RIDGEFIELD CITY COUNCIL
MEETING AGENDA

Tuesday, January 2, 2018
Ridgefield City Hall
230 Pioneer Street, Ridgefield, WA 98642

I. GENERAL SESSION CALL TO ORDER

1. **Flag Salute**
2. **Roll Call**
3. **Late changes to the agenda**
4. **Oath of Office**

II. CONSENT AGENDA

1. **Approval of Claims And/Or Payroll**

CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION

MEETING DATE: January 02, 2018

ITEM: CONSENT AGENDA

AGENDA ITEM TITLE: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION:

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis

BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Staff recommends Council approve the claims and/or payroll by making the following motion:

"I move to approve the consent agenda as presented"

STAFF CONTACT: Kirk Johnson, Finance Director

ATTACHMENTS: January 2 2018 - Claims Report (PDF)

City of Ridgefield

Claims Payment Report

For Approval on: January 2, 2018

Sum of Amount Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total
ARAMARK UNIFORM SERVICES	32	863235549	Genl Govt/Facilities	PW Floor Mats & Uniforms	2.00
			Public Works	PW Floor Mats & Uniforms	44.53
			Community Development	PW Floor Mats & Uniforms	0.70
		863225060	Genl Govt/Facilities	PW Floor Mats & Uniforms	2.00
			Public Works	PW Floor Mats & Uniforms	44.53
			Community Development	PW Floor Mats & Uniforms	0.70
		863225059	Genl Govt/Facilities	Floor Mats - City Hall/PD/CDD/PW	7.09
			Public Safety	Floor Mats - City Hall/PD/CDD/PW	4.47
			Public Works	Floor Mats - City Hall/PD/CDD/PW	3.91
			Community Development	Floor Mats - City Hall/PD/CDD/PW	3.92
		863235548	Genl Govt/Facilities	Floor Mats - City Hall/PD/CDD/PW	7.09
			Public Safety	Floor Mats - City Hall/PD/CDD/PW	4.47
			Public Works	Floor Mats - City Hall/PD/CDD/PW	3.91
			Community Development	Floor Mats - City Hall/PD/CDD/PW	3.92
ARAMARK UNIFORM SERVICES Total					**133.24**
BLAIRCO INC	1493	17-89743	Genl Govt/Facilities	City Hall HVAC Maintenance	237.40
BLAIRCO INC Total					**237.40**
BOB'S PAINTLAND	59	10357A	Public Works	Parks Paint	64.88
		10319A	Public Works	Street Paint	226.07
BOB'S PAINTLAND Total					**290.95**
CFM STRATEGIC COMMUNICATIONS INC.	2551	24310	Genl Govt/Facilities	Lobbyist	4,530.00
CFM STRATEGIC COMMUNICATIONS INC. Total					**4,530.00**
CITY OF BATTLE GROUND	92	953	Judicial	Court Costs - November 2017	10,143.66
		958	Public Safety	Patrol Coverage on 12/13/17	226.61
CITY OF BATTLE GROUND Total					**10,370.27**
CLARK COUNTY	102	170010630	Public Safety	Range Rental - November 2017	200.00
		730014038	Community Development	Fire Inspections	350.00
CLARK COUNTY Total					**550.00**
CLARK PUBLIC UTILITIES	110	12022506	Public Works	Street Light Pole Repair	395.00
		12022507	Public Works	Street Light Pole Repair	857.91
CLARK PUBLIC UTILITIES Total					**1,252.91**
COLUMBIA WEST ENGINEERING INC.	1446	16046-5	Public Works	RORC Engineering Services	1,390.00
COLUMBIA WEST ENGINEERING INC. Total					**1,390.00**
COMCAST	2271	2271-201801-301	Genl Govt/Facilities	PW/CDD Fax Line	1.70
			Public Works	PW/CDD Fax Line	27.45
			Community Development	PW/CDD Fax Line	31.04

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COMCAST	**2271**	2271-201801-210	**Genl Govt/Facilities**	Community Center Wifi	223.70
			Community Development	Community Center Wifi	55.95
		2271-201801-109	**Public Works**	PW Shop Communications	305.75
COMCAST Total					**645.59**
COMCAST BUSINESS	**1666**	59847293	**Genl Govt/Facilities**	City Hall Communications	364.23
COMCAST BUSINESS Total					**364.23**
COMDATA NETWORK INC.	**1101**	20279262	**Genl Govt/Facilities**	PW Fuel XN173	75.84
			Public Works	PW Fuel XN173	1,371.92
			Community Development	PW Fuel XN173	357.98
		20279263	**Public Safety**	PD Fuel & Hitch	1,370.77
COMDATA NETWORK INC. Total					**3,176.51**
CORE & MAIN LP	**2906**	I127437	**Public Works**	Hydrant Meter Repair	209.86
CORE & MAIN LP Total					**209.86**
CREDC	**1771**	1771-201801-01	**Genl Govt/Facilities**	2018 Economic Development Services	5,000.00
CREDC Total					**5,000.00**
DAVID TAYLOR	**1062**	1062-201801-01	**Council**	Mileage Reimbursement - Taylor	36.80
DAVID TAYLOR Total					**36.80**
DEPARTMENT OF LICENSING	**154**	RG0000227-2017	**Genl Govt/Facilities**	CPL License - Carroll	18.00
		RG0000228-2017	**Genl Govt/Facilities**	CPL License - Heard	18.00
		RG0000230-2017	**Genl Govt/Facilities**	CPL License - Morgan	18.00
		RG0000225-2017	**Genl Govt/Facilities**	CPL License - Martinez	18.00
		RG0000226-2017	**Genl Govt/Facilities**	CPL License - Weddington	18.00
		RG0000231-2017	**Genl Govt/Facilities**	CPL Renewal - Neubert	18.00
		RG0000229-2017	**Genl Govt/Facilities**	CPL License - Morgan	18.00
DEPARTMENT OF LICENSING Total					**126.00**
DICK'S TIRE FACTORY	**158**	D81123	**Public Safety**	PD Vehicle Maint - '15 Explorer	37.71
DICK'S TIRE FACTORY Total					**37.71**
ELI KREBSER	**2132**	2132-201801-01	**Genl Govt/Facilities**	DOT Drug Test Reimbursement - Krebser	4.60
			Public Works	DOT Drug Test Reimbursement - Krebser	41.40
ELI KREBSER Total					**46.00**
FCS GROUP	**958**	2797-21712033	**Public Works**	Stormwater Model Update	815.00
FCS GROUP Total					**815.00**
FERGUSON ENTERPRISES INC # 8423	**181**	616029	**Public Works**	E-5 Drill Mach - Water	1,728.03
		618299	**Public Works**	Water Meter Replacement Program	39,988.76
FERGUSON ENTERPRISES INC # 8423 Total					**41,716.79**
GISI MARKETING GROUP	**2811**	147910	**Public Safety**	Business Cards - King	96.48
GISI MARKETING GROUP Total					**96.48**
GRAINGER	**206**	9637999120	**Public Works**	WWTP Supplies	452.51
GRAINGER Total					**452.51**
H.D. FOWLER COMPANY	**2036**	I4708204	**Public Works**	Water Operational Supplies	422.53

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H.D. FOWLER COMPANY Total					**422.53**
HARRY'S LAWN AND POWER EQUIPMENT	**214**	131736	**Public Works**	Storm Equip Maint	953.56
		131968	**Public Works**	Storm/Parks Equip Maint	12.14
		131969	**Public Works**	Storm/Parks Equip Maint	299.91
		131967	**Public Works**	Storm/Parks Equip Maint	953.56
		132066	**Public Works**	Parks Equip Maint	25.99
HARRY'S LAWN AND POWER EQUIPMENT Total					**2,245.16**
HONEY BUCKETS	**223**	550513430	**Public Works**	Davis Park Port-a-Potty	298.00
HONEY BUCKETS Total					**298.00**
INSTANT IMPRINTS CASCADE PARK	**2371**	9857B	**Human Resources**	Service Awards/Employee Relations	398.61
INSTANT IMPRINTS CASCADE PARK Total					**398.61**
LATTE DA COFFEE HOUSE AND WINE BAR	**2437**	400	**Genl Govt/Facilities**	Hometown Celebration - Cocoa/Cider Service	623.38
LATTE DA COFFEE HOUSE AND WINE BAR Total					**623.38**
LYNCH JANITORIAL AND CLEANING LLC	**2197**	182021	**Genl Govt/Facilities**	Janitorial Services	202.66
			Public Safety	Janitorial Services	159.92
			Public Works	Janitorial Services	113.99
			Community Development	Janitorial Services	163.10
LYNCH JANITORIAL AND CLEANING LLC Total					**639.67**
M JULIETA RUBIO ROMERO	**2164**	2164-201801-01	**Finance**	Mileage Reimbursement - Rubio Romero	33.41
M JULIETA RUBIO ROMERO Total					**33.41**
MARK O BROWN	**567**	2017-13	**Genl Govt/Facilities**	Lobbyist	1,500.00
MARK O BROWN Total					**1,500.00**
MATHER & SONS PUMP SERVICE INC.	**2907**	10531	**Public Works**	WWTP Pump	4,616.76
MATHER & SONS PUMP SERVICE INC. Total					**4,616.76**
MERCHANT TRANSACT	**2901**	27952004	**Public Works**	December 2017 Merchant Transact Gateway Fees	147.31
MERCHANT TRANSACT Total					**147.31**
MODERN MARKETING	**2939**	MMI125223	**Genl Govt/Facilities**	PD Custom Magnets	(30.51)
			Public Safety	PD Custom Magnets	393.78
MODERN MARKETING Total					**363.27**
MUNICIPAL CODE CORP.	**1185**	301356	**Genl Govt/Facilities**	Codification	614.52
		300792	**Genl Govt/Facilities**	Admin Support Fee 12/1/17-11/30/18	275.00
MUNICIPAL CODE CORP. Total					**889.52**
NAPA AUTO PARTS	**498**	22391	**Genl Govt/Facilities**	Vehicle Maint - PW FTE/Hundis/Krebser	6.04
			Public Works	Vehicle Maint - PW FTE/Hundis/Krebser	65.21
			Community Development	Vehicle Maint - PW FTE/Hundis/Krebser	0.22
		22302	**Genl Govt/Facilities**	Vehicle Maint - Hundis	14.78
			Public Works	Vehicle Maint - Hundis	231.56
		22876	**Genl Govt/Facilities**	Vehicle Maint - Hundis	2.87
			Public Works	Vehicle Maint - Hundis	44.93
		21464	**Genl Govt/Facilities**	Vehicle Maint - PW FTE	0.38

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NAPA AUTO PARTS	498	21464	Public Works	Vehicle Maint - PW FTE	6.18
			Community Development	Vehicle Maint - PW FTE	0.21
		24462	Genl Govt/Facilities	Vehicle Maint - Hundis	0.67
			Public Works	Vehicle Maint - Hundis	10.56
		25033	Genl Govt/Facilities	Vehicle Maint - Hundis	7.43
			Public Works	Vehicle Maint - Hundis	116.43
		25068	Genl Govt/Facilities	Credit Vehicle Maint - Hundis	(2.33)
			Public Works	Credit Vehicle Maint - Hundis	(36.51)
NAPA AUTO PARTS Total					**468.63**
NORTHSTAR CHEMICAL INC.	1019	115659	Public Works	Chemicals - Sodium Hydroxide	3,087.87
NORTHSTAR CHEMICAL INC. Total					**3,087.87**
NORTHWEST HYDRAULIC CONSLTANTS INC.	2918	22244	Public Works	Gee Creek Stabilization Project	16,822.23
NORTHWEST HYDRAULIC CONSLTANTS INC. Total					**16,822.23**
NORTHWEST MOTOR SERVICE	2940	SI3519	Public Works	WWTP Pump	479.13
NORTHWEST MOTOR SERVICE Total					**479.13**
NORTHWEST STAFFING	522	4084378	Public Works	Temp Services Week Ending 12/10/17-Lopez/White	1,048.74
			Community Development	Temp Services Week Ending 12/10/17-Lopez/White	1,125.50
		4084644	Public Works	Temp Services week ending 12/17/17 - Lopez/White	1,048.74
			Community Development	Temp Services week ending 12/17/17 - Lopez/White	1,125.50
NORTHWEST STAFFING Total					**4,348.48**
NW CONSTRUCTION INC.	2900	C2017035-3	Genl Govt/Facilities	35th & Pioneer Roundabout Project - Dec 2017	(5,398.77)
			Public Works	35th & Pioneer Roundabout Project - Dec 2017	107,975.35
NW CONSTRUCTION INC. Total					**102,576.58**
NW OCCUPATIONAL MEDICAL CENTER	794	42731	Genl Govt/Facilities	DOT Exam - Webberley	3.75
			Public Works	DOT Exam - Webberley	71.25
NW OCCUPATIONAL MEDICAL CENTER Total					**75.00**
ODOT DMV SERVICES	976	MB121591	Public Safety	PD Photo Request	6.50
ODOT DMV SERVICES Total					**6.50**
OFFICIAL PAYMENTS CORPORATION	1701	54322	Public Works	Utilities E-Pay Fees	13.65
OFFICIAL PAYMENTS CORPORATION Total					**13.65**
OTAK INC.	1787	121700222	Public Works	RORC Construction Management Services	8,799.00
		121700116	Public Works	Ridgefield Stormwater Master Plan Update	5,817.69
OTAK INC. Total					**14,616.69**
PACIFIC OFFICE AUTOMATION	1564	57371657	Public Works	CDD/PW Copier Lease	173.45
			Community Development	CDD/PW Copier Lease	173.45
PACIFIC OFFICE AUTOMATION Total					**346.90**
PBS ENGINEERING AND ENVIRONMENTAL	342	0070940.001-13	Public Works	RORC Design/Mass Grading/Signal	151,422.02
		HDJ4083.002-22	Public Works	35th & Pioneer Roundabout Design Ph. 2	16,725.28
		0071069.000-4	Public Works	S. 45th & Royle Rd. Improvements	102,230.50
PBS ENGINEERING AND ENVIRONMENTAL Total					**270,377.80**

Attachment: January 2 2018 - Claims Report (Approval of Claims And/Or Payroll)

City of Ridgefield

Claims Payment Report

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PETERSON CAT	**1767**	X3440101	**Genl Govt/Facilities**	420F2 Backhoe Loader/Broom & Forks	12,071.66
			Public Works	420F2 Backhoe Loader/Broom & Forks	108,645.07
PETERSON CAT Total					**120,716.73**
PITNEY BOWES	**341**	1006128321	**Genl Govt/Facilities**	Postage Machine Supplies	202.69
PITNEY BOWES Total					**202.69**
POWER DMS INC.	**2473**	18834	**Public Safety**	PD Records Management 2018	2,684.10
POWER DMS INC. Total					**2,684.10**
PRECISION PAVING PLUS LLC	**2924**	171012	**Genl Govt/Facilities**	City Wide Road Repairs - 5% Retainage	(5,949.10)
			Public Works	City Wide Road Repairs	118,982.00
PRECISION PAVING PLUS LLC Total					**113,032.90**
PURCHASE POWER	**356**	13989721	**Genl Govt/Facilities**	Postage	500.00
PURCHASE POWER Total					**500.00**
REFLECTOR	**369**	101725	**Genl Govt/Facilities**	Ordinance No. 1251 - Budget	42.14
		101723	**Community Development**	Ordinance No. 1253	82.35
		101724	**Community Development**	Ordinance No. 1254 - Green Building	47.73
		101722	**Community Development**	Ordinance No. 1252 - Gee Creek Subarea Plan	48.70
REFLECTOR Total					**220.92**
SIERRA SANTA FE CORP.	**1572**	574	**Public Works**	Street Sweeping	997.28
SIERRA SANTA FE CORP. Total					**997.28**
SONSRAY MACHINERY LLC	**1785**	P21973-10	**Genl Govt/Facilities**	Case Backhoe Maint	7.57
			Public Works	Case Backhoe Maint	122.31
			Community Development	Case Backhoe Maint	4.21
SONSRAY MACHINERY LLC Total					**134.09**
SPOK INC.	**295**	A0364104X	**Public Works**	Communications	8.68
SPOK INC. Total					**8.68**
STEVE STUART	**2075**	2075-201801-01	**Executive**	Meals Per Diem - Stuart - Spokane Mtg w/Developers	45.00
STEVE STUART Total					**45.00**
THE MASTERS TOUCH LLC	**1786**	P55182	**Public Works**	Postage - Delinquent Utility Statements	161.92
		55182	**Public Works**	Delinquent Utility Statements	307.64
THE MASTERS TOUCH LLC Total					**469.56**
THE PRINT SHOP	**1580**	56735	**Genl Govt/Facilities**	AP Envelopes	121.21
THE PRINT SHOP Total					**121.21**
TRACY BLEHM	**809**	0809-201801-01	**Human Resources**	Mileage Reimbursement - Blehm	45.20
TRACY BLEHM Total					**45.20**
TRIBECA TRANSPORT LLC	**747**	COR-1715	**Public Works**	Sludge Hauling	1,525.00
TRIBECA TRANSPORT LLC Total					**1,525.00**
WELLS FARGO	**1681**	201712-2960	**Genl Govt/Facilities**	Dec2017 Visa Stmt-Johnson Costco.com	194.48
				Dec2017 Visa Stmt-Johnson MRSC Rosters	120.00
			Public Safety	Dec2017 Visa Stmt-Johnson Costco.com	34.68
			Public Works	Dec2017 Visa Stmt-Johnson Costco.com	69.82

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WELLS FARGO	**1681**	201712-2960	**Community Development**	Dec2017 Visa Stmt-Johnson Costco.com	56.93
			Council	Dec2017 Visa Stmt-Johnson Assoc of WA Cities	1,200.00
			Executive	Dec2017 Visa Stmt-Johnson Assoc of WA Cities	200.00
		201712-8453	**Genl Govt/Facilities**	Dec2017 Visa Stmt-Kast DryBox	21.68
				Dec2017 Visa Stmt-Kast Amazon Marketplace	(17.49)
			Public Works	Dec2017 Visa Stmt-Kast DryBox	65.04
				Dec2017 Visa Stmt-Kast Amazon Marketplace	225.73
				Dec2017 Visa Stmt-Kast On the Spot Engraving	482.38
		201712-4056	**Council**	Dec2017 Visa Stmt-Ferriss Greater Vancouver Chamber	300.00
				Dec2017 Visa Stmt-Ferriss Columbian Publishing	35.00
				Dec2017 Visa Stmt-Ferriss Paypal CCPB	40.00
			Executive	Dec2017 Visa Stmt-Ferriss Greater Vancouver Chamber	50.00
		201712-4015	**Genl Govt/Facilities**	Dec2017 Visa Stmt-Arends Ace Hardware	5.12
				Dec2017 Visa Stmt-Arends Eastside Steel Inc.	9.33
			Public Safety	Dec2017 Visa Stmt-Arends Onsite Roll Forming	108.40
			Public Works	Dec2017 Visa Stmt-Arends Ace Hardware	56.35
				Dec2017 Visa Stmt-Arends Eastside Steel Inc.	150.63
			Community Development	Dec2017 Visa Stmt-Arends Eastside Steel Inc.	5.19
		201712-1117	**Genl Govt/Facilities**	Dec2017 Visa Stmt-Blehm Labor Law Cener	79.80
				Dec2017 Visa Stmt-Blehm WSU Pesticide Education	47.46
				Dec2017 Visa Stmt-Blehm Costco	263.80
			Public Works	Dec2017 Visa Stmt-Blehm WSU Pesticide Education	766.16
			Community Development	Dec2017 Visa Stmt-Blehm WSU Pesticide Education	26.38
				Dec2017 Visa Stmt-Blehm Int'l Code Council	199.00
			Human Resources	Dec2017 Visa Stmt-Blehm Fred Meyer	51.35
				Dec2017 Visa Stmt-Blehm Lava Java	30.41
		201712-5494	**Genl Govt/Facilities**	Dec2017 Visa Stmt-Kipp Amazon Marketplace	214.47
				Dec2017 Visa Stmt-Kipp Amazon Marketplace-All Events	260.08
				Dec2017 Visa Stmt-Kipp Ridgefield Floral	238.48
				Dec2017 Visa Stmt-Kipp Fred Meyers-1st Sat	62.45
				Dec2017 Visa Stmt-Kipp Facebook-1st Sat	21.31
				Dec2017 Visa Stmt-Kipp USPS	3.20
				Dec2017 Visa Stmt-Kipp Amazon Marketplace-1st Sat	(1.98)
				Dec2017 Visa Stmt-Kipp Pottery Barn-Gen Events	42.82
				Dec2017 Visa Stmt-Kipp Amazon Marketplace - 1st Sat	25.56
			Public Works	Dec2017 Visa Stmt-Kipp Seasons Coffee	100.00
			Community Development	Dec2017 Visa Stmt-Kipp Sadie & Josie's Bakery	135.00
				Dec2017 Visa Stmt-Kipp Ridgefield Floral	18.97
				Dec2017 Visa Stmt-Kipp Ridgefield Pioneer Market	5.17
				Dec2017 Visa Stmt-Kipp Target	71.71

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WELLS FARGO	**1681**	201712-5494	**Community Development**	Dec2017 Visa Stmt-Kipp Albertsons	56.63
			Council	Dec2017 Visa Stmt-Kipp Instant Imprints	116.32
				Dec2017 Visa Stmt-Kipp Amazon Marketplace	68.22
		201712-1889	**Genl Govt/Facilities**	Dec2017 Visa Stmt-Stuart Travel Insurance Policy	29.39
				Dec2017 Visa Stmt-Stuart Alaska Air	158.00
			Executive	Dec2017 Visa Stmt-Stuart Smokehouse Provisions	42.77
				Dec2017 Visa Stmt-Stuart Adobe Acropro	16.25
				Dec2017 Visa Stmt-Stuart Sportsmans Steakhouse	55.53
				Dec2017 Visa Stmt-Stuart Fuel Bistro	40.14
				Dec2017 Visa Stmt-Stuart Country Cafï¿½	49.70
				Dec2017 Visa Stmt-Stuart Alaska Air	376.40
				Dec2017 Visa Stmt-Stuart El Rancho Viejo	27.82
				Dec2017 Visa Stmt-Stuart End of the Road Grill	19.26
		201712-9760	**Public Safety**	Dec2017 Visa Stmt-Hoots TLO TransUnion	48.10
				Dec2017 Visa Stmt-Hoots Amazon.com	22.31
				Dec2017 Visa Stmt-Hoots USPS	13.60
		201712-8764	**Genl Govt/Facilities**	Dec2017 Visa Stmt-Knottnerus Fred Meyer	49.16
			Information Technology	Dec2017 Visa Stmt-Knottnerus Canvas Host	14.99
			Human Resources	Dec2017 Visa Stmt-Knottnerus Indeed	383.73
			Administration	Dec2017 Visa Stmt-Knottnerus Public Risk Management	385.00
		201712-1133	**Genl Govt/Facilities**	Dec2017 Visa Stmt-Brunson Safeway	0.22
			Public Works	Dec2017 Visa Stmt-Brunson Safeway	3.50
				Dec2017 Visa Stmt-Brunson Ducks	20.55
				Dec2017 Visa Stmt-Brunson Conrey Electric	729.69
			Community Development	Dec2017 Visa Stmt-Brunson Safeway	0.12
		201712-2495	**Community Development**	Dec2017 Visa Stmt-Niten Sportsmans Steakhouse	22.00
				Dec2017 Visa Stmt-Niten Papa Petes Pizza	224.20
		201712-8989	**Public Safety**	Dec2017 Visa Stmt-Brooks WSU Conf Mgmt	63.00
				Dec2017 Visa Stmt-Brooks Lava Java	10.26
				Dec2017 Visa Stmt-Brooks Grandview on the Lake	139.79
		201712-7296	**Public Safety**	Dec2017 Visa Stmt-Rhine Office Depot	86.72
WELLS FARGO Total					**9,348.24**
YULIYA FERRISS	**1050**	1050-201801-01	**Genl Govt/Facilities**	Mileage Reimbursment - Ferriss	17.55
			Public Works	Mileage Reimbursment - Ferriss	3.20
			Finance	Mileage Reimbursment - Ferriss	0.17
YULIYA FERRISS Total					**20.92**
Grand Total					**746,947.85**