



**RIDGEFIELD PARKS BOARD
MEETING AGENDA**

**Wednesday, June 14, 2023
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

III. CONSENT AGENDA

- 1. Approval of Minutes from the May 10, 2023 Meeting**

IV. BUSINESS

- 1. Introduce Josh Johnson, lead engineer - Galina Burley, Parks and Recreation Manager**

V. PUBLIC COMMENT

Anyone requesting to speak to the Board regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and limit comments to three minutes. Written comments may be submitted to the Clerk prior to the meeting.

VI. STAFF REPORTS

- 1. Wayfinding Plan - Galina Burley, Parks and Recreation Manager**
- 2. Paradise Point Community Park - Galina Burley, Parks and Recreation Manager**
- 3. Skate Park Pop-up Outreach Plan - Galina Burley, Parks and Recreation Manager**

VII. FROM THE BOARD

VIII. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: June 14, 2023

AGENDA ITEM NAME: Approval of Minutes from the May 10, 2023 Meeting

SUMMARY/BACKGROUND:

STAFF CONTACT:

ATTACHMENTS:

1. Parks Board Minutes 5.10.23



**CITY OF RIDGEFIELD, WASHINGTON
PARKS BOARD MEETING MINUTES
MAY 10, 2023**

Regular Meeting - 6:30 PM

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**

Present: Chairperson Rian Davis Board Member Brigid Taylor Board Member Jake Bredstrand Board Member Sandy Schill Board Member Sarah Scott	Arrived:
Absent: Board Member Whitney Randall Vice Chair Beth Bicknell	

Vice Chair Bicknell and Board Member Randall were excused from the meeting.

3. Late changes to the agenda

Item #3 Clark County Historic Preservation Program Overview, under Presentation, was moved to Item #2. Item #2 Parks Code 101 under Presentation, was moved to Item #3.

II. PUBLIC COMMENT

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Comments received during public testimony can be heard on the City's website.

<https://ridgefieldwa.us/government/city-departments/boards-and-commissions/parks-board-meeting-audio-files/>

III. CONSENT AGENDA

1. Approval of Minutes from the April 12, 2023 Meeting

Motion to approve April 12, 2023 minutes as presented.

RESULT: ADOPTED (UNANIMOUS)

MOVER:	Board Member Sandy Schill
SECONDER:	Board Member Jake Bredstrand
AYES:	Board Member Taylor, Board Member Bredstrand, Chair Davis, Board Member Schill, Board Member Scott

IV. PRESENTATION

1. Eagle Scout Projects in Parks - Special Thank you - Galina Burley, Parks and Recreation Manager

Galina Burley and the Parks Board members presented Certificates of Appreciation to Eagle Scouts Michael Lerner and Logan Heilman for their contributions to Abrams Park.

2. Clark County Historic Preservation Program Overview - Galina Burley, Parks and Recreation Manager

Bart Catching, Planner II from the Clark County Community Planning department spoke to the board about the Historic Preservation Program. This presentation is a summary of the program efforts, mission, organization, resources, etc. This overview is done in the spirit of the 2023 Parks Board's Workplan.

3. Parks Code 101 - Galina Burley, Parks and Recreation Manager

Galina gave a brief overview of chapter 8.18 of the Ridgefield Municipal Code - Park Rules and Regulations. Galina introduced the board to the codified business of the parks program. The Municipal Code supports the 2023 Parks Board Workplan.

4. Ridgefield on Strava - Galina Burley, Parks and Recreation Manager

Galina provided an overview of the Strava app used by the city to map trails. Galina encouraged the board to participate in helping to inventory city trails and update existing data. Many of these trails are included in the Strava App, but some still need to be added. In June, the board will also receive a hands-on orientation. The goal is to have each board member pick a few trails to include in the app this summer, starting with the mapping of current loops. Mapping of loops will include a high level condition assessment and a landmark inventory for the wayfinding plan.

V. BUSINESS

No new business

VI. PUBLIC COMMENT

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VII. STAFF REPORTS

1. Update from the Council meeting 04/13/2023 - Galina Burley, Parks and Recreation Manager

Galina and Rian provided an overview of the council meeting where Boyse Park concepts, Skate Park site options, and Refuge Dog Park construction updates were discussed. In addition, the council proclaimed April as Earth Month. Council provided directions to include updating the Bouse Park plans to include more picnic areas, options to remove or relocate the pickleball court, and other suggestions. The council supported the parks board in their efforts to conduct a feasibility study for a permanent skate park in Ridgefield. Two locations were recommended - Davis Park and the Waterfront. There will be outreach to the current skate park users this summer. The council was very happy to see progress at Refuge Park. A ribbon cutting will be planned for June. For more information about this council guidance, please review the audio from the April

13th council meeting.

VIII. FROM THE BOARD

None

IX. ADJOURN

Kim Zurcher, Parks Board Clerk

Rian Davis, Parks Board Chairperson

**CITY OF RIDGEFIELD
REQUEST FOR BOARD ACTION**

MEETING DATE: June 14, 2023

AGENDA ITEM NAME: Introduce Josh Johnson, lead engineer

SUMMARY/BACKGROUND:

Josh Johnson was retained by the city as the lead engineer. Josh will work with parks on development projects. He is excited to meet the board and work together on making our parks system amazing!

STAFF CONTACT: Galina Burley, Parks and Recreation Manager

ATTACHMENTS:

None

City of Ridgefield DRAFT - Wayfinding Plan

Presented by: Galina Burley, Parks and Recreation Manager

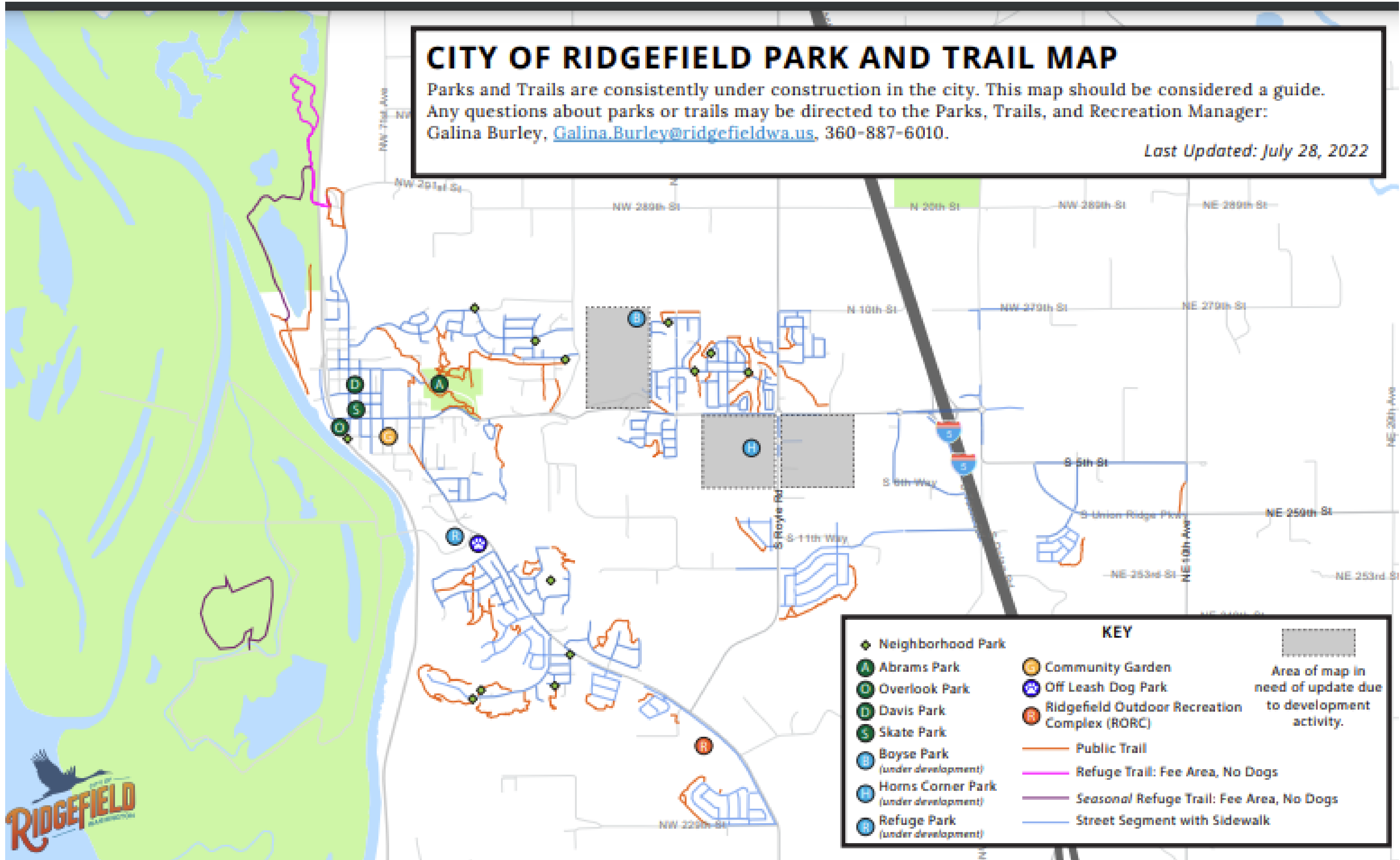
Date: June 14, 2023



CITY OF RIDGEFIELD PARK AND TRAIL MAP

Parks and Trails are consistently under construction in the city. This map should be considered a guide. Any questions about parks or trails may be directed to the Parks, Trails, and Recreation Manager: Galina Burley, Galina.Burley@ridgefieldwa.us, 360-887-6010.

Last Updated: July 28, 2022

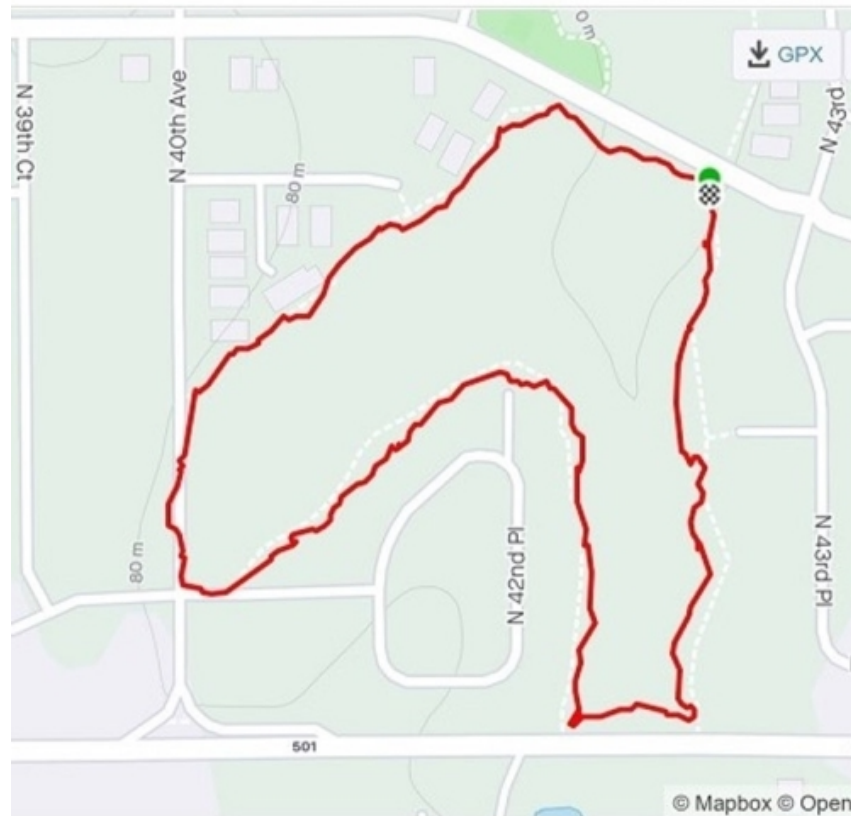
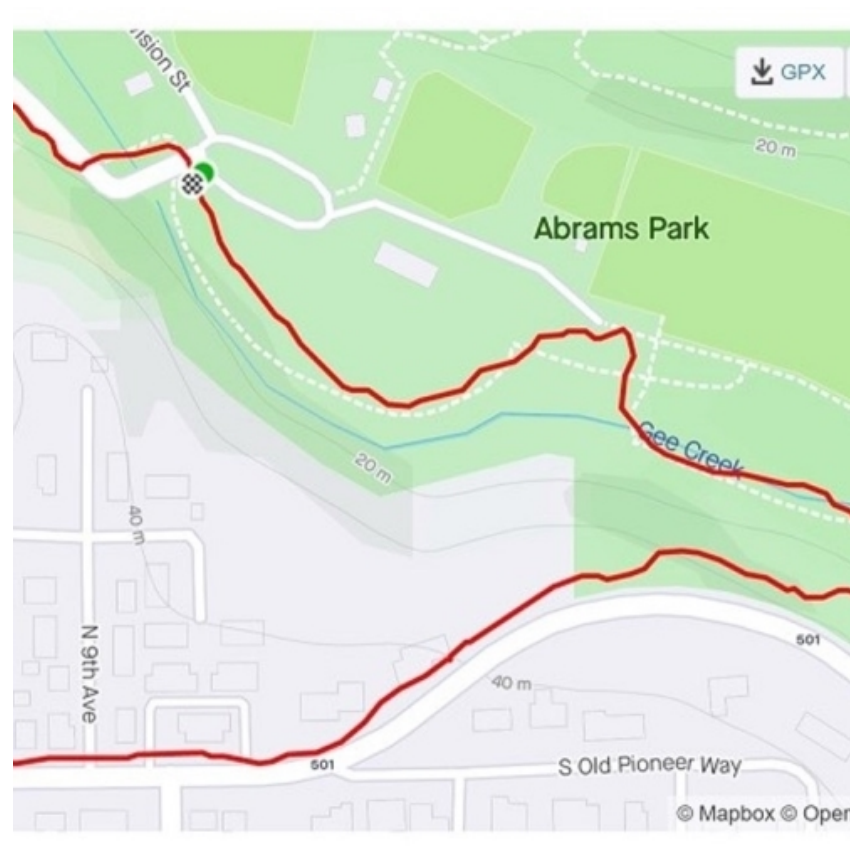


Current System Summary:

- Public and publicly accessible trails
- Limited signage
- Inconsistent trail names
- Few trails loop
- No private trail inventory process
- No condition assessment process
- Unpaved trails – some lack accessibility
- Trail requirements in Engineering Standards
- Private trails
- Cost of building has gone up significantly
- Multiple wetlands – low impact trails
- Topography makes trails harder to build
- Community favors trails
- Parks surveys identify trails as a top priority



Current state of the trail system



Engineering Standards:

Multi-Use Trails

1. Trail widths shall be as follows:
 - a. Type 1 trail 10-12 feet
 - b. Type 2 trail 8-10 feet
 - c. Type 3 trail 6-8 feet
2. Materials shall be per the requirements of Section 2.33 Surfacing Requirements.
3. Multi-use trails shall be a minimum of four (4) feet from the edge of the vehicular travel way unless no practicable alternative exists and when approved by the Engineer.
4. Maximum grade is fifteen percent (15%). Type II barricade shall be installed at the end of trail sections as directed by the City Engineer.
5. Trails may be used as a substitute for concrete sidewalks or bike lanes in planned unit developments where the City Engineer deems that non-motorized transportation goals of the city are being met.



Recommendations:

- Encourage non-motorized travel
- Develop a wayfinding sign design
- Brand “Discover Ridgefield”
- Design parameters:
 - Color palette should match the city’s
 - Include city logo and QR code
 - Durable sign material
 - Trailhead signs
 - Wayfinding signs
 - Easy installation and maintenance



Recommendations (continued):

- Trail name
- Point to specific destinations in town
- Use Landmarks, stores, library, waterfront, YMCA, RORC, RACC, City Hall
- Provide distance tags – “2 miles to”
- Add “You are here” signs
- Maps along the trail – trailhead signs
- Develop a robust map of city trails
- Map out easy and accessible trails vs hikes in different colors
- Map a “map your walk”
- Identify Loops vs stabs
- Conduct condition assessments of each trail
- Include a feature to notify users when a trail is closed
- Develop a plan for ongoing public trail inventory
- Promote Strava – “map your walk, ride, run”

The Strava logo, featuring the word "STRAVA" in a bold, orange, sans-serif font.

Community Input:

- 2020 Parks, Recreation and Open Space:
 - Sign standards
 - Interpretive features
 - Wayfinding plan
 - Connected trail system goals
 - Engage with development community
 - Connect to Lewis and Clark system of trails
- PROS survey results
- Parks Board
- Ongoing feedback from the community
- Strava App



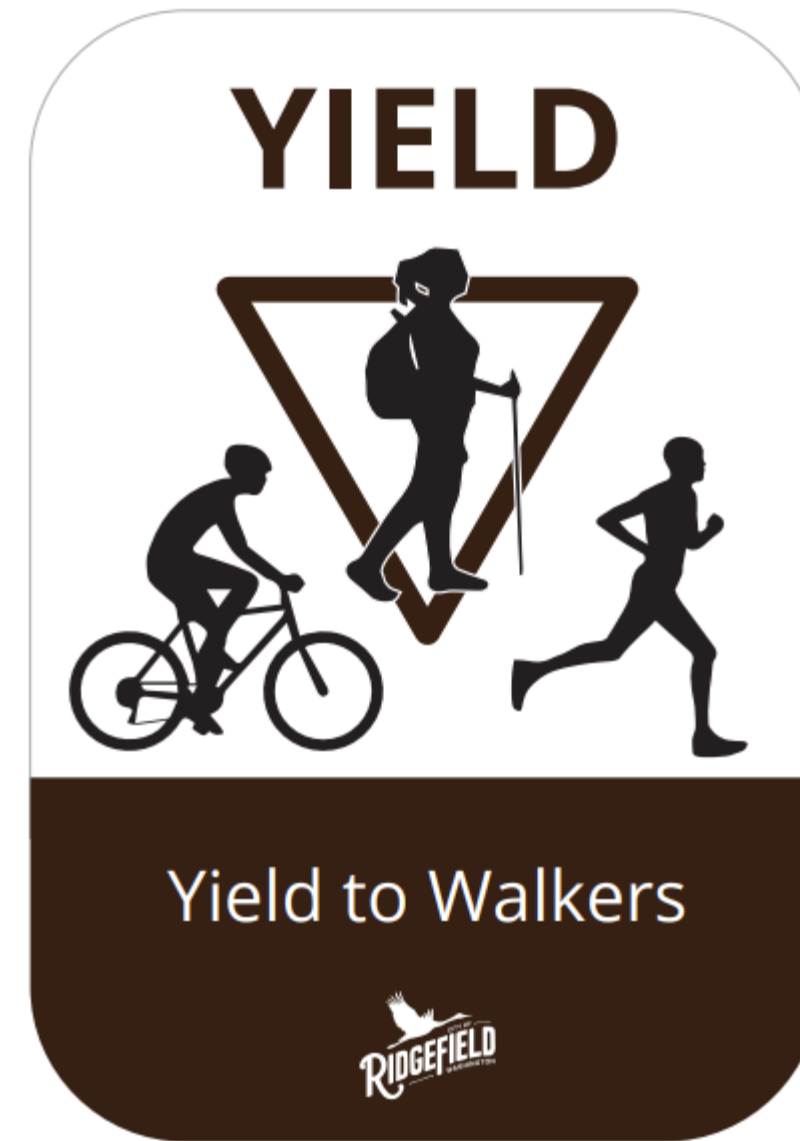
What do others do?



Trailhead Sign Sample



Wayfinding Signs Samples



Rollout Plan:

Sign Locations 2023 - 2024

- Abrams Park loop options 1, 2 and 3
- Canyon view Subdivision walks
- Clover Hill Subdivision trail
- Discovery Ridge trail
- Heron Ridge loop
- Hillhurst Highlands trail walk
- John Hudson trail
- Carty Lake trail (partner with the Port)
- Gradually add signs to other loops in the system
- Map signs in the asset inventory
- Develop a maintenance plan/strategy
- Leverage volunteer support
- Develop a roll out plan to install signs when new sections and trails are completed
- Include sign standards for developers and HOAs



2023 Cost:

Unit	Unit Cost	Total Units	Total Cost
Trailhead sign	\$1,500	10	\$15,000
Wayfinding sign	\$150	50	\$7,500
			\$22,500

Line Item	Apprx Cost
Annual Maintenance/Repairs	\$1,500
Replacement	\$1,000

~\$25,000





Council Discussion and Q&A

Council Input:

- What do you like or not like about the proposed plan?
- Do you want to focus on public access trails? Or overall connectivity (sidewalks, trails, connections)
- What do you want to keep or remove from the sign design?
- Do you want to change the areas selected for 2023
- Do you want to require HOA's install the same signs on private trails



GET IN TOUCH WITH US



Phone: (360) 887-6010



galina.burley@ridgefieldwa.us



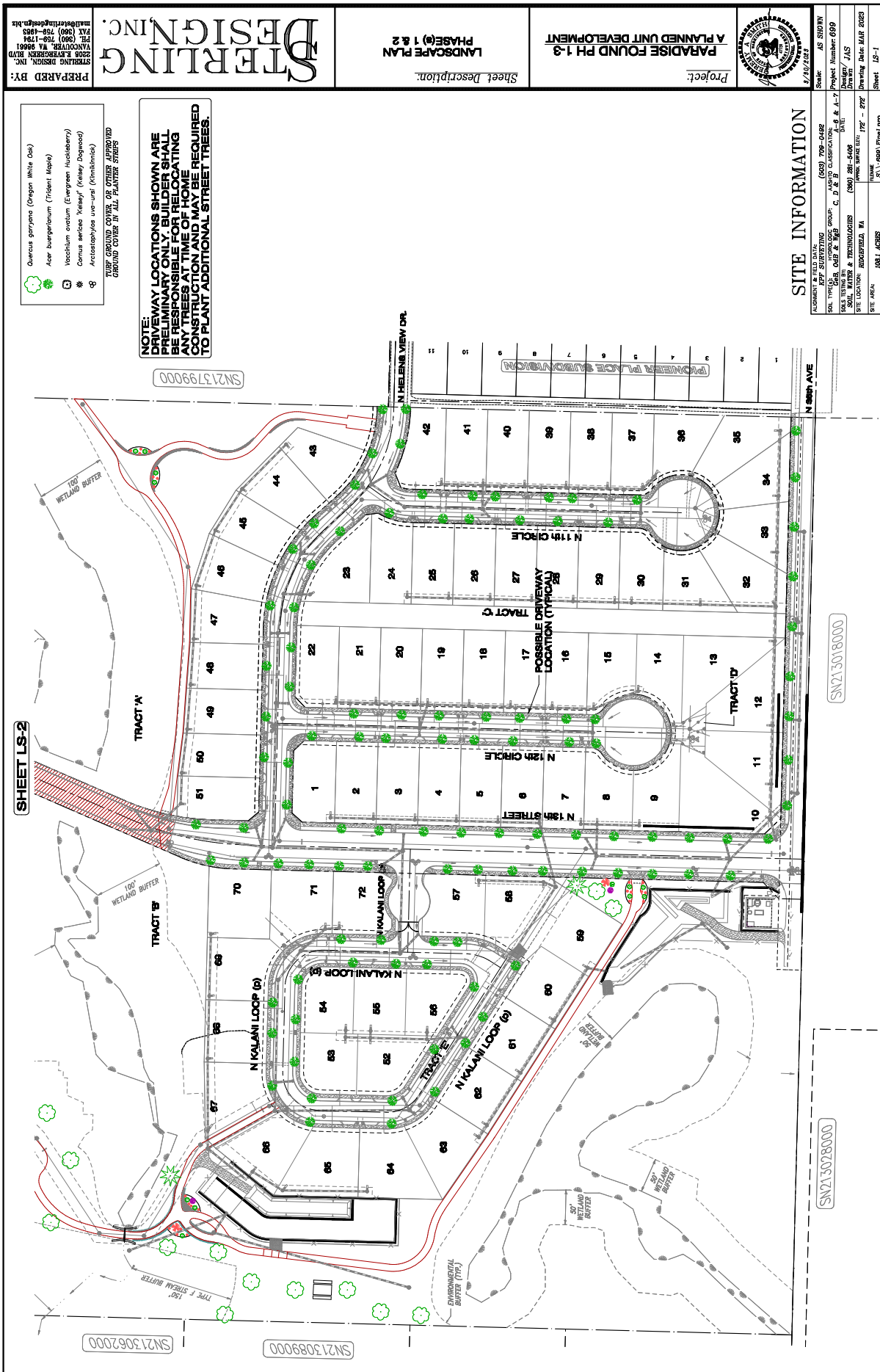
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Ridgefield, WA 98642



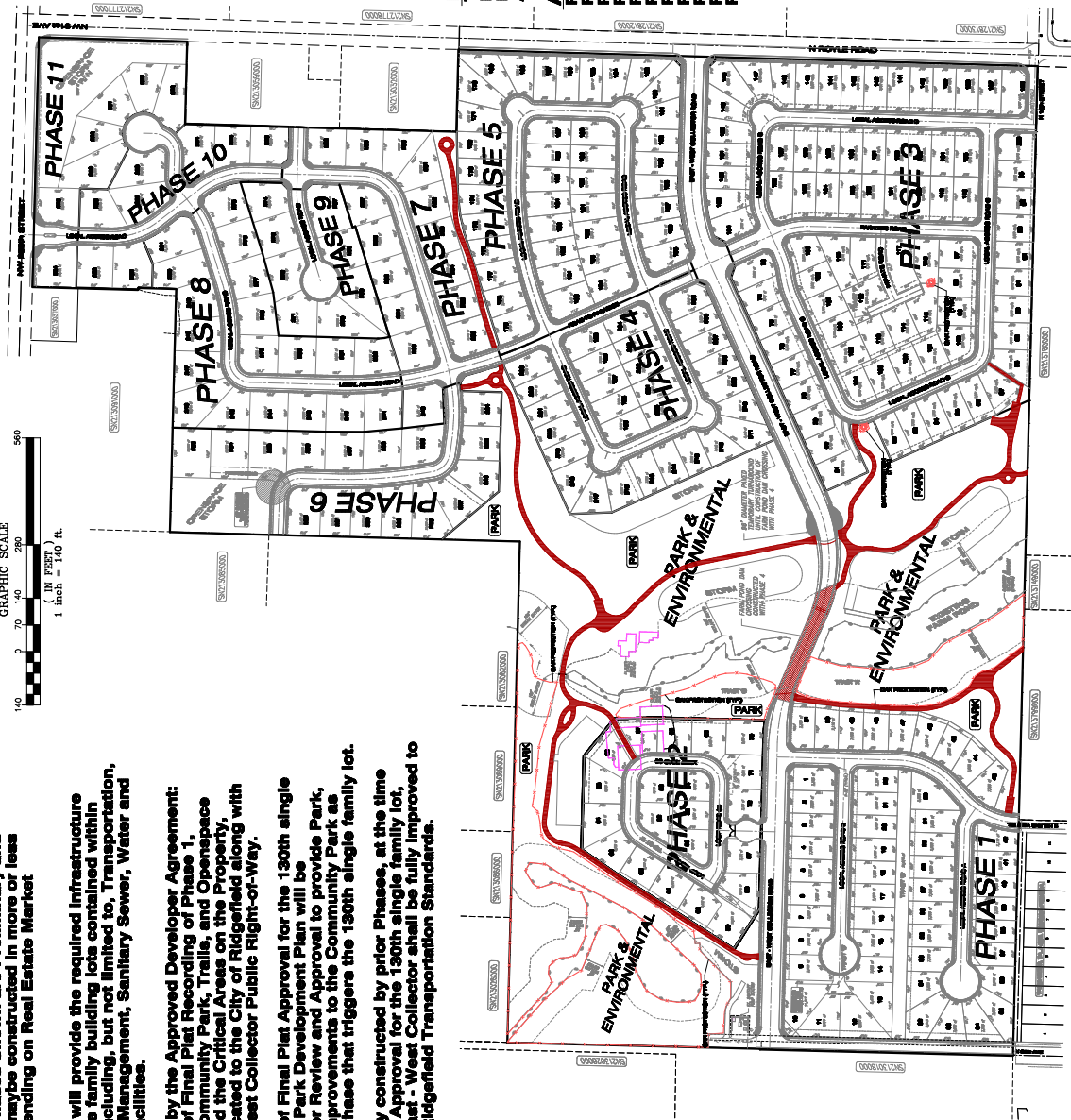
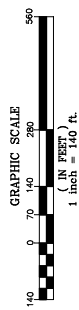
www.ridgefieldwa.us
www.facebook.com/CityofRidgefield/







- **PHASING PLAN NOTES:**
Number of Phases Shown are Preliminary and the project may be constructed in more or less Phases depending on Real Estate Market Conditions.
- Each Phase will provide the required infrastructure for the single family building lots contained within the Phase including, but not limited to, Transportation, Stormwater Management, Sanitary Sewer, Water and Electrical Facilities.
- As required by the Approved Developer Agreement: At the time of Final Plat Recording of Phase 1, the entire Community Park, Trails, and Open Space Areas around the Critical Areas on the Property, will be dedicated to the City of Ridgefield along with the East - West Collector Public Right-of-Way.
- At the time of Final Plat Approval for the 130th single family lot, A Park Development Plan will be submitted for Review and Approval to provide Park, Trail, and Improvements to the Community Park as part of the Phase that triggers the 130th single family lot.
- If not already constructed by prior Phases, at the time of Final Plat Approval for the 130th single family lot, the entire East - West Collector shall be fully improved to the City of Ridgefield Transportation Standards.

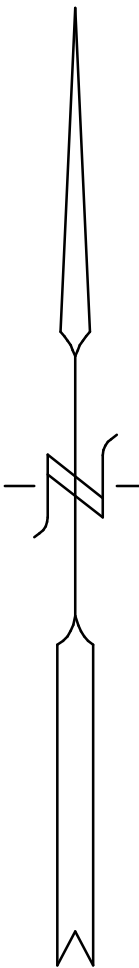
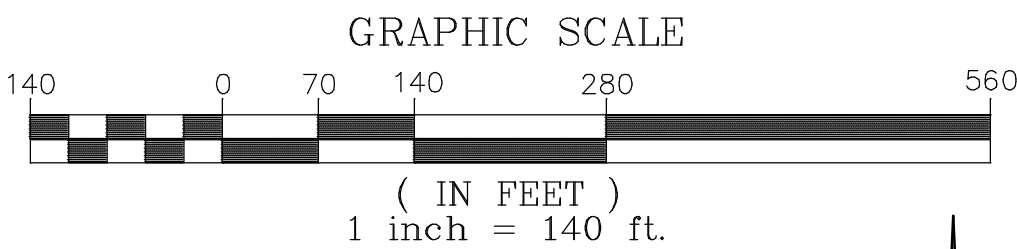
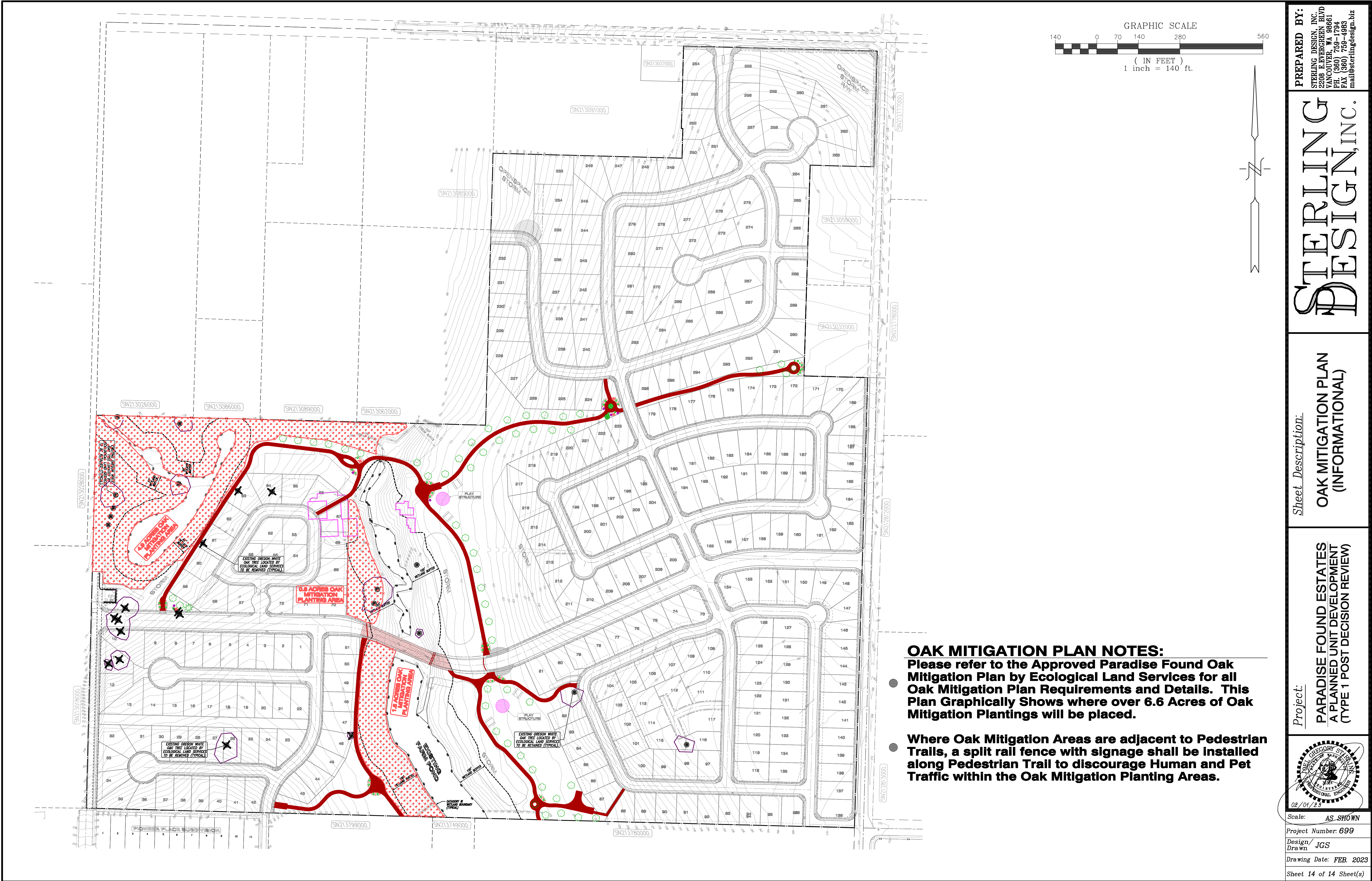


PUD SUBDIVISION PLAT

Total Lots: 296
Minimum Lot Area: 7,079 sq. ft.
Maximum Lot Area: 14,222 sq. ft.
Average Lot Area (All Phases): 8,240 sq. ft.

Average Lot Area By Phase:

Phase 1 (51 Lots): 7,432 sq. ft.
Phase 2 (21 Lots): 8,167 sq. ft.
Phase 3 (52 Lots): 7,298 sq. ft.
Phase 4 (29 Lots): 7,322 sq. ft.
Phase 5 (40 Lots): 7,687 sq. ft.
Phase 6 (16 Lots): 10,753 sq. ft.
Phase 7 (15 Lots): 9,873 sq. ft.
Phase 8 (19 Lots): 10,345 sq. ft.
Phase 9 (8 Lots): 11,067 sq. ft.
Phase 10 (6 Lots): 10,827 sq. ft.
Phase 11 (7 Lots): 11,341 sq. ft.

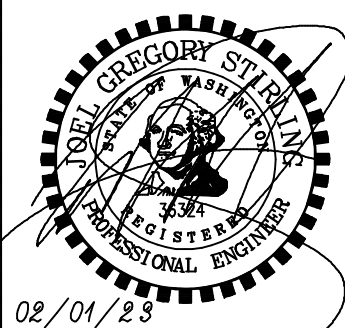


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STERLING
DESIGN, INC.

Sheet Description:
OAK MITIGATION PLAN
(INFORMATIONAL)

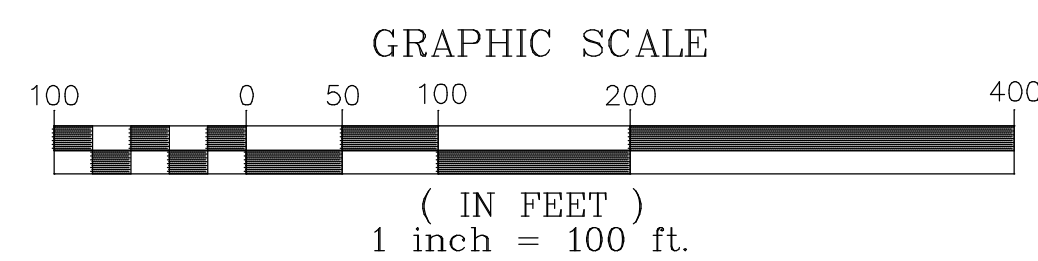
Project:
PARADISE FOUND ESTATES
A PLANNED UNIT DEVELOPMENT
(TYPE 1 POST DECISION REVIEW)



Scale: AS SHOWN
Project Number: 699
Design/Drawn: JGS
Drawing Date: FEB. 2023
Sheet 14 of 14 Sheet(s)



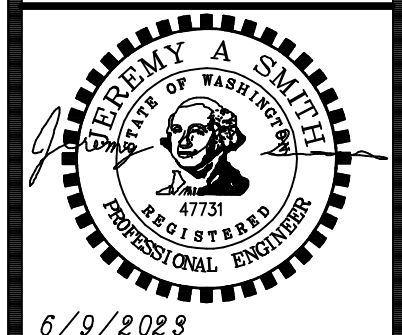
PEDESTRIAN PARK TRAIL



SITE INFORMATION

ALIGNMENT & FIELD DATA:		(503) 709-0492	
KPF SURVEYING		A-6 & A-7	
SOIL TYPE(S):		DATE:	
HYDROLOGIC GROUP: GeB, OdB & WgB		AASHTO CLASSIFICATION: C, D & B	
SOILS TESTING BY: SOIL, WATER & TECHNOLOGIES		(360) 281-5406	
SITE LOCATION: RIDGEFIELD, WA		APPROX. SURFACE ELEV.: 172' - 272'	
SITE AREA: 108.1 ACRES		FILENAME: S:\699\Final.pro	

Scale:	AS SHOWN
Project Number:	699
Design/Drawn:	JAS
Drawing Date:	JUNE 2023
Sheet	P-1



Project:
PARADISE FOUND PH 1-3
A PLANNED UNIT DEVELOPMENT

Sheet Description:
CONCEPTUAL PARK
& TRAIL PLAN

STERLING
DESIGN, INC.

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