



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
JUNE 29, 2023**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Mayor Jennifer Lindsay
Mayor Pro Tem Rob Aichele
Council Member Matt Cole
Council Member Lee Wells
Council Member Ron Onslow
Council Member Judy Chipman
Council Member Clyde Burkle

3. Late changes to the agenda

Yes, adding executive session pursuant to RCW 42.30.110(1)(i) related to providing police services to the City of La Center.

II. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

Comments received during public testimony can be heard on the City's website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>.

III. CONSENT AGENDA

MOTION TO APPROVE AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Rob Aichele
SECONDER:	Council Member Judy Chipman
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells,

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the June 8, 2023 Meeting**
3. **Approval of Interlocal Cooperative Purchasing Agreement with Snohomish County**

IV. BUSINESS

1. **Motion - Approve Funding Proposal for City of Ridgefield Energy Efficiency Upgrades - Kirk Johnson, Finance Director**

The funding approval letter is a requirement to show the City is invested in completing the investment grade audit and moving forward on any potential energy reduction projects that show a high return on investment. Council previously approved the budget amount of \$104,300 to complete the investment grade audit. After the return of the funding letter, the Washington State Department of Enterprise Services (DES) will enter into a contract with Willdan Energy Solutions to manage the project on behalf of the City of Ridgefield. The Energy Efficiency Upgrades is a program bid and managed by DES to benefit public municipalities in the State of Washington. The program is intended to be a cost effective process to complete design-build energy upgrades and retrofits. DES will assign a project manager to manage the scope of work on behalf of Ridgefield.

The City Council conducted a discussion.

MOTION: MOVED TO AUTHORIZE THE CITY MANAGER TO SIGN THE FUNDING APPROVAL LETTER FOR AGREEMENT NO. 2023-299 A (1) CITY OF RIDGEFIELD ENERGY EFFICIENCY UPGRADES.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Matt Cole
SECONDER:	Council Member Lee Wells
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

2. **Motion - Approve Award of Contract with Otak, Inc. for Professional Engineering Services for the Garrison Ridge Slide - Chuck Green, Public Works Director**

City of Ridgefield staff discovered that a slide had occurred in the Garrison Ridge/Osprey Pointe area along Gee Creek. The site of the slide, Garrison Ridge Storm Facility is located at S 13th Circle in Ridgefield, Washington. The slide appears to have obliterated a private (HOA) stormwater facility and the adjacent hillside, and crossed over the Gee Creek Trail, resulting in its indefinite closure. While the slide does not appear to have encroached into Gee Creek, it is close to doing so. An emergency site visit was conducted by geotechnical consultant in January, who provided some on-site advice as to stabilizing the situation and providing site closures to ensure public safety. Since that time, City staff has provided a temporary runoff connection with a different stormwater detention pond and has closed off the area, including the Gee Creek Trail, to public access. A Request for Qualifications was issued in April 2023 soliciting proposals from expert consultant teams to conduct a forensic engineering assessment to determine the probable cause of the slide, develop alternative options and range of costs to repair the slide and the stormwater facility, and to advise on the stability of the area to consider reopening a currently-closed trail between Garrison Ridge and Cassini View. Two Statements of Qualification were received, from Schabel Engineering and from Otak, Inc. A round of interviews was conducted as part of the review. The Otak, Inc. team was the

highest scoring team; however, the Schabel Engineering team scored highly with their experience on conducting forensic engineering assessments, similar to the one needed in the Garrison Ridge slide case. Staff determined that the optimal solution was to request Otak, Inc. add Schabel Engineering to their team to lead the forensic engineering assessment, with Otak, Inc. providing overall project management and geotechnical and design services. The result of this contracted work would be to produce a set of repair options and costs for consideration by the city in developing a path forward for the actual repair (and for a potential insurance claim to cover the costs of the repair). Otak, Inc. would be retained for final design and construction management which would be a contract amendment once the decision is made on the preferred option. This future phase may also require a budget amendment to cover the costs of the repair, potentially to be reimbursed by insurance.

MOTION: MOVE TO AWARD THE GARRISON RIDGE SLIDE REPAIR PROFESSIONAL SERVICES CONTRACT TO THE OTAK, INC TEAM, INCLUDING SCHABEL ENGINEERING AND GRI GEOTECHNICAL SERVICES, IN THE AMOUNT OF \$129,500.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Rob Aichele
SECONDER:	Council Member Clyde Burkle
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

3. Motion - Approve Award of Contract with Clark and Sons Excavating, Inc. for 2023 Asphalt Repairs Project - Chuck Green, Public Works Director

To accommodate and prepare for the major pavement overlays slurry seal work, the City issued an invitation to bid from highly qualified contractors to provide all labor, supplies, equipment and materials for the improvement of roadways within the City limits. This work needs to be completed prior to the larger pavement overlays and slurry sealing project which is anticipated to begin in mid July.

Two bids were received:

Clark and Sons Excavating, Inc. from Battle Ground for \$174,309
Western United Civil Group, LLC from Yacolt for \$194,431.50.

The lowest responsive bidder is Clark and Sons Excavating, Inc.

MOTION: MOVED TO AWARD THE CONTRACT FOR THE 2023 ASPHALT REPAIRS PROJECT TO CLARK AND SONS EXCAVATING, INC. FROM BATTLE GROUND, WA IN THE AMOUNT NOT TO EXCEED \$174,309.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Lee Wells
SECONDER:	Council Member Judy Chipman
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

V. PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1406 - Spring 2023 Ridgefield Municipal Code (RMC) Amendments - Claire Lust, Community Development Director

The proposed amendments intend to update the code to address issues identified when applying the existing code and issues anticipated for future projects in Ridgefield. For this round of updates, staff identified two generalities of proposed code amendments: housekeeping updates and policy changes:

1. Housekeeping items: address clerical errors and clarify existing code language without substantive changes to the content.
2. Policy changes: add or modify content to strengthen the code with the goal of better implementing the Ridgefield Comprehensive Plan (RUACP) and existing City policies and practices.

The Planning Commission held a public hearing on the proposed code amendments on May 3, 2023. No public testimony was received. Commissioners discussed and asked questions about the amendments, as noted in the preceding table, and requested more time before taking a vote. Commissioners requested more details on the shooting range topic from staff before their June meeting. The Planning Commission continued their review of the proposed amendments at their regularly scheduled public meeting on June 7, 2023. The commission voted to recommend approval of the proposed code amendment to Council, with changes to consider increasing the building permit exemption size of structures to 200 square feet and to restrict all firearm ranges from being located outside due to noise issues.

City Council conducted discussion on the proposed amendments.

Mayor Lindsay opened the Public Hearing: 8:03PM

Comments received during a public hearing can be heard on the City's website under <https://ridgefieldwa.us/government/city-council-meeting-audio-files/>.

Mayor Lindsay closed the Public Hearing: 8:03PM

First reading conducted.

VI. PUBLIC COMMENT

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VII. EXECUTIVE SESSION PURSUANT TO RCW 42.30.110(1)(i) RELATED TO PROVIDING POLICE SERVICES TO THE CITY OF LA CENTER

8:05PM - The City Council will recess into executive session to discuss the potential legal risks of a proposed action, pursuant to RCW 42.30.110(1)(i) related to providing police services to the City of La Center. The executive session will last approximately 20 minutes and we will return to open session at 8:25PM. There may be action taken following the executive session.

Attendees: Mayor, City Council, City Manager Steve Stuart, Deputy City Manager Lee Knottnerus, Police Chief Cathy Doriot, City Attorney Janean Parker.

8:25PM - Deputy City Manager Lee Knottnerus announced that City Council will continue the executive session until 8:35PM.

8:35PM - the Mayor reconvened the meeting and City Council conducted a discussion.

MOTION: DISENGAGE A CONVERSATION WITH THE CITY OF LA CENTER REGARDING POLICING OF THEIR CITY.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Rob Aichele
SECONDER:	Council Member Ron Onslow
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

VIII. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

Council Member Onslow - No report

Council Member Burkle - Attended AWC Conference.

Council Member Aichele - No report.

Council Member Wells - Attended a City tour with Congresswoman Marie Gluesenkamp Perez.

Council Member Chipman - No report.

Council Member Cole - No report.

2. Mayor

No report.

3. City Manager

No staff report.

IX. ADJOURN

8:47PM



Julie Ferriss, City Clerk



Jennifer Lindsay, Mayor