



**CITY OF RIDGEFIELD, WASHINGTON
PLANNING COMMISSION MEETING MINUTES
JUNE 7, 2023**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

No late changes to the agenda.

II. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

No public comments provided.

III. CONSENT AGENDA

1. Approval of Minutes from the 05/03/2023 Meeting

Commissioner Favela moved to approve the minutes as presented, seconded by Commissioner Rose. Ayes all. Motion passed unanimously.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Commission Member Katie Favela
SECONDER:	Commission Member John Rose
AYES:	Vice Chair Swenson, Commission Member Favela, Commission Member Amerman, Chair Flynn, Commission Member Rose, Commission Member Thompson, Commission Member Tyler

IV. PUBLIC HEARING/BUSINESS

1. Spring 2023 Municipal Code Updates - Claire Lust, Community Development Director

Claire Lust, Community Development Director, gave a follow-up presentation on the proposed spring

updates to the Ridgefield Municipal Code. The primary topics of discussion were building code exemptions, axe-throwing, archery and shooting ranges.

Commissioner Swenson stated that she has a potential conflict of interest regarding the permit exemption for a 120 square foot accessory structure.

Discussion occurred regarding changing the permit exemption from 120 square feet to 200 square feet.

Discussion occurred regarding what kind of structures would be exempt from a building permit if they are 120 square feet or less.

Discussion occurred regarding banning outdoor shooting ranges within the city limits.

Discussion occurred regarding safety standards for shooting ranges and axe-throwing facilities.

Discussion occurred regarding the difference between private and commercial shooting ranges.

Discussion occurred regarding the difference between permanent and temporary structures.

Commissioner Amerman moved to recommend approval of the proposed 2023 code amendments as written with two exceptions: 1. Modifications to the 120 square foot accessory structure setbacks. 2. No outdoor shooting ranges. Seconded by Commissioner Rose. Ayes all. Motion passed unanimously.

RESULT:	ADOPTED (UNANIMOUS)
MOVER:	Commission Member Richard Amerman
SECONDER:	Commission Member John Rose
AYES:	Vice Chair Swenson, Commission Member Favela, Commission Member Amerman, Chair Flynn, Commission Member Rose, Commission Member Thompson, Commission Member Tyler

V. PUBLIC COMMENT

Anyone requesting to speak to the Commission regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

No public comments provided.

VI. STAFF REPORTS

Claire Lust, Community Development Director, thanked the commissioners for the discussion regarding the code amendments. She asked the commissioners to let Trina know if they would be unable to attend the July 5th Planning Commission meeting. She also mentioned the city tour is scheduled for September 18th.

VII. FROM THE COMMISSION

Commissioner Swenson thanked the City for the time and effort that went into the proposed code amendments.

Commissioner Rose attended the Union Ridge parade and the Big Paddle.

Commissioner Favela thanked the City for all of the code work. She is looking forward to the city tour. She attended the Big Paddle and is enjoying the Raptor's games.

Commissioner Flynn attended the Union Ridge parade. He stated that school would be out soon and advised everyone to watch out for kids while driving.

VIII. ADJOURN



Trina Siebert, Planning Commission Clerk



Patrick Flynn, Chair