



**RIDGEFIELD CITY COUNCIL
MEETING AGENDA**

**Thursday, April 13, 2023
RACC - Columbia Assembly Room
510 Pioneer Street, Ridgefield, WA 98642**

I. GENERAL SESSION CALL TO ORDER - 6:30 PM

- 1. Flag Salute**
- 2. Roll Call**
- 3. Late changes to the agenda**

II. PROCLAMATION - EARTH DAY

III. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

IV. CONSENT AGENDA

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the March 23, 2023 Meeting**

V. PRESENTATION

- 1. Skate Park Study - Galina Burley, Parks Manager, Chuck Green, Public Works Director**
- 2. Boyse Park Concept overview - Galina Burley, Parks Manager, Chuck Green, Public Works Director**

VI. BUSINESS

- 1. Second Reading of Ordinance No. 1395 – Utility Account Assistance Program - KIRK JOHNSON, Finance Director**

VII. PUBLIC HEARING/BUSINESS

- 1. Public Hearing and First Reading of Ordinance No. 1398 - Lahti Eminent Domain - Chuck Green, Public Works Director**

VIII. PUBLIC COMMENT

Anyone requesting to speak to the Council regarding all items not subject to a specific Public Hearing may come forward at this time. Please state your name and address. Comments are limited to three minutes. Written comments may be submitted to the City Clerk prior to the meeting.

IX. COUNCIL/PRESIDING OFFICER/STAFF REPORTS

- 1. Council**
- 2. Mayor**
 - a. Appointment of Planning Commission Member, Position No. 4
- 3. City Manager**

X. ADJOURN

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: April 13, 2023

AGENDA ITEM NAME: Approval of Claims And/Or Payroll

GOVERNING LEGISLATION

Revised Code of Washington Title 35A

PREVIOUS COUNCIL ACTION TAKEN:

City Council approves claims and/or payroll of the City on a regular basis.

SUMMARY/BACKGROUND:

Vendor claims

BUDGET/FINANCIAL IMPACTS:

See vendor detail attached

RECOMMENDED ACTION OR MOTION:

Approve the claims and/or payroll by making the following motion:

“I move to approve the consent agenda as presented”

STAFF CONTACT:

ATTACHMENTS:

1. April 13, 2023 Claims Report

City of Ridgefield

Claims Payment Report

For Approval on:

April 13th, 2023

Sum of Amount						
Vendor Name	Vendor Number	Invoice Number	Resp. Department	Description	Total	
ABM INDUSTRIES INC	3476	18032753	Genl Govt/Facilities	02.18.2023 and 02.25.2023 Temp Janitorial Service	264.86	
			Public Safety	02.18.2023 and 02.25.2023 Temp Janitorial Service	193.87	
			Public Works	02.18.2023 and 02.25.2023 Temp Janitorial Service	331.06	
			Community Development	02.18.2023 and 02.25.2023 Temp Janitorial Service	70.69	
			Public Works	02.18.2023 and 02.25.2023 Temp Janitorial Service	123.76	
ABM INDUSTRIES INC Total					984.24	
AFTERMATH SERVICES LLC	3712	JC2023-8006	Genl Govt/Facilities	Bio-Hazard Patrol Car Cleaning - King	(34.80)	
			Public Safety	Bio-Hazard Patrol Car Cleaning - King	434.80	
AFTERMATH SERVICES LLC Total					400.00	
AIRGAS USA LLC	17	9136285236	Genl Govt/Facilities	PW Shop Oxygen and PWFAC Tools	33.09	
			Public Works	PW Shop Oxygen and PWFAC Tools	283.47	
		9136191630	Genl Govt/Facilities	PW Shop Operational Supplies	13.68	
			Public Works	PW Shop Operational Supplies	183.94	
AIRGAS USA LLC Total					514.18	
ALLISON SENNETT	3834	3834-20230413	Genl Govt/Facilities	State of the City Supplies and Mileage Reimb. - Sennett	97.65	
			Administration	State of the City Supplies and Mileage Reimb. - Sennett	35.89	
ALLISON SENNETT Total					133.54	
ARAMARK UNIFORM SERVICES	32	5291196911	Genl Govt/Facilities	03.17.2023 Floor Mats - CH/RACC/PD	9.19	
			Public Safety	03.17.2023 Floor Mats - CH/RACC/PD	4.47	
			Community Development	03.17.2023 Floor Mats - CH/RACC/PD	5.78	
		5291201232	Public Works	03.24.2023 PW Uniforms	16.30	
			5291205457	Genl Govt/Facilities	03.31.2023 PW Ops Floor Mats	2.42
				Public Works	03.31.2023 PW Ops Floor Mats	32.82
		Community Development		03.31.2023 PW Ops Floor Mats	5.10	
		5291201222	Genl Govt/Facilities	03.24.2023 PW Ops Floor Mats	2.42	
			Public Works	03.24.2023 PW Ops Floor Mats	37.92	
			5291201227	Genl Govt/Facilities	03.24.2023 Floor Mats - CH/RACC/PD	9.19
		Public Safety		03.24.2023 Floor Mats - CH/RACC/PD	4.47	
		Community Development		03.24.2023 Floor Mats - CH/RACC/PD	5.78	
		5291196917	Public Works	03.17.2023 PW Uniforms	16.30	
			5291196909	Genl Govt/Facilities	03.17.2023 PW Ops Floor Mats	2.42
				Public Works	03.17.2023 PW Ops Floor Mats	32.82
		Community Development		03.17.2023 PW Ops Floor Mats	5.10	
		5291205461	Genl Govt/Facilities	03.31.2023 Floor Mats - CH/RACC/PD	9.19	
			Public Safety	03.31.2023 Floor Mats - CH/RACC/PD	4.47	
			Community Development	03.31.2023 Floor Mats - CH/RACC/PD	5.78	
		5291205469	Public Works	03.31.2023 PW Shop Uniforms	16.30	
ARAMARK UNIFORM SERVICES Total					228.24	
BATTERIES PLUS BULBS	3436	P60909245	Public Safety	PD Vehicle Maintenance - Debiak	254.43	
BATTERIES PLUS BULBS Total					254.43	
Berkshire Hathaway Home Services NW	UB*00878	(blank)	Genl Govt/Facilities	Refund Check 015710-000 1290 S 44th Ave	7.61	

City of Ridgefield

Claims Payment Report

For Approval on:

April 13th, 2023

Berkshire Hathaway Home Services NW Total					7.61
BOB'S AUTOMOTIVE	57	24145	Community Development	CDD Vehicle Maint. - 70429D	39.65
BOB'S AUTOMOTIVE Total					39.65
BRITTANI FREIMUTH	3418	3418-20230413	Human Resources	Healthy Worksite Summit Mileage - Freimuth	224.38
		3418-20230328	Human Resources	Healthy Worksite Summit per Diem - Freimuth	108.00
BRITTANI FREIMUTH Total					332.38
BSK ASSOCIATES	2119	VG01250	Public Works	03.2023 Coliform Testing	550.00
BSK ASSOCIATES Total					550.00
Carlson Andrea	UB*00879	(blank)	Genl Govt/Facilities	Refund Check 009838-000 364 N Green Gables Loop	46.22
Carlson Andrea Total					46.22
CINTAS CORPORATION NO 2	3497	5150504399	Public Safety	03.2023 First Aid Supplies - PD	52.07
		5150504312	Genl Govt/Facilities	03.2023 First Aid Supplies - PW Ops	17.42
			Public Works	03.2023 First Aid Supplies - PW Ops	234.97
			Community Development	03.2023 First Aid Supplies - PW Ops	36.52
		5150504395	Genl Govt/Facilities	03.2023 First Aid Supplies - CH	30.11
		5150504366	Genl Govt/Facilities	03.2023 First Aid Supplies - RACC	6.54
			Community Development	03.2023 First Aid Supplies - RACC	18.30
CINTAS CORPORATION NO 2 Total					395.93
CITY OF WOODLAND	2708	2023-028-PW	Public Safety	PD Vehicle Maintenance	112.29
CITY OF WOODLAND Total					112.29
CIVICPLUS LLC	3832	257678	Genl Govt/Facilities	03.2023 Codification	350.18
CIVICPLUS LLC Total					350.18
CLARK COUNTY	102	CI050296	Public Safety	Q2.2023 CRESA Emergency Management	3,785.00
		CI050306	Public Safety	Q1.2023 CRESA Dispatch/Radio Operations and ER&R	28,565.25
		CI050338	Public Works	02.2023 Whatley Decant Billing	1,146.65
CLARK COUNTY Total					33,496.90
COLUMBIA CASCADE COMPANY	1151	44985-42	Public Works	Davis Park Playground Maintenance	1,385.93
COLUMBIA CASCADE COMPANY Total					1,385.93
COLUMBIA RESOURCE COMPANY	114	38957	Public Works	Streets Road Kill Disposal	18.07
COLUMBIA RESOURCE COMPANY Total					18.07
COLUMBIAN PUBLISHING	116	41491	Public Works	Splash Pad Review & Impact Fees Allocations	142.20
			Community Development	Splash Pad Review & Impact Fees Allocations	45.00
		41485	Community Development	Abrams Bridge Load Restrictons & 2023 Transportation Impac Fee	174.60
COLUMBIAN PUBLISHING Total					361.80
CSD ATTORNEYS AT LAW P.S.	3294	115427	Genl Govt/Facilities	02.2023 Park Laundry	992.00
		115426	Genl Govt/Facilities	02.2023 Pacific Wood Treater's Site	3,096.00
CSD ATTORNEYS AT LAW P.S. Total					4,088.00
DAN'S TRACTOR	134	999956	Public Works	Parks Kubota Mower Repair	132.21
		999986	Public Works	Parks Standing & Ridding Mower Repair	435.97
DAN'S TRACTOR Total					568.18
DAVID AND CATHLEEN STANDAL	1607	7044808	Public Safety	2016 Ford Explorer 59461D Repair - Decuctible	1,000.00
DAVID AND CATHLEEN STANDAL Total					1,000.00
DAVID R KING	3876	1005	Public Safety	Leadership Training	150.00
DAVID R KING Total					150.00
DICK'S TIRE FACTORY	158	D58966	Public Safety	PD Vehicle Maintenance - Andrews	84.71

City of Ridgefield

Claims Payment Report

For Approval on:

April 13th, 2023

DICK'S TIRE FACTORY	158	D58734	Public Safety	PD Vehicle Maintenance - 59463D	55.26
		D58756	Public Safety	PD Vehicle Maintenance - 63636D	55.26
DICK'S TIRE FACTORY Total					195.23
DKS ASSOCIATES	1565	84814	Community Development	02.2023 On Call Review Services	4,900.00
DKS ASSOCIATES Total					4,900.00
EASTSIDE STEEL INC.	3134	2-288465	Genl Govt/Facilities	Event Trailer Build Out	147.56
		2-288503	Genl Govt/Facilities	Event Trailer Built Out	471.98
EASTSIDE STEEL INC. Total					619.54
EWING VANCOUVER	2374	18937917	Genl Govt/Facilities	PW Ops Irrigation System Repair	6.40
			Public Works	PW Ops Irrigation System Repair	86.23
			Community Development	PW Ops Irrigation System Repair	13.40
EWING VANCOUVER Total					106.03
FCS GROUP	958	3731-22303005	Public Works	2023 Water and Stormwater Rate Study	8,936.25
FCS GROUP Total					8,936.25
FERGUSON ENTERPRISES INC # 8423	181	CM142522	Public Works	Water Meters - Refund	(143.50)
		1190728	Public Works	Water Meters	1,873.99
FERGUSON ENTERPRISES INC # 8423 Total					1,730.49
FERNANDO JIMENEZ	2559	1656	Genl Govt/Facilities	PW Ops Link Fence Repair	1,119.61
		1654	Public Works	Railroad Gate Repair	1,054.39
FERNANDO JIMENEZ Total					2,174.00
Forsberg Jon	UB*00876	(blank)	Genl Govt/Facilities	Refund Check 005621-003 713 N Main Ave	7.58
Forsberg Jon Total					7.58
GALINA BURLEY	3766	3766-20230413	Public Works	03.2023 Mileage Reimbursement - Burley	84.36
GALINA BURLEY Total					84.36
GENERAL PACIFIC	2942	1460462	Public Safety	PD Training - Drones	5,000.00
GENERAL PACIFIC Total					5,000.00
GEOTECHNICAL RESOURCES INC.	3868	33038	Public Works	02.2023 Garrison Ridge Slide Geo-Technical Assistance	1,590.00
GEOTECHNICAL RESOURCES INC. Total					1,590.00
GISI MARKETING GROUP	2811	273363	Public Safety	Business Cards - Doriot	224.36
GISI MARKETING GROUP Total					224.36
GLOBAL SECURITY & SAFETY COMMUNICATIONS INC	3447	4555966	Genl Govt/Facilities	04.2023 Alarm Monitoring Service	7.73
			Public Works	04.2023 Alarm Monitoring Service	104.22
			Community Development	04.2023 Alarm Monitoring Service	16.20
GLOBAL SECURITY & SAFETY COMMUNICATIONS INC. Total					128.15
GORDON TRUCK CENTERS INC.	2794	2794-20230413	Genl Govt/Facilities	06.2023-01.2023 NW Natural Reimb. - PW Ops	845.65
			Public Works	06.2023-01.2023 NW Natural Reimb. - PW Ops	11,100.73
			Public Works	06.2023-01.2023 NW Natural Reimb. - PW Ops	279.90
GORDON TRUCK CENTERS INC. Total					12,226.28
GRAY AND OSBORNE INC	207	22273.00-1	Community Development	Pioneer Village Phase 2 Binding Site Plan	830.32
		23219.00-1	Community Development	Greely Farms Phase 3B Final Plat	444.15
GRAY AND OSBORNE INC Total					1,274.47
GROVER ELECTRIC AND PLUMBING	210	HB75800	Genl Govt/Facilities	PW Ops Lights	6.34
			Public Works	PW Ops Lights	85.51
			Community Development	PW Ops Lights	13.29
GROVER ELECTRIC AND PLUMBING Total					105.14

City of Ridgefield

Claims Payment Report

For Approval on:

April 13th, 2023

H.D. FOWLER COMPANY	2036	16338404	Public Works	Water Meters	2,609.11
		16338403	Public Works	Water Meters	82.02
H.D. FOWLER COMPANY Total					2,691.13
HALME EXCAVATING INC.	2746	202303292	Public Works	Union Ridge Parkway Hydrant Relocation	7,527.48
HALME EXCAVATING INC. Total					7,527.48
HARPER HOUF PETERSON RIGHELLIS INC.	1678	55769	Public Works	02.2023 Boyse Park Master Plan	2,168.75
		55909	Community Development	02.2023 51st Ave Roundabout & Pioneer Widening	24,909.00
HARPER HOUF PETERSON RIGHELLIS INC. Total					27,077.75
HARRY'S LAWN AND POWER EQUIPMENT	214	236657	Public Works	Parks Mower Maintenance	210.37
		236608	Public Works	Parks Mower Parts Refund	(16.13)
HARRY'S LAWN AND POWER EQUIPMENT Total					194.24
HD SUPPLY INC.	3886	306546	Public Works	Water Supplies & Chemicals	226.87
		300801	Public Works	Water Operational Supplies	93.53
		300645	Public Works	Water Operational Supplies & Tools	1,381.24
		312584	Public Works	Water Operational Supplies	151.09
		304777	Public Works	Water Operational Supplies	306.48
		312496	Public Works	Water Operational Supplies	1,436.25
		299040	Public Works	Water Operational Supplies	186.39
HD SUPPLY INC. Total					3,781.85
HERC RENTALS INC.	3833	33601398-001	Public Works	Tree Install Equipment Rental	63.72
HERC RENTALS INC. Total					63.72
HIGHWAY SPECIALTIES LLC	3887	0006508-IN	Public Works	Streets Signs Supplies	271.25
		0006425-IN	Public Works	Street Signs	1,050.28
HIGHWAY SPECIALTIES LLC Total					1,321.53
HONEY BUCKETS	223	553384774	Public Works	03.24.2023-04.20.2023 Davis Park Port-a-Potty	373.00
HONEY BUCKETS Total					373.00
INSTANT IMPRINTS CASCADE PARK	2371	53360	Council	Council Embroidery Hats	438.92
INSTANT IMPRINTS CASCADE PARK Total					438.92
J2 BLUE PRINT SUPPLY	243	AR134404	Community Development	02.2023 Plotter Contract	111.99
J2 BLUE PRINT SUPPLY Total					111.99
JAMES HIRSCHFIELD	3891	906	Public Works	Overpass Art Proposal	750.00
JAMES HIRSCHFIELD Total					750.00
JENNIFER LINDSAY	3116	3116-20230406A	Council	Mayor's Dinner Reimb. - Lindsay	336.97
		3116-20230406B	Council	Congresswoman Gift Reimb. - Lindsay	39.65
JENNIFER LINDSAY Total					376.62
KARL JOHANSSON	3569	21001-23	Public Works	02.2023 YMCA Site Plan	5,124.92
KARL JOHANSSON Total					5,124.92
KILLA BITES	3727	2508	Genl Govt/Facilities	2023 State of the City Catering	1,233.75
KILLA BITES Total					1,233.75
L.N. CURTIS AND SONS	3075	INV685659	Public Safety	PD Uniforms - Back Patches	47.39
L.N. CURTIS AND SONS Total					47.39
LARCH CORRECTIONS CENTER	2088	LCC2302.1008	Public Works	02.2023 Community Work Crew	222.10
LARCH CORRECTIONS CENTER Total					222.10
MACKAY AND SPOSITO INC.	899	46213	Public Works	03.2023 Skate Park Alternatives Study	956.50
MACKAY AND SPOSITO INC. Total					956.50

City of Ridgefield

Claims Payment Report

For Approval on:

April 13th, 2023

Manor Homes NW Inc	UB*00877	(blank)	Genl Govt/Facilities	Refund Check 005820-058 1213 N Auburn Pl	20.00
Manor Homes NW Inc Total					20.00
MARIUS L MALATTIA	1817	171	Community Development	03.2023 Design Reviews	1,181.25
MARIUS L MALATTIA Total					1,181.25
MARTA L. OCHOA-RUTHERFORD	3396	573	Judicial	03.09.2023 Interpreting Services	130.00
		575	Judicial	03.23.2023 Interpreting Services	130.00
MARTA L. OCHOA-RUTHERFORD Total					260.00
MATT COLE	3882	3882-20230413	Council	AWC City Action Days Mileage Reimb. - Cole	123.80
MATT COLE Total					123.80
MJB CONSULTING INC	3117	2153	Genl Govt/Facilities	04.2023 State Lobbying	2,750.00
		2141	Genl Govt/Facilities	02.2023 State Lobbyist	2,750.00
		2150	Genl Govt/Facilities	03.2023 State Lobbyist	2,750.00
MJB CONSULTING INC Total					8,250.00
MOTION & FLOW CONTROL PRODUCTS INC	2723	8667719	Public Works	Streets/Storm Sweeper Maintenance	64.76
MOTION & FLOW CONTROL PRODUCTS INC Total					64.76
MUNICIPAL EMERGENCY SERVICES INC	2235	IN1847256	Public Safety	Ballistic Armor and Carrier - Andrews	1,361.87
MUNICIPAL EMERGENCY SERVICES INC Total					1,361.87
NAPA AUTO PARTS	498	359718	Genl Govt/Facilities	Compressor Sullair Tow Maintenance	14.95
			Public Works	Compressor Sullair Tow Maintenance	201.27
		358523	Public Works	Parks/Cemetery Mower	19.18
		359837	Public Works	Streets/Storm Vehicle Maint. & Storm Tools	190.44
		358944	Genl Govt/Facilities	Parks Mower and PW Dump Truck Maintenance	0.68
			Public Works	Parks Mower and PW Dump Truck Maintenance	92.18
		359308	Public Works	Parks Trailer Repair	173.89
NAPA AUTO PARTS Total					692.59
NATIONAL SAFETY INC	3571	0683504-IN	Genl Govt/Facilities	PW Ops Uniforms - Hats	54.68
			Public Works	PW Ops Uniforms - Hats	737.33
			Community Development	PW Ops Uniforms - Hats	114.59
		0684085-IN	Genl Govt/Facilities	PW Ops Uniforms - Vests	40.99
			Public Works	PW Ops Uniforms - Vests	552.90
			Community Development	PW Ops Uniforms - Vests	85.93
		0682082-IN	Public Works	Factory Block/Winch Repair	725.24
				Factory Block/Winch Repair	725.25
NATIONAL SAFETY INC Total					3,036.91
NELSON TRUCK EQUIPMENT	3535	741692	Public Works	PW Sander Maintenance	688.05
NELSON TRUCK EQUIPMENT Total					688.05
NORTHSIDE FORD TRUCK SALES INC	3281	12481	Public Works	2022 Ford F-250 G37340	75,282.81
		12482	Public Works	2022 Ford F-350 - G27739	71,187.24
		12483	Public Works	2023 Ford F-150 - D90956	46,817.04
NORTHSIDE FORD TRUCK SALES INC Total					193,287.09
NORTHWEST STAFFING	522	4130957	Genl Govt/Facilities	03.26.2023 Temp Services - Loucks	120.88
			Public Works	03.26.2023 Temp Services - Loucks	1,087.92
		4130716	Genl Govt/Facilities	03.12.2023 Temp Services - Loucks	120.88
			Public Works	03.12.2023 Temp Services - Loucks	1,087.92
		4130833	Genl Govt/Facilities	03.19.2023 Temp Services - Loucks	120.88

City of Ridgefield

Claims Payment Report

For Approval on:

April 13th, 2023

NORTHWEST STAFFING	522	4130833	Public Works	03.19.2023 Temp Services - Loucks	1,087.92
NORTHWEST STAFFING Total					3,626.40
ONE CALL CONCEPTS	326	3039096	Public Works	03.2023 Excavation Notifications/Modern Ticket Delivery	203.28
ONE CALL CONCEPTS Total					203.28
ON-HOLD CONCEPTS INC	2217	600113	Information Technology	04.2023 On Hold Music Service	24.95
ON-HOLD CONCEPTS INC Total					24.95
ORRCO	1852	455660	Genl Govt/Facilities	PW Shop0 Used Oil Recycling	17.22
			Public Works	PW Shop0 Used Oil Recycling	231.78
ORRCO Total					249.00
PACIFIC OFFICE AUTOMATION	2710	17120	Genl Govt/Facilities	Q1.2023 Copier Usage	25.60
			Public Works	Q1.2023 Copier Usage	2.73
			Community Development	Q1.2023 Copier Usage	13.05
PACIFIC OFFICE AUTOMATION Total					41.38
PACIFIC OFFICE AUTOMATION - LEASE	1564	79321696	Genl Govt/Facilities	04.2023 Copier Lease - CH/RACC/PW Shop	874.78
			Public Works	04.2023 Copier Lease - CH/RACC/PW Shop	91.38
			Community Development	04.2023 Copier Lease - CH/RACC/PW Shop	506.33
		79329900	Genl Govt/Facilities	02.2023 Copier Lease - PW Ops	27.44
			Public Works	02.2023 Copier Lease - PW Ops	370.16
			Community Development	02.2023 Copier Lease - PW Ops	57.53
PACIFIC OFFICE AUTOMATION - LEASE Total					1,927.62
PBS ENGINEERING AND ENVIRONMENTAL	342	0071708.001-1	Public Works	02.2023 Overlook Park Construction Management	2,808.58
PBS ENGINEERING AND ENVIRONMENTAL Total					2,808.58
PETER GOLDLUST	3892	2023.03	Public Works	Overpass Art Proposal	750.00
PETER GOLDLUST Total					750.00
PLATT ELECTRIC SUPPLY	766	3U16096	Public Works	Parks Bathroom Light Repair	26.82
PLATT ELECTRIC SUPPLY Total					26.82
PORTLAND VALUATION GROUP INC.	3864	23019	Public Works	23019 Sanfilippo Property Appraisal	5,950.00
PORTLAND VALUATION GROUP INC. Total					5,950.00
POSTMASTER	348	0348-20230413B	Genl Govt/Facilities	Postage Replenishment - Events Mailer	1,892.32
		0348-20230413	Genl Govt/Facilities	2023 Spring Clean Up Mailing	1,413.84
POSTMASTER Total					3,306.16
RICK DORAN	3590	3590-20230413	Public Safety	03.2023 PFB Training Meals & Mileage Reimb. - Doran	116.64
RICK DORAN Total					116.64
RICOH USA INC.	3829	5066953912	Public Safety	02.2023 PD Copier Usage	77.01
RICOH USA INC. Total					77.01
RICOH USA INC. - LEASE	1662	107030889	Public Safety	03.2023 PD Copier Lease	107.13
RICOH USA INC. - LEASE Total					107.13
RIDGEFIELD LANDSCAPE PRODUCTS	3021	3021-202301	Public Works	01.2023 Operational Supplies & Maintenance	913.08
RIDGEFIELD LANDSCAPE PRODUCTS Total					913.08
RIDGEFIELD SCHOOL DISTRICT	378	1002200095	Genl Govt/Facilities	02.2023 RACC Operational Expenses	175.84
			Community Development	02.2023 RACC Operational Expenses	674.01
RIDGEFIELD SCHOOL DISTRICT Total					849.85
S.S.P. INC.	3827	SI79931	Public Safety	PD New Building Lockers	4,638.00
S.S.P. INC. Total					4,638.00
SALSBURY INDUSTRIES	3805	6115098	Genl Govt/Facilities	PD Lockes - Freight Charge	1,698.00

City of Ridgefield

Claims Payment Report

For Approval on:

April 13th, 2023

SALSBURY INDUSTRIES Total					1,698.00
SIMPLOT AB RETAIL INC	3893	212115985	Public Works	Parks Fertilizer	315.23
SIMPLOT AB RETAIL INC Total					315.23
SITEONE LANDSCAPE SUPPLY LLC	2951	127976154-001	Public Works	Streets Hand-Held Spreader	33.15
		127780598-001	Public Works	Streets Tree Installation	222.95
SITEONE LANDSCAPE SUPPLY LLC Total					256.10
SOLID WASTE SYSTEMS INC.	3826	0154197-IN	Public Works	Streets/Storm Sweeper Broom	1,261.57
SOLID WASTE SYSTEMS INC. Total					1,261.57
SONSRAY MACHINERY LLC	1785	PSO066968-1	Public Works	Flail Mower Repair	857.21
SONSRAY MACHINERY LLC Total					857.21
SOUND UNIFORM SOLUTIONS INC.	3750	2102303SU145	Public Safety	PD Uniforms - Morgan	85.33
SOUND UNIFORM SOLUTIONS INC. Total					85.33
SOUTHWEST WA SECTION OF PNCWA	725	0725-20230413	Public Works	2023 SE PNCWA Membership - Brunson/Strickler/Swarts	30.00
SOUTHWEST WA SECTION OF PNCWA Total					30.00
STAPLES CONTRACT & COMMERCIAL INC	2884	8069769364	Genl Govt/Facilities	03.2023 Office and Operational Supplies	156.50
			Public Works	03.2023 Office and Operational Supplies	704.78
			Community Development	03.2023 Office and Operational Supplies	29.29
			Administration	03.2023 Office and Operational Supplies	1,098.22
STAPLES CONTRACT & COMMERCIAL INC Total					1,988.79
STERICYCLE INC	2504	8003630032	Genl Govt/Facilities	03.2023 Secure Shredding - PD/PW Ops	5.61
			Public Safety	03.2023 Secure Shredding - PD/PW Ops	81.54
			Public Works	03.2023 Secure Shredding - PD/PW Ops	75.70
			Community Development	03.2023 Secure Shredding - PD/PW Ops	11.76
		8003670650	Genl Govt/Facilities	03.2023 Secure Shredding - RACC/CH	118.36
			Community Development	03.2023 Secure Shredding - RACC/CH	49.04
STERICYCLE INC Total					342.01
SYMBOLARTS LLC	1866	457051	Public Safety	PD Badges	1,052.22
SYMBOLARTS LLC Total					1,052.22
THE PAPE' GROUP INC.	3486	14245698	Public Works	Flail Mower Repair	167.23
		14245497	Public Works	Flail Mower Repair	386.26
THE PAPE' GROUP INC. Total					553.49
THE PARR COMPANY	964	26649847	Genl Govt/Facilities	PWFAC Tools & Street Signs	2.79
			Public Works	PWFAC Tools & Street Signs	24.79
		26649323	Genl Govt/Facilities	Streets Operational Supplies & PWFAC Tools	3.25
			Public Works	Streets Operational Supplies & PWFAC Tools	28.13
		26648814	Public Works	Parks Trailer Repair	27.38
		26648180	Genl Govt/Facilities	PW Shop Operational Supplies	0.47
			Public Works	PW Shop Operational Supplies	6.26
		26649296	Public Safety	PD Lockers Installation Hardware	36.84
		26649677	Genl Govt/Facilities	PWFAC Operational Supplies	16.83
			Public Works	PWFAC Operational Supplies	122.89
		26649849	Genl Govt/Facilities	PWFAC Operational Supplies	2.03
			Public Works	PWFAC Operational Supplies	14.81
		26649549	Public Works	Storm Operational Supplies	9.88
		26648697	Public Works	Street Sign - No Parking	21.61

City of Ridgefield

Claims Payment Report

For Approval on:

April 13th, 2023

THE PARR COMPANY	964	26649270	Public Works	Parks Swing Set Hardware	10.86
		26648977	Public Works	Street Signs	22.23
		26649850	Genl Govt/Facilities	Event Trailer Built Out	7.83
		26649422	Genl Govt/Facilities	Plywood for Event Trailer Built Out	83.68
		26649413	Public Works	Storm Tools	20.97
		26649813	Public Works	Street Signs	5.97
THE PARR COMPANY Total					469.50
TIBERIUS SOLUTIONS LLC	3799	1865	Finance	03.2023 TIA Analysis	6,820.00
TIBERIUS SOLUTIONS LLC Total					6,820.00
TOPCON SOLUTIONS STORE	3421	INV233674	Community Development	BlueBeam License - Curtis	712.69
TOPCON SOLUTIONS STORE Total					712.69
TRAFFIC SAFETY SUPPLY	432	INV057381	Genl Govt/Facilities	Street Signs	(16.83)
			Public Works	Street Signs	210.33
		INV057729	Genl Govt/Facilities	Street Signs	(85.35)
			Public Works	Street Signs	1,066.35
		INV057833	Genl Govt/Facilities	Street Signs	(0.44)
			Public Works	Street Signs	5.44
		INV056953	Genl Govt/Facilities	Park Trail Signs	(19.38)
			Public Works	Park Trail Signs	242.13
		INV057730	Public Works	Street Signs	3,929.50
TRAFFIC SAFETY SUPPLY Total					5,331.75
VANCOUVER BOLT AND SUPPLY	447	VA-186433	Genl Govt/Facilities	Event Trailer Built Out	18.57
VANCOUVER BOLT AND SUPPLY Total					18.57
W.W.GRAINGER INC.	206	9641190351	Public Works	Water Operational Supplies	12.65
		9655785443	Public Works	Water Operational Supplies	87.86
		9639964189	Public Works	Water Tools - Bolt Cutter	145.46
W.W.GRAINGER INC. Total					245.97
WALTER E. NELSON COMPANY	3553	1781719	Genl Govt/Facilities	PW Shop Paper Towels	8.04
			Public Works	PW Shop Paper Towels	108.50
		1780073	Public Works	Abrams Park Operational Supplies	332.52
		1780072	Genl Govt/Facilities	PW Ops Paper Products & Soap	43.13
			Public Works	PW Ops Paper Products & Soap	581.56
			Community Development	PW Ops Paper Products & Soap	90.38
WALTER E. NELSON COMPANY Total					1,164.13
WAPITI NW LLC	2545	40016	Community Development	2017 Ford Escape - 61298D	477.99
WAPITI NW LLC Total					477.99
WASHINGTON STATE PATROL	463	I23005395	Genl Govt/Facilities	03.2023 Background Checks - CPL	185.50
WASHINGTON STATE PATROL Total					185.50
WELLWORKS FOR YOU	3414	23673	Human Resources	03.2023 Wellness Program	775.00
WELLWORKS FOR YOU Total					775.00
WEST COAST EVENT PRODUCTIONS INC	3885	339038-1-A	Genl Govt/Facilities	F2T Rentals - 50% Deposit	3,340.06
WEST COAST EVENT PRODUCTIONS INC Total					3,340.06
WILCO FARM STORE	655	726965-6	Public Works	Dog Park Gate Repair	145.63
WILCO FARM STORE Total					145.63
YULIYA FERRISS	1050	1050-20230413	Administration	02.2023 & 03.2023 Mileage Reimb. - Ferriss	39.30

City of Ridgefield
Claims Payment Report
For Approval on:
April 13th, 2023

YULIYA FERRISS Total	39.30
Grand Total	399,760.80

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: April 13, 2023

AGENDA ITEM NAME: Approval of Minutes from the March 23, 2023 Meeting

GOVERNING LEGISLATION

N/A

PREVIOUS COUNCIL ACTION TAKEN:

N/A

SUMMARY/BACKGROUND:

Staff has prepared the minutes for Council consideration of adoption for the Council meeting(s).

BUDGET/FINANCIAL IMPACTS:

N/A

RECOMMENDED ACTION OR MOTION:

Approve the minutes by making the following motion:

1. "I move to approve the consent agenda"

STAFF CONTACT: Julie Ferriss, City Clerk

ATTACHMENTS:

1. 03-23-2023



CITY OF RIDGEFIELD, WASHINGTON

City Council MEETING MINUTES

March 23, 2023

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Ron Onslow	Councilor	Present	
Lee Wells	Councilor	Present	
Jen Lindsay	Mayor	Present	
Rob Aichele	Councilor	Present	
Judy Chipman	Councilor	Present	
Rachel Coker	Councilor	Present	
Matt Cole	Councilor	Present	

LATE CHANGES TO THE AGENDA

PUBLIC COMMENT

None received.

CONSENT AGENDA - MOTION TO APPROVE AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Chipman, Coker, Cole

- 1. Approval of Claims And/Or Payroll**
- 2. Approval of Minutes from the March 9, 2023 Meeting**

BUSINESS

- 1. First Reading of Ordinance No. 1395 – Utility Account Assistance Program - Kirk Johnson, Finance Director**

During the 2023 budget discussions council representatives brought up concerns about restricting funds to only be used for assistance rather than daily operations. The code language addresses this by making the assistance available only if council has funded the program. The recommendation is to have council approve funding annually as needed during the budget process. Ongoing funding is proposed to come

from delinquency fees paid to both the water and stormwater funds rather than General Fund transfers. The proposed level is 50% of delinquency fees each year which account for approximately \$10,000 in water and \$5,000 in stormwater. Council would need to approve the funding annually. Staff will come back to council during the spring supplemental budget to adopt this funding approach if council approves of this. The program would offer utility assistance up to \$250.00 one-time in any 12-month period. The assistance is only available to city utility accounts for water and stormwater. The utility department will continue to offer payment plans and work with account holders to reduce usage and manage due dates to reduce costs and fees.

First reading conducted.

2. Motion - Approval of Maintenance, Operation and Well Easement Agreement for Municipal Wells at Sanderling Park

The City's water system is supplied from city-owned wells. As a mechanism to expand its access to areas where wells can be built, the City purchases water rights. In 2019, the City purchased water rights from the Kennedy family in an area now being developed as Sanderling Subdivision, by Pahlisch Homes. Known as the Kennedy Well project, establishing a well system here is critical to meet the City's projected growth. As part of the development approval for Sanderling Subdivision, City staff has been working with the Pahlisch Homes team to draft an agreement locating where access to well testing sites, and for future wells, on tracts that will be dedicated to the City as part of the Sanderling development.

The agreement has two primary components:

Provision of access to the well drilling site(s) and conditions of that access, and

Leasing of an approximate 1,000 feet of access road that allows travel between Hillhurst Road to the well drilling site as a public access road does not currently exist for an amount not to exceed \$115,000 over an 18-month lease period. The current contract with the well drilling contractor does not provide for construction of an access road nor acquisition of an easement for an access road.

The location of the access road is a future east-west collector that would be built in phases by Pahlisch Homes as part of the Sanderling Subdivision. Pahlisch's contractor would be responsible for completing a compact surface access road that can be used by the Kennedy Well contractor to move in drilling equipment from Hillhurst Road to the test well drilling site. The City's well drilling contractor would be responsible for establishing an accessway with erosion control measures from the access road to the actual drilling location, and would then be responsible for restoration of the parcels after work has completed. They would not be responsible for removal of the east-west access road, as that will eventually be completed by Pahlisch over time as the new east-west collector. Because it will not be a public road at the time of the Kennedy Well work, the City would lease the east-west access road from Pahlisch Homes as a temporary construction easement, and would compensate Pahlisch Home for this lease at the rate of \$5,300 per month until the test well work is completed, or until Pahlisch Homes has completed the east-west collector road and it is accepted by the City. The City would be responsible for payment at the expiration or termination of that lease. The advantage to the City with this arrangement as it would save the City in not having to build the full east-west access road as part of the well drilling contract, which could cost over \$150,000.

MOTION: MOVED TO APPROVE THE WELL EASEMENTS, TEST WELL OPERATION AND MAINTENANCE AGREEMENT FOR MUNICIPAL WELLS OR WELL FIELD AT THE SANDERLING PARK SUBDIVISION BETWEEN THE CITY AND PAHLISCH HOMES INCLUDING MODIFIED AGREEMENT TERMINATION DATE OF NOVEMBER 30, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rachel Coker, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Chipman, Coker, Cole

3. Motion - Consideration of Bid Award for the Pioneer Street East Extension Project.

The City of Ridgefield received a \$5.8 million federal Better Utilizing Investments to Leverage Development (BUILD) grant in 2020 to extend Pioneer Street east of its current terminus at approximately S. 68th Circle to Union Ridge Parkway at S. 5th Street. Design was completed in 2022 and the call for bids was issued on November 30, 2022 with the bid process closing on December 22, 2022. The project has a 16% Disadvantaged Business Enterprise (DBE) goal for which bidders needed to comply. Council, at the February 9, 2023 meeting, rejected all bid due to most being non-responsive to the DBE goal, and one bid being substantially over the engineer's estimate. In this case, there seemed to be confusion among the DBE subcontractors as to applicable when filing their documentation for certification by North American Industry Classification System (NAICS) and the type of concrete work to be performed. Based on WSDOT recommendations, the project contract was modified to clarify the concrete work for potential DBE concrete subcontractors. The project was readvertised on February 21, 2023 and bids were opened on March 7, 2023. Three bids were received:

- Advanced Excavating Specialists LLC (AES)
- Nutter Corporation
- Western United Civil Group LLC.

After the bid tabulations were made available to all bidders, a protest was received from one of the bidders that the apparent lowest bidder's bid was unbalanced for one specific item, Corrosion Resistant Dowel Bars. After a thorough review of the protest and the bid tabulations, the City noted a measurable irregularity in the unit prices between bidders for Bid Item 29, Corrosion Resistant Dowel Bar. The Engineer estimated a unit price of \$55.00. AES bid \$150 per dowel bar, while Western United and Nutter bid \$22.00 and \$36.00 per each, respectively. To further analyze the irregularity, a review of bid tabulations for dowel bars around Washington State over the past three years was completed. The average bid price for dowel bars ranged \$23.33 to \$48.96 per each, and the maximum bid received anywhere in the state was \$75.00. Additional bid analysis indicated that there was an error in the specified number of dowel bars. The original bid specifications had the dowel bars included in the cost of Cement Concrete Pavement Bid item as an incidental item. However, the revision to clarify the concrete specifications and work classifications changed the name of the bid item; under the specifications for the revised name, dowel bars should have been called out as "per each" rather than incidental. This resulted in a discrepancy between the quantity stated in the bid package (385) and the actual number of dowel bars (1,835) required by the construction drawings and details. The City's analysis applied specifications and guidance from the Washington State Department of Transportation (WSDOT) and the Federal Highway Administration (FHWA) to assess the "lowest cost to government". In other words, the bids were adjusted for the correct number of dowel bars. Based on the results of the analysis, the City initially determined that the AES bid was irregular and, after adjusting for the bid quantity error, the AES bid was no longer the lowest cost to government. The City issued a Notice of Intent to Award the contract to the "lowest cost to government" contractor, Western United, on March 20, 2023, which was required in order to begin the process by the WSDOT Office of Equity and Civil Rights to begin the DBE certification process for the bidders. The City received a protest from AES on March 21, 2023, providing information that their bid should not have been determined irregular and unbalanced, as well as stating that under WSDOT Standard Specification 1-04.6, the City would have the right to renegotiate the price of quantities in excess of 1.25 times the original proposal quantity after the contract award, which, after adjusting the

AES bid for the average statewide bid tabulations for dowel bars as noted above, would result in the AES adjusted bid being lower than the Western United adjusted bid. While this may be the case, this in essence would infer negotiating the bid prior to award, which is not allowed. Staff from WSDOT, the City and the consultant PBS, in reviewing both protests, determined that there was a measurable amount of confusion in the concrete items, including dowel bars. There was also missing language in the specifications that would have changed the standard corrosion resistant dowel bars from an incidental item to a bid item (quantity and price per each). There appears to have been ambiguity in the use of the term “corrosion resistant dowel bars” that, combined with missing language in the construction specifications, could have led to confusion from the bidders as to the specific item(s) to include in their bid pricing. Based on a thorough review of the information received by both protests and analysis conducted by staff, there does not appear to be any suspicious intent on AES’ part about unbalancing of their bid, and Western United as well.

Should council determine that they wish to award the contract, staff recommends awarding the contract to Advanced Excavating Specialists LLC (AES) as the lowest apparent bidder, subject to DBE certification from the WSDOT Office of Equity and Civil Rights that they are responsive with regard to meeting the project’s DBE goal.

MOTION: MOVED TO AWARD THE PIONEER STREET EXTENSION PROJECT CONTRACT TO ADVANCED EXCAVATING SPECIALISTS LLC IN THE AMOUNT OF \$5,223,973.72, PLUS AN ADDITIONAL CONTINGENCY FOR CHANGE ORDERS OF \$125,000 FOR \$5,348,973.72, SUBJECT TO THE DBE CERTIFICATION OF RESPONSIVENESS FROM THE WSDOT OFFICE OF EQUITY AND CIVIL RIGHTS.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Judy Chipman, Councilor
SECONDER:	Lee Wells, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Chipman, Coker, Cole

PUBLIC HEARING/BUSINESS

1. Public Hearing and First Reading of Ordinance No. 1396 - Abrams Park Gee Creek Bridge Load Restriction - Chuck Green, Public Works Director

On November 15, 2013, the Federal Highway Administration of the United States Department of Transportation sent out a directive requiring local agencies to update load rating evaluations on all National Bridge Inventory bridges. The City of Ridgefield has three bridges listed on the NBI: Main Avenue over Gee Creek, Heron Drive over Gee Creek, and the Gee Creek Abrams Park Bridge. FHWA and Washington State Department of Transportation require a regular program of bridge condition and load rating inspections. The Main Avenue bridge over Gee Creek was last inspected for load rating in 2020, while the Heron Drive and Gee Creek Abrams Park bridges were inspected for load rating in December 2022. The City of Ridgefield’s bridge inspection consultant, Burgess and Niple, conducted the requisite bridge load rating analysis and issued a report and finding to the City on February 13, 2023 which concluded that while the Heron Drive bridge over Gee Creek did not require a load restriction, the Gee Creek Abrams Park bridge did require a restriction for Specialized Hauling Vehicles.

The proposed restrictions on Specialized Hauling Vehicles using the Gee Creek Abrams Park Bridge would be as follows:

- 4 Axles (SU4) = 24 Tons
- 5 Axles (SU5) = 25 Tons

6 Axles (SU6) = 26 Tons
7 Axles (SU7) = 30 Tons; and

City Council conducted discussion.

Mayor Lindsay Opened Public Hearing: 7:31PM

No testimony received.

Mayor Lindsay Closed Public Hearing: 7:31PM

MOTION: MOVED TO WAIVE THE SECOND READING AND ADOPT ORDINANCE NO. 1396 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Matt Cole, Councilor
SECONDER:	Ron Onslow, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Chipman, Coker, Cole

2. Public Hearing and First Reading of Ordinance No. 1397 – Update to Transportation Impact Fee Project List - Chuck Green, Public Works Director

Traffic/ Transportation Impact Fees are allowed to be assessed on new development to help pay for capacity improvements to the system brought about by traffic growth caused attributable to new developments. The City has been assessing TIFs to private development since the initial Comprehensive Plans were adopted in the 1990s. In 2020 Ordinance 1310 was passed that separated the Traffic Impact Fee (TIF) list from the CFP to allow better flexibility to amend or update the list. Since then, several of the projects on the TIF list have been completed, and other projects have been identified as new priorities or new additions to the Transportation Capital Facilities Plan, while others have had costs updated.

This update to the TIF list includes the following:

- Removal of S. 6th Way from 51st to Royle Road from the Capital Facilities Plan and TIF list (Transportation Capital Facilities Plan update approved in December 2022)
- Add a new north-south collector through the Clark College Boschma Farms area (labeled “Union Ridge Parkway” on the attached table) (Transportation Capital Facilities Plan update approved in December 2022)
- Updates the project costs and TIF share for Pioneer Canyon Drive between Reiman Road and 32nd Avenue, and between Royle Road and N. 56th Place
- Updates the project costs and TIF share the Pioneer Street east extension to Union Ridge Parkway at S. 5th Street to reflect the federal BUILD grant and a revised TIF share (local match) for that project.

City Council conducted discussion.

Mayor Lindsay Opened Public Hearing: 7:36PM

No testimony received.

Mayor Lindsay Closed Public Hearing: 7:36PM

MOTION: MOVED TO WAIVE THE SECOND READING AND ADOPT ORDINANCE NO. 1397 AS PRESENTED.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rob Aichele, Councilor
SECONDER:	Rachel Coker, Councilor
AYES:	Onslow, Wells, Lindsay, Aichele, Chipman, Coker, Cole

PUBLIC COMMENT

Comments received during public testimony can be heard on the City's website under
<<https://ridgefieldwa.us/government/city-council-meeting-audio-files/>>

COUNCIL/PRESIDING OFFICER/STAFF REPORTS

Council

Council Member Onslow - DC trip with the City and C-Tran.
Council Member Coker - Attended State of the City.
Council Member Aichele - Attended State of the City, Otis Alley arch update.
Council Member Wells - Attended State of the City, CRWWD and DCWA meeting.
Council Member Chipman - Attended CRWWD meeting, CREDC board meeting.
Council Member Cole - Attended State of the City, ribbon cutting ceremony for Bunnie's.

Mayor

Attended ribbon cutting ceremony for Greely Park, State of the City, Sunset Ridge mural dedication.
City of La Center Mayor resignation.

City Manager

Public Works Director Chuck Green - Royle Road update provided.
Finance Director Kirk Johnson - State Auditors update provided.
Deputy City Manager Lee Knottnerus - City events update provided.

ADJOURN - [7:56 PM](#)

Julie Ferriss, City Clerk

Jennifer Lindsay, Mayor

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: April 13, 2023

AGENDA ITEM NAME: Skate Park Study

GOVERNING LEGISLATION

8.18.090 - Park master plan standards.

PREVIOUS COUNCIL ACTION TAKEN:

Included in 2023 Parks Capital Budget.

SUMMARY/BACKGROUND:

In 2022, council approved budget for a feasibility study for a permanent skate park in Ridgefield. Staff were directed to conduct a study of potential properties for a new skate park. The City's 2020 Parks, Recreation and Open Space Plan (PROS) identified that a permanent skate park was highly desired by the community (ref. PROS surveys) as a replacement and upgrade to the existing facility. MacKay and Sposito with Grindline Skateparks, Inc. were selected to provide technical support. In addition, city staff worked with the community, various stakeholders, neighbors, and the parks board to gather ideas and feedback on this project.

Over 200 residents participated in the community engagement process, providing support and ideas for the study. The parks board held multiple discussions about the study and is in consensus with the community input around a downtown location for the new park.

BUDGET/FINANCIAL IMPACTS:

\$75,000 was approved in 2023 budget for the skate park feasibility study.

RECOMMENDED ACTION OR MOTION:

Council discussion and input to staff are needed on the following questions:

- What are your thoughts on the results of the survey?
- Is there support for a permanent skate park? If so, where?
- Should the staff proceed with a concept plan?
- What park elements would you like to see included?

STAFF CONTACT: Galina Burley, Parks Manager, Chuck Green, Public Works Director

ATTACHMENTS:

1. skate park background and summary



City of Ridgefield Skate Park Background

Public Works Department
April 13, 2023



Background Overview

- Current park located at the corner of Simons and 3rd in downtown Ridgefield
- 2000 Community Development Block Grant
 - Paid for majority of construction
 - Community donated funds for equipment
 - No permanent equipment
- Per the CDBG Agreement the City is obligated to maintain and operate the facility for the original purpose for which it received funds for a minimum of 10 years (2011).
- The park must be open to the public and the city cannot charge unreasonable fee to use the facility.
- The park does not require additional insurance and is covered by the city's policies.





Current Project and Survey

Current Project Summary

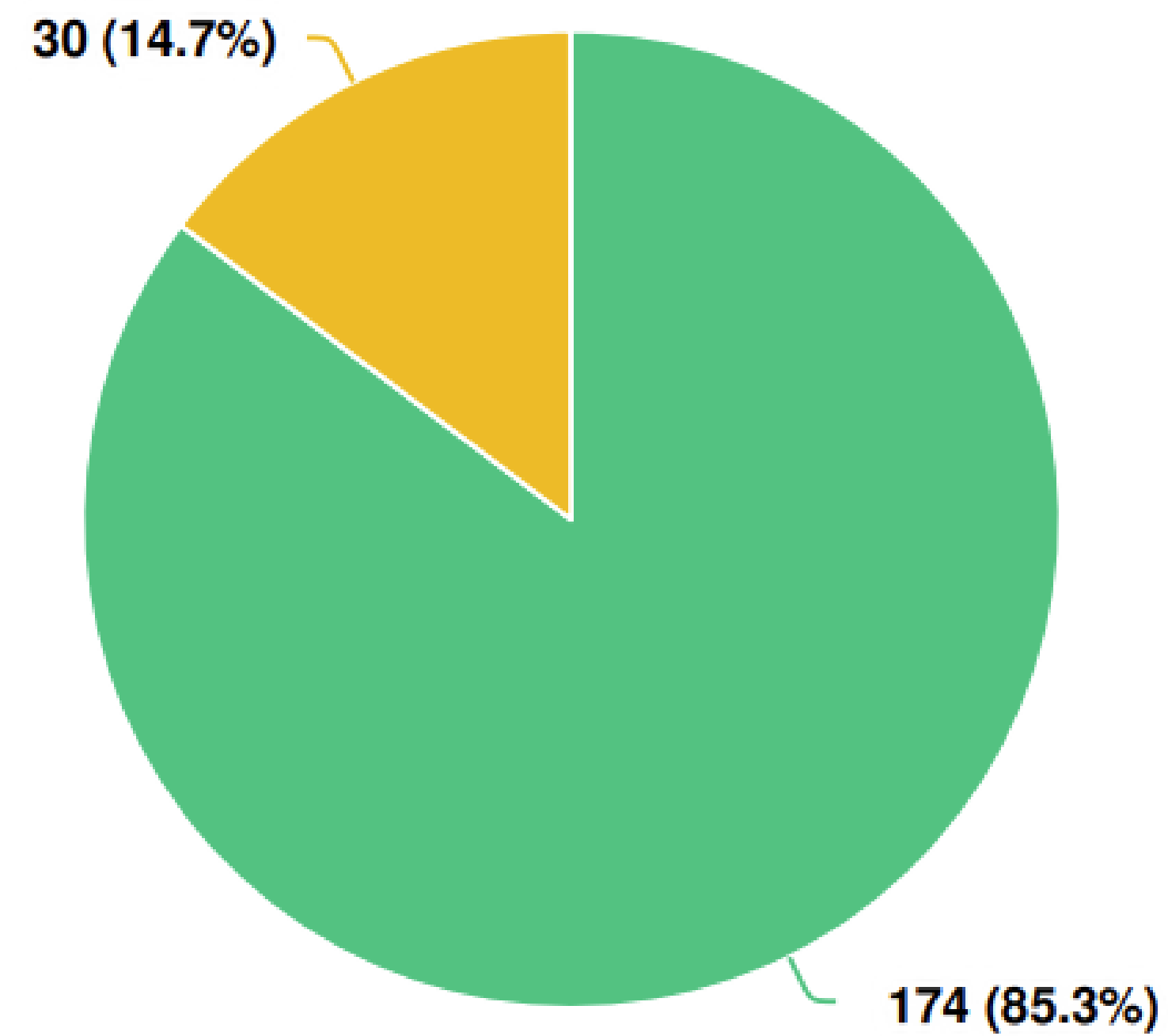
- Assess community interest in a permanent skate park
- 2023 budget \$75,000 (feasibility study) MacKay Sposito and Grindline Skateparks, Inc.
- Engage with potential stakeholders, parks board, council, community to identify potential locations and features for the park
- Conduct a community-wide assessment to support this research
- Conduct a feasibility study to determine:
 - If the facility is feasible, and if so
 - Where?
 - How much?
 - What will it include?



Survey Summary

Q1 | Would you like to see a permanent skatepark built in Ridgefield?

204 responders took the survey online



Question options

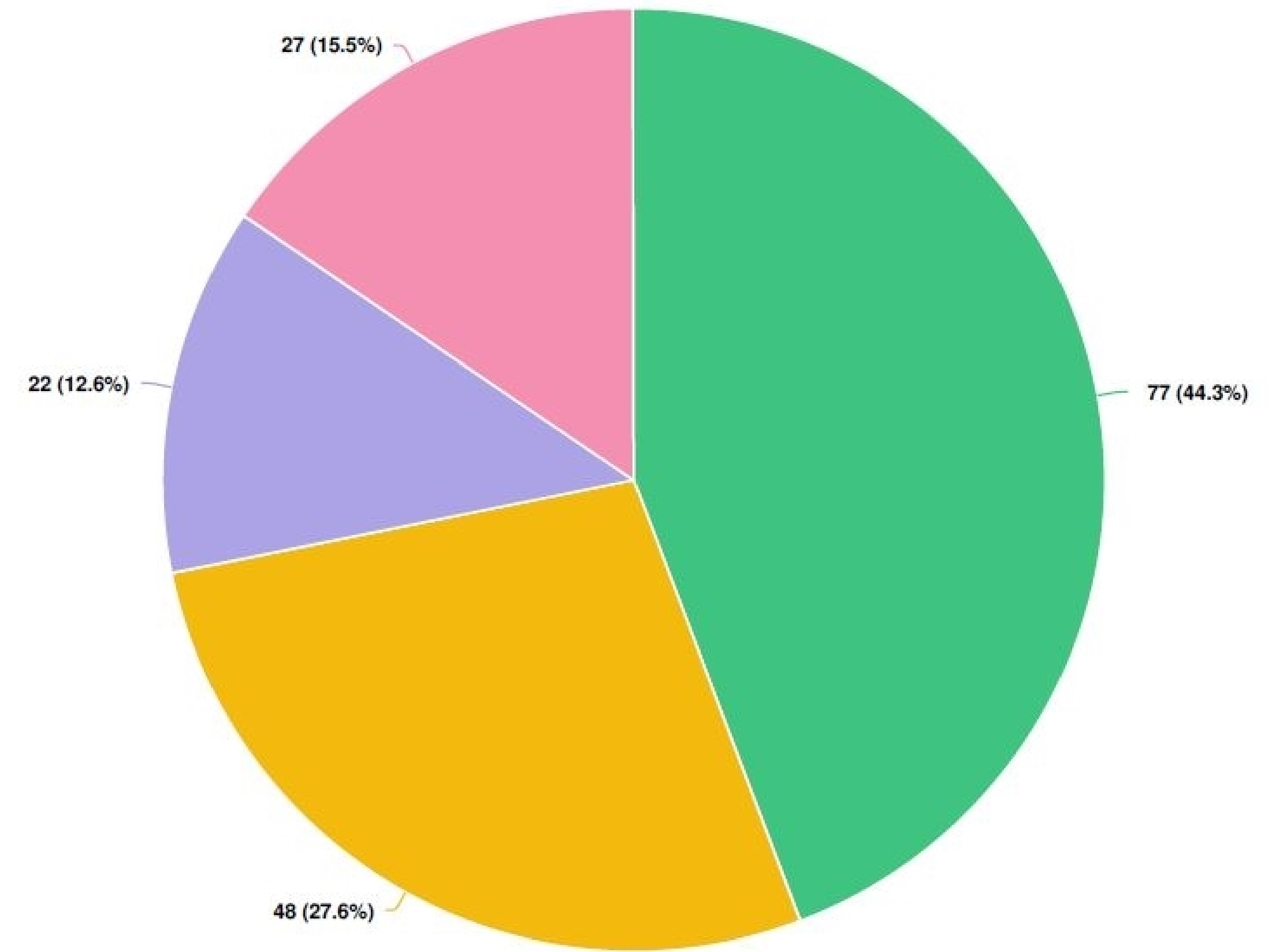
● Yes ● No



Survey Summary

Which area of Ridgefield do you think would be the ideal location for a skate park?

- “Keep some original things to the downtown skatepark.”
- “Multi purpose and connected to the refuge or history of Ridgefield.”
- “Invest in our youth, give them a safe place to congregate and enjoy outdoor sports outside of school.”



Question options

● DOWNTOWN (green) ● HILLHURST (yellow) ● PIONEER VILLAGE (purple) ● EAST RIDGEFIELD (pink)



Survey Summary

List of standard amenities in order of ranking:

- Lights
- Trash receptacles
- Benches
- Restrooms
- Parking
- Covered areas
- Picnic tables

List of desired park features based on priority and comments:

- Stairs and Ledges
- Flatbars
- Handrails
- Step ups
- Curbs
- Bank to Ledge
- Pool Style bowl and mini ramps



Parks Board Recommendation:

- Safety
- Location – preferred downtown
- A standard bowl design with other elements based on different skill sets
- If possible, ADA accessible
- Provides a forum for young and old, beginning and skilled users
- Provide for other experiences – benches, picnic areas, multi-use
- Preferred twice the size of current location if possible, with standard and unique elements



Local Park Costs

La Center (2013) \$150,000
3,500 square feet, \$43/SF (\$76/SF in 2022\$)

Kelso (2009) \$445,000
11,000 square feet, \$40/SF (\$75/ SF in 2022 \$)

Battle Ground (2007) \$1.5M
32,000 Square feet, \$47/SF (\$88/ SF in 2022 \$)

***Current cost is approximately \$80/SF



Council Discussion:

- What are your thoughts on the results of the survey?
- Is there support for a permanent skate park? If so, where?
- Should the staff proceed with a concept plan?
- What park elements would you like to see included?



**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: April 13, 2023

AGENDA ITEM NAME: Boyse Park Concept overview

GOVERNING LEGISLATION

8.18.090 - Park master plan standards.

PREVIOUS COUNCIL ACTION TAKEN:

Included in approved Parks Capital budget for 2023.

SUMMARY/BACKGROUND:

In 2021, council approved the city's budget to include a planning element for the future development of the Boyse property. In 2022, the council approved additional funds to develop a concept plan and strategy for the project progression. Harper Houf Peterson Righellis Inc. (HHPR) provided technical consultation to the city on potential park elements. In addition, city staff worked with the community, various stakeholders, neighbors, and the parks board to gather ideas for the future park.

Close to 250 residents participated in the community engagement process, providing support and ideas for the park. The Parks Board held multiple discussions about the plan and has forwarded a preferred concept plan to Council for consideration. The concept plan includes baseline infrastructure such as parking lot and picnic areas, as well as interactive elements such as a pump track, pickle ball court and walking trails.

BUDGET/FINANCIAL IMPACTS:

\$250,000 was included in the 2023 Parks Capital Budget for the concept plan and phase one design/construction.

RECOMMENDED ACTION OR MOTION:

Council discussion and input to staff are needed on the following questions:

- What are your thoughts on the concept plan?
- What would you change, add or remove from the concept plan?
- With the budget of \$250,000 minus design, what components should be built first, next?

STAFF CONTACT: Galina Burley, Parks Manager, Chuck Green, Public Works Director

ATTACHMENTS:

1. boyse park overview and council action



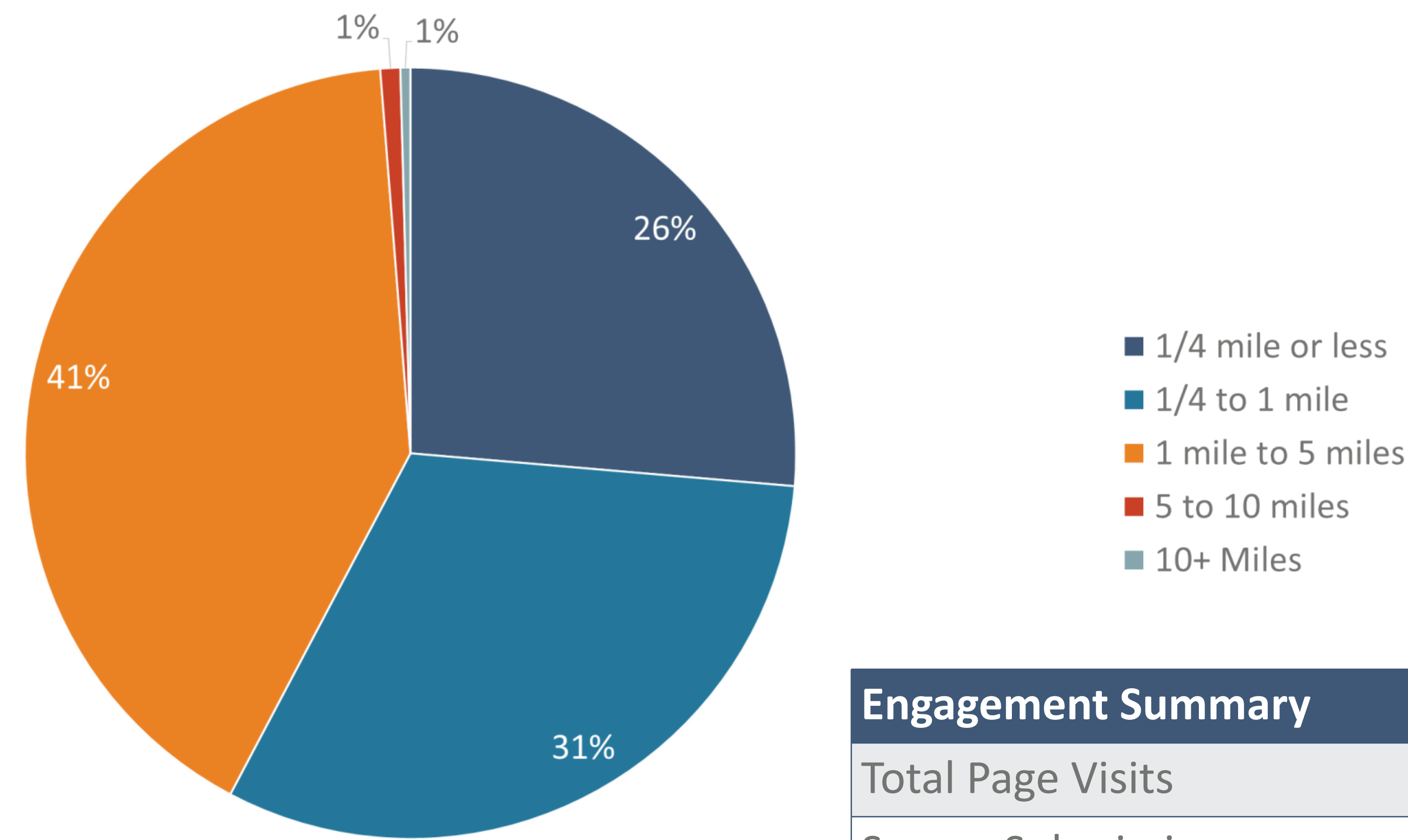
Boyse Park Community Engagement and DRAFT Concept

Public Works Department

April 13, 2023



SURVEY RESULTS – PROXIMITY



Engagement Summary	
Total Page Visits	1,036
Survey Submissions	239



SURVEY RESULTS – WELCOMING AND ACCESSIBLE

What might make this park welcoming and accessible to you?



Larger font indicates higher frequency of use in comments.



SURVEY RESULTS – PRIMARY REASONS FOR VISITING A PARK

What are your primary reasons for visiting a local park? Please rank each option 1 to 9 with 1 being the most primary reason.

OPTIONS	AVERAGE RANK (ALL)
Family Time	3.09
Exploring Natural Areas	3.36
Play	3.80
Relaxation	4.11
Exercise	4.64
Special Events	5.81
Biking	6.05
Structured Activities	6.49
Sports Practices or Competitions	6.79

OPTIONS	AVERAGE RANK (1 MILE)
Family Time	3.08
Exploring Natural Areas	3.37
Play	3.72
Relaxation	4.19
Exercise	4.67
Biking	5.88
Special Events	6.02
Structured Activities	6.57
Sports Practices or Competitions	6.84

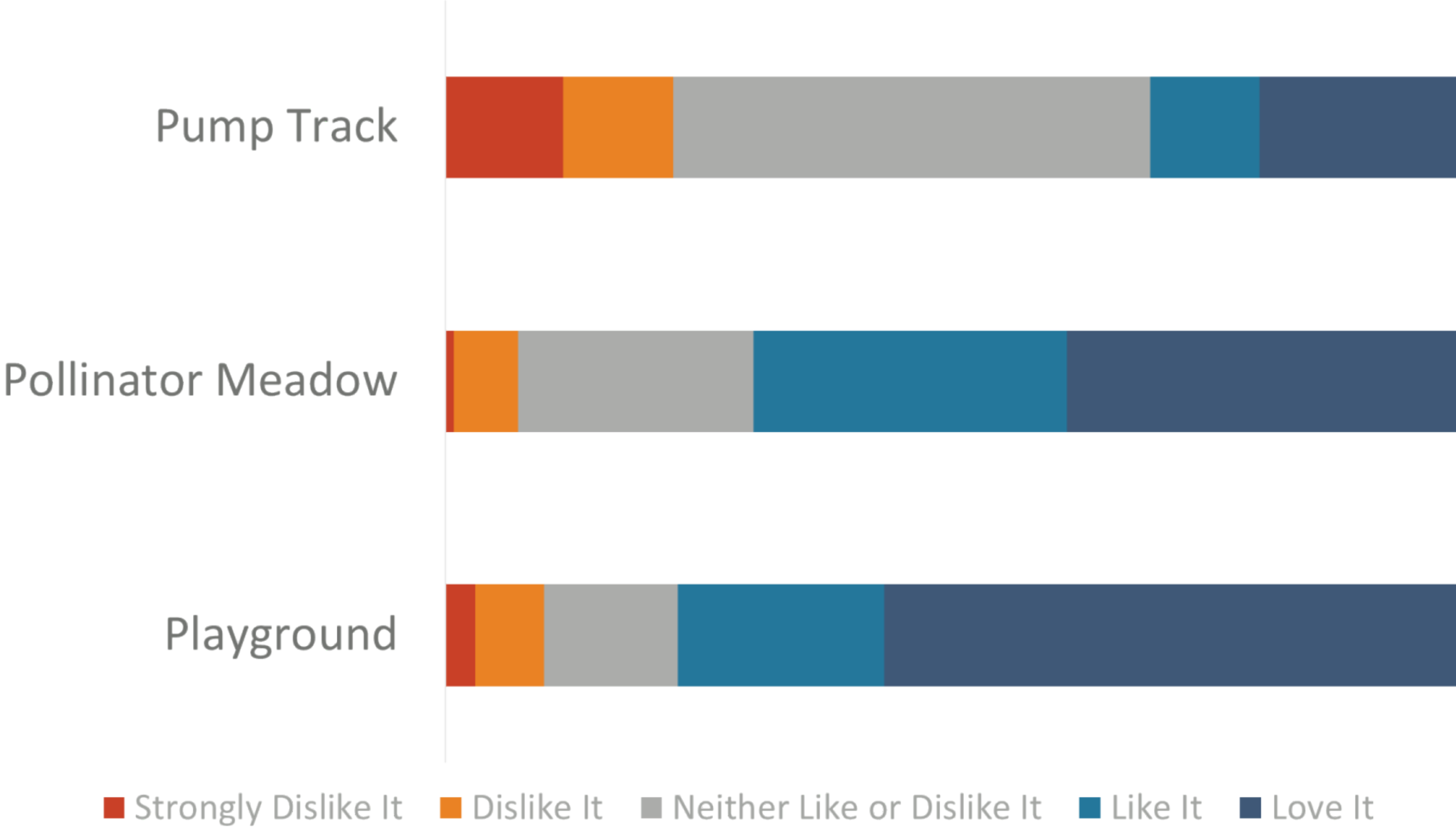
*Note: Lower numbers indicate higher priority ranking.
Numbers in the right-hand table only include responses from those who indicated they live less than 1 mile from the park property.*



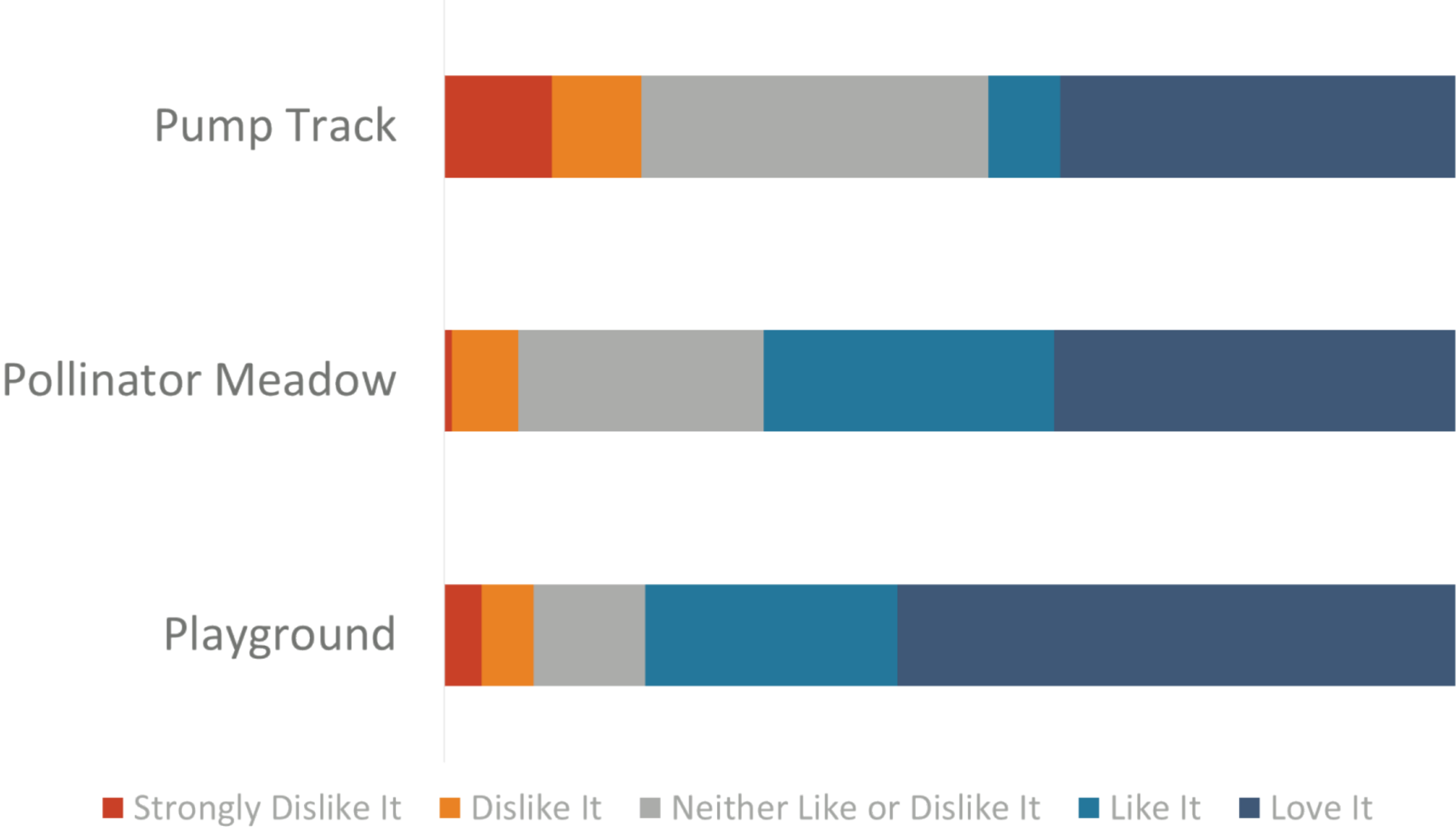
SURVEY RESULTS – RANKING POTENTIAL OPTIONS

Some of the amenities or elements below have been identified as potential options to be incorporated into the design of Boyse Park.
Please let us know your preferences so we may gauge your priorities.

ALL RESPONSES



WITHIN 1 MILE



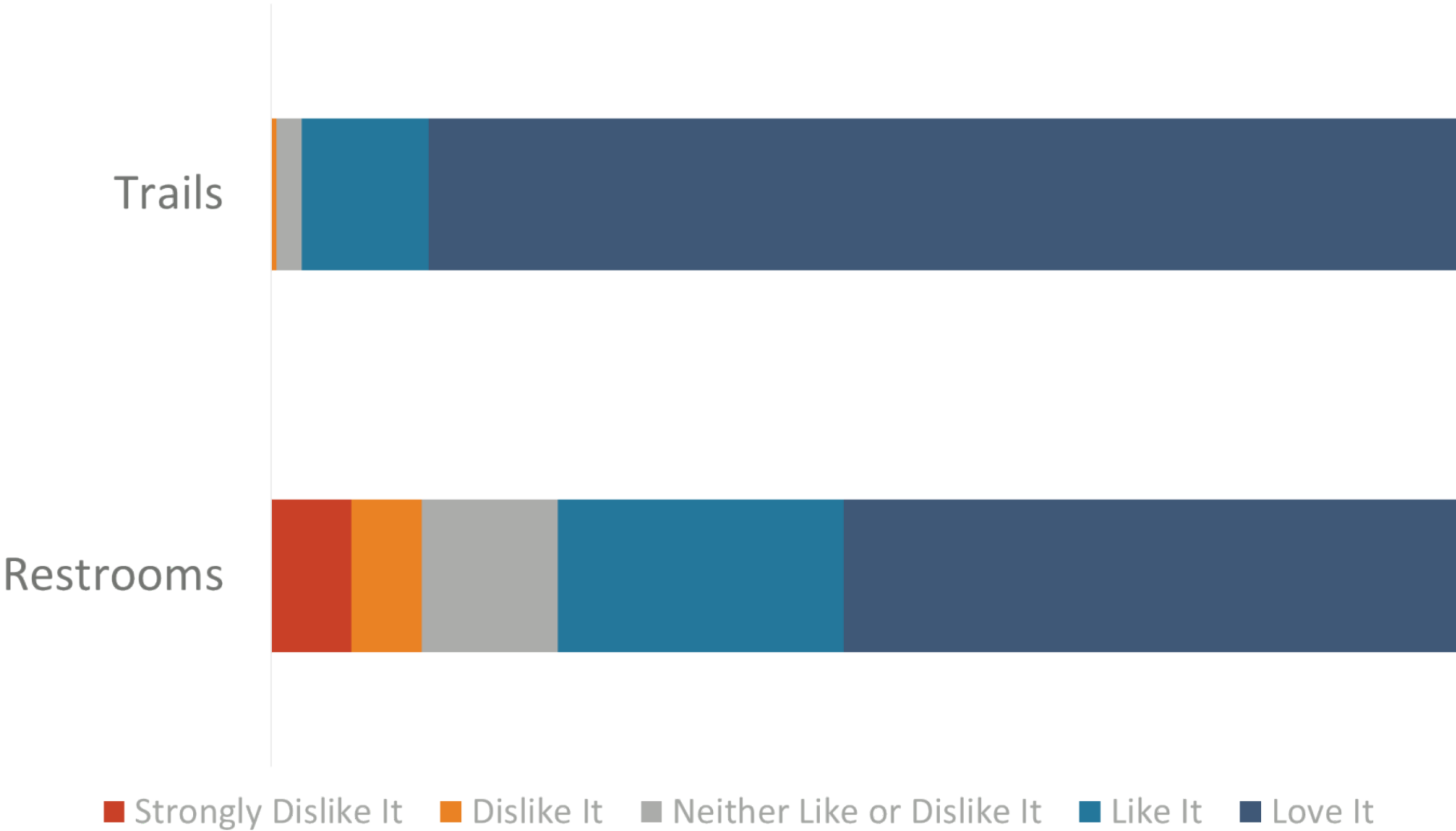
Numbers in the right-hand chart only include responses from those who indicated they live less than 1 mile from the park property.



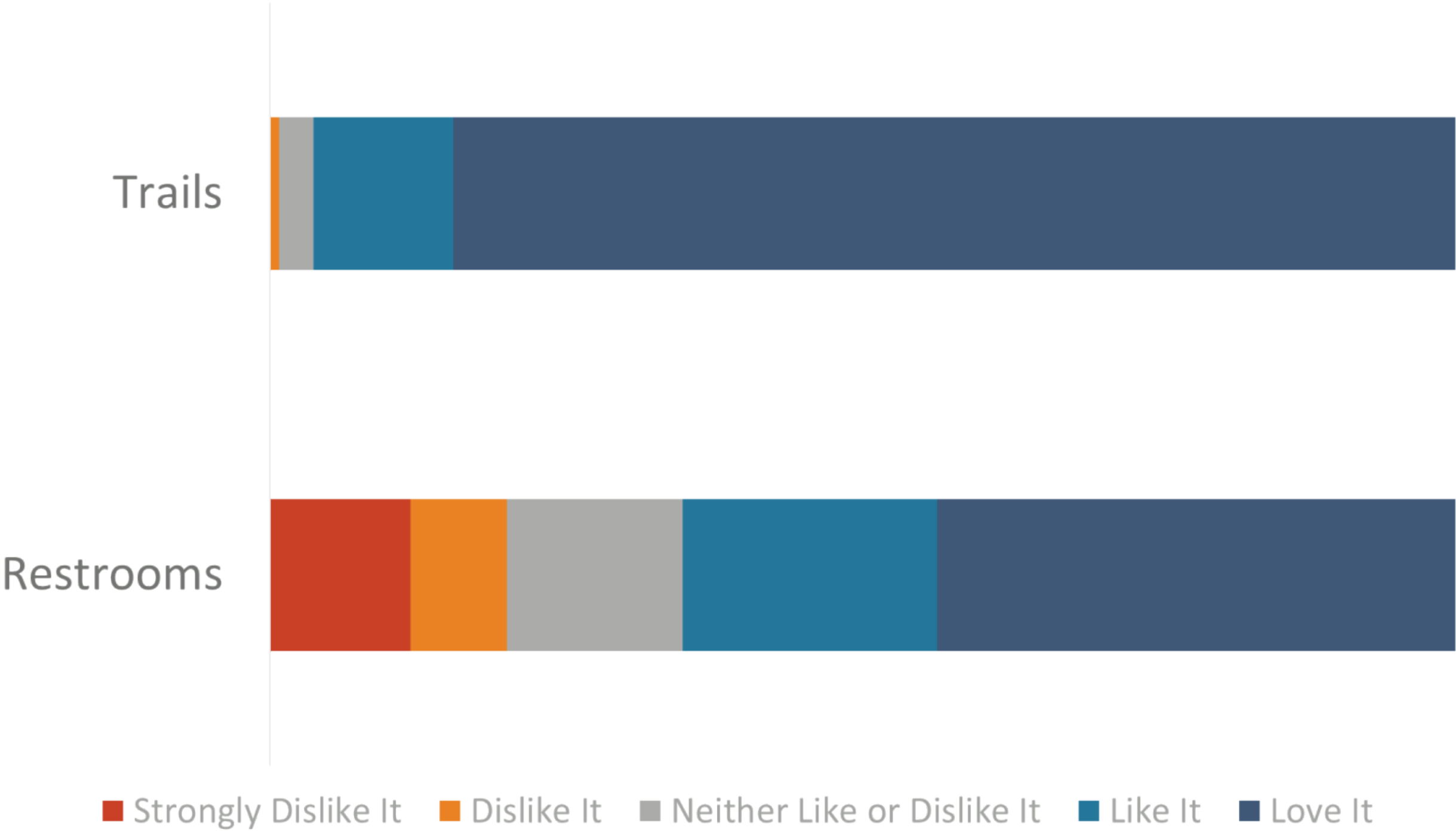
SURVEY RESULTS – RANKING POTENTIAL OPTIONS

Some of the amenities or elements below have been identified as potential options to be incorporated into the design of Boyse Park.
Please let us know your preferences so we may gauge your priorities.

ALL RESPONSES



WITHIN 1 MILE



Numbers in the right-hand chart only include responses from those who indicated they live less than 1 mile from the park property.



SURVEY RESULTS – ADDITIONAL FEEDBACK



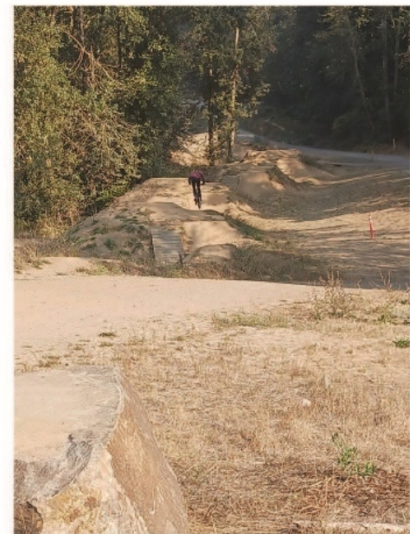
Larger font indicates higher frequency of use in comments.



DRAFT Concept

Parks Board Recommendation

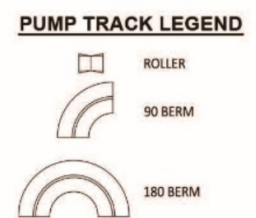




JUMP TRACK AT GATEWAY GREEN, PORTLAND OR



ASPHALT PUMP TRACK AT GATEWAY GREEN, PORTLAND OR



Parks Board Recommendation to council:

- Multiuse facility centered around a robust Pump Track experience
- Parking, Restroom, Lights, Trails
- Picnic Areas
- Pickle Ball courts
- Showcase natural beauty of the site, utilize viewing areas
- Offer passive and active recreational experiences
- Prioritize wetlands preservation and low impact to environment and habitat
- ADA access



Council Discussion:

- What are your thoughts on the concept plan?
- What would you change, add or remove from the concept plan?
- With the budget of \$250,000 minus design, what components should be built first, or at a later time?



**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: April 13, 2023

AGENDA ITEM NAME: Second Reading of Ordinance No. 1395 – Utility Account Assistance Program

GOVERNING LEGISLATION

RCW 35.92.020(5); RMC 13.35.050, RMC 13.75.070 and RMC 13.40.080

PREVIOUS COUNCIL ACTION TAKEN:

Council approved a budget of \$10,000 as a one-time transfer from the General Fund to the utility assistance program in the 2023 budget. Council has previously approved utility assistance using both CARES Act and ARPA funding sources for delinquent accounts. Council held the first reading of Ordinance No. 1395 at the March 23, 2023 meeting.

SUMMARY/BACKGROUND:

City staff brought a proposed utility assistance account program to council during the 2023 budget discussions. Council approved a \$10,000 one-time transfer from the General Fund to provide financial assistance to qualifying City utility accounts.

The city saw increased delinquencies during the years 2020 – 2022 due to many factors attributed to the economic uncertainty brought on by the Covid-19 health crisis. Council unanimously adopted measures to assist delinquent utility accounts using federal dollars received through both the CARES Act and the American Rescue Plan Act. The city has been able to proactively work with account holders in need by offering payment plans and referring them to a state-run utility assistance program administered by Clark Public Utilities. Utility staff researched available programs in Washington and modeled the current program brought to council after what Washougal and CPU are doing for utility assistance.

During the 2023 budget discussions, council representatives brought up concerns about restricting funds to only be used for assistance rather than daily operations. The code language addresses this by making the assistance available only if the council has funded the program. The recommendation is to have council approve funding annually as needed during the budget process. Ongoing funding is proposed to come from delinquency fees paid to both the water and stormwater funds rather than General Fund transfers. The proposed level is 50% of delinquency fees each year, which accounts for approximately \$10,000 in water and \$5,000 in stormwater. Council would need to approve the funding annually. Staff will come back to council during the spring supplemental budget to adopt this funding approach if council approves this.

The program would offer utility assistance up to \$250.00 one-time in any 12-month period. The assistance is only available to city utility accounts for water and stormwater. The utility department will continue to offer payment plans and work with account holders to reduce usage and manage due dates to reduce costs and fees.

BUDGET/FINANCIAL IMPACTS:

Estimated assistance could be \$10,000 in water and \$5,000 in stormwater.

RECOMMENDED ACTION OR MOTION:

Adopt Ordinance No. 1385 by making the following motion:

“I move to adopt Ordinance No. 1385, as presented.”

STAFF CONTACT: KIRK JOHNSON, Finance Director

ATTACHMENTS:

None

ORDINANCE NO. 1395

An Ordinance of the City of Ridgefield, Washington Amending Title 13 Public Utilities of the Ridgefield Municipal Code to Add a New Section 13.40.100 Related to Low Income Delinquent Account Assistance.

WHEREAS, RCW 35.92.020(5) authorizes cities to provide assistance to aid low-income persons in connection with municipal utilities; and

WHEREAS, the City offers discounted water and stormwater rates for low income citizens under RMC 13.35.050 and RMC 13.75.070 and further offers installment payment plans for certain delinquent accounts under RMC 13.40.080; and

WHEREAS, the City finds that the delinquency rate for municipal utilities in Ridgefield has increased during the health and economic challenges of the past several years and some utility customers are struggling to make utility payments even with these other programs; and

WHEREAS, the City finds that the effects of a family emergency like job loss or health condition can significantly affect a household when savings and other financial assets have already been drained during several years of economic hardship; and

WHEREAS, the City Council has established a utility assistance account and designated certain funds in the 2023 budget to assist low-income residential water and stormwater account holders with their delinquent City utility charges; and

WHEREAS, the City wishes to amend the utility provisions of the municipal code to provide authority and approval process to govern the assistance program;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. **Public Interest.** The City Council for the City of Ridgefield, Washington finds, that it is in the public interest to assist low-income residential account holders with delinquent accounts to avoid compounding economic hardship.

Section 2. **Findings of Fact.** Each and every of the recitals contained in the 'whereas' clauses of the preamble to this ordinance are hereby adopted as findings of fact and incorporated herein fully by reference.

Section 3. **Amending RMC 13.40.** The City Council hereby amends Chapter 13.40 Billings and payment of the Ridgefield Municipal Code to add a new Chapter 13.40.100 Low Income Citizen Delinquent Account Assistance as follows:

13.40.100 - Low-income citizen delinquent account assistance.

A. Low-income residential account holders who are delinquent on their City utility account, which may include water or stormwater service or both if jointly billed, may apply for an assistance grant to pay a delinquent balance up to two hundred and fifty dollars (\$250.00) one-time in any 12-month period. Approval is subject to availability of funds allocated to the assistance program. Assistance may be approved if the following criteria are met:

1. The applicant must be an account holder who is delinquent in the payment of a City

utility account.

2. The applicant must reside in the residence at the service address of the account.
3. The applicant must not have received any prior grant assistance under this program in the preceding twelve months.
4. The applicant's household must have an average monthly income at or below the LIHEAP eligibility guidelines of 150% of the federal poverty level adjusted for household size.

B. Any person desiring to be approved for an assistance grant must submit an application on a form approved by the city and present the following documentation to the City:

1. A valid driver's license or other documentation verifying residence.
2. The first page of the most recently filed federal income tax form or a letter of non-filing from the Internal Revenue Service AND the applicant's current social security statement or alternative income statement.
3. Two months of records showing the average monthly household income earned or pension or unemployment payment, or such other records as the City may require establishing LIHEAP eligibility.

C. The City shall review the application materials and shall notify the applicant of its decision and the amount of the grant, if any, within 3 business days of receipt of all required documents. If the application is approved, the City will apply the grant amount directly to the delinquent account amounts in accordance with priority set forth in RMC 13.40.030 and shall document the assistance on the next billing statement.

Section 4. **Corrections**. The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

- Section 5. **Severability**. Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 6. **Effective Date**. This ordinance shall be in full force and effect thirty (30) calendar days after adoption and publication pursuant to law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS 13TH DAY OF APRIL 2023.

CITY OF RIDGEFIELD

Mayor, Jennifer Lindsey

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

First reading:	March 23, 2023
Second Reading/Passage:	April 13, 2023
Date of Publication:	April 19, 2023
Effective Date:	April 24, 2023

**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: April 13, 2023

AGENDA ITEM NAME: Public Hearing and First Reading of Ordinance No. 1398 - Lahti Eminent Domain

GOVERNING LEGISLATION

Revised Code of Washington Title 35 – Cities and Towns and Chapter 8.12 RCW Eminent Domain by Cities

PREVIOUS COUNCIL ACTION TAKEN:

None. Second reading of this Ordinance is scheduled before Council on April 27, 2023.

SUMMARY/BACKGROUND:

The S. Royle Road, Fieldcrest to S. 5th Way project has been in the planning and design stages since 2017. The project would extend the current improvements being completed south of Fieldcrest northward to S. 5th Way, providing vehicular capacity, bicycle and pedestrian, and safety improvements. The project has a Transportation Improvement Board grant being matched with City transportation impact fees, Real Estate Excise Tax as well as water funds for a new waterline.

Right-of-way plans were completed in 2022 and right-of-way acquisition has been in process for several months. Right-of-way is being acquired on both sides of Royle Road to establish a total 80 foot width, and is being symmetrically acquired on each side of Royle.

Contacts with each property owner included in the acquisitions has been made, with offers being extended to each owner. Purchase and Sale agreements are in process with some having been completed.

The Lahti property shown in the attached map and description is part of the properties being acquired. The property owner has largely been non-responsive to City contacts and requests for negotiation. A third party has voluntarily been serving as the principal conduit for communication between the City and Karen Lahti; however, Ms. Lahti has stopped responding to the third party as well.

Multiple attempts to reach out to Ms. Lahti have been made in March via the City Attorney and the Public Works Director. These efforts have not yet been successful.

The project is scheduled to go to bid in June 2023 with construction expected to start later this summer. All property needs to be certified as acquired before construction can begin. As all reasonable efforts to contact Ms. Lahti and seek at least a Possession and Use agreement subject to completing negotiations have been exhausted, the City's recourse is eminent domain proceedings. The first step to commence eminent domain is the adoption of an ordinance constituting the City's Final Planned Action, declaring the public use and necessity for the property, and authorizing the City Attorney to commence legal proceedings. The City has issued notice to Ms. Lahti of the final planned action ordinance in accordance with the statute.

Council is requested to hold a public hearing pursuant to RCW 8.25.290 and take public comment on the ordinance authorizing Eminent Domain.

BUDGET/FINANCIAL IMPACTS:

The 2023 capital budget and S. Royle Road project budget include right-of-way acquisition.

RECOMMENDED ACTION OR MOTION:

Staff recommends that Council hold a public hearing and provide a first reading at their April 13, 2023 meeting on this action. A second reading and suggested motion will be provided at the April 27, 2023 meeting.

STAFF CONTACT: Chuck Green, Public Works Director

ATTACHMENTS:

1. Lahti_ROW_Legal Description
2. Lahti_TCE_Legal Description
3. Royle Road Acquisition Map

ORDINANCE NO. 1398

AN ORDINANCE OF THE CITY OF RIDGEFIELD, WASHINGTON RELATING TO THE ACQUISITION BY EMINENT DOMAIN OF CERTAIN PROPERTY IN THE CITY OF RIDGEFIELD FOR THE S. ROYLE ROAD FIELDCREST TO S. 5TH WAY PROJECT, DECLARING PUBLIC USE AND NECESSITY FOR LAND AND PROPERTY TO BE CONDEMNED FOR THE CONSTRUCTION OF THE PROJECT, AUTHORIZING THE CONDEMNATION OF PROPERTY THEREFORE, AUTHORIZING THE PAYMENT THEREFORE, AND AUTHORIZING THE CITY ATTORNEY TO PROSECUTE SUCH ACTION IN THE EVENT DIRECT PURCHASE EFFORTS ARE NOT SUCCESSFUL.

WHEREAS, the S Royle Road Construction - Fieldcrest to S. 5th Way project is a transportation improvement project that will provide multimodal improvements including road widening, bicycle facilities, pedestrian facilities, streetscape/landscape, stormwater, water line and a joint utility trench for undergrounding of utilities, among other improvements; and

WHEREAS, the goals for this project include multimodal transportation infrastructure, transportation capacity and safety improvements for all users; and

WHEREAS, the S Royle Road Construction - Fieldcrest to S. 5th Way project is included within the City's current Transportation Improvement Program; and

WHEREAS, this project is included in the City's 20-Year Transportation Capital Facilities Plan and has received extensive study and opportunities for public comment throughout the past five years; and

WHEREAS, the design of the project has been completed and the construction is estimated to begin in July 2023; and

WHEREAS, acquisition has been in process to acquire right-of-way for the needed transportation improvements; and

WHEREAS, the property known as the Lahti property is critical to completing the right-of-way acquisition in advance of construction for the project; and

WHEREAS, time is of the essence to acquire the property to meet the time limits mandated by the project funding, and the property is critical to the project and necessary for public safety, welfare, and transportation needs; and

WHEREAS, all other processes to negotiate and reach agreement for the Lahti property have been exhausted and the property owner has been non-responsive to these negotiating opportunities; and

WHEREAS, based on the foregoing, the City Council finds that it is necessary to acquire certain property by eminent domain; and

WHEREAS, the City has provided notice of the planned final action described below, in the manner provided for in RCW 8.12.005 and 8.25.290;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON DOES HEREBY

ORDAIN AS FOLLOWS:

Section 1. **Findings of Fact.** Each and every of the recitals contained in the 'whereas' clauses of the preamble to this ordinance are hereby adopted as findings of fact and incorporated herein fully by reference.

Section 2. **Public Interest.** The City Council for the City of Ridgefield, Washington finds, following a public hearing process, that it is in the public interest for to acquire certain property described herein by eminent domain.

Section 3. **Declaration of Public Use and Necessity.** The design and construction of the S Royle Road Construction - Fieldcrest to S. 5th Way project improvements and the property necessary therefore are hereby declared to be a public use and necessary for public purposes, namely to improve transportation capacity and improve safety for all users. The public use and necessity demands the acquisition of the property described in Section 4 for the construction of the aforementioned S. Royle Road project.

Section 4. **Condemnation of Property Authorized.** The City shall, after reasonable efforts at direct negotiation, condemn a portion of the property known as Clark County Assessor Parcel No. 213965000, with no site address but located south of 4768 S. 8th Way in Ridgefield, as described in Exhibit A attached hereto and incorporated herein by this reference to obtain ownership and rights thereto, after just compensation having been first paid or paid into court for the owner in the manner prescribed by law.

Section 5. **Authorization of the City Attorney.** The City Attorney and/or designees are hereby authorized to commence condemnation proceedings for the property describe in Section 4, pursuant to law, to determine and make or pay just compensation, and to take such other steps as they deem necessary to complete acquisition of the property. The City Attorney is further authorized to adjust the extent of the property taken or acquired to facilitate implementation of this ordinance, provided that such adjustment shall not be inconsistent with the right-of-way plans for the aforementioned S. Royle Road project.

Section 6. **Compensation.** Compensation to be paid to the owners of the property identified in Section 4, and all costs of litigation therefore, shall be paid from the City's Transportation Impact Fee Fund and the Transportation Improvement Board grant awarded to the City for this project.

Section 7. **Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 8. **Severability.** Any provision of this ordinance or its application to any person, legal entity, or circumstance is held invalid, the remainder of the ordinance or its application to other persons, legal entities, or circumstances is not affected.

Section 9. **Effective Date.** This ordinance shall be in full force and effect thirty (30) calendar days after

adoption and publication pursuant to law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF RIDGEFIELD, WASHINGTON THIS _____ DAY OF
_____ 2023.

CITY OF RIDGEFIELD

Jennifer Lindsay
Mayor, City of Ridgefield

ATTEST:

Julie Ferriss
City Clerk

APPROVED AS TO FORM:

Janean Parker, City Attorney

Public Hearing: April 13, 2023

First reading: April 13, 2023

Second Reading/Passage:

Date of Publication:

Effective Date:



Exhibit "A"
Lahti Property
Right-of-Way Acquisition
Legal Description

Being a 10.00 foot wide strip of land located in the Southwest One-Quarter of Section 21, Township 4 North, Range 1 East, Willamette Meridian, City of Ridgefield, Clark County, Washington, said strip of land being more particularly described as follows:

All that portion of that parcel of land conveyed to Karen Mae Lahti as recorded in Auditor's File Number G679470, Deed Records of Clark County, Washington, lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property:

BEGINNING at a point on the southerly line of said Lahti parcel (being the south line of said Section 21), said point being 40.00 feet right of, when measured at right angles to the centerline of S. Royle Road as described in the attached Exhibit "B", said centerline at Engineers' station 131+34.20;

Thence on a straight line to a point on the northerly line of said Lahti parcel, being 40.00 feet right of said centerline at Engineers' station 136+12.70.

EXCEPTING therefrom any portion of said parcel lying within the existing right-of-way of S. Royle Road.

Contains in all 4,785 square feet or 0.110 acres, more or less.

See Exhibit Map attached hereto.

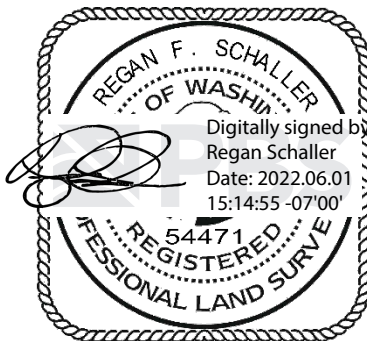




Exhibit "B"
S Royle Road, 15TH St to Legacy Town Center Project
S Royle Road Right-Of-Way Centerline Legal Description

Being a right-of-way centerline located in the Northeast and Southeast One-Quarter of Section 29 and the Southeast One-Quarter of Section 20, Township 4 North, Range 1 East, Willamette Meridian, City of Ridgefield, Clark County, Washington, said centerline being more particularly described as follows:

BEGINNING on the centerline of S. Royle Road, being Engineer's centerline station 100+00 P.C. (shown as station 28+35.49 P.C. on the map of County Road Project 69-04- Bin 687-A, County Road No. 25), said point bearing North 44°40'45" East 3183.39 feet from a 3" aluminum cap marking the south 1/4 corner of said Section 29 as noted in Book 2, Page 161, Clark County Land Corner Records;

Thence along said centerline and the arc of a 716.20 foot radius curve to the left, through a central angle of 66°13'24" (the chord of which bears North 34°47'47" East 782.48 feet) 827.79 feet to a point of tangency and being centerline station PT 108+27.79 (shown as station 36+63.30 P.T. on said map of County Road Project 69-04- Bin 687-A);

Thence North 01°41'04" East, along said centerline, 990.13 feet to the intersection of S. Royle Road and S. 15th Street, said point bearing North 88°31'12" West, 0.49 feet from a 1 1/4" iron pipe as shown on the plat of "Cloverhill PUD & Subdivision Phase 3A" recorded in Book 312, Page 89, Clark County Plat Records and being centerline station PI 118+17.93 (shown as station 46+53.41 on said map of County Road Project 69-04- Bin 687-A);

Thence North 01°25'03" East, along said centerline (also being the East line of said Section 29), 1315.55 feet to a 2 1/2" brass disc located at the Northeast corner of said Section 29 (as described in Book 13, Page 55, Clark County Land Corner Records) and being centerline station PI 131+33.48;

Thence North 01°50'50" East, along said centerline (also being the East line of Section 20, Township 4 North, Range 1 East), 2643.62 feet to a 3 1/2" brass disc located at the east 1/4 corner of said Section 20 (as described in Book 14, Page 46, Clark County Land Corner Records) and the **POINT OF TERMINUS** of said Engineer's right-of-way road centerline being at Station 157+77.10.

Bearings based on geodetic field ties to the Washington State Reference Network (WSRN)
(NAD 83/2011- State Plane Washington South Zone 4602)



EXHIBIT MAP

RIGHT-OF-WAY ACQUISITION

MAY 11, 2022

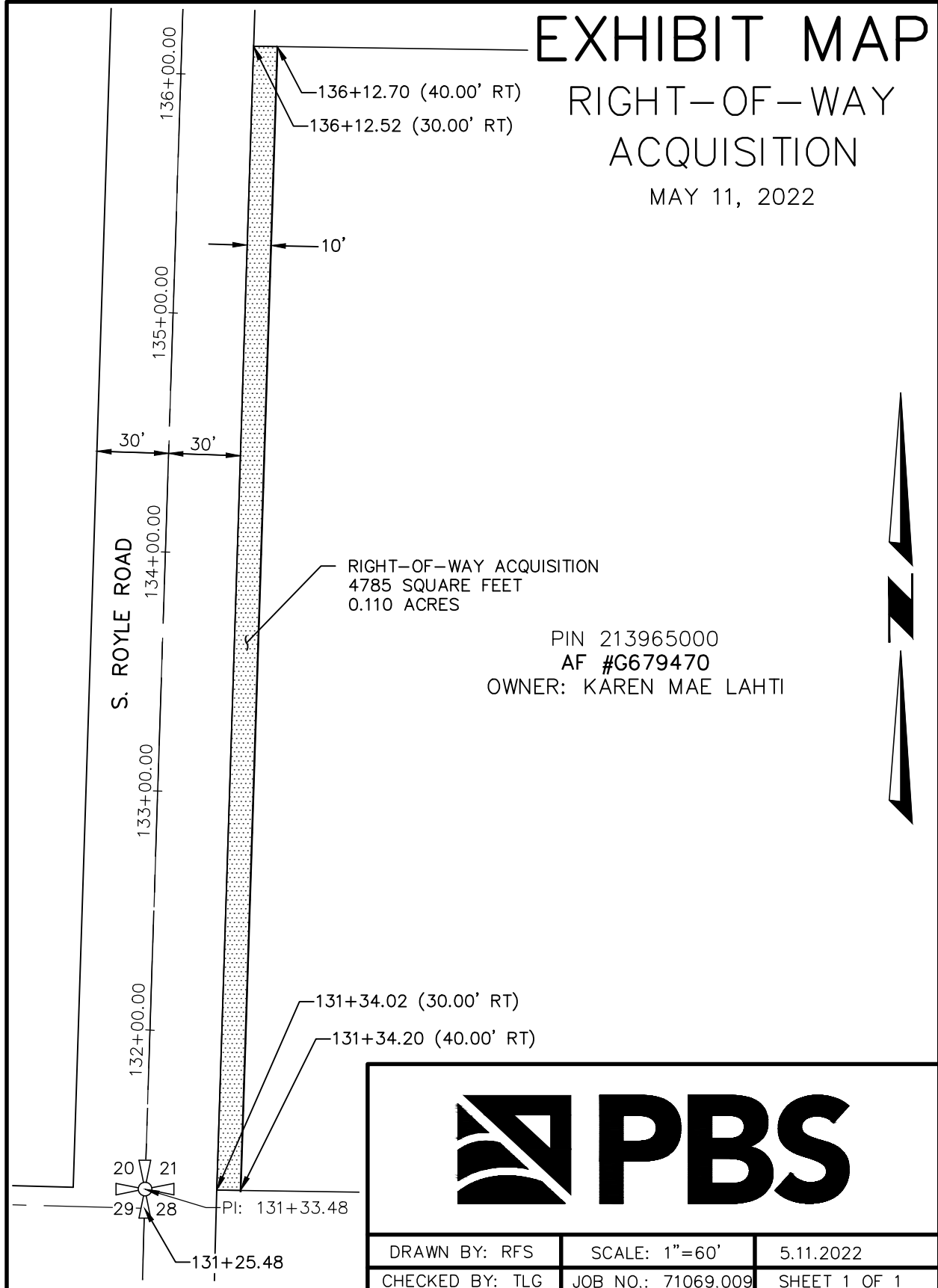




Exhibit "A"
Lahti Property
Temporary Construction Easement
Legal Description

Being a 5.00 foot wide strip of land located in the Southwest One-Quarter of Section 21, Township 4 North, Range 1 East, Willamette Meridian, City of Ridgefield, Clark County, Washington, said strip of land being more particularly described as follows:

All that portion of that parcel of land conveyed to Karen Mae Lahti as recorded in Auditor's File Number G679470, Deed Records of Clark County, Washington, lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property:

BEGINNING at a point on the southerly line of said Lahti parcel, said point being 45.00 feet right of, when measured at right angles to the centerline of S. Royle Road as described in the attached Exhibit "B", said centerline at Engineers' station 131+34.29;

Thence on a straight line to a point, being 45.00 feet right of said centerline at Engineers' station 131+74.18.

Thence on a straight line to a point on the proposed easterly right-of-way line of S. Royle Road, being 40.00 feet right of said centerline at Engineers' station 131+74.18.

EXCEPTING therefrom any portion of said parcel lying within the existing right-of-way of S. Royle Road.

EXCEPTING therefrom any portion of said parcel lying within the proposed right-of-way acquisition of S. Royle Road.

Contains in all 200 square feet or 0.005, more or less.

ALSO INCLUDING:

Being a 5.00 foot wide strip of land located in Southwest One-Quarter of Section 21, Township 4 North, Range 1 East, Willamette Meridian, City of Ridgefield, Clark County, Washington, said strip of land being more particularly described as follows:

All that portion of that parcel of land conveyed to Karen Mae Lahti as recorded in Auditor's File Number G679470, Deed Records of Clark County, Washington, lying westerly of the following described line, said line is to be lengthened or shortened to terminate at the boundary lines of said property:

BEGINNING at a point on the proposed easterly right-of-way line of S. Royle Road, said point being 40.00 feet right of, when measured at right angles to the centerline of S. Royle Road as described in the attached Exhibit "B", said centerline at Engineers' station 134+55.52;

Thence on a straight line to a point, being 45.00 feet right of said centerline at Engineers' station 134+55.52.

Thence on a straight line to a point on the northerly line of said Lahti parcel (being the northerly line of said Section 28), being 45.00 feet right of said centerline at Engineers' station 136+12.79.

EXCEPTING therefrom any portion of said parcel lying within the existing right-of-way of S. Royle Road.

EXCEPTING therefrom any portion of said parcel lying within the proposed right-of-way acquisition of S. Royle Road.

Contains in all 786 square feet or 0.018, more or less.

See Exhibit Map attached hereto.





Exhibit "B"
S Royle Road, 15TH St to Legacy Town Center Project
S Royle Road Right-Of-Way Centerline Legal Description

Being a right-of-way centerline located in the Northeast and Southeast One-Quarter of Section 29 and the Southeast One-Quarter of Section 20, Township 4 North, Range 1 East, Willamette Meridian, City of Ridgefield, Clark County, Washington, said centerline being more particularly described as follows:

BEGINNING on the centerline of S. Royle Road, being Engineer's centerline station 100+00 P.C. (shown as station 28+35.49 P.C. on the map of County Road Project 69-04- Bin 687-A, County Road No. 25), said point bearing North 44°40'45" East 3183.39 feet from a 3" aluminum cap marking the south 1/4 corner of said Section 29 as noted in Book 2, Page 161, Clark County Land Corner Records;

Thence along said centerline and the arc of a 716.20 foot radius curve to the left, through a central angle of 66°13'24" (the chord of which bears North 34°47'47" East 782.48 feet) 827.79 feet to a point of tangency and being centerline station PT 108+27.79 (shown as station 36+63.30 P.T. on said map of County Road Project 69-04- Bin 687-A);

Thence North 01°41'04" East, along said centerline, 990.13 feet to the intersection of S. Royle Road and S. 15th Street, said point bearing North 88°31'12" West, 0.49 feet from a 1 1/4" iron pipe as shown on the plat of "Cloverhill PUD & Subdivision Phase 3A" recorded in Book 312, Page 89, Clark County Plat Records and being centerline station PI 118+17.93 (shown as station 46+53.41 on said map of County Road Project 69-04- Bin 687-A);

Thence North 01°25'03" East, along said centerline (also being the East line of said Section 29), 1315.55 feet to a 2 1/2" brass disc located at the Northeast corner of said Section 29 (as described in Book 13, Page 55, Clark County Land Corner Records) and being centerline station PI 131+33.48;

Thence North 01°50'50" East, along said centerline (also being the East line of Section 20, Township 4 North, Range 1 East), 2643.62 feet to a 3 1/2" brass disc located at the east 1/4 corner of said Section 20 (as described in Book 14, Page 46, Clark County Land Corner Records) and the **POINT OF TERMINUS** of said Engineer's right-of-way road centerline being at Station 157+77.10.

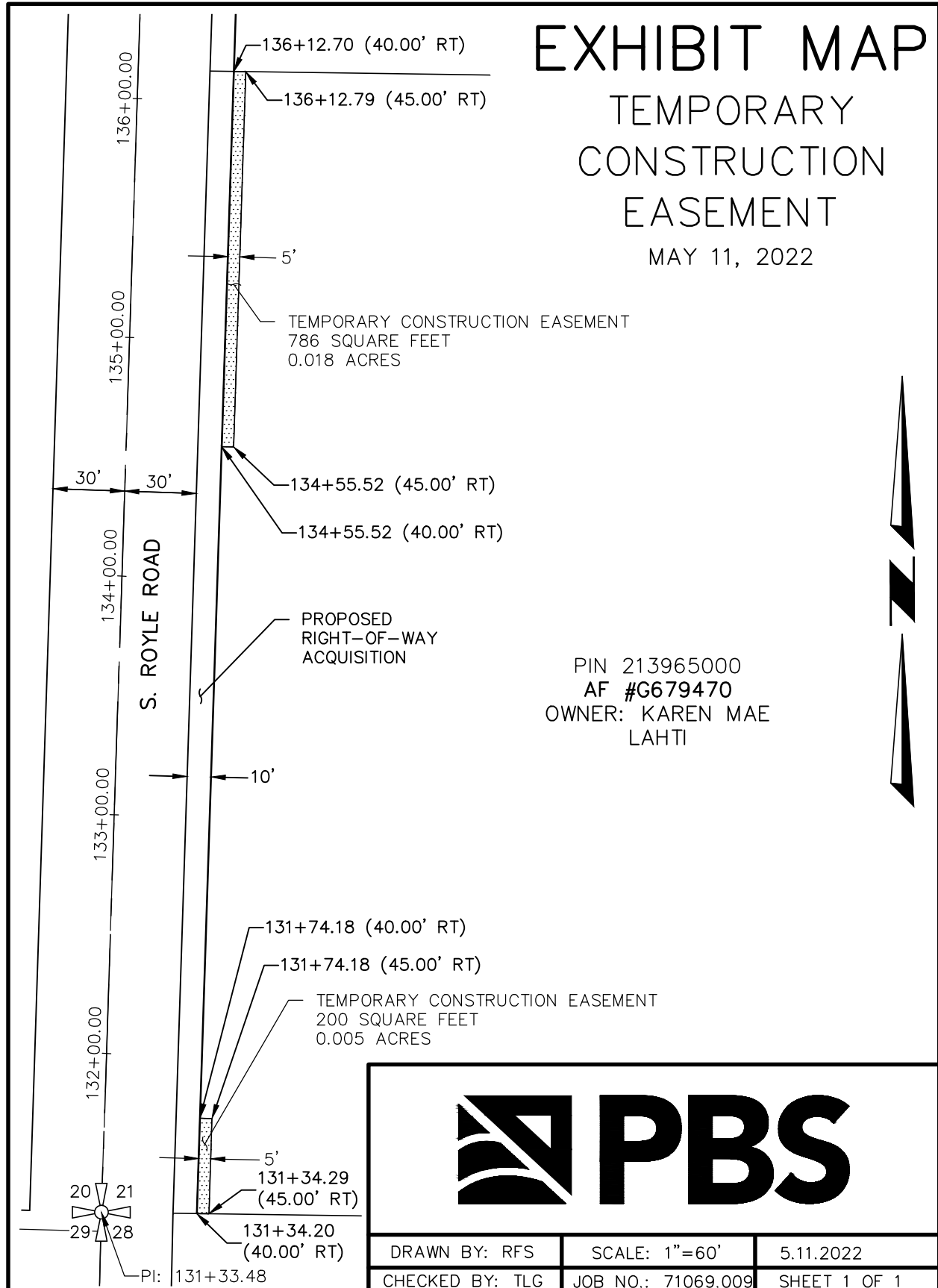
Bearings based on geodetic field ties to the Washington State Reference Network (WSRN)
(NAD 83/2011- State Plane Washington South Zone 4602)



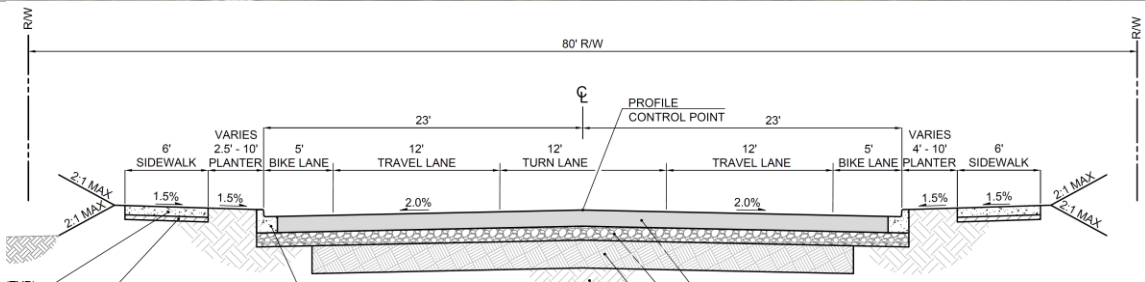
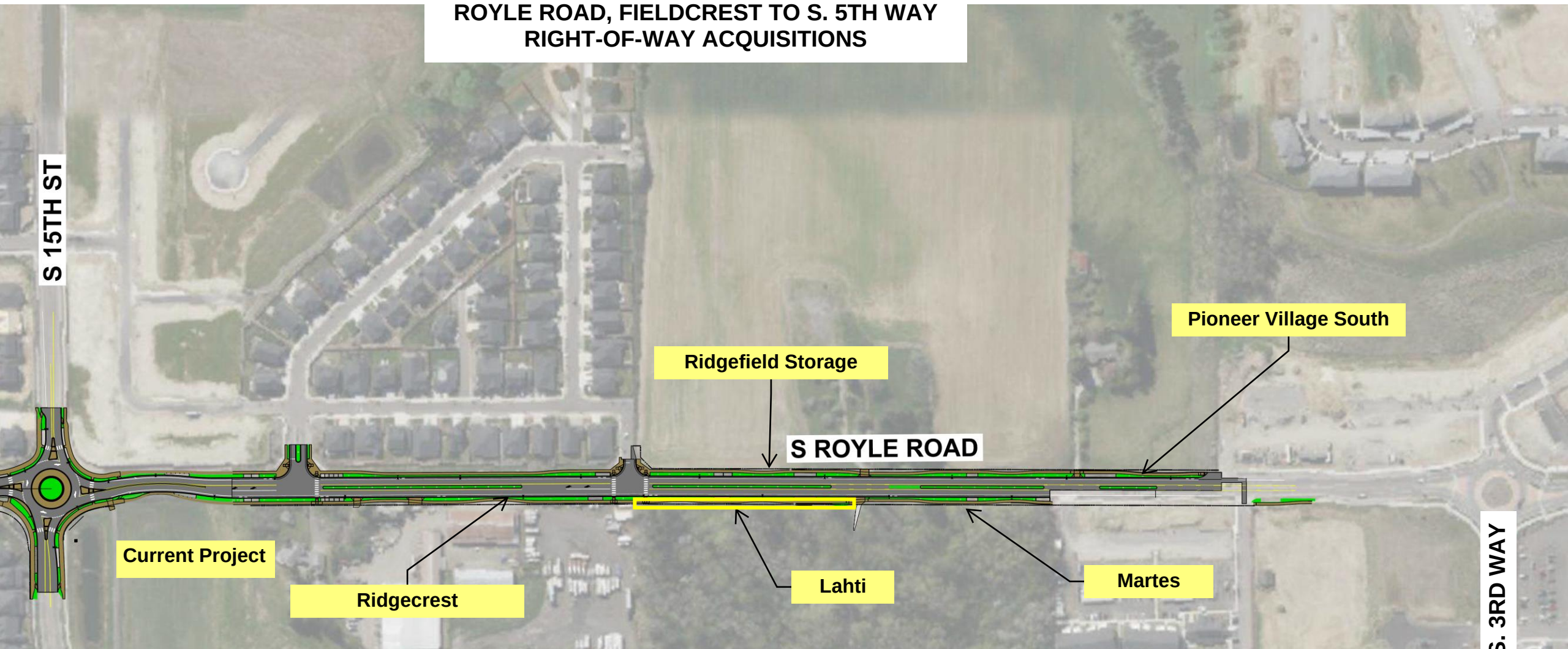
EXHIBIT MAP

TEMPORARY CONSTRUCTION EASEMENT

MAY 11, 2022



**ROYLE ROAD, FIELDCREST TO S. 5TH WAY
RIGHT-OF-WAY ACQUISITIONS**



**CITY OF RIDGEFIELD
REQUEST FOR COUNCIL ACTION**

MEETING DATE: April 13, 2023

AGENDA ITEM NAME: Appointment of Planning Commission Member, Position No. 4

GOVERNING LEGISLATION

Chapter 2.12 (Planning Commission) of Ridgefield Municipal Code.

PREVIOUS COUNCIL ACTION TAKEN:

Various Planning Commission appointments.

SUMMARY/BACKGROUND:

RMC 2.12.020 (Membership) specifies that the Planning Commission is to be comprised of seven members appointed by the Mayor and confirmed by the City Council. RMC 2.12.030 (Qualifications) specifies that all members of the Planning Commission must reside within the corporate limits of the city. They must be qualified to be electors in the City. Members serve without compensation for four years.

BUDGET/FINANCIAL IMPACTS:

None.

RECOMMENDED ACTION OR MOTION:

Approve a motion confirming the Mayor's appointment of Ridgefield Planning Commission members: A recommended motion is:

"I move to confirm Mayor's appointment to the Ridgefield Planning Commission as presented".

STAFF CONTACT:

ATTACHMENTS:

None