



**CITY OF RIDGEFIELD, WASHINGTON
CITY COUNCIL MEETING MINUTES
MAY 25, 2023**

Regular Meeting - 6:30 PM

I. STUDY SESSION - 5:00 P.M.

- 1. Police Services Study Update - Presented by Berk Consulting - Steve Stuart, City Manager**

II. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present:

Mayor Jennifer Lindsay
Mayor Pro Tem Rob Aichele
Council Member Matt Cole
Council Member Lee Wells
Council Member Ron Onslow
Council Member Judy Chipman
Council Member Clyde Burkle

- 3. Late changes to the agenda**

III. OATH OF OFFICE FOR SERGEANT MARVITZ

IV. PROCLAMATION - TRAILS DAY

V. PROCLAMATION - PRIDE MONTH

VI. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

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VII. CONSENT AGENDA

MOTION TO APPROVE AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Rob Aichele
SECONDER:	Council Member Ron Onslow
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

1. **Approval of Claims And/Or Payroll**
2. **Approval of Minutes from the May 11, 2023 Meeting**

VIII. BUSINESS

1. **First Reading of Ordinance No. 1403 - Approval of Water Rate Structure and Conservation Options - Kirk Johnson, Finance Director**

City staff have been tasked with researching options for water conservation. Staff are in the process of completing a rate study to analyze revenue needs for the next five-ten years. As part of the process, staff and the consultants are analyzing the residential and commercial rate structures to see if changes are needed to incentivize water reduction. Staff are providing options for the council to review. In order to implement a new rate structure prior to the highest usage water billing cycles, staff would need to implement the changes effective July 1, 2023. Current options for the rate structure include adding a new billing tier for commercial irrigation. In addition, staff have a proposed residential rate structure for the council to review. The new structure would include modification of the usage tiers and adding one usage tier. The goal is to reduce water output for the highest usage customers and incentivize the lowest usage tiers. Staff and the consultants are still reviewing appropriate rates per tier and will have additional information to present to council regarding proposed rates within the tiered structure. In addition to reviewing the rate structure, staff have researched conservation programs throughout the West Coast and Southwest states who have implemented these types of programs.

The City Council conducted a discussion.

MOTION: MOVED TO WAIVE THE SECOND READING AND ADOPT ORDINANCE NO. 1403 TO INCLUDE ONLY THE PROPOSED RATE STRUCTURE AS DISCUSSED AND INCLUDE EDUCATIONAL OUTREACH.

RESULT:	(6-1)
MOVER:	Council Member Onslow
SECONDER:	Council Member Burkle
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle
NAYS:	Council Member Cole
ABSTAIN:	None

2. **First Reading of Ordinance No. 1402 - 2023 Budget Amendment - Kirk Johnson, Finance Director**

The budget amendment totals \$4,024,000 in total appropriations and includes \$855,000 in additional revenue for 2023. Revenue increases include \$304,200 in grant awards and \$493,500 in interagency

funding for shared projects. An additional \$57,300 will be transferred from the water and storm water fund to reallocate their share in debt service for the vacuum excavation truck. The amendment also includes \$1,889,750 in interfund transfers to fund capital requests. The overall fund balance impact will be a decrease of \$3,169,000.

First reading conducted.

3. Resolution No. 628 - Approval of Designation of Official Newspaper - Kirk Johnson, Finance Director

RCW 35A.21.230 provides that “Each code city shall designate an official newspaper by resolution. The newspaper shall be of general circulation in the city and have the qualifications prescribed by chapter 65.16 RCW”. City procurement policy requires services, including selection of the official newspaper, to be obtained using due diligence for both price and quality. Therefore, the city must have one official newspaper that it should contract with based on an annual bid process. The city may, of course, publish notices in newspapers in addition to the official newspaper. A request for bids was published in the Reflector and the Columbian with a deadline for submission no later than 2:00 PM on May 25, 2023. The bid is for publication during the period of June 1, 2023 through May 31, 2024. City received one bid from the Columbian.

MOTION: MOVED TO APPROVE RESOLUTION NO. 628 AS PRESETED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Judy Chipman
SECONDER:	Council Member Lee Wells
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

IX. PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1401 - Establishing a Posted Speed Limit on NW 229th Street Between Hillhurst Road and a Point Approximately 450 Feet West of S. 40th Place - Chuck Green, Public Works Director

The area where the Kennedy Farms subdivision was built was annexed into the City in 2008. A Development Agreement with Kennedy Farms' developer, Urban NW Holdings, LLC, was approved by Council in April 2017. The subdivision was approved in September 2017 and engineering plans were approved in October 2017. Neither the Development Agreement nor the approved engineering plans designated a posted speed limit for NW 229th Street along the site's southern frontage, nor was there any Council action to designate a posted speed within the City's portion of the roadway. Following up on a community member request for speed enforcement along this section of NW 229th Street, it was determined that this section has not been incorporated into the City's Speed Limit code (RMC Section 10.08, Speed Limits). After an engineering study, the City's Public Works Director and City Engineer are recommending that a posted speed limit be incorporated into code and reflect that of nearby collectors in the area, 35 mph.

Mayor Lindsay Opened Public Hearing: 8:38PM

No testimony was received.

Mayor Lindsay Closed Public Hearing: 8:38PM

MOTION: MOVED TO WAIVE THE SECOND READING AND ADOPT ORDINANCE NO. 1401 AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Council Member Ron Onslow
SECONDER:	Council Member Matt Cole
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

2. Public Hearing and First Reading of Ordinance No. 1404 - Amendment to the Development Agreement for Kemper Grove Phase 2 - Steve Stuart, City Manager

The developer, Hinton Development through H2 Grove, is obligated to construct certain park improvements for Kemper Grove Phase 2 on Parcels 986060425, 986060426, 986060427, 986060429, 213716000, and 602865000; Under the original development agreement was entitled to park impact fees for such improvements. The original development agreement provided that the developer and their assigns would own and maintain this park property, but grant an easement for public use. However, in light of the impact fee credits issued, the City wishes to own the improvements. Under the proposed First Amendment to the Development Agreement, the developer agrees to dedicate the constructed improvements to the City and the developer further agrees to maintain the improvements to certain standards to be approved by the City and binding on the Kemper Grove development through recorded covenants. Parallel language was adopted in February of this year related to other park improvements for Phase 3 and Phase 4/5.

Mayor Lindsay Opened Public Hearing: 8:42PM

No testimony was received.

Mayor Lindsay Closed Public Hearing: 8:42PM

MOTION: MOVED TO WAIVE THE SECOND READING AND ADOPT ORDINANCE NO. 1404 AS PRESENTED.

RESULT:	(UNANIMOUS)
MOVER:	Mayor Pro Tem Rob Aichele
SECONDER:	Council Member Ron Onslow
AYES:	Mayor Lindsay, Mayor Pro Tem Aichele, Council Member Cole, Council Member Wells, Council Member Onslow, Council Member Chipman, Council Member Burkle

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XI. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

1. Council

Council Member Onslow - Attended legislative review meeting, Ridgefield junction neighborhood association meeting, City Council retreat, City Manager briefing.

Council Member Burkle - Attended legislative review meeting, Ridgefield junction neighborhood association meeting, City Council retreat, roundabout grape trimming, CRWWD meeting, City Manager briefing.

Mayor Pro Tem Aichele - Attended legislative review meeting, Ridgefield junction neighborhood association meeting, City Council retreat, Ridgefield chamber wine down Wednesday meeting, FRL meeting, Ridgefield chamber Friday coffee meeting, City Manager briefing, Port of Ridgefield meeting, roundabout grape trimming.

Council Member Wells - Attended Ridgefield junction neighborhood association meeting, City Manager briefing, CRWWD meeting.

Council Member Chipman - Attended many of the same meetings, and CREDC meeting.

Council Member Cole - Attended many of the same meetings, Ridgefield school district "Family Leads the Way" event.

2. Mayor

Attended many of the same meetings as the rest of the City Council and community military appreciation ceremony at the high school.

3. City Manager

City Manager Steve Stuart - Memorial Day celebration reminder, Raptors opening game is June 1st, Big Paddle event is June 3rd at the waterfront.

Public Works Director Chuck Green - Splash Pad update was provided.

Finance Director Kirk Johnson - State auditors exit interview to be scheduled.

Police Chief Cathy Doriot - Officer King life-saving award invite.

XII. ADJOURN

8:56PM



Julie Ferriss, City Clerk



Jennifer Lindsay, Mayor