



**CITY OF RIDGEFIELD, WASHINGTON**  
**Planning Commission MEETING MINUTES**  
**April 7, 2021**

**Regular Meeting - 6:30 PM**

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**GENERAL SESSION CALL TO ORDER - 6:30 PM**

**ROLL CALL - [6:30 PM](#)**

| Attendee Name   | Title        | Status  | Arrived |
|-----------------|--------------|---------|---------|
| Jerry Bush      | Commissioner | Present |         |
| Stan Okinaka    | Commissioner | Present |         |
| Paul Young      | Commissioner | Present |         |
| Patrick Flynn   | Chairman     | Present |         |
| Judy Chipman    | Commissioner | Excused |         |
| Gary Rightenour | Commissioner | Excused |         |
| Amanda Swenson  | Commissioner | Present |         |

Commissioner Stan Okinaka moved, seconded by Paul Young, to excuse the commissioners absent from this evenings meeting. Ayes: All. Motion passed unanimously.

**Late changes to the agenda - [6:31 PM](#)**

There were no late changes to the Agenda.

**PUBLIC COMMENT - [6:31 PM](#)**

There was a citizen comment regarding the I-5 Connection Proposal that was distributed to the Commissioners however, due to difficulty with the Commissioners their new email addresses, the consensus of the Commissioners was to move this item for discussion at the next planning commission meeting.

**CONSENT AGENDA - [6:33 PM](#)**

**1. Approval of Minutes from Wednesday, 3/3/21 Meeting**

Commissioner Amanda Swenson commented that her last name was misspelled within the minutes and should be corrected into the record. Commissioner Paul Young moved, seconded by Commissioner Jerry Bush to accept the minutes with the correct spelling of Commissioner Swenson. Ayes: Commissioners Bush, Young, Flynn and Swenson. Abstain: Commissioner Okinaka. Motion Passed.

**BUSINESS**

**PUBLIC HEARING - [6:35 PM](#)**

**1. Shoreline Master Program Update**

Claire Lust, Community Development Director summarized this agenda item to the

Commissioners and audience stating that In 2019, the Community Development Department received \$16,800 in grant funding from the Department of Ecology to conduct a periodic review of the City’s Shoreline Master program to enact changes related to updated Department of Ecology definitions, adding Carty Lake to the shoreline designation map, revisions to maintain consistency with state laws, changes to nonconforming use and development provisions, and adopting the City’s Critical Areas regulations by reference. The periodic review is required under the Shoreline Management Act. She further stated that this public hearing constitutes a joint City of Ridgefield/Department of Ecology hearing per WAC 173-26-104.

Ms. Lust then introduced Kim VanSwalenberg with Department of Ecology and Anne McNamara, Associate Planner, which will be presenting this evening.

Anne McNamara, Associate Planner, summarized the process and updates to the Shorelines Master Plan. She categorized the changes into six different categories i.e., Cost threshold, Definition of Terms, process updates, process updates, amendments to existing rules, changes to shorelines maps and provisions regarding critical areas.

Discussion occurred on Section 2.5.3 subsection 5.d which is extending the timeline to obtain a permit for a nonconforming damaged structure from 12 months to 24 months.

Public Hearing opened at 6:44 PM.

There was no public testimony given.

Public Hearing closed at 6:45 PM.

Commissioner Paul Young moved, seconded by Commissioner Stan Okinaka, to approve the Shoreline Master Plan updates as presented. Ayes: All. Motion passed unanimously.

|                  |                                      |
|------------------|--------------------------------------|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>           |
| <b>MOVER:</b>    | Paul Young, Commissioner             |
| <b>SECONDER:</b> | Stan Okinaka, Commissioner           |
| <b>AYES:</b>     | Bush, Okinaka, Young, Flynn, Swenson |
| <b>EXCUSED:</b>  | Chipman, Rightenour                  |

#### **STAFF REPORTS - [6:47 PM](#)**

Claire Lust, Community Development Director updated the Commission on the high volume of development activity and building permits. She also summarized the current activity of new businesses and pre-applications received.

#### **FROM THE COMMISSION - [6:50 PM](#)**

Commissioner Stan Okinaka updated the Commission on Ridgefield Main Street Program, stating they met the goal of raising over \$90,000 through the tax incentive program. He further advised of the upcoming activities sponsored by Ridgefield Main Street.

Chairperson Patrick Flynn stated he is pleased to know that there is lots of activity going on. He further expressed his appreciation to Anne McNamara, Associate Planner and the presenters of this evenings meeting.

Discussion occurred on what the July 4th celebration will look like this year.

**ADJOURN** - [6:55 PM](#)

Meeting Adjourned at 6:55 PM.

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Dorothy Harrington

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Patrick Flynn