks Waste Disposal	478.48
COLUMBIA RESOURCE COMPANY Total					478.48
COLUMBIAN PUBLISHING	116	43545	Community Development	Dev Agreement Amendment - HSR Dev. Paradies LLC	54.00
		43298	Public Works	Ad to Bid: S Royle Rd 15th St to 5th Way Construction Mgmt	452.10
COLUMBIAN PUBLISHING Total					506.10
COMCAST - EPAY	2271	2271-202308	Genl Govt/Facilities	08.2023 CH Communicatons 08.2023 PW OPS Internet Services 08.2023 PW Ops Communications 08.2023 RACC Internet Services 08.2023 CH Internet Services 08.2023 PD Communications-101 08.2023 PW OPS Internet Services 08.2023 PW Ops Communications 08.2023 PW OPS Internet Services 08.2023 PW Ops Communications 08.2023 RACC Internet Services	66.49 12.13 21.18 52.84 408.43 395.99 163.29 208.86 25.37 33.28 147.96
COMCAST - EPAY Total					1,535.82
COMCAST BUSINESS - EPAY	1666	179502657	Genl Govt/Facilities Public Works Community Development	08.2023 PW Ops - Communications 08.2023 PW Ops - Communications 08.2023 PW Ops - Communications 08.2023 City Hall Communications	82.18 1,358.22 167.72 418.72
		177794649	Genl Govt/Facilities		
COMCAST BUSINESS - EPAY Total					2,026.84
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	3404	8951-1063058	Public Works	5 Acorn Street Light Poles	5,725.56
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC Total					5,725.56
Conway Construction Company	UB*00918	(blank)	Genl Govt/Facilities	Refund Check 013277-001 Hydrant Meter 7000 Pioneer St Location 2	101.33
Conway Construction Company Total					101.33
CRAIG WATTSON	1778	1778-20230824	Genl Govt/Facilities Public Safety	Patrol Boots Reimbursement - Wattson Patrol Boots Reimbursement - Wattson	(14.88) 185.88
CRAIG WATTSON Total					171.00
DEPARTMENT OF LICENSING	3387	3387-20230824	Finance	Notary License - Sarah Schneider	30.00
DEPARTMENT OF LICENSING Total					30.00
DEPARTMENT OF LICENSING - EPAY	154	75445937	Genl Govt/Facilities Public Works	Driving Record - Urbina Driving Record - Urbina	2.25 12.75
		RG0001388-2023	Genl Govt/Facilities	CPL Fees	21.00
		75097211	Genl Govt/Facilities Public Safety Public Works Community Development	08.2023 Driving Record Request 08.2023 Driving Record Request 08.2023 Driving Record Request 08.2023 Driving Record Request	19.80 90.00 86.70 28.50
		RG0001392-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001401-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001404-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001399-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001227-2023	Genl Govt/Facilities	CPL Fees	18.00

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DEPARTMENT OF LICENSING - EPAY	154	RG0001408-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001395-2023	Genl Govt/Facilities	CPL Fees	18.00
		75585242	Public Works	Driving Record - Connell	15.00
		RG0001406-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001400-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001385-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001275-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001402-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001389-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001390-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001393-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001409-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001386-2023	Genl Govt/Facilities	CPL Fees	18.00
		73714185	Public Works	Driving Record Request - Radar	15.00
		RG0001397-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001387-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001407-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001384-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001391-2023	Genl Govt/Facilities	CPL Fees	21.00
		RG0001405-2023	Genl Govt/Facilities	CPL Fees	18.00
		RG0001396-2023	Genl Govt/Facilities	CPL Fees	18.00
DEPARTMENT OF LICENSING - EPAY Total					726.00
DICK’S TIRE FACTORY	158	D71821	Genl Govt/Facilities	PWFAC Truck Flat Tire Repair	2.61
			Public Works	PWFAC Truck Flat Tire Repair	22.39
		D68690	Public Safety	2021 Explorer Maintenance - 72002D	55.26
		D71061	Public Safety	PD Vehicle Flat Tire Repair	25.00
DICK'S TIRE FACTORY Total					105.26
DKS ASSOCIATES	1565	86672	Community Development	07.2023 On Call Review Services	180.00
DKS ASSOCIATES Total					180.00
Dye Brad	UB*00923	(blank)	Genl Govt/Facilities	Refund Check 012346-000 210 S 4th Ave	42.23
Dye Brad Total					42.23
E2 LAND USE PLANNING SERVICES LLC	485	0485-202307	Community Development	07.2023 Planning Consulting Services	6,850.00
E2 LAND USE PLANNING SERVICES LLC Total					6,850.00
EASTSIDE STEEL INC.	3134	2-291092	Public Works	Overlook Park Table Repair	156.53
		2-291529	Public Works	Abrams Park Foot Bridge Maintenance	478.28
EASTSIDE STEEL INC. Total					634.81
ELCOR INC	2081	MSG-16452	Public Safety	07.2023 IT Services	4,386.61
			Public Works	07.2023 IT Services	3,564.99
			Community Development	07.2023 IT Services	3,837.55
			Information Technology	07.2023 IT Services	7,961.48
		16525	Public Works	2023 Server Replacement	15,992.74
			Community Development	2023 Server Replacement	41,161.65
			Information Technology	2023 Server Replacement	92,941.44
		16546	Public Works	Ryan T. HDMI/Julieta R. Monitor & HDMIN	12.97
			Information Technology	Ryan T. HDMI/Julieta R. Monitor & HDMIN	287.80
			ELCOR INC Total		

City of Ridgefield

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ELITE CONTRACTING CO INC.	3850	3076	Public Works	Cobra Head Replacements	1,936.78
ELITE CONTRACTING CO INC. Total					1,936.78
FERGUSON ENTERPRISES INC # 8423	181	1217084	Public Works	Water Operational Supplies	630.46
FERGUSON ENTERPRISES INC # 8423 Total					630.46
Giraldes Chris	UB*00909	(blank)	Genl Govt/Facilities	Refund Check 015443-000 1826 S 46th Pl	8.15
Giraldes Chris Total					8.15
GISI MARKETING GROUP	2811	276470	Genl Govt/Facilities	2023 Summer/Fall Mailer	1,985.32
		276382	Public Safety	Police Department Business Cards	893.98
		276490	Genl Govt/Facilities	Business Cards - Knottnerus/Van Dyke	79.64
			Public Works	Business Cards - Knottnerus/Van Dyke	79.63
			Community Development	Business Cards - Knottnerus/Van Dyke	63.70
			Administration	Business Cards - Knottnerus/Van Dyke	95.56
GISI MARKETING GROUP Total					3,197.83
GORDON TRUCK CENTERS INC.	2794	SR201060924:01	Public Works	Streets/Storm Sweeper Services	1,765.99
GORDON TRUCK CENTERS INC. Total					1,765.99
GRAYLING ENGINEERS PLLC	3877	791	Public Works	07.2023 Water Main Replacement - Pioneer to Shobert	6,475.82
GRAYLING ENGINEERS PLLC Total					6,475.82
Gregory Phyllis	UB*00915	(blank)	Genl Govt/Facilities	Refund Check 011840-000 235 N 33rd Ct	0.19
Gregory Phyllis Total					0.19
GROUNDWATER SOLUTIONS INC.	2971	00727.001-53	Public Works	07.2023 Hydrological Study	5,660.75
GROUNDWATER SOLUTIONS INC. Total					5,660.75
H.D. FOWLER COMPANY	2036	16476094	Public Works	Water Operational Supplies & Meters	1,198.05
H.D. FOWLER COMPANY Total					1,198.05
HARPER HOUF PETERSON RIGHELLIS INC.	1678	56803	Public Works	07.2023 Boyse Park Master Plan	150.00
HARPER HOUF PETERSON RIGHELLIS INC. Total					150.00
HD SUPPLY INC.	3886	INV00082166	Genl Govt/Facilities	Rain Gear - Josh Nathan	50.29
			Public Works	Rain Gear - Josh Nathan	285.02
		INV00097161	Genl Govt/Facilities	PWFAC Rain Gear - Carlos Urbina	74.90
			Public Works	PWFAC Rain Gear - Carlos Urbina	424.49
		INV00087301	Public Works	Overlook Park Floor Mount Base	867.76
		INV00093466	Public Works	Water Supplies - HDPE Tubing	108.59
HD SUPPLY INC. Total					1,811.05
Hill Ann	UB*00904	(blank)	Genl Govt/Facilities	Refund Check 015725-000 4403 N Ridgefield Woods Dr	4.81
Hill Ann Total					4.81
HOME DEPOT VISA - EPAY	1805	3635938	Genl Govt/Facilities	PW Shop Wash Bay Repair	4.43
			Public Works	PW Shop Wash Bay Repair	73.29
HOME DEPOT VISA - EPAY Total					77.72
Inirtia LLC	UB*00921	(blank)	Genl Govt/Facilities	Refund Check 012055-000 526 N Helens View Dr	93.85
Inirtia LLC Total					93.85
INTERMEDIA.NET INC.	3804	2308128864	Information Technology	07.2023 Voice Service Charges	87.29
INTERMEDIA.NET INC. Total					87.29
J2 BLUE PRINT SUPPLY	243	AR140248	Genl Govt/Facilities	2023 NNO & 08.2023 1SAT Event Signs	272.84
		AR140151	Community Development	07.2023 Plotter Contract	54.35
		AR140458	Genl Govt/Facilities	Safe & Sound Week Signs	86.96
J2 BLUE PRINT SUPPLY Total					414.15
JAMMIE'S ENVIRONMENTAL INC.	3786	230881	Public Works	Potassium Permanganate Disposal	408.73

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JAMMIE'S ENVIRONMENTAL INC. Total					408.73
JANEAN Z PARKER	2199	204	Community Development	07.2023 Legal Services	3,506.25
			Legal	07.2023 Legal Services	7,150.00
JANEAN Z PARKER Total					10,656.25
JOSHUA NATHAN	3629	3629-20230824	Public Works	Parkrose Hardware Reimb. - J. Nathan	12.99
JOSHUA NATHAN Total					12.99
JULIETA RUBIO ROMERO	2164	2.1642E+11	Finance	GFOA Training Registration - Rubio Romero	435.00
JULIETA RUBIO ROMERO Total					435.00
KEYSTONE CONTRACTING	2657	P21004-2657-3	Genl Govt/Facilities	Overlook Park Splash Pad	(11,734.19)
			Public Works	Overlook Park Splash Pad	255,101.33
KEYSTONE CONTRACTING Total					243,367.14
KILLA BITES	3727	2589	Genl Govt/Facilities	2023 F2T Catering Service	18,626.10
		2586	Finance	Grant Writer Interview Lunch	48.92
KILLA BITES Total					18,675.02
Knapp Chester & Lisa	UB*00912	(blank)	Genl Govt/Facilities	Refund Check 013788-000 2726 S Red Tail Loop	87.79
Knapp Chester & Lisa Total					87.79
LANGUAGE LINE SERVICES INC.	3122	11073211	Judicial	07.2023 Interpreting Services	6.17
LANGUAGE LINE SERVICES INC. Total					6.17
LEASEQUERY LLC	3937	INV7935	Information Technology	07.2023-07.2024 Fixed Asset Software	11,674.20
LEASEQUERY LLC Total					11,674.20
Lee Eric	UB*00911	(blank)	Genl Govt/Facilities	Refund Check 014426-000 3005 N McCanta Way	27.94
Lee Eric Total					27.94
MACKAY AND SPOSITO INC.	899	47389	Public Works	07.2023 Skate Park Alternatives Study	3,673.50
MACKAY AND SPOSITO INC. Total					3,673.50
Manor Homes NW Inc	UB*00907	(blank)	Genl Govt/Facilities	Refund Check 005820-094 6931 N Madison Cir	14.70
Manor Homes NW Inc Total					14.70
MATHER & SONS PUMP SERVICE INC	2907	38179	Public Works	Abrams Park Well 10 Maintenance Repair	8,696.00
MATHER & SONS PUMP SERVICE INC Total					8,696.00
MAUL FOSTER ALONGI INC.	834	55365	Genl Govt/Facilities	07.2023 On-Call Services - Park Laundry	1,182.50
MAUL FOSTER ALONGI INC. Total					1,182.50
McInnis Wendy	UB*00914	(blank)	Genl Govt/Facilities	Refund Check 012003-000 4404 N 4th Cir	175.91
McInnis Wendy Total					175.91
Milnes Hannah	UB*00917	(blank)	Genl Govt/Facilities	Refund Check 013680-000 924 S Sevier Cir	16.98
Milnes Hannah Total					16.98
MUNICIPAL EMERGENCY SERVICES INC	2235	IN1915387	Public Safety	Vest Name Tag - Marvitz	12.23
MUNICIPAL EMERGENCY SERVICES INC Total					12.23
NAPA AUTO PARTS	498	381829	Genl Govt/Facilities	PW Backhoe Maintenance	9.62
			Public Works	PW Backhoe Maintenance	129.31
		381904	Genl Govt/Facilities	2023 Ford F150 76408D & Hook Truck	15.16
			Public Works	2023 Ford F150 76408D & Hook Truck	130.12
		382083	Genl Govt/Facilities	Hook Truck Maintenance	1.54
			Public Works	Hook Truck Maintenance	13.19
		380921	Public Works	Streets/Parks Trailer Maintenance	9.72
		382687	Public Works	Water Operational Supplies	8.27
NAPA AUTO PARTS Total					316.93
Nendze Thomas	UB*00908	(blank)	Genl Govt/Facilities	Refund Check 006608-000 205 N 9th Ave	25.37

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Nendze Thomas Total					25.37
NORTHSTAR CHEMICAL INC.	1019	259433	Public Works	Sodium Hypochlorite	1,371.80
		259431	Public Works	Sodium Hypochlorite	1,371.80
NORTHSTAR CHEMICAL INC. Total					2,743.60
NORTHWEST NATURAL GAS - EPAY	315	0315-202307	Genl Govt/Facilities	07.2023 109 Division PW Shop - Natural Gas	1.75
				07.2023 487 S 56th PW Ops #B - Natural Gas	1.33
				07.2023 487 S 56th PW Ops #A - Natural Gas	1.19
				07.2023 230 Pioneer St City Hall - Natural Gas	23.32
			Public Safety	07.2023 101 Mill St Police Department - Natural Gas	57.91
				07.2023 116 N Main Police Department - Natural Gas	23.32
			Public Works	07.2023 109 Division PW Shop - Natural Gas	28.55
				07.2023 487 S 56th PW Ops #B - Natural Gas	21.66
				07.2023 487 S 56th PW Ops #A - Natural Gas	19.40
			Community Development	07.2023 487 S 56th PW Ops #A - Natural Gas	2.43
			Public Works	07.2023 109 Division PW Shop - Natural Gas	0.44
				07.2023 487 S 56th PW Ops #B - Natural Gas	0.33
				07.2023 487 S 56th PW Ops #A - Natural Gas	0.30
NORTHWEST NATURAL GAS - EPAY Total					181.93
ONE CALL CONCEPTS	326	3079096	Public Works	07.2023 Excavation Notifications/Modern Ticket Delivery	143.88
ONE CALL CONCEPTS Total					143.88
ON-HOLD CONCEPTS INC	2217	611560	Information Technology	08.2023 On Hold Music Services	24.95
ON-HOLD CONCEPTS INC Total					24.95
PACIFIC OFFICE AUTOMATION	2710	202730	Public Safety	New PD Station Equipment Relocation	163.05
PACIFIC OFFICE AUTOMATION Total					163.05
PACIFIC OFFICE AUTOMATION - LEASE	1564	80630093	Genl Govt/Facilities	08.2023 Copier Lease - PD/CH/RACC/PWUTIL	767.42
			Public Safety	08.2023 Copier Lease - PD/CH/RACC/PWUTIL	562.47
			Public Works	08.2023 Copier Lease - PD/CH/RACC/PWUTIL	42.10
			Community Development	08.2023 Copier Lease - PD/CH/RACC/PWUTIL	447.66
PACIFIC OFFICE AUTOMATION - LEASE Total					1,819.65
PACIFIC REALTY ASSOCIATES LP	3938	ENG-23-0028	Genl Govt/Facilities	Grading Permit Fee Refund	2,500.00
PACIFIC REALTY ASSOCIATES LP Total					2,500.00
PACIFICA LAW GROUP	2911	85206	Legal	07.2023 Legal Services	658.00
PACIFICA LAW GROUP Total					658.00
PATRICK HILDRETH BRAND AND DESIGN	2372	2599	Genl Govt/Facilities	07.2022 Web Design/Maintenance	157.89
			Information Technology	07.2022 Web Design/Maintenance	142.11
PATRICK HILDRETH BRAND AND DESIGN Total					300.00
PBS ENGINEERING AND ENVIRONMENTAL	342	0071272.001-4	Community Development	06.2023 Developer Plan Review	5,227.00
		0078071.000-3	Public Works	06.2023 S 5th Street Roadway Repair	9,151.00
		0071069.009-18	Public Works	06.2023 Royle Rd Corridor Completion	29,542.41
		0071859.001-11	Public Works	07.2023 Horns Corner Park - Phase 1	531.00
PBS ENGINEERING AND ENVIRONMENTAL Total					44,451.41
PORTLAND ENGINEERING INC	2082	11937	Public Works	07.2023 AA003 Ridgefield Services 2023	958.73
		11922	Public Works	07.2023 Q178V Ridgefield Cellular Telemetry	228.27
PORTLAND ENGINEERING INC Total					1,187.00
PROVIDENCE HEALTH & SERVICES OREGON	3530	42438	Genl Govt/Facilities	DOT Physical Exams	5.00
			Public Works	DOT Physical Exams	95.00

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PROVIDENCE HEALTH & SERVICES OREGON Total						100.00
RIDGEFIELD HARDWARE	376	0376-202307	Genl Govt/Facilities	07.2023 Operational Supplies		22.09
			Public Safety	07.2023 Operational Supplies		174.52
			Public Works	07.2023 Operational Supplies		911.16
			Community Development	07.2023 Operational Supplies		2.74
RIDGEFIELD HARDWARE Total						1,110.51
RIDGEFIELD LANDSCAPE PRODUCTS	3021	3021-202307	Public Works	07.2023 Operational Supplies & Maintenance		880.47
RIDGEFIELD LANDSCAPE PRODUCTS Total						880.47
RIDGEFIELD SCHOOL DISTRICT	378	1002200188	Genl Govt/Facilities	07.2023 RACC Operating Expense - Janitorial		485.99
				07.2023 RACC Operating Expense - Electricity		234.26
				07.2023 RACC Operating Expense - Wastewater		15.47
				07.2023 RACC Operating Expense - Garbage		29.95
			Community Development	07.2023 RACC Operating Expense - Janitorial		1,360.47
				07.2023 RACC Operating Expense - Electricity		655.77
				07.2023 RACC Operating Expense - Wastewater		43.30
				07.2023 RACC Operating Expense - Garbage		83.84
RIDGEFIELD SCHOOL DISTRICT Total						2,909.05
Rotschy Inc.	UB*00905	(blank)	Genl Govt/Facilities	Refund Check 010953-020 Hydrant Meter		41.52
Rotschy Inc. Total						41.52
SANDRA HOOTS	2163	2163-20230824	Public Safety	NNO Mileage Reimbursement - Hoots		19.00
SANDRA HOOTS Total						19.00
SIMPLOT AB RETAIL INC	3893	212119798	Public Works	Parks Weed Killer		4,565.40
		212119761	Public Works	Parks Weed Killer & Herbicides		3,302.86
		212120153	Public Works	Parks Weed Killer - Return		(6,467.65)
SIMPLOT AB RETAIL INC Total						1,400.61
SOUTHWEST WASHINGTON BASEBALL GROUP	3364	2023 122	Council	2023 Playoff HomePlate Club Rental		750.00
SOUTHWEST WASHINGTON BASEBALL GROUP Total						750.00
SPRINGBROOK - GROUP EPAY	3544	230821926	Public Works	07.2023 UB Web Payments		1,043.98
SPRINGBROOK - GROUP EPAY Total						1,043.98
SPRINGBROOK SOFTWARE LLC	3444	INV-014224	Public Works	07.2023 Customer Web Payments		3,401.49
SPRINGBROOK SOFTWARE LLC Total						3,401.49
STERICYCLE INC	2504	8004399491	Genl Govt/Facilities	07.2023 Secure Shredding - PD/PW Ops		5.00
			Public Safety	07.2023 Secure Shredding - PD/PW Ops		46.47
			Public Works	07.2023 Secure Shredding - PD/PW Ops		82.72
			Community Development	07.2023 Secure Shredding - PD/PW Ops		10.21
		8004437768	Genl Govt/Facilities	07.2023 Secure Shredding - RACC/CH		60.48
			Community Development	07.2023 Secure Shredding - RACC/CH		24.52
STERICYCLE INC Total						229.40
STEVE STUART	2075	2075-20230824	Executive	WCMA Conference Mileage Reimb. - Stuart		483.39
		2075-20230815	Executive	WCMA Conference Meals per Diem - Stuart		92.00
STEVE STUART Total						575.39
Stroud Anthony	UB*00920	(blank)	Genl Govt/Facilities	Refund Check 013056-000 3722 S 39th PI		107.45
Stroud Anthony Total						107.45
SWORDFERN LLC	2663	23-511	Public Works	8004 S 5th Ridgefield		3,600.00
SWORDFERN LLC Total						3,600.00
THE PARR COMPANY	964	26665194	Public Works	Water Operational Supplies - Acetone		28.90

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THE PARR COMPANY	964	26666268	Genl Govt/Facilities	PW Shop Shank Bit	0.88
			Public Works	PW Shop Shank Bit	14.54
		26665239	Public Works	Water Hi-Visibility Ranger Hat	15.42
		26664760	Public Works	Water Operational Supplies - Primer	8.79
		26666688	Public Works	Water Jigsaw Blades	19.33
		26664678	Public Works	Water Sanding Discs & Extension Cord	137.96
THE PARR COMPANY Total					225.82
TOWNZEN & ASSOCIATES INC.	3450	23-048	Community Development	03.2023 Building Plan Reviews	2,462.40
		23-083	Community Development	07.2023 Building Plan Reviews	4,955.82
TOWNZEN & ASSOCIATES INC. Total					7,418.22
TRAVELERS	3532	4479V0234-2023	Administration	Notary Bond - Allen	40.00
TRAVELERS Total					40.00
Trostle Charles & Danette	UB*00913	(blank)	Genl Govt/Facilities	Refund Check 015183-000 979 N Gibert Ct	103.94
Trostle Charles & Danette Total					103.94
TYLER KING	2866	2866-20230824	Genl Govt/Facilities	Simunition Conversion Kits and Ammo Reimb. - King	(34.97)
			Public Safety	Simunition Conversion Kits and Ammo Reimb. - King	436.97
		2866-20230820	Public Safety	Patrol Rifle Instructor Meals per Diem - King	246.00
TYLER KING Total					648.00
UNIFIRST CORPORATION	3904	2240003207	Genl Govt/Facilities	07.05.2023 PW Ops Mats and PD Uniforms	13.51
			Public Works	07.05.2023 PW Ops Mats and PD Uniforms	195.44
			Community Development	07.05.2023 PW Ops Mats and PD Uniforms	5.52
		2240013735	Genl Govt/Facilities	08.08.2023 Floor Mats - RACC	2.76
			Community Development	08.08.2023 Floor Mats - RACC	7.73
		2240011535	Genl Govt/Facilities	08.01.2023 Floor Mats - CH	16.46
		2240011537	Genl Govt/Facilities	08.01.2023 PW Ops Mats and PW Uniforms	13.99
			Public Works	08.01.2023 PW Ops Mats and PW Uniforms	198.87
			Community Development	08.01.2023 PW Ops Mats and PW Uniforms	5.52
		2240013739	Genl Govt/Facilities	08.08.2023 PW Ops Mats and PW Uniforms	14.81
			Public Works	08.08.2023 PW Ops Mats and PW Uniforms	208.93
			Community Development	08.08.2023 PW Ops Mats and PW Uniforms	5.51
		2240003208	Genl Govt/Facilities	07.05.2023 Floor Mats - RACC	3.05
			Community Development	07.05.2023 Floor Mats - RACC	8.53
		2240003210	Genl Govt/Facilities	07.05.2023 Floor Mats - CH	16.46
		2240011534	Genl Govt/Facilities	08.01.2023 Floor Mats - RACC	2.76
			Community Development	08.01.2023 Floor Mats - RACC	7.73
		2240013738	Public Safety	08.08.2023 Floor Mats - PD	39.52
		2240013736	Genl Govt/Facilities	08.08.2023 Floor Mats - CH	16.46
		2240003209	Public Safety	07.05.2023 Floor Mats - PD	39.52
		2240011536	Public Safety	08.01.2023 Floor Mats - PD	39.52
UNIFIRST CORPORATION Total					862.60
VAIRKKO TECHNOLOGIES LLC	3699	24098	Genl Govt/Facilities	08.2023 PD Scheduling Software	(12.39)
			Public Safety	08.2023 PD Scheduling Software	154.79
VAIRKKO TECHNOLOGIES LLC Total					142.40
VANCOUVER BOLT AND SUPPLY	447	VA-191543	Genl Govt/Facilities	PWFAC & Park Oper. Supplies	2.26
			Public Works	PWFAC & Park Oper. Supplies	28.88
		VA-191542	Genl Govt/Facilities	PWFAC Velcro Holder Pad	7.16

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VANCOUVER BOLT AND SUPPLY	447	VA-191542	Public Works	PWFAC Velcro Holder Pad	61.47
VANCOUVER BOLT AND SUPPLY Total					99.77
VERIZON WIRELESS - EPAY	452	9940734001	Genl Govt/Facilities	07.2023 General iPad and Cellphones	129.88
				07.2023 PW iPad and Cellphones	92.86
			Public Safety	07.2023 PD iPad and Cellphones	649.13
			Public Works	07.2023 PW iPad and Cellphones	1,248.41
			Community Development	07.2023 CDD iPad and Cellphones	562.55
			Council	07.2023 Council iPad and Cellphones	43.29
			Finance	07.2023 Grant Writer Cellphone	32.60
			Administration	07.2023 Admin iPad and Cellphones	259.78
		9940733999	Genl Govt/Facilities	07.2023 PW iPad and Cellphones	674.57
				07.2023 General iPad and Cellphones	48.18
			Public Safety	07.2023 PD iPad and Cellphones	289.10
			Public Works	07.2023 PW iPad and Cellphones	470.76
			Community Development	07.2023 CDD iPad and Cellphones	11.08
			Council	Council iPad and Cellphones	530.02
			Finance	Finance iPad and Cellphones	48.18
			Administration	Admin iPad and Cellphones	289.10
			Executive	Executive iPad and Cellphones	48.18
		9940734000	Public Works	07.2023 Hillhurst Pedestrian Crossing	105.16
VERIZON WIRELESS - EPAY Total					5,532.83
W.W.GRAINGER INC.	206	9801984023	Public Works	Water Operational Supplies	133.78
W.W.GRAINGER INC. Total					133.78
Wallace John	UB*00922	(blank)	Genl Govt/Facilities	Refund Check 013174-000 2912 S Harper Valley Way	3.85
Wallace John Total					3.85
WALLIS ENGINEERING PLLC	464	17097	Public Works	07.2023 South Junction Upgrade - Trail Improvement	773.00
WALLIS ENGINEERING PLLC Total					773.00
WALTER E. NELSON COMPANY	3553	1808980	Genl Govt/Facilities	Abrams Park & PW Ops Paper Supplies	8.94
			Public Works	Abrams Park & PW Ops Paper Supplies	916.00
			Community Development	Abrams Park & PW Ops Paper Supplies	18.27
		1811330	Genl Govt/Facilities	Parks Paper Products and PW Ops Liners	6.07
			Public Works	Parks Paper Products and PW Ops Liners	290.17
			Community Development	Parks Paper Products and PW Ops Liners	12.40
WALTER E. NELSON COMPANY Total					1,251.85
WASHINGTON STATE PATROL	463	12400294	Genl Govt/Facilities	07.2023 Background Checks - CPL	238.50
WASHINGTON STATE PATROL Total					238.50
WELLS FARGO - EPAY	1681	202307-6189	Genl Govt/Facilities	Green Line And Lure Monthly PW Dir's Mtg at Ilani	4.54
				Green Bevrige Public One-on-One Mtg-Thamert & Green	3.29
				Green The Sportsmans Marmo Welcome Lunch - Green	2.40
			Public Works	Green Line And Lure Monthly PW Dir's Mtg at Ilani	16.66
				Green Bevrige Public One-on-One Mtg-Thamert & Green	33.98
				Green The Sportsmans Marmo Welcome Lunch - Green	8.80
			Community Development	Green Line And Lure Monthly PW Dir's Mtg at Ilani	9.09
				Green Bevrige Public One-on-One Mtg-Thamert & Green	6.58
				Green The Sportsmans Marmo Welcome Lunch - Green	4.80
				Green The Sportsmans Marmo Welcome Lunch - Marmo	16.00

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WELLS FARGO - EPAY

1681

202307-3035

Genl Govt/Facilities

Giles Amzn Mktp Us Th3e02c31 PW Ops Flag Weight	0.72
Giles Amzn Mktp Us B560h1gx3 PW Ops Coffee	1.02
Giles Amzn Mktp Us Th18n1471 J. VanDyke Calendar	1.41
Giles Amzn Mktp Us 1a99l97z3 PW Ops Sharpie Pens	1.15
Giles Amazon.Com Qt5cb6b43 Amzn PW Ops Coffee	1.32
Giles Amzn Mktp Us Q192w0193 PW Ops Clipboard	2.04
Giles Amzn Mktp Us 1a99l97z3 J. Van Dyke Notebook	1.95
Giles Amzn Mktp Us Rd8706w43 PW Ops Cork Board	1.66
Giles Amzn Mktp Us Th9ce9zd1 2023 NNO Decorations	52.14
Giles Amzn Mktp Us T60yk5rr0 PW Ops Sheet Protectors	0.33
Giles Amzn Mktp Us Y278m3mh3 RACC Paper Plates/Napkins/Cutlery	12.72
Giles Amazon.Com T658n3mc2 Amzn PW Ops Measuring Tape	3.16
Giles Amzn Mktp Us Returned City Hall Light Bulb	(27.16)
Giles Amazon.Com 3j7tn8pc3 RACC Kleenex	8.18
Giles Amzn Mktp Us Zi4768413 PW Ops Glue Sticks	0.14
Giles Amzn Mktp Us 9s0lb20z3 PW Ops Motivational Signs	0.36
Giles Amzn Mktp Us Th18n1471 PW Ops Coffee	0.45
Giles Amzn Mktp Us Et8wg5203 Code Enforcement Log Books	40.62
Giles Amazon.Com Vx2iv0ur3 PW OPS 3 Ring Binders	0.40
Giles Amzn Mktp Us T60yk5rr0 PW Ops Drawer Organizer/Wall Calend	1.11
Giles Amzn Mktp Us Th9or34q2 PW Ops Copy Paper	7.76
Giles Amzn Mktp Us 5139k0ec3 Code Enforcement Labels	17.03
Giles Amzn Mktp Us Bn3qi9ux3 PW Ops Headset	1.72
Giles Amzn Mktp Us H085j7d43 F. Schmidt Pencils	0.76
Giles Amazon.Com Hc8j42wh3 PW Ops Adhesive Putty	0.82
Giles Amazon.Com Fj1nq99g3 PW Ops Post-it Notes	1.11
Giles Amzn Mktp Us T60rt0gy1 FAC F150 Amber Lights	14.31
Giles Amzn Mktp Us Mw3ed2cn3 08.2023 1SAT Hardhats	113.68
Giles Amzn Mktp Us Tr10i4ak3 City Hall Fluorescent Tube	31.40
Giles Amzn Mktp Us T63m09ia2 RACC Badge Holders	2.22
Giles Amzn Mktp Us 1v6s688y3 City Hall Suction Cups	7.60
Giles Amzn Mktp Us Ay8ec4583 2023 NNO Kraft Paper/08.2023 1SAT H	126.97
Giles Amzn Mktp Us 2u1wq6zr3 City Hall Stamp Roll Dispenser	5.98
Giles Amzn Mktp Us B77kf25f3 Am Code Enforcement Red Stickers	34.06
Giles Amzn Mktp Us Th3e02c31 City Hall Flag Weight	14.08
Giles Amzn Mktp Us Th26l3o72 City Hall Name Plates - Returned by	16.77
Giles Amzn Mktp Us V25xv1my3 City Hall Copy Paper	64.46
Giles Amzn Mktp Us Wo4d34qr3 City Hall Envelopes	29.33
Giles Amzn Mktp Us Gl7hq6ag3 Am Stool for City Portraits	60.86
Giles Amzn Mktp Us Ux3wi6ak3 PD Cork Boards	121.38
Giles Amzn Mktp Us Jh7s25kl3 PD Holster/Doorbell/Badge Holders	240.37
Giles Amzn Mktp Us Hz0267zq3 PD Deodorizer/Trash Bags/Oven Mitts	104.72
Giles Amzn Mktp Us Oh2557jp3 PD Hepa Filters	130.42
Giles Amzn Mktp Us 495nh79j3 PD Cork Board	46.73
Giles Amazon.Com 8m1ha2i13 PD Magic Erasers and Skills Book	55.96
Giles Amzn Mktp Us T60648v82 PD Easel Notepads	36.40

Public Safety

City of Ridgefield

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WELLS FARGO - EPAY

1681

202307-3035

Public Safety

Public Works

Community Development

Giles Amzn Mktp Us T62ie3un0 Am PD Keurig Starter Kit	19.51
Giles Amzn Mktp Us T62ie3un0 Am PD Webcam/Speakers	101.21
Giles Amzn Mktp Us 2x1p1t13 Am PD Door Signs	7.60
Giles Amazon.Com T651m76b2 Doran Slip Resistant Shoes	264.36
Giles Amzn Mktp Us 8f3ra9g43 PD Dishwasher Magnets	4.34
Giles Amzn Mktp Us Oh2557jp3 PD Copy Paper/Packing Tape	66.13
Giles Amzn Mktp Us Xm46y08f3 PD 3 Hole Punch/Nitrile Gloves	40.93
Giles Amzn Mktp Us 2y9px1qn3 PD Furniture Pads/Lockdown Strips	22.59
Giles Amzn Mktp Us T61y81rf0 Am PD Keyboard	25.21
Giles Amzn Mktp Us Kh4go7xx3 PD Flipchart/Mousepad	63.50
Giles Amzn Mktp Us Xm46y08f3 PD Dry Erase Markers/Eraser	27.29
Giles Amzn Mktp Us M70t26pj3 CDD Tape Dispenser	12.82
Giles Amzn Mktp Us Hg6sm7xf3 Am PD Cork Boards	128.97
Giles Amzn Mktp Us Th0b113u1 PD Shower Curtain Hooks	15.08
Giles Amzn Mktp Us Th3e02c31 PW Ops Flag Weight	11.89
Giles Amzn Mktp Us B560h1gx3 PW Ops Coffee	16.80
Giles Amzn Mktp Us Th18n1471 J. VanDyke Calendar	7.06
Giles Amzn Mktp Us 1a99l97z3 PW Ops Sharpie Pens	19.00
Giles Amazon.Com Qt5cb6b43 Amzn PW Ops Coffee	21.96
Giles Amzn Mktp Us Q192w0193 PW Ops Clipboard	33.80
Giles Amzn Mktp Us 1a99l97z3 J. Van Dyke Notebook	9.76
Giles Amzn Mktp Us Rd8706w43 PW Ops Cork Board	27.54
Giles Amzn Mktp Us Wb1yp7yf3 Community Garden Hose	76.08
Giles Amzn Mktp Us T60yk5rr0 PW Ops Sheet Protectors	5.40
Giles Amazon.Com T658n3mc2 Amzn PW Ops Measuring Tape	52.30
Giles Amzn Mktp Us Zi4768413 PW Ops Glue Sticks	2.49
Giles Amzn Mktp Us Kr64w2mp3 STW Thamert TV Wall Mount	30.43
Giles Amzn Mktp Us 9s0lb20z3 PW Ops Motivational Signs	5.96
Giles Amzn Mktp Us Th18n1471 PW Ops Coffee	7.43
Giles Amazon.Com Vx2iv0ur3 PW OPS 3 Ring Binders	6.55
Giles Amzn Mktp Us T60yk5rr0 PW Ops Drawer Organizer/Wall Calend	18.33
Giles Amzn Mktp Us Th9or34q2 PW Ops Copy Paper	128.68
Giles Amzn Mktp Us Bn3qi9ux3 PW Ops Headset	28.41
Giles Amzn Mktp Us H085j7d43 F. Schmidt Pencils	1.52
Giles Amazon.Com Hc8j42wh3 PW Ops Adhesive Putty	13.64
Giles Amazon.Com Fj1nq99g3 PW Ops Post-it Notes	15.05
Giles Amzn Mktp Us T60rt0gy1 FAC F150 Amber Lights	122.90
Giles Amzn Mktp Us Bn3qi9ux3 PW UTIL Headset	33.64
Giles Amzn Mktp Us T63965vm2 UTIL Pressure Washer Wand	159.78
Giles Amzn Mktp Us 411825z53 Abrams Park Trash Receptacles	189.20
Giles Amzn Mktp Us Hn7fq5ra3 Abrams Park Dog Waste Station	250.00
Giles Amzn Mktp Us 3i6829lk3 Overlook Park Toilet Module	366.90
Giles Amzn Mktp Us B560h1gx3 Cemetery Index Cards	9.77
Giles Amzn Mktp Us Th0lf4382 STW Thamert Monitor	410.88
Giles Amazon.Com Fj1nq99g3 PW Ops Post-it Notes408	3.31
Giles Amzn Mktp Us Th3e02c31 PW Ops Flag Weight	1.47

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WELLS FARGO - EPAY

1681

202307-3035

Community Development

Giles Amzn Mktp Us B560h1gx3 PW Ops Coffee	2.07
Giles Amzn Mktp Us Th18n1471 J. VanDyke Calendar	5.65
Giles Amzn Mktp Us 1a99l97z3 PW Ops Sharpie Pens	2.35
Giles Amazon.Com Qt5cb6b43 Amzn PW Ops Coffee	2.71
Giles Amzn Mktp Us Q192w0193 PW Ops Clipboard	4.17
Giles Amzn Mktp Us 1a99l97z3 J. Van Dyke Notebook	7.80
Giles Amzn Mktp Us Rd8706w43 PW Ops Cork Board	3.39
Giles Amzn Mktp Us T60yk5rr0 PW Ops Sheet Protectors	0.67
Giles Amzn Mktp Us Y278m3mh3 RACC Paper Plates/Napkins/Cutlery	35.63
Giles Amazon.Com T658n3mc2 Amzn PW Ops Measuring Tape	6.46
Giles Amazon.Com 3j7tn8pc3 RACC Kleenex	22.91
Giles Amzn Mktp Us Zi4768413 PW Ops Glue Sticks	0.30
Giles Amzn Mktp Us 9s0lb20z3 PW Ops Motivational Signs	0.73
Giles Amazon.Com T63gz5q50 Amzn Webcam - K. Haines	25.57
Giles Amzn Mktp Us Th18n1471 PW Ops Coffee	0.92
Giles Amazon.Com Vx2iv0ur3 PW OPS 3 Ring Binders	0.81
Giles Amzn Mktp Us T60yk5rr0 PW Ops Drawer Organizer/Wall Calend	2.26
Giles Amzn Mktp Us Th9or34q2 PW Ops Copy Paper	15.88
Giles Amzn Mktp Us Bn3qi9ux3 PW Ops Headset	3.51
Giles Amzn Mktp Us 091be6iu3 L. Marmo Phone Case	14.66
Giles Amzn Mktp Us H085j7d43 F. Schmidt Pencils	12.93
Giles Amazon.Com Hc8j42wh3 PW Ops Adhesive Putty	1.68
Giles Amazon.Com Fj1nq99g3 PW Ops Post-it Notes	2.26
Giles Amzn Mktp Us B560h1gx3 ENG Clipboards	79.62
Giles Amzn Mktp Us T63m09ia2 RACC Badge Holders	6.25
Giles Amazon.Com 095k35w03 Amzn CDD Toolboxes	92.35
Giles Amzn Mktp Us B77kf25f3 Am Inspection Red Stickers	34.06
Giles Amazon.Com Ck1v92wb3 CDD Haines Keyboard/Mouse	41.30
Giles Amzn Mktp Us Th18n1471 Lisa Marmo Mouse/Mouse Pad	47.48
Giles Amzn Mktp Us 4j11l1163 FIN Phone Case	14.66
Giles Amzn Mktp Us T607c67h1 Knottnerus Keyboard	38.03
Giles Amzn Mktp Us Refunded Decorations	(8.69)
Giles Amzn Mktp Us Th1au7ea0 DeMoss Bluetooth Adapter	13.03
Blake Office Depot #2309 PW Ops Easel Post-it Pads	4.43
Blake Rosauers Food & Dru Galina Farewell Lunch-All PW Staff	12.53
Blake Costco Whse #1086 Galina Farewell Lunch-All PW Staff	1.99
Blake Office Depot #2309 PW Ops Easel Post-it Pads	73.30
Blake Rosauers Food & Dru Galina Farewell Lunch-All PW Staff	207.35
Blake Costco Whse #1086 Galina Farewell Lunch-All PW Staff	32.92
Blake Office Depot #2309 PW Ops Easel Post-it Pads	9.05
Blake Rosauers Food & Dru Galina Farewell Lunch-All PW Staff	25.59
Blake Costco Whse #1086 Galina Farewell Lunch-All PW Staff	4.06
Blake Fred-Meyer #0460 Marmo Welcome Card/Chocolate	9.90
Hoots Odot Dmv2u BACKGROUND INVESTIGATIONS Use/Sales Tax	(1.48)
Hoots Costco Whse #0772 NATIONAL NIGHT OUT COOKIES	267.78
Hoots Chefstore 7566 NATIONAL NIGHT OUT SUPPLIES	230.28

Finance

Information Technology

Human Resources

Administration

202307-4252

Genl Govt/Facilities

Public Works

Community Development

202307-9437

Genl Govt/Facilities

City of Ridgefield

Claims Payment Report

For Approval on:

August 24th, 2023

WELLS FARGO - EPAY

1681

202307-9437

Public Safety

Hoots Usps Po 5471680444 POSTAGE FOR CD TO PROSECUTOR	4.75
Hoots Tlo Transunion BACKGROUND INVESTIGATIONS	130.88
Hoots Ridgefield Hardware MAGNET FOR NEW PD DOOR	6.52
Hoots Usps Po 5471680444 MAILING CD TO PA	4.75
Hoots Odot Dmv2u BACKGROUND INVESTIGATIONS	18.48
Hoots Usps Po 5471680444 POSTAGE FOR CD MAILING	4.75
Hoots Usps Po 5471680444 POSTAGE FOR PATCHES	4.85
Hoots Costco Whse #0772 COFFEE FOR PD	36.99
Hoots Sp 4bros Lic HOLSTER EQUIPMENT FOR TASERS	145.85
Hoots Paypal Randy Means AUDIO BOOK STARS AND STRIPES	49.95
Lust Sp Fezibo Refund-Desk for RACC	(448.49)
Lust American Planning Associa APA conference reg-Lust	355.00
Doriot The Emblem Authority Pink patch purchase Use/Sales Tax	(74.37)
Doriot Costco Whse #0772 2023 July 4th Snacks & Drinks for PD/PW	167.79
Doriot Clark County Env Public H Food event permit for NNO	211.95
Doriot Wa Food Worker Card Food handler card for Dani for NNO	10.00
Doriot Wal-Mart #2947 PD Tool Set	32.42
Doriot Wal-Mart #2947 Wastebasket & Cleaning Supplies	187.19
Doriot The Home Depot #4718 Outdoor Hose Hanger	17.01
Doriot Office Depot #2309 PD Pens	4.31
Doriot The Emblem Authority Pink patch purchase	929.17
Doriot Wal-Mart #5929 PD Kitchen & Restroom Supplies	32.62
Doriot Office Depot #2309 Desk Organization/Glue Gun & Sticks/Ch	122.55
Doriot Center Market 7 2023 July 4th Ice	16.84
Doriot Costco Whse #0772 PD Vacuum & Clorox Wipes	455.21
Doriot Office Depot #2309 PD Pen Holders	24.71
Doriot Curlys Lock And Key PD Storage Locker Spare Key	4.88
Doriot On The Spot Engraving DUI Recognition Plaque Engraving	21.70
Doriot Sq Dirty D'S Detailing 2018 & 2020 Tahoes Wash/Wax	434.00
Doriot On The Spot Engraving Pettit Shadow Box Plaque Engraving	32.55
Doriot Craft Warehouse -15 Sgt. Pettit Retirement Shadow Box	389.49
Brunson Ebac Industrial Products Dehumidifier parts Use/Sales Ta	(6.11)
Brunson Wm Supercenter #3742 UTIL Lunchroom supplies - Paper Pla	178.78
Brunson Happy Car Wash #23 Brunson Truck Wash	1.00
Brunson The Home Depot #4718 Squeegee and ladder	162.95
Brunson Ebac Industrial Products Dehumidifier parts	76.30
Rubio Primo Water RACC Water Delivery Service	91.78
Rubio Primo Water FI PW Ops Water Delivery Service	6.63
Rubio Eclinchier Basic Plan Social Media Publishing and Analytics	(5.66)
Rubio Amazon Web Services Web Audio Backup Use/Sales Tax	(0.05)
Rubio Mailchimp Social Media and Email Marketing Software-Additi	(0.35)
Rubio Siptrunk Inc PD Telephone Service	220.61
Rubio Primo Water FI PW Ops Water Delivery Service	109.93
Rubio Primo Water RACC Water Delivery Service	256.97
Rubio Esri 05.01.2022 - 04.30.2024 ARCGIS Desktop Software	971.78
Rubio Primo Water FI PW Ops Water Delivery Service	13.57

202307-6939

Community Development

202307-0745

Genl Govt/Facilities

Public Safety

Human Resources

202307-7028

Genl Govt/Facilities

Public Works

202307-5756

Genl Govt/Facilities

Public Safety

Public Works

Community Development

City of Ridgefield

Claims Payment Report

For Approval on:

August 24th, 2023

WELLS FARGO - EPAY	1681	202307-5756	Finance Information Technology	Rubio Skillpath / National 1099 Reporting Live Webinar	216.32
				Rubio Spotify CH Monthly Music	10.86
				Rubio Eclinchier Basic Plan Social Media Publishing and Analytics	60.66
				Rubio Zoom.Us 888-799-9666 Meeting Platform	60.86
				Rubio Mailchimp Social Media and Email Marketing Software	42.66
				Rubio Dropbox V242hxb9167 Events Document Sharing	21.73
				Rubio Adobe Products Software - Events Coordinator	107.79
				Rubio Adobe Creative Cloud Software - Communications Specialis	43.47
				Rubio Amazon Web Services Web Audio Backup	0.62
				Rubio Dropbox 7583xdfv2p94 File Sharing - Public Records	13.03
		202307-6996	Public Works	Demoss Sandy'S Sign & Design Storm water Decals for Vacuum Truck	325.50
			Human Resources	Demoss Shutterfly Inc. Gift for Patricia Thompson	69.54
				Demoss Wm Supercenter #5929 Gift bag for gift for Patricia Thomp	3.24
			Administration	Demoss The Columbian Circ 2 Subscription to Columbian Online New	9.99
		202307-0187	Genl Govt/Facilities	Melroy Metal Supermarkets Portla Parks trailer repair parts Use/	(8.01)
				Melroy Dog Waste Depot.Com Dog waste bags-parks Use/Sales Tax	(41.58)
				Melroy Kully Supply Dog Park Water fountain buttons Use/Sales Ta	(31.38)
			Public Works	Melroy Dog Waste Depot.Com Dog waste bags-parks	519.52
				Melroy Sonetics Corporation Streets Flagging Headset Repair	380.46
				Melroy Grainger Parks soap dispensers	150.65
				Melroy Metal Supermarkets Portla Parks trailer repair parts	100.07
				Melroy Pillar To Post - Vancouve Home & garage inspection-535 Ab	685.00
				Melroy Kully Supply Dog Park Water fountain buttons	392.12
		202307-4870	Genl Govt/Facilities	Johnson Wa Vehicle Licensing Report of Sale to DOR-2009 Street S	13.65
			Finance	Johnson Sq Little Conejo Norte Lunch for new Grant Writer-Kirk/	45.63
				Johnson Washington Finance Off Annual member dues-Kirk Johnson	75.00
				Johnson The Columbian Circ 2 Columbian Monthly Subscription	18.00
			Human Resources	Johnson Government Finance Offic Grant Writer position Advertise	150.00
				Johnson Washington Finance Off Grant Writer position Advertiseme	100.00
		202307-7051	Human Resources	Blehm Starbucks Store 63631 James Retirement party Coffee	43.48
				Blehm Pelra II HR Webinar - Blehm	49.00
		202307-7036	Executive	Stuart Rosauers Food & Dru Mtg w/Councilors re City issues/agend	42.37
				Stuart Sq Pioneer Street Restau CRESA Meeting	18.22
				Stuart Sq Sushi Kato Meeting re MOU between Cowlitz tribe and C	16.96
				Stuart Center Market 7 Water/gatorade-4th of July parade volunte	13.90
				Stuart El Rancho Viejo Meeting with CRWWD re City sewer issues/u	121.36
				Stuart Ga - Campus Parking 4 Parking for presentation at WSTC Me	6.00
				Stuart The Columbian Circ 2 July-August Monthly Newspaper Subscr	9.99
				Stuart Sq Sugars Barbecue Meeting re junction commercial develo	20.81
		202307-7069	Public Works	Ferriss Construction Industry Kyle Johnson electrical journeyman	549.00
			Community Development	Ferriss Dmi Dell Bus Online Kevin Haines extra monitor	358.70
			Council	Ferriss In Killa Bites Catering City Council study session din	311.72
			Information Technology	Ferriss Cdw Govt #Kp77940 Grant writer adobe pro license	61.64
			Human Resources	Ferriss Wpy Catering By Chucks James Barhittee retirement breakf	1,302.50
		202307-0311	Genl Govt/Facilities	Freimuth Sticker Mule STW Stickers/Keychains for City Days	495.67
				Freimuth Usps Po 5471680444 Postage-City info packet	1.74

City of Ridgefield

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For Approval on:

August 24th, 2023

WELLS FARGO - EPAY	1681	202307-0311	Human Resources	Freimuth Cc Nrpa Career Center Park Manager Job Posting	174.50
				Freimuth Sq Teriyaki Thai Etc. CH Goodbye Lunch - Patricia	146.29
				Freimuth Ic Costco By In Car Wellness Snacks	1,140.24
				Freimuth Rosauers Food & Dru Cupcakes/Balloons-Barhitte retireme	117.33
				Freimuth Neogov Government Jobs Posting Pack	629.00
		202307-7739	Genl Govt/Facilities	Coleman Sticker Mule 2023 NNO Employee T-shirts	382.62
				Coleman Rosauers Food & Dru 2023 4th of July Parade hats	166.86
				Coleman Sticker Mule 08.2023 1SAT Stickers	145.66
				Coleman Tst Nothing Bundt Cakes Patricia goodbye lunch	31.00
				202307-1081	Human Resources
WELLS FARGO - EPAY Total					21,139.73
WESTERN EQUIPMENT	2363	8080866-00	Public Works	Parks Mower Maintenance	361.59
		8080644-00	Public Works	Toro Mower Maintenance	419.49
WESTERN EQUIPMENT Total					781.08
WEX BANK - EPAY	3552	90806728	Genl Govt/Facilities	07.2023 Fuel	472.04
				07.2023 Fuel	4,074.77
			Public Safety	07.2023 Overnight Delivery Fee	15.00
				Public Works	07.2023 Fuel
			Community Development	07.2023 Fuel	776.27
WEX BANK - EPAY Total					11,687.39
Grand Total					796,540.52

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 24, 2023

AGENDA ITEM NAME: Approval of Minutes from the August 10, 2023 Meeting

GOVERNING LEGISLATION

N/A

PREVIOUS COUNCIL ACTION TAKEN:

N/A

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s).

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

Approve the minutes by making the following motion: 1. "I move to approve the consent agenda"

STAFF CONTACT:

ATTACHMENTS:

1. 08-10-2023



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
AUGUST 10, 2023**

Regular Meeting - 5:00 PM

I. STUDY SESSION - 5:00 P.M.

- 1. Food Cart Development Standards Discussion at Carts by the Park - Claire Lust, Community Development Director**

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Mayor Jennifer Lindsay
Mayor Pro Tem Rob Aichele
Council Member Matt Cole
Council Member Lee Wells
Council Member Ron Onslow
Council Member Judy Chipman - Virtual
Council Member Clyde Burkle

3. Late changes to the agenda

Yes, executive session under business item #2.

III. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>.

IV. CONSENT AGENDA

MOTION TO APPROVE AS PRESENTED.

RESULT: (UNANIMOUS)

MOVER:	Mayor Pro Tem Rob Aichele
SECONDER:	Council Member Clyde Burkle
AYES:	Council Member Onslow, Council Member Burkle, Council Member Wells, Council Member Chipman, Council Member Cole, Mayor Pro Tem Aichele, Mayor Lindsay

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the July 27, 2023 Meeting**

V. BUSINESS

1. **Motion - Award of Contract with WSP for 2025 Comprehensive Plan and System Plan Updates - Claire Lust, Community Development Director, Chuck Green, Public Works Director**

The City of Ridgefield is beginning the periodic review and update of the City's Comprehensive Plan. The update is to be compliant with the Washington State Growth Management Act, Environmental Policy Act, and all other applicable requirements per the Washington State Department of Commerce. The updated Comprehensive Plan will reflect a 20-year time horizon, with a target year of 2045 for achieving the overall vision that is established. This process includes a periodic review of the Comprehensive Plan and its components, reflecting population and employment projections for the year 2045. The updates to the Comprehensive Plan and the City's Land Use and Development Code must be adopted prior to June 30, 2025. In April 2023 the City issued a Request for Qualifications seeking to identify a qualified multi-discipline consultant team with demonstrated professional experience in comprehensive and capital facilities planning for small communities to complete a periodic update of the Ridgefield Comprehensive Plan and associated capital facilities and system plans. After an initial review of the Statements of Qualification, interviews were conducted with a shortlist of Makers and WSP USA. After the interviews were scored, the WSP USA team received the highest score and staff negotiated with WSP USA and their team on scope and budget.

MOTION: MOVED TO AWARD THE COMPREHENSIVE PLAN AND CAPITAL FACILITIES PLAN UPDATES CONTRACT TO WSP USA IN THE AMOUNT NOT TO EXCEED \$500,000 WITH A CONTINGENCY OF \$22,611.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Matt Cole
SECONDER:	Council Member Lee Wells
AYES:	Council Member Onslow, Council Member Burkle, Council Member Wells, Council Member Chipman, Council Member Cole, Mayor Pro Tem Aichele, Mayor Lindsay

2. **Executive Session - Litigation or legal risks of proposed action pursuant to RCW 42.30.110(1)(iii) - Mayor Jennifer Lindsay**

6:54PM - The City Council will recess into executive session to discuss the legislation or legal risks of proposed action pursuant RCW 42.30.110(1)(iii). City Council will return to open session at 7:15PM.

Attendees: Mayor, City Council, City Manager Steve Stuart, Public Works Director Chuck Green, Finance Director Kirk Johnson, City Attorney Janean Parker.

7:15PM - City Clerk Julie Ferriss announced that City Council will continue the executive session until 7:20PM.

7:20PM - The Mayor reconvened the meeting.

**3. Motion - Award of Construction Contract for the Royle Road project, S. 15th Street to S. 5th Way
- Chuck Green, Public Works Director**

MOTION: MOVED TO TABLE THIS ITEM UNTIL AUGUST 24TH CITY COUNCIL MEETING.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Rob Aichele
SECONDER:	Council Member Clyde Burkle
AYES:	Council Member Onslow, Council Member Burkle, Council Member Wells, Council Member Chipman, Council Member Cole, Mayor Pro Tem Aichele, Mayor Lindsay

VI. PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1407 - Lahti Property RMUO Removal - Claire Lust, Community Development Director

The city received a zone change application for 5145 Pioneer Street. The proposal is to remove the Ridgefield Mixed Use Overlay (RMUO) zoning overlay that currently exists on the northern portion of the property (approximately 22 acres). The purpose of the proposal is to facilitate the development of a medical clinic on the northeastern portion of the property. This use is permitted outright in the Employment base zone, whereas under RMUO it would need to balance with other uses to meet the “required mix of uses” standards in RDC 18.235.060. To achieve their envisioned master development of the Lahti property, the applicant intends to subsequently go through a comprehensive plan amendment to re-designate the western portion of the site from Employment (E) to General Commercial (GC), however, the current proposal is for the RMUO removal only. This is because while zone change requests such as the RMUO removal can be processed at any time, comprehensive plan amendments such as a change from employment to commercial are only processed once per year in November/December, which would cause an untenable delay to the medical clinic project.

The City Council conducted a discussion.

Mayor Lindsay Opened Public Hearing: 7:30PM

Comments received during a public hearing can be heard on the City’s website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>..

Mayor Lindsay Closed Public Hearing: 7:32PM

First reading only.

VII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City’s website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>.

VIII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

Council Member Onslow - Attended National Night Out event, art fair.

Council Member Burkle - Attended National Night Out event, legislative reception at the Raptors playoff game, City Manager briefing.

Council Member Aichele - Attended National Night Out event, ribbon cutting ceremony for a Police department facility, City Manager briefing, Port of Ridgefield meeting, legislative reception at the Raptors playoff game, Lion's booth at the Clark County Fair.

Council Member Wells - Attended National Night Out event, a ribbon cutting ceremony for the Police department facility, a City Manager briefing, legislative reception at the Raptors playoff game.

Council Member Cole - Congrats to the Raptors on another great season, legislative reception at the Raptors playoff game

Council Member Chipman - Attended National Night Out, a ribbon cutting ceremony for the Police Department facility.

2. Mayor

Attended most of the same meetings, Community Ed summer camp, meeting with County Councilor Sue Marshall.

3. City Manager

City Manager Steve Stuart - Ribbon cutting ceremony for Tractor Supply is scheduled for August 19th, park laundry consent decree update.

Public Works Director Chuck Green - Kudos to PW crew, Royle South update, water supply update.

Community Development Director Claire Lust - Comprehensive plan update.

Finance Director Kirk Johnson - Budget Advisory committee meeting is scheduled for August 15th.

IX. ADJOURN

7:43PM

Julie Ferriss, City Clerk

Jennifer Lindsay, Mayor

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 24, 2023

AGENDA ITEM NAME: Salary Commission Update

GOVERNING LEGISLATION

PREVIOUS COUNCIL ACTION TAKEN:

SUMMARY/BACKGROUND:

BUDGET/FINANCIAL IMPACTS:

RECOMMENDED ACTION OR MOTION:

STAFF CONTACT: Chair Shaun Ford

ATTACHMENTS:

None

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 24, 2023

AGENDA ITEM NAME: Second Reading of Ordinance No. 1407 - Lahti Property RMUO Removal

GOVERNING LEGISLATION

RCW 36.70A - Growth Management

PREVIOUS COUNCIL ACTION TAKEN:

None.

SUMMARY/BACKGROUND:

See attached staff report.

BUDGET/FINANCIAL IMPACTS:

None.

RECOMMENDED ACTION OR MOTION:

To approve the Lahti Property RMUO Removal:
"I move to adopt Ordinance No. 1407 as presented."

STAFF CONTACT: Claire Lust, Community Development Director

ATTACHMENTS:

1. PLZ-23-0042 Lahti RMUO Removal Zone Change_CC Staff Report_v2
2. Lahti RMUO Removal_Council_20230824

ORDINANCE NO. 1407

ORDINANCE NO. 1407

**AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON AMENDING THE ZONING OF ASSESSOR'S
PARCEL 213989000 BY REMOVING THE RIDGEFIELD MIXED USE ZONING OVERLAY**

WHEREAS, on June 20, 2023, staff received an application to remove the Ridgefield Mixed Use Overlay (RMUO) zoning overlay from 5145 Pioneer Street, Ridgefield, WA 98642 (Assessor's PIN 213989000, "Lahti property"); and

WHEREAS, the proposal to remove a zoning overlay is a zone change proposal subject to the applicable criteria in Ridgefield Municipal Code (RMC) Chapters 18.320 – Amendments and 18.310.090 – Type IV procedure; and

WHEREAS, the proposal meets the approval requirements set forth in RMC 18.310.090 and RDC 18.320; and

WHEREAS, the City of Ridgefield submitted notice to the Washington State Department of Commerce on July 13, 2023 meeting the expedited fourteen (14) day State agency/public review process as prescribed by RCW 36.70A; and,

WHEREAS, the Ridgefield Planning Commission conducted a public hearing on the proposed Lahti property RMUO removal on August 2, 2023 during which specific time was given for the public to provide oral and written testimony on the amendments and at the conclusion of the public hearing the Planning Commission voted unanimously to forward a recommendation approving the proposal; and,

WHEREAS, consistent with WAC 197-11-340(2), on August 4, 2023 the City of Ridgefield issued a SEPA Determination of Non-Significance (DNS) regarding the proposal; and,

WHEREAS, the SEPA DNS public comment period expired on August 18, 2023 and the City addressed all comments received; and,

WHEREAS, the Ridgefield City Council conducted a public hearing and the first reading of the proposal during a regularly scheduled City Council meeting held on August 10, 2023; and

WHEREAS, the Ridgefield City Council conducted the second ordinance reading on the proposal during a regularly scheduled meeting held on August 24, 2023; and,

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY
ORDAIN AS FOLLOWS:**

Section 1. Public Interest. The Ridgefield City Council finds it to be in the public interest to adopt a zone change removing the RMUO zoning overlay from the Lahti property.

Section 2. Adoption of the Updated Zoning Map. The City Council for the City of Ridgefield hereby

adopts the updated zoning map attached hereto as Attachment A superseding all previously adopted zoning maps.

Section 3. Compliance with the Ridgefield Municipal Code. The City of Ridgefield has met its obligations under RMC 18.310.090 and 18.320 and finds no additional compliance actions are necessary.

Section 4. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Ordinance, or its application to or any other person or circumstance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each section, subsection or portion thereof, irrespective of the fact that any one or more of the other portions be declared invalid or unconstitutional.

Section 6. Applicability. This ordinance shall be applied in the current city limits and City of Ridgefield Urban Growth Area (UGA) as adopted by the Ridgefield City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 24th DAY OF AUGUST, 2023.

Jennifer Lindsay, Mayor

ATTEST/AUTHENTICATED:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

First Reading: August 10, 2023

Second Reading/Passage: August 24, 2023
Date of Publication:
Effective Date:

Attachment A: Zoning Map Update



THE CITY OF RIDGEFIELD

510 Pioneer Street Ste B | P.O. Box 608 | Ridgefield, WA

Lahti RMUO Removal Zone Change

City Council Staff Report

File No. MASTER-23-0027, PLZ-23-0042

I. BASIC INFORMATION

Application submitted: June 20, 2023

Planning Commission public hearing: August 2, 2023

Council public hearing and first reading: August 10, 2023

Council second reading and vote on adoption: August 24, 2023

Proposal: Remove the Ridgefield Mixed Use Overlay (RMUO) zoning overlay from an Employment-zoned parcel.

Location: 5145 Pioneer St / Ridgefield, WA 98642. #40 S21 T4N R1E WM, Assessor's #213989000, 33.19 acres.

Applicant: FDM Development, 515 NW 253rd St / Ridgefield, WA 98642. Contact: Dean Maldonado, 360-719-0276, dean@fdmdevelopment.com

Applicant's representative: PBS Engineering, 415 W 6th St, Ste 601 / Vancouver, WA 98660. Contact: 360-695-3488, PBScivil@pbsusa.com

Property owner: Gary Lahti, 5145 Pioneer St / Ridgefield, WA 98642.

Current zoning: Employment (E), Ridgefield Mixed Use Overlay (RMUO)

Proposed zoning: Employment (E)

Staff contact: Claire Lust, Community Development Director, 360-857-5024, claire.lust@ridgefieldwa.us

II. PROPOSAL

On June 20, 2023, the City received a zone change application for 5145 Pioneer Street (Assessor's #213989000, "Lahti property"). The proposal is to remove the Ridgefield Mixed Use Overlay (RMUO) zoning overlay that currently exists on the northern portion of the property (approximately 22 acres). The purpose of the proposal is to facilitate development of a medical clinic on the northeastern portion of the property. This use is permitted outright in the Employment base zone, whereas under RMUO it would need to balance with other uses to meet the "required mix of uses" standards in RDC 18.235.060.

To achieve their envisioned master development of the Lahti property, the applicant intends to subsequently go through a comprehensive plan amendment to re-designate the western portion of the site

from Employment (E) to General Commercial (GC), however, **the current proposal is for the RMUO removal only**. This is because while zone change requests such as the RMUO removal can be processed at any time, comprehensive plan amendments such as a change from employment to commercial are only processed once per year in November/December, which would cause an untenable delay to the medical clinic project.

Figure 1. Location

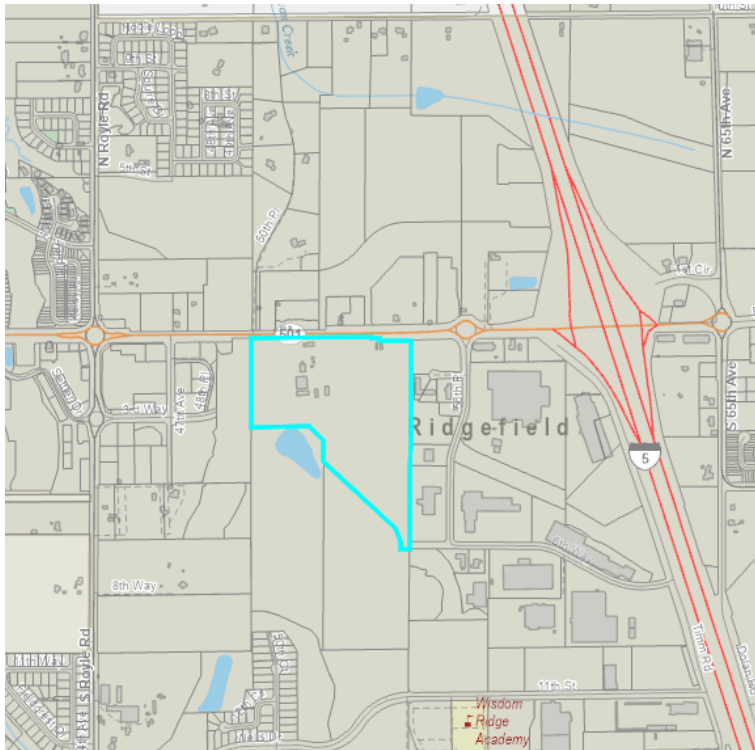


Figure 2. Existing zoning

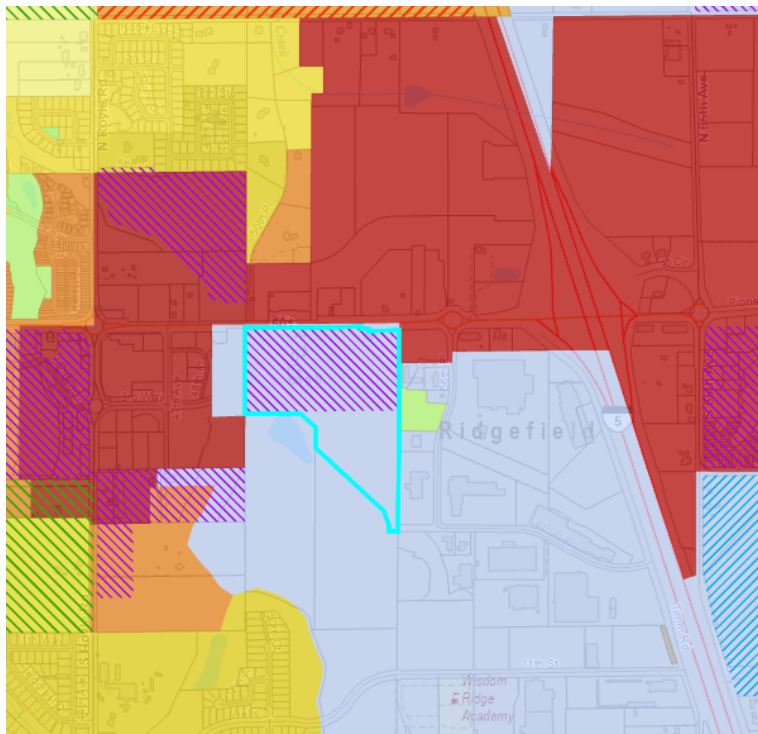


Figure 3. Existing zoning detail



Figure 4. Proposed RMUO removal

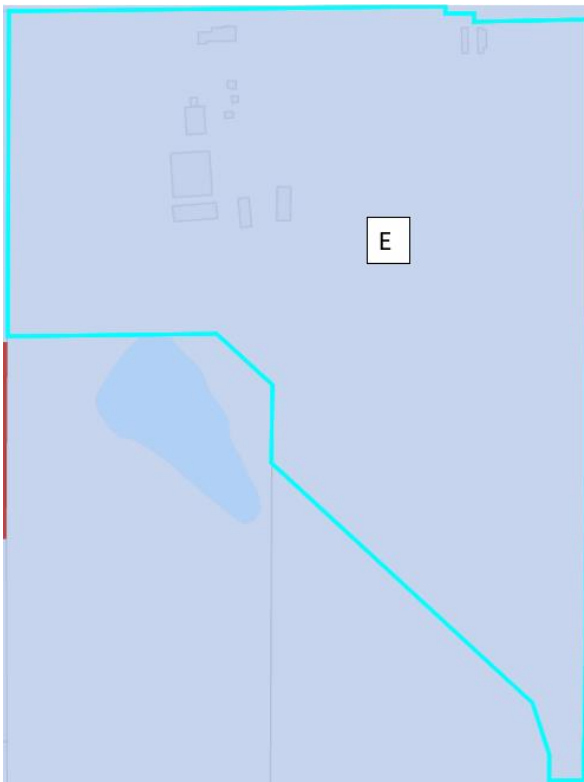
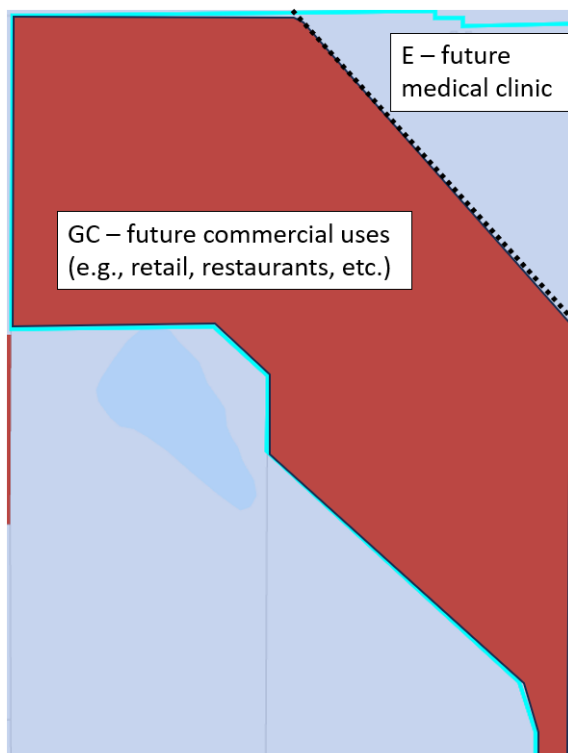


Figure 5. Future amendment from E to GC (approximate; **not part of current proposal**)



III. DISCUSSION & ANALYSIS

Zone Change

The owner proposes to remove the RMUO zoning overlay from the subject property to help facilitate future development under the applicable standards of the Ridgefield Development Code (RDC).

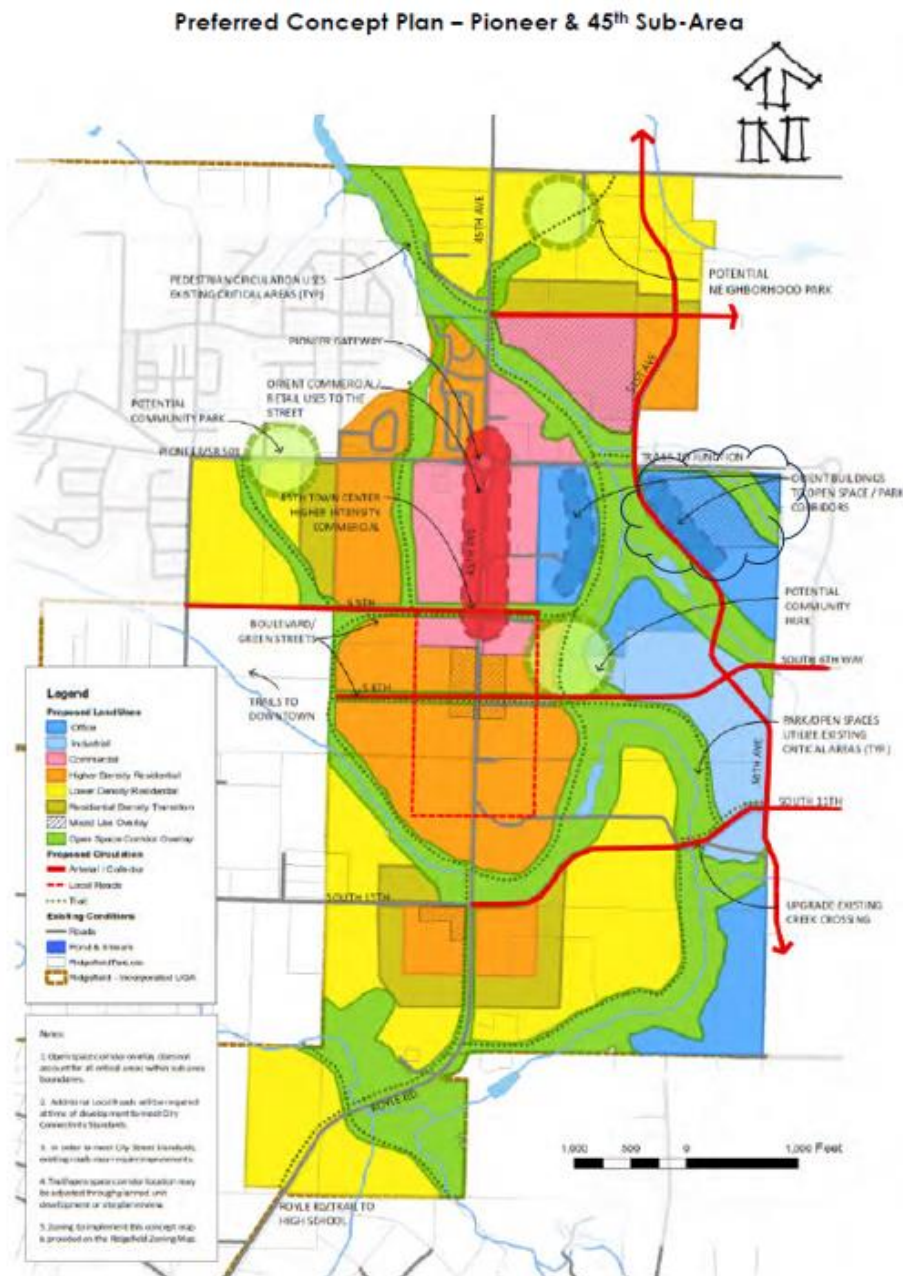
Table 1. Zone change information

Parcel	Owner	Existing comp plan designation	Proposed comp plan designation	Existing zoning	Proposed zoning
5145 Pioneer Street, Ridgefield, WA 98642 (Parcel #213989000)	Gary Lahti	Employment (EM)	Employment (EM) – no change	Employment (E) with the Ridgefield Mixed Use Overlay (RMUO) on the northern portion of the property	Employment (E)

The Lahti property is a 33.19-acre site with a single-family residence, two mobile homes, and multiple agricultural outbuildings served via Pioneer Street. It primarily has crop cover, with some areas of tree cover. The property has a rolling topography, with higher elevations near its center and lower elevations associated with mapped wetlands and riparian habitat in the southwest and northeast portions of the site.

The RMUO is currently applied to the northern 22 acres of the site. This overlay was proposed as part of the Pioneer & 45th Subarea Plan Preferred Concept Plan (Figure 6). Per RDC 18.235.060.B, the RMUO is an optional overlay that may be applied within the Pioneer and 45th and Ridgefield Junction subareas when initiated by the property owner through an approved master plan. No master plan has been submitted or approved for the Lahti property RMUO area to date.

Figure 6. Pioneer & 45th Preferred Concept



Surrounding uses include:

- South: Employment parcels with land use approval for eight light industrial buildings.
- Southeast: Developed Employment parcels between the subject site and Interstate 5.
- East: Developed Commercial Regional Business parcels along Pioneer Street, including the Vancouver Clinic immediately to the east.
- Northeast/North: Commercial Regional Business parcels with an approved Costco Wholesale and pre-application proposals for thirteen commercial buildings (Union Ridge Town Center).

- Northwest: Undeveloped Commercial Community Business parcels, including the future Ridgefield YMCA location.
- West: Discovery Ridge commercial development (Commercial Community Business).

This application considers the zone change request only and does not propose any site development. However, it is instructive to note that on Employment sites with the RMUO, 20-35 percent of the site must be comprised of uses other than those included in the “Employment” category of RDC Table 18.205.020-1. Thus, 65-80 percent of the site must be comprised of uses listed in the “Employment” category.

Table 2. Required mix of uses on an E/RMUO site

Uses allowed on 65-80 percent of the site	Uses allowed on 20-35 percent of the site
Office, light manufacturing, research and development, self-storage, computer and electronics manufacturing.	General retail trade/services, eating and drinking establishment, veterinary clinic, daycare, community recreational and social facility, park or trail, education and culture uses, hospital, medical clinic/laboratory, nursing and personal care facility, indoor entertainment facility, hotel, community residential facility, multifamily residential, cottage housing, townhomes.

In the Employment zone without the RMUO, the following uses are permitted outright on any proportion of the site: Medical clinic/laboratory, hospital, education and culture uses, community recreation and social facility, park or trail, office, light manufacturing, research and development, wholesale retail, computer and electronics manufacturing, daycare, electric vehicle infrastructure.

In the General Commercial zones without the RMUO (CCB and CRB), the following uses are permitted on any proportion of the site: General retail trade/services, eating and drinking establishment, motor vehicle related use, electric vehicle infrastructure, gas station, daycare, funeral home, office, indoor entertainment facility, community recreation and social facility, park or trail, education and culture uses (except primary/secondary schools), medical clinic/laboratory, nursing and personal care facility, emergency services, park and ride, hotel, boarding house.

Compliance with RDC 18.320.050 – Amendments – Approval criteria.

RDC 18.320.050.A: Zoning district map amendments shall be consistent with the RUACP [Ridgefield Urban Area Comprehensive Plan] map. Where the proposed amendment is not consistent with the RUACP map, the petitioner shall also file a petition to amend the RUACP map. Amendments to zoning district maps or text must be consistent with the goals and policies of the RUACP.

Applicant’s response

“The existing RMUO only covers the northern section of the parcel, leaving an awkward transition of uses between the RMUO overlay and the straight Employment (E) area.

Approximately 21.70 acres of the 33.19-acre parcel is encumbered by the RMUO overlay, leaving approximately 11.49 acres as regulated by the unencumbered E zone code. Exhibit A and B (included in this narrative) show the parcel with the RMUO Overlay (Exhibit A) and without the RMUO overlay. The existing RMUO overlay on the parcel has no RMUO overlay adjoining it. The closest RMUO overlay is approximately xx feet away from the project site. Removing the RMUO overlay would not create a gap in an RMUO corridor. Removing the overlay would allow the site to be developed in a manner consistent with the neighboring properties.”

Findings

Staff finds that the proposed zoning map amendment is consistent with the comprehensive plan map, so no comprehensive plan amendment is required.

Council should consider the proposal in relation to the following [RUACP](#) policies (this list is not exhaustive):

- LU-1 Citywide land supplies. Establish land supplies and density allowances that are sufficient but not excessive to accommodate adopted long-term City of Ridgefield population, public facilities, and employment forecast allocations.
- LU-2 Efficient development patterns. Encourage efficient development throughout Ridgefield. Encourage higher density and more intense development in areas that are more extensively served by facilities, particularly by public schools, transportation and transit services.
- LU-4 Compatible uses. Facilitate development that minimizes adverse impacts to adjacent areas.
- LU-5 Complementary uses. Locate complementary land uses near to one another to maximize opportunities for people to work or shop or play nearer to where they live.
- LU-6 Mixed-use development. Facilitate development that combines multiple uses in single buildings or integrated sites. Target areas for mixed-use development include the Lake River waterfront and the central city core, with additional opportunities at 45th and Pioneer.
- EC-2 Local job creation. Support businesses to create jobs at a ratio of one job per household ratio by providing adequate land capacity and developing an efficient regulatory environment, including development review. Prioritize creation of family wage jobs, including employment in employment sectors with higher than average median wages. Pursue employers in sectors that currently employ many Ridgefield residents outside the city in order to increase the number of people who both live and work in Ridgefield.
- EC-9 45th & Pioneer. Implement the 45th & Pioneer Subarea Plan to create commercial, office and industrial employment opportunities.
- HO-1 Accommodate growth. Provide a continuous and adequate supply of residential land to meet long-range multifamily and single-family housing needs for the City’s anticipated population growth.
- HO-2 Residential development density. Encourage a mix of single-family and multifamily housing that achieves an overall goal of six units per net acre. Six units per acre is approximately 7,000-square-foot lots. However, the goal is to have a variety of housing options so that more dense development of townhomes and apartments balances with some large-lot, single-family residences.
- HO-3 Multifamily development. Provide a variety of multifamily residential development opportunities.

RDC 18.320.050.B: Amendments to this title or to the RUACP must be consistent with the concurrency requirements of the CFP and shall not result in level-of-service deficiency for any capital facility or service identified in the CFP.

Applicant's response

"The removal of the RMUO overlay that currently encumbers the northern part of the property would allow development to proceed in a manner that is consistent with the surrounding properties and the RUACP. The density of development would not substantially change with the overlay removal. The density, the number of users, and the traffic trips would roughly remain the same. The uses/mix of uses would be the only item to change. There would still be impact fees collected with development of the parcel."

Findings

The applicant provided analysis demonstrating that highest and best uses under current zoning and RMUO would generate more trips than what the applicant foresees as a reasonable or potential mix of uses without the RMUO. Engineering staff reviewed the applicant's documentation and found that the requirements in (B) are met.

RDC 18.320.050.C: If the petition necessitates a RUACP text or a CFP project amendment, the applicant shall demonstrate that changed circumstances affecting the public health, safety, and general welfare justifies the amendment.

Applicant's response

"As the removal of the RMUO overlay from this property does not necessitate a RUACP text change or a CFP project amendment, this section does not apply."

Findings

Staff finds that (C) does not apply.

RDC 18.320.050.D: The city shall not approve any amendment petition which is contrary to state or federal law.

Applicant's response

"The removal of the RMUO overlay that encumbers a portion of the would not be contrary to state or federal law. It would simply remove an overlay that does not have a consistent application on the surrounding properties and currently is encumbering only half of the property. Removing the overlay would allow for a consistent mix of uses while still developing the land to its full potential. The proposed development would comply with the zoning code and regulations that is applied to the property."

Findings

Staff finds that the proposal is not contrary to state or federal law.

IV. PLANNING COMMISSION

Planning Commission held a public hearing on the proposed RMUO removal on August 2, 2023. The applicant testified on behalf of the proposal. Planning Commission voted unanimously to recommend removing the RMUO from the Lahti property.

V. COUNCIL

City Council held a public hearing on the proposed RMUO removal on August 10, 2023. The applicant testified on behalf of the proposal.

VI. MOTION

To approve the Lahti Property RMUO Removal:

“I move to adopt Ordinance No. 1407 as presented.”

VII. PROPOSED TIMELINE

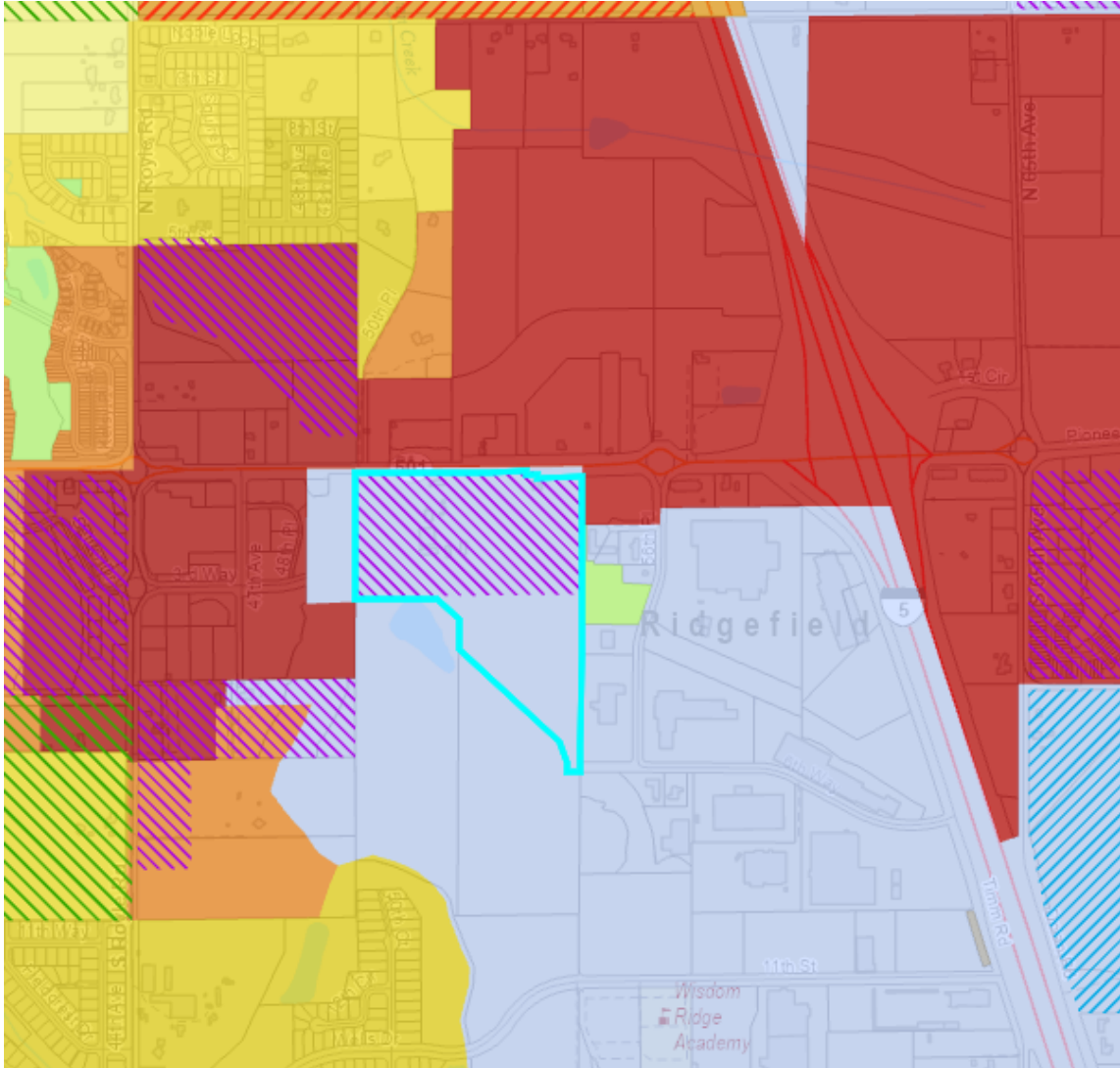
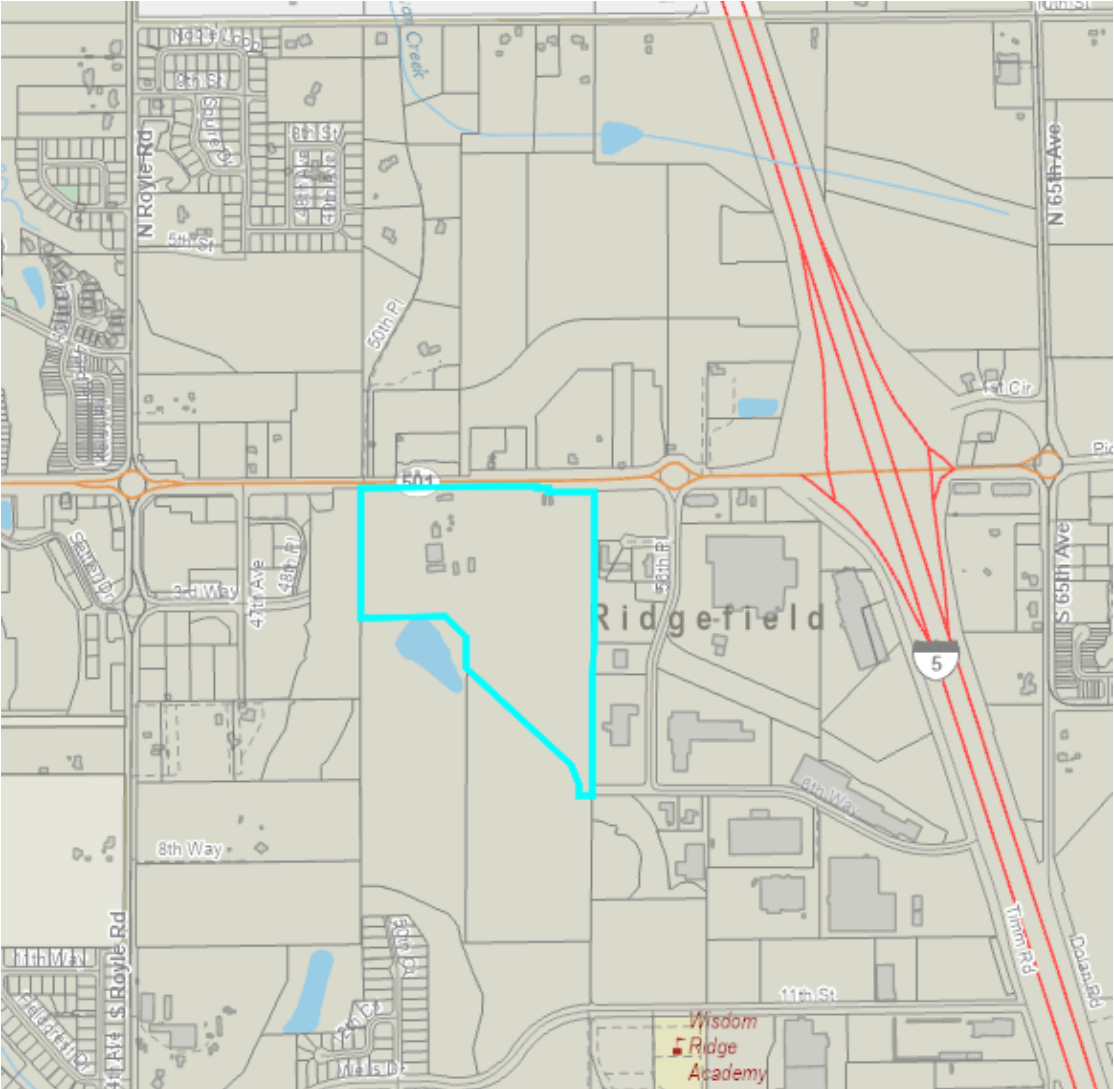
Adoption of the proposed zone change is proposed to occur as follows:

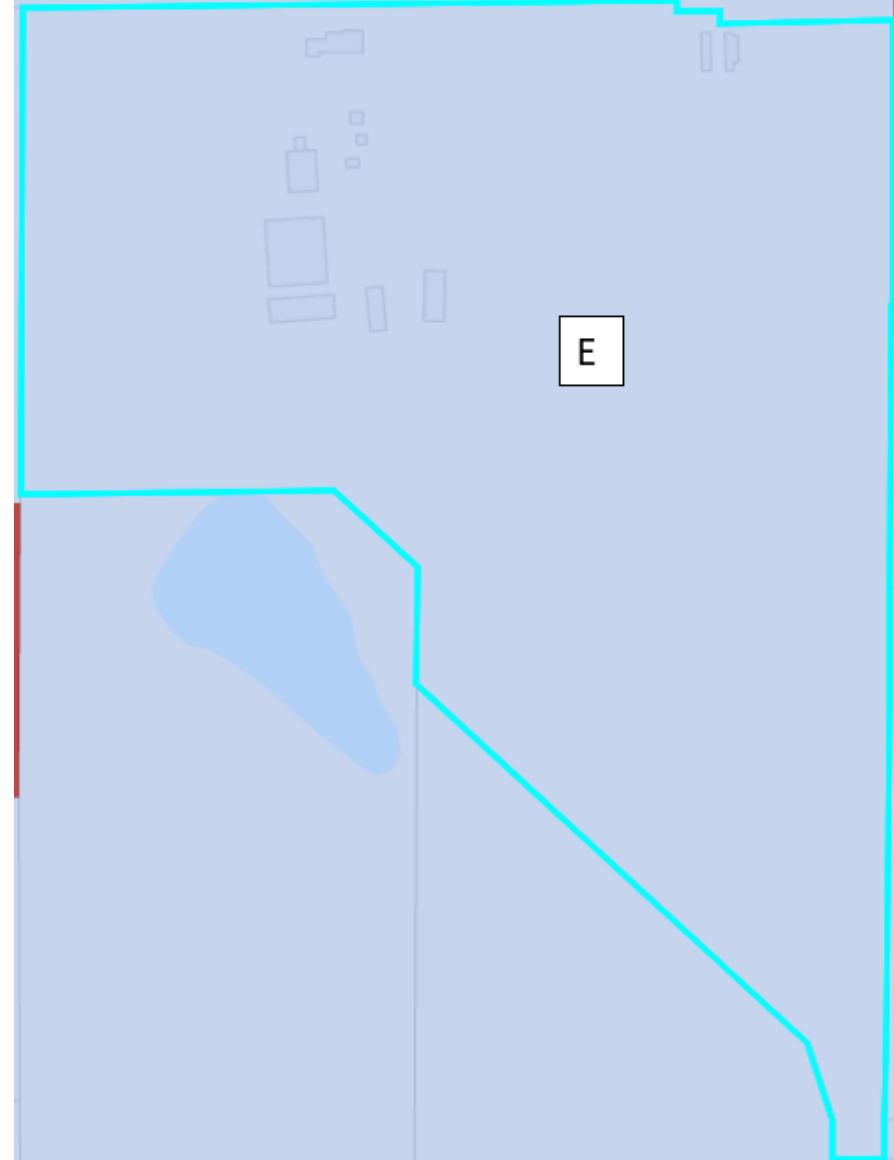
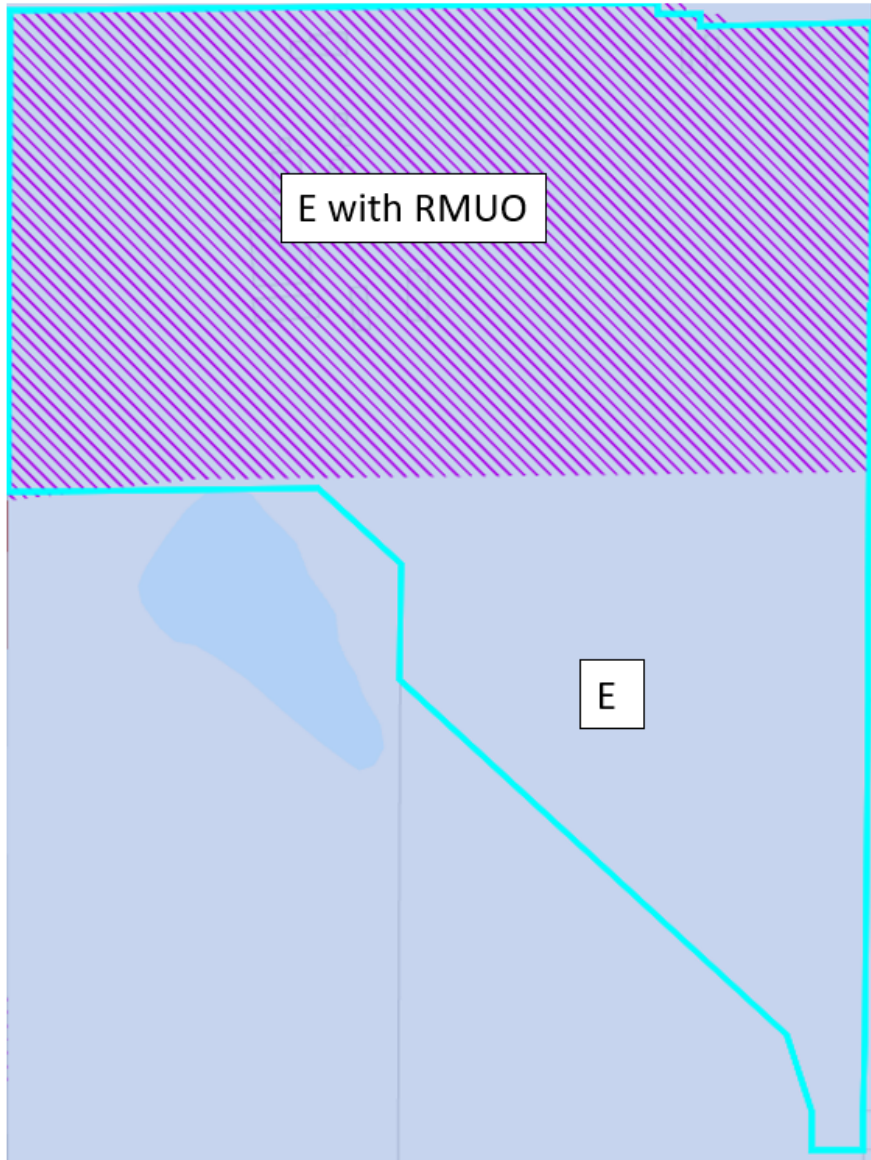
July 19, 2023	Planning Commission and City Council hearing notice published
August 2, 2023	Planning Commission public hearing and recommendation to Council
August 10, 2023	City Council 1 st reading and public hearing
August 24, 2023	City Council 2nd reading and adoption
September 27, 2023	Approximate effective date

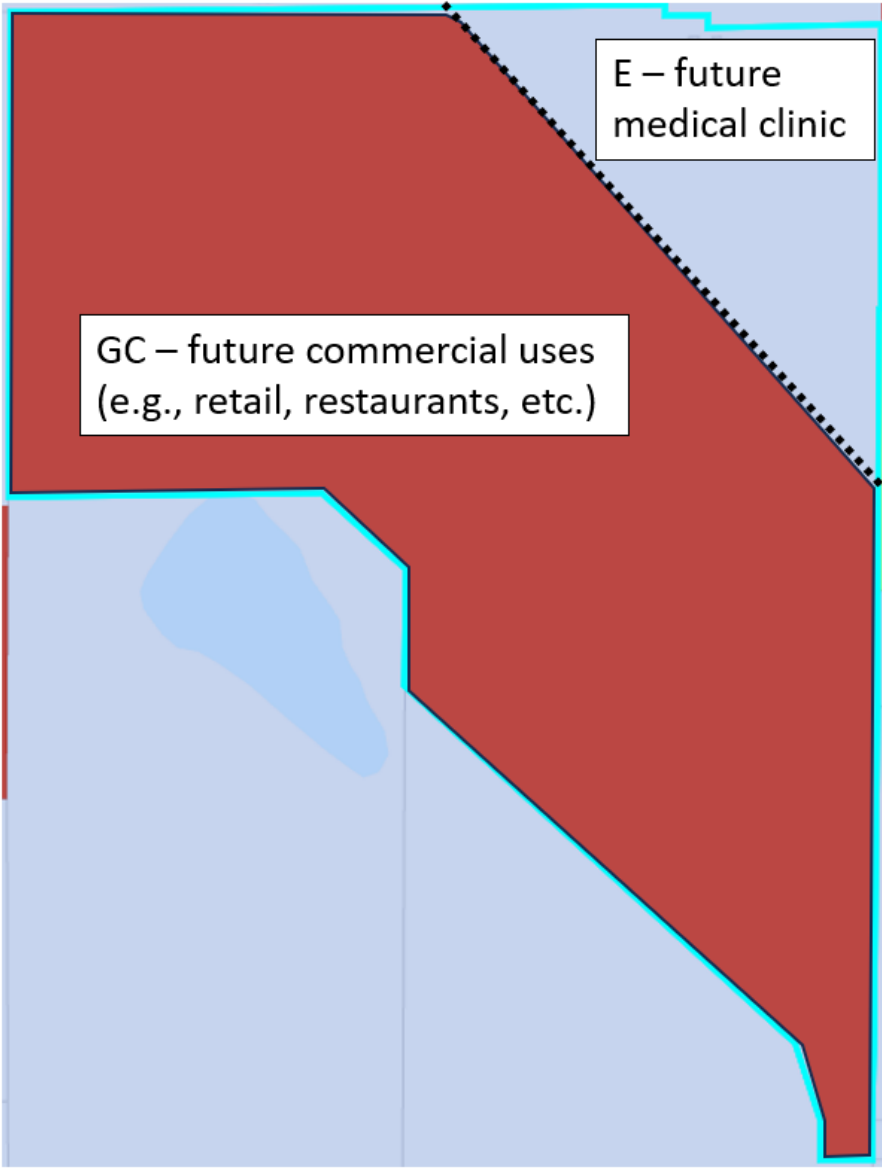
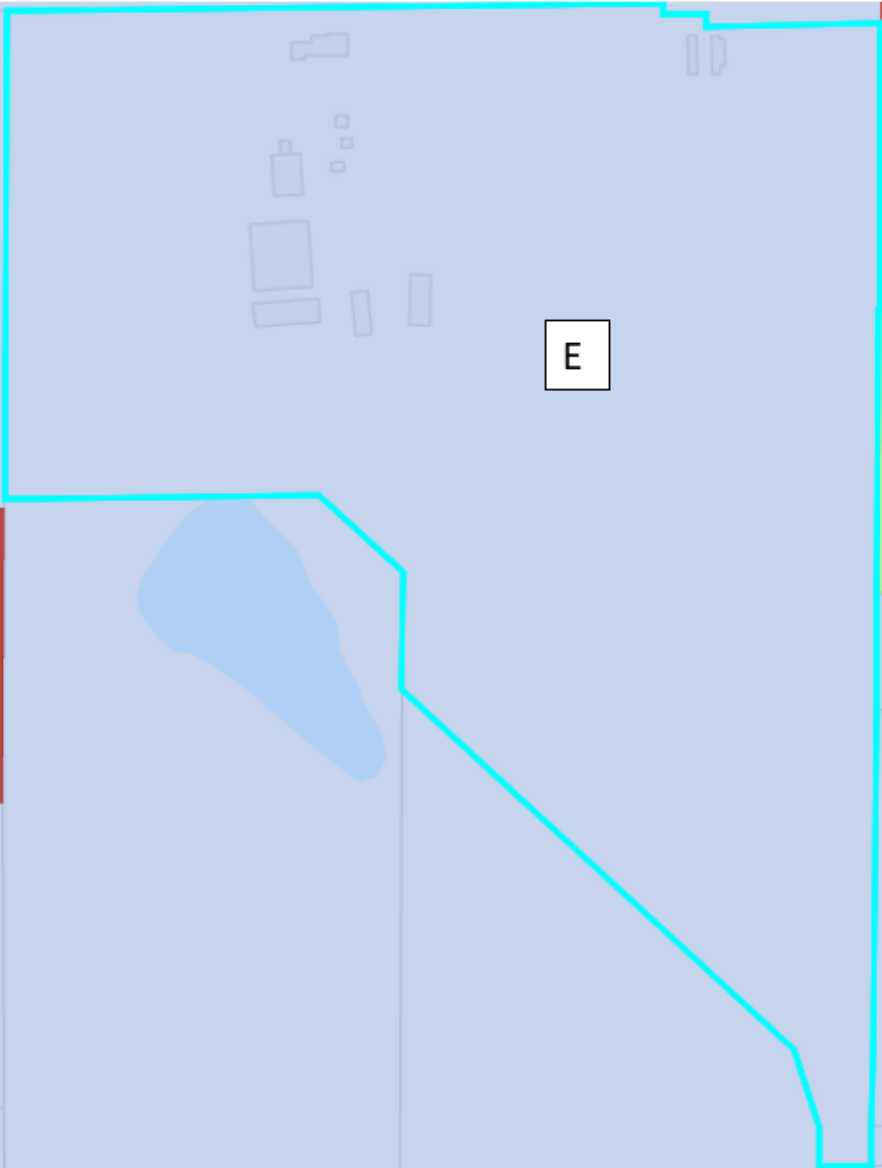
Proposed Zone Change: Lahti RMUO Removal

City Council | August 24, 2023









**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 24, 2023

AGENDA ITEM NAME: Motion - Award of Construction Contract for the Royle Road project, S. 15th Street to S. 5th Way

GOVERNING LEGISLATION

Revised Code of Washington Title 35 – Cities and Towns
Title 35A Optional Municipal Code
Title 39 - Public Contracts and Indebtedness, and
City Financial Policy #04: Procurement of Goods & Services.

PREVIOUS COUNCIL ACTION TAKEN:

Adoption of the 2023 Budget which includes this project. Acceptance of the \$2,952,000 Transportation Improvement Board grant for the project.

SUMMARY/BACKGROUND:

The City of Ridgefield is in a multi-phased set of improvements along the Royle Road corridor between Hillhurst Road and Pioneer Street. Construction of the section between S. 19th Street and S. 15th Street, including a new roundabout at Royle Road and Wells Drive/S. 15th Street, was recently completed. This next phase of construction will improve Royle Road to two traffic lanes, a center turn lane or median, bike lanes, sidewalks, street lighting, a new water main, stormwater facilities and a joint utility trench to relocate and underground power and communications lines. It will match up with improvements completed in 2020-2021 of Royle from Pioneer Street to S. 5th Way that was a partnership between the City and developers of Pioneer Village and Discovery Ridge.

Also included in this project are sidewalk and landscape improvements previously removed from the Royle Road roundabout project due to budget constraints.

A Transportation Improvement Board grant was received for \$2,952,000 to help fund the project. The City is matching the TIB grant with Traffic Impact Fees and general funds.

The improvements package was advertised for bid on June 30, 2023. A pre-bid meeting was held at the RACC for interested bidders to hear a presentation on the project and time to ask questions.

This was the first City project to include Supplemental Bidder Responsibility Criteria. There were three supplemental criteria. The two apparent lowest bidders were requested to provide responses to these criteria within two days of bid opening. The criteria were:

1. Contractor must be qualified to successfully perform similarly sized and scoped projects. They must have successfully completed three projects of at least \$3 million in construction cost, with a joint utility trench or relocation and staged construction to minimize road closures
2. For those project submitted for Criterion #1, contractors must demonstrate that the projects

were completed on time and within the original budget. Change orders are to represent no more than 10% of the original cost or number of work days unless there were extenuating circumstance.

3. Contractor shall not have had any public works contract terminated for cause or defaults during the past five years.

Subsequent to the pre-bid meeting, the criteria were clarified to assist newer construction companies by allowing the contractor to include projects where a subcontractor performed work on a similar project, principal team members have previously served as a project manager, superintendent or other management-level position on the project while with a different contractor, or, if privately financed, provided that the project is similarly sized and scoped relative to the above criteria.

Bid opening occurred on August 1, 2023 with bids received from:

- Colf Construction for ~~\$4,798,112.28~~ (determined to be non-responsive)
- Western United Civil Group, LLC (WUCG) for \$4,945,434.17
- Tapani, Inc for \$4,949,687.03
- Advanced Excavating Specialists LLC (AES) for \$5,097,514.15
- Goodfellow Brothers for \$5,811,955.51
- Midway Underground for \$6,087,342.40.
- North Cascade Excavating (NCE) submitted a No-Bid.

The Engineer's estimate was \$5,213,155.

In reviewing the original bid submittals, it was determined that Colf Construction failed to submit their Subcontractor List pursuant to RCW 39.30.060 within one hour after the published bid submittal time, which was to include the “names of the subcontractors with whom the bidder, if awarded the contract, will subcontract for performance of the work of: HVAC (heating, ventilation, and air conditioning); plumbing as described in chapter 18.106 RCW; and electrical as described in chapter 19.28 RCW, or to name itself for the work”. The construction plans clearly included illumination, lighting, wiring and lighting circuits as defined by RCW 19.28. By not submitting this form with the bid or within an hour of the bid, the Colf Construction bid was determined to be out of compliance with the RCW and was thus determined to be non-responsive, and subsequently not considered.

Colf Construction submitted a timely protest of this determination with reasons as to why the City should reconsider. After reviewing the protest and determining that the bid package including specifications and special provisions which did require the subcontractor list to be submitted, and the fact Colf did not submit this form as required, the protest was denied.

The determination to declare the Colf Construction bid as non-responsive and void resulted in the WUCG bid to be the lowest responsive and responsible bidder. All required attachments and submittals were timely submitted as required in the Invitation to Bid and state statute. A review of their response to the Supplemental Bidder Responsibility Criteria determined it was acceptable by the City.

Colf Construction obtained a Temporary Restraining Order on going to award until there was a Superior Court hearing on their request for a temporary injunction. At their August 10, 2023 meeting, Council moved action on this to August 24 to include the results of the court hearing to be included in any action. At a hearing on Friday, August 18 before the Honorable Derek J. Vanderwood, the court found in favor of the City and denied Colf's request for a temporary injunction.

After careful and deliberate review of the bids and the conclusion of the Superior Court decision, City staff have determined Western United Civil Group, LLC of Yacolt, WA to be the lowest responsive and responsible bidder. Their bid price is \$4,945,434.17; an additional 5% construction contingency of \$250,000 is also recommended to be included in the council's action.

BUDGET/FINANCIAL IMPACTS:

The 2023 Capital Budget includes \$4,900,000 for the portion of Royle Road construction occurring in 2023 as well as the Construction Management consultant (an upcoming separate action by council). More funding will be sought in the 2024 budget to cover the rest of construction. The City will be seeking additional funding from the Transportation Improvement Board to cover increased construction costs. Funding to cover the Construction Management consultant, which is a forthcoming contract action by council, is included in the capital budget.

RECOMMENDED ACTION OR MOTION:

Council action is requested to award this contract.

A suggested motion is "I move to award the contract for the Royle Road, S 15th Street to S 5th Way Project to Western United Civil Group, LLC from Yacolt, WA in an amount not to exceed \$4,945,434.17, with an additional construction contingency of \$250,000."

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

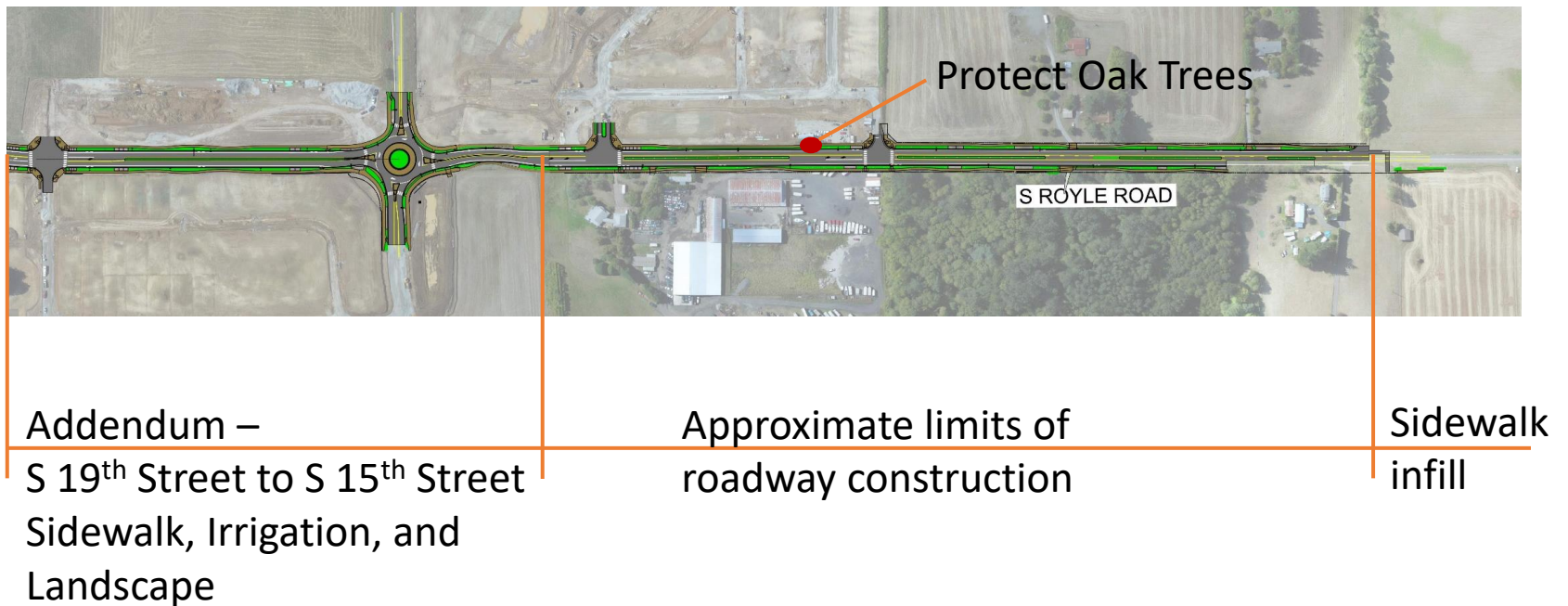
1. Project Presentation_Council_081023

Royle Road Improvements, S. 15th Street to S. 5th Way P21026

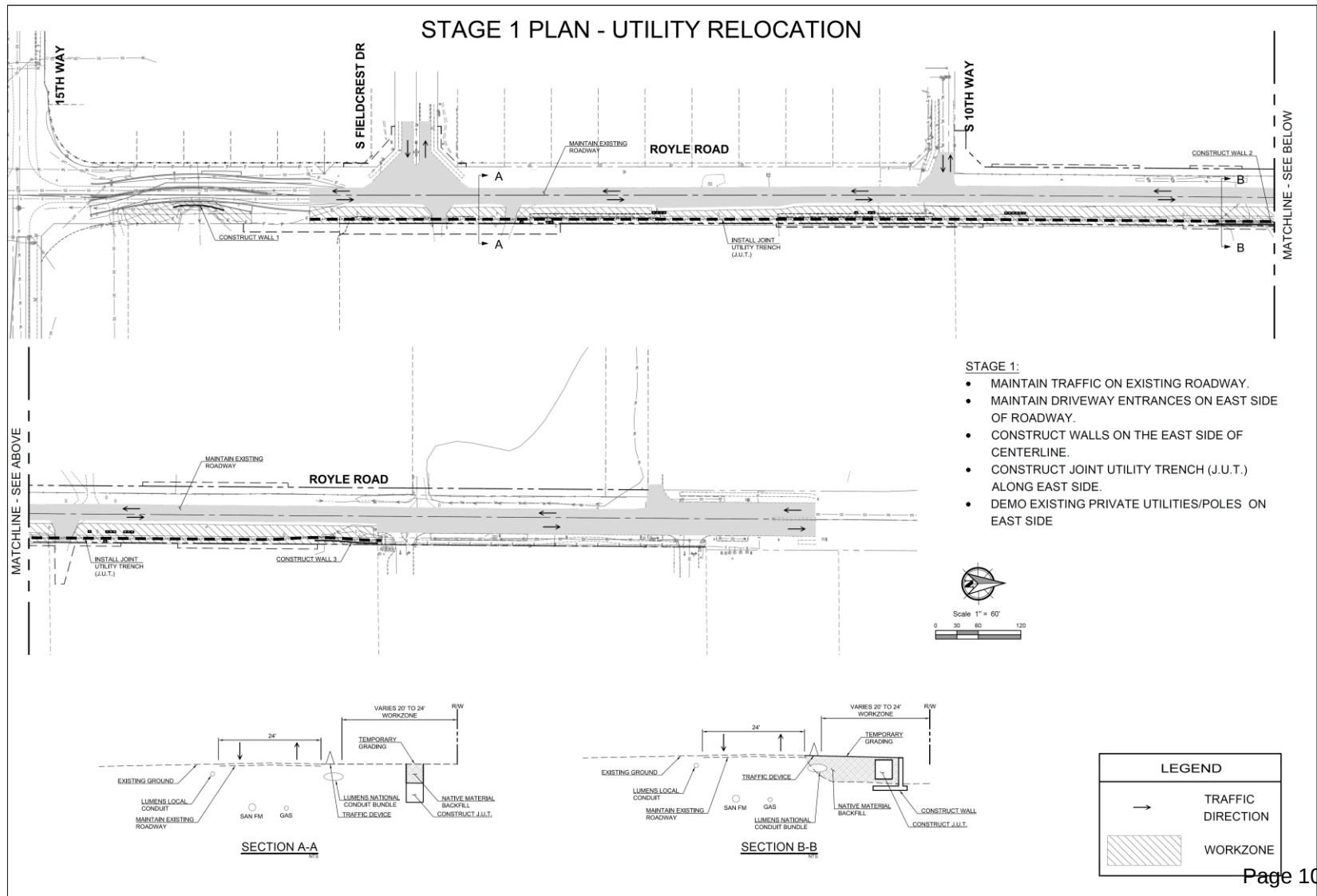
City Council Meeting
August 10, 2023



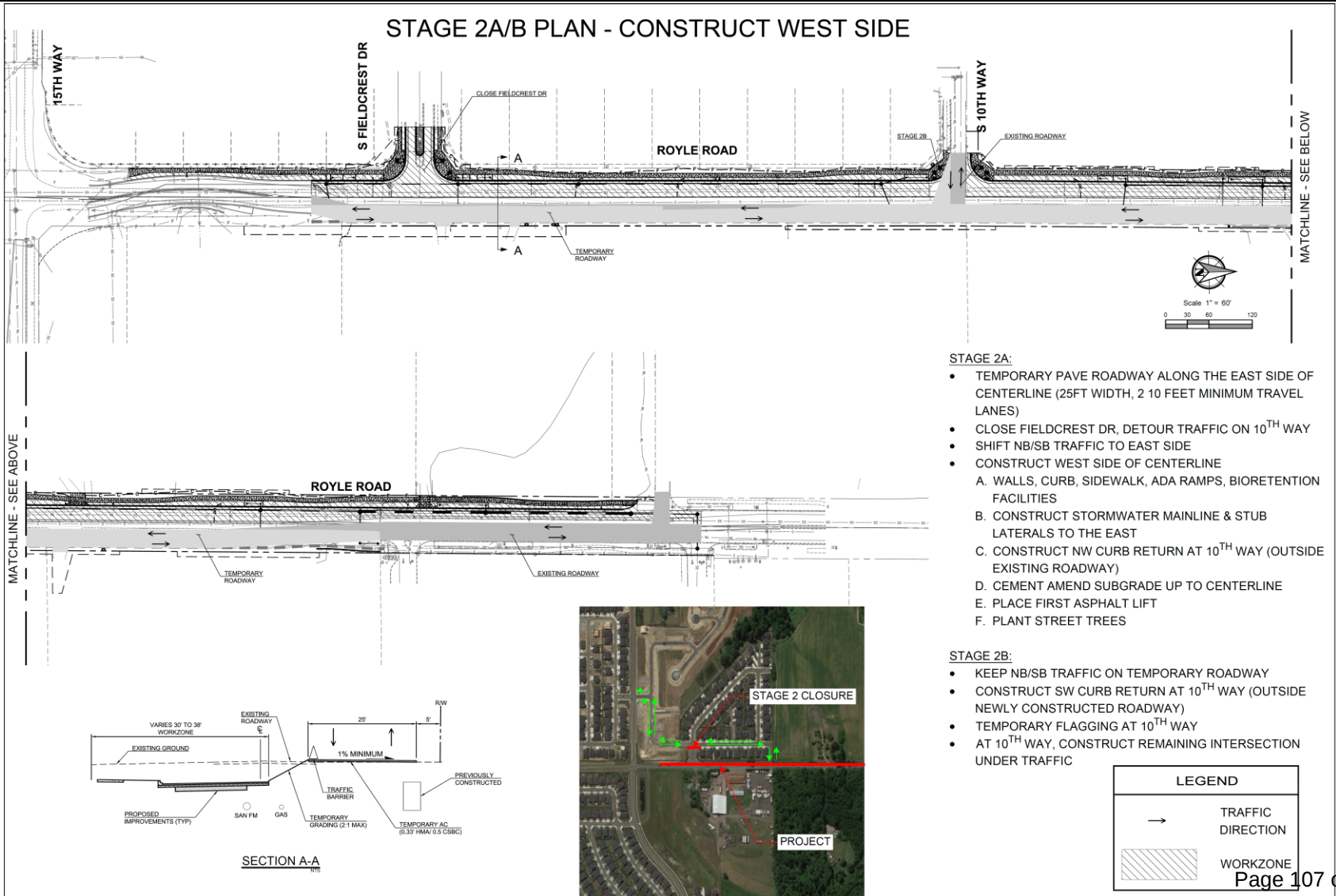
Overall Construction Plans



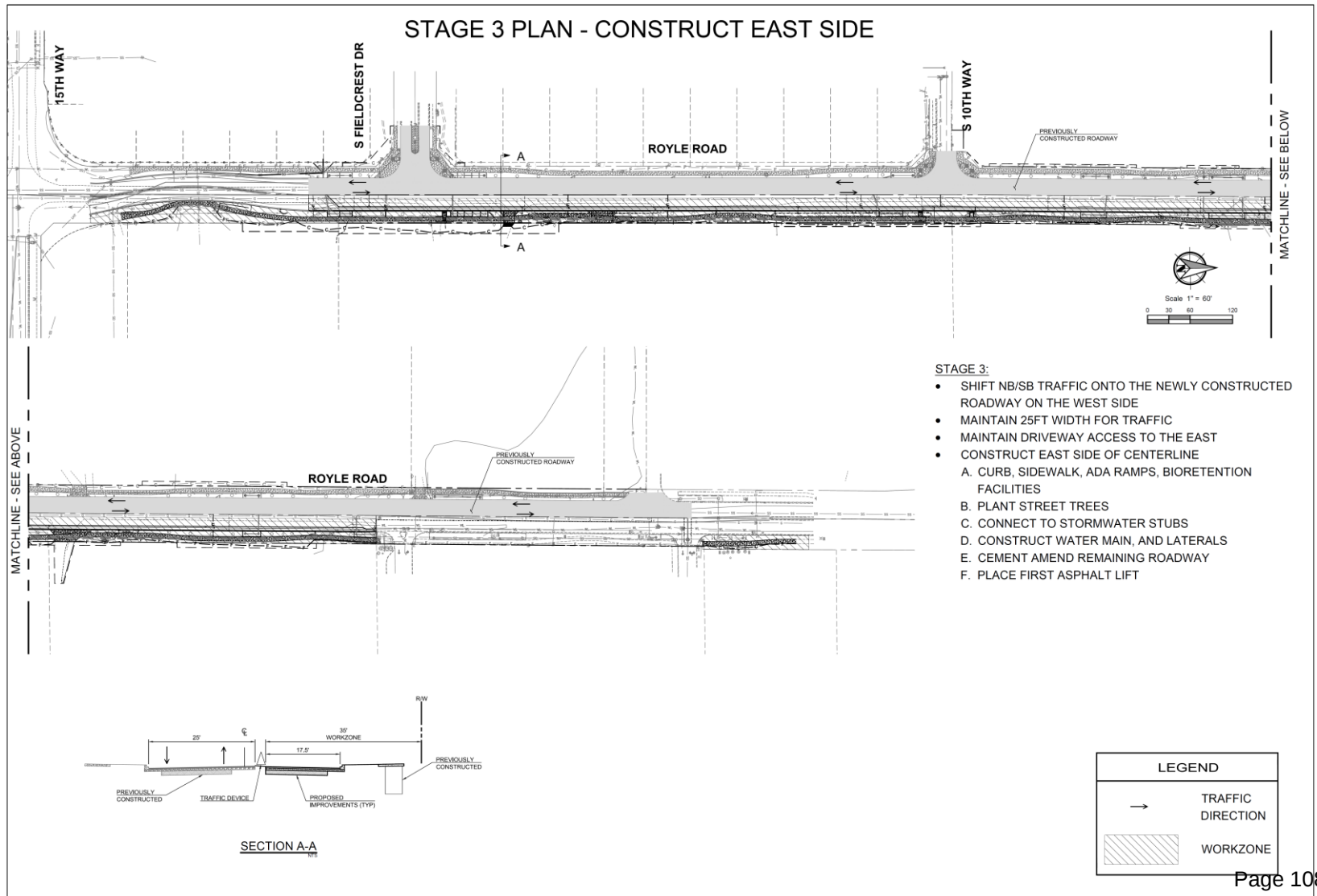
Royle Road Staging Plan



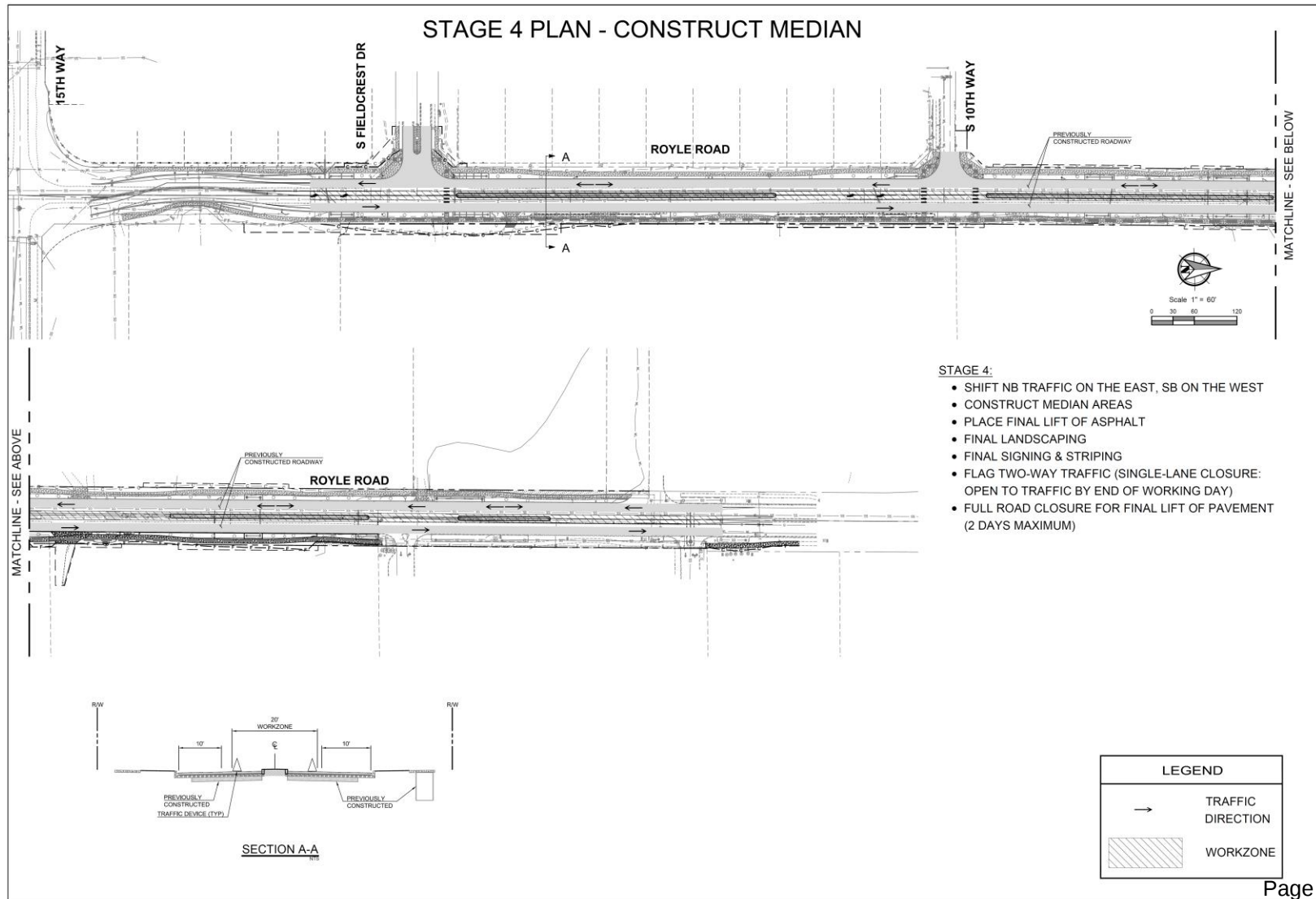
Royle Road Staging Plan



Royle Road Staging Plan



Royle Road Staging Plan



Supplemental Bidder Criteria (Attachment to ITB)

- **New criteria, attached to Invitation to Bid in Section (D).**
- Required to be submitted by apparent low bidder after bid opening and within two (2) business days.
- **Criterion 1: Contractor must be qualified to successfully perform similarly sized and scoped projects, which shall be demonstrated by having the following:**
 - Successfully completed at least three (3) public road or transportation construction projects of at least \$3 million in project construction cost within the last 5 years prior to bid submittal
 - Projects included the construction of a joint utility trench or similar, combined relocation which involved coordination with at least four(4) utilities for construction
 - Including a schedule of staged construction that minimized public road closures.
 - References and assessment criteria listed in this section in the ITB.
- **Criterion 2: Contractor must be able to demonstrate cost and schedule control in their projects submitted for Criterion 1:**
 - Projects were completed on time and within the Owner's budget
 - Change orders (if applicable) represent no more than 10% of the original contract cost, or
 - Completed within 10% over the number of workdays of the original project schedule
 - Extenuating circumstances can be considered.
- **Contractor shall not have had any public works contract terminated for cause or terminated for default by a government agency during the last five (5) years prior to bid submittal**
 - Extenuating circumstances can be considered.

Supplemental Bidder Criteria (Attachment to ITB) Addendum

Added via addendum:

- **Contractor may also submit for consideration projects for which:**
 - A subcontractor previously served as a general or prime contractor,
 - One or more members of the bidder's principal staff previously served as a project manager, superintendent or other management-level position on the project while with a different contractor.
 - Were privately financed, provided that the project is similarly sized and scoped relative to the above criteria.

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 24, 2023

AGENDA ITEM NAME: Motion - Selection of Vendor for Roundabout Grapes

GOVERNING LEGISLATION

N/A

PREVIOUS COUNCIL ACTION TAKEN:

On July 22, 2021, City Council adopted a Statement of Legislative Intent (SLI) via Resolution No. 597, memorializing the purpose for 56th and 65th roundabout grapes, as well as policies requiring contractual agreements in place before work is accomplished on the project.

SUMMARY/BACKGROUND:

After multiple discussions between City Council and City staff from late 2014 to the present, City Council formally memorialized the purpose of grapes planted in the 56th and 65th roundabouts along SR501/Pioneer Street as follows: The Roundabout Grapes were planted as – and will continue to be – a reminder of and testament to the vibrant winemaking community in and around Ridgefield.

The City Council also memorialized a process for determining the use of the roundabout grapes each year. The first step in that process is to research possible vendors who would be willing to work with the City on creating a product from the grapes which will remain as public property for non-pecuniary uses.

In 2023, City staff reached out to winemakers around Clark County to determine interest in working with the City to store, process, and ultimately bottle wine from the marechal foch roundabout grapes. Direct outreach was also undertaken by Councilors, leading to contact and interest by 14 Acres Winery owner David Regan. No other wineries replied to the requests.

If City Council chooses to proceed with selection of 14 Acres as the 2023 roundabout grapes vendor, City staff will begin work with the vendor immediately to finalize a vendor agreement which will come before City Council.

BUDGET/FINANCIAL IMPACTS:

Staff time and materials associated with creating the vendor agreement. Additional costs associated with the vendor agreement (labor, processing costs, materials, etc.) will be itemized in the vendor agreement.

RECOMMENDED ACTION OR MOTION:

Staff recommends that City Council move to approve 14 Acres Winery as the vendor for 2023 Ridgefield roundabout grapes.

STAFF CONTACT: Steve Stuart, City Manager

ATTACHMENTS:

None

RESOLUTION NO. 630

A RESOLUTION OF THE CITY OF RIDGEFIELD, WASHINGTON, REQUESTING THE WASHINGTON STATE DEPARTMENT OF CORRECTIONS TO CONTINUE OPERATIONS AT THE LARCH CORRECTIONS CENTER.

WHEREAS, Larch Corrections Center (LCC) is slated to be closed by the Department of Corrections in October, 2023; and

WHEREAS, LCC provides valuable education, retraining opportunities and community partnerships for inmates that reduce the recidivism rate of the inmates and provides valuable service to our community; and

WHEREAS, LCC inmate work crews play a vital regional role in trail maintenance, vegetation control, and wildfire fighting; and

WHEREAS, LCC inmate work crews play a vital local role in Ridgefield, providing almost 11,000 hours since 2018 assisting with roadside garbage pick-up, park/trail/roadway vegetation management, and storm facility and raingarden maintenance; and

WHEREAS, the residents of Ridgefield have greatly benefited from work that couldn't be done by City Public Works crews alone and saved \$434,880 due to the assistance of LCC work crews; and

WHEREAS, LCC inmates have benefited from the opportunity to work in and positively enhance communities in the region they are from, as part of a retraining and education program which has greatly decreased recidivism.

NOW THEREFORE, be it resolved by the City Council of the City of Ridgefield, Washington as follows:

Section 1. The City Council recognizes the vital role that LCC work crews play regionally and locally, aiding in park, trail, storm pond, and right of way maintenance. The City Council strongly urges the Department of Corrections to reverse the decision to close Larch Correctional Facility.

Section 2. The Clerk of the City of Ridgefield is hereby directed to forward copies of this resolution to the offices of the Washington State Department of Corrections, the Governor, and other such offices as applicable.

Section 3. This Resolution shall be effective immediately upon its adoption by City Council.

DONE IN OPEN MEETING OF THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON HELD THIS 24TH DAY OF AUGUST, 2023.

Approved:

Jennifer Lindsay, Mayor

Attest:

Julie Ferriss, City Clerk

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 24, 2023

AGENDA ITEM NAME: Appointment Confirmation of Parks Board Member, Position No. 7

GOVERNING LEGISLATION

PREVIOUS COUNCIL ACTION TAKEN:

SUMMARY/BACKGROUND:

BUDGET/FINANCIAL IMPACTS:

RECOMMENDED ACTION OR MOTION:

STAFF CONTACT:

ATTACHMENTS:

None

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: August 24, 2023

AGENDA ITEM NAME: Executive Session - City Manager Performance Evaluation Pursuant to RCW
42.30.110(1)(G)

GOVERNING LEGISLATION

PREVIOUS COUNCIL ACTION TAKEN:

SUMMARY/BACKGROUND:

BUDGET/FINANCIAL IMPACTS:

RECOMMENDED ACTION OR MOTION:

STAFF CONTACT:

ATTACHMENTS:

None