CITY OF RIDGEFIELD, WASHINGTON
Planning Commission MEETING MINUTES
January 4, 2017

Regular Meeting - 6:30 PM

GENERAL SESSION CALL TO ORDER - 6:30 PM - 6:30 PM

FLAG SALUTE

ROLL CALL

Attendee Name	Title	Status	Arrived
Mark Burton	Commissioner	Absent	
Jerry Bush	Commissioner	Present	
Jason Carnell	Chair	Present	
Stan Okinaka	Commissioner	Present	
Victoria Haugen	Commissioner	Present	
Whitney Jones	Commissioner	Present	
Jen Lindsay	Commissioner	Present	
Paul Young	Commissioner	Absent	

Late changes to the agenda - **6:30 PM**

PUBLIC COMMENT - 6:31 PM

CONSENT AGENDA - 6:31 PM

First Okinaka

Second Haugan

As amended

Commissioner Burton is still on the list and not Young

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Stan Okinaka, Commissioner
SECONDER:	Victoria Haugen, Commissioner
AYES:	Bush, Carnell, Okinaka, Haugen, Jones, Lindsay
ABSENT:	Burton

1. **Meeting Minutes** - **6:31 PM**

   Remove Mark Burton from the Roll Call.

BUSINESS - 6:32 PM

1. **2017 Planning Commission Work Program** - **6:32 PM**

The 2017 draft work program contains items identified by City Council to staff to continue implementation of our Comprehensive Growth Management plan. The schedule for each of these items is indeterminate at this time, however it is expected that all items on the draft program will be complete at the end of 2017.

Jeff Niten - Community Development Director
Provided a staff report to the Planning Commission.

Commission discussed the golf cart zone and if renters insurance will cover them, the long term circulation plan for the City; traffic and trails, and suggested that they City post a map of the disc golf course on the city website.

2. **Comprehensive Plan and Capital Facilities Amendments** - **6:54 PM**

Generally, once a calendar year the Planning Commission reviews and recommends direction to the City Council on Comprehensive Plan and Capital Facilities elements. Items can range from identification of new roads to serve future developments, or site specific requests for a change or land use designation. The cycle staff has collected several items for the Planning Commission to review that will implement adopted Development Agreements with several areas of new development in various areas of the city. There are several items that will add new roads and traffic control designs that will serve existing and future development. Additionally, new parkland and trails will serve existing and future development.

Jeff Niten - Community Development Director
Provided and update to the Commission

Commission asked Jeff if the CFP (Capital Facilities Plan) update will incorporate the Gee Creek Plateau and when the annexation will commence.

Jeff Niten responded to the Commission and informed them that the Gee Creek Plateau will not be included in the CFP until the subarea plan has been created and the parcels have been annexed and that process will start in spring 2017.

PUBLIC COMMENT - 7:11 PM

Commissioner Bush
Brought a question from a neighborhood website regarding the Rail Overpass Hearing.

Jeff Niten provided Commissioner Bush information regarding the hearing.

STAFF REPORTS - 7:12 PM

1. **Community Development Report** - **7:12 PM**

Commissioner Bush asked Jeff Niten how the RDC work towards customer service for developers and builders?

Jeff Niten
It has streamlined quite a bit and is clearer for the Developer.

FROM THE COMMISSION - 7:17 PM

Commissioner Haugen - Ridgefield Junction Association - No meeting

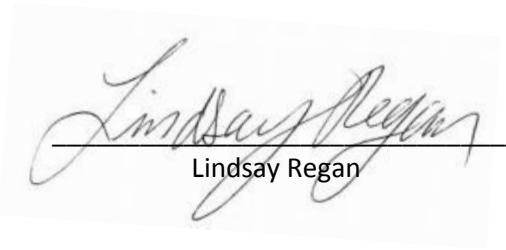
Chair Carnell - Ridgefield Business Association Update

Commissioner Jones - City Council Update

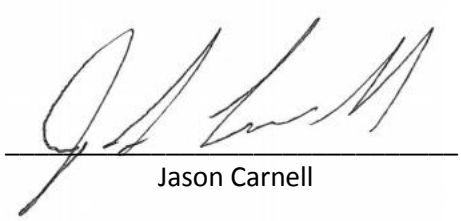
Commissioner Okinaka - Main Street Association Update

Commissioner Lindsay - Parks Board Update

ADJOURN - 7:23 PM



Lindsay Regan



Jason Carnell